

# CAUSE AN EFFECT

NOVA SOUTHEASTERN UNIVERSITY FISCHLER SCHOOL OF EDUCATION AND HUMAN SERVICES > CATALOG & STUDENT HANDBOOK 2008-2009



# FISCHLER SCHOOL OF EDUCATION & HUMAN SERVICES (FSEHS)

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Catalog and Student Handbook  
2008 – 2009





# Fischler School of Education and Human Services (FSEHS)

## Catalog and Student Handbook 2008–2009



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Date of Publication: July 1, 2008

**NOVA SOUTHEASTERN  
UNIVERSITY**

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The *FSEHS Catalog* and *FSEHS Student Handbook* are presented in one document. Policies and programs set forth in this catalog/student handbook are effective from July 1, 2008, through June 30, 2009. Regulations and requirements, including fees, are necessarily subject to change without notice at anytime at the discretion of the Nova Southeastern University (NSU) administration. FSEHS reserves the right to change curriculum, course structure, calendar, graduation requirements, and costs during the life of this publication. Updates and addendums will be made available as appropriate. Students are also bound by the *NSU Student Handbook* and should be familiar with its contents.

Nova Southeastern University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097; Telephone number (404) 679-4501) to award associate's, bachelor's, master's, educational specialist, and doctoral degrees.

### **Nondiscrimination Statement**

Consistent with all federal and state laws, rules, regulations, and/or local ordinances (e.g., ADA, Rehabilitation Act, Title III, Title VI, Title VII, Title IX), it is the policy of Nova Southeastern University not to engage in discrimination or harassment against any persons because of race, color, religion or creed, sex, pregnancy, national or ethnic origin, nondisqualifying disability, age, ancestry, marital status, sexual orientation, unfavorable discharge from the military, status as a disabled veteran, or political beliefs, and to comply with all federal and state nondiscrimination, equal opportunity and affirmative action laws, orders, and regulations.

This nondiscrimination policy applies to admissions, enrollment scholarships and loan programs, athletics, employment, and access to and treatment in all university centers, programs, and activities. NSU admits students of any race, color, religion or creed, sex, pregnancy, national or ethnic origin, nondisqualifying disability, age, ancestry, marital status, sexual orientation, unfavorable discharge from the military, status as a disabled veteran, or political beliefs, and activities generally accorded or made available to students at NSU and does not discriminate in the administration of its educational policies, admission policies, scholarship and loan programs, and athletic and other school administered programs.

**Nova Southeastern University**  
3301 College Avenue  
Fort Lauderdale-Davie, FL 33314

**Fischler School of Education and  
Human Services**  
North Miami Beach Campus  
1750 N.E. 167<sup>th</sup> Street  
North Miami Beach, FL 33162

The *Fischler School of Education and Human Services Catalog and Student Handbook* is the governing document for all program-related information and Fischler School policies/procedures. Please become familiar with the policies and procedures listed within. Failure to read this publication does not excuse students from the rules and procedures contained in it. Students are also bound by the *NSU Student Handbook* and should be familiar with its contents. Personal factors, illness, and contradictory advice from any other source are not acceptable reasons for seeking exemption from the contents of these publications. If there is any conflict between the information contained on program websites and that contained in this document and/or its addenda, the information in this document and/or its addenda prevail.

# State Disclosures

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The following states require these disclosures:

## **Arizona**

Nova Southeastern University is licensed to operate in Arizona by the Arizona State Board for Private Postsecondary Education.

## **California**

Any questions or problems concerning this institution which have not been satisfactorily answered or resolved by the institution should be directed to the Bureau for Private Postsecondary and Vocational Education, 1027 Tenth Street, Fourth Floor, Sacramento, California 95814; (916) 445-3427.

## **Indiana**

This institution is regulated by: The Indiana Commission on Proprietary Education, 302 West Washington Street, Room 201, Indianapolis, Indiana 46204. In-state toll-free number, 800-227-5695 or (317) 232-1320.

## **Nevada**

Nova Southeastern University's Master of Science in Speech-Language Pathology program, Master of Science in Education program, and the Doctor of Education program are licensed by the Nevada Commission on Postsecondary Education. The Las Vegas site includes classrooms, technology labs, and administrative offices. All facilities conform to Clark County building, fire, and business license requirements.

## **South Carolina**

Nova Southeastern University is licensed by the Commission on Higher Education, 1333 Main Street, Suite 200, Columbia, South Carolina 29201; (803) 737-2260. Licensure indicates only that minimum standards have been met; it is not equivalent to, or synonymous with, accreditation by an accrediting agency recognized by the U.S. Department of Education.

## **Vermont**

Credits earned at Nova Southeastern University are transferable at the discretion of the receiving school. Students who wish to transfer credit should contact the admissions office of the receiving school for information. In the event that a decrease in enrollment makes continuing a program academically nonviable, or if the program is forced to close for any other reason, provisions will be made for students to continue the program at another site without additional cost to the student. If it is not possible to provide a completion alternative, students will be given a full refund of tuition and fees.

## **Washington**

Nova Southeastern University is authorized by the Washington Higher Education Coordinating Board (HECB) and meets the requirements and minimum educational standards established for degree-granting institutions under the Degree Authorization Act. This authorization is valid until July 31, 2009, and authorizes Nova Southeastern University to offer the following program: Doctor of Education with specializations in: Educational Leadership; Health Care Education; Human Services Administration; Instructional Leadership; Instructional Technology and Distance Learning; Organizational Leadership; Special Education; and Speech-Language Pathology. Any person desiring information about the requirements of the Act or the applicability of those requirements to the institution may contact the HECB office at P.O. Box 43430, Olympia, WA 98505-3430

## **Wisconsin**

In Wisconsin, students may contact the Educational Approval Board (EAB) at (608) 266-1995 if complaints are not satisfactorily resolved with the institution.

*All field-based clusters meet the same accreditation requirements as on-campus programs. In addition, all clusters outside Florida are licensed in the states in which they operate.*

# Meeting Facilities

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Nova Southeastern University leases classroom facilities in accordance with local health, fire, and safety standards. All facilities are selected on the basis of their conduciveness to learning.

# Title II Institutional Report Card

Institutions that offer teacher preparation programs are required to report information on program completers to state and federal departments of education. This information, regarding the number of program completers and testing pass rates, has been provided by the respective department of education.

Florida Title II Report Card for Nova Southeastern University				
Academic Year: 2006-2007				
Test Field/Category	Title II Completers	Non-Title II Completers Taking	Completers Passing	Pass Rate
<b>Title II Approved Programs</b>				
General Knowledge	206	281	480	99%
Professional Education	206	283	488	100%
Subject Area Exam (DOE Code)	229	-	229	100%
Reading (212)	78	-	78	100%
Speech/Language Impaired (332)	1	-	1	100%
PreK-Primary Education/ESOL (387)	6	-	6	100%
Exceptional Student/ESOL (430)	33	-	32	97%
Elementary/ESOL (444)	206	-	206	100%
<b>Non-Title II Approved Programs</b>				
Subject Area Exam (DOE Code)				
Educational Leadership (285)	-	299	299	100%
Educational Media Specialist (324)	-	2	2	100%
School Psychologist (330)	-	24	24	100%

Nevada Title II Report Card for Nova Southeastern University			
Academic Year: 2006-2007			
Test Field/Category	Taking Assessment	Passing Assessment	Institutional Pass Rate
<b>Basic Skills</b>			
PPST READING	1	Rule of 10*	Rule of 10*
PPST WRITING	1	Rule of 10*	Rule of 10*
PPST MATHEMATICS	1	Rule of 10*	Rule of 10*
COMPUTERIZED PPST READING	10	10	100%
COMPUTERIZED PPST WRITING	10	10	100%
COMPUTERIZED PPST MATHEMATICS	10	10	100%
<b>Professional Knowledge</b>			
PRINCIPLES LEARNING & TEACHING K-6			
<b>Academic Content Areas</b>			
ELEM ED CURR INSTRUC ASSESSMENT	11	11	100%
ELEM ED CONTENT AREA EXERCISES	11	11	100%
<b>Other Content Areas</b>			
<b>Teaching Special Populations</b>			
SE KNOWLEDGE-BASED CORE PRINCIPLES			
<b>Nova Southeastern University Total</b>	<b>11</b>	<b>11</b>	<b>100%</b>

\*Rule of 10 indicates that there are fewer than 10 test takers; scores are not calculated by the Department of Education.

California Title II Report Card for Nova Southeastern University			
Academic Year: 2005-2006			
Test Field/Category	Taking Assessment	Passing Assessment	Institutional Pass Rate
<b>Basic Skills</b>			
CBEST	6	Rule of 10*	Rule of 10*
<b>Professional Knowledge</b>			
RICA	6	Rule of 10*	Rule of 10*
<b>Other Content Areas</b>			
CSET MSE I	2	Rule of 10*	Rule of 10*
CSET MSE II	2	Rule of 10*	Rule of 10*
CSET MSE III	2	Rule of 10*	Rule of 10*
MSAT (0140 + 0151)	0	N/A	N/A
<b>Nova Southeastern University Total</b>		<b>Rule of 10*</b>	<b>Rule of 10*</b>

\*Rule of 10 indicates that there are fewer than 10 test takers; scores are not calculated by the Department of Education.

# Approved Programs in Teacher Education

Approved programs in teacher education are areas of study that are reviewed by state departments of education. During the review process, university faculty members participate in self-evaluations of content and program areas to meet state guidelines. The NSU approved programs of study in teacher education, and respective professional competencies and standards, are as follows:

Specialization Areas	Level	Program Location at NSU	Florida State Approved			Nevada State Approved	
			Initial Certification	Certification	Endorsement	Initial Licensure	Add-On Endorsement
Computer Science Education	M.S.	FSEHS	X	X			X
Educational Leadership (PK – 12)	M.S. Ed.S. Ed.D.	FSEHS	X X				X X X
Educational Media (PK – 12)	M.S.	FSEHS	X	X			X
Elementary Education/ESOL (K – 6)	B.S. M.S.	FSEHS	X X	X		X X	
Exceptional Student Education / ESOL (K – 12)	B.S. M.S.	FSEHS	X X	X		X X	
Gifted Child Education	M.S.	FSEHS			X		X
Mathematics (6-12)	B.S.	FSEHS	X				
Prekindergarten and Primary Education/ESOL (Age 3 – Grade 3)	B.S. M.S.	FSEHS	X X	X		X X	X
Prekindergarten Disabilities	M.S.	FSEHS			X		
Reading Education (K – 12)	M.S.	FSEHS	X		X		X
School Guidance and Counseling	M.S.	CPS*					X
School Psychology (PK – 12)	Psy.S.	CPS*	X				
Secondary Education (Academic) Computer Science Education English **Mathematics **Science (Biology) Social Studies	B.S. M.S.	FSEHS	X			X	X
Spanish Language Education	M.S.	FSEHS					X
Speech Language (K – 12)	M.S.	FSEHS	X			X	
TESOL	M.S.	FSEHS			X		X

\* CPS = Center for Psychological Studies – Call (954-262-5700; 800-541-6682, ext. 5700), e-mail (cpsinfo@nova.edu) or link (<http://cps.nova.edu/>) for more information on the School Guidance and Counseling or School Psychology programs.

\*\* Mathematics and Science (Biology) are State Approved Initial Certification Programs for the Bachelor of Science in Education in the state of Florida.



# Fischler School of Education and Human Services (FSEHS) Catalog and Student Handbook 2008 – 2009

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# FSEHS Administration

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Elda Kanzki-Veloso, Ph.D., *Associate Dean—Human Services*

Wren Newman, SLP.D., CCC-SLP, *Associate Dean—Speech Programs / Program Professor*

Alejandra Parra, M.A., *Associate Dean—International Affairs*

# NSU Mission Statement

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Nova Southeastern University is a dynamic, not-for-profit independent institution dedicated to providing high-quality educational programs of distinction from pre-school through the professional and doctoral levels, as well as service to the community. Nova Southeastern University prepares students for lifelong learning and leadership roles in business and the professions. It offers academic programs at times convenient to students, employing innovative delivery systems and rich learning resources on campus and at distant sites. The university fosters inquiry, research, and creative professional activity, by uniting faculty and students in acquiring and applying knowledge in clinical, community, and professional settings.

## President's Message

We are pleased and honored that you have selected Nova Southeastern University. We are confident that we can help you build the skills necessary to get ahead and stay ahead in your chosen field, while making a significant contribution to your community and society as a whole.

By choosing the Fischler School of Education and Human Services, you share with us a commitment to excellence in teaching and human services. You'll find that our practical, reality-based curriculum allows us to prepare our students for a lifetime of learning and success. We share knowledge with students across our nation and in many countries around the world. Fischler graduates have a special bond, and you can look forward to joining a very select group.

As president of NSU, I welcome you to our family, whether you are a full-time student or a working professional joining us part-time or online from another part of the world. With the help of Nova Southeastern University, you will make a significant difference to your students, your community and, quite possibly, the world.



*Ray Ferrero, Jr., J.D.*

## **FSEHS Mission Statement**

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The Fischler School of Education and Human Services is dedicated to the enhancement and continuing support of teachers, administrators, trainers, and others working in related helping professions throughout the world. The school fulfills its commitment to the advancement of education by serving as a resource for practitioners, both novice and experienced, and by supporting them in their professional self-development.

Because of its commitment to the working professional, the Fischler School offers alternative delivery systems that are adaptable to practitioners' work schedules and locations. School programs anticipate and reflect the needs of practitioners to become more effective in their current positions, to fill emerging roles in education and related fields, and to be prepared to accept changing responsibilities within their own organizations.

## **Education Provost's Message**

On behalf of the many members of the Fischler School of Education and Human Services learning community, I offer you warm regards and a sincere pledge to provide you with quality instruction and outstanding service.

At Fischler, we are committed to the successful enhancement of your professional career. To that end, our school offers excellent instruction, cutting-edge technology designed to deliver that instruction, and supportive scaffolding to enhance your efforts. We maintain one of the largest library databases available online, and we employ a host of new initiatives designed to focus on developing innovative and expansive approaches to teaching and learning.

Our students are very special to us, and our expectations and standards are high. Through our classes and degree programs, we urge you to excel beyond your wildest dreams as you explore new vistas. We hope that we will help you to foster your individual talents and skills and that the acquisition of new knowledge will prepare you to better relate to the changing world around you. Our students are leaders and innovators, and we hope that the spirit of innovation and creation will help you to make a lasting contribution to your world and to ours.



From the hundreds of professional colleagues associated with the Fischler School of Education and Human Services and me, I welcome you to the threshold of a new world!

*H. Wells Singleton, Ph.D.*

## **Cause an Effect**

What you learn here and how you learn it will not only transform your life, but the lives of everyone around you. Serving more than 15,000 students in approximately 40 countries, Nova Southeastern University's Fischler School of Education and Human Services is one of the largest schools of education at an accredited university in the United States.

When we opened our doors more than 35 years ago, we shattered the barriers of traditional learning, causing a ripple effect that can still be felt today. Online. On-site. Or on campus. Our ideas, our approach, and our programs – found nowhere else in the nation – inspire our students to inspire the people around them to change the world.

# Academic Calendars – Fischler School of Education and Human Services

## Master of Arts in Teaching and Learning (Skylight) and BrainSMART (M.S. in Education and Ed. S.)

Term	WebStar Registration Begins	WebStar Registration Ends	Start Date	End Date
<i>Intersession</i>			08/01/08	08/31/08
Fall 2008 (200920)	08/25/08	10/05/08	10/06/08	12/14/08
<i>Winter Break</i>			12/15/08	01/02/09
Winter 2009 (200930)	11/17/08	01/02/09	01/03/09	03/15/09
<i>Spring Break</i>			04/18/09	04/30/09
Spring 2009 (200940)	02/02/09	03/15/09	03/16/09	05/24/09
<i>Summer Break</i>			06/13/09	06/18/09
Summer 2009 (200950)	05/25/09	06/07/09	06/08/09	07/31/09

## Master of Science and Educational Specialist Programs

Term	WebStar Registration Begins	WebStar Registration Ends	Start Date	End Date
<i>Intersession</i>			08/01/08	08/31/08
Fall I 2008 (200920)	07/14/08	09/01/08	09/2/08	10/27/08
Fall II 2008	07/14/08	10/27/08	10/28/08	12/14/08
<i>Winter Break</i>			12/15/08	01/02/09
Winter I 2009 (200930)	11/10/08	01/02/09	01/03/09	02/20/09
Winter II 2009	11/10/08	02/27/09	02/28/09	04/17/09
<i>Spring Break</i>			04/18/09	04/30/09
Summer I (200950)	03/02/09	04/30/09	05/01/09	06/12/09
<i>Summer Break</i>			06/13/09	06/18/09
Summer II 2009	03/02/09	06/18/09	06/19/09	07/31/09

## Doctoral Programs and Speech-Language and Communication Disorders (M.S. and Doctoral) Programs

Term	WebStar Registration Begins	WebStar Registration Ends	Start Date	End Date
<i>Intersession</i>			08/01/08	08/31/08
Fall 2008 (200920)	07/14/08	08/29/08	09/2/08	12/14/08
<i>Winter Break</i>			12/15/08	01/02/09
Winter 2009 (200930)	11/10/08	01/2/09	01/3/09	04/17/09
<i>Spring Break</i>			04/18/09	04/30/09
Summer 2009 (200950)	03/2/09	04/30/09	05/1/09	07/31/09
<i>Summer Break</i>			06/13/09	06/18/09

# NSU Holiday Calendar July 2008 – May 2009

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NSU administrative and academic offices/departments are closed on NSU observed holidays.

<b>Holiday</b>	<b>NSU Observed Date</b>
Independence Day	Friday, July 4, 2008
Labor Day	Monday, September 1, 2008
Rosh Hashanah	Tuesday, September 30, 2008
Yom Kippur	Thursday, October 9, 2008
Thanksgiving Day	Thursday, November 27, 2008
Day after Thanksgiving	Friday, November 28, 2008
Christmas Eve (1/2 Day)	Wednesday, December 24, 2008 University closes at 12:30 pm
Christmas Day	Thursday, December 25, 2008
Day after Christmas	Friday, December 26, 2008
New Year's Eve (1/2 Day)	Wednesday, December 31, 2008 University closes at 12:30 pm
New Year's Day	Thursday, January 1, 2009
Day after New Year's Day	Friday, January 2, 2009
Martin Luther King Day	Monday, January 19, 2009
Good Friday	Friday, April 10, 2009
Memorial Day	Monday, May 25, 2009

## Accreditation

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Nova Southeastern University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, GA 30033-4097; Telephone number 404-679-4501) to award associate's, bachelor's, master's, specialist, and doctoral degrees. Nova Southeastern University was first accredited by the Southern Association of Colleges and Schools (SACS) as Nova University in 1971.

The Master's Degree in Speech-Language and Communication Disorders, offered through the Fischler School of Education and Human Services, is approved by the Florida Department of Education, the Nevada Department of Education, and is accredited by the Council on Academic Accreditation in Audiology and Speech-Language Pathology (CAA) of the American Speech-Language-Hearing Association (ASHA). Nova Southeastern University's Graduate Teacher Education Program is licensed by the state of Florida, by the Arizona State Board for Private Postsecondary Education, and by the Nevada Commission on Postsecondary Education. Nevada's program of professional licensure is based upon experience, academic degree, and completion of specific coursework in subject areas. Nova Southeastern University has been granted Accreditation for the Multiple Subject Teacher Preparation Program by the California Committee on Accreditation, Commission on Teacher Credentialing, 1900 Capitol Avenue, Sacramento, CA 95814- 4213; (916) 322-6253.

## Application Procedure

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To obtain an application, prospective students can visit the FSEHS Website at, <http://www.fischlerschool.nova.edu/future/admission>, or call 800-986-3223, ext. 28500.

An application packet is considered complete when the following items have been received:

- Completed and signed application materials and forms, including written essay (writing sample, if required)
- \$50 nonrefundable application fee
- Official final transcripts from all institutions of higher education (community colleges, bachelor's programs, graduate programs)
- Required letters of recommendation from individuals who can attest to the candidate's ability to succeed in graduate school (e.g., faculty members or immediate supervisors). Each program may require a different number of recommendation letters.
- Photocopy of resident alien card (if applicable)
- Evidence of a valid temporary or professional teaching certificate/license (if applicable)
- Proof of all test scores or supplemental materials required for program admission

Applications are accepted throughout the year. Applicants will be notified of the admission decision by mail. Depending on the chosen program of study, students may be required to begin coursework at designated times in order to align with a given programs curriculum/schedule.

Applications remain active for one year from the initial date of submission of the application. After one year of inactivity, prospective students will need to resubmit an updated application. Application fees apply.

## General Admission Requirements

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The following admission requirements apply to all prospective FSEHS graduate students. Additional admission requirements for each program of study are outlined within each program's section in the catalog.



- All prospective students must submit a completed application packet with a \$50 nonrefundable fee (see application procedure).
- Full admission to any academic program requires the submission of all official transcripts required for admission, within 90 calendar days of the first day of the official start of term. Provisional admission status may be granted based on unofficial documents but will be revoked, and further registration prohibited, if official transcripts and other required admission documents are not received within that 90-day timeframe.
  - All prospective students must submit official transcripts from all previously attended institutions.
- Students are not eligible for financial aid until full admission status has been granted.
- Admission decisions are based on degrees earned at regionally or internationally accredited institutions or officially approved equivalents.
- Transcripts for degrees earned at non-U.S. institutions (with the exception of those institutions listed under the Alternate Admission Criteria) must be evaluated by an outside evaluation agency approved by the National Association of Credential Evaluation Services (NACES, <http://www.naces.org>). The prospective student is responsible for all fees incurred for this evaluation.
- Resident alien applicants must provide a photocopy of both sides of their resident alien cards.
- Applicants to graduate-level programs who are non-native English speakers and/or applicants who earned their highest degree at a non-U.S. institution may be required to provide proof of having scored a minimum of (a) 213 on the computer-based TOEFL, 550 on the paper-based TOEFL, or 79 on the Internet-based TOEFL exam, or (b) a 6.0 on the English Language Testing System (IELTS) exam.
- International applicants may be required to show verification of a student I-20 visa or permanent residency status. International candidates who intend to reside in the U.S. and who are required to obtain an I-20 must be full-time, degree-seeking students and must attend classes at any of NSU's Student Education Centers in the state of Florida. For further information, contact the international student adviser at (954) 262-7240. Exceptions are made on a case-by-case basis.
- Applicants to a state approved program leading to certification must provide evidence of a valid temporary or professional teaching certificate/license

## Professional Development

### Special Student – Non-degree

A non-degree-seeking student is one who wishes to take a course for professional development at the Fischler School of Education and Human Services, but does not intend to pursue a degree at the time of application. Non-degree seeking applicants must submit the following in order to register for classes:

- A completed application form with a \$50 nonrefundable fee
- Evidence of an earned high school diploma, a valid teaching certificate/license, a bachelor's, or master's degree from a regionally accredited institution

Non-degree-seeking students are limited to enroll in a maximum of 12 semester hours of courses. Enrollment in these courses does not guarantee acceptance into a degree-seeking program. After taking courses as a non-degree-seeking student, the student must submit a completed application to become degree-seeking. The student must also meet all the requirements for admission for their intended program of study.

## Alternate Admission Criteria

If you have earned a degree from a school that is not accredited by one of the regionally or internationally accredited associations/universities you must submit the following information and documentation to petition for admission into a FSEHS program at NSU.

### Alternative One

Submit an admission application packet and include a \$50.00 non-refundable application fee payment payable to NSU.

- 1) Send an official, course-by-course evaluation with cumulative grade point average (CGPA), by one of the evaluation agencies approved by the National Association of Credential Evaluation Services (NACES). A current list of members can be accessed by visiting the NACES Web site at: <http://www.naces.org>.
  - If the evaluation is not favorable, (i.e., does not indicate equivalency to a bachelor or higher degree) applicants must complete the Career Portfolio. The portfolio must demonstrate academic and pedagogical growth appropriate for consideration into the applicant's academic goal. The Career Portfolio Guide is available online at <http://www.schoolofed.nova.edu/sso>.
- 2) Send the portfolio and a \$350.00 non-refundable portfolio evaluation fee made payable to NSU at the following address:

Nova Southeastern University  
 Fischler School of Education and Human Services  
 Office of Student Services –Admissions Dept.  
 1750 NE 167<sup>th</sup> Street  
 North Miami Beach, FL 33162

### Alternative Two

- 1) Submit an admission application packet and include a \$50.00 non-refundable application fee payment payable to NSU.
- 2) Send evidence of an official license from one of the approved organizations below:
  - a) The National Board of License for Teachers and Principals (NBL)
  - b) Continuing Teachers License from Merkos Linyonei Chinuch International Board of License (MERKOS)
- 3) Submit the Career Portfolio The portfolio must demonstrate academic and pedagogical growth appropriate for consideration into the applicant's academic goal. The Career Portfolio Guide is available online at <http://www.schoolofed.nova.edu/sso>. Send the portfolio and a \$350.00 non-refundable portfolio evaluation fee made payable to NSU at the following address:

Nova Southeastern University  
Fischler School of Education and Human Services  
Office of Student Services –Admissions Dept.  
1750 NE 167<sup>th</sup> Street  
North Miami Beach, FL 33162

### Alternative Three

- 1) Submit an admission application and include a \$50.00 non-refundable application fee payment payable to NSU.
- 2) Send an official transcript from one of the following institutions:

- Binah Institute
- Brock University
- Dalhousie University
- GC Foster College of Physical Education
- Institute of Management and Production
- Jamaican Theological Seminary
- McMaster University
- Northern Caribbean University
- Talpiot College
- The College of the Bahamas
- The University of Alberta
- The University of British Columbia
- The University of Guelph
- The University of Guyana
- The University of Ontario
- The University of Ottawa
- The University of Technology
- The University of Toronto
- The University of Victoria
- The University of the West Indies (all campuses)
- The University of Windsor
- York University

Note: The institutions listed above are subject to change without prior notification.

## Certification/Licensure

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The requirements for certification/licensure differ from state to state. Some states do not grant initial certification/licensure unless transcripts are endorsed as having met that state's approved program.

In Florida, students graduating from a state-approved program and who have passed all portions of the Florida Teacher Certification Exam (FTCE) are eligible for a professional certificate or endorsement. Actual teacher certification or endorsement is awarded by the Florida Department of Education, not NSU.

Graduates who seek licensure or endorsement in Nevada must ask NSU to send a *Letter of Completion* to the Nevada Department of Education. These are available through Student Services and can be requested by contacting Academic Advising (800-986-3223, ext. 21559).

A state department of education reserves the right to change requirements leading to certification/licensure at any time. Consequently, NSU reserves the right to change requirements in a state-approved program, with or without prior notice, to reflect mandated.

For specific requirements and current information regarding teacher certification/licensure, please contact the appropriate department of education.

Florida Department of Education  
Bureau of Educator Certification  
Suite 201, Turlington Building  
325 West Gaines Street  
Tallahassee, Florida 32399-0400  
<http://www.fldoe.org/edcert>

Telephone Service:  
In-state toll-free number: 800-445-6739

Nevada Department of Education  
Teacher Licensing Office  
1820 East Sahara Avenue, Suite 205  
Las Vegas, Nevada 89104  
<http://www.doe.nv.gov/licensing.html>

Telephone Service:  
(702) 486-6457 (voice mail)  
(702) 486-6458 (8:00 a.m. to 5:00 p.m.)  
(702) 486-6450 (fax)

## **Certification through Course-by-Course Analysis by the Florida Department of Education**

Some courses are offered for students who already hold a bachelor's degree in fields other than education and who desire to obtain certification in specific content areas (see programs of study). Before registering for courses, individuals seeking courses that may lead to certification must be admitted to NSU as non-degree-seeking students. Certification-only students assume full risk in interpreting the letter of eligibility needs. NSU recommends that certification-only students discuss anticipated course offerings with the Teacher Certification Office of the Florida Department of Education, or the local school district certification officer, before registering for any courses.

# **Graduation**

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## **Degree Completion Requirements**

In order to graduate from any program of study, students must complete all required prerequisites, program coursework, capstone experiences, and testing requirements for the given program of study. Students must submit a Degree Application for conferral. Each program has different requirements; it is the student's responsibility to complete all requirements outlined in his/her program of study that are in effect at the time of initial enrollment. Enrollment Services Representatives and Doctoral Enrollment Counselors are available to explain all degree completion requirements.

## **Degree Conferral**

Nova Southeastern University will recommend the candidate to the Board of Trustees for the degree *only* upon completion of all program requirements for the degree. Degrees are awarded at the end of the official term of the candidate's last term of enrollment. All financial obligations with the University must be cleared at the time of degree conferral.

For all students seeking a degree, an application for the degree must be filed with the University at least 30 days before the date anticipated for degree conferral. All degree requirements must be completed at least 30 days prior to the date of expected degree conferral.

For doctoral students, submission of the copy of the completed dissertation to the Applied Research Center (ARC) *does not* constitute an application for conferral of the doctoral degree. The dissertation in its final form must be submitted to the ARC at least 30 days before the expected date of degree conferral. Doctoral students are reminded (a) if enrolled in Applied Dissertation Services (ADS 8090 or ADS 8091) for the current term in which the dissertation report was graded, the degree will be awarded at the end of the term, and (b) students must be enrolled in ADS during the final format review process, and (c) that the format reviewers, and/or, the dissertation committees frequently require revisions and corrections, and that these revisions must be made before the dissertation is ready for final submission to the ARC and subsequent binding.

## **Diplomas**

The diploma indicates the degree the student has earned (e.g., doctor of education) and the date of conferral; the diploma does not indicate major. The academic transcript, the official record of coursework at NSU, indicates degree earned, major field of study, minor or concentration (if any), date of degree conferral, and date of academic completion. After degrees have been conferred and all financial obligations to the university have been met, diplomas and final transcripts are printed and sent to students by U.S. mail.

## **Commencement**

FSEHS commencement ceremonies are held annually in June. Students are not required to attend commencement to have their degrees conferred. Master's, Educational Specialist, and Doctoral students must satisfy all NSU and FSEHS requirements, including degree conferral, prior to June 1 of the same year.

## **Participation eligibility for FSEHS's commencement ceremony is outlined below:**

Master's Degree, Educational Specialist Degree, and Doctoral Degree: Students must satisfy all NSU and FSEHS requirements, including degree conferral, prior to June 1 of the same year.

# **Tuition and Fees**

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FSEHS tuition rates are available online at <http://www.schoolofed.nova.edu/fgshome/current/academicCalendar.htm>. University student services fees must be paid in addition to tuition each term. The student services fees will amount to \$250 per semester for students enrolled in two or more courses for a combined total of four or more credits, not to exceed \$750 per year. Students enrolled in a single course of four credit hours or less will pay \$125 per semester, not to exceed \$375 per year. Students taking quarterly programs will be adjusted to pay the same as semester students. Tuition and fees are subject to change without notice. Students enrolled in cooperative/initiative programs may pay modified tuition rates and should speak to a program representative regarding tuition information.

Per NSU policy bills are mailed to students about the middle of every month. You will receive a bill which shows any activity on your account or any balance due to NSU. Students with credit balances, usually deposits for future terms, also receive bills.

Please Note: Student should not wait to receive a statement before paying their tuition and fees. Timing differences may result in late fees.

Following is a list of tuition rates effective July 1, 2008. Tuition rates are posted per credit hour. Students enrolled in continuing dissertation services pay per term.

## Tuition and Fees

BrainSMART® (M.S. and Ed.S.)	\$315	Doctor of Education in Child, Youth and Human Services	\$595
Master of Arts in Teaching and Learning (Skylight)	\$380	Doctor of Education (Ed.D.) (including DEDL, DHEL, DOL, ITDE)	\$745
Master of Science in Education	\$535	Doctor of Speech-Language Pathology (SLP.D.)	\$755
Master of Science in Human Services	\$350		
Master of Science in Instructional Design and Diversity Education	\$535	Application Fee (non-refundable)	\$50
Master of Science in Instructional Technology and Distance Education	\$535	Continuing Dissertation Services per semester/term	\$2200
Master of Science in Leadership	\$475	Graduation Fee	\$75
Master of Science in Speech-Language and Communication Disorders	\$800	Internship Fee	\$100
		Lab Fee	\$200
Educational Specialist (Ed.S.)	\$535	Professional Seminar Fee (EDU 601/602)	\$260
		Registration Fee (non-refundable)	\$30

## Withdrawal

Students who cancel their registration before the first day of a class session are entitled to a full tuition refund in accordance with the tuition refund policy (FSEHS Policy 1.1.1). (The registration fee is non-refundable.) After the first class, students who submit a Student Transaction Form to the registration department of their intention to withdraw will receive a prorated refund of tuition. The refund for courses, which includes internships, capstones, etc., is based on the date of the request following the official start date of the term. Refunds will be based on the date of receipt of the request. Students who drop a course after the first class meeting must:

1. Notify the Office on Student Services Registration department of the intent to drop a course.
2. Complete a Student Transaction Form (STF) to drop or withdraw and return the completed form to a Student Educational Center **OR** mail or fax the completed form to:

Nova Southeastern University  
Fischler School of Education & Human Services  
Office of Student Services  
ATTN: Registration Department  
1750 NE 167<sup>th</sup> Street  
North Miami Beach, FL 33162  
Fax (954) 262-2336

A student may not withdraw from a class on or after the last class meeting. Unless withdrawal procedures have been completed within the stated deadline, students are considered active participants in all classes for which a registration has been accepted and processed unless the Office of Student Services has received written notification of the drop/withdrawal request. The tuition refund schedules can be viewed on the Office of Student Services Web site at [http://www.schoolfed.nova.edu/sso/tuition\\_refund\\_schedule.htm](http://www.schoolfed.nova.edu/sso/tuition_refund_schedule.htm)

Students will receive a full refund of tuition payments:

- For not meeting minimum admission requirements
- For a cancelled course or workshop
- For an involuntary call to active military duty
- For documented death of the student or a member of his or her immediate family (parent, spouse, child, sibling)
- For severe illness of the student (as approved by the institution and confirmed in writing by a physician) that precludes completion of the term
- For exceptional circumstances approved by the president or his designee

This policy is designed to meet or exceed refund requirements of various states (e.g., California, South Carolina, Washington, Indiana, Wisconsin, and Florida).

# Fischler School of Education and Human Services

## Undergraduate Programs





# **Undergraduate Programs in Education**

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The Fischler School of Education and Human Services (FSEHS) offer undergraduate programs in education through a cooperative agreement with NSU's Farquhar College of Arts and Sciences. Courses are delivered by both Farquhar and Fischler faculty.

FSEHS undergraduate programs include the following:

**Associate of Arts program with an emphasis in Early Childhood Education**

**Bachelor of Science in Education**

Majors

Elementary Education, Florida Approved Program  
Exceptional Student Education, Florida Approved Program  
Prekindergarten Primary Education (Age 3 – Grade 3), Florida Approved Program  
Secondary Education with a concentration in Biology, Florida Approved Program  
Secondary Education with a concentration in Mathematics, Florida Approved Program  
Elementary Education, Nevada Approved Program  
Exceptional Student Education, Nevada Approved Program  
Education with a Concentration in Child Development  
Applied Professional Studies with a concentration in Teaching and Learning

Minors

Education  
Speech-Language Pathology

For undergraduate curriculum, policies and procedures, please access the NSU 2008-2009 Undergraduate Catalog.





# Fischler School of Education and Human Services

## Master's Programs





# Master of Arts in Teaching and Learning (MATL)

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The Master of Arts in Teaching and Learning (MATL) has been developed by the Fischler School of Education and Human Services (FSEHS) and Pearson Education ("Skylight") to meet the needs of classroom practitioners by linking theory to best practices in the classroom. Coursework is structured within the context of three essential areas that impact today's classroom teachers: instruction, curriculum, and professional development. Through interaction with faculty members who are committed to the collaborative and integrative investigation of problems in practice, students will experience a comprehensive study of current educational research and critical analysis of classroom teaching and learning. Because this program is a collaborative effort with Pearson Education, the MATL program may have alternate term and registration dates; MATL students should contact their adviser for accurate information. Graduates of the MATL program will earn a Master of Arts in Teaching and Learning. **The MATL program is not designed to lead to certification or licensure.**

## Program Goals/Learning Outcomes

While the MATL program is not intended as actual preparation for National Board for Professional Teaching Standards (NBPTS) certification, the program is designed to address the five NBPTS core propositions of accomplished teaching. These include the following:

- Teachers are committed to students and their learning.
- Teachers know the subjects they teach and how to teach those subjects to students.
- Teachers are responsible for managing and monitoring student learning.
- Teachers think systematically about their practice and learn from experience.
- Teachers are members of learning communities.

The MATL program seeks to address the core propositions of the NBPTS through the following:

1. Integration of problem-based inquiry learning in every instructional course
2. Content-rich videotapes and CDs featuring leading experts and researchers in the field, authentic classroom sequences and demonstrations that translate theory into practice, and case study analysis coupled with discussion of key issues and dilemmas surrounding the case study
3. Interaction with program mentors, academic specialists, and colleagues
4. Integration of professional portfolios and action research

## Instructional Delivery System

MATL coursework is delivered in an online format using the WebCT platform. New sections are offered four times a year during a 10-week fall, winter, and spring term and an eight-week summer session. Students are placed in cohort groupings during their first block (course) and complete five sequential 6-credit blocks with the same cohort for a total of 30 credits.

## Program Admission Requirements

The following are specific admission requirements for entry into the MATL program. Please see General Admission Requirements for additional admission information.

- a) An official transcript from a regionally accredited institution indicating a conferred bachelor's degree.
- b) Evidence of a minimum cumulative grade point average (CGPA) of a 2.5, or test scores from the Graduate Record Exam (GRE) with a combined score of 1000 of the verbal and quantitative scales only. (The GRE must have been taken within the past five (5) years.)
  - Applicants who do not meet the minimum CGPA or GRE requirements may enroll in a maximum of six (6) credit hours and must earn a grade of B or higher in each course during the first term of enrollment for conditional admission. Students who do not earn a grade of B or higher in each course may be subject to dismissal from the program.
- c) A photocopy of a valid teaching certificate/license.

## Transfer of Credit

The MATL program does not accept any transfer credits. All credits toward the degree must be earned while enrolled in the MATL program.

Credits earned at Nova Southeastern University are transferable only at the discretion of the receiving school. Students who wish to transfer credits from NSU should contact the admissions office of the receiving school for information.

## Program Completion Timeline

Students typically complete the formal instructional portion of the program in 14 months of study; however, students are allowed up to six years in which to complete all degree and program requirements. The beginning of the six-year timeline for degree or program completion is the first term during which any courses that are applied toward degree completion are taken. Students must maintain employment as practicing teachers while enrolled in this program. It is suggested that students complete an action research project and a professional portfolio within 60 days after the completion of their last block of courses. Students who are unable to complete all degree or program requirements within the time allotted are subject to dismissal from the program.

## Program Completion Requirements

To graduate, a student must (a) complete all coursework, (b) apply for degree conferral, (c) maintain an overall 3.0 GPA, (d) complete an action research project and professional portfolio, and (e) meet all financial obligations to the university.

## Capstone

MATL students are required to complete an action research project and a professional portfolio. Please see course descriptions and syllabi for additional information.

## Program of Study

The MATL program offers a Master of Arts in Teaching and Learning with a specialization in one of the following areas:

- (a) Curriculum and Instruction, (b) Elementary Reading, (c) Elementary Math, and (d) K-12 Technology Integration.

Below are sample programs of study for each of the specialization areas. The programs of study do not necessarily reflect the recommended course sequence. Programs of study are subject to change.

### Curriculum and Instruction Specialization

EDUC 610	Classroom and Instructional Management	6
EDUC 630	Action Research in Practice	6
EDUC 640	Cognitive Curriculum	6
EDUC 650	Instructional Modes and Technology	6
EDUC 620	Instruction and Assessment for Diverse Classrooms	6
<b>Total Credits Required for Degree Completion</b>		<b>30</b>

### Elementary Reading Specialization

EDUC 610	Classroom and Instructional Management	6
EDUC 661	Action Research in Practice—Reading	6
EDUC 660	Reading Foundations and Instructional Interventions	6
EDUC 662	Language, Learning, and Technology Across the Curriculum	6
EDUC 620	Instruction and Assessment for Diverse Classrooms	6
<b>Total Credits Required for Degree Completion</b>		<b>30</b>

### Elementary Math Specialization

EDUC 610	Classroom and Instructional Management	6
EDUC 671	Action Research in Practice—Math	6
EDUC 670	Teaching and Assessing Math through Technology	6
EDUC 672	Best Practices for Teaching Math Across the Curriculum	6
EDUC 620	Instruction and Assessment for Diverse Classrooms	6
<b>Total Credits Required for Degree Completion</b>		<b>30</b>

### K-12 Technology Integration Specialization

EDUC 610	Classroom and Instructional Management	6
EDUC 681	Action Research in Practice—Technology	6
EDUC 680	Computer Applications and Technology Across the Curriculum	6
EDUC 682	Orchestrating Your Classroom with Technology	6
EDUC 620	Instruction and Assessment for Diverse Classrooms	6
<b>Total Credits Required for Degree Completion</b>		<b>30</b>

# Master of Science in Education Programs

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The Fischler School of Education and Human Services offers the following Master of Science in Education programs:

## Master of Science in Education with Specializations and Endorsements in:

Athletic Administration	Interdisciplinary Arts
BrainSMART® (Learning and Teaching)	Leadership
Charter School Education/Leadership	Management and Administration of Educational Programs
Cognitive and Behavioral Disabilities	Mathematics
Computer Science Education (Florida/Nevada Approved Program)	Multicultural Early Intervention
Curriculum, Instruction, and Technology	Prekindergarten and Primary Education (Florida/Nevada Approved Program)
Early Childhood Special Education	Prekindergarten and Primary Education/ESOL (Florida Approved Program)
Early Literacy Education	Preschool Education
Education: Teaching and Learning	Reading Education (Florida/Nevada Approved Program)
Educational Leadership (Florida/Nevada Approved Program)	Reading/Teaching English to Speakers of Other Languages (RESOL)
Educational Media (Florida/Nevada Approved Program)	Science Education
Educational Technology	Secondary Education (Nevada Approved Program)
Elementary Education (Nevada Approved Program)	Social Studies Education
Elementary Education/ESOL (Florida Approved Program)	Spanish Language Education
English Education	Spanish Language Education with Bilingual Endorsement (Nevada Approved Program)
Environmental Education	Special Education and Reading
Exceptional Student Education (Florida/Nevada Approved Program)	Teaching and Learning
Exceptional Student Education with ESOL Endorsement (Florida Approved Program)	Teaching English as a Foreign Language (TEFL)
Gifted Child Education (Nevada Approved Program)	Teaching English to Speakers of Other Languages (TESOL) (Nevada Approved Program)
Health Professions Education	Urban Education
High Scope/Early Childhood Education	
Human Services	
Instructional Design and Diversity Education	
Instructional Technology and Distance Education	

## Professional Development and Endorsements in:

Autism (Endorsement)  
Gifted Child Education (Florida/Nevada Approved Endorsement)  
Prekindergarten Disabilities Endorsement (Florida Approved Endorsement)  
Reading (Florida Approved Endorsement)  
Teaching English to Speakers of Other Languages (Florida Approved Endorsement)

# Master of Science in Education with a Specialization in Brain Research (BrainSMART® Learning and Teaching)

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The BrainSMART® Learning and Teaching (BSL) program is a distance education degree program designed for educators who want to earn their master's degree, gain powerful knowledge, and learn cutting-edge skills without leaving their homes and classrooms. The program focuses on equipping participants with knowledge of how breakthroughs in brain research, student achievement, and cognition can be translated into best practices in their classroom. Graduates of the BSL program will earn a Master of Science (M.S.) in Education with a specialization in Brain Research. **The BSL program is not a certification/licensure program.**

## Program Goals/Learning Outcomes

Upon completion of the program, BSL graduates will be able to do the following:

- Understand current research on the core factors that increase student learning and achievement
- Use key research on current brain science that confirms that learning changes the physical structure of the brain
- Demonstrate a practical understanding of how positive emotional states enhance learning
- Understand that creating meaning from curriculum that is taught is critical to student learning
- Understand the key factors that determine how the brain pays attention
- Establish an effective theory of how the brain retains information taught
- Determine how to transfer the theory, research, and best practices of effective instruction into everyday practice

## Instructional Delivery System

BSL students use a combination of user-friendly distance education technologies and high-quality materials/textbooks to complete the assignments in each of their courses. Online facilitators and peers provide a strong support network throughout the program of study. Students typically spend at least six hours per week viewing videos and CD-ROMs, and completing assignments, readings, chats, and discussions.

## Program Admission Requirements

The following are specific admission requirements for entry into the M.S. BrainSMART program. Please see General Admission Requirements for additional admission information.

- a) An official transcript from a regionally accredited institution indicating a conferred bachelor's degree
- b) Evidence of a minimum cumulative grade point average of a 2.5, or test scores from the Graduate Record Exam (GRE) with a combined score of 1000 of the verbal and quantitative scales only. (The GRE must have been taken within the past five (5) years.)
  - Applicants who do not meet the minimum CGPA or GRE requirements may enroll in a maximum of six (6) credit hours and must earn a grade of B or better in each course during the first term of enrollment for conditional admission. Students who do not earn a grade of B or higher in each course may be subject to dismissal from the program.

## Transfer of Credit

The transfer of credits is not accepted in the Master of Science in Education with a Specialization in Brain Research (BrainSMART® Learning and Teaching) program. Credits earned at Nova Southeastern University are transferable only at the discretion of the receiving school. Students who wish to transfer credits from NSU should contact the admissions office of the receiving school for information.

## Portfolio Requirement

In addition to their coursework, BSL students in this program are required to complete the Teacher Leadership Institute: Action Research Project which includes a portfolio requirement.

## Program Completion Timeline

Students typically complete the program in 14 months of study, however, students are allowed up to six years in which to complete all degree and program requirements. The beginning of the six-year timeline for degree or program completion is the first term during which any courses that are applied toward degree completion are taken. Students who are unable to complete all degree or program requirements within the time allotted are subject to dismissal from the program.

## Program Completion Requirements

To graduate, a student must (a) complete all coursework and apply for degree conferral, (b) maintain an overall 3.0 GPA, (c) complete the Teacher Leadership Institute: Action Research Project and (d) meet all financial obligations to the university.

## Program of Study

EDU	610	BrainSMART Science, Structure, and Strategies	6
EDU	612	Thinking for Results: Applying the Science of Student Achievement	6
EDU	614	Differentiated Instruction: Respecting Brain-Based Learner Differences	6
EDU	617	Courageous Learners: Tools for Teaching Students at Risk	6
EDU	619	Student Achievement and Classroom Management	6
EDU	699	Teacher Leadership Institute: Action Research Project	6
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

# Master of Science in Education

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The Master of Science (M.S.) in education offers professional and aspiring teachers and administrators a challenging and rewarding educational experience. Through its numerous specialization and certification/licensure options, current educators may add new certification/licensure areas and endorsements to their existing teaching certificate/license, renew their current certification/licensure areas, and increase their levels of expertise within their chosen specialization; students with bachelor's degrees in other fields can also find specialization and certification/licensure option to enter teaching profession. The M.S. in education focuses on growth in professional practice, application of current research and theory to each student's professional work, acquisition and enhancement of leadership capacities, and the achievement of career objectives. Technological advancement will continue to move program delivery forward, enabling students to obtain their degrees in new and exciting ways, and from virtually any location.

All M.S. in education courses at Nova Southeastern University are designed to prepare preK-12 educators with the knowledge and skills that they need for today's schools. Each specializations program of study is based on the Educator Accomplished Practices that are based on the INTASC (Interstate New Teacher Assessment and Support Consortium) core standards. Competence in each Educator Accomplished Practice, at the preprofessional level, is evaluated through course activities, assignments, and portfolio artifacts.

The M.S. in Education offers students with a bachelor's and/or graduate degree various opportunities to meet their educational, career, and professional goals. All specializations within the major share a common instructional system and mission, but each is designed to meet different needs. The program's goals are to prepare educators to meet the challenges of their profession and to reinforce the importance of the role of an educator in rapidly changing political, economic, and social environments.

## Program Goals/Learning Outcomes

Before the point of graduation, GTEP students will provide evidence of:

- Competence in the Educator Accomplished Practices / INTASC Core Standards at the preprofessional level.
- Demonstration of content area competencies and skills.
- Proficiency in using technology to access information.
- Proficiency in applying theoretical and practical knowledge obtained in coursework through field experiences.
- Reflection on professional practices at the preprofessional level.

## Instructional Delivery System

Graduate Teacher Education Program courses are delivered in a variety of modalities that include traditional, face-to-face (on ground) and online instruction. Occasionally, courses may be offered, or supplemented, through audioconferencing or compressed video. Online courses are delivered via the WebCT platform. All course content, regardless of format, is identical due to the required use of common course syllabi that are developed by program professors.

## Program Admission Requirements

The following are specific admission requirements for entry into GTEP. Please see General Admission Requirements for additional admission information.

- a) An official transcript from a regionally accredited institution indicating a conferred bachelor's degree, and official final transcripts from all institutions of higher education (community colleges, graduate programs).
- b) Evidence of a cumulative grade point average (CGPA) of a 2.5, or test scores from the Graduate Record Exam (GRE) with a combined score of 1000 of the verbal and quantitative scales only. (The GRE must have been taken within the past five (5) years.)
  - Applicants who do not meet the minimum CGPA or GRE requirements may enroll in a maximum of six (6) credit hours and must earn a grade of B or better in each course during the first term of enrollment for conditional admission. Students who do not earn a grade of B or better in each course may be subject to dismissal from the program.
  - Evidence of a temporary or professional teaching certificate/license if applying to a state-approved program for certification/licensure.
- c) Applicants entering with a temporary teaching certificate must provide:
  - Evidence of student teaching experience, or supervised teaching internship, or have a minimum of two (2) years of full-time teaching experience in a K-12 school setting
  - GRE test score report (combined score of 1000 between the verbal and quantitative scales only). The test must have been taken within the past five (5) years, **or**
  - College Level Academic Skills Test (CLAST) (taken prior to July 1, 2002), **or**
  - Florida General Knowledge Skills Test (GKT)
- d) If applying to an Initial Certification program, applicants must provide evidence of one of the following tests:
  - CLAST (taken prior to July 1, 2002), **or**
  - General Knowledge Skills Test (GKT), **or**
  - GRE (combined score of 1000 for the verbal and quantitative scales only) **or**
  - Praxis I (Florida or Nevada only).

- e) If applying to a Nevada Initial Licensure program, applicants must provide evidence of one of the following tests:
- CBEST or
  - Praxis I

### **Special Student – Non-degree seeking**

A non-degree-seeking student is one who wishes to take a course in the Graduate Teacher Education Program (GTEP), but does not intend to pursue a degree at the time of application. Non-degree seeking applicants must submit the following in order to register for classes:

- a) A completed application form with a \$50 nonrefundable fee
- b) An official transcript indicating a conferred bachelor's degree from a regionally accredited institution with a 2.5 minimum grade point average (based on a 4.0 grading scale)
- c) Enrollment Agreement (for residents in the State of Nevada only)

Non-degree-seeking students are limited to enroll in a maximum of 18 semester hours of graduate courses. Enrollment in these courses does not guarantee acceptance into a degree-seeking program. After taking graduate classes as a non-degree-seeking student, the student must submit a completed application to become degree-seeking. The student must also meet all the requirements for admission for their intended program of study. An additional application fee is required.

**Note:** Prior to enrollment in a graduate course, all applicants must register for the GTEP orientation course (EDU 5000 – Orientation to the Graduate Teacher Education Program).

### **Transfer of Credit**

Up to six semester hours of graduate transfer credits in teacher education may be accepted in the GTEP or NGTE program, provided that all the following conditions are met:

- The requirements for the student's specialization or certification area allow for transfer of credit.
- The credits were earned at a regionally accredited graduate institution within the five-year period immediately preceding the student's request for transfer.
- The courses and credits earned must be at the graduate level.
- The courses were not used toward a prior degree.
- The grades earned in the courses are B or better.
- An official transcript has been received by the Student Services Office of FSEHS to aid in the evaluation of the courses under consideration for transfer.
- A *Request for Transfer of Credit* form has been completed by the student and mailed to the FSEHS Office of Student Services. Forms are available at all FSEHS sites, as part of the admissions application packet, or on the program's Web site.
- An Enrollment Services Representative (ESR) has given written approval for the transfer of credit.

#### **No transfer of credit will be allowed for the following courses:**

- Core courses—CUR 526
- Capstone—Administrative Internship, Applied Professional Experience, Arts Leadership Institute, Educational Applied Research Practicum, FasTRACK Field-Based Project, Reading Practicum, Supervised Teaching Internship or Supported Teaching Externship.

Credits transferred in will decrease the overall total credits required for degree programs, but they will not be computed in the student's overall grade point average. Because state requirements for additional certification coverage may change, and passing scores on state certification examinations are required in many cases, it is mandatory that all students pursuing additional certification coverage consult an Enrollment Services Representative concerning current state policies that may affect transfer of credit.

Credits earned at Nova Southeastern University are transferable only at the discretion of the receiving school. Students who wish to transfer credits from NSU should contact the admissions office of the receiving school for information.

### **Portfolio Requirement**

All GTEP students are required to complete a portfolio demonstrating competence with the Educator Accomplished Practices. Students are guided through the portfolio experience in EDU 601 (Professional Seminar I) and EDU 602 (Professional Seminar II). For additional information on portfolio requirements, link to the GTEP Portfolio Web site at <http://www.fgse.nova.edu/gtep/students/portfolio.html>.

### **Clinical Experiences**

Clinical experiences are required as part of the teacher preparation for preservice teachers in approved programs. Depending on the program specialization, additional practicum or field experiences may be required. These requirements are specified in the program outline that is prepared by the Enrollment Services Representative. For information on program outlines, contact an Enrollment Services Representative at 800-986-3223, ext. 1559 or link to the GTEP Program Web site at <http://www.fgse.nova.edu/gtep/info/programs.html>. For additional information on preservice clinical experiences, contact an



Enrollment Services Representative at 800-986-3223, ext. 1559 or link to <http://www.schoolofed.nova.edu/gtep/icp/index.html> (initial certification plan students) or <http://www.schoolofed.nova.edu/gtep/fldex/> (applied professional experiences).

## Internship/Externship

The internship for preservice teachers is a 12-week experience (12-week course, 12-weeks of student teaching) that requires interning in an area school. Students will be placed at a school site by the internship coordinator in collaboration with a school district coordinator. Preservice teachers will gradually assume full responsibility for teaching the class to which they are assigned. The EDU 688 (Internship)/EDU 689 (Externship) is offered each academic year in the fall and winter terms at all sites. For information on the internship or externship, contact an Enrollment Services Representative at 800-986-3223, ext. 1559 or link to <http://www.schoolofed.nova.edu/gtep/icp/index.html> (initial certification plan students).

Internship applications must be submitted six months in advance. Internship criteria must be fully met. Please contact the Office of Placement Services through their website at <http://www.schoolofed.nova.edu/gtep/icp/edu688.htm>.

Students in teacher preparation programs should refer to the EDU 688 Internship Syllabus and Handbook or Externship Syllabus and Handbook for a complete explanation of policies and procedures. All questions about the internship or externship should be directed to the Teacher Education Program's Office of Placement Services at (954) 262-7905.

## Testing Requirements

### Florida

The Florida Department of Education requires passing scores in the CLAST (passed before July 1, 2002), GKT, GRE (1000 between verbal and quantitative), or Praxis I as a requirement for admission into Initial Certification Plans of the teacher education program (see admission requirements for acceptable scores). The state-approved Initial Certification Plans specializations in the Graduate Teacher Education Program include the following:

- Computer Science Education
- Educational Leadership
- Educational Media
- Elementary Education/ESOL
- Exceptional Student Education/ESOL
- Gifted Child Education (endorsement)
- Prekindergarten Disabilities (endorsement)
- Prekindergarten and Primary Education/ESOL
- Reading Education
- Speech-Language and Communication Disorders (M.S.) (For information on this specialization, please refer to the M.S. in Speech-Language and Communication Disorders section of this catalog.)
- Teaching English to Speakers of Other Languages (TESOL) (endorsement)

Prior to the completion of the approved program, Florida preservice educators must pass the Professional Education (PED) Examination. Students must also pass the appropriate Subject Area Exam (SAE) prior to completion of the program. Degrees will not be conferred until all testing requirements are fulfilled and the necessary level of skill mastery has been successfully documented through the portfolio review process. Students are advised to contact an Enrollment Services Representative, the local school district office, or the Florida Department of Education Office of Educator Certification (<http://www.fldoe.org/edcert/>) with questions on certification.

Completion of the Florida-approved program in Educational Leadership requires the passing of all sections of the Florida Educational Leadership Examination (FELE). Non-Florida students wishing to have their transcripts stamped "state approved program" for certification purposes must pass the FELE. Out of state candidates seeking certification or licensure must also pass any other tests required by their state.

### Nevada

Nevada students are required to pass the knowledge skills sections of the Praxis I (Pre-Professional Skills Test, PPST), or CBEST (California Basic Educational Skills Test). In addition, depending upon the specialization and license desired, Nevada students are required to pass the Praxis II (Subject Assessments) of subject area skills, and Praxis III (Classroom Assessment Test) of professional skills. At this time, Nevada students in Educational Leadership (M.S., Ed.S., and Ed.D) are not required to complete any test. Students are advised to confer with an Enrollment Services Representative or local site personnel about the appropriate subtests. Course grades cannot substitute for passing scores on the Praxis. Students are also advised to contact the Nevada Department of Education's Teacher Licensing Office (<http://www.doe.nv.gov/licensing.html>) with other questions on licensure.

## Program Completion Timeline

The Master's and Educational Specialist programs allows students six years in which to complete all degree and program requirements. The beginning of the six-year time frame for degree or program completion is the first term during which any courses that are applied toward any degree or any certification program are completed, either as a non-degree-seeking student or as a degree-seeking student in another specialization. Students who are unable to complete all degree and program requirements within the established time frame are dismissed from the program.

## Program Completion Requirements

To graduate, a student must (a) complete all coursework, (b) maintain an overall 3.0 GPA, (c) complete a capstone project, (d) complete all testing requirements for their given specialization/program (contact an Enrollment Services Representative), (e) meet all financial obligations to the university, and (f) apply for degree conferral.

## Competencies and Standards of the Approved Programs

All course syllabi are keyed to state competencies and national standards. Depending upon the program specialization, these competencies and national standards include the following:

### Florida

English for Speakers of Other Languages (ESOL) Standards

<http://www.schoolfed.nova.edu/gtep/forms/EditableESOLStandardsMatrix032005.doc>

*Florida Competencies and Skills*

<http://www.firn.edu/doe/sas/ftce/ftcecomp.htm>

Florida Educator Accomplished Practices

<http://www.firn.edu/doe/rules/6a-5.htm>

Florida Reading Competencies

[http://info.fldoe.org/dscgi/ds.py/Get/File-1004/ReadingEndorsement\\_Competencies.pdf](http://info.fldoe.org/dscgi/ds.py/Get/File-1004/ReadingEndorsement_Competencies.pdf)

Florida Sunshine State Standards

<http://www.firnedu/doe/curric/prek12/frame2.htm>

### Nevada

Nevada Academic Standards

<http://www.doe.nv.gov/standards.html>

### National Standards

Interstate New Teacher Assessment and Support Consortium (INTASC) Core Standards

<http://www.ccsso.org/content/pdfs/corestrd.pdf>

National Board for Professional Teaching Standards

<http://www.nbpts.org>

<http://www.nbpts.org/standards/>

National Council for Accreditation of Teacher Education (NCATE)

<http://ncate.org/public/programStandards.asp?ch=4>

### Professional Organization Competencies/Standards

Biology

National Science Teachers Association (NSTA)

Secondary [http://ncate.org/documents/ProgramStandards/NSTA\\_ContentAnalysisSecondary.doc](http://ncate.org/documents/ProgramStandards/NSTA_ContentAnalysisSecondary.doc)

Computer Science Education

International Society for Technology in Education (ISTE)

[http://www.ncate.org/documents/ProgramStandards/iste\\_lead\\_fac\\_2003.pdf](http://www.ncate.org/documents/ProgramStandards/iste_lead_fac_2003.pdf)

[http://www.ncate.org/documents/ProgramStandards/ISTE\\_csed\\_2002.pdf](http://www.ncate.org/documents/ProgramStandards/ISTE_csed_2002.pdf)

Educational Leadership

Educational Leadership Constituent Council (ELCC)

[http://www.npbea.org/ELCC/ELCCStandards%20\\_5-02.pdf](http://www.npbea.org/ELCC/ELCCStandards%20_5-02.pdf)

Educational Media

American Library Association (ALA)/ American Association of School Librarians (AASL)

<http://www.ncate.org/documents/ProgramStandards/ala%202001.pdf>

Elementary Education / ESOL

Association for Childhood Education International (ACEI)

<http://ncate.org/ProgramStandards/ACEI/ACEIstandards.doc>

English for Speakers of Other Languages (ESOL)

Teachers of English to Speakers of Other Languages (TESOL)

<http://www.ncate.org/documents/ProgramStandards/tesol.pdf>

Exceptional Student Education / ESOL  
Council for Exceptional Children (CEC)  
<http://ncate.org/ProgramStandards/CEC/CECStandards.doc>

Gifted Education  
Council for Exceptional Children (Gifts)  
<http://www.cec.sped.org/ps/gifted.doc>

Mathematics  
National Council of Teachers of Mathematics (NCTM)  
Elementary <http://ncate.org/ProgramStandards/NCTM/NCTMELEMStandards.pdf>  
Middle <http://ncate.org/ProgramStandards/NCTM/NCTMMIDDLEStandards.pdf>  
Secondary <http://ncate.org/ProgramStandards/NCTM/NCTMSECONStandards.pdf>

Middle Level Education  
National Middle Schools Association  
<http://ncate.org/ProgramStandards/NMSA/NMSAStandardslink.doc>

PreK Disabilities  
Council for Exceptional Children (CEC)  
<http://ncate.org/ProgramStandards/CEC/CECStandards.doc>

PreK-Primary / ESOL (Early Childhood Education)  
National Association for the Education of Young Children (NAEYC)  
<http://www.naeyc.org/faculty/college.asp#2001>

Reading Education  
International Reading Association (IRA)  
[http://www.reading.org/resources/issues/reports/professional\\_standards.html](http://www.reading.org/resources/issues/reports/professional_standards.html)

School Guidance and Counseling  
American School Counselor Association—Ethical Standards  
<http://www.schoolcounselor.org/content.asp?contentid=173>

School Psychology  
National Association of School Psychologists (NASP)  
<http://ncate.org/ProgramStandards/NASP/nasp2001.pdf>

Science Education  
National Science Teachers Association (NSTA)  
Elementary and Middle [http://ncate.org/documents/ProgramStandards/NSTA\\_ContentAnalysisGeneral.doc](http://ncate.org/documents/ProgramStandards/NSTA_ContentAnalysisGeneral.doc)  
Secondary [http://ncate.org/documents/ProgramStandards/NSTA\\_ContentAnalysisSecondary.doc](http://ncate.org/documents/ProgramStandards/NSTA_ContentAnalysisSecondary.doc)

Social Studies Education  
National Council for the Social Studies (NCSS)  
[http://downloads.ncss.org/NCATE/NCSS\\_NCATE\\_STDS-04rev.pdf](http://downloads.ncss.org/NCATE/NCSS_NCATE_STDS-04rev.pdf)

Speech Language Impairment  
[http://www.asha.org/about/membership-certification/handbooks/slp/slp\\_standards\\_new.htm?print=1](http://www.asha.org/about/membership-certification/handbooks/slp/slp_standards_new.htm?print=1)

# Programs of Study

The following chart is intended as a guide to help students choose a program that will satisfy their academic or professional goals. Students who are not seeking certification or licensure may take any of the M.S. programs as non-certification programs, as long as they meet general GTEP admission requirements.

Specialization Area Master of Science in Education	Florida State Approved Certification/ Endorsement Program	Nevada State Approved Licensure/ Endorsement Program	Initial Certification Program	Non- Certification Program
Athletic Administration				x
Charter School Education/Leadership				x
Cognitive and Behavioral Disabilities				x
Computer Science Education	x	**x	x	x
Early Literacy Education				x
Educational Leadership	x	x		
Educational Media	x	x	x	x
Elementary Education	x	*x	x	x
English Education				x
Exceptional Student Education	x	*x	x	x
Gifted Child Education		**x		x
Health Professions Education				x
High Scope/Early Childhood Education				x
Instructional Design and Diversity Education				x
Interdisciplinary Arts				x
Management and Administration of Educational Programs				x
Mathematics				x
Multicultural Early Intervention				x
Prekindergarten and Primary Education	x	*x	x	x
Preschool Education				x
Reading Education	x	x		x
Reading and Teaching English as a Second Language (RESOL)				x
Science Education				x
Secondary Education: Computer Science Education, English, Math, Science, or Social Studies		*x	x	x
Spanish Language Education				x
Teaching and Learning				x
Teaching English as a Foreign Language (TEFL)				x
Teaching English to Speakers of Other Languages (TESOL)		x		x
Urban Education				x
<b>Endorsement Areas (The following are add-on endorsement areas, not degree programs.)</b>				
Autism Endorsement				
Gifted Endorsement (Florida/Nevada approved endorsement)				
Prekindergarten Disabilities Endorsement (Florida approved endorsement)				
Reading Endorsement (Florida approved endorsement)				
TESOL Endorsement (Florida approved endorsement)				

\*Initial Licensure Nevada \*\* Add-on Endorsement Nevada

The following are sample programs of study for Master of Science in education specialization areas and endorsement areas; programs of study are also available on the FSEHS Website (<http://www.schoolfed.nova.edu>). The programs of study are subject to change, as state certification/licensure requirements change. Please consult an Enrollment Services Representative for current curriculum information and program requirements for certification/licensure in Florida/Nevada. Program prerequisites are monitored through Student Services and may not be reflected in the following outlines.

## Notice to students enrolled in GTEP's Early Literacy, Reading Education, Early Literacy and Reading, and Reading specialization areas:

Florida students enrolled in any of the following GTEP specialization areas (Early Literacy, Reading Education, Early Literacy and Reading, Reading) will be required to take RED 587 in place of RED 588. Nevada students will continue to take RED 588. CUR 526 is a prerequisite for RED 587 and RED 588.

**Specialization: Athletic Administration**  
**Certification: Degree Program Only**

**About the Specialization**

The Master of Science in education with a specialization in Athletic Administration focuses on training educators to become athletic directors or sport managers. This specialization provides educators with leadership skills through practical application and broad knowledge of social, political, and economic forces at work in society that affect sports and athletics. Course content is research-based and aligns directly with the professional standards set forth by the Sport Management Program Review Council.

**Who Should Apply**

- aspiring or practicing physical education teachers, coaches, and athletic administrators who wish to obtain a graduate degree and increase their expertise in their current field
- individuals with a bachelor's degree who wish to obtain a graduate degree and increase their knowledge and skills in athletic administration

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDL	510	School Leadership	3
EDL	500	Problem Solving and Visionary Leadership	3
EDL	525	Personnel Selection and Development	3
ATH	500	Leadership in Athletic Administration	3
ATH	510	Socio-Cultural and Ethical Foundations of Sport	3
ATH	520	Essentials of Sport Law	3
ATH	530	Marketing in Athletic Administration	3
ATH	540	Economics and Finance in Athletic Administration	3
ATH	550	Event Planning and Public Relations in Athletic Administration	3
ATH	560	Field Experience Advising	0
ATH	670	Field Experience in Athletic Administration I (3Cr)	
ATH	675	Field Experience in Athletic Administration II (3 Cr)	
		Or	6
ATH	671	Applied Research in Athletic Administration I (3 Cr)	
ATH	676	Applied Research in Athletic Administration II (3 Cr)	
		<b>Total Credits Required for Degree Completion</b>	<b>36</b>

**Specialization: Charter School Education/Leadership**  
**Certification: Degree Program Only**

**About the Specialization**

The Master of Science in education with a specialization in Charter School Education/Leadership focuses on administration, leadership, and teaching in charter schools. This specialization provides students with training in the overall educational industry, curriculum, assessment, managing and governing of a charter school, public relations, and various other topics of interest to the charter school stakeholder. Course content is research-based and infuses best practices in education.

**Who Should Apply**

- Aspiring or practicing charter school teachers and administrators who wish to obtain a graduate degree and increase their expertise in their current field
- Individuals with a bachelor's degree who wish to obtain a graduate degree and/or increase their levels of expertise in charter school education and leadership

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
CSED	501	Planning a Charter School Program— Start-up Logistics	3
CSED	503	Community and Public Relations	3
CSED	504	Compliance with Federal Laws to Serve Students with Special Needs	3
CSED	506	Curriculum and Instruction in Charter Schools	3
CSED	591	Assessment and Student Evaluations in Charter Schools	3
EDL	500	Problem Solving and Visionary Leadership	3
EDL	505	Educational Budgeting and Finance	3
EDL	525	Personnel Selection and Development	3
EDL	530	Organizational Management of Schools	3
EDL	550	Electronic Tools for Educational Leaders	3
CSED	698	School Leadership Internship	3
		<b>Total Credits Required for Degree Completion</b>	<b>36</b>

**Specialization: Cognitive and Behavioral Disabilities**  
**Certification: Degree Program Only**

**About the Specialization**

The Master of Science in education with a specialization in Cognitive and Behavioral Disabilities focuses on training educators to manage the complex and diverse learning styles of today's student population. This specialization provides educators with advanced training in three special education concentration areas—developmental disabilities, emotional and behavioral disorders, and learning disabilities—as well as a foundation in assessment, classroom management, law, curriculum and development, and other areas. Course content is research-based and aligns directly with the professional practice standards set forth by the Council for Exceptional Children (CEC).

**Who Should Apply**

- Aspiring or practicing special education teachers who wish to obtain a graduate degree and increase their expertise in their current field or in an additional concentration area
- Individuals with a bachelor's degree who wish to obtain a graduate degree and increase their knowledge and skills in teaching students with disabilities

**Program of Study**

*Core Courses*

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CBD	502	Assessment and Diagnosis of Exceptional Learners	3
CBD	503	Classroom Management	3
CUR	526	Educational Research for Practitioners	3
EDU	601	Professional Seminar I	0
EDU	602	Professional Seminar II	0
ESE	699	Applied Professional Experience in Exceptional Student Education	3

*Developmental Disabilities (DD) concentration area*

CBD	510	Characteristics and Needs of Students with DD	3
CBD	513	Methods for Teaching Students with DD	3
CBD	516	Teaching Mathematics to Exceptional Learners	3
CBD	517	Teaching Reading to Exceptional Learners	3

*Emotional and Behavioral Disorders (EBD) concentration area*

CBD	508	Methods and Strategies in Behavioral Management	3
CBD	509	Social Skills Training	3
CBD	512	Characteristics and Needs of Students with EBD	3
CBD	515	Methods for Teaching Students with EBD	3

*Learning Disabilities (LD) concentration area*

CBD	511	Characteristics and Needs of Students with LD	3
CBD	514	Methods for Teaching Students with LD	3
CBD	516	Teaching Mathematics to Exceptional Learners	3
CBD	517	Teaching Reading to Exceptional Learners	3

*Electives—choose four of the following 3-credit courses*

CBD	501	Special Education Law	12
CBD	504	Curriculum and Instruction Materials for Exceptional Learners	
CBD	505	Working with Families of Exceptional Learners	
CBD	506	Transition of Exceptional Learners	
CBD	508	Methods and Strategies in Behavioral Management (LD and DD only)	
CBD	509	Social Skills Training (LD and DD only)	
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

**Specialization: Computer Science Education**  
**Certification: Degree Program Only**

**About the Specialization**

The Master of Science in education with a specialization in Computer Science Education focuses on training educators in the area of computer instruction with an emphasis on programming. This specialization provides educators with the skills to create curriculum and instruct students in the areas of technology applications, programming, networking, and data structures. Course content is research-based and infuses best practices in education.

**Who Should Apply**

- Aspiring or practicing computer science teachers who wish to obtain a graduate degree and increase their expertise in their current field

- Individuals with a bachelor's degree who wish to obtain a graduate degree and increase their knowledge and skills in teaching computer science

#### Program of Study

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	601	Professional Seminar I	0
CSE	501	Managing Computer Resources for Teachers and Administrators	3
CSE	505	Computer Applications	3
CSE	510	Advanced Applications of Technology	3
CSE	525	Structured Programming for Computer Science Educators	3
CSE	515	Methods of Teaching Computer Science K-12	3
CSE	517	Web Applications for Computer Science Education	3
CSE	530	Introduction to Programming in C++	3
CSE	535	Java for Computer Science Educators	3
CSE	540	Data Structures	3
CSE	545	Networking in Computer Science Education Environments	3
CSE	699	Applied Professional Experience in Computer Science Education	3
EDU	602	Professional Seminar II	0
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

### Specialization: Computer Science Education

#### Certification: Initial Certification Plan Florida

#### About the Specialization

The Master of Science in education with a specialization in Computer Science Education leading to initial certification for teachers in Florida focuses on training non-educators to enter the classroom, while emphasizing the teaching of computer science. This specialization provides future educators with a foundation in classroom management, curriculum development, and methods of teaching, as well as skills for instructing students in the areas of technology applications, programming, networking, and data structures. Course content is research-based and infuses best practices in education, while aligning directly with the Florida Department of Education's certification requirements for computer science education.

#### Who Should Apply

- Individuals with a bachelor's degree who wish to enter the teaching profession as a computer science educator

#### Program of Study

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	514	Pre-Internship Practices	3
EDU	601	Professional Seminar I	0
EDU	501	School and Society	3
EDU	502	Psychological Foundations in Education	3
EDU	503	Classroom Management and Organization	3
RED	585	Reading in the Content Area	3
CUR	591	Assessment and Evaluation	3
CSE	501	Managing Computing Resources for Teachers and Administrators	3
CSE	505	Computer Applications	3
TSOL	510	Classroom TESOL, Theory and Strategies for Teachers	3
CSE	510	Advanced Applications of Technology	3
CSE	525	Structured Programming for Computer Science Educators	3
CSE	515	Methods of Teaching Computer Science K-12	3
CSE	517	Web Applications for Computer Science Education	3
CSE	530	Introduction to Programming in C++	3
CSE	535	Java for Computer Science Educators	3
CSE	540	Data Structures	3
CSE	545	Networking in Computer Science Education Environments	3
EDU	602	Professional Seminar II	0
EDU	688	Teaching Internship Seminar	9
<b>Total Credits Required for Degree Completion</b>			<b>63</b>

**Specialization: Computer Science Education**  
**Certification: State Approved Florida**

**About the Specialization**

The Master of Science in education with a specialization in Computer Science Education is a state-approved program in Florida for add-on certification for teachers. It focuses on the area of computer instruction with an emphasis on programming. This specialization provides educators with the skills to create curriculum and instruct students in the areas of technology applications, programming, networking, and data structures. Course content is research-based and infuses best practices in education, while aligning directly with the Florida Department of Education’s program certification requirements.

**Who Should Apply**

- Aspiring or practicing computer science educators who wish to obtain a graduate degree or recertification and/or increase their levels of expertise in their current field
- Individuals with a bachelor’s degree who wish to obtain a graduate degree or recertification and/or add a certification area in computer science

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	601	Professional Seminar I	0
CSE	501	Managing Computer Resources for Teachers and Administrators	3
CSE	505	Computer Applications	3
CSE	510	Advanced Applications of Technology	3
CSE	525	Structured Programming for Computer Science Educators	3
CSE	515	Methods of Teaching Computer Science for K–12	3
CSE	517	Web Applications for Computer Science Education	3
CSE	530	Introduction to Programming in C++	3
CSE	535	Java for Computer Science Educators	3
CSE	540	Data Structures	3
CSE	545	Networking in Computer Science Education Environments	3
CSE	699	Applied Professional Experience in Computer Science Education	3
EDU	602	Professional Seminar II	0
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

**Specialization: Computer Science Education**  
**Certification: State Approved Nevada**

**About the Specialization**

The Master of Science in education with a specialization in Computer Science Education is a state-approved program in Nevada for an add-on endorsement for teachers. It focuses on the area of computer instruction with an emphasis on programming. This specialization provides educators with the skills to create curriculum and instruct students in the areas of technology applications, programming, networking, and data structures. Course content is research-based and infuses best practices in education, while aligning directly with the Nevada Department of Education’s program licensure requirements.

**Who Should Apply**

- Aspiring or practicing computer science educators who wish to obtain a graduate degree or recertification and/or increase their levels of expertise in their current field
- Individuals with a bachelor’s degree who wish to obtain a graduate degree or recertification and/or add a certification area in computer science education

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	601	Professional Seminar I	0
CSE	501	Managing Computer Resources for Teachers and Administrators	3
CSE	505	Computer Applications	3
CSE	510	Advanced Applications of Technology	3
CSE	525	Introduction to Structured Programming for Computer Science Educators	3
CSE	515	Methods of Teaching Computer Science for K–12	3
CSE	517	Web Applications for Computer Science Education	3
CSE	530	Introduction to Programming in C++	3
CSE	535	Java for Computer Science Educators	3
CSE	540	Data Structures	3
CSE	545	Networking in Computer Science Education Environments	3
CSE	699	Applied Professional Experience in Computer Science Education	3
EDU	602	Professional Seminar II	0
<b>Total Credits Required for Degree Completion</b>			<b>36</b>



**Specialization: Early Childhood Special Education**  
**Certification: Degree Program Only**

**About the Specialization**

The Master of Science in Education with a specialization in Early Childhood Special Education focuses on assessment, intervention, and instructional strategies for young children with disabilities, with a strong emphasis on language and literacy development.

**Who Should Apply**

- Aspiring or practicing Special Educators working with children from birth through age eight who wish to obtain a graduate degree or recertification and/or increase their levels of expertise in their current field
- Individuals with a bachelor's degree who wish to obtain a graduate degree and/or increase their levels of expertise in charter school education and leadership

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	601	Professional Seminar I	0
EC	500	Child Growth and Development (Birth through Age 8)	3
ESE	600	Survey of Exceptionalities	3
EP	5265	Nature and Needs of Young Children with Disabilities	3
EC	501	Language Acquisition and Development	3
EP	5270	Assessing the Needs of Young Children with Disabilities	3
EC	509	Language and Literacy Development: Early Reading Experience	3
EP	5275	Intervention Strategies and Classroom Behavior Management of Young Children With Disabilities	3
ECSE	699	Applied Professional Experience*	3
EC	518	Developmentally Appropriate Curricular Practices in Multicultural Settings	3
EP	5280	Working with Families of Young Children with Disabilities and the Community	3
ESE	650	Instructional Strategies for Exceptional Students	3
EDU	602	Professional Seminar II	0
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

**Specialization: Early Literacy Education**  
**Certification: Degree Program Only**

**About the Specialization**

The Master of Science in education with a specialization in Early Literacy Education focuses on training educators in the areas of language acquisition and literacy development for children from birth to age eight. This specialization provides educators with skills for assessment, curriculum development, and teaching reading. Course content is research-based and aligns directly with the professional practice standards set forth by both the National Association for the Education of Young Children and the National Board for Teaching Standards.

**Who Should Apply**

- Aspiring or practicing early childhood educators, elementary school teachers, and reading teachers who wish to obtain a graduate degree and increase their expertise in their current field
- Individuals with a bachelor's degree who wish to obtain a graduate degree and increase their knowledge and skills in early literacy education

**Program of Study (with Florida Reading Endorsement)**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	601	Professional Seminar I	0
EC	620	Research Issues in Child Development	3
EC	579	Foundations of Emergent Literacy	3
RED	570	The Reading Process	3
EC	509	Developmentally Appropriate Language, Literacy, and Early Reading Experiences for Children Ages 3-8	3
RED	554	Assessment in Reading	3
EC	518	Developmentally Appropriate Curricular Practices in Multicultural Settings	3
RED	500	Techniques of Corrective and Remedial Reading	3
EC	5275	Learning Center Management for the Early Childhood Classroom	3
		Or	
EC	513	Child Guidance and the Organization of Appropriate Environments for Children Ages 3-8	3
EC	521	Developmentally Appropriate Literature-based Curriculum for Young Children	3

EC	526	Family Literacy	
	Or		3
EC	514	Family and Community Collaboration in Early Childhood Programs	
RED	575	Contemporary Foundations of Reading: Research Perspective	3
EDU	602	Professional Seminar II	0
RED	587	Supervised Reading Practicum**	
		**must complete for Reading Endorsement	
	Or		3
EC	699	Applied Professional Experience	
		<b>Total Credits Required for Degree Completion</b>	<b>39</b>

**Specialization: Early Literacy Education**  
**Certification: Degree Program Only (Nevada Students)**

**About the Specialization**

The Master of Science in education with a specialization in Early Literacy Education focuses on training educators in the areas of language acquisition and literacy development for children from birth to age eight. This specialization provides educators with skills for assessment, curriculum development, and teaching reading. Course content is research-based and aligns directly with the professional practice standards set forth by both the National Association for the Education of Young Children and the National Board for Teaching Standards.

**Who Should Apply**

- Aspiring or practicing early childhood educators, elementary school teachers, and reading teachers who wish to obtain a graduate degree and increase their expertise in their current field
- Individuals with a bachelor's degree who wish to obtain a graduate degree and increase their knowledge and skills in early literacy education

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	601	Professional Seminar I	0
EC	620	Research Issues in Child Development	3
EC	579	Foundations of Emergent Literacy	3
RED	570	Reading Process	3
EC	509	Developmentally Appropriate Language, Literatcy, and Early Reading Experiences for Children Ages 3-8	3
RED	554	Assessment in Reading	3
EC	518	Developmentally Appropriate Curricular Practices in Multicultural Settings	3
EC	521	Developmentally Appropriate Literature-based Curriculum for Young Children	3
EC	522	Planning the Play-Based Curriculum: Arts and Movement for Young Children	3
EC	699	Applied Professional Experiences in Early Childhood	3
EP	5265	Nature and Needs of Young Children with Disabilities	3
EC	526	Family Literacy	3
EC	514	Family and Community Collaboration in Early Childhood Programs	3
EDU	602	Professional Seminar II	0
		<b>Total Credits Required for Degree Completion</b>	<b>39</b>

**Specialization: Educational Leadership**  
**Certification: State Approved Florida**

**About the Specialization**

The Master of Science in education with a specialization in Educational Leadership is a state-approved program in Florida for add-on certification for teachers. It focuses on preparing prekindergarten through 12<sup>th</sup> grade teachers for administrative positions in public and nonpublic schools and school systems. This specialization provides educators with leadership skills through practical application and provides broad knowledge of social, political, and economic forces at work in society that affect education. Course content is research-based and infuses best practices in education, while aligning directly with the Florida Department of Education's program certification requirements.

**Who Should Apply**

- Aspiring or practicing prekindergarten through 12<sup>th</sup> grade teachers who wish to obtain a graduate degree or recertification and enter the field of educational leadership
- Individuals with a bachelor's degree who wish to obtain a graduate degree or recertification and/or add a certification area in educational leadership

**Program of Study**

EDU	5000	Orientation to Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDL	506	Standards-Based Curriculum and Assessment	3
EDL	550	Electronic Tools for Educational Leaders	3
EDL	510	School Leadership	3
EDL	500	Problem Solving and Visionary Leadership	3
EDL	530	Organizational Management of Schools	3
EDL	505	Educational Budgeting and Finance	3
EDL	520	School Law for Administrators	3
EDL	525	Personnel Selection and Development	3
EL	600	Seminar in the Knowledge Base of Educational Leadership	3
EL	699	Educational Leadership Internship	6
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

**Specialization: Educational Leadership****Certification: State Approved Nevada****About the Specialization**

The Master of Science in education with a specialization in Educational Leadership is a state-approved program in Nevada for add-on licensure for teachers. It focuses on preparing prekindergarten through 12<sup>th</sup> grade teachers for administrative positions in public and nonpublic schools and school systems. This specialization provides educators with leadership skills through practical application and provides broad knowledge of social, political, and economic forces at work in society that affect education. Course content is research-based and infuses best practices in education, while aligning directly with the Nevada Department of Education's educational leadership licensure requirements.

**Who Should Apply**

- Aspiring or practicing prekindergarten through 12<sup>th</sup> grade teachers who wish to obtain a graduate degree or recertification and enter the field of educational leadership
- Individuals with a bachelor's degree who wish to obtain a graduate degree or recertification and/or add a certification area in educational leadership

**Program of Study**

EDU	5000	Orientation to Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDL	506	Standards-Based Curriculum and Assessment	3
EDL	550	Electronic Tools for Educational Leaders	3
EDL	510	School Leadership	3
EDL	500	Problem Solving and Visionary Leadership	3
EDL	530	Organizational Management of Schools	3
EDL	505	Educational Budgeting and Finance	3
EDL	520	School Law for Administrators	3
EDL	525	Personnel Selection and Development	3
EDL	545	Administration of School Improvement Process	3
EL	699	Educational Leadership Internship	6
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

**Specialization: Educational Leadership Modified Core****Certification: State Approved Florida****About the Specialization**

The Educational Leadership Modified Core program is a state-approved program in Florida for add-on certification for teachers. It focuses on preparing prekindergarten through 12<sup>th</sup> grade teachers for administrative positions in public and nonpublic schools and school systems. This program provides educators with leadership skills through practical application and provides broad knowledge of social, political, and economic forces at work in society that affect education. Course content is research-based and infuses best practices in education, while aligning directly with the Florida Department of Education's program certification requirements.

**Who Should Apply**

- Practicing prekindergarten through 12<sup>th</sup> grade teachers who wish to enter the field of educational leadership
- Individuals with a master's degree who wish to add a certification area in educational leadership

**Program of Study**

EDU	5000	Orientation to Graduate Teacher Education Program	0
EDL	506	Standards-Based Curriculum and Assessment	3

EDL	550	Electronic Tools for Educational Leaders	3
EDL	510	School Leadership	3
EDL	500	Problem Solving and Visionary Leadership	3
EDL	530	Organizational Management of Schools	3
EDL	505	Educational Budgeting and Finance	3
EDL	520	School Law for Administrators	3
EDL	525	Personnel Selection and Development	3
EL	600	Seminar in the Knowledge Base of Educational Leadership	3
EL	698	Administrative Internship	3
<b>Total Credits Required for Degree Completion</b>			<b>30</b>

**Specialization: Educational Media**  
**Certification: Degree Program Only**

**About the Specialization**

The Master of Science in education with a specialization in Educational Media focuses on training educators in the area of school library media programs. This specialization provides educators with the skills in development, organization, and management of school library media collections and programs, technology in school library and media centers, and age-appropriate media. Course content is research-based and infuses best practices in education.

**Who Should Apply**

- Aspiring or practicing media specialists who wish to obtain a graduate degree and increase their expertise in their current field
- Individuals with a bachelor's degree who wish to obtain a graduate degree and increase their knowledge and skills in educational media

**Program of Study**

EDU	5000	Orientation to Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	601	Professional Seminar I	0
EM	500	Philosophy of School Library Media Programs	3
EM	505	Design and Production of Educational Media	3
EM	510	Media for Children	3
EM	525	Library Media Collection Development	3
EM	530	Management of School Library Media Programs	3
EM	535	Media for Young Adults	3
EM	515	Reference and Information Services	3
EM	699	Applied Professional Experience in Educational Media	3
EM	565	Computers in School Library Media Centers	3
EM	540	Organization of Library Media Collections	3
EM	520	Instructional Role of the Media Specialist	3
EDU	602	Professional Seminar II	0
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

**Specialization: Educational Media**  
**Certification: Initial Certification Plan Florida**

**About the Specialization**

The Master of Science in education with a specialization in Educational Media leading to initial certification for teachers in Florida focuses on training non-educators for school-based positions, while emphasizing the management of school library media programs. This specialization provides future educators with a foundation in management, curriculum development, and the role of the school media specialist, as well as skills for developing, organizing, and managing school library media collections and programs, technology in school library and media centers, and age-appropriate media. Course content is research-based and infuses best practices in education, while aligning directly with the Florida Department of Education's certification requirements for educational media.

**Who Should Apply**

- Individuals with a bachelor's degree who wish to enter the teaching profession as a media specialist

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	514	Pre-Internship Practices	3
EDU	501	School and Society	3
EDU	502	Psychological Foundations in Education	3

EDU	503	Classroom Management and Organization	3
RED	585	Reading in the Content Areas	3
CUR	591	Assessment and Evaluation	3
EDU	601	Professional Seminar I	0
EM	500	Philosophy of School Library Media Programs	3
EM	505	Design and Production of Educational Media	3
TSOL	510	Classroom TESOL, Theory and Strategies for Teachers	3
EM	510	Media for Children	3
EM	525	Library Media Collection Development	3
EM	530	Management of School Library Media Programs	3
EM	535	Media for Young Adults	3
EM	515	Reference and Information Services	3
EM	565	Computers in School Library Media Centers	3
EM	540	Organization of Library Media Collections	3
EM	520	Instructional Role of the Media Specialist	3
EDU	602	Professional Seminar II	0
EDU	688	Teaching Internship Seminar	9
<b>Total Credits Required for Degree Completion</b>			<b>63</b>

**Specialization: Educational Media**  
**Certification: State Approved Florida**

**About the Specialization**

The Master of Science in education with a specialization in Educational Media is a state-approved program in Florida for add-on certification for school library media specialists. It focuses on the area of school library media programs. This specialization provides educators with skills in development, organization, and management of school library media collections and programs, technology in school library and media centers, and age-appropriate media. Course content is research-based and infuses best practices in education, while aligning directly with the Florida Department of Education’s educational media certification requirements.

**Who Should Apply**

- Aspiring or practicing school library media specialists who wish to obtain a graduate degree or recertification and/or increase their levels of expertise in their current field
- Individuals with a bachelor’s degree who wish to obtain a graduate degree or recertification and/or add a certification area in educational media

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	601	Professional Seminar I	0
EM	500	Philosophy of School Library Media Programs	3
EM	505	Design and Production of Educational Media	3
EM	510	Media for Children	3
EM	525	Library Media Collection Development	3
EM	530	Management of School Library Media Programs	3
EM	535	Media for Young Adults	3
EM	515	Reference and Information Services	3
EM	565	Computers in Libraries and Media Centers	3
EM	540	Organization of Library Media Collections	3
EM	520	Instructional Role of the Media Specialist	3
EM	699	Applied Professional Experience in Educational Media	3
EDU	602	Professional Seminar II	0
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

**Specialization: Educational Media**  
**Certification: State Approved Nevada**

**About the Specialization**

The Master of Science in education with a specialization in Educational Media is a state-approved program in Nevada for add-on endorsement for school library media specialists. It focuses on the area of school library media programs. This specialization provides educators with skills in development, organization, and management of school library media collections and programs, technology in school libraries and media centers, and age-appropriate media. Course content is research-based and infuses best practices in education, while aligning directly with the Nevada Department of Education’s educational media licensure requirements.

### Who Should Apply

- Aspiring or practicing school library media specialists who wish to obtain a graduate degree or recertification and/or increase their levels of expertise in their current field
- Individuals with a bachelor's degree who wish to obtain a graduate degree or recertification and/or add a certification area in educational media

### Program of Study

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	601	Professional Seminar I	0
EM	500	Philosophy of School Library Media Programs	3
EM	505	Design and Production of Educational Media	3
EM	510	Media for Children	3
EM	525	Library Media Collection Development	3
EM	530	Management of School Library Media Programs	3
EM	535	Media for Young Adults	3
EM	515	Reference and Information Services	3
EM	565	Computers in Libraries and Media Centers	3
EM	540	Organization of Library Media Collections	3
EM	520	Instructional Role of the Media Specialist	3
EM	699	Applied Professional Experience in Educational Media	3
EDU	602	Professional Seminar II	0
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

### Specialization: Elementary Education Certification: Degree Program Only

#### About the Specialization

The Master of Science in education with a specialization in Elementary Education focuses on training educators in the area of kindergarten through grade six instruction. This specialization provides educators with the skills to develop curriculum and instruct students in the areas of language and literacy, mathematics, science, and the arts. Course content is research-based and infuses best practices in education.

### Who Should Apply

- Aspiring or practicing elementary school teachers who wish to obtain a graduate degree and increase their expertise in their current field
- Individuals with a bachelor's degree who wish to obtain a graduate degree and increase their knowledge and skills in elementary education

### Program of Study

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	601	Professional Seminar I	0
CUR	591	Assessment and Evaluation	3
ELE	503	Reading in the Elementary Classroom	3
ELE	504	Methods of Teaching Reading in the Elementary School	3
RED	560	Literature for Children and Adolescents	3
ELE	601	Teaching Language Arts in the Elementary School	3
ELE	502	Methods of Teaching Mathematics in the Elementary School	3
ELE	602	Teaching Science in the Elementary School	3
ELE	699	Applied Professional Experience	3
ELE	505	Teaching Visual Arts and Music in the Elementary School	2
ELE	506	Teaching Physical Education and Health Education in the Elementary School	2
ELE	603	Teaching Elementary Social Studies in a Multicultural Society	3
TSOL	510	Classroom TESOL, Theory and Strategies for Teachers	3
TSOL	520	Second Language Learning: Theory, Methods, and Evaluation	3
EDU	602	Professional Seminar II	0
<b>Total Credits Required for Degree Completion</b>			<b>40</b>

### Specialization: Elementary Education Certification: Initial Licensure Plan Nevada

#### About the Specialization

The Master of Science in education with a specialization in Elementary Education leading to initial licensure for teachers in Nevada focuses on training non-educators to enter the classroom, while emphasizing the teaching of children in kindergarten

through grade six. This specialization provides future educators with a foundation in classroom management, curriculum development, and instruction strategies, as well as skills for assessing and teaching language and literacy, mathematics, science, and social studies. Course content is research-based and infuses best practices in education, while aligning directly with the Nevada Department of Education's elementary education licensure requirements.

**Who Should Apply**

- Individuals with a bachelor's degree who wish to enter the teaching profession as an elementary school teacher

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	514	Pre-Internship Practices	3
EDU	601	Professional Seminar I	0
EDU	501	School and Society	3
EDU	503	Classroom Management and Organization	3
ESE	600	Survey of Exceptionalities of Children and Youth	3
ELE	503	Reading in the Elementary Classroom	3
ELE	504	Methods of Teaching Reading in the Elementary School	3
ELE	601	Teaching Language Arts in the Elementary School	3
ELE	502	Methods of Teaching Mathematics in the Elementary Schools	3
ELE	602	Teaching of Science in the Elementary School	3
ELE	603	Teaching Elementary Social Studies in a Multicultural Society	3
EDU	602	Professional Seminar II	0
EDU	688	Teaching Internship Seminar	9

*Electives – choose two of the following three-credit courses* 6

CUR	591	Assessment and Evaluation
TSOL	510	Classroom TESOL, Theory and Strategies for Teachers
TSOL	520	Second Language Learning: Theory, Methods and Evaluation
RED	560	Literature for Children and Adolescents
EDU	502	Psychological Foundations in Education
RED	570	The Reading Process
RED	575	Contemporary Foundations of Reading: Research Perspective
ELE	540	Creativity in the Elementary School

**Total Credits Required for Degree Completion** **48**

**Specialization: Elementary Education with ESOL Endorsement  
Certification: Initial Certification Plan Florida**

**About the Specialization**

The Master of Science in education with a specialization in Elementary Education leading to initial certification for teachers in Florida focuses on training non-educators to enter the classroom, while emphasizing the teaching of children in kindergarten through grade six. This specialization provides future educators with a foundation in classroom management, curriculum development, and instruction strategies, as well as skills for assessing and teaching language and literacy, mathematics, science, and the arts. Course content is research-based and infuses best practices in education, while aligning directly with the Florida Department of Education's certification requirements for elementary education.

**Who Should Apply**

- Individuals with a bachelor's degree who wish to enter the teaching profession as an elementary school teacher

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	514	Pre-Internship Practices	3
EDU	601	Professional Seminar I	0
EDU	501	School and Society	3
EDU	502	Psychological Foundations in Education	3
EDU	503	Classroom Management and Organization	3
CUR	591	Assessment and Evaluation	3
ELE	503	Reading in the Elementary Classroom	3
ELE	504	Methods of Teaching Reading in the Elementary School	3
TSOL	510	Classroom TESOL, Theory and Strategies for Teachers	3
TSOL	520	Second Language Learning: Theory, Methods, and Evaluation	3
RED	560	Literature for Children and Adolescents	3
ELE	601	Teaching Language Arts in the Elementary School	3
ELE	502	Methods of Teaching Mathematics in the Elementary Schools	3
ELE	602	Teaching of Science in the Elementary School	3

ELE	505	Teaching Visual Arts and Music in the Elementary School	2
ELE	506	Teaching Physical Education and Health Education in the Elementary School	2
ELE	603	Teaching Elementary Social Studies in a Multicultural Society	3
EC	5015	Teaching in the Kindergarten Classroom	1
EDU	602	Professional Seminar II	0
EDU	688	Teaching Internship Seminar	9
<b>Total Credits Required for Degree Completion</b>			<b>59</b>

**Specialization: Elementary Education with ESOL Endorsement**  
**Certification: State Approved Florida**

**About the Specialization**

The Master of Science in education with a specialization in Elementary Education is a state-approved program in Florida for add-on certification for teachers. It focuses on the area of kindergarten through grade six instruction. This specialization provides educators with the skills to develop curriculum and instruct students in the areas of language and literacy, mathematics, science, and the arts. Course content is research-based and infuses best practices in education and strategies for teaching English as a second language (ESOL), while aligning directly with the Florida Department of Education's program certification requirements for elementary education and ESOL endorsement.

**Who Should Apply**

- Practicing elementary school educators who wish to obtain a graduate degree or recertification and/or increase their levels of expertise in their current field
- Individuals with a bachelor's degree who wish to obtain a graduate degree or recertification and/or add a certification area in elementary education
- Individuals wishing to obtain ESOL endorsement

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	601	Professional Seminar I	0
CUR	591	Assessment and Evaluation	3
ELE	503	Reading in the Elementary Classroom	3
ELE	504	Methods of Teaching Reading in the Elementary School	3
RED	560	Literature for Children and Adolescents	3
ELE	601	Teaching Language Arts in the Elementary School	3
ELE	502	Methods of Teaching Mathematics in the Elementary School	3
ELE	602	Teaching Science in the Elementary School	3
ELE	699	Applied Professional Experience	3
ELE	505	Teaching Visual Arts and Music in the Elementary School	2
ELE	506	Teaching Physical Education and Health Education in the Elementary School	2
ELE	603	Teaching Elementary Social Studies in a Multicultural Society	3
TSOL	510	Classroom TESOL, Theory and Strategies for Teachers	3
TSOL	520	Second Language Learning: Theory, Methods, and Evaluation	3
EDU	602	Professional Seminar II	0
<b>Total Credits Required for Degree Completion</b>			<b>40</b>

**Specialization: English Education**  
**Certification: Degree Program Only**

**About the Specialization**

The Master of Science in education with a specialization in English Education focuses on training educators in the areas of writing and literature. This specialization provides educators with contemporary knowledge in both oral and written communication, as well as in-depth study of twentieth century literary authors. Course content is research-based and infuses best practices in education.

**Who Should Apply**

- Aspiring or practicing English education teachers who wish to obtain a graduate degree and increase their expertise in their current field
- Individuals with a bachelor's degree who wish to obtain a graduate degree and increase their knowledge and skills in English education

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	601	Professional Seminar I	0



ENG	521	Methods for Teaching Middle School and Secondary English	3
ENG	600	Recent Directions in Oral Communications	3
ENG	605	Recent Directions in Language Learning	3
ENG	615	Recent Directions in Expository Writing	3
ENG	625	Recent Directions in Creative Writing	3
ENG	635	Recent Directions in Adolescent Literature	3
ENG	645	Recent Directions in the Analysis of Literature	3
ENG	699	Applied Professional Experience	3
ENG	650	Many Voices of Twentieth Century American Literature	3
ENG	665	Many Voices in Twentieth Century World Literature	3
ENG	675	Many Voices in Twentieth Century British Literature	3
EDU	602	Professional Seminar II	0
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

**Specialization: Exceptional Student Education**  
**Certification: Degree Program Only**

**About the Specialization**

The Master of Science in education with a specialization in Exceptional Student Education focuses on training educators in the area of teaching students with disabilities. This specialization provides educators with skills for assessing and teaching life skills and academic content to children and youth with disabilities across the spectrum. Course content is research-based and infuses best practices in education.

**Who Should Apply**

- Aspiring or practicing special education teachers who wish to obtain a graduate degree and increase their expertise in their current field
- Individuals with a bachelor's degree who wish to obtain a graduate degree and increase their knowledge and skills in exceptional student education

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	601	Professional Seminar I	0
ESE	600	Survey of Exceptionalities of Children and Youth	3
ESE	610	Speech and Language Development and Disabilities	3
ESE	620	Behavior Management of Exceptional Students	3
ESE	630	Educational and Psychological Assessment of Exceptional Students	3
ESE	640	Transition Skills and Services for Exceptional Students	3
ESE	650	Instructional Strategies for Exceptional Students	3
ESE	660	Curriculum and Instructional Materials for Exceptional Students	3
ESE	670	Inclusive Education for Exceptional Students	3
ESE	680	Teaching Social and Personal Skills to Exceptional Students	3
ESE	690	Consultation and Collaboration in Exceptional Student Education	3
ESE	699	Applied Professional Experience	3
EDU	602	Professional Seminar II	0
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

**Specialization: Exceptional Student Education**  
**Certification: Initial Licensure Plan Nevada**

**About the Specialization**

The Master of Science in education with a specialization in Exceptional Student Education leading to initial licensure for teachers in Nevada focuses on training out-of-field educators and non-educators to enter the classroom, while emphasizing the teaching of students with disabilities. This specialization provides future educators with a foundation in classroom management, curriculum development, and instruction strategies, as well as skills for assessing and teaching life skills and academic content to children and youth with disabilities across the spectrum. Course content is research-based and infuses best practices in education, while aligning directly with the Nevada Department of Education's licensure requirements for exceptional student education.

**Who Should Apply**

- Individuals with a bachelor's degree who wish to enter the teaching profession as a special education teacher

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3

EDU	601	Professional Seminar I	0
EDU	502	Psychological Foundations in Education	3
ESE	600	Survey of Exceptionalities of Children and Youth	3
ESE	610	Speech and Language Development and Disabilities	3
ESE	620	Behavior Management of Exceptional Students	3
ESE	630	Educational and Psychological Assessment of Exceptional Students	3
ELE	502	Methods of Teaching Mathematics in the Elementary School	3
ELE	504	Methods of Teaching Reading in the Elementary School	3
ESE	640	Transition Skills and Services for Exceptional Students	3
ESE	650	Instructional Strategies for Exceptional Students	3
ESE	660	Curriculum and Instructional Materials for Exceptional Students	3
ESE	670	Inclusive Education for Exceptional Students	3
ESE	690	Consultation and Collaboration in Exceptional Student Education	3
EDU	688	Teaching Internship Seminar	9
EDU	602	Professional Seminar II	0
<b>Total Credits Required for Degree Completion</b>			<b>48</b>

**Specialization: Exceptional Student Education with ESOL Endorsement  
Certification: Initial Certification Florida**

**About the Specialization**

The Master of Science in education with a specialization in Exceptional Student Education leading to initial certification, along with ESOL endorsement, for teachers in Florida focuses on training non-educators to enter the classroom, while emphasizing the teaching of students with disabilities. This specialization provides future educators with a foundation in classroom management, curriculum development, and instruction strategies, as well as skills for assessing and teaching life skills and academic content to children and youth with disabilities across the spectrum. Course content is research-based and infuses best practices in education and strategies for teaching English as a second language (ESOL), while aligning directly with the Florida Department of Education's certification requirements for elementary education and ESOL endorsement.

**Who Should Apply**

- Individuals with a bachelor's degree who wish to enter the teaching profession as an elementary school teacher

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	514	Pre-Internship Practices	3
EDU	601	Professional Seminar I	0
EDU	501	School and Society	3
EDU	502	Psychological Foundations in Education	3
EDU	503	Classroom Management and Organization	3
TSOL	510	Classroom TESOL, Theory and Strategies for Teachers	3
ELE	502	Methods of Teaching Mathematics in the Elementary School	3
ELE	504	Methods of Teaching Reading in the Elementary School	3
ELE	601	Teaching Language Arts in the Elementary School	3
RED	500	Techniques of Corrective and Remedial Reading	3
RED	585	Reading in the Content Area	3
TSOL	520	Second Language Learning: Theory, Methods and Evaluation	3
ESE	600	Survey of Exceptionalities of Children and Youth	3
ESE	610	Speech and Language Development and Disabilities	3
ESE	620	Behavior Management of Exceptional Students	3
ESE	630	Educational and Psychological Assessment of Exceptional Students	3
ESE	640	Transition Skills and Services for Exceptional Students	3
ESE	650	Instructional Strategies for Exceptional Students	3
ESE	660	Curriculum and Instructional Materials for Exceptional Students	3
ESE	670	Inclusive Education for Exceptional Students	3
ESE	680	Teaching Social and Personal Skills to Exceptional Students	3
ESE	690	Consultation and Collaboration in Exceptional Student Education	3
EDU	602	Professional Seminar II	0
EDU	688	Teaching Internship Seminar	9
<b>Total Credits Required for Degree Completion</b>			<b>75</b>

## **Specialization: Exceptional Student Education**

### **Certification: State Approved Florida (for students who hold ESOL endorsement)**

#### **About the Specialization**

The Master of Science in education with a specialization in Exceptional Student Education is a state-approved program in Florida for add-on certification for teachers. It focuses on the area of teaching individuals with disabilities. This specialization provides educators with the skills for assessing and teaching life skills and academic content to children and youth with disabilities across the spectrum. Course content is research-based and infuses best practices in education, while aligning directly with the Florida Department of Education's certification requirements for elementary education.

#### **Who Should Apply**

- Practicing special education teachers who wish to obtain a graduate degree or recertification and/or increase their levels of expertise in their current field
- Individuals with a bachelor's degree who wish to obtain a graduate degree or recertification and/or add a certification area in exceptional student education

#### **Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	601	Professional Seminar I	0
ESE	600	Survey of Exceptionalities of Children and Youth	3
ESE	610	Speech and Language Development and Disabilities	3
ESE	620	Behavior Management of Exceptional Students	3
ESE	630	Educational and Psychological Assessment of Exceptional Students	3
ESE	640	Transition Skills and Services for Exceptional Students	3
ESE	650	Instructional Strategies for Exceptional Students	3
ESE	660	Curriculum and Instructional Materials for Exceptional Students	3
ESE	670	Inclusive Education for Exceptional Students	3
ESE	680	Teaching Social and Personal Skills to Exceptional Students	3
ESE	690	Consultation and Collaboration in Exceptional Student Education	3
ESE	699	Applied Professional Experience in ESE	3
EDU	602	Professional Seminar II	0
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

## **Specialization: Exceptional Student Education with ESOL Endorsement**

### **Certification: State Approved Florida (for students who do not hold ESOL endorsement)**

#### **About the Specialization**

The Master of Science in education with a specialization in Exceptional Student Education is a state-approved program in Florida for add-on certification for teachers, along with ESOL endorsement. It focuses on the area of teaching students with disabilities. This specialization provides educators with the skills for assessing and teaching life skills and academic content to children and youth with disabilities across the spectrum. Course content is research-based and infuses best practices in education and strategies for teaching English as a second language (ESOL), while aligning directly with the Florida Department of Education's certification requirements for exceptional student education and ESOL endorsement.

#### **Who Should Apply**

- Practicing special education teachers who wish to obtain a graduate degree or recertification and/or increase their levels of expertise in their current field
- Individuals with a bachelor's degree who wish to obtain a graduate degree or recertification and/or add a certification area in exceptional student education
- Individuals wishing to obtain ESOL endorsement

#### **Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	601	Professional Seminar I	0
ESE	600	Survey of Exceptionalities of Children and Youth	3
ESE	610	Speech and Language Development and Disabilities	3
ESE	620	Behavior Management of Exceptional Students	3
ESE	630	Educational and Psychological Assessment of Exceptional Students	3
ESE	640	Transition Skills and Services for Exceptional Students	3
ESE	650	Instructional Strategies for Exceptional Students	3
ESE	660	Curriculum and Instructional Materials for Exceptional Students	3
ESE	670	Inclusive Education for Exceptional Students	3
ESE	680	Teaching Social and Personal Skills to Exceptional Students	3
ESE	690	Consultation and Collaboration in Exceptional Student Education	3

ESE	699	Applied Professional Experience in ESE	3
TSOL	569	Methods of Teaching English to Speakers of Other Languages	3
TSOL	515	Curriculum Development for TESOL	3
TSOL	562	Cross-Cultural Communication and Understanding	3
TSOL	567	Applied Linguistics	3
TSOL	547	Testing and Evaluation in TESOL	3
EDU	602	Professional Seminar II	0
<b>Total Credits Required for Degree Completion</b>			<b>51</b>

**Specialization: Gifted Child Education**  
**Certification: Degree Program Only**

**About the Specialization**

The Master of Science in education with a specialization in Gifted Child Education focuses on training educators to guide gifted and advanced students to achieve their maximum potential. This specialization provides educators with the skills to create curriculum and instruct gifted students, with an emphasis on the development of their creativity. Course content is research-based and infuses best practices in education.

**Who Should Apply**

- Aspiring or practicing gifted education teachers who wish to obtain a graduate degree and increase their expertise in their current field
- Individuals with a bachelor's degrees who wish to obtain a graduate degree and increase their knowledge and skills in teaching gifted education

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	601	Professional Seminar I	0
CUR	506	Curriculum and Instruction	3
EDU	550	Introduction to Nature and Needs of the Gifted Child	3
EDU	555	Seminar for the Guidance of Gifted Children	3
EDU	551	Educational Procedures for the Gifted Child	3
EP	5281	Developing Creativity in Gifted Students	3
EP	5282	Educating Special Populations of Gifted Students	3
EDU	561	Independent Study for Research on Gifted Students in Local and State Programs	3
EP	699	Applied Professional Experience in Gifted Education	3
Elective			3
Elective			3
Elective			3
EDU	602	Professional Seminar II	0
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

**Specialization: Gifted Child Education**  
**Certification: State Approved Nevada**

**About the Specialization**

The Master of Science in education with a specialization in Gifted Child Education is a state-approved program in Nevada for an add-on endorsement for teachers. It focuses on training educators to guide gifted and advanced students to achieve their maximum potential. This specialization provides educators with the skills to create curriculum and instruct gifted students, with an emphasis on the development of their creativity. Course content is research-based and infuses best practices in education, while aligning directly with the Nevada Department of Education's program licensure requirements.

**Who Should Apply**

- Aspiring or practicing gifted education teachers who wish to obtain a graduate degree or recertification and/or increase their levels of expertise in their current field
- Individuals with a bachelor's degree who wish to obtain a graduate degree or recertification and/or add a certification area in gifted education

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	601	Professional Seminar I	0
CUR	506	Curriculum and Instruction	3
EDU	550	Introduction to Nature and Needs of the Gifted Child	3
EDU	555	Seminar for the Guidance of Gifted Children	3

EDU	551	Educational Procedures for the Gifted Child	3
EP	5281	Developing Creativity in Gifted Students	3
EP	5282	Educating Special Populations of Gifted Students	3
EDU	561	Independent Study for Research on Gifted Students in Local and State Programs	3
EP	699	Applied Professional Experience in Gifted Education	3
Elective			3
Elective			3
Elective			3
EDU	602	Professional Seminar II	0
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

**Specialization: High Scope/Early Childhood Education**  
**Certification: Degree Program Only**

**About the Specialization**

The Master of Science in education with a specialization in High/Scope Early Literacy Education is designed for early childhood educators who have received training through the High/Scope Educational Research Foundation and are interested in earning a master's degree in education. The program allows students to transfer an equivalent of 12 credits of approved High/Scope training toward the specialization courses of the master's degree. Course content is research based and infuses best practices in education.

**Who Should Apply**

- Practicing teachers who have received training through the High/Scope Educational Research Foundation and are interested in earning a master's degree in education

**Program of Study**

CUR	526	Educational Research for Practitioners	3
EDU	5000	Orientation to the Graduate Teacher Education Program	0
EDU	601	Professional Seminar I	0
EC	508	Theory and Practice in Early Childhood	3
EC	518	Appropriate Curriculum in Multicultural Settings	3
EC	521	Developmentally Appropriate Literature-Based Curriculum for Young Children	
	Or		3
EC	5280	Multicultural Children's Literature	
EC	509	Language and Literacy Development	3
EC	514	Family and School Collaboration	3
EC	592	Reading Process: Emerging Literacy	3
EC	699	Applied Professional Experience	3
EDU	602	Professional Seminar II	0

*Emphasis in Early Childhood Education (Ages 3 -5)*

EC	620	Research Issues in Child Development	3
EC	502	Program Development for Children Ages 3 through 5	3
EC	513	Child Guidance and the Organization of Appropriate Environments	
	Or		3
EC	541	Guiding Behavior in the Preschool Classroom	
EC	522	Planning the Play-Based Curriculum: Arts and Movement for Young Children	3

*Emphasis in Infant and Toddler (Preschool birth-age 4)*

EC	541	Guiding Behavior in the Preschool Classroom	3
EC	601	Child Development: Preschool Years	3
EC	531	Literacy and Social Development	
	Or		3
EC	579	Foundations of Emergent Literacy	
EC	503	Child Study and Assessment	3
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

**Specialization: Interdisciplinary Arts**  
**Certification: Degree Program Only**

**About the Specialization**

The Master of Science in education with a specialization in Interdisciplinary Arts focuses on developing visionary and conceptual artists to assume leadership roles at any professional arts organization, company, or institution and/or to initiate innovative arts programs, events, and original works of intellectual property. This specialization provides educators and artists with expertise in visioning a global culture, arts and expressive therapies, dramatic writing, business and corporate

applications, multimedia technological resources, and arts leadership. Course content is research-based and infuses best practices in education.

### Who Should Apply

- Aspiring or practicing arts education teachers who wish to obtain a graduate degree and increase their expertise in their current field
- Artists, professional performers, writers, musicians, producers, and directors who wish to obtain a graduate degree and increase their expertise in new roles in arts leadership, creative and innovative strategies, and entrepreneurship
- Individuals with a bachelor's degree who wish to obtain a graduate degree and increase their knowledge and skills in teaching arts education

### Program of Study

EDU	5000	Orientation to the Graduate Teacher Education Program	0
EIA	526	Research in Interdisciplinary Arts: An Introduction to the I.A. Program	3
EIA	501	Interdisciplinary Arts in Society, Community, and School	3
EIA	506	Applied Aesthetics in the Arts: Curriculum and Instruction	3
EIA	503	Arts and Classroom Management: Infusing Arts into the Classroom	3
EIA	511	Studies in Creative Process and Conceptual Arts: A Quantum Vision	3

*Choose four or five courses for a total of 15 credits* 15

EIA	512	Arts and Expressive Therapies: A Survey	
EIA	513	The Art of Words: Writing for Dramatic Media	
EIA	514	Business Applications of Interdisciplinary Arts and Social Entrepreneurism	
EIA	515	Thou Art: Reuniting Culture and Spirit for a Global Society	
EIA	517	Interdisciplinary Arts Infusion: From Chaos to Order	
EIA	537	Musical Theatre Studies	
EIA	540	Moving Art: Aesthetic of the Motion Picture 1922-1966	
EIA	557	Cinematherapy 1: Images with a Purpose	
EIA	558	Cinematherapy II: Personal and Social Awareness through Cinema	
EIA	600	International Arts and Culture Infusion (3 or 6 credits)	
EIA	630	International Cinema Studies in Italy	
EIA	6505	Special Topics in Interdisciplinary Arts I	
EIA	6506	Special Topics in Interdisciplinary Arts II	

*Applied Professional Experience – choose one of the following six-credit courses* 6

EIA	688	Capstone: Interdisciplinary Arts Leadership	
EIA	689	Capstone: Theatre Arts Leadership	
EIA	690	Capstone: Musical Arts Leadership	
EIA	691	Capstone: Visual Arts Leadership	
EIA	692	Capstone: Dance Arts Leadership	
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

## Specialization: Management and Administration of Educational Programs

### Certification: Degree Program Only

#### About the Specialization

The Master of Science in education with a specialization in Management and Administration of Educational Programs focuses on training educators as managers and administrators. This specialization provides educators with skills in leadership, management and supervision, and budgeting as related to curriculum and instruction. Course content is research-based and infuses best practices in education.

#### Who Should Apply

- Aspiring or practicing educators, trainers, and other professionals working with educational programs who wish to obtain a graduate degree and increase their expertise in their current field
- Individuals with a bachelor's degree who wish to obtain a graduate degree and increase their knowledge and skills in management and administration of educational programs

#### Program of Study

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDL	510	School Leadership	3
EDL	500	Problem Solving and Visionary Leadership	3
EDL	530	Organizational Management	3
EDL	505	Educational Budgeting and Finance	3
EDL	525	Personnel Selection and Development	3
EDL	520	School Law for Administrators	3

EDL	550	Electronic Tools for Educational Leaders	3
CUR	506	Curriculum and Instruction	3
Elective			3
EL	601	Comprehensive Examination	3
EL	698	Administrative Internship	3
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

### **Specialization: Mathematics Education**

#### **Certification: Degree Program Only**

##### **About the Specialization**

The Master of Science in education with a specialization in Mathematics Education focuses on training educators in the areas of middle and secondary school mathematics. This specialization provides educators with skills for assessment, curriculum development, and instruction in subject areas such as geometry, algebra, and calculus, as well as strategies for developing problem solving skills in students. Course content is research-based and infuses best practices in education.

##### **Who Should Apply**

- Aspiring or practicing middle and secondary school mathematics teachers who wish to obtain a graduate degree and increase their expertise in their current field
- Individuals with a bachelor's degree who wish to obtain a graduate degree and increase their knowledge and skills in mathematics education

##### **Program of Study**

EDU	5000	Orientation for the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	601	Professional Seminar I	0
MAT	522	Methods of Teaching Middle and Secondary Math	3
MAT	512	Pre-Algebra and Elementary Number Theory for Teachers	3
MAT	509	Learning and Teaching Geometry in the K-12 Classroom	3
MAT	513	Problem-Solving Strategies in Mathematics Classrooms	3
MAT	662	History, Current Trends, and Technology in Mathematics Education	3
MAT	687	Diagnosis and Remediation of Learning Difficulties in Mathematics	3
MAT	511	Teaching Probability and Statistics in the K -12 Classroom	3
MAT	508	Conquering the Teaching of Calculus	3
MAT	506	Strategies for Teaching Calculus	3
MAT	507	Linear and Abstract Algebra for Teachers	3
MAT	510	Research and Applied Mathematical Experiences in Schools	3
EDU	602	Professional Seminar II	0
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

### **Specialization: Multicultural Early Intervention**

#### **Certification: Degree Program Only**

##### **About the Specialization**

The Master of Science in education with a specialization in Multicultural Early Intervention focuses on training early childhood education professionals working with young children in a multicultural or cross-cultural setting. This specialization provides the training and skills necessary for early intervention, as well as those skills needed for developing curriculum, assessing needs, managing a classroom, and developing language and literacy. Course content is research-based and infuses best practices in education.

##### **Who Should Apply**

- Aspiring or practicing early childhood educators who wish to obtain a graduate degree and increase their expertise in multicultural early intervention
- Individuals with a bachelor's degree who wish to obtain a graduate degree and increase their knowledge and skills in multicultural early intervention

##### **Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	601	Professional Seminar I	0
EC	500	Child Growth and Development (Birth through Age 8)	3
EP	5265	Nature and Needs of Young Children with Disabilities	3
EC	501	Language Acquisition and Development	3
EC	508	Theory and Practice in Early Childhood Education	3
Or			3

ESE	600	Survey of Exceptionalities of Children and Youth	
EC	519	Health, Safety, and Nutrition Issues in Early Childhood	3
EC	586	Early Intervention: Trends and Directions	3
EP	5270	Assessing the Needs of Young Children with Disabilities	3
ECSE	699	Applied Professional Experience in Early Childhood Special Education	
	Or		3
EC	699	Applied Professional Experience	
EP	5275	Intervention Strategies and Classroom Behavior Management of Young Children	3
EC	518	Developmentally Appropriate Curricular Practices in Multicultural Settings	3
EP	5280	Working with Families of Young Children with Disabilities and the Community	3
EDU	602	Professional Seminar II	0
		<b>Total Credits Required for Degree Completion</b>	<b>36</b>

**Specialization: Prekindergarten and Primary Education**  
**Certification: Degree Program Only**

**About the Specialization**

The Master of Science in education with a specialization in Prekindergarten and Primary Education focuses on training educators in the area of prekindergarten through grade three instruction. This specialization provides educators with the skills to develop curriculum and instruct students in the areas of language and literacy, and concepts in mathematics, science, and the arts. Course content is research-based and infuses best practices in education.

**Who Should Apply**

- Aspiring or practicing early childhood educators who wish to obtain a graduate degree and increase their expertise in their current field
- Individuals with a bachelor's degree who wish to obtain a graduate degree and increase their knowledge and skills in prekindergarten and primary education

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	601	Professional Seminar I	0
EC	620	Research Issues in Child Development	3
EC	518	Developmentally Appropriate Curricular Practices in Multicultural Settings	
	Or		3
EC	511	Developmentally Appropriate Curriculum for Children Ages 3-8: Social Studies and the Arts	
EP	5265	Nature and Needs of Young Children with Disabilities	3
EC	509	Developmentally Appropriate Language, Literacy, and Early Reading Experiences for Children Ages 3-8	3
RED	570	The Reading Process	3
RED	554	Assessment in Reading	3
EC	513	Child Guidance and the Organization of Appropriate Environments for Children Ages 3-8	3
EC	522	Planning the Play-Based Curriculum: Arts and Movement for Children Ages Birth-Age 8	3
EC	699	Applied Professional Experience	3
TSOL	510	Classroom TESOL, Theory and Strategies for Teachers	3
EC	521	Developmentally Appropriate Literature-Based Curriculum for Young Children	3
TSOL	520	Second Language Learning: Theory, Methods, and Evaluation	3
EC	503	Child Study and Assessment	3
EDU	602	Professional Seminar II	0
		<b>Total Credits Required for Degree Completion</b>	<b>42</b>

**Specialization: Prekindergarten and Primary Education**  
**Certification: Initial Licensure Plan Nevada**

**About the Specialization**

The Master of Science in education with a specialization in Prekindergarten and Primary Education leading to initial licensure for teachers in Nevada focuses on training non-educators to enter the classroom, while emphasizing the teaching of children in prekindergarten through grade three. This specialization provides future educators with a foundation in classroom management, curriculum development, and instruction strategies, as well as skills for assessing and teaching language and literacy, and concepts in mathematics, science, and social studies. Course content is research-based and infuses best practices in education, while aligning directly with the Nevada Department of Education's licensure requirements for early



childhood education.

### Who Should Apply

- Individuals with a bachelor's degree who wish to enter the teaching profession as a prekindergarten through primary school teacher

### Program of Study

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners*	3
EDU	601	Professional Seminar I	0
EC	620	Research Issues in Child Development	3
EC	518	Developmentally Appropriate Curricular Practices in Multicultural Settings	3
EC	503	Child Study and Assessment	3
EP	5265	Nature and Needs of Young Children with Disabilities	3
EC	579	Foundations of Emergent Literacy: Issues and Practices	3
EC	521	Developmentally Appropriate Literature-based Curriculum for Young Children	3
EC	509	Developmentally Appropriate Language, Literacy, and Early Reading Experiences for Children Ages 3-8	3
EC	513	Child Guidance and the Organization of Appropriate Environments for Children Ages 3-8	3
EC	522	Planning the Play-Based Curriculum: Arts and Movement for Children Ages Birth-Age 8	3
EC	511	Developmentally Appropriate Curriculum for Children Ages 3-8: Social Studies and the Arts	3
EC	512	Concept Development: Math and Science	3
EC	514	Family and School Collaboration in Early Childhood Programs	3
EDU	602	Professional Seminar II	0
EDU	688	Teaching Internship Seminar	9
	Or		
EC	699	Applied Professional Experience	3
<i>Electives – choose two of the following three-credit courses</i>			6
RED	570	The Reading Process	
RED	554	Assessment in Reading	
EC	5280	Multicultural Children's Literature	
<b>Total Credits Required for Degree Completion</b>			<b>48 or 54</b>

## Specialization: Prekindergarten and Primary Education with ESOL Endorsement Certification: Initial Certification Plan Florida

### About the Specialization

The Master of Science in education with a specialization in Prekindergarten and Primary Education leading to initial certification, along with ESOL endorsement, for teachers in Florida focuses on training non-educators to enter the classroom, while emphasizing the teaching of students in prekindergarten through grade three. This specialization provides future educators with a foundation in classroom management, curriculum development, and instruction strategies, as well as skills for assessing and teaching language and literacy, and concepts in mathematics, science, and the arts. Course content is research-based and infuses best practices in education and strategies for teaching English as a second language (ESOL), while aligning directly with the Florida Department of Education's certification requirements for prekindergarten and primary education and ESOL endorsement.

### Who Should Apply

- Individuals with a bachelor's degree who wish to enter the teaching profession as prekindergarten or primary school teacher

### Program of Study

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	514	Pre-Internship Practices	3
EDU	601	Professional Seminar I	0
EC	620	Research Issues in Child Development	3
ESE	600	Survey of Exceptionalities of Children and Youth	3
TSOL	510	Classroom TESOL, Theory and Strategies for Teachers	3
EP	5265	Nature and Needs of Young Children with Disabilities	3
EC	508	Theory and Practice in Early Childhood	3
EC	518	Developmentally Appropriate Curricular Practices in Multicultural Settings	3
EC	511	Developmentally Appropriate Curriculum for Children Ages 3 to 8: Social Sciences and the Arts	3

EC	512	Concept Development: Math and Science	3
EC	521	Developmentally Appropriate Literature-based Curriculum for Young Children	3
EC	509	Developmentally Appropriate Language, Literacy, and Early Reading Experiences for Children Ages 3-8	3
EC	522	Planning the Play-Based Curriculum: Arts and Movement for Children Ages Birth-Age 8	3
EC	592	Reading process: Emerging Literacy	3
RED	570	The Reading Process	3
EC	503	Child Study and Assessment	3
RED	554	Assessment in Reading	3
TSOL	520	Second Language Learning: Theory, Methods, and Evaluation	3
EC	513	Child Guidance and the Organization of Appropriate Environments for Children Ages 3-8	3
EC	519	Health, Safety, and Nutrition Issues in Early Childhood Classrooms	3
EC	514	Family and School Collaboration in Early Childhood Programs	3
EC	517	Seminar of Family Systems	3
EDU	602	Professional Seminar II	0
EDU	688	Teaching Internship Seminar	9
		<b>Total Credits Required for Degree Completion</b>	<b>75</b>

**Specialization: Prekindergarten and Primary Education with ESOL Endorsement  
Certification: State Approved Florida**

**About the Specialization**

The Master of Science in education with a specialization in Prekindergarten and Primary Education is a state-approved program in Florida for add-on certification for teachers, along with ESOL endorsement. It focuses on the area of teaching students in prekindergarten through grade three. This specialization provides educators with the skills for assessing and teaching language and literacy, and concepts in mathematics, science, and the arts. Course content is research-based and infuses best practices in education and strategies for teaching English as a second language (ESOL), while aligning directly with the Florida Department of Education's certification requirements for prekindergarten and primary education and ESOL endorsement.

**Who Should Apply**

- Practicing early childhood teachers who wish to obtain a graduate degree or recertification and/or increase their levels of expertise in their current field
- Individuals with a bachelor's degree who wish to obtain a graduate degree or recertification and/or add a certification area in prekindergarten and primary education
- Individuals wishing to obtain ESOL endorsement

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	601	Professional Seminar I	0
EC	620	Research Issues in Child Development	3
EC	518	Developmentally Appropriate Curricular Practices in Multicultural Settings	3
		Or	
EC	511	Developmentally Appropriate Curriculum for Children Ages 3-8: Social Studies and the Arts	3
EP	5265	Nature and Needs of Young Children with Disabilities	3
EC	509	Developmentally Appropriate Language, Literacy, and Early Reading Experiences for Children Ages 3-8	3
RED	570	The Reading Process	3
RED	554	Assessment in Reading	3
EC	513	Child Guidance and the Organization of Appropriate Environments for Children Ages 3-8	3
EC	522	Planning the Play-Based Curriculum: Arts and Movement for Children Ages Birth-Age 8	3
EC	699	Applied Professional Experience	3
TSOL	510	Classroom TESOL, Theory and Strategies for Teachers	3
EC	521	Developmentally Appropriate Literature-Based Curriculum for Young Children	3
TSOL	520	Second Language Learning: Theory, Methods, and Evaluation	3
EC	503	Child Study and Assessment	3
EDU	602	Professional Seminar II	0
		<b>Total Credits Required for Degree Completion</b>	<b>42</b>

**Specialization: Preschool Education**  
**Certification: Degree Program Only**

**About the Specialization**

The Master of Science in education with a specialization in Preschool Education focuses on training educators working with children from birth to age three. This specialization provides educators with the skills to develop curriculum and instruct students in the areas of language and literacy, and social skills. Course content is research-based and infuses best practices in education.

**Who Should Apply**

- Aspiring or practicing early childhood educators who wish to obtain a graduate degree and increase their expertise in their current field
- Individuals with a bachelor's degree who wish to obtain a graduate degree and increase their knowledge and skills in preschool education

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	601	Professional Seminar I	0
EC	601	Child Development Issues and Trends: The Preschool Years	
	Or		3
EC	620	Research Issues in Child Development	
EC	508	Theory and Practice in Early Childhood Programs	
	Or		3
EC	502	Program Development for Children Ages 3 through 5	
EC	501	Language Acquisition and Development	3
EC	579	Foundations of Emergent Literacy	3
EC	522	Planning the Play-Based Curriculum: Arts and Movement for Children Ages Birth-Age 8	3
EC	518	Developmentally Appropriate Curriculum in Multicultural Settings	3
EP	5265	Nature and Needs of Young Children with Disabilities	3
EP	5270	Assessing the Needs of Young Children with Disabilities	3
EC	699	Applied Professional Experience	3
EC	541	Guiding Behavior in the Preschool Classroom	3
EC	531	Preschool Social Studies and Literacy Development	3
EC	517	Seminar of Family Systems	
	Or		3
EC	514	Family and Community Collaboration in Early Childhood Programs	
EDU	602	Professional Seminar II	0
<b>Total Credits Required for Degree Completion</b>			<b>39</b>

**Specialization: Reading Education**  
**Certification: Degree Program Only**

**About the Specialization**

The Master of Science in education with a specialization in Reading Education focuses on training educators in the areas of literacy and language arts. This specialization provides educators with the skills to develop curriculum and assess, evaluate, and instruct students in the area of reading. Course content is research-based and infuses best practices in education.

**Who Should Apply**

- Aspiring or practicing reading and language arts teachers who wish to obtain a graduate degree and increase their expertise in their current field
- Individuals with a bachelor's degree who wish to obtain a graduate degree and increase their knowledge and skills in teaching reading

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	601	Professional Seminar I	0
RED	570	The Reading Process	3
RED	554	Assessment in Reading	3
RED	500	Techniques of Corrective and Remedial Reading	3
RED	575	Contemporary Foundations of Reading: Research Perspective	3
RED	560	Literature for Children and Adolescents	3
RED	565	Teaching Language Arts in the Secondary School	3
RED	580	Educational Measurement	3

RED	585	Reading in the Content Area	3
RED	5271	Reading Supervision and Curriculum Development	3
RED	590	Administration and Interpretation of Instructional Assessments in Reading	3
EDU	602	Professional Seminar II	0
RED	587	Supervised Reading Practicum	3
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

**Specialization: Reading Education**  
**Certification: State Approved Florida**

**About the Specialization**

The Master of Science in education with a specialization in Reading Education is a state-approved program in Florida for add-on certification for teachers. It focuses on the areas of literacy and language arts. This specialization provides educators with the skills to develop curriculum and assess, evaluate, and instruct students in reading. Course content is research-based and infuses best practices in education, while aligning directly with the Florida Department of Education's program certification requirements.

**Who Should Apply**

- Practicing reading and language arts educators who wish to obtain a graduate degree or recertification and/or increase their levels of expertise in their current field
- Individuals with a bachelor's degree who wish to obtain a graduate degree or recertification and/or add a certification area in reading education

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	601	Professional Seminar I	0
RED	570	The Reading Process	3
RED	554	Assessment in Reading	3
RED	500	Techniques of Corrective and Remedial Reading	3
RED	575	Contemporary Foundations of Reading	3
RED	560	Literature for Children and Adolescents	3
RED	565	Teaching Language Arts in the Secondary School	3
RED	580	Educational Measurement	3
RED	585	Reading in the Content Area	3
RED	5271	Reading Supervision and Curriculum Development	3
RED	590	Administration and Interpretation of Instructional Assessments in Reading	3
EDU	602	Professional Seminar II	0
RED	587	Supervised Reading Practicum	3
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

**Specialization: Reading Education**  
**Certification: State Approved Nevada**

**About the Specialization**

The Master of Science in education with a specialization in Reading Education is a state-approved program in Nevada for an add-on endorsement for teachers. It focuses on the areas of literacy and language arts. This specialization provides educators with the skills to develop curriculum and assess, evaluate, and instruct students in reading. Course content is research-based and infuses best practices in education, while aligning directly with the Nevada Department of Education's program certification requirements.

**Who Should Apply**

- Aspiring or practicing reading and language arts educators who wish to obtain a graduate degree or recertification and/or increase their levels of expertise in their current field
- Individuals with a bachelor's degree who wish to obtain a graduate degree or recertification and/or add a certification area in reading education

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	601	Professional Seminar I	0
RED	570	The Reading Process	3
RED	554	Assessment in Reading	3
RED	500	Techniques of Corrective and Remedial Reading	3
RED	575	Contemporary Foundations of Reading	3

RED	560	Literature for Children and Adolescents	3
RED	565	Teaching Language Arts in the Secondary School	3
RED	580	Educational Measurement	3
RED	585	Reading in the Content Area	3
RED	5271	Reading Supervision and Curriculum Development	3
RED	590	Administration and Interpretation of Instructional Assessments in Reading	3
EDU	602	Professional Seminar II	0
RED	588	Applied Field Experience: Reading Practicum	6
<b>Total Credits Required for Degree Completion</b>			<b>39</b>

**Specialization: Reading/Teaching and English to Speakers of Other Languages (RESOL)  
Certification: Degree Program Only**

**About the Specialization**

The Master of Science degree in Education with a specialization in Reading /Teaching English to Speakers of Other Languages is a dual endorsement program that gives students a background in the theory and practice of teaching English as a second language and the theory and practice of teaching Reading (RESOL). This innovative and attractive degree program combines the requirements of our approved Florida ESOL endorsement with our approved Florida Reading endorsement. It should be appropriate for teachers who are presently employed, but who would like to pursue a graduate degree that will enhance their career opportunities in two new specializations. This single M.S. degree provides a basis for endorsement and possible certification in two areas (ESOL and Reading) and program completers may qualify for teaching at the community college level in those areas.

**Who Should Apply**

- Aspiring or practicing educators with an interest in ESOL and reading who seek to add the reading and ESOL endorsements to their existing teacher certification
- Individuals who wish to obtain a graduate degree, and who want to increase their knowledge and experience in these popular fields of study

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	601	Professional Seminar I	0
TSOL	515	Curriculum Development for TESOL	3
TSOL	547	Testing and Evaluation in TESOL	3
TSOL	562	Cultural and Cross-Cultural Studies	3
TSOL	567	Applied Linguistics	3
TSOL	569	Methods of Teaching English to Speakers of Other Languages (TESOL)	3
RED	500	Techniques of Corrective and Remedial Reading	3
RED	554	Assessment in Reading	3
RED	570	The Reading Process	3
RED	575	Contemporary Foundations of Reading	3
RED	587	Supervised Reading Practicum	3
RED	585	Reading in the Content Area	3
	Or		3
TSOL	575	Critical Issues in TESOL	0
EDU	602	Professional Seminar II	0
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

**Specialization: Science Education  
Certification: Degree Program Only**

**About the Specialization**

The Master of Science in education with a specialization in Science Education focuses on training educators in the areas of middle and secondary school sciences. This specialization provides educators with knowledge of multiple science areas and skills to instruct students in science through a variety of learning techniques. Course content is research-based and infuses best practices in education.

**Who Should Apply**

- Aspiring or practicing science teachers who wish to obtain a graduate degree and increase their expertise in their current field
- Individuals with a bachelor's degree who wish to obtain a graduate degree and increase their knowledge and skills in teaching science

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	601	Professional Seminar I	0
SCI	523	Methods in Science Education	3
SCI	600	Foundations of Physical Science for Teachers	3
SCI	601	Inquiry-Based Space Science for Teachers	3
SCI	602	Teaching Comprehensive Ocean Studies	3
SCI	603	Teaching Inquiry-Based Life Science	3
SCI	604	Teaching Chemistry: An Activity-Based Study of Matter and Energy	3
SCI	605	Interdisciplinary Earth Science for Teachers	3
SCI	699	Applied Professional Experience in Science Education	3
Elective			3
Elective			3
Elective			3
EDU	602	Professional Seminar II	0
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

**Specialization: Secondary Education**  
**Certification: Initial Licensure Plan Nevada**

**About the Specialization**

The Master of Science in education with a specialization in Secondary Education is designed to certify preservice teachers in Nevada who meet Nevada Department of Education subject area requirements in English, Mathematics, Social Studies, and Spanish. This specialization prepares non-education majors at any degree level to enter the classroom by providing training in classroom management, instruction and planning, and assessment and evaluation. Course content is research-based and infuses best practices in education, while aligning directly with the Nevada Department of Education's licensure requirements for exceptional student education.

**Who Should Apply**

- Practicing teachers who wish to obtain graduate degrees and add-on permanent teaching licenses in secondary education
- Individuals with a bachelor's degree who wish to enter the teaching profession

**Program of Study**

## Secondary Education

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	514	Pre-Internship Practices	3
EDU	601	Professional Seminar I	0
EDU	501	School and Society	3
EDU	502	Psychological Foundations in Education	3
EDU	503	Classroom Management and Organization	3
RED	585	Reading in the Content Areas	3
TSOL	510	Classroom TESOL, Theory and Strategies for Teachers	3
EDU	529	Seminar for Secondary Education	3
EDU	602	Professional Seminar II	0
EDU	688	Teaching Internship Seminar	9
Choose one of the following three-credit courses, based on the content area you have chosen.			3
CSE	515	Methods of Teaching Computer Science K-12	
ENG	521	Methods of Teaching Middle School and Secondary English	
MAT	522	Methods of Teaching Middle and Secondary Mathematics	
SCI	523	Methods of Teaching Secondary School Science	
SST	524	Methods of Teaching Secondary Social Studies	
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

**Specialization: Spanish Language Education**  
**Certification: Degree Program Only**

**About the Specialization**

The Master of Science in education with a specialization in Spanish Language Education is designed to prepare Spanish teachers with a specific set of skills and knowledge to effectively instruct bilingual K-12 students for our multicultural world. The courses in this curriculum are so constructed as to meet educational requirements by combining advanced grammar and composition, linguistics, and methodology with the history and literature of Spanish-speaking peoples in Spain, Latin

America and the United States.

**Who Should Apply**

- Aspiring or practicing Spanish education teachers who wish to obtain a graduate degree and increase their expertise in their current field
- Individuals with a bachelor's degree who wish to obtain a graduate degree and increase their knowledge and skills in teaching Spanish

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	601	Professional Seminar I	0
LANG	530	Spanish Grammar and Composition I	3
LANG	531	Spanish Grammar and Composition II	3
LANG	576	Readings in Content Area Spanish	3
LANG	580	Foreign Language Methods ( <b>non</b> Florida students – 3 Cr)	
	<b>Or</b>		3 or 4
LANG	581	Foreign Language Methods (Florida students only – 4 Cr)	
LANG	545	Peoples and cultures of Spain	3
LANG	556	Peoples and cultures in early Latin America	3
LANG	560	Representative Authors	3
LANG	566	Latino Heritage in the United States	3
LANG	550	Spanish Linguistics for Teachers	3
LANG	551	Teaching Spanish to Heritage Speakers	3
LANG	699	Professional Field Experience	3
EDU	602	Professional Seminar II	0
		<b>Total Credits Required for Degree Completion</b>	<b>36 or 37</b>

**Specialization: Spanish Language Education**

**Certification: Degree Program Only**

**International Teacher Education Program (ITEP) Miami Only**

**About the Specialization**

The Master of Science in education with a specialization in Spanish Language Education is designed to prepare Spanish teachers with a specific set of skills and knowledge to effectively prepare bilingual K-12 students for our multicultural world. The courses in this curriculum are so constructed as to meet educational requirements by combining advanced grammar and composition, linguistics and methodology with the history and literature of Spanish-speaking peoples in Spain, Latin America and the United States.

**Who Should Apply**

- Foreign individuals with a bachelor's degree who wish to obtain a graduate degree and prepare for teaching Spanish K-12, while attaining English proficiency needed to teach in the United States

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
INED	510	ESL Foundations for Educators Part I	0
EDU	502	Psychological Foundations of Education	3
INED	520	ESL Foundations for Educators Part II	0
CUR	506	Curriculum and Instruction	3
EDU	601	Professional Seminar I	0
INED	530	ESL for the Professional Educator	0
EDU	503	Classroom Management and Organization	3
ITEP	540	ESL Ed Content & Language Learning for ESL Educators III	0
CUR	526	Educational Research for Practitioners	3
LANG	530	Spanish Grammar and Composition I	3
LANG	581	Foreign Language Methods	4
LANG	545	Peoples and cultures of Spain	3
LANG	556	Peoples and cultures in early Latin America	3
LANG	550	Spanish Linguistics for Teachers	3
LANG	546	The Spanish Golden Age	3
LANG	560	Representative Spanish Authors	3
LANG	699	Professional Field Experience	3
EDU	602	Professional Seminar II	0
		<b>Total Credits Required for Degree Completion</b>	<b>37</b>

**Additional optional electives:** LANG 551 *Teaching Spanish to Native Students*; LANG 566 *Latino Heritage in the United States* and LANG 599 *Special Topics*

**Specialization: Spanish Language Education with Bilingual Endorsement**  
**Certification: State Approved Nevada**

**About the Specialization**

The Master of Science in education with a specialization in Spanish Language Education is a state-approved program in Nevada for an add-on endorsement for teachers. It focuses on the areas of writing, literature, and Spanish culture. This specialization provides educators with contemporary knowledge in both oral and written communication with an emphasis in teaching subject-area content in the Spanish language. Course content is research-based and infuses best practices in education, while aligning directly with the Nevada Department of Education’s program certification requirements.

**Who Should Apply**

- Aspiring or practicing Spanish educators who wish to obtain a graduate degree or recertification and/or increase their levels of expertise in their current field
- Individuals with a bachelor’s degree who wish to obtain a graduate degree or recertification and/or add an endorsement in bilingual education

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	601	Professional Seminar I	0
LANG	530	Spanish Grammar and Composition I	3
LANG	545	Peoples and Cultures of Spain	3
LANG	550	Spanish Linguistics for Teachers	3
LANG	560	Representative Spanish Authors	3
LANG	565	The Spanish Frontier in North America	3
LANG	575	Spanish Children’s Literature	3
TSOL	500	Foundations in Bilingual Education	3
TSOL	699	Applied Professional Experience	3
TSOL	525	Teaching Reading and Literacy Development in Spanish	3
TSOL	520	Second Language Learning: Theory, Methods, and Evaluation	3
TSOL	580	Teaching Math, Science, and Social Studies to Speakers of Other Language	3
EDU	602	Professional Seminar II	0
		<b>Total Credits Required for Degree Completion</b>	<b>36</b>

**Specialization: Teaching and Learning**  
**Certification: Degree Program Only**

**About the Specialization**

The Master of Science in education with a specialization in Teaching and Learning focuses on training educators to conduct an effective learning environment in the classroom. This specialization provides educators with skills for classroom management, assessment, and curriculum development, as well as in-depth study of the effects of psychology, culture, and society on learning. Course content is research-based and infuses best practices in education.

**Who Should Apply**

- Aspiring or practicing educators who wish to obtain a graduate degree and increase their expertise in their current field
- Individuals with a bachelor’s degree who wish to obtain a graduate degree and increase their knowledge and skills in teaching and learning

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
CSE	501	Managing Computer Resources for Teachers & Administrators	3
CUR	506	Curriculum and Instruction	3
EDU	501	School and Society	3
EDU	503	Classroom Management and Organization	3
EDU	502	Psychological Foundations in Education	3
CUR	591	Assessment and Evaluation	3
EDL	510	School Leadership	3
APR	650	Field-Based Project	3
RED	560	Literature for Children and Adolescents	3
ESE	600	Survey of Exceptionalities of Children and Youth	3
TSOL	562	Cultural and Cross-Cultural Studies	
		Or	3
TSOL	510	Classroom TESOL, Theory and Strategies for Teachers	
		<b>Total Credits Required for Degree Completion</b>	<b>36</b>



**Specialization: Teaching English as a Foreign Language (TEFL)  
Certification: Degree Program Only**

**About the Specialization**

The Master of Science in education with a specialization in Teaching English as a Foreign Language focuses on training current and future educators in the areas of foreign language instruction, curriculum development, and assessment and evaluation. This specialization provides students with a foundation in the second language learning theories and instructional technology and distance education, and then allows students to further explore advanced studies in applied linguistics or technology. Course content is research based and infuses best practices in education.

**Who Should Apply**

- Practicing language, English as a second language, or English as a foreign language educators who wish to obtain graduate degrees and increase their expertise in their current field
- Individuals with a bachelor's degree who wish to obtain graduate degrees and increase their knowledge and skills in teaching English as a foreign language

**Program of Study**

*Required Core Courses*

EDU	5000	Interactive Technology for Graduate Education	0
TEFL	515	TEFL Curriculum and Materials Development	3
TEFL	530	Technology in TEFL	3
TEFL	547	Testing and Evaluation in TEFL	3
TEFL	569	Methods of Teaching English to Speakers of other Languages	3
TEFL	580	Second Language Learning	3
INED	500	Comparative International Education	3
CUR	526	Educational Research for Practitioners	3

*TEFL Elective Option A (Choose four of the following three-credit courses)* 12

TEFL	525	Teaching English to Children
TEFL	535	Teaching English to Adolescents and Adults
TEFL	563	International English: History, structure, and usage
TEFL	562	Sociolinguistics for TEFL Practitioners
TEFL	567	Applied Linguistics
TEFL	575	Structure of English

*TEFL Technology Elective Option B (Choose four of the following three-credit courses)* 12

TEFL	572	Using Computers for Language Teaching
TEFL	573	Introduction to Computer Assisted Language Learning
TEFL	574	CALL for Curriculum Integration
TEFL	576	Online and Distance Education
TEFL	577	Web Design for Language Teaching

*TEFL Articulation Agreement Option C (Choose four of the following three-credit courses)* 12

Students will be allowed to transfer up to 12 credits earned for designated and pre-approved courses taken at foreign universities who have entered into articulation agreements with FSEHS.

*Field Experience* 3

TESOL	699	Applied Professional Experience
	Or	
TEFL	698	International Applied Professional Experience
	Or	
TEFL	697	International TEFL Certificate

**Total Credits Required for Degree Completion** **36**

**Specialization: Teaching English to Speakers of Other Languages  
Certification: Degree Program Only**

**About the Specialization**

The Master of Science in education with a specialization in Teaching English to Speakers of Other Languages focuses on training educators in the areas of literacy development and subject-area content instruction for non-native English speakers. This specialization provides educators with skills for assessment, evaluation, curriculum development, and instruction of non-native English speaking students. Course content is research-based and infuses best practices in education.

**Who Should Apply**

- Aspiring or practicing educators working with non-native English speakers who wish to obtain a graduate degree and increase their expertise in their current field
- Individuals with a bachelor's degree in an education field who wish to obtain a graduate degree and increase their

knowledge and skills in teaching English to speakers of other languages

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	601	Professional Seminar I	0
TSOL	569	Methods of Teaching English to Speakers of Other Languages (TESOL)	3
TSOL	562	Cultural and Cross-Cultural Studies	3
TSOL	547	Testing and Evaluation in TESOL	3
TSOL	515	Curriculum Development for TESOL	3
TSOL	500	Foundations in Bilingual Education	3
TSOL	567	Applied Linguistics	3
TSOL	575	Critical Issues in TESOL	3
TSOL	699	Applied Professional Experience in TESOL	3
ESE	610	Speech and Language Development and Disabilities	3
EC	518	Developmentally Appropriate Curricular Practices in Multicultural Settings	3
RED	560	Literature for Children and Adolescents	3
EDU	602	Professional Seminar II	0
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

**Specialization: Teaching English to Speakers of Other Languages  
Certification: State Approved Nevada**

**About the Specialization**

The Master of Science in education with a specialization in Teaching English to Speakers of Other Languages is a state-approved program in Nevada for an add-on endorsement for teachers. It focuses on the areas of literacy development and subject-area content instruction for non-native English speakers. This specialization provides educators with skills for assessment, evaluation, curriculum development, and instruction of non-native English speaking students. Course content is research-based and infuses best practices in education, while aligning directly with the Nevada Department of Education’s program licensure requirements.

**Who Should Apply**

- Practicing educators working with non-native English speakers who wish to obtain a graduate degree or recertification and/or increase their levels of expertise in their current field
- Individuals with a bachelor’s degree who wish to obtain a graduate degree or recertification and/or add an endorsement in teaching English to speakers of other languages

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	601	Professional Seminar I	0
TSOL	500	Foundations in Bilingual Education	3
TSOL	515	Curriculum Development for TESOL	3
TSOL	547	Testing and Evaluation in TESOL	3
TSOL	562	Cultural and Cross-Cultural Studies	3
TSOL	567	Applied Linguistics	3
TSOL	569	Methods of Teaching English to Speakers of other Languages	3
TSOL	525	Teaching Reading and Literacy Development in Spanish	3
TSOL	699	Applied Professional Experience	3
TSOL	575	Critical Issues in TESOL	3
RED	560	Literature for Children and Adolescents	3
EC	518	Developmentally Appropriate Curricular Practices in Multicultural Settings	3
		Or	3
ESE	610	Speech and Language Development and Disabilities	3
EDU	602	Professional Seminar II	0
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

**Specialization: Urban Education  
Certification: Degree Program Only**

**About the Specialization**

The Master of Science in education with a specialization in Urban Studies education is designed for certified/licensed educators interested in working in urban schools or school systems. The program covers methods of curriculum development and instruction proven effective in urban areas, while providing instructional strategies for teaching concepts in mathematics, science, social studies, and literacy. Course content is research based and infuses best practices in education.

### Who Should Apply

- Practicing teachers who wish to obtain graduate degrees and increase their expertise in urban studies education
- Individuals with bachelor's degrees who wish to obtain graduate degrees and increase their knowledge and skills in teaching urban studies.

### Program of Study

#### Foundation Coursework

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
EDU	601	Professional Seminar I	0
CUR	506	Curriculum and Instruction	3
ESE	600	Survey of Exceptionalities of Children and Youth	3

#### Specialization Area Coursework

URBE	500	Public Education in an Urban Setting	3
URBE	501	Classroom Management in Urban Schools	3
URBE	502	Instructional Methods in Mathematics in Urban Schools	3
URBE	503	Instructional Methods in Science in Urban Schools	3
URBE	504	Instructional Methods in Literacy in Urban Schools	3
URBE	505	Parental and Community Involvement in Urban Schools	3
URBE	506	Standards, Curriculum, and Assessment in Urban Schools	3

#### Elective Coursework: Choose two of the following three-credit courses

TSOL	510	Classroom TESOL, Theory and Strategies for Teachers	6
EDU	502	Psychological Foundations in Education*	
RED	560	Literature for Children and Adolescents	
URBE	507	Integration of Technology in Urban Schools	
URBE	508	Instructional Methods for the Social Studies in Urban Schools	

#### Capstone

EDU	602	Professional Seminar II	0
URBE	699	Applied Professional Experience in Urban Education	3

**Total Credits Required for Degree Completion** **39**

## Programs of Study—Endorsement Areas

### Autism Endorsement

EDU	5000	Orientation to the Graduate Teacher Education Program	0
EP	750	Understanding the Nature of Students with Autism Spectrum Disorders	3
EP	755	Assessment of Students with Autism Spectrum Disorders	3
EP	760	Intervention for Students with Autism Spectrum Disorders	3
EP	765	The Behavior Communication Connection for Students with Autism spectrum Disorders	3
<b>Total Credits Required for Endorsement Areas</b>			<b>12</b>

### Gifted Education Endorsement

EDU	5000	Orientation to the Graduate Teacher Education Program	0
EDU	550	Introduction to the Nature and Needs of Gifted Child	3
EDU	551	Educational Procedures for the Gifted Students	3
EDU	555	Seminar for the Guidance of Gifted Child	3
EP	5282	Educating Special Populations of Gifted Students	3
EP	5281	Developing Creativity in Gifted Student	3
<b>Total Credits Required for Endorsement Areas</b>			<b>15</b>

### Prekindergarten Disabilities Endorsement

EDU	5000	Orientation to the Graduate Teacher Education Program	0
EP	5265	Nature and Needs of Young Children with Disabilities	3
EP	5270	Assessing the Needs of Young Children with Disabilities	3
EP	5275	Intervention Strategies and Classroom Behavior Management of Young Children with Disabilities	3
EP	5280	Working with Families of Young Children with Disabilities and the Community	3
<b>Total Credits Required for Endorsement Areas</b>			<b>12</b>

### Reading Endorsement

EDU	5000	Orientation to the Graduate Teacher Education Program	0
RED	570	The Reading Process	3
RED	575	Contemporary Foundations of Reading	3
RED	554	Assessment in Reading	3
RED	500	Techniques of Corrective and Remedial Reading	3
RED	587	Supervised Reading Practicum *	3
<b>Total Credits Required for Endorsement Areas</b>			<b>15</b>

\*CUR 526 Educational Research for Practitioners is a prerequisite for RED 587 (3 Cr)

### Teaching English to Speakers of Other Languages (TESOL) Endorsement

EDU	5000	Orientation to the Graduate Teacher Education Program	0
TSOL	569	Methods of Teaching English to Speakers of Other Languages	3
TSOL	515	Curriculum Development for TESOL	3
TSOL	562	Cross-cultural Communication and Understanding	3
TSOL	567	Applied Linguistics	3
TSOL	547	Testing and Evaluation of ESOL	3
<b>Total Credits Required for Endorsement Areas</b>			<b>15</b>

# National Graduate Teacher Education Online Program (NGTE)

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As a component of the Fischler School of Education and Human Services within Nova Southeastern University, the National Graduate Teacher Education Online Program is dedicated to quality educational practice, fulfilling the needs of the learning community, and providing positive and meaningful adult learning experiences. The purpose of the National Graduate Teacher Education Online Program is to provide quality distance education through the use of research, guided activities, and practical experience to a diverse population of professional educators.

NGTE provides a virtual learning community that is consistent with the mission of Nova Southeastern University in providing educational programs of distinction at times and in locations convenient to the learner and promoting an atmosphere of creativity and innovation using technology where appropriate. Graduates of the NGTE program will earn a Master of Science (M.S.) in Education.

Nova Southeastern University is fully accredited by the Southern Association of Colleges and Schools (SACS). NGTE programs are aligned with appropriate national standards. Because our students come from many states as well as areas outside the United States, these programs are not developed in accordance with any particular state certification requirements.

NGTE program participants should contact their state department of education for guidance in obtaining certification or licensure, or contact their local school district for approval in fulfilling district-level incentive programs. Certification requirements vary by state and district. **Completion of an NGTE program of study does not guarantee certification.**

## Program Goals/Learning Outcomes

Upon completion of the program, NGTE graduates will be able to

- Demonstrate proficiency in using technology for assessment, communication, information access, and decision-making.
- Demonstrate proficiency in applying theoretical, conceptual, and practical knowledge obtained from their course content and research to improve situations in the work setting.
- Demonstrate an understanding of the various components of leadership capacity, philosophy, approaches, and styles.
- Demonstrate an understanding of the historical highlights and contemporary issues in their professional field.

## Instructional Delivery System

NGTE online education courses are conducted entirely through the Internet, allowing students to receive and submit coursework and interact with participants and professors via computer and Internet access. Participants log in to the course management system to complete activities and assignments and interact with the professor and other students in the class. Campus attendance is not required. All registration, correspondence, and course participation are conducted electronically.

Students admitted to the NGTE Online Program are assigned to a cluster. Each cluster is comprised of a group of students from a variety of professional settings. Students in each cluster begin the program at the same time and progress through program components together. Students follow a clearly established program of study for the specialization and must comply with program requirements for degree candidacy and completion. Clusters sometimes form study groups that meet electronically between class sessions, seminars, and during online classes to discuss assignments and to facilitate student progress. Each cluster operates under the direction of a Field Associate. The Field Associate, who holds a doctorate in education or a related field, is a facilitator of many administrative details and cluster activities and serves to support students in their academic pursuits. Clusters begin Fall 1, Winter 1, or Summer 1 as enrollment demands. Students can complete their program in 3 terms. Each of these terms (Fall, Winter, and Summer) comprises two sessions: Fall 1 and 2, Winter 1 and 2, and Summer 1 and 2. Students take 2 courses per session. All NGTE courses are six weeks in length.

## Program Admission Requirements

The following are specific admission requirements for entry into the NGTE program. Please see General Admission Requirements for additional admission information.

- a) An official transcript from a regionally accredited institution indicating a conferred bachelor's degree, and official final transcripts from all institutions of higher education (community colleges, graduate programs)
- b) Evidence of a cumulative GPA of a 2.5, or test scores from the Graduate Record Exam (GRE) with a combined score of 1000 of the verbal and quantitative scales only
- c) Applicants who do not meet the minimum CGPA or GRE requirements may enroll in a maximum of six (6) credit hours and must earn a grade of B or better in each course during the first term of enrollment for conditional admission. Students who do not earn a grade of B or higher in each course may be subject to dismissal from the program.

### **Special Student – Non-degree seeking**

A non-degree-seeking student is one who wishes to take a course in the Graduate Teacher Education Program (GTEP), but does not intend to pursue a degree at the time of application. Non-degree seeking applicants must submit the following in order to register for classes:

- a) A completed application form with a \$50 nonrefundable fee
- b) An official transcript indicating a conferred bachelor's degree from a regionally accredited institution with a 2.0 minimum grade point average (based on a 4.0 grading scale)
- c) Enrollment Agreement (for residents in the State of Nevada only)

Non-degree-seeking students are limited to enroll in a maximum of 18 semester hours of graduate courses. Enrollment in these courses does not guarantee acceptance into a degree-seeking program. After taking graduate classes as a non-degree-seeking student, the student must submit a completed application to become degree-seeking. The student must also meet all the requirements for admission for their intended program of study. An additional application fee is required.

**Note:** Prior to enrollment in a graduate course, all applicants must register for the GTEP orientation course (EDU 5000 – Orientation to the Graduate Teacher Education Program).

### **Transfer of Credit**

Up to six semester hours of graduate transfer credits in teacher education may be accepted in the GTEP or NGTE program (transfer of more than six semester credits must be approved by the Office of Academic Affairs), provided that all the following conditions are met:

- The requirements for the student's specialization or certification area allow for transfer of credit.
- The credits were earned at a regionally accredited graduate institution within the five-year period immediately preceding the student's request for transfer.
- The courses and credits earned must be at the graduate level.
- The courses were not used toward a prior degree.
- The grades earned in the courses are B or better.
- An official transcript has been received by the Student Services Office of FSEHS to aid in the evaluation of the courses under consideration for transfer.
- A *Request for Transfer of Credit* form has been completed by the student and mailed to the FSEHS Office of Student Services. Forms are available at all FSEHS sites, as part of the admissions application packet, or on the program's Web site.
- An Enrollment Services Representative (ESR) has given written approval for the transfer of credit.

**No transfer of credit will be allowed for the following courses:**

- Core courses— CIT 502
- Capstone—CIT 609, and 610

Credits transferred in will decrease the overall total credits required for degree programs, but they will not be computed in the student's overall grade point average. Because state requirements for additional certification coverage may change, and passing scores on state certification examinations are required in many cases, it is mandatory that all students pursuing additional certification coverage consult an Enrollment Services Representative concerning current state policies that may affect transfer of credit.

Credits earned at Nova Southeastern University are transferable only at the discretion of the receiving school. Students who wish to transfer credits from NSU should contact the admissions office of the receiving school for information.

### **How to Join a Cluster**

For assignment to a cluster, online degree-seeking students must do the following:

1. Complete and submit the application for admission and application fee.
2. Upon admission, contact the Field Associate for their desired specialty area.
3. Register prior to the registration deadline of the term their assigned cluster is to begin.

### **Program Completion Timeline**

NGTE clusters are designed to allow students to complete their program requirements within a 12- to 14- month timeframe. If students require a leave of absence, they will have to leave their cluster and rejoin another cluster when they are ready to return. Under such circumstances, NGTE allows students six years in which to complete all degree and program requirements. The beginning of the six-year time frame for degree or program completion is the first term during which any courses that are applied toward any degree or any certification program were taken, either as a non-degree-seeking student or as a degree-seeking student in another specialization. Students who are unable to complete all degree or program requirements within the maximum six-year timeframe are dismissed from the program.

## Program Completion Requirements

To graduate, a student must (a) complete all coursework and apply for degree conferral, (b) maintain an overall 3.0 GPA, (c) complete all testing requirements for their given program, if any (see Enrollment Services Representative) and (d) meet all financial obligations to the university.

## Concentration/Specialization Areas

**Graduates of this program will earn a Master of Science in Education in one of the following specialization areas:**

Curriculum, Instruction, and Technology  
Educational Technology  
Environmental Education  
Social Studies Education  
Teaching and Learning

All current information about the National Graduate Teacher Education Online Program (NGTE) may be accessed online at [www.schoolofed.nova.edu/gtep/ngeonline](http://www.schoolofed.nova.edu/gtep/ngeonline).

## Programs of Study

Below are sample curricula for each of the NGTE M.S. specialization areas. The outlines reflect the required course sequence. Students should register for the entire term at the beginning of the registration period. Outlines are subject to change. Students should contact their Field Associate for the most updated curriculum information. Program prerequisites are monitored through Student Services and may not be reflected in the following outlines.

### Specialization: Curriculum, Instruction, and Technology Certification: Degree Program Only

#### About the Specialization

The Master of Science in education with a specialization in Curriculum, Instruction, and Technology focuses on training educators to provide effective instruction by incorporating contemporary technology. This specialization provides educators with the skills to blend learning theories and instructional technology to enhance student achievement, with an emphasis on district-level curriculum planning and implementation and instructional technology leadership. Course content is research-based and infuses best practices in education.

#### Who Should Apply

- Aspiring or practicing curriculum developers, instructional leaders, administrators, and teachers who wish to obtain a graduate degree and increase their expertise in their current field
- Individuals with a bachelor's degree who wish to obtain a graduate degree and increase their knowledge and skills in curriculum planning and development and integration of technology in classrooms, schools, districts, and other educational settings

#### Program of Study

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CAE	502	Internet for Educators	3
CIT	502	Research in Education: Process and Application	3
CAE	500	Introduction to Media and Instruction	3
CAE	504	Web Authoring 1: Introduction to Web Page Development	3
CIT	500	Theories of Learning	3
CIT	501	Curriculum and Instruction	3
CIT	503	Assessment of Learning	3
ETEC	602	Technology and the School Curriculum	3
CAE	503	Internet for Educators: Applications for Instruction	3
CIT	609	Special Topics in Curriculum Design 1	3
CAE	6100	Classroom and Clinical Applications of Assistive Technology	3
CIT	610	Special Topics in Curriculum Design 2	3
		<b>Total Credits Required for Degree Completion</b>	<b>36</b>

### Specialization: Education: Teaching and Learning Certification: Degree Program Only

#### About the Specialization

The Master of Science in education with a specialization in Teaching and Learning focuses on training educators to implement a broad range of educational activities and instructional technologies to create effective learning environments for all learners in the classroom. This specialization provides educators with skills for classroom management, technology infusion, assessment, and curriculum development, as well as in-depth study of the effects of psychology, culture, and

society on learning while meeting the challenges of state and national standards. Course content is research-based and infuses best practices in education

**Who Should Apply**

- Practicing educators who wish to obtain graduate degrees and increase their expertise in their current field by connecting theories of teaching and learning, varied learning needs of students, teaching requirements of educators and ever-changing technology resources
- Individuals with a bachelor’s degree who wish to obtain graduate degrees and increase their knowledge and skills in teaching and learning

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CAE	502	Internet for Educators	3
CIT	502	Research in Education: Process and Application	3
CAE	500	Introduction to Media and Instruction	3
CIT	505	Management and Organization of Educational Programs	3
CIT	501	Curriculum and Instruction	3
CIT	500	Theories of Learning	3
CIT	503	Assessment of Learning	3
ETAL	511	Brain-based Learning and Instruction	3
CIT	506	Social, Multicultural, Historical and Philosophical Issues	3
CIT	609	Special Topics in Curriculum Design 1	3
ETEC	602	Technology and the School Curriculum	3
CIT	610	Special Topics in Curriculum Design 2	3
<b>Total Credits for Degree Completion</b>			<b>36</b>

**Specialization: Educational Technology**

**Certification: Degree Program Only**

**About the Specialization**

The Master of Science in education with a specialization in Educational Technology focuses on training educators to become innovators in the use of new technologies at regional, district, or school center levels. This specialization provides educators with skills in instructional design, technology integration, assessment, and Web page and multimedia design and development. Course content is research-based and infuses best practices in education.

**Who Should Apply**

- Aspiring or practicing media specialists, instructional designers, administrators, and teachers who wish to obtain a graduate degree and increase their expertise in their current field
- Individuals with a bachelor’s degree who wish to obtain a graduate degree and increase their knowledge and skills in developing and implementing technological resources and tools in classrooms, schools, districts, and other educational settings

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CIT	502	Research in Education: Process and Application	3
CAE	502	Internet for Educators	3
ETEC	601	Instructional Design	3
CIT	503	Assessment of Learning	3
CAE	504	Web Authoring 1: Introduction to WWW Page Development	3
ETEC	602	Technology and the School Curriculum	3
CAE	505	Web Authoring 2: Beyond Basic WWW Page Development	3
CAE	6100	Classroom and Clinical Applications of Assistive Technology	3
CAE	507	Online Video and Multimedia Production for Education	3
CIT	609	Special Topics in Curriculum Design I	3
ETEC	650	Computer Network Management	3
CIT	610	Special Topics in Curriculum Design II	3
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

**Specialization: Environmental Education**

**Certification: Degree Program Only**

**About the Specialization**

The Master of Science in education with a specialization in Environmental Education focuses on training educators to help develop an environmentally literate citizenry. This specialization provides educators with the skills to implement environmental education across disciplines, through a holistic understanding of complex local and global environmental



issues, and the environmental impact of human decisions and actions. Course content is research-based and infuses best practices in education.

### Who Should Apply

- Aspiring or practicing educators both within and outside the traditional classroom setting who wish to obtain a graduate degree and increase their expertise in environmental education
- Individuals with a bachelor's degree who wish to obtain a graduate degree and increase their knowledge in environmental education

### Program of Study

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CIT	502	Research in Education: Process and Application	3
OCEE	500	Foundations of Environmental Education – Theory	3
CAE	502	Internet for Educators	3
OCEE	510	Foundations of Environmental Education – Evaluation	3
CIT	501	Curriculum and Instruction	3
OCEE	520	Teaching Environmental Concepts	3
ECAI	501	Education and Society	3
OCEE	530	Environment and Society	3
CIT	609	Special Topics in Curriculum Design 1	3
OCEE	540	Interpreting our Environment	3
CIT	610	Special Topics in Curriculum Design 2	3
OCEE	550	Reason for Hope – Being “At Home” with Nature	3
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

### Specialization: Social Studies Education

#### Certification: Degree Program Only

### About the Specialization

The Master of Science in education with a specialization in Social Studies Education focuses on training educators in the areas of history, geography, economics, and government for secondary school students. This specialization provides educators with the skills to develop curriculum and instruct students using a variety of learning techniques. Course content is research-based and infuses best practices in education.

### Who Should Apply

- Aspiring or practicing social studies educators who wish to obtain a graduate degree and increase their expertise in their current field
- Individuals with a bachelor's degree who wish to obtain a graduate degree and increase their knowledge and skills in teaching social studies

### Program of Study

EDU	5000	Orientation to the Graduate Teacher Education Program	0
SST	623	American History I (Pre-Colonial- Reconstruction) in the Adapted Second Curriculum	3
CIT	502	Research in Education: Process and Application	3
SST	625	American History (Reconstruction – Present) in the Adapted Secondary School	3
CIT	503	Assessment of Learning	3
SST	614	Geography in the Secondary Curriculum	3
SST	612	Economics in the Secondary Curriculum	3
SST	627	World History I (Beginning – Renaissance) in the New Secondary Curriculum	3
SST	616	The Historical Roots of Our Multicultural Society	3
SST	629	World History II (Renaissance-Present) in the New Secondary Curriculum	3
CIT	609	Special Topics in Curriculum Design 1	3
SST	622	Consent of the Governed: American Government Adapted in the Curriculum	3
CIT	610	Special Topics in Curriculum Design 2	3
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

# Master of Science in Health Professions Education

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The Master of Science in Health Professions Education is designed to help university physician faculty and community clinical preceptors develop and enhance their professional education and teaching skills and to enhance their ability to facilitate the learning process of students and residents.

## Program Goals/Learning Outcomes

The outcomes of this program are based on the Professional Competencies for Teachers of the Twenty-First Century, developed by the Florida Education Standards Commission, Florida Department of Education. These educational standards have been combined with the medical standards to arrive at the appropriate outcomes for this program. The outcomes are designed to meet the needs of medical and health professions educators who will be involved in the education and training of physicians and other health care professionals who will be practicing in an environment that requires graduates to be self-directed learners and problem solvers. The participants in this program will be able to:

- Analyze medical and other health professions students' and residents' learning needs and practice techniques which accommodate the linguistic and cultural differences of these trainees (Assessment)
- Identify medical and other health professions students' and residents' cognitive, social, linguistic, cultural, emotional, and physical needs in order to design individual and group instruction (Assessment)
- Employ traditional and alternative assessment strategies in determining medical and other health professional student and resident mastery of specified outcomes (Assessment)
- Provide opportunities for medical and other health professional students and residents to learn from each other (Communication)
- Encourage medical and other health professional students and residents to develop open-ended projects and other activities that are creative and innovative (Critical thinking)
- Provide opportunities for medical and other health professional students and residents to learn higher-order thinking skills (Critical thinking)
- Recognize the learning styles of medical and other health professional students and residents and provide for a range of activities (Diversity)
- Develop a repertoire of techniques and strategies to effectively facilitate the instruction of all students and residents (Diversity)
- Use alternative instructional strategies to develop concepts and principles and be aware of the rationale for choosing different methods (Human Development)
- Facilitate the communicate knowledge of subject matter in a manner that enables medical and health professional students and residents to learn (Knowledge of Subject Matter)
- Use the materials and technologies available to develop learning activities for students (Knowledge of Subject Matter)
- Use learning time effectively, maintain instructional momentum, and make effective use of time for administrative and organization activities (Learning Environment)
- Plan and conduct lessons with identified medical and health professional student and resident performance and learning outcomes (Planning)
- Plan activities that utilize a variety of support and enrichment activities and materials (Planning)
- Select and utilize education software for instruction and management purposes based upon reviews and recommendations of other professionals (Technology)
- Use technology to manage, evaluate, and improve instruction (Technology)
- Develop and select instructional content, resources, and strategies that respond to cultural, linguistic, and gender differences (Instructional Content and Practice)
- Select, adapt, and use instructional strategies and materials according to characteristics of the learner (Instructional Content and Practice)
- Use research-based best practices for effective management of teaching and learning (Planning and Managing the Teaching and Learning Environment)
- Design plans that incorporate the use of technology, including adaptive and assistive technology (Technology)

## Instructional Delivery System

Instruction is accomplished online using WebCT and other media.

## Program Admission Requirements

The following are specific admission requirements for entry into the Master of Science in Health Professions Education program. Please see General Admission Requirements for additional admission information.

- a) Proof of a terminal degree in any health professions field. (This is usually a doctorate for most medical and other health care disciplines. Examples of exceptions are physician assistant and nursing faculty when a Master's will be accepted.)
- b) Verification letter indicating appointment to the faculty of applicant's school

## Admission Requirements

Below are additional admission requirements that apply specifically to this program. Please see General Admission Requirements and Alternate Admission Criteria for additional admission information.

Applicants for the Master's of Science in Health Professions Education must have a terminal degree in any health professions field. This is usually a doctorate for most medical and other health care disciplines. Examples of exceptions are physician assistant and nursing faculty when a Master's will be accepted. The program is intended to improve the teaching skills of faculty members in the health professions. No GRE or minimum GPA is required for admissions into the program.

## Transfer of Credit

No transfer credits will be accepted in this program.

Credits earned at Nova Southeastern University are transferable only at the discretion of the receiving school. Students who wish to transfer credits from NSU should contact the admissions office of the receiving school for information.

## Program Completion Timeline

The program is designed to be completed in three years; however, students have a maximum of six years to complete the program. Students who are unable to complete all degree or program requirements within the established timeframe are subject to dismissal from the program.

## Program Completion Requirements

To graduate, a student must (a) complete all coursework and apply for degree conferral, (b) maintain an overall 3.0 GPA, and (c) meet all financial obligations to the university.

## Program of Study

HED	600	Practicum in Teaching Medical and Other Health Professions Students in a Diverse Learning Environment	6
HED	610	Practicum in Implications of the Domains of Human Development on Health Professions Students	6
HED	620	Practicum in Technology Resources for Health Professions Education	6
HED	630	Practicum in Effective Instruction Strategies in Health Professions Education	6
HED	640	Practicum in Assessment and Measurement in Health Professions Education	6
HED	650	Practicum in Research in Health Professions Education	6
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

# Master of Science in Instructional Design and Diversity Education

The Master of Science in Instructional Design and Diversity Education with concentrations in Gifted Education, Reading, or Teaching English to Speakers of Other Languages (TESOL) provides a solid foundation in instructional design as well as in assessment and evaluation practices that apply to the areas of cross-cultural awareness and classroom culture. This major will enable practitioners to develop curricula to meet 21<sup>st</sup> century demands, design learning modules using a problem-based learning approach, and effectively teach a student population that is increasingly diverse. Through their selected concentrations, graduates may obtain a Florida or Nevada state-approved endorsement in English to Speakers of Other Languages (ESOL), Gifted Education, or Reading. Course content is research based and infuses best practices in education.

## Program Goals/Learning Outcomes

This program aims to impart the following skills:

- Increase competence and effectiveness in interaction with diverse groups
- Apply appropriate methods for conducting quantitative and qualitative research in diversity education
- Understand assessment and analysis of needs, performance improvement and systematic design of instructional materials and programs
- Demonstrate global competency through knowledge of the environments, political systems, economies, societies and the transnational flow of goods, peoples, ideas and values
- Demonstrate an understanding of diverse teaching and learning styles of teachers and students
- Apply leadership skills and conceptual knowledge to culturally diverse settings

## Who Should Apply

- Classroom teachers, principals, staff developers, instructional design specialists, and university professors in education who wish to obtain a graduate degree or recertification and/or increase their levels of expertise in their current field
- Individuals with a bachelor's degree who wish to obtain a graduate degree and increase their knowledge in Instructional design and diversity education

## Program of Study Foundation Coursework

EDU	5000	Orientation to the Graduate Teacher Education Program	
CUR	0526	Educational Research for Practitioners	3
IDDE	0610	Learning Theories and the Practice of Instructional Design	3
IDDE	0625	Program Assessment and Evaluation for Diverse Classrooms	3
IDDE	0630	Diversity: Cross Cultural Awareness	3
IDDE	0640	Diversity and Social Justice	3
IDDE	0650	Global Awareness and Classroom Culture	3

## Capstone

IDDE	0699	Applied Professional Experience in Diversity Education	3
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**\*Students selecting the Reading Concentration must take a three credit Master's level course in lieu of IDDE 0699**

**Total Credits Required for Degree Completion 36**

## Programs of Study—Concentration Areas

### Gifted Education

EDU	0550	Introduction to the Nature and Needs of Gifted Child	3
EDU	0555	Seminar for the Guidance of Gifted Child	3
EDU	0551	Educational Procedures for the Gifted Students	3
EP	5281	Developing Creativity in Gifted Student	3
EP	5282	Educating Special Populations of Gifted Students	3
<b>Total Credits Required for Concentration Areas</b>			<b>15</b>

### Reading Concentration\*

RED	0570	The Reading Process	3
RED	0575	Contemporary Foundations of Reading: Research Perspective	3
RED	0554	Assessment in Reading	3
RED	0500	Techniques of Corrective and Remedial Reading	3
*Elective			3
RED	0587	Supervised Reading Practicum	3
<b>Total Credits Required for Concentration Areas</b>			<b>18</b>

<b>Teaching English to Speakers of Other Languages (TESOL) Concentration</b>			
TSOL	0569	Methods of Teaching English to Speakers of Other Languages	3
TSOL	0515	Curriculum Development for TESOL	3
TSOL	0562	Cross-cultural Communication and Understanding	3
TSOL	0567	Applied Linguistics	3
TSOL	0547	Testing and Evaluation of ESOL	3
<b>Total Credits Required for Concentration Areas</b>			<b>15</b>

# Master of Science in Instructional Technology and Distance Education

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The Master of Science in Instructional Technology and Distance Education (ITDE) program provides skills in distance education, instructional media, instructional design, and training. It is designed for working professionals who wish to improve teaching and training skills and for those who wish to become instructional designers, trainers, e-learning specialists, and media professionals. Classes are taught mostly at a distance, with a few classes using a blended approach that involves face-to-face instruction on a long weekend during the term, with the remainder of the instructional activities offered at a distance. Graduates of this program will earn a Master of Science in Instructional Technology and Distance Education and will be prepared to obtain positions of leadership in education and training.

## Program Goals/Learning Outcomes

This program aims to impart the following skills:

- Media production and utilization skills
- Instructional design competencies
- Distance education course and program design and delivery competencies
- Instructional technology and distance education management, assessment, and evaluation abilities
- Research and evaluation competencies
- Leadership skills

## Instructional Delivery System

Instruction is accomplished online using WebCT and other media.

## Program Admission Requirements

The following are specific admission requirements for entry into the Master of Science in Instructional Technology and Distance Education program. Please see General Admission Requirements for additional admission information.

- d) An official transcript from a regionally accredited institution indicating a conferred bachelor's degree, and official final transcripts from all institutions of higher education (community colleges, graduate programs)
- e) Evidence of a cumulative GPA of a 2.5
  - Applicants who do not meet the minimum CGPA requirement may enroll in a maximum of six (6) credit hours and must earn a grade of B or better in each course during the first term of enrollment for conditional admission. Students who do not earn a grade of B or higher in each course maybe subject to dismissal from the program.
- f) Applicants must submit test scores from the Miller Analogies Test (MAT) or Graduate Record Examination (GRE) (There is no minimum score required). The test must have been taken within the past five (5) years.
- g) Two letters of recommendation

## Transfer of Credit

A maximum of six semester hours of credit will be considered for transfer if (1) the credit was earned within three calendar years of request for transfer, (2) the credit was earned as a matriculated student at a regionally accredited university, (3) the content of the courses requested for transfer is equivalent to the study area courses in the program, and (4) a grade of A or B was earned in each of the courses requested for transfer. No credit for experiential learning or other forms of advanced standing will be granted.

Applicants who wish to request evaluation of prior coursework for consideration as transfer credit should note this on their application, submit associated course descriptions, and request that official transcripts be sent to the FSEHS Office of Student Services at 1750 NE 167<sup>th</sup> St.; North Miami Beach, FL 33162.

Credits earned at Nova Southeastern University are transferable only at the discretion of the receiving school. Students who wish to transfer credits from NSU should contact the admissions office of the receiving school for information.

## Program Completion Timeline

The program (coursework and dissertation) is designed to be completed in five terms; however, students have a maximum of six years to complete the program. Students who are unable to complete all degree or program requirements within the established timeframe are subject to dismissal from the program.

## Program Completion Requirements

To graduate, a student must (a) complete all coursework and apply for degree conferral, (b) maintain an overall 3.0 GPA, (c) complete a capstone project, (d) complete all testing requirements for their given program, if any (see Enrollment Services Representative), and (e) meet all financial obligations to the university.

## Capstone

ITDE students are required to complete a portfolio project. See course descriptions and syllabi for additional information.

### Program of Study

EDU	5000	Orientation to the Graduate Teacher Education Program	0
EDD	9100	Leadership*	6
CUR	526	Educational Research for Practitioners	3
EDD	7005	Instructional Media	3
EDD	8008	Principles of Instructional Technology	3
EDD	7007	Principles of Distance Education	3
EDD	8012	Managing and Evaluating ITDE	3
EDD	8123	Advanced Applications in ITDE	3
EDD	8001	Instructional Design	3
EDD	6000	Portfolio in ITDE	3
**Elective		Any EDD course	3
ITDE	6016	Master's Extension I	0
		<b>Total Credits for Degree Completion</b>	<b>33</b>

\*Core Seminar

\*\*Elective must be any EDD (doctoral level) course, but cannot be an ITDE course.

# Master of Science in Leadership

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The Master of Science in Leadership (MSL) degree program is designed to provide students with leadership skills and training with practical application to become a leader within an organization. The program serves a dual purpose by addressing the growing needs of professionals in business and entrepreneurship as well as practitioners working primarily in education and human services settings.

Leaders and managers need more than technological and professional skills. In today's organizations, there is a need for effective leadership throughout all levels of the organization. Nova Southeastern University's new Master of Science in Leadership degree program equips leaders at all levels to organize, motivate, and lead others to achieve organizational and team goals in all types of business, educational, and institutional entities.

This revolutionary degree offering brings together the best curricula, faculty members, and experiences of two exceptional NSU schools. The Fischler School of Education and Human Services and the H. Wayne Huizenga School of Business and Entrepreneurship designed the Master of Science in Leadership degree program to give students an opportunity to blend leadership, business, and education in a way no other institution offers.

Students in the program take two core courses, co-developed by the faculty members of the Fischler and Huizenga schools. Students choose either a business and entrepreneurship track or an education and human services track to complete their degree. As a result of this approach, students gain the benefits of organizational leadership, education and human services, and the application of business principles.

All current information about the Master of Science in Leadership (MSL) program, including the application, may be accessed online at <http://www.schoolofed.nova.edu/leadership>.

## Program Goals/Learning Outcomes

A graduate of this program will be able to:

- Demonstrate content area competencies and skills.
- Use appropriate technology to access information.
- Apply theoretical, conceptual, and practical knowledge to improve situations in the work setting.
- Apply knowledge and theory to practice with competence.
- Apply basic principles of practice to specific cases.

## Instructional Delivery System

Instruction is delivered online (using WebCT and other media), hybrid, or live in designated areas.

## Program Admission Requirements

The following are specific admission requirements for entry into the Master of Science program in Leadership. Please see General Admission Requirements for additional admission information.

- a) An official transcript from a regionally accredited institution indicating a conferred bachelor's degree, and official final transcripts from all institutions of higher education (community colleges, graduate programs)
- b) Evidence of a cumulative GPA of a 2.5 (based on a 4.0 scale)
- c) Applicants who do not meet the minimum CGPA requirements must submit test scores from the Miller Analogies Test (MAT) or Graduate Record Examination (GRE) (There is no minimum score required.) The test must have been taken within the past five (5) years.
  - Applicants who do not meet the cumulative GPA requirement may enroll in a maximum of six (6) credit hours and must earn a grade of B or better in each course during the first term of enrollment for conditional admission. Students who do not earn a grade of B or better in each course may be subject to dismissal from the program.

## Transfer of Credit

A maximum of six semester hours of credit will be considered for transfer if (1) the credit was earned within five calendar years of request for transfer, (2) the credit was earned as a matriculated student at a regionally accredited university, (3) the content of the courses requested for transfer is equivalent to the study area courses in the program, and (4) a grade of A or B was earned in each of the courses requested for transfer. No credit for experiential learning or other forms of advanced standing will be granted.

Applicants who wish to request evaluation of prior coursework for consideration as transfer credit should note this on their application, submit associated course descriptions, and request that official transcripts be sent to the FSEHS Office of Student Services at 1750 NE 167<sup>th</sup> St.; North Miami Beach, FL 33162.

Credits earned at Nova Southeastern University are transferable only at the discretion of the receiving school. Students who wish to transfer credits from NSU should contact the admissions office of the receiving school for information.



## Program Completion Timeline

The program is designed to be completed in one and a half or two and a half years, however, students have a maximum of six years to complete the program. Students who are unable to complete all degree or program requirements within the established timeframe are subject to dismissal from the program.

## Program Completion Requirements

To graduate, a student must (a) complete all coursework and apply for degree conferral, (b) maintain an overall 3.0 GPA, and (c) meet all financial obligations to the university.

## Program of Study

EDU	5000	Orientation to the Graduate Teacher Education Program	
MSL	0680	Leadership Theory and Practice (Core Course)	3
MSL	0681	Leading Change (Core Course)	3
MSL	0682	Ethical Leadership	3
MSL	0683	Research for Leaders in Education and Human Services	3
MSL	0684	Organizational Systems	3
MSL	0685	Leading Learning Communities	3
MSL	0686	Strategic Leadership in Education and Human Services	3
MSL	0687	Current Organizational Issues and Trends in Educational and Human Services Organizations	3
MSL	0688	Leadership in the Information Age	3
MSL	0689	The Business of Leadership: Special Topics	4
MSL	0690	International Leadership Perspectives	3
MSL	9100	Leadership Seminar	6
		<b>Total Credits for Degree Completion</b>	<b>40</b>

# Master of Science in Speech-Language and Communication Disorders

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The Programs in Speech-Language and Communication Disorders (SLCD) are designed to educate students in Speech-Language Pathology, using scientifically and clinically based curricula, via a variety of instructional delivery models. Its mission is to teach students to apply academic theory to clinical practice, to respond to diverse populations, trends and issues that affect the profession, and to advance the knowledge base of the profession. Graduates of the program will earn a Master of Science Degree.

## Program Goals/Learning Outcomes

The SLCD graduate entering the profession will be able to do the following:

- Integrate and apply information from the physical, biological, social, and behavioral sciences to the field of communication sciences and disorders.
- Demonstrate clinical proficiency in screening and assessment skills with a variety of clinical populations.
- Develop and implement a plan of intervention with a variety of clinical populations.
- Evaluate and critically apply current research to determine and enhance clinical efficacy.
- Recognize and apply the knowledge of diversity across professional activities.
- Use written, oral, and nonverbal communication means to communicate clearly, effectively, and appropriately.
- Collaborate and/or counsel effectively with clients, family members, caregivers, and other professionals.
- Demonstrate professional behaviors that exemplify knowledge of ethical, legal, regulatory, and financial aspects of professional practice.
- Demonstrate the skills for lifelong learning, professional development, and self-assessment.
- Demonstrate the ability to use technology to accomplish research, client diagnosis, and treatment.

## Professional Accreditation

The Master's degree in Speech-Language and Communication Disorders, offered through the Fischler School of Education and Human Services, is approved by the Florida Department of Education, the Nevada Department of Education, and is accredited by the Council on Academic Accreditation (CAA) of the American Speech-Language-Hearing Association (ASHA).

## Instructional Delivery System

The master's program operates year-round and is divided into three semesters. Semesters begin in September, January, and May. Academic courses are offered primarily in the evenings. Clinical labs and externships are held during the weekdays, and occasional Saturday or evening labs may be available. Students should plan to devote full-time participation to two externship experiences. Occasionally, some classes are delivered in week-long formats in intercessions scheduled twice a year. Students are required to attend a three day New Student Orientation prior to the first semester of course work in the program.

## New Student Orientation

New students must attend a mandatory orientation meeting on campus. Students are responsible for any expenses that may be incurred in order to attend. During the meeting, students will be oriented to Nova Southeastern University and the programs in SLCD, meet some of the faculty, and participate in speech and hearing screenings. Students will have received their plans of study, submitted their registration and tuition, and purchased the required Publication Manual of the American Psychological Association (APA), Fifth Edition, prior to the orientation meeting. Students should review the SLCD Web site (<http://www.schoolofed.nova.edu/slp>) and are responsible for familiarizing themselves with all of the departmental policies and procedures. Students are required to sign a form reflecting knowledge of the online student handbook.

## Student Insurance

All students are required to have liability insurance for the duration of enrollment in the Programs in SLCD (including prerequisite courses). Each student will be charged \$10 per term for coverage under the program insurance plan. Insurance will be renewed annually by the program.

## Background Check

Students enrolled into the SLCD program will have a criminal background check in preparation for clinical placements.

## Clinical Practica

The Clinics for Speech-Language and Communication Disorders are located on the NSU Main and North Miami Beach campuses, and a variety of off site contracted locations. Clinical hours obtained in the Clinic and off campus practicum sites may only be counted toward American Speech-Language-Hearing Association (ASHA) certification requirements if the student earns a passing grade for each clinical assignment. Only clinical practicum hours earned while the student is/was enrolled in a university program, and under the supervision of an ASHA certified SLP or Audiologist may be counted toward the degree and certification.

The Program is affiliated with more than 400 off-campus sites around the country, for clinical and externship placements. Students are not permitted to make their own clinical or externship arrangements.

## Program Admission Requirements

The following are specific admission requirements for entry into the Master of Science program in Speech-Language and Communication Disorders. Please see General Admission Requirements for additional admission information.

- a) An official transcript from a regionally accredited institution indicating a conferred bachelor's or graduate degree
- b) Evidence of a cumulative GPA of a 3.0
  - Applicants who have a minimum 2.8 GPA may be considered for conditional admission upon recommendation of the Speech-Language and Communication Disorders admission committee. Conditionally admitted students may enroll in a maximum of six (6) credit hours and must earn a grade of B or better in each course. Students who do not earn a grade of B or better in each course will be subject to dismissal from the program.
  - Applicants must have attained grades of B or better in prerequisite courses.
  - Applicants who have earned a grade lower than a B in a prerequisite course must repeat the course. For applicants who must repeat more than three prerequisite courses, the GPA may be considered for conditional admission upon recommendation of the SLP admission committee.
  - Applicants who have logs of any observations or clinical clock hours obtained under the supervision of a speech-language pathologist holding an ASHA-CCC may submit these records to the program advisor.
- c) Three letters of recommendation
- d) Qualified applicants will be invited to participate in a face-to-face or telephone interview and must complete and submit the Interview Contact Information Form that is included in the application packet.
- e) Students seeking Florida DOE certification must meet criteria for the Florida State Approved Program, Florida Initial Certification Plan (ICP) for Speech-Language Pathology.

## Transfer of Credit

In order for a student to receive transfer credit, courses taken previously must be equivalent to those described in this catalog, and must have been taken within five years prior to admission. Approval of transfer credit will be granted only after the student has submitted a written request for consideration with the director of the program or his/her designee. The student must provide catalog course descriptions and may be required to provide course syllabi. Final decisions regarding transfer credit will be made by the faculty member responsible for the subject matter to which the transfer applies. Only courses completed at regionally accredited universities and colleges, or their foreign equivalents, and ASHA Council on Academic Accreditation (CAA) accredited programs on the graduate level, will be considered for transfer credit into the master's program. No more than nine semester hours of credit may be transferred into the master's degree program. In order to be considered for transfer credit, a grade of B or better must have been recorded for each course. No clinical course credits will be allowed to transfer.

Credits earned at Nova Southeastern University are transferable only at the discretion of the receiving school. Students who wish to transfer credit should contact the admissions office of the receiving school for information.

Students holding a master's degree in audiology and who are seeking a Master's degree in Speech-Language and Communication Disorders for dual licensure or certification may exceed the maximum number of transfer credits upon approval by the program.

## SLCD Fees

**Students enrolled in the SLCD program are subject to the following additional fees.**

1. **Lab:** Students enrolling in clinical classes (SLP 6005, 6101, 6102, 6110, 6120, and 6130) pay a \$200 fee per lab class.
2. **Out-of-State Externship Fee:** \$750 for each clinical lab experience and each externship (over and above tuition and lab fee). This fee applies to externship assignments within the continental United States.
3. **Out-of-Tricounty-Area Clinic (in Florida) Lab and Extern Fees:** \$200 over and above tuition and lab fees
4. **Late Registration:** \$100

## Deposit Policy

Applications are brought before the SLCD Admissions Committee according to the date files are completed. Candidates are notified of acceptance by mail. At that time, a tuition deposit of \$500 will be required as confirmation of acceptance.

The deposit schedule is: June 1 for students admitted for fall; October 1 for students admitted for winter; January 1 for students admitted for summer. After one year of acceptance date, students who have not enrolled will be withdrawn and must reapply for admission and will be governed by the policies in place at that time.

## Program Completion Timeline

The master's program may be completed in eight semesters but must be completed within six years from the time graduate courses have begun. Students who exceed the six-year time limitation may apply to the Student Professional Academic Review Committee (SPARC) for an extension. Requests will be taken under special consideration by the committee. Students who are unable to complete all degree or program requirements within the established timeframe are subject to dismissal from the program.

## Program Completion Requirements

To graduate, a student must (a) successfully complete all coursework and apply for degree conferral, (b) maintain an overall 3.0 GPA, (c) pass the capstone review course, (d) complete all testing requirements for their given program, if any (see Enrollment Services Representative) (e) earn a grade of Pass on the portfolio, (f) meet all financial obligations to the university, and (g) take the Praxis examination in Speech Language Pathology.

## Certificate of Clinical Competence

This program designed to prepare students to meet the standards for ASHA certification. A comprehensive list of ASHA certification standards is available at

[http://www.asha.org/about/membership-certification/handbooks/slp/slp\\_standards\\_new.htm](http://www.asha.org/about/membership-certification/handbooks/slp/slp_standards_new.htm)

## Program of Study

### Prerequisite Courses

SLP	5001	Anatomy and Physiology of Vocal and Hearing Mechanisms	3
SLP	5002	Phonetics	3
SLP	5003	Neuroanatomy and Physiology	3
SLP	5004	Hearing and Speech Science	3
SLP	5005	Speech and Language Development	3
SLP	5007	Directed Observation	1
SLP	5008	Evaluation of Speech-Language Disorders	3
SLP	5010	Treatment of Speech and Language Disorders	3
SLP	5300	Audiology	3
SLP	5400	Rehabilitation for People Having Hearing Impairment	3

### Core Courses

SLP	6000	Differential Diagnosis of Language and Speech Disorders	3
SLP	6011	Language and Learning Disabilities in School-age Children and Adolescents	3
SLP	6012	Communication Disorders in Infancy through Preschool Age	3
SLP	6015	Clinical Processes	3
SLP	6020	Language Disorders in Adults	3
SLP	6025	Augmentative and Alternative Communication	3
SLP	6030	Voice Disorders	3
SLP	6040	Fluency	2
SLP	6050	Motor Speech Disorders	3
SLP	6055	Dysphagia	3
SLP	6060	Phonological Disorders	3
SLP	6070	Research Methods in Speech-Language Pathology	3
SLP	6075	Seminar in Professional Issues	3
SLP	6078	Technological Applications in CSD	0
SLP	6091	Multicultural and Counseling Issues	3

### Elective Courses

*Six elective credits must be selected.*

SLP	6014	Autism Spectrum Disorders	3
SLP	6021	Cognitive Communication Disorders	3
SLP	6022	Program Development for Individuals with AAC Needs	1
SLP	6023	Advanced AAC Technology	1
SLP	6024	Promoting Literacy in Individuals with Significant Communication Difficulties	1
SLP	6026	AAC Assessment	1
SLP	6027	AAC Strategies for the Beginning Communicator	1
SLP	6028	Low-Tech Communication Aids	1
SLP	6029	AAC in the Curriculum	1
SLP	6031	AAC Application Following Stroke	1
SLP	6035	Seminar in Voice Disorders	2
SLP	6037	Craniofacial Anomalies	3
SLP	6057	Medical Aspects of Communication Disorders	3
SLP	6077	Principles in Supervision	3
SLP	6080	Directed Research	1-6 Cr
SLP	6201, 6202	Special Topics	1-3 Cr

SLP	6203	Organization and Management of School-Based SLP Programs	3
SLP	6400	(Central) Auditory Processing Disorders	1
<b>Labs and Externships (Required)</b>			
SLP	6005	Diagnostics Lab	1
SLP	6101	Clinical Lab 1	1
SLP	6102	Clinical Lab 2	1
SLP	6110	Externship	1
SLP	6120	School Externship, K–12	1
	or		
SLP	6130	Pediatric Externship—Non-school Setting	1
<b>Capstone (Required)</b>			
SLP	6200	Capstone	0
<b>Total Credits for Degree Completion (plus prerequisites)</b>			<b>52</b>

### Florida Department of Education Approved Program

- Two education courses (may be part of undergraduate degree program, or may be taken concurrently with masters in SLP course work)
  - Survey of Exceptional Education
  - School Organization or General Curriculum
- Florida Teaching Certification Examinations in
  - Subject Area Examination in Speech and Hearing Handicapped, K-12
  - Professional Education Test
- Successful Completion of School Externship SLP 6120
- Successful Completion of Portfolio
- Successful Completion of Knowledge and Skills required by the American Speech-Language Hearing Association
- Successful Completion of Capstone Course and Practice Praxis Exam in Speech-Language Pathology
- Completion of the Praxis Exam in Speech-Language Pathology
- Degree Application <http://www.nova.edu/cwis/registrar.faq.html>

# Collaborative Master's Degree Programs

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The Fischler School of Education and Human Services (FSEHS) offers a variety of programs/specialization areas through collaborative initiatives with other institutions at Nova Southeastern University (NSU). Our partnerships with NSU's Criminal Justice Institute, and Graduate School of Humanities and Social Sciences allows us to add yet another dimension to our innovative programs and furthers our commitment to staying Ahead of the Curve.

Following is a list of the FSEHS collaborative programs. Please view program details at the Web addresses provided.

## **Criminal Justice Institute**

<http://www.cji.nova.edu>

*Master of Science (M.S.) in Criminal Justice*

Specializations in the following areas:

- Child Protection and Juvenile Justice
- Substance Abuse

*Master of Human Services: Child Protection*

Specializations in the following areas:

- Administration for Child Protective Services
- Advocating for the Special Needs Child's Education
- Child Protection and Juvenile Justice
- Family Systems and Support

## **Graduate School of Humanities and Social Sciences**

<http://www.nova.edu/shss>

*Master of Science (M.S.) in Cross Disciplinary Studies*

Concentration in Education

## **Shepard Broad Law Center**

<http://www.nslaw.nova.edu/online/msedl>

*Master of Science (M.S.) in Education Law*

**Fischler School of Education  
and Human Services**

**Educational Specialist  
Programs**







# Educational Specialist Programs

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The Fischler School of Education and Human Services offers the following Educational Specialist programs:

**Educational Specialist with Specializations in:**

BrainSMART® (Instructional Leadership)  
Computer Science Education  
Curriculum and Teaching  
Curriculum/Instruction Management and Administration  
Early Literacy and Reading  
Educational Leadership  
Educational Media  
Elementary Education  
English Education  
Gifted Child Education  
Mathematics Education  
Reading Education  
Science Education  
Teaching English to Speakers of Other Languages (TESOL)  
Technology Management and Administration

**Professional Development and Endorsements in:**

Autism (Endorsement)  
Gifted Child Education (Florida/Nevada Approved Endorsement)  
Prekindergarten Disabilities Endorsement (Florida Approved Endorsement)  
Reading (Florida Approved Endorsement)  
Teaching English to Speakers of Other Languages (Florida Approved Endorsement)

# Educational Specialist with a Specialization in Brain Research (BrainSMART® Instructional Leadership)

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The BrainSMART® Instructional Leadership (BIL) program is a distance education degree program designed for teacher leaders, educators in all disciplines, district administrators, and school personnel who have already earned their master's degree and want to move their professional skills to the next level without leaving their homes and schools. The program focuses on equipping participants with knowledge of how breakthroughs in brain research, student achievement, instructional leadership, and cognition can be translated into best practices in the classroom and on a schoolwide basis. Graduates of the BIL program will earn an Educational Specialist (Ed.S.) with a specialization in Brain Research. **The BIL program is not a certification/licensure program.**

## Program Goals/Learning Outcomes

Upon completion of the program, BIL graduates will be able to do the following:

- Demonstrate an understanding of how the human brain functions within the context of instructional leadership
- Discover what current research suggests are the keys to increasing student learning and achievement
- Create a deeper understanding of how mental models govern what educators think and do within the school environment
- Construct a practical framework for teacher leadership with the goal of improving student learning in schools through differentiated instruction
- Analyze current trends and innovations in the areas of curriculum, research, human development, evaluation and assessment
- Enhance teacher leadership through the creation of a plan for systemic change in a school or school system

## Instructional Delivery System

BIL students use a combination of user-friendly distance education technologies and high-quality materials to complete the assignments in each of their courses. Online facilitators and peers provide a strong support network throughout the program of study. Students typically spend at least six hours per week completing assignments, readings, chats, and discussions.

## Program Admission Requirements

The following are specific admission requirements for entry into the Ed.S. BrainSMART program. Please see General Admission Requirements for additional admission information.

- a) An official transcript from a regionally accredited institution indicating a conferred master's and official final transcripts from all institutions of higher education (community colleges, bachelor's programs, graduate programs)
- b) Evidence of a cumulative GPA of a 3.0 is required

## Transfer of Credit

No transfer credits will be accepted in this program.

Credits earned at Nova Southeastern University are transferable only at the discretion of the receiving school. Students who wish to transfer credits from NSU should contact the admissions office of the receiving school for information.

## Program Completion Timeline

Students typically complete the program in 14 months of study, however, students are allowed up to six years in which to complete all degree and program requirements. The beginning of the six-year timeframe for degree or program completion is the first term during which any courses that are applied toward degree completion are taken. Students who are unable to complete all degree or program requirements within the established timeframe are subject to dismissal from the program.

## Program Completion Requirements

To graduate, a student must (a) complete all coursework and apply for degree conferral, (b) maintain an overall 3.0 GPA, (c) complete the Teacher Leadership Institute and (d) meet all financial obligations to the university.

## Program of Study

EDU	730	The Neurobiology of BrainSMART Instructional Leadership	6
EDU	731	Best Practices in Thinking for Leading	6
EDU	732	Differentiated Instructional Leadership	6
EDUB	702	Curriculum Trends and Innovations	3
EDUB	708	Research and Design in Education	3
EDUB	714	Families, Communities, and Schools: Ethics and Educational Practices in a Diverse Society	3
EDUB	719	Current Research in Human Development	3
EDUB	729	Evaluation and Assessment Practices	3
EDUB	799	Teacher Leadership Institute: Leading Brain-Based Change	3
<b>Total Credits for Degree Completion</b>			<b>36</b>

# Educational Specialist

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The Educational Specialist (Ed.S.) degree offers the professional educator both a challenging and rewarding educational experience. Through the numerous specializations offered at the Ed.S. level, current educators can add certification/licensure areas and endorsements, renew current certification/licensure areas, and increase their levels of expertise within their fields. The curriculum focuses on growth in professional practice, application of current research and theory to each student's professional work, acquisition and enhancement of leadership capacities, and the achievement of career objectives. Technological advancement will continue to impact the program, enabling our students to obtain their degrees in new and exciting ways, and from virtually any location.

The Educational Specialist offers individuals with a master's degree various opportunities to meet their educational, career, and professional goals. All education programs share a common instructional system and mission, but they are designed to meet different needs. The program goals are to prepare educators to meet the challenges of their profession and to reinforce the importance of their role in rapidly changing political, economic, and social environments.

## Program Goals/Learning Outcomes

Before the point of graduation, Educational Specialist students will provide evidence of:

- Demonstration of the professional practices aligned with the Educator Accomplished Practices / INTASC Core Standards at the preprofessional level.
- The ability to use research, assessment data, and research methodology in decision making for school change.
- The ability to understand and be able to implement multiple instructional designs to support the learning needs of a diverse student population.
- Competencies to evaluate strategies of teaching and learning that ensure the success of all students.
- Proficiency in using advanced technology to deliver best practices in instruction.

## Instructional Delivery System

GTEP offers programs in education delivered through various methods. These include traditional classroom instruction, online instruction, and blended (onsite/online) models. All students will have access to the university's library services and instructional systems.

## Program Admission Requirements

The following are specific admission requirements for entry into the Educational Specialist program. Please see General Admission Requirements for additional admission information.

- a) An official transcript from a regionally accredited institution indicating a conferred master's degree, and official final transcripts from all institutions of higher education (community colleges, bachelor's programs, graduate programs)
- b) Evidence of a cumulative grade point average (CGPA) of a 3.0 is required

## Special Student – Non-degree seeking

A non-degree-seeking student is one who wishes to take a course in the Graduate Teacher Education Program (GTEP), but does not intend to pursue a degree at the time of application. Non-degree seeking applicants must submit the following in order to register for classes:

- a) A completed application form with a \$50 nonrefundable fee
- b) An official transcript indicating a conferred master's degree from a regionally accredited institution with a 3.0 minimum grade point average (based on a 4.0 grading scale)
- c) Enrollment Agreement (for residents in the State of Nevada only)

Non-degree-seeking students are limited to enroll in a maximum of 18 semester hours of graduate courses. Enrollment in these courses does not guarantee acceptance into a degree-seeking program. After taking graduate classes as a non-degree-seeking student, the student must submit a completed application to become degree-seeking. The student must also meet all the requirements for admission for their intended program of study. An additional application fee is required.

**Note:** Prior to enrollment in a graduate course, all applicants must register for the GTEP orientation course (EDU 5000 – Orientation to the Graduate Teacher Education Program).

## Transfer of Credit

Up to six semester hours of graduate transfer credits in teacher education may be accepted in the GTEP or NGTE program (transfer of more than six semester credits must be approved by the Office of Academic Affairs), provided that all the following conditions are met:

- The requirements for the student's specialization or certification area allow for transfer of credit.
- The credits were earned at a regionally accredited graduate institution within the five-year period immediately preceding the student's request for transfer.

- The courses and credits earned must be at the graduate level.
- The courses were not used toward a prior degree.
- The grades earned in the courses are B or better.
- An official transcript has been received by the Student Services Office of FSEHS to aid in the evaluation of the courses under consideration for transfer.
- A *Request for Transfer of Credit* form has been completed by the student. Forms are available at all FSEHS sites, as part of the admissions application packet, or on the program's Web site.
- An Enrollment Services Representative (ESR) has given written approval for the transfer of credit.

**No transfer of credit will be allowed for the following courses:**

- Core course—EDU 708
- Applied Field Experience Selections—Administrative Internship, Educational Applied Research

Credits transferred in will decrease the overall total credits required for degree programs, but they will not be computed in the student's overall grade point average. Because state requirements for additional certification coverage may change, and passing scores on state certification examinations are required in many cases, it is mandatory that all students pursuing additional certification coverage consult an Enrollment Services Representative concerning current state policies that may affect transfer of credit.

Credits earned at Nova Southeastern University are transferable only at the discretion of the receiving school. Students who wish to transfer credits from NSU should contact the admissions office of the receiving school for information.

**Program Completion Timeline**

GTEP allows students six years in which to complete all degree and program requirements. The beginning of the six-year time frame for degree or program completion is the first term during which any courses that are applied toward any degree or any certification program were completed, either as a non-degree-seeking student or as a degree-seeking student in another specialization. Students who are unable to complete all degree or program requirements within the established timeframe are subject to dismissal from the program.

**Program Completion Requirements**

To graduate, a student must (a) complete all coursework and apply for degree conferral, (b) maintain an overall 3.0 GPA, (c) complete a capstone project, (d) complete all testing requirements for their given program, if any (see Enrollment Services Representative) and (e) meet all financial obligations to the university.

**Programs of Study**

The chart below is intended as a guide to help students choose a program that will satisfy their academic or professional goals. Students who are not seeking certification or licensure may take any of the Ed.S. programs as non-certification programs, as long as they meet general GTEP admission requirements.

Specialization Area Educational Specialist	Florida State Approved Certification Program	Nevada State Approved Licensure Program	Non- Certification Program
Computer Science Education			X
Curriculum and Teaching			X
Early Literacy and Reading			X
Educational Leadership	X	X	
Educational Media			X
Elementary Education			X
English Education			X
Gifted Child Education			X
Mathematics			X
Reading Education			X
Science Education			X
TESOL			X

Additional certification areas are available at the master's level.

The following are sample curricula for each of the GTEP Ed.S. specialization areas. The outlines do not necessarily reflect the recommended course sequence and outlines are subject to change. The course names listed within the outlines may be abbreviated. Please consult an Enrollment Services Representative for most updated curriculum information. Program prerequisites are monitored through Student Services and may not be reflected in the following outlines.

**Specialization: Computer Science Education**  
**Certification: Degree Program Only**

**About the Specialization**

The Educational Specialist with a specialization in Computer Science Education focuses on training educators in the area of technology and learning. This specialization provides educators with the skills to design computer science learning facilities and incorporate technology into instruction. Course content is research-based and infuses best practices in education.

**Who Should Apply**

- Aspiring or practicing computer science teachers who wish to obtain a graduate degree and increase their expertise in their current field
- Individuals with a master's degree who wish to obtain a graduate degree and increase their knowledge and skills in teaching computer science education

**Program of Study**

EDU	5000	Orientation to Graduate Teacher Education Program	0
EDU	708	Research Design in Education	3
EDU	704	Comparative Education System	3
EDU	714	Families, Schools, and Communities: Ethical Issues and Practices	3
EDU	719	Current Research in Human Development	3
EDU	729	Evaluation and Assessment Practices	3
CSE	720	Current Research in Computer Science Education and Technology Systems	3
CSE	730	Programming Languages for Instruction	3
CSE	738	Computer Science Learning Facilities Design and Maintenance	3
CSE	760	Computer Science Education and Distance Learning	3
CSE	765	Leadership in Computer Science Education	3
CSE	770	Survey of Programming Languages	3
APR	750	Educational Field-Based Project	
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

**Specialization: Curriculum and Teaching**  
**Certification: Degree Program Only**

**About the Specialization**

The Educational Specialist with a specialization in Curriculum and Teaching focuses on training educators in the areas of curriculum design and instruction. This specialization provides educators with the skills to blend learning theories and curriculum design to enhance student achievement. Course content is research-based and infuses best practices in education.

**Who Should Apply**

- Aspiring or practicing curriculum developers and teachers who wish to obtain a graduate degree and increase their expertise in their current field
- Individuals with a bachelor's degree who wish to obtain a graduate degree and increase their knowledge and skills in curriculum planning and development, and instruction

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program*	0
EDU	708	Research and Design in Education*	3
EDU	704	Comparative Education Systems	3
EDU	714	Families, Schools, and Communities: Ethical Issues and Practices	3
EDU	719	Current Research in Human Development	3
EDU	729	Evaluation and Assessment Practices	3
EDU	722	Effective Teacher Behaviors	3
EDU	723	Values, Ethics, Character Education	3
EDU	724	Critical and Creative Thinking Processes in the K-12 Classroom	3
EDU	725	Models Teaching Curriculum	3
EDU	726	Issues Curriculum Teaching	3
EDU	727	School Leadership Roles	3
APR	750	Field-Based Project**	3
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

**Specialization: Early Literacy and Reading Education**  
**Certification: Degree Program Only**

**About the Specialization**

The Educational Specialist with a specialization in Early Literacy and Reading Education focuses on training educators in the areas of language acquisition and literacy development for children from birth to age eight. This specialization provides educators with advanced skills for assessment, curriculum development, and teaching reading, as well as a foundation in human development and the impact of society and cultures on language development and literacy. Course content is research-based and aligns directly with the professional practice standards set forth by both the National Association for the Education of Young Children and the National Board for Teaching Standards.

**Who Should Apply**

- Aspiring or practicing reading educators who wish to obtain a graduate degree or recertification and/or increase their levels of expertise in their current field
- Individuals with a master’s degree who wish to obtain a graduate degree or recertification and/or add a certification area in reading

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
EDU	708	Research Design in Education	3
EDU	702	Curriculum Trends and Innovations	3
EDU	714	Families, Schools, and Communities: Ethical Issues and Practices	3
EDU	719	Current Research in Human Development	3
EDU	729	Evaluation and Assessment Practices	3
LTRC	704	Research in Language and Literacy Development: Social and Cultural	3
LTRC	711	Assessment in the Early Literacy and Reading Classroom	3
LTRC	712	Play, Culture, and Emergent Literacy	3
LTRC	716	Curricular Approaches and Prescriptive Instruction in Early Literacy Programs	3
LTRC	722	Research in Oral and Written Language Development	3
LTRC	735	Advanced Seminar in Children’s Literature	3
RED	587	Supervised Reading Practicum	3
		Or	3
APR	750	Field-Based Project	3
		<b>Total Credits Required for Degree Completion</b>	<b>36</b>

**Specialization: Educational Leadership**  
**Certification: State Approved Florida**

**About the Specialization**

The Educational Specialist with a specialization in Educational Leadership is a state-approved program in Florida for add-on certification for teachers. It focuses on preparing prekindergarten through 12<sup>th</sup> grade teachers for administrative positions in public and nonpublic schools and school systems. This specialization provides educators with leadership skills through practical application and provides broad knowledge of social, political, and economic forces at work in society that affect education. Course content is research based and infuses best practices in education, while aligning directly with the Florida Department of Education’s program certification requirements.

**Who Should Apply**

- Practicing prekindergarten through 12<sup>th</sup> grade teachers who wish to obtain a graduate degree or recertification and enter the field of educational leadership
- Individuals with a master’s degree who wish to obtain a graduate degree or recertification and/or add a certification area in educational leadership

**Program of Study**

EDU	5000	Orientation to Graduate Teacher Education Program	0
EDU	708	Research Design in Education	3
		Or	3
EDL	706	Standards-Based Curriculum and Assessment	3
EDL	750	Technology for Educational Leaders	3
EDL	710	School Leadership	3
EDL	700	Communication and Supervision in Educational Leadership Roles	3
EDL	730	Organizational Management of Schools	3
EDL	705	Educational Budgeting and Finance	3
EDL	720	School Law for Administrators	3
EDL	725	Personnel Selection and Development	3
EL	600	Seminar in the Knowledge Base of Educational Leadership	3
EL	699	Educational Leadership Internship	6
		<b>Total Credits Required for Degree Completion</b>	<b>36</b>

**Specialization: Educational Leadership**  
**Certification: State Approved Nevada (Administrative)**

**About the Specialization**

The Educational Specialist with a specialization in Educational Leadership is a state-approved program in Nevada for add-on licensure for teachers. It focuses on preparing prekindergarten through 12<sup>th</sup> grade teachers for administrative positions in public and nonpublic schools and school systems. This specialization provides educators with leadership skills through practical application and provides broad knowledge of social, political, and economic forces at work in society that affect education. Course content is research-based and infuses best practices in education, while aligning directly with the Nevada Department of Education’s educational leadership licensure requirements.

**Who Should Apply**

- Practicing prekindergarten through 12<sup>th</sup> grade teachers who wish to obtain a graduate degree or recertification and enter the field of educational leadership
- Individuals with a master’s degree who wish to obtain a graduate degree or recertification and/or add a certification area in educational leadership

**Program of Study**

EDU	5000	Orientation to Graduate Teacher Education Program	0
EDU	708	Research Design in Education	
		Or	3
EDL	706	Standards-Based Curriculum and Assessment	
EDL	750	Technology for Educational Leaders	3
EDL	710	School Leadership	3
EDL	700	Communication and Supervision in Educational Leadership Roles	3
EDL	730	Organizational Management of Schools	3
EDL	705	Educational Budgeting and Finance	3
EDL	720	School Law for Administrators	3
EDL	725	Personnel Selection and Development	3
EDL	545	Administration of School Improvement Process	3
EL	699	Educational Leadership Internship	6
		<b>Total Credits Required for Degree Completion</b>	<b>36</b>

**Specialization: Educational Media**  
**Certification: Degree Program Only**

**About the Specialization**

The Educational Specialist with a specialization in Educational Media focuses on training educators in the area of library and media center leadership. This specialization provides educators with the skills to design educational media centers and services. Course content is research-based and infuses best practices in education.

**Who Should Apply**

- Aspiring or practicing school library media specialists who wish to obtain a graduate degree and increase their expertise in their current field
- Individuals with a master’s degree who wish to obtain a graduate degree and increase their knowledge and skills in educational media

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
EDU	704	Comparative Education Systems	3
EDU	708	Research Design in Education	3
EDU	714	Families, Schools, and Communities: Ethical Issues and Practices	3
EDU	719	Current Research in Human Development	3
EDU	729	Evaluation and Assessment Practices	3
EM	710	Current Research in Educational Media	3
EM	720	Instructional Models for Educational Media Centers	3
EM	728	Educational Media Center Facilities Design and Maintenance	3
EM	730	Electronic Resources and Systems in Educational Media Centers	3
EM	735	Leadership in Educational Media Settings	3
EM	740	Evaluation of Educational Media Centers and Services	3
APR	750	Educational Field-Based Project	3
		<b>Total Credits Required for Degree Completion</b>	<b>36</b>

**Specialization: Elementary Education**  
**Certification: Degree Program Only**

**About the Specialization**

The Educational Specialist with a specialization in Elementary Education focuses on training educators in the area of kindergarten through grade six instruction. This specialization provides educators with advanced knowledge for teaching critical thinking, creativity, and multiple subject areas in the elementary classroom. Course content is research-based and infuses best practices in education.

**Who Should Apply**

- Aspiring or practicing elementary school teachers who wish to obtain a graduate degree and increase their expertise in their current field
- Individuals with a master’s degree who wish to obtain a graduate degree and increase their knowledge and skills in elementary education

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
EDU	708	Research Design in Education	3
EDU	702	Curriculum Trends and Innovations	3
EDU	714	Families, Schools, and Communities: Ethical Issues and Practices	3
EDU	719	Current Research in Human Development	3
EDU	729	Evaluation and Assessment Practices	3
ELE	712	Mathematical Reasoning and Problem Solving in the Elementary Classroom	3
ELE	715	Critical Thinking in the Elementary Classroom	3
ELE	714	Teaching for Multicultural Understanding in the Elementary Social Studies Classroom	3
ELE	711	Literacy: Theory and Practice in the Elementary Classroom	3
ELE	713	Scientific Inquiry and Discovery in the Elementary Classroom	3
ELE	716	Creative Thinking in the Elementary Classroom	3
APR	750	Educational Field-Based Project	3
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

**Specialization: English Education**  
**Certification: Degree Program Only**

**About the Specialization**

The Educational Specialist with a specialization in English Education focuses on training educators in the areas of writing and literature. This specialization provides educators with advanced contemporary knowledge in both oral and written communication, as well as in-depth study of twentieth century literary authors. Course content is research-based and infused best practices in education.

**Who Should Apply**

- Practicing English education teachers who wish to obtain graduate degrees and increase their expertise in their current fields
- Individuals with master’s degrees who wish to obtain graduate degrees and increase their knowledge and skills in English education

**Program of Study**

EDU	5000	Orientation to Graduate Teacher Education Program	0
EDU	708	Research Design in Education	3
EDU	704	Comparative Education System	3
EDU	714	Families, Schools, and Communities: Ethical Issues and Practices	3
EDU	719	Current Research in Human Development	3
EDU	729	Evaluation and Assessment Practices	3
ENG	705	Language and Linguistics in English Language Arts Classrooms and Curricula	3
ENG	715	Composition Theory and English Language Arts Classrooms and Curricula	3
ENG	745	Literary Theory and English Language Arts Classrooms and Curricula	3
ENG	765	Theory and Practice in Teaching Global Literature	3
ENG	755	Arts and Media in English Language Arts Classrooms and Curricula	3
ENG	785	Assessment, Integration, and Curriculum Design in Secondary English Language Arts	3
APR	750	Educational Field-Based Project	3
<b>Total Credits Required for Degree Completion</b>			<b>36</b>



**Specialization: Gifted Child Education**  
**Certification: Degree Program Only**

**About the Specialization**

The Educational Specialist with a specialization in Gifted Child Education focuses on training educators to develop and administer gifted education programs. This specialization provides educators with the skills to design curriculum, evaluate programs, and instruct gifted students, with an emphasis on developing critical thinking skills. Course content is research-based and infuses best practices in education.

**Who Should Apply**

- Aspiring or practicing gifted education teachers who wish to obtain a graduate degree and increase their expertise in their current field
- Individuals with a master’s degree who wish to obtain a graduate degree and increase their knowledge and skills in teaching gifted education

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
EDU	708	Research Design in Education	3
EDU	702	Curriculum Trends and Innovation	3
EDU	714	Families, Schools, and Communities: Ethical Issues and Practices	3
EDU	719	Current Research in Human Development	3
EDU	729	Evaluation and Assessment Practices	3
EDU	756	Administration of Gifted Programs	3
EDU	759	Critical Thinking for Gifted Students	3
EDU	761	Independent Study for Research on Gifted	3
EDU	757	Designing Curriculum for the Gifted	3
EDU	762	Applied Research Project in Gifted Education	3
EDU	760	Gifted Students in the Regular Classroom	3
APR	750	Educational Field-Based Project	3
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

**Specialization: Mathematics Education**  
**Certification: Degree Program Only**

**About the Specialization**

The Educational Specialist with a specialization in Mathematics Education focuses on training educators to develop and administer mathematics programs in k-12 schools, as well as in the areas of middle and secondary school mathematics. This specialization provides educators with skills for assessment, curriculum development, grant writing, and teaching subject areas such as geometry, algebra, and calculus. Course content is research-based and infuses best practices in education.

**Who Should Apply**

- Aspiring or practicing mathematics teachers who wish to obtain a graduate degree and increase their expertise in their current field
- Individuals with a master’s degree who wish to obtain a graduate degree and increase their knowledge and skills in mathematics education

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
EDU	708	Research Design in Education	3
EDU	702	Curriculum Trends and Innovation	3
EDU	714	Families, Schools, and Communities: Ethical Issues and Practices	3
EDU	719	Current Research in Human Development	3
EDU	729	Evaluation and Assessment Practices	3
MAT	704	Algebra for Teachers	3
MAT	705	Advanced Problem-Solving Strategies for Teachers	3
MAT	701	Creative Geometry for the Classroom	3
MAT	700	Incorporating Calculus Ideas in the Classroom	3
MAT	702	Probability and Statistics for the Educational Specialist	3
MAT	680	The K-12 Mathematics Curriculum: Teaching, Learning, Assessment and Diversity	3
MAT	711	How to Obtain Funding in Mathematics Through Grants and Sponsorship	3
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

**Specialization: Reading Education**  
**Certification: Degree Program Only**

**About the Specialization**

The Educational Specialist with a specialization in Reading Education focuses on training educators in the areas of research, reading disorders, and literacy issues for middle and high school grade levels. This specialization provides educators with the skills to develop curriculum and assess, evaluate, and instruct students in the area of reading. Course content is research-based and infuses best practices in education.

**Who Should Apply**

- Practicing reading teachers who wish to obtain graduate degrees and increase their expertise in their current fields
- Individuals with master's degrees who wish to obtain graduate degrees and increase their knowledge and skills in reading education

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
EDU	708	Research Design in Education	3
EDU	702	Curriculum Trends and Innovation	3
EDU	714	Families, Schools, and Communities: Ethical Issues and Practices	3
EDU	719	Current Research in Human Development	3
EDU	729	Evaluation and Assessment Practices	3
RED	730	Critical Trends and Issues in Reading	3
RED	731	Interpreting Research in Reading Education	3
RED	732	Reading Disorders: Diagnosis and Remediation	3
RED	733	Academic Literacy Issues in Middle and Secondary Grades	3
APR	750	Educational Field-Based Project	3
Choose two of the following three-credit courses			6
LTRC	711	Assessment in the Early Literacy and Reading Classroom	
LTRC	716	Curriculum Approach and Prescriptive Instruction in Early Literacy Programs	
LTRC	722	Research in Oral and Written Language Development	
LTRC	735	Advanced Seminar in Children's Literature	
RED	570	The Reading Process	
RED	575	Contemporary Foundations of Reading: Research Perspective	
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

**Specialization: Science Education**  
**Certification: Degree Program Only**

**About the Specialization**

The Educational Specialist with a specialization in Science Education focuses on training educators in the areas of advanced secondary school sciences. This specialization provides educators with knowledge of multiple science areas, such as quantum physics, molecular biology, and meteorology and climatology, as well as skills to instruct students in this content area through a variety of learning techniques. Course content is research-based and infuses best practices in education.

**Who Should Apply**

- Aspiring or practicing science teachers who wish to obtain a graduate degree and increase their expertise in their current field
- Individuals with a master's degree who wish to obtain a graduate degree and increase their knowledge and skills in teaching science

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
EDU	708	Research Design in Education	3
EDU	702	Curriculum Trends and Innovation	3
EDU	714	Families, Schools, and Communities: Ethical Issues and Practices	3
EDU	719	Current Research in Human Development	3
EDU	729	Evaluation and Assessment Practices	3
SCI	730	Descriptive Quantum Physics for Teachers	3
SCI	731	Teaching Molecular Biology	3
SCI	732	Trends in Planetary Science Education	3
SCI	733	Teaching New Concepts in Deep Sea Exploration	3
SCI	734	Population Education and the Environment	3
SCI	735	Teaching Meteorology and Climatology	3
APR	750	Educational Field-Based Project	3
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

## **Specialization: Teaching English to Speakers of Other Languages**

### **Certification: Degree Program Only**

#### **About the Specialization**

The Educational Specialist with a specialization in Teaching English to Speakers of Other Languages focuses on training educators as experts on issues, trends, and policies of teaching English as a second language. This specialization provides educators with skills for assessment and evaluation, as well as an international scope of English language acquisition. Course content is research-based and infuses best practices in education.

#### **Who Should Apply**

- Aspiring or practicing educators working with non-native English speakers who wish to obtain a graduate degree and increase their expertise in their current field
- Individuals with a master's degree who wish to obtain a graduate degree and increase their knowledge and skills in teaching English to speakers of other languages

#### **Program of Study**

EDU	5000	Orientation to Graduate Teacher Education Program	0
EDU	708	Research Design in Education	3
EDU	704	Comparative Education System	3
EDU	714	Families, Schools, and Communities: Ethical Issues and Practices	3
EDU	719	Current Research in Human Development	3
EDU	729	Evaluation and Assessment Practices	3
TSOL	710	Language Learning and Teaching for Multi-lingual Classrooms of the 21st Century	3
TSOL	720	International and National Assessment and Evaluation of English Language Acquisition	3
TEFL	730	International Comparative Education: Policy and Planning for the 21st Century	3
TEFL	740	International Englishes: History, Issues, and Teaching Trends	3
TSOL	750	Distance Education Technology for Teaching English as a New Language	3
TSOL	760	Literature Review in TESOL	3
APR	750	Education Field-Based Project	3
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

# National Graduate Teacher Education Online Program (NGTE)

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As a component of the Fischler School of Education and Human Services within Nova Southeastern University, the National Graduate Teacher Education Online Program is dedicated to quality educational practice, fulfilling the needs of the learning community, and providing positive and meaningful adult learning experiences. The purpose of the National Graduate Teacher Education Online Program is to provide quality distance education through the use of research, guided activities, and practical experience to a diverse population of professional educators.

NGTE provides a virtual learning community that is consistent with the mission of Nova Southeastern University in providing educational programs of distinction at times and in locations convenient to the learner and promoting an atmosphere of creativity and innovation using technology where appropriate.

Nova Southeastern University is fully accredited by the Southern Association of Colleges and Schools (SACS). NGTE programs are aligned with appropriate national standards. Because our students come from many states as well as areas outside the United States, these programs are not developed in accordance with any particular state certification requirements.

NGTE program participants should contact their state department of education for guidance in obtaining certification or licensure, or contact their local school district for approval in fulfilling district-level incentive programs. Certification requirements vary by state and district. **Completion of an NGTE program of study does not guarantee certification.**

## Program Goals/Learning Outcomes

Before the point of graduation, Educational Specialist students will provide evidence of:

- Demonstration of the professional practices aligned with the Educator Accomplished Practices / INTASC Core Standards at the preprofessional level.
- The ability to use research, assessment data, and research methodology in decision making for school change.
- The ability to understand and be able to implement multiple instructional designs to support the learning needs of a diverse student population.
- Competencies to evaluate strategies of teaching and learning that ensure the success of all students.
- Proficiency in using advanced technology to deliver best practices in instruction.

## Instructional Delivery System

NGTE online education courses are conducted entirely through the Internet, allowing students to receive and submit coursework and interact with participants and professors via computer and Internet access. Participants log in to the course management system to complete activities and assignments and interact with the professor and other students in the class. Campus attendance is not required. All registration, correspondence, and course participation are conducted electronically.

Students admitted to the NGTE Online Program are assigned to a cluster. Each cluster is comprised of a group of students from a variety of professional settings. Students in each cluster begin the program at the same time and progress through program components together. Students follow a clearly established program of study for the specialization and must comply with program requirements for degree candidacy and completion. Clusters sometimes form study groups that meet electronically between class sessions, seminars, and during online classes to discuss assignments and to facilitate student progress. Each cluster operates under the direction of a Field Associate. The Field Associate, who holds a doctorate in education or a related field, is a facilitator of many administrative details and cluster activities and serves to support students in their academic pursuits. Clusters begin Fall 1, Winter 1, or Summer 1 as enrollment demands. Students can complete their program in 3 terms. Each of these terms (Fall, Winter, and Summer) comprises two sessions: Fall 1 and 2, Winter 1 and 2, and Summer 1 and 2. Students take 2 courses per session. All NGTE courses are six weeks in length.

## Program Admission Requirements

The following are specific admission requirements for entry into the NGTE program. Please see General Admission Requirements for additional admission information.

- a) An official transcript from a regionally accredited institution indicating a conferred master's degree
- b) Evidence of a cumulative GPA of a 3.0 is required

### Special Student – Non-degree seeking

A non-degree-seeking student is one who wishes to take a course in the Graduate Teacher Education Program (GTEP), but does not intend to pursue a degree at the time of application. Non-degree seeking applicants must submit the following in order to register for classes:

- a) A completed application form with a \$50 nonrefundable fee
- b) An official transcript from a regionally accredited institution indicating a conferred master's degree, and official final transcripts from all institutions of higher education (community colleges, bachelor's programs, graduate programs)
- c) Enrollment Agreement (for residents in the State of Nevada only)

Non-degree-seeking students are limited to enroll in a maximum of 18 semester hours of graduate courses. Enrollment in these courses does not guarantee acceptance into a degree-seeking program. After taking graduate classes as a non-degree-seeking student, the student must submit a completed application to become degree-seeking. The student must also meet all the requirements for admission for their intended program of study. An additional application fee is required.

**Note:** Prior to enrollment in a graduate course, all applicants must register for the GTEP orientation course (EDU 5000 – Orientation to the Graduate Teacher Education Program).

## Transfer of Credit

Up to six semester hours of graduate transfer credits in teacher education may be accepted in the GTEP or NGTE program (transfer of more than six semester credits must be approved by the Office of Academic Affairs), provided that all the following conditions are met:

- The requirements for the student's specialization or certification area allow for transfer of credit.
- The credits were earned at a regionally accredited graduate institution within the five-year period immediately preceding the student's request for transfer.
- The courses and credits earned must be at the graduate level.
- The courses were not used toward a prior degree.
- The grades earned in the courses are B or higher.
- An official transcript has been received by the Student Services Office of FSEHS to aid in the evaluation of the courses under consideration for transfer.
- A *Request for Transfer of Credit* form has been completed by the student. Forms are available at all FSEHS sites, as part of the admissions application packet, or on the program's Web site.
- An Enrollment Services Representative (ESR) has given written approval for the transfer of credit.

**No transfer of credit will be allowed for the following courses:**

- Core courses—NGTE 700, and NGTE 720
- Applied Field Experience Selections—Administrative Internship, Educational Applied Research, Supervised Teaching Internship, or Teacher Leadership Institute

Credits transferred in will decrease the overall total credits required for degree programs, but they will not be computed in the student's overall grade point average. Because state requirements for additional certification coverage may change, and passing scores on state certification examinations are required in many cases, it is mandatory that all students pursuing additional certification coverage consult an Enrollment Services Representative concerning current state policies that may affect transfer of credit.

Credits earned at Nova Southeastern University are transferable only at the discretion of the receiving school. Students who wish to transfer credits from NSU should contact the admissions office of the receiving school for information.

## How to Join a Cluster

For assignment to a cluster, online degree-seeking students must do the following:

1. Complete and submit the application for admission and application fee.
2. Upon admission, contact the Field Associate for their desired specialty area.
3. Register prior to the registration deadline of the term their assigned cluster is to begin.

## Program Completion Timeline

NGTE clusters are designed to allow students to complete their program requirements within a 12- to 14- month timeframe. If students require a leave of absence, they will have to leave their cluster and rejoin another cluster when they are ready to return. Under such circumstances, NGTE allows students five years in which to complete all degree and program requirements. The beginning of the five-year time frame for degree or program completion is the first term during which any courses that are applied toward any degree or any certification program were taken, either as a non-degree-seeking student or as a degree-seeking student in another specialization. Students who are unable to complete all degree or program requirements within the maximum five-year timeframe are dismissed from the program.

## Program Completion Requirements

To graduate, a student must (a) complete all coursework and apply for degree conferral, (b) maintain an overall 3.0 GPA, (c) complete all testing requirements for their given program, if any (see Enrollment Services Representative) and (d) meet all financial obligations to the university.

## Concentration/Specialization Areas

**Graduates of this program will earn an Educational Specialist (Ed.S.) degree in one of the following specialization areas:**

Curriculum/Instruction Management and Administration  
Technology Management and Administration

## Programs of Study

Below are sample curricula for each of the NGTE Ed.S. specialization areas. The outlines reflect the required course sequence. Students should register for the entire term (session 1 and 2) at the beginning of the registration period. Outlines are subject to change. Students should contact their Field Associate for the most updated curriculum information. Program prerequisites are monitored through Student Services and may not be reflected in the following outlines.

### Specialization: Curriculum, Instruction, Management, and Administration Certification: Degree Program Only

#### About the Specialization

The Educational Specialist with a specialization in Curriculum, Instruction, Management, and Administration focuses on training educators as effective educational and instructional leaders. This specialization provides educators with the skills to develop and evaluate curriculum and curricular programs, with an emphasis on district-level leadership. Course content is research-based and infuses best practices in education.

#### Who Should Apply

- Aspiring or practicing curriculum developers, instructional leaders, administrators, and teachers who wish to obtain a graduate degree and increase their expertise in their current field
- Individuals with a master's degree who wish to obtain a graduate degree and increase their knowledge and skills in curriculum, instruction, management, and administration

#### Program of Study

EDU	5000	Orientation to the Graduate Teacher Education Program	0
NGTE	700	Educational Inquiry and Electronic Research Technologies	3
CIMA	702	Curriculum and Instruction Trends and Issues	3
NGTE	705	Today's Educational Leader	3
NGTE	706	Managing Change in the Educational Environment	3
NGTE	715	Educational Diversity and Community	3
CIMA	712	Curriculum and Instruction Management	3
CIMA	717	Curricular Product Evaluation	3
GRA	710	Grant Writing	3
CIMA	707	Focus on the Future: Reconceptualizing Curriculum	3
NGTE	720	Seminar in Program Synthesis	3
<b>Total Credits Required for Degree Completion</b>			<b>30</b>

### Specialization: Technology Management and Administration Certification: Degree Program Only

#### About the Specialization

The Educational Specialist with a specialization in technology management and administration focuses on training educators to effectively plan, manage, train, and integrate technology into educational settings. This specialization provides educators with the skills to select and implement school-wide or district-wide educational technology systems and distance learning programs. Course content is research-based and infuses best practices in education.

#### Who Should Apply

- Aspiring or practicing technology specialists, curriculum developers, instructional leaders, administrators, and teachers who wish to obtain a graduate degree and increase their expertise in their current field
- Individuals with a master's degree who wish to obtain a graduate degree and increase their knowledge and skills in technology management and administration

#### Program of Study

EDU	5000	Orientation to the Graduate Teacher Education Program	0
NGTE	700	Educational Inquiry and Electronic Research Technologies	3
TMA	701	Educational Technology Trends and Issues	3
NGTE	705	Today's Educational Leader	3
NGTE	706	Managing Change in the Educational Environment	3
NGTE	715	Educational Diversity and Community	3
TMA	711	Educational Technology Project Management	3
GRA	710	Grant Writing	3
TMA	716	New Technologies: Selection and Evaluation	3
TMA	721	Distance Learning: Systems and Methods	3
NGTE	720	Seminar in Program Synthesis	3
<b>Total Credits Required for Degree Completion</b>			<b>30</b>

# Fischler School of Education and Human Services

## Doctoral Programs







# Certificate of Advanced Graduate Studies in Education

The Certificate of Advanced Graduate Studies (CAGS) in Education is a 24-credit doctoral-level certificate program. The program offers students the opportunity to earn a doctoral-level certificate in various areas of study. Students must select from the approved concentration areas and minors (ranging from 15 – 24 credits), and select the appropriate number of additional courses, from one of the other approved areas of study, as electives. Students will have the opportunity to transfer credits earned for this certificate into the Doctor of Education degree program should they choose to pursue an Ed.D. through FSEHS's Doctor of Education program.

## Program Admission Requirements

The following are specific admission requirements for entry into the CAGS program. Please see General Admission Requirements for additional admission information.

- a) Official transcript indicating a conferred master's degree (minimum 3.0 grade point average is required)
- b) Completed recommendation form (see application packet)
- c) Current employment or relevant work experience in field
- d) A test score report showing that the applicant received a raw score of 37 (scaled score 391–396) on the Miller Analogies Test (MAT), or a combined score of 1,000 on the verbal and quantitative sections of the Graduate Record Examination (GRE)
- e) International applicants may be required to provide proof of having achieved an official TOEFL score of 600 (for non-native English speakers)
- f) International applicants may be required to provide proof of having achieved a Test of Spoken English (TSE) score of 50 (for non-native English speakers)

## Concentration Areas and Minors

### Concentration Areas

(see Ed.D. section for course information)

Educational Leadership (21 Cr)  
Health Care Education (18 Cr)  
Higher Education (21 Cr)  
Human Services Administration (18 Cr)  
Instructional Leadership (18 Cr)  
Instructional Technology and Distance Education (24 Cr)  
Organizational Leadership (18 Cr)  
Special Education (21 Cr)  
Speech-Language Pathology (24 Cr)

### Minors

(see Ed.D. section for course information)

Adult Education (15 Cr)  
Autism (15 Cr)  
Brain-Based Leadership (15 Cr)  
Charter School Leadership (15 Cr)  
Community College Leadership (15 Cr)  
Conflict Resolution (15 Cr)  
Curriculum Development (15 Cr)  
Early Childhood (15 Cr)  
Gerontology (15 Cr)  
Human Resource Development (15 Cr)  
School Business Leadership (15 Cr)  
Urban Education (15 Cr)

## Transfer of Credit

No transfer credits will be accepted in this program.

Credits earned at Nova Southeastern University are transferable only at the discretion of the receiving school. Students who wish to transfer credits from NSU should contact the admissions office of the receiving school for information.

### Transfer of Credit from FSEHS CAGS Program into FSEHS Ed.D. Program

Credits earned as part of the CAGS program may be transferable into the FSEHS Doctor of Education program if:

- a) the credits were earned within the preceding five (5) years from the first term of enrollment in the Ed.D. program
- b) the grade earned for each course was a B or better

# Doctor of Education

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The Doctor of Education Degree Program at the Fischler School of Education and Human Services of Nova Southeastern University prepares students for leadership and lifelong learning in the fields of education and human services. The doctoral program fosters in-depth application of knowledge and skills, inquiry and research, problem-solving, collaboration and communication, ethical behavior, and professional development. The graduates of the doctoral program will be recognized leaders in the areas of educational leadership, health care education, higher education, human services administration, instructional leadership, instructional technology and distance education, organizational leadership, special education, and speech-language pathology.

## Certification/Licensure

Enrollment in the Doctor of Education (Ed.D.) program does not guarantee certification or licensure at the local, regional, or state level. Students seeking certification/licensure should contact the department of education of the state in question to confirm certification or licensure requirements.

## Program Goals/Learning Outcomes

### Depth and Application of Knowledge

Graduates of the Ed.D. program in education will be able to:

1. Use appropriate technology to support assessment, communication, information access, and decision-making.
2. Apply historical, theoretical, conceptual, and practical knowledge to improve situations in work settings.
3. Create and promote a vision to achieve the organizational goals.
4. Interpret the complex relationship of education to the community, the nation, and the world.
5. Demonstrate a multidisciplinary perspective relative to contemporary issues and trends in the development of focused specialty knowledge.
6. Generate new knowledge, processes and techniques, applications, and best practices.

### Inquiry

Graduates of the Ed.D. program in education will be able to:

1. Conduct scholarly research.
2. Locate, attend to, consider, and question information and arguments from a variety of sources including teachers, peer-reviewed literature, the Internet, media, and raw data.
3. Evaluate the validity and reliability of all sources of information.

### Problem Solving

Graduates of the Ed.D. program in education will be able to:

1. Identify and analyze a problem and its constituent parts.
2. Synthesize information from appropriate sources to form a deeper understanding of a problem and its relation to issues in their field.
3. Evaluate multiple perspectives and potential solutions.
4. Propose and justify the most appropriate solution to a given problem.
5. Assess the outcome or outcomes of an implementation strategy.
6. Employ research skills and methodologies to address organizational trends and issues.

### Communication

Graduates of the Ed.D. program in education will be able to:

1. Communicate effectively, orally and in writing, using field specific terminology and conventions in a variety of forms for appropriate audiences.
2. Use appropriate technology to communicate effectively to the visual, aural, and other senses.
3. Demonstrate appropriate interpersonal communication skills in professional settings.
4. Incorporate and draw upon multiple cultural perspectives in written, oral, and interpersonal communications.

### Professional Development

Graduates of the Ed.D. program in education will be able to:

1. Describe and analyze the various components of leadership capacity, philosophy, approaches, and styles.
2. Analyze and discuss the motivating forces of one's own behavior and perceptions.
3. Practice systematic self-assessment and reflection.
4. Identify the limitations of one's own knowledge base and the social, historical, and cultural factors that influence one's knowledge.
5. Conduct oneself according to professional and ethical standards.
6. Demonstrate commitment to life-long learning.
7. Develop an appropriate career path.

### Ethics

Graduates of the Ed.D. program in education will be able to:

1. Demonstrate respect for the rights of others relative to confidentiality and dignity.

2. Demonstrate impartiality, sensitivity to diversity, empathetic and active listening skills, and demonstrate ethical considerations in interactions with others.
3. Make and explain informed decisions based on ethical and legal principles.
4. Practice honesty in all aspects of graduate studies.
5. Demonstrate personal integrity.

## Instructional Delivery System

The required core seminars are offered in a blended, on-site, cluster-based format. For those students desiring only an online delivery format, the core seminars may also be taken online. All concentration and elective (non-research) courses are offered in an online format. Students will also be required to attend a one-week long summer conference (Conference on Global Leadership, Learning, and Research) during the first summer in which they are enrolled in the doctoral program.

## Program Admission Requirements

The following are specific admission requirements for entry into the Doctor of Education program. Please see General Admission Requirements (see p 7) for additional admission information.

- a) An official transcript from a regionally accredited institution indicating a conferred master's degree with a minimum CGPA of 3.0, and official final transcripts from all institutions of higher education (community colleges, bachelor's programs, graduate programs)
- b) Two professional letters of recommendation by two different individuals who can attest to the applicant's ability to succeed in a doctoral program
- c) Current employment or relevant work experience in field
- d) A test score report showing that the applicant received a raw score of 37 (scaled score 391–396) on the Miller Analogies Test (MAT), or a combined score of 1,000 on the verbal and quantitative sections of the Graduate Record Examination (GRE)

Note: The test must have been taken within the past five (5) years

### Doctoral Program Special Student – Non-degree seeking

A non-degree-seeking student is one who wishes to take a course in the Doctor of Education program, but does not intend to pursue a degree at the time of application. Applicants must submit the following in order to register for classes in the Doctor of Education program:

- a) Completed application form with a \$50 nonrefundable fee
- b) Earned graduate degree from a regionally accredited institution with a 3.0 minimum grade point average (based on a 4.0 grading scale)

Non-degree-seeking students are limited to a maximum of 18 semester hours of graduate courses. Enrollment in these courses does not guarantee acceptance into the Doctor of Education program. After taking graduate classes as a non-degree-seeking student, the student must submit a completed application to become degree-seeking. The student must also meet all the requirements for admission to the Doctor of Education program. Non-degree-seeking students are exempt from submitting the test scores.

**Note:** Completion of the Doctoral Studies Orientation is required prior to beginning doctoral coursework.

## Course Audit

An AUDIT grade is issued by the instructor when a student is registered “not for credit” in a particular seminar under the following conditions:

1. There is space available in the course
2. The instructor has agreed to accept the individual student
3. The student attends the course meetings, participates in the discussions, and does the assigned readings
4. No papers, tests, or exams are required
5. The student is registered and has paid for the term in question

No change in registration status, other than withdrawal, is permitted after the course begins. AUDIT grades do not count towards meeting graduation requirements, and no credit will be awarded.

Individuals interested in auditing a course, who are not currently enrolled in the Doctor of Education program, must formally apply to the Doctor of Education program. Upon admission, students will be eligible to register for class. Note: Classes that are audited will not be eligible for financial aid.

## Transfer of Credit

A maximum of six semester hours of credit will be considered for transfer if (1) the credit was earned within five calendar years of request for transfer, (2) the credit was earned post-Master's degree as a student in a doctoral program, an educational specialist program, or a Certificate of Advanced Graduate Study (CAGS) program at a regionally accredited

university, (3) the content of the courses requested for transfer is equivalent to the study area courses in the program, and (4) a grade of A or B was earned in each of the courses requested for transfer. No credit for experiential learning or other forms of advanced standing will be granted. Exceptions to the maximum number of transfer credits allowed are made only with the approval of the Office of Academic Affairs.

Applicants who wish to request evaluation of prior coursework for consideration as transfer credit should fill out the Transfer of Credit request contained in the application and submit associated course descriptions and official transcripts at the time of application to the doctoral program.

Students currently enrolled in a FSEHS Ed.D. program should request and receive prior written approval from the Office of Academic Affairs before enrolling in any other institution's courses that are intended to be submitted for transfer credit. Credits earned at Nova Southeastern University are transferable only at the discretion of the receiving school. Students who wish to transfer credits from NSU should contact the admissions office of the receiving school for information.

### **Transfer of Credit from FSEHS Ed.S. Program**

Students applying to the FSEHS Doctor of Education program may apply for a transfer of up to 15 credits from the FSEHS Educational Specialist degree as elective credits if:

- a) the credits were earned within the preceding five (5) years from the first term of enrollment
- b) the credits were at the 700 level or above
- c) the grade earned for each course was a B or better

Students wishing to apply for these transfer credits must complete the transfer credit application at the time of their application to the FSEHS doctoral program. For Educational Specialist (Ed.S.) specializations or programs of study see page 83.

### **Doctoral Program Completion Timeline (FSEHS Policy 1.02)**

All degree requirements must be completed within seven years from the initial term of enrollment. Students who are unable to complete all degree requirements within seven years from the initial term of enrollment will be dismissed from the program.

See FSEHS Policy 1.1.2 – Continuing Dissertation Services Fees for additional details.

### **Program Completion Requirements**

To graduate, a student must (a) complete all coursework and apply for degree conferral, (b) maintain a minimum overall 3.0 GPA, (c) complete the online doctoral studies orientation, (d) attend the mandatory summer conference, (e) complete an applied dissertation, (f) complete all testing requirements for their given program, if any (see a Doctoral Enrollment Counselor), and (g) meet all financial obligations to the university.

Nevada students enrolled in the Educational Leadership concentration area are required to have a minimum of three years teaching experience before degree conferral.

### **Doctoral Studies Orientation (DSO)**

The purpose of the Doctoral Studies Orientation (DSO 8000) is to provide an overview of six areas critical to helping ensure success for doctoral students beginning the Ed.D. program. This noncredit course is a mandatory requirement for all doctoral students in NSU's Fischler School of Education and Human Services. Students should register for and complete the online DSO modules prior to beginning their first doctoral course. For additional information, please visit the DSO website at <http://www.schoolofed.nova.edu/dso>.

### **Summer Conference**

Students will be required to attend a one-week, Fischler School of Education and Human Services (FSEHS) Summer Conference (Conference on Global Leadership, Learning and Research) during the first summer in which they enroll in the doctoral program. For additional information, please visit the Summer Conference website at <http://www.schoolofed.nova.edu/summer/>.

### **Applied Dissertation**

Ed.D. students are required to complete an applied dissertation as their culminating project. Students should visit the Applied Research Center (ARC) website at <http://www.fgse.nova.edu/arc> for more information about procedures, resources, and guidelines offered by the Applied Research Center.

### **Programs of Study**

#### **General Program Requirements**

All students enrolled in the Ed.D. program must complete the following general curricular requirements (worth 33 credits) and choose one area of concentration and corresponding number of electives (worth 33 credits). Total credits required for degree

completion equals 66. Course requirements for each of the concentration areas are listed after the General Program Requirements listed below.

**Orientation and Summer Conference**

DSO	8000	Doctoral Studies Orientation (online)	0
FSC	8000	Summer Conference (onsite)	0

**Core Seminars**

EDD	9100	Leadership	6
EDD	9200	Trends and Issues	6
EDD	9300	Methods of Inquiry	6

**Research Elective** (*Select any one of the following three-credit courses.*)

ARC	8912	Statistical Methods	3
ARC	8914	Psychoeducational Assessment	
ARC	8915	Survey Research	
ARC	8916	Qualitative Research	
ARC	8917	Advanced Program Evaluation	
ARC	8918	Advanced Statistical Methods	
ARC	8919	Single Subject Research	
ARC	8920	Mixed Methods	

**Applied Dissertation**

ARC	8966	Applied Dissertation Services 1: Concept Paper	2
ARC	8967	Applied Dissertation Services 2: Proposal	5
ARC	8968	Applied Dissertation Services 3: Report	5

**Concentration Area and Electives**

Students must select one of the concentration areas listed below. The number of electives offered will vary based on the concentration chosen by the student. The total number of credits from the concentration area and electives equals 33.

**Total Credits for Degree Completion**

**66**

**Concentration Area: Educational Leadership**

The primary goal of the concentration in Educational Leadership (EDL) is to improve our K-12 schools by preparing students for leadership and lifelong learning in the fields of K-12 educational administration. The doctoral program fosters an in-depth application of knowledge and skills, inquiry and research, problem-solving, collaboration and communication, professional development, ethical behavior, and higher order thinking skills.

The graduates of the EDL concentration will be leaders in improving schools and other learning environments; expanding their administrative competence and modeling visionary leadership; advocating and implementing educational improvement using informed action research, effective application of change theory, collaborative decision-making and strategic planning, risk and creativity, and appropriate evaluation; and identifying and addressing contemporary and future educational issues in a changing world.

**Goals**

EDL goals are to enable students to:

1. Acquire practical knowledge and skills of effective leadership at the school and district levels to improve teaching and learning.
2. Develop abilities for research in the field of K-12 educational leadership.
3. Develop and apply technology as both an administrative and instructional tool.
4. Broaden their professional background as it relates to the:
  - a. establishment and implementation of a vision;
  - b. assessment and improvement of the school and district culture;
  - c. refinement of both internal and external communication skills;
  - d. improvement of school and district operations;
  - e. alignment of the school and district curriculum, instructional strategies, and assessment strategies;
  - f. planning and implementation of change theory;
  - g. improvement of school and community relations; and
  - h. processes of human resource management and development.
5. Prepare for K-12 leadership and administrative positions at the school and district level.
6. Act with integrity in an ethical manner.

**Learning Outcomes**

Graduates of the Ed.D. with a concentration in Educational Leadership will demonstrate mastery of the following learning outcomes as evidenced by their participation in class, participation in problem-based projects, completion of class assignments and class presentation, and/or field based experiences.

Graduates will be able to:

1. Implement a strategic plan that outlines actions for school improvement and their implications.
2. Evaluate the human resource program in terms of human resource planning, recruitment of personnel, selection of personnel, placement and induction of personnel, staff development, evaluation of personnel, compensation of personnel, and collective bargaining (if appropriate).
3. Promote a positive culture within the school or district that includes the design of comprehensive professional growth plans for school personnel.
4. Utilize practical applications of organizational theories to manage the resources, budgeting process, physical plant or plants, organizational operations, and the resources of a school or district.
5. Develop and align the curriculum goals and objectives with instructional strategies appropriate for varied teaching and learning styles and specific student needs.
6. Collaborate with internal and external stakeholders, respond to their interests and needs, and mobilize resources.

## Program of Study

**General Program Requirements** **33**

**Concentration Area Courses (21 credits)**

EDD	8010	Curriculum and Program Development	3
EDD	8431	School Finance	3
EDD	8432	School Policy	3
EDD	8434	School Law	3
EDD	8442	Ethics and Social Responsibility	3
EDD	8472	Human Resource Development	3

**Choose one of the following courses (Each course listed below is worth three credits.)**

EDD	8410	Technological Literacy for Leaders
ARC	8914	Psychoeducational Assessment

**Nevada Students (Additional Courses)**

The Doctor of Education with a concentration in Educational Leadership is a state-approved program in Nevada for add on licensure for teachers.

EDL	669	Educational Leadership Internship (Nevada students only)*	3
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**Minor/Electives** **12**

Students will fulfill this requirement by selecting a minor or selecting the appropriate number of credits from the various courses offered in any of the concentration areas, minors, or additional electives.

**Total Credits for Degree Completion** **66 or 69**

\* Students enrolled in the Nevada approved program are required to take EDL 669

## Concentration Area: Health Care Education

The primary goal of the concentration in Health Care Education (HCE) is to prepare practicing educators and trainers, clinicians, and allied health professionals as facilitators, innovators, leaders, consultants, and instructional designers for the effective delivery of health information and education in academic, institutional, and public community-based settings including schools, universities, hospitals, long term and rehabilitation centers, mental health clinics, public and community organizations, and private practice. The doctoral program fosters an in-depth application of knowledge and skills, inquiry and research, problem-solving, collaboration and communication, professional development, higher order thinking skills, and ethical conduct.

Graduates of the Health Care Education concentration will foster quality of life, health promotion, disease prevention, and health care policy, in collaboration with multidisciplinary health care practitioners, clients, their families, and community stakeholders. As change agents, they will act as leaders in influencing current and future issues of social justice, health care reform, technology utilization and professionalism in applying best practices in health care education.

## Goals

The Health Care Education concentration goals are to enable students to:

1. Function as health care educators, facilitators, researchers, and innovators in an evolving and rapidly changing local, national, and global health care system.
2. Design, plan for, and implement the use of educational technology for effective health care education in academic, acute, long-term, institutional and community-based health care settings.
3. Contribute to continuous improvement of the healthcare system through health care education.
4. Advocate for public policy that promotes and protects the health of the public.
5. Generate knowledge and skills in planning, implementing, and evaluating health care education programs that promote culturally sensitive care to diverse populations.
6. Work with interdisciplinary teams in providing health care education programs that balance professional, system, and societal needs.
7. Integrate mainstream and alternative concepts and approaches to health care education using client-centered best

practices and teaching strategies.

## Learning Outcomes

Graduates of the Ed.D. with a concentration in Health Care Education will demonstrate mastery of the following learning outcomes as evidenced by their participation in class, participation in problem-based projects, completion of class assignments and class presentation, and/or field based experiences. Graduates will be able to:

1. Analyze learning needs in health care organizations by identifying and assessing relevant trends and issues.
2. Assess the impact of academic and educational programs for health care staff in dealing with clients, families, and communities.
3. Synthesize innovative educational interventions and best practices in health care education to effect behavioral, lifestyle, and compliance in defined client populations.
4. Evaluate implications for education and training caused by operational restructuring of health care organizations and client care delivery.
5. Evaluate and comply with legal aspects and regulatory requirements of health care education relating to the governing of client rights, workplace rights, and safety and risks in health care environments.
6. Analyze the development of health care policy including relevant social forces, cultural values, economics, politics, ethics, and law.

## Program of Study

<b>General Program Requirements</b>	<b>33</b>
<b>Concentration Area Courses (18 credits)</b>	
EDD 8020 Continuing Education for the Health Care Professions	3
EDD 8021 Contemporary Theories in Health Care Education and Promotion	3
EDD 8022 Trends in Health Care Policy	3
EDD 8023 Ethics and Professionalism in Health Care	3
EDD 8024 Health Care Communications	3
EDD 8025 Legal Aspects of Health Care Education	3
<b>Minor/Electives</b>	<b>15</b>
Students will fulfill this requirement by selecting a minor or selecting the appropriate number of credits from the various courses offered in any of the concentration areas, minors, or additional electives.	
<b>Total Credits for Degree Completion</b>	<b>66</b>

## Concentration Area: Higher Education Leadership

The primary goal of the concentration in Higher Education Leadership is to prepare students for leadership and lifelong learning in the field of higher education. The doctoral program combines theory and practice with the goal of equipping its graduates with an in-depth knowledge of key leadership skills such as applied research, problem-solving, systems thinking, social intelligence, professional development, and higher order cognitive skills.

The graduates of the Higher Education concentration will be expected to serve as leaders in improving the academic and administrative performance of colleges and universities by modeling visionary leadership, using action research to drive continuous improvement, creating a collaborative decision-making culture, carrying out environmental scans, conducting program evaluations, and identifying and addressing educational challenges of the global economy.

## Goals

Higher Education goals are to enable students to:

1. Examine and identify strategic leadership in higher education from its historical foundation to practical uses in today's society.
2. Master the analytical and theoretical skills needed to manage higher education institutions as complex systems.
3. Develop an appreciation of the various theories and methodologies involved in higher education teaching and learning as it applies to curriculum development and its application to instruction.
4. Develop an understanding of the role of the higher education bureaucracy and its function in today's society.
5. Develop an understanding of how scenarios are used to detect major environmental changes and know how to conduct both cognitive and affective environmental scans that will provide administrators with the analytical tools to monitor societal changes.
6. Garner a basic understanding of the key factors involved in delivering higher education in a global marketplace.

## Learning Outcomes

Graduates of the Ed.D. with a concentration in Higher Education Leadership will demonstrate mastery of the following learning outcomes as evidenced by their participation in class, participation in problem-based projects, completion of class assignments and class presentation, and/or field based experiences. Graduates will be able to:

1. Function as effective administrators or faculty members within a college, university, or other institution of higher education, depending upon the student's background, specific knowledge and subject expertise.
2. Design and implement a plan for meeting the guidelines and requirements of accrediting agencies.

3. Develop a long range plan for a higher education institution using historical facts to the present using the principles of scenario building to enhance strategic planning.
4. Utilize practical applications of organizational theories to manage the budgeting process, organizational operations, student life, and educational innovation.
5. Design and align the curriculum goals and objectives with instructional strategies appropriate to lifelong learning.
6. Develop and implement activities and policies, as set forth by the governing structure of the higher education entity, designed to promote a culture of harmony and collegiality for the smooth operation of an institution of higher learning.

## Program of Study

<b>General Program Requirements</b>	<b>33</b>
<b>Concentration Area Courses (21 credits)</b>	
EDD 8002 Surviving Change: Politics, Power, Money, and the Law	3
EDD 8007 Governance and Management in Higher Education	3
EDD 8010 Curriculum and Program Development	3
EDD 8030 Moving Toward the Future: Successful Strategic Action Plans	3
EDD 8442 Ethics and Social Responsibility	3
EDD 9810 Contemporary Issues in Higher Education Leadership	3
<b>Choose one of the following courses (Each course listed below is worth three credits.)</b>	<b>3</b>
EDD 8031 Financing Institutions of Higher Learning	
EDD 8034 Foundations, Sponsored Research, and Collaborations in Institutional Development	
EDD 8061 Targeting Our Students: The Dynamics of Student Services	
EDD 8410 Technological Literacy for Leaders	
EDD 8472 Human Resource Development	
EDD 8510 Leading in a Learning Organization	
<b>Minor/Electives</b>	<b>12</b>
Students will fulfill this requirement by selecting a minor or selecting the appropriate number of credits from the various courses offered in any of the concentration areas, minors, or additional electives.	
<b>Total Credits for Degree Completion</b>	<b>66</b>

## Concentration Area: Human Services Administration

The primary goal of the concentration in Human Services Administration (HSA) is to prepare students for leadership, administration, management, and policy development of human services agencies and programs. The doctoral program fosters an in-depth application of knowledge and skills, inquiry and research, problem-solving, collaboration and communication, professional development, ethical behavior, and higher order thinking skills.

The graduates of the Human Services Administration concentration will be expected to lead change in human services agencies and programs using the latest theories and research-based models available expanding their administrative competence and modeling visionary leadership; advocating and implementing educational improvement using current research, effective implementation of theories, culturally sensitive decision-making and strategic planning, and appropriate evaluation; and identifying and addressing contemporary and future issues in human services organizations.

### Goals

The Human Services Administration concentration goals are to enable students to:

1. Develop the leadership dynamics of administrators, managers, and/or directors in the human services administration as they relate to client support, family participation, and collaborative community partnerships.
2. Develop an understanding of the character and qualities of human services organizations that are unique to the community and to the community members they serve.
3. Acquire the principles of human resources and supervision for human services administration.
4. Comply with legal, regulatory requirements, and policies relating to human services administration.
5. Evaluate legal aspects and implications for human services administration.
6. Integrate personal experiences in human services organizations with current research and emerging human service administrative issues.

### Learning Outcomes

Graduates of the Ed.D. with a concentration in Human Services Administration will demonstrate mastery of the following learning outcomes as evidenced by their participation in class, participation in problem-based projects, completion of class assignments and class presentation, and/or field based experiences. Graduates will be able to:

1. Demonstrate leadership potential in human services administration and programs through an understanding of contemporary theories of organizational behavior and leaders' influence on organizational behavior and performance.
2. Evaluate human services programs in terms of human resource planning, recruitment, selection, placement, compensation and evaluation of personnel in light of the diverse needs of the community these programs serve.
2. Evaluate present and emerging strategic human resource challenges and how an organization's human resources influence its performance and productivity.



3. Analyze existing laws and policies governing human services organization and identify processes for new policy development including establishing rationales, communicating new policies to stakeholders, and enforcing such policies.
4. Explore the various aspects of organizational culture, and examine contemporary organizational theories as these relate to organizational behaviors within human service systems. Analyze the implications for leadership practice in the context of the current research literature.
5. Develop a strategic plan using current theory and principles of strategic planning including an analysis of barriers and facilitators of collaborative relationships among non-profit, for profit and government agencies.

## Program of Study

<b>General Program Requirements</b>	<b>33</b>
<b>Concentration Area Courses (18 credits)</b>	
EDD 8601 Human Services Leadership: Administration, Management, and Policy Development of Human Services Agencies and Programs	3
EDD 8602 Developing Human Services in the Context of the Family and the Community	3
EDD 8472 Human Resource Development	3
EDD 8604 Human Services and the Law	3
EDD 8605 Human Services Organizational Theory and Behavior	3
EDD 8606 Special Topics in Human Services	3
<b>Minor/Electives</b>	<b>15</b>
Students will fulfill this requirement by selecting a minor or selecting the appropriate number of credits from the various courses offered in any of the concentration areas, minors, or additional electives.	
<b>Total Credits for Degree Completion</b>	<b>66</b>

## Concentration Area: Instructional Leadership

The primary goal of the concentration in Instructional Leadership (IL) is to prepare students for leadership and life-long learning in the fields of pre-kindergarten through 12th grade public and nonpublic schools and school systems. This concentration will help practitioners develop leadership skills associated with traditional instructional tasks including setting clear goals, allocating resources to instruction, managing curriculum, and monitoring lesson plans through self-reflection and analysis, and best practices through practical application.

The graduates of the instructional leadership concentration will be able to use the knowledge, skills, and practices gained to solve problems in the workplace. The focus of instructional leadership is to develop educators who can create professional development activities that emphasize data-driven decision making using technology to improve instruction in schools.

## Goals

The Instructional Leadership concentration goals are to enable students to:

1. Identify high quality instruction, diagnose instructional problems, and to prescribe appropriate strategies to improve instructional performance.
2. Acquire an understanding of the change process to help individuals to lead the organization from initiation, implementation, and institutional phases of meaningful change.
3. Develop an understanding of the literature to the ages or stages of a teacher's career by constructing professional development for entry level professionals, mid-career professionals, and seasoned veterans.
4. Design and develop communities of practice and the keys to collaborative cultures.
5. Lead in designing, implementing, and evaluating curriculum to develop a plan to align the curriculum with local, state, and federal standards to assure equal opportunity for all children to master the established standards.

## Learning Outcomes

Graduates of the Ed.D. with a concentration in Instructional Leadership will demonstrate mastery of the following learning outcomes evidenced by their participation in class, in problem-based projects, completion of class assignments and class presentations, and/or field based experiences. Graduates will be able to:

1. Evaluate instructional practices to determine the effectiveness of teaching and develop appropriate prescriptions to develop high quality instruction for all students.
2. Provide quality professional development and utilize the knowledge of adult learning, constructivism, and personalized learning to design and evaluate professional development.
3. Use strategies, tools, and skills for dialogue, assessment protocols, and open space technology and be able to design a plan to improve instruction and build a community of practice.
4. Use assessment in a way that provides equity and fairness for all students as part of a commitment to moral (and ethical) leadership for the teaching profession.
5. Provide leadership in the design, implementation, and evaluation of quality curriculum.

## Program of Study

<b>General Program Requirements</b>	<b>33</b>
<b>Concentration Area Courses (18 credits)</b>	
EDD 8110 Assessment Literacy	3
EDD 8111 Communities of Practice	3
EDD 8112 Assessment Centered Curricular Design	3
EDD 8113 Instructional Leadership	3
EDD 8114 Professional Development	3
EDD 8511 Leading for Change	3
<b>Minor/Electives</b>	<b>15</b>
Students will fulfill this requirement by selecting a minor or selecting the appropriate number of credits from the various courses offered in any of the concentration areas, minors, or additional electives.	
<b>Total Credits for Degree Completion</b>	<b>66</b>

## Concentration Area: Instructional Technology and Distance Education

The primary goal of the concentration in Instructional Technology and Distance Education (ITDE) is to prepare students who desire to lead education and training organizations in improving teaching and learning through the scientifically valid application of instructional technology. The curriculum provides experiences in distance education, instructional media, instructional technology, instructional design, and research-based instructional decision making. The doctoral program in instructional technology and distance education includes practical information, authentic experiences, and useful skills that can be applied to the continually evolving process of systems-based instruction using the technologies of learning. Each student completes an applied dissertation. The dissertation contributes theory-based and practical knowledge to the field of instructional technology and distance education. The program is designed to be a model of best practices for distance teaching and learning.

### Goals

The Instructional Technology and Distance Education concentration goals are to enable students to:

1. Become scholar-leaders and managers in the fields of instructional technology and distance education.
2. Apply the theories and research that supports the use of instructional technology and distance education.
3. Systematically assess, design, develop, manage, and evaluate instruction using technology.
4. Function as scholar-practitioners in the systematic development of scientifically valid strategies and approaches for teaching and learning using technology.

### Learning Outcomes

Graduates of the Ed.D. with a concentration in Instructional Technology and Distance Education will demonstrate mastery of the following learning outcomes as evidenced by their participation in class, participation in problem-based projects, completion of class assignments and class presentation, and/or field based experiences. Graduates will be able to:

1. Design conditions for learning by applying principles, theories, and research associated with instructional systems design, message design, instructional strategies, and learner characteristics.
2. Develop instructional materials and experiences by applying principles, theories, and research related to print, audiovisual, computer based, and integrated technologies.
3. Use best practices, processes, and resources for learning by applying principles, theories, and research related to media utilization, diffusion, implementation, and policymaking.
4. Plan, organize, coordinate, and supervise instructional technology by applying principles, theories and research related to project, resource, delivery system, and information management.
5. Evaluate the adequacy of instruction and learning by applying principles, theories, and research related to problem analysis, criterion referenced measurement, formative and summative evaluation, and long-range planning.

## Program of Study

<b>General Program Requirements</b>	<b>33</b>
<b>Concentration Area Courses (24 credits)</b>	
EDD 7005 Instructional Media	3
EDD 7007 Principles of Distance Education	3
EDD 8001 Instructional Design	3
EDD 8006 System Analysis and Design	3
EDD 8008 Principles of Instructional Technology	3
Choose any three courses below (Each course listed below is worth three credits)	9
EDD 8012 Managing and Evaluation of Instructional Technology and Distance Education	
EDD 8119 Contemporary Issues in ITDE	
EDD 8120 Perspectives in ITDE	
EDD 8121 Advanced Instructional Design	
EDD 8122 Professional Practice in ITDE	
EDD 8123 Advanced Applications in ITDE	

<b>Minor/Electives</b>	<b>9</b>
Students will fulfill this requirement by selecting a minor or selecting the appropriate number of credits from the various courses offered in any of the concentration areas, minors, or additional electives.	
<b>Total Credits for Degree Completion</b>	<b>66</b>

### Concentration Area: Organizational Leadership

The primary goal of the concentration in Organizational Leadership (OL) is to build upon the capacities of adult learners to meet both current and future leadership challenges facing their organizations. Leaders must learn to lead change so that services are effectively and efficiently delivered to an increasingly diverse population in the context of a changing economy and rapidly developing technology of the 21st century. The organizational leadership concentration has been designed to meet the needs of education and human services practitioners by linking theory to best practices of leadership. The curriculum presents students with a strategic opportunity to develop professionally and to provide their organizations with knowledge and skills needed for effective leadership and leadership development.

### Goals

The Organizational Leadership concentration goals are to enable students to:

1. Effectively lead, plan, direct, and evaluate the functions of an organization.
2. Implement data driven decision making.
3. Apply leadership theories and models to accomplish the organization's vision and mission.
4. Analyze and apply research for the benefit of the organization and the various constituencies the organization serves.
5. Create an organizational culture based on ethical principles and social responsibility.
6. Promote and model tolerance, creativity, and risk-taking.
7. Create conditions for members of the organization to grow and develop professionally and personally.
8. Create a learning organization that prospers and grows in a global society.

### Learning Outcomes

Graduates of the Ed.D. with a concentration in Organizational Leadership will demonstrate mastery of the following learning outcomes as evidenced by their participation in class, participation in problem-based projects, completion of class assignments and class presentation, and/or field based experiences. Graduates will be able to:

1. Create a vision for their organization and communicate that vision concretely to others; maintain the creative tension between current reality and a vision for the future; provide a work environment in which creativity, risk taking, and experimentation in pursuit of excellence and equity are shared by all; and understand, facilitate, and manage the process of change in themselves, others, and in the organization.
2. Demonstrate excellent people skills and respond to the special needs of staff members and members of the community; promote teamwork; facilitate inquiry and build consensus; manage stress and help resolve conflicts.
3. Collaborate with others to create a physically and emotionally safe and healthy culture and work environment; promote creativity, provide for continuous learning for staff members and members of the community; possess intimate knowledge of the organization, including its purpose, structure, and function in a global society.
4. Assess and evaluate staff and program effectiveness; promote excellence in all facets of product or service delivery or both; and collaborate with other agencies, organizations, and institutions to achieve the mission and the vision.
5. Model leadership by implementing best practices; be intellectually and emotionally reflective; possess high self-esteem; accept responsibility for own actions; possess a clear awareness of the varieties of power and their uses as well as their intentionality and consequences; be collaborators and transformational leaders.
6. Identify resources and use them wisely, understand and effectively use short- and long-range planning processes, practice fiscal responsibility, and possess an astute understanding of the politics in the organization and community.

### Program of Study

<b>General Program Requirements</b>	<b>33</b>
<b>Concentration Area Courses (18 credits)</b>	
EDD 8030 Moving Toward the Future: Successful Strategic Action Plans	3
EDD 8125 Leadership Development through Theory and Practice	3
EDD 8442 Ethics and Social Responsibility	3
EDD 8472 Human Resource Development	3
EDD 8510 Leading in a Learning Organization	3
EDD 8511 Leading for Change	3
<b>Minor/Electives</b>	<b>15</b>
Students will fulfill this requirement by selecting a minor or selecting the appropriate number of credits from the various courses offered in any of the concentration areas, minors, or additional electives.	
<b>Total Credits for Degree Completion</b>	<b>66</b>

## Concentration Area: Special Education

The primary goal of the concentration in Special Education is to provide students with a combination of theoretical and action-based learning opportunities; ultimately preparing them to serve as reflective decision-makers in instructional or administrative capacities. This includes those who seek a career as administrators, government policy specialists, college and university teachers, public and private agency or organization directors, program innovators, social planners, and special education consultants.

Course content follows a conceptualized design and facilitates the development of logical, critical, and reflective thinking skills in the areas of teacher collaboration, educational law, transition, assessment and evaluation, administration, and multicultural issues. All full time faculty members are former special education teachers or service providers and have a deep understanding of authentic instructional challenges in real-world contexts. Faculty works closely with students in all aspects of their doctoral preparation; mentoring them through numerous scholarly and professional experiences. The primary audience for the concentration is practicing teachers, administrators, parents or other service providers with a sincere desire to improve opportunities and the quality of life for individuals with disabilities.

### Goals

The Special Education concentration goals are to enable students to:

1. Develop and apply technology both as a research and instructional tool.
2. Prepare leaders, advocates, and policy developers who will make an impact upon the education and lives of individuals with disabilities and their families.
3. Develop abilities to analyze current social, economic, political, and ethical issues and concerns in relation to various educational and community situations.
4. Expand professional knowledge in the area of special education as related to:
  - a. educational law and policy,
  - b. educational research,
  - c. educational administration,
  - d. multicultural issues,
  - e. educational assessment,
  - f. transition,
  - g. conferencing with parents, and
  - h. curriculum development
5. Acquire knowledge of and sensitivity to cultural, social, environmental, and ethnic dynamics in interpersonal and group dynamics.

### Learning Outcomes

Graduates of the Ed.D. with a concentration in Special Education (SPED) will demonstrate mastery of the following learning outcomes as evidenced by their participation in class, participation in problem-based projects, completion of class assignments and class presentation, and/or field based experiences. Graduates will be able to:

1. Administer, score, and interpret measures of development, academic performance, and behavior and compose comprehensive reports to provide a basis for effective individualized programming for individuals with disabilities.
2. Create a positive school climate for all individuals from differing races, genders, cultures, social classes, and those with disabilities.
3. Implement collaborative teaming approaches for the purpose of decision making related to instruction, curriculum development, social interactions, and interagency collaboration with school and agency staff, students, and family members.
4. Utilize analytical skills to identify and resolve problems in delivery of special education and related services while promoting accountability and school renewal.
5. Apply the laws, regulations, and policies from the federal, state, and district level that relate to individuals with disabilities and their families in educational, employment, and other community settings.

### Program of Study

<b>General Program Requirements</b>	<b>33</b>
<b>Concentration Area Courses (21 credits) (Select seven (7) of the following courses.)</b>	
EDD 8010 Curriculum and Program Development	3
EDD 8401 Special Education Law and Policy	3
EDD 8405 Collaboration and Consultation	3
EDD 8407 Assessment & Evaluation of Special Needs: Cognitive Domains	3
EDD 8408 Assessment and Evaluation of Special Needs: Behavioral and Clinical Domains	3
EDD 8409 Multicultural Issues in Special Education	3
EDD 7042 Advanced Applications in Technology in CSD	3
EDD 8124 Theories of Learning	3
EDD 8402 Families, the Law, and Exceptionalities	3
EDD 8403 Conferencing with Parents and Families of Individuals with Disabilities	3
EDD 8404 Organization and Administration of Special Education Programs	3
EDD 8406 Transition, Career Development, and Independent Living	3

EDD 8411 Issues in Special Education Administration 3

**Minor/Electives 12**

Students will fulfill this requirement by selecting a minor or selecting the appropriate number of credits from the various courses offered in any of the concentration areas, minors, or additional electives.

**Total Credits for Degree Completion 66**

### Concentration Area: Speech-Language Pathology

The primary goal of the concentration in Speech-Language Pathology (SLP) is to provide practicing professionals with an expertise in the area of administration and supervision. The graduates of Speech-Language Pathology will be able to serve as leaders in the profession, develop skills as lifelong learners, become reflective decision makers, and conduct program evaluations. The primary audience for the concentration is practicing speech-language pathologists.

#### Goals

The Speech-Language Pathology concentration goals are to enable students to:

1. Develop abilities for conducting research in the area of supervision and administration relating to speech-language pathology.
2. Develop and apply technology to the area of supervision and administration of speech-language pathology.
3. Become scholar-leaders and managers in speech-language pathology
4. Integrate personal experiences in speech-language pathology with current research and emerging speech-language pathology issues.
5. Comply with legal, regulatory requirements, and policies relating to human services administration.
6. Expand professional knowledge in the area of speech-language pathology in:
  - a. business practices,
  - b. supervisory practices,
  - c. educational and health law, and
  - d. program evaluation.

#### Learning Outcomes

Graduates of the Ed.D. with a concentration in Speech-Language Pathology will demonstrate mastery of the following learning outcomes as evidenced by their participation in class, participation in problem-based projects, completion of class assignments and class presentation, and/or field based experiences. Graduates will be able to:

1. Apply human resource management techniques to evaluate job performance, develop employees, and manage a diverse work force.
2. Analyze existing laws and policies governing human services organization and identify processes for new policy development including establishing rationales, communicating new policies to stakeholders, and enforcing such policies.
3. Utilize practical applications of organizational theories to manage the resources, budgeting process, an educational or health care facility, and organizational operations.
4. Examine the legal aspects of health care and education as it applies to the profession of speech-language pathology.
5. Develop an understanding of how to detect major changes in speech-language pathology, the knowledge and skills to develop interventions to meet the challenges of change, and the dispositions to implement those changes.

#### Program of Study

**General Program Requirements 33**

**Concentration Area Courses (24 credits)**

ARC	8913	Program Evaluation and Policy Analysis	3
EDD	7040	Clinical Supervision	3
EDD	8472	Human Resource Development	3
EDD	7042	Advanced Applications in Technology in Communication Sciences and Disorders	3
EDD	7043	Regulatory, Legislative, and Educational Trends in CSD	3
EDD	8025	Legal Aspects of Health Care Education	3
	Or		3
EDD	8402	Families, the Law, and Exceptionalities	3
EDD	8031	Financing Institutions of Higher Learning	3
EDD	8442	Ethics and Social Responsibility	3
ARC	8912	Statistical Methods	3

**Minor/Electives 9**

Students will fulfill this requirement by selecting a minor or selecting the appropriate number of credits from the various courses offered in any of the concentration areas, minors, or additional electives.

**Total Credits for Degree Completion 66**

## Doctor of Education Minors

### Adult Education

EDD	7710	Principles and Theories of Adult Education	3
EDD	7711	History and Philosophy of Adult Education	3
EDD	7712	Contextual Issues Affecting Adult and Continuing Education	3
EDD	7713	Adult Development and Learning Styles	3
EDD	7714	Adult and Continuing Education Program Planning	3
<b>Total Credits for Minor</b>			<b>15</b>

### Autism

Choose any five of the following courses (Each course listed below is worth three credits.)			15
EDD	8801	Seminar in the Behavior Communication Connection for Students with Autism Spectrum Disorders	
EDD	8802	Seminar in the Nature of Students with Autism Spectrum Disorders	
EDD	8803	Advanced Topics in Assessment of Students with Autism Spectrum Disorders	
EDD	8804	Advanced Topics in Interventions for Students with Autism Spectrum Disorders	
EDD	8805	Seminar in Professional Issues in Leading Programs for Students with Autism	
EDD	8806	Special Topics Across the Life Span for Individuals with Autism	
<b>Total Credits for Minor</b>			<b>15</b>

### Brain-Based Leadership

EDD	8260	Linking Leadership to Brain Research	3
EDD	8261	The Neuroscience of Everyday Leadership	3
EDD	8262	Rewiring the Organizational Brain	3
EDD	8263	Improving Thinking Power in Organizations	3
EDD	8264	Engaging the Brain Power of Organizations	3
<b>Total Credits for Minor</b>			<b>15</b>

### Charter School Education Leadership

EDD	8761	Charter Schools and Democracy: Parental Choice	3
EDD	8760	Governance in Charter Schools	3
EDD	8753	Facility Operations Management	3
EDD	8754	Maintenance and Operation of Ancillary Services in School Systems	3
EDD	8112	Assessment Centered Curriculum Design	3
<b>Total Credits for Minor</b>			<b>15</b>

### Community College Leadership

EDD	9991	The American Community College	3
EDD	9992	Community College Leadership and Change	3
EDD	9993	Improvement of Instructional Strategies within the Community College	3
EDD	9994	Globalization of the Community College	3
EDD	8031	Financing Institutions of Higher Learning	3
<b>Total Credits for Minor</b>			<b>15</b>

### Conflict Resolution

EDD	7810	The Nature of Conflict in Society	3
EDD	7811	Theories and Principles of Conflict Resolution	3
EDD	7812	Strategies and Models of Mediation and Negotiation	3
EDD	7813	Managing Organizational Conflict	3
EDD	7814	Special Topics in Conflict Resolution	3
<b>Total Credits for Minor</b>			<b>15</b>

### Curriculum Development

EDD	7912	Curriculum Articulation	3
EDD	7913	Curriculum Renewal	3
EDD	7914	Curriculum Teaching and Technology	3
EDD	8010	Curriculum and Program Development	3
EDD	8124	Theories of Learning	3
<b>Total Credits for Minor</b>			<b>15</b>

### Early Childhood

Choose any five of the following courses			
EDD	8611	Best Practices in Programs for Young Children: Pedagogical Applications	3
EDD	8612	Critical Issues in Early Childhood Education in the Global Village	3
EDD	8613	Families, Children, and Communities in a Multicultural and	

		Diverse Society	3
EDD	8614	Current Trends and Issues in Curricular Theory in Early Childhood Education	3
EDD	8615	Child Advocacy: Social Concerns in the Global Context	3
EDD	8616	Cultural Perspectives and Influences on Child Development	3
		<b>Total Credits for Minor</b>	<b>15</b>

### Gerontology

Choose any five of the following courses

EDD	7607	Concepts and Controversies in Aging	3
EDD	7608	Humanities and Aging: An Exploration of Human Potential for Late Life Development	3
EDD	7609	The Psychology of Aging: A Study of Humanistic, Transpersonal, and Life-Span Development Theory	3
EDD	7610	Social Gerontology: The Sociology of Aging	3
EDD	7611	Aging and Ethnicity	3
EDD	7612	Biology of Human Aging	3
		<b>Total Credits for Minor</b>	<b>15</b>

### Human Resource Development

EDD	8472	Human Resource Development	3
EDD	8570	Principles and Theories of Organizational Development	3
EDD	8571	Principles and Theories of Training and Development	3
EDD	8572	Principles of Organizational Synergy in Human Resource Development	3
EDD	8574	Strategies and Practices for Organization Outcomes Evaluation	3
		<b>Total Credits for Minor</b>	<b>15</b>

### School Business Leadership

Choose any five of the following courses

EDD	8750	School Business Management	3
EDD	8751	Operational Planning and Budgeting in Schools	3
EDD	8752	Accounting, Auditing and Reporting for School Districts	3
EDD	8753	Facility Operations Management	3
EDD	8754	Maintenance and Operation of Ancillary Services in School Systems	3
EDD	8755	Advanced Budgeting, Planning and Evaluation in Schools	3
		<b>Total Credits for Minor</b>	<b>15</b>

### Urban Education

EDD	8490	Culture of Urban Schools	3
EDD	8491	Economics of Urban Education	3
EDD	8492	Educational Policy and the Politics of Urban Education	3
EDD	8493	Historical Context of Contemporary Urban Schools	3
EDD	8494	Teaching, Learning, and Curriculum in Urban Contexts	3
		<b>Total Credits for Minor</b>	<b>15</b>

# **Doctoral Program in Speech-Language Pathology (SLP.D.)**

The doctoral program in Speech-Language Pathology (SLP.D.) is designed to foster the continued academic education of speech-language pathologists pursuing an advanced, professional doctoral degree. Within the scientifically-based curricula, the faculty incorporates current research, ethical decision-making, and models of best practice to foster knowledge, leadership, and problem-solving skills. Doctoral students are encouraged to analyze, synthesize, and apply research-based theory to their current work environment and through the development of the applied dissertation process. The program fulfills a commitment to society by providing practicing clinicians a variety of forums to keep their knowledge base current by allowing a flexible schedule for obtaining doctoral education and providing an environment that nurtures the development of current practitioners and future leaders.

## **Program Goals/Learning Outcomes**

The SLP.D. graduate entering the profession will be able to do the following:

- Integrate and apply information from the physical, biological, social, and behavioral sciences to the field of communication sciences and disorders.
- Demonstrate clinical proficiency in screening and assessment skills with a variety of clinical populations.
- Develop and implement a plan of intervention with a variety of clinical populations.
- Evaluate and critically apply current research to determine and enhance clinical efficacy.
- Recognize and apply the knowledge of diversity across professional activities.
- Use written, oral, and nonverbal communication means to communicate clearly, effectively, and appropriately.
- Collaborate and/or counsel effectively with clients, family members, caregivers, and other professionals.
- Demonstrate professional behaviors that exemplify knowledge of ethical, legal, regulatory, and financial aspects of professional practice.
- Demonstrate the skills for lifelong learning, professional development, and self-assessment.
- Demonstrate the ability to use technology to accomplish research, client diagnosis, and treatment.

## **Instructional Delivery System**

### **The Cohort Concept**

The SLP.D. program represents an innovative, practical, and realistic approach to professional doctoral studies. Formal instruction in the doctoral program is considered a hybrid model that takes place online or during weekend seminars. Students participate in faculty-directed independent reading and writing assignments between class meetings. A new cohort of 15 to 20 speech-language pathology professionals who live and work in a variety of settings is developed once a year. The cohort follows a Program of Study (POS) for matriculation through the courses.

The cohort is intended to serve as both an administrative and educational vehicle for the program. Communication takes place through the cohort structure. The cohort format provides opportunities for sharing the expertise of individual cohort members and fosters professional dialogue. Each cohort facilitator/administrator coordinates many administrative details and cohort activities and serves to support students through consistent and ongoing contact. Students who are unable to attend on-campus classes, due to geographic remoteness or other career/family constraints will use electronic communication and technologies to hear and view the SLP.D. classes online in their homes. All students are required to attend the Conference on Global Leadership, Learning and Research Summer Conference. This Summer Conference will be in conjunction with a week-long SLP.D. class.

## **Program Completion Requirements**

To graduate, a student must (a) complete all coursework and apply for degree conferral, (b) maintain an overall 3.0 GPA, (c) complete the applied dissertation, (d) complete all testing requirements for their given program, if any (see Enrollment Services Representative), and (e) meet all financial obligations to the university.

## **Program Admission Requirements**

The following are specific admission requirements for entry into the doctoral program in Speech-Language Pathology. Please see General Admission Requirements for additional admission information.

- a) An official transcript from a regionally accredited institution indicating a conferred master's degree in speech-language pathology (minimum 3.2 grade point average is required)
- b) Documentation of the Certificate of Clinical Competence (ASHA-CCC) and copies of all professional certifications, licenses, or relevant credentialing materials
- c) Vita documenting professional experiences and continuing education activities, professional affiliations, publications and/or presentations. Supporting documentation of continuing education, publications and/or presentations is recommended
- d) Three letters of recommendation
- e) The results of the Miller Analogies Test (MAT) or the Graduate Record Exam (GRE), taken within the past five years must be submitted
- f) Qualified applicants must participate in a face-to-face or telephone interview and must complete and submit the



- Interview Contact Information Form that is included in the application packet
- g) International applicants may be required to provide proof of having achieved an official TOEFL score of 600 (for non-native English speakers). International applicants may be required to provide proof of having achieved a Test of Spoken English (TSE) score of 50 (for non-native English speakers)

## Transfer of Credit

A maximum of six semester hours of post-master's degree, doctoral-level credit, earned from a regionally accredited institution within the past five years, will be considered toward meeting the doctoral programs' degree requirements. Grades for courses transferred must be at the grade of A or B or equivalent.

Applicants who wish to request evaluation of prior coursework for consideration as transfer credit should note this on their application, send course descriptions, and request that official transcripts be sent to the Programs in Speech-Language and Communication Disorders. Current doctoral candidates should request and receive prior written approval from the associate dean of speech programs before enrolling in any other institution's courses that are intended to be submitted for transfer credit. This request should include an explanation and related course description(s).

Credits earned at Nova Southeastern University are transferable only at the discretion of the receiving school. Students who wish to transfer credits from NSU should contact the admissions office of the receiving school for information.

## Doctoral Program Completion Timeline (FSEHS Policy 1.02)

All degree requirements must be completed within seven years from the initial term of enrollment. Students who are unable to complete all degree requirements within seven years from the initial term of enrollment will be dismissed from the program.

See FSEHS Policy 1.1.2 – Continuing Dissertation Services Fees for additional details.

## Doctoral Studies Orientation (DSO)

All students are required to complete the online Doctoral Studies Orientation (DSO) prior to beginning doctoral coursework. Students must register for DSO 8000 online and complete the self-directed orientation.

## Program of Study

### Professional Development Study Areas

SLPD	7000	Technology and Instrumentation in Communication Sciences	1
SLPD	7030	Gerontology	2
SLPD	7040	Supervision	3
SLPD	7060	Genetics	2
SLPD	7070	Pharmacology	2
SLPD	7075	Counseling	2
SLPD	7080	Business Management and Leadership	2
SLPD	7200	Neuroscience/Neuropsychology and Communication Disorders	3
SLPD	7210	Advanced Seminar in Pediatric Development	3
SLPD	7220	Advanced Seminar in Voice and Swallowing	3
SLPD	7250	Advanced Seminar in Augmentative and Alternative Communication (AAC)	3

### Research Courses

ARO	8711	Research Design and Methods	3
ARO	8712	Statistical Methods	3
ARO	8713	Program Evaluation and Policy Analysis	3
ARO	8714	Measurement, Testing, and Assessment	3

### Benchmark Courses

ARO	8766	Applied Dissertation Seminar 1: Concept Paper —SLPD	2
ARO	8767	Applied Dissertation Seminar 2: Proposal —SLPD	5
ARO	8768	Applied Dissertation Seminar 3: Dissertation —SLPD	5
ADS	8090/8091	Applied Dissertation Services I and II	0
<b>Total Credits for Degree Completion</b>			<b>50</b>



# Fischler School of Education and Human Services

## International Programs

In addition to the specific programs listed within this section, students worldwide are eligible to participate in any of our online offerings, as long as they meet the established admission requirements for that specific program of study.





# Master of Science in Education

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The Graduate Teacher Education program offers international students the opportunity to earn a Master of Science in Education in various specialization areas. These Master of Science in Education programs are non-certification programs designed to bring the innovative and flexible teaching style of the Fischler School of Education and Human Services to the international community. These programs are offered through the Graduate Teacher Education Program (GTEP), as such, unless otherwise stated, all GTEP policies apply to students enrolled in these programs.

## **This program is currently offered to students in the following locations:**

Athens, Greece (Teaching and Learning Specialization)

Dominican Republic (Curriculum, Instruction, and Technology and Teaching English to Speakers of Other Languages)

Freeport and Nassau—Bahamas (Teaching and Learning Specialization)

Kingston, Mandeville, Montego Bay, and St. Anne—Jamaica (Teaching and Learning Specialization)

Kingston and Montego Bay—Jamaica (Exceptional Student Education specialization)

Miami (Spanish Language Education Specialization)

Worldwide, online (Teaching and Learning Specialization, Teaching English as a Foreign Language Specialization)

Worldwide, online through ECIS partner schools/universities (International Education/ECIS)

## **Program Admission Requirements**

The following are specific admission requirements for entry into the Graduate Teacher Education program. Please see General Admission Requirements for additional admission information.

- a) Official transcript from a regionally accredited institution indicating a conferred bachelor's degree
- b) Evidence of a cumulative GPA of a 2.5, or test scores from the Graduate Record Exam (GRE) with a combined score of 1000 of the verbal and quantitative scales only. **International applicants may be exempt from providing GRE scores.**
- e) Applicants who do not meet the minimum CGPA or GRE requirements may enroll in a maximum of six (6) credit hours and must earn a grade of B or better in each course during the first term of enrollment for conditional admission. Students who do not earn a grade of B or better in each course will be subject to dismissal from the program

## **Programs of Study**

### **Specialization Area: Teaching and Learning (Athens—Greece)**

#### **Certification: Non-certification**

#### **Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
ETEC	602	Technology and School Curriculum	3
CUR	506	Curriculum and Instruction	3
INED	500	School and Society	3
EDU	503	Classroom Management and Organization	3
EDU	502	Psychological Foundations in Education	3
CUR	591	Assessment and Evaluation	3
EDL	510	School Leadership	3
ESE	600	Survey of Exceptionalities of Children and Youth	3
EDU	6505	Special Topics in Education I	3
INED	691	Applied Research Practicum (Part I)	3
INED	692	Applied Research Practicum (Part 2)	3
		<b>Total Credits Required for Degree Completion</b>	<b>36</b>

**Specialization Area: Curriculum, Instruction, and Technology (Dominican Republic)**  
**Certification: Non-certification**

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
APR	681	Practicum Seminars	0
CIT	502	Research in Education: Process and Application	3
CAE	502	Internet for Educators	3
CAE	500	Introduction to Media and Instruction	3
CAE	504	Web Authoring I: Introduction to Webpage Development	3
APR	682	Practicum Seminars	0
CIT	500	Theories of Learning	3
CIT	501	Curriculum and Instruction	3
CIT	503	Assessment of Learning	3
APR	683	Practicum Seminars	0
ETEC	602	Technology and School Curriculum	3
CAE	503	Internet for Educators: Applications for Instruction	3
CIT	609	Special Topics in Curriculum Design	3
CAE	6100	Classroom and Clinical Applications of Assistive Technology	3
APR	684	Practicum Seminars	0
INED	692	Action Research Practicum	3
CIT	610	Special Topics in Curriculum Design	3
APR	685	Practicum Seminars	0
INED	691	Applied Research Practicum (Part I)	3
		<b>Total Credits Required for Degree Completion</b>	<b>42</b>

**Specialization Area: Teaching English to Speakers of Other Languages (Dominican Republic)**  
**Certification: Non-certification**

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
TSOL	500	Foundations of Bilingual Education	3
TSOL	580	Dual Language Classrooms	3
TSOL	515	Curriculum Development for TESOL	3
APR	681	Practicum Seminar 1	0
TSOL	547	Testing and Evaluation of ESOL	3
RED	560	Literature for Children & Adolescents	3
APR	682	Practicum Seminar 2	0
INED	691	Applied Research Practicum (Part I)	3
TSOL	562	Cultural and Cross-Cultural Studies	3
APR	683	Practicum Seminar 3	0
TSOL	567	Applied Linguistics	3
CUR	526	Educational Research for Practitioners	3
TSOL	575	Critical Issues in TESOL	3
ETEC	602	Technology and School Curriculum	3
APR	684	Practicum Seminar 4	0
TSOL	569	Methods of Teaching English to Speakers of other Languages	3
TSOL	699	Applied Professional Experience in TESOL	3
INED	692	Action Research in Practice	3
APR	685	Practicum Seminar 5	0
		<b>Total Credits Required for Degree Completion</b>	<b>42</b>

**Specialization Area: Teaching and Learning (Freeport and Nassau—Bahamas)**  
**Certification: Non-certification**

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
CUR	506	Curriculum and Instruction	3
CUR	591	Assessment and Evaluation	3
EDL	510	School Leadership	3
EDU	502	Psychological Foundations in Education	3
EDU	503	Classroom Management and Organization	3
ESE	600	Survey of Exceptionalities of Children and Youth	3
ETEC	602	Technology and School Curriculum	3

INED	500	School and Society	3
RED	575	Contemporary Foundations of Reading: Research Perspective	3
INED	691	Applied Research Practicum (Part 1)	3
INED	692	Applied Research Practicum (Part 2)	3
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

**Specialization Area: Teaching and Learning (Kingston, Mandeville, Montego Bay, St. Ann—Jamaica)**  
**Certification: Non-certification**

**Program of Study**

EDU	5000	Orientation to the Graduate Teacher Education Program	0
CUR	526	Educational Research for Practitioners	3
CUR	506	Curriculum and Instruction	3
CUR	591	Assessment and Evaluation	3
EDL	510	School Leadership	3
EDU	502	Psychological Foundations in Education	3
EDU	503	Classroom Management and Organization	3
ESE	600	Survey of Exceptionalities of Children and Youth	3
ETEC	602	Technology and School Curriculum	3
INED	500	School and Society	3
RED	575	Contemporary Foundations of Reading: Research Perspective	3
INED	691	Applied Research Practicum (Part 1)	3
INED	692	Applied Research Practicum (Part 2)	3
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

**Specialization Area: Exceptional Student Education (Kingston and Mandeville—Jamaica)**  
**Certification: Non-certification**

**Program of Study**

CUR	526	Educational Research for Practitioners	3
EDU	5000	Orientation to the Graduate Teacher Education Program	0
ESE	600	Survey of Exceptionalities of Children and Youth	3
ESE	610	Speech and Language Development and Disabilities	3
ESE	620	Behavior Management of Exceptional Students	3
ESE	630	Educational and Psychological Assessment of Exceptional Students	3
ESE	640	Transition Skills and Services for Exceptional Students	3
ESE	650	Instructional Strategies for Exceptional Students	3
ESE	660	Curriculum and Instructional Materials for Exceptional Students	3
ESE	690	Consultation and Collaboration in Exceptional Student Education	3
ETEC	602	Technology and School Curriculum	3
INED	691	Applied Research Practicum (Part 1)	3
INED	692	Applied Research Practicum (Part 2)	3
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

**Specialization: Teaching English as a Foreign Language (TEFL)**  
**Certification: Non-certification**

**Program of Study**

*Required Core Courses*

EDU	5000	Interactive Technology for Graduate Education	0
TEFL	515	TEFL Curriculum and Materials Development	3
TEFL	530	Technology in TEFL	3
TEFL	547	Testing and Evaluation in TEFL	3
TEFL	569	Methods of Teaching English to Speakers of other Languages	3
TEFL	580	Second Language Learning	3
INED	500	Comparative International Education	3
CUR	526	Educational Research for Practitioners	3

*TEFL Elective Option A (Choose four of the following three-credit courses)* 12

TEFL	525	Teaching English to Children	
TEFL	535	Teaching English to Adolescents and Adults	
TEFL	563	International English: History, structure, and usage	
TEFL	562	Sociolinguistics for TEFL Practitioners	
TEFL	567	Applied Linguistics	

TEFL	575	Structure of English	
<i>TEFL Technology Elective Option B (Choose four of the following three-credit courses)</i>			12
TEFL	572	Using Computers for Language Teaching	
TEFL	573	Introduction to Computer Assisted Language Learning	
TEFL	574	CALL for Curriculum Integration	
TEFL	576	Online and Distance Education	
TEFL	577	Web Design for Language Teaching	
<i>TEFL Articulation Agreement Option C (Choose four of the following three-credit courses)</i>			12
Students will be allowed to transfer up to 12 credits earned for designated and pre-approved courses taken at foreign universities who have entered into articulation agreements with FSEHS.			
<i>Field Experience</i>			3
TESOL	699	Applied Professional Experience	
		Or	
TEFL	698	International Applied Professional Experience	
		Or	
TEFL	697	International TEFL Certificate	
<b>Total Credits Required for Degree Completion</b>			<b>36</b>

**Specialization Area: International Education/European Council of International Schools (ECIS)  
Certification: Non-certification**

**Program of Study**

ECIS	500	Introduction to Media and Instruction	3
ECIS	501	School and Society: Comparative Education Systems	3
ECIS	502	Theories of Learning	3
ECIS	503	Classroom Management and Organization	3
ECIS	504	Creativity in the Curriculum	3
ECIS	505	Appropriate Curricular Practices in Multicultural Settings	3
ECIS	506	Curriculum and Instruction	3
ECIS	526	Educational Research for Practitioners	3
ECIS	591	Workshop in Student Evaluation	3
ECIS	602	Technology and the School Curriculum	3
ECIS	699	International Teacher Leadership Institute	6
EDU	5000	Orientation to the Graduate Teacher Education Program	0
<b>Total Credits Required for Degree Completion</b>			<b>36</b>



# Master of Science in Instructional Technology and Distance Education

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The Master of Science in Instructional Technology and Distance Education (ITDE) program provides skills in distance education, instructional media, instructional design, and training. It is designed for working professionals who wish to improve teaching and training skills and for those who wish to become instructional designers, trainers, e-learning specialists, and media professionals. Graduates of this program will earn a Master of Science in Instructional Technology and Distance Education and will be prepared to obtain positions of leadership in education and training.

**This program is currently offered to students in the following location:** Greece

## Program Goals/Learning Outcomes

This program aims to impart the following skills:

- Media production and utilization skills
- Instructional design competencies
- Distance education course and program design and delivery competencies
- Instructional technology and distance education management, assessment, and evaluation abilities
- Research and evaluation competencies
- Leadership skills

## Instructional Delivery System

Instruction is accomplished using a blended online/onsite model.

## Program Admission Requirements

The following are specific admission requirements for entry into the Master of Science in Human Services program. Please see General Admission Requirements for additional admission information.

- a) Official transcript from a regionally accredited institution indicating a conferred bachelor's degree
- b) Applicants must submit their Miller Analogies Test (MAT) or Graduate Record Examination (GRE) scores (no minimum score required). The test must have been taken within the past five years. **International applicants may be exempt from providing MAT and GRE scores.**
- c) Evidence of a cumulative GPA of a 2.5
  - Applicants who do not meet the minimum CGPA requirement may enroll in a maximum of six (6) credit hours and must earn a grade of B or higher in each course during the first term of enrollment for conditional admission. Students who do not earn a grade of B or higher in each course will be subject to dismissal from the program.

## Transfer of Credit

A maximum of six semester hours of credit will be considered for transfer if (1) the credit was earned within three calendar years of request for transfer, (2) the credit was earned as a matriculated student at a regionally accredited university, (3) the content of the courses requested for transfer is equivalent to the study area courses in the program, and (4) a grade of A or B was earned in each of the courses requested for transfer. No credit for experiential learning or other forms of advanced standing will be granted.

Applicants who wish to request evaluation of prior coursework for consideration as transfer credit should note this on their application, submit associated course descriptions, and request that official transcripts be sent to the FSEHS Office of Student Services at 1750 NE 167<sup>th</sup> St.; North Miami Beach, FL 33162.

Credits earned at Nova Southeastern University are transferable only at the discretion of the receiving school. Students who wish to transfer credits from NSU should contact the admissions office of the receiving school for information.

## Program Completion Timeline

The program (coursework and dissertation) is designed to be completed in five terms, however, students have a maximum of six years to complete the program. Students who are unable to complete all degree or program requirements within the established timeframe are subject to dismissal from the program.

## Program Completion Requirements

To graduate, a student must (a) complete all coursework and apply for degree conferral, (b) maintain an overall 3.0 GPA, (c) complete a capstone project, (d) complete all testing requirements for their given program, if any (see Enrollment Services Representative), and (e) meet all financial obligations to the university.

## Capstone

ITDE students are required to complete a portfolio project. See course descriptions and syllabi for additional information.

### Program of Study

EDD	9100	Leadership Core	6
CUR	526	Educational Research for Practitioners	3
EDD	8124	Theories of Learning	3
EDD	7005	Instructional Media	3
EDD	8008	Principles of Instructional Technology	3
EDD	7007	Principles of Distance Education	3
EDD	8012	Managing and Evaluating ITDE	3
EDD	8123	Advanced Applications in ITDE	3
EDD	8001	Instructional Design	3
EDD	6000	Portfolio in ITDE	3
ADS	8091	Applied Dissertation Services	
		<b>Total Credits for Degree Completion</b>	<b>33</b>

*Course descriptions for this program are listed in the Doctoral Course Descriptions section of the catalog.*

# Doctor of Education

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The Doctor of Education Degree Program at the Fischler School of Education and Human Services of Nova Southeastern University prepares students for leadership and lifelong learning in the fields of education and human services. The doctoral program fosters in-depth application of knowledge and skills, inquiry and research, problem-solving, collaboration and communication, and professional development. The graduates of the doctoral program will be recognized leaders in the areas of educational leadership, health care education, higher education, human services administration, instructional leadership, instructional technology and distance education, organizational leadership, special education, and speech-language pathology.

**This program is currently offered to students in the following locations:** Malaysia, Singapore and Nassau, Bahamas

For program information, please refer to the Doctoral Programs section of the FSEHS catalog.

## Program Admission Requirements

The following are specific admission requirements for entry into the Doctor of Education program for international students. Please see General Admission Requirements for additional admission information.

- a) Official transcript from a regionally accredited institution indicating a conferred master's degree (minimum 3.0 grade point average is required)
- b) Two professional letters of recommendation by two different individuals who can attest to the applicant's ability to succeed in a doctoral program
- c) Current employment or relevant work experience in field
- d) A test score report showing that the applicant received a raw score of 37 (scaled score 391–396) on the Miller Analogies Test (MAT), or a combined score of 1,000 on the verbal and quantitative sections of the Graduate Record Examination (GRE). **International applicants may be exempt from providing MAT and GRE scores.** Note: The test must have been taken within the past five years. If the score falls below the minimum requirement, the applicant must submit a rationale, in essay format, providing an explanation of why scores do not reflect the student's academic potential.

# Doctor of Education in Organizational Leadership

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The Doctor of Education in Organizational Leadership (DOL) program was created to build upon the capacities of adult learners to meet both current and future leadership challenges facing their organizations. The program is based on the conviction that leaders must learn to lead change so that services are effectively and efficiently delivered to an increasingly diverse population, in the context of a changing economy and the rapidly developing technology of a new century.

**This program is currently offered to students in the following location:** Dominican Republic

## Program Goals/Learning Outcomes

Upon completion of the program, Ed.D. graduates will be able to do the following:

- Demonstrate proficiency in using technology for assessment, communication, information access, and decision-making.
- Demonstrate proficiency in applying theoretical, conceptual, and practical knowledge obtained from his/her course content to improve situations in the work setting.
- Demonstrate an understanding of the various components of leadership capacity, philosophy, approaches, and styles.
- Demonstrate an understanding of the historical highlights and contemporary issues in the professional field.

## Instructional Delivery System

The DOL—Dominican Republic program is delivered in Spanish through a combination of face-to-face instruction and electronic delivery systems. Instruction involves a combination of the following:

- distance delivery methods including electronic mail (email), the World Wide Web, and compressed video
- on-campus instruction with faculty during extended weekend sessions

Students must own a computer and be familiar with communication through the Internet and the World Wide Web, as well as maintain arrangements with an Internet service provider. International students will find that Internet connections are available through most universities, school systems, local library networks, or through commercial services.

## Program Admission Requirements

The following are specific admission requirements for entry into the Doctor of Education program for international students. Please see General Admission Requirements for additional admission information.

- a) Official transcript from a regionally accredited institution indicating a conferred master's degree (minimum 3.0 grade point average is required)
- b) Two professional letters of recommendation by two different individuals who can attest to the applicant's ability to succeed in a doctoral program
- c) Current employment or relevant work experience in field
- d) A test score report showing that the applicant received a raw score of 37 (scaled score 391–396) on the Miller Analogies Test (MAT), or a combined score of 1,000 on the verbal and quantitative sections of the Graduate Record Examination (GRE). **International applicants may be exempt from providing MAT and GRE scores.** Note: The test must have been taken within the past five years. If the score falls below the minimum requirement, the applicant must submit a rationale, in essay format, providing an explanation of why scores do not reflect the student's academic potential.

## Transfer of Credit

A maximum of six semester hours of credit will be considered for transfer if (1) the credit was earned within three calendar years of request for transfer, (2) the credit was earned as a matriculated student in a doctoral program at a regionally accredited university, (3) the content of the courses requested for transfer is equivalent to the study area courses in the program, and (4) a minimum grade of B was earned in each of the courses requested for transfer. No credit for experiential learning or other forms of advanced standing will be granted. Exceptions to the maximum number of transfer credits allowed are made only with the approval of the Office of Academic Affairs.

Applicants who wish to request evaluation of prior coursework for consideration as transfer credit should note this on the application, submit associated course descriptions, and request that official transcripts be sent to the Office of Student Services, Attn: Academic Advising; 1750 NE 167<sup>th</sup> St.; North Miami Beach, FL 33162.

Students currently enrolled in a FSEHS Ed.D. program should request and receive prior written approval from the Office of Academic Affairs before enrolling in any other institution's courses that are intended to be submitted for transfer credit.

Credits earned at Nova Southeastern University are transferable only at the discretion of the receiving school. Students who wish to transfer credits from NSU should contact the admissions office of the receiving school for information.

## Program Completion Requirements

To graduate, a student must (a) complete all coursework and apply for degree conferral, (b) maintain a minimum overall 3.0 GPA, (c) complete a capstone project, (d) complete all testing requirements for their given program, if any (see Doctoral Enrollment Counselor) and (e) meet all financial obligations to the university.

## Doctoral Studies Orientation (DSO)

Attendance at a Doctoral Studies Orientation is required prior to beginning doctoral coursework. Students must register for DSO 8000 and attend the two-day orientation in the Dominican Republic.

## Doctoral Seminars

The doctoral seminars take place at the last session of each study area. The seminars provide a forum for participants to discuss and interchange ideas between themselves, with scholars, and their professors. The seminars will afford an opportunity for participants to expand the knowledge gained in the classroom and their understanding of selected topics; by interacting with the lessons, texts, experiences, and colleagues on an equal footing rather than in the more traditional didactic and hierarchical style.

The practical application of theoretical concepts as well as critical discussions and scholarly writing will make up the essence of these sessions. There will be nine Doctoral Seminars for Educational Leaders; linking the end of each study area with the beginning of the next study area; and therefore providing a continuum between the last session of a study area and the next study area. Each seminar may or may not have a writing component associated with it but all are 0 credit.

Topics to be discussed are: APA form and style, the advising process, the concept paper, the formal proposal, the IRB process, and the final report.

## Capstone

Ed.D. students are required to complete an applied dissertation as their culminating project. Students should visit the Applied Research Center (ARC) Web site at <http://www.schoolofed.nova.edu/arc> for more information about procedures, resources, and guidelines offered by the Applied Research Center.

## Program of Study

### Core Leadership Concepts and Practices (30 Credits)

LDR	8510	Leadership to Shape the Future	6
LDR	8520	Creating and Leading an Intentional Organization	6
LDR	8530	Developing the Organization's Human Capital	6
LDR	8540	Leading and Managing Systems	6
LDR	8550	Leading a Learning Organization	6

### Applied Dissertation Research Courses (10 Credits)

(These courses must be taken in concurrently with core courses.)

LDR	8561	Research Activities in Leadership to Shape the Future	2
LDR	8562	Research Activities in Creating and Leading an Intentional Organization	2
LDR	8563	Research Activities in Developing the Organization's Human Capital	2
LDR	8564	Research Activities in Leading and Managing Systems	2
LDR	8565	Research Activities in Leading a Learning Organization	2

### Specialization Courses (18 Credits)

#### Educational Leadership

LDR	9110	Impact of Communication on Supervision, Personnel Selection, Staff Development and Performance Appraisal in the Educational System	6
LDR	9120	Fiscal and Legal Responsibilities of Educational Leaders	6
LDR	9130	Improvement of Organizational Management, Administration, and Leadership in the Educational System	6

#### Higher Education Leadership

LDR	9810	Contemporary Challenges in Higher Education Leadership	6
LDR	9820	Legal and Ethical Issues in Higher Education Leadership	6
LDR	9830	Innovative Leadership Strategies in Higher Education	6

#### Instructional Technology

LDR	9310	Technological Literacy for Organizational Leaders	6
LDR	9320	Professional Productivity for Organizational Leaders	6
LDR	9330	Technology Planning for Organizational Leaders	6

### Applied Dissertation Courses (9 Credits)

ARO	8566	Applied Dissertation Concept Paper	2
ARO	8567	Applied Dissertation Proposal	4
ARO	8568	Applied Dissertation Report	3

### Elective Courses (9 credits)

EDL	8100	Current Issues in Education	3
LDR	8511	Latin American Education in Today's World	3
EDL	8141	Management and Administration	3

**Total Credits for Degree Completion**

**75**

# Doctor of Education in Instructional Technology and Distance Education

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The mission of the Doctor of Education (Ed.D.) Program in Instructional Technology and Distance Education (ITDE) is to develop leaders who can plan, organize, manage, and teach effectively using instructional technology in the classroom, on the job, and online through a variety of electronic delivery systems. The program is designed for professional educators and trainers who work with learners from pre-kindergarten through the university level and with adults in all areas of business and industry. The courses are designed to improve the skills of the participants; therefore, students must be experienced in the education or training fields and in the use of technology.

The program supports the position of the Fischler School of Education and Human Services (FSEHS) and that of Nova Southeastern University (NSU) regarding the importance of ethical behavior and values in its students and faculty. The program infuses the concept of scientific ethics in its courses and promotes the ideas of international understanding and cooperation, especially as these ideas relate to education generally and distance education specifically.

The program is organized around several study areas: leadership and distance education, research and evaluation, media and technology, instructional design, system design, management and applications of instructional technology and distance education, technology trends and issues, and applied leadership. Students complete a doctoral-level applied dissertation.

**This program is currently offered to students in the following locations:** Mexico, Puerto Rico, Venezuela

## Program Goals/Learning Outcomes

Upon completion of the program, Ed.D. graduates will be able to do the following:

- Demonstrate proficiency in using technology for assessment, communication, information access, and decision-making.
- Demonstrate proficiency in applying theoretical, conceptual, and practical knowledge obtained from course content to improve situations in the work setting.
- Demonstrate an understanding of the various components of leadership capacity, philosophy, approaches, and styles.
- Demonstrate an understanding of the historical highlights and contemporary issues in their professional field.

## Instructional Delivery System

The Ed.D. program in Instructional Technology and Distance Education is offered in a cluster-based format and delivered through a combination of face-to-face instruction and electronic delivery systems. This format derives from the mission to serve students regardless of location and the firm conviction that a program that focuses on instructional technology and distance education must reflect the use of available technology in its delivery. Students will also be required to attend a one-week long summer conference (Conference on Global Leadership, Learning, and Research) during the first summer in which they are enrolled in the doctoral program.

Instruction involves a combination of the following:

- Distance delivery methods including electronic mail (email), the World Wide Web, compressed video, and state-of-the-art technology
- On-campus and on-site instruction with faculty during extended weekend sessions

Students must own a computer and be familiar with communication through the Internet and the World Wide Web, as well as maintain arrangements with an Internet service provider. Students will find that Internet connections are available through most universities, school systems, local library networks, or through commercial services.

Applicants should use the time between their application to the program and the first class meeting to hone their computer skills, including word processing and online access.

## Program Admission Requirements

The following are specific admission requirements for entry into the Doctor of Education program for international students. Please see General Admission Requirements for additional admission information.

- a) Official transcript from a regionally accredited institution indicating a conferred master's degree (minimum 3.0 grade point average is required)
- b) Two professional letters of recommendation by two different individuals who can attest to the applicant's ability to succeed in a doctoral program
- c) Current employment or relevant work experience in field
- d) A test score report showing that the applicant received a raw score of 37 (scaled score 391–396) on the Miller Analogies Test (MAT), or a combined score of 1,000 on the verbal and quantitative sections of the Graduate Record Examination (GRE). **International applicants may be exempt from providing MAT and GRE scores.** Note: The test must have been taken within the past five years. If the score falls below the minimum requirement, the applicant must submit a rationale, in essay format, providing an explanation of why scores do not reflect the student's academic potential.

## Transfer of Credit

A maximum of six semester hours of credit will be considered for transfer if (1) the credit was earned within three calendar years of request for transfer, (2) the credit was earned as a student in a doctoral program at a regionally accredited university, (3) the content of the courses requested for transfer is equivalent to the study area courses in the program, and (4) a grade of A or B was earned in each of the courses requested for transfer. No credit for experiential learning or other forms of advanced standing will be granted. Exceptions to the maximum number of transfer credits allowed are made only with the approval of the Office of Academic Affairs.

Applicants who wish to request evaluation of prior coursework for consideration as transfer credit should note this on their application, submit associated course descriptions, and request that official transcripts be sent to the FSEHS Office of Student Services at 1750 NE 167<sup>th</sup> St.; North Miami Beach, FL 33162.

Students currently enrolled in a FSEHS Ed.D. program should request and receive prior written approval from the Office of Academic Affairs before enrolling in any other institution's courses that are intended to be submitted for transfer credit.

Credits earned at Nova Southeastern University are transferable only at the discretion of the receiving school. Students who wish to transfer credits from NSU should contact the admissions office of the receiving school for information.

## Doctoral Program Completion Timeline (FSEHS Policy 1.02)

All degree requirements must be completed within seven years from the initial term of enrollment. Students who are unable to complete all degree requirements within seven years from the initial term of enrollment will be dismissed from the program.

See FSEHS Policy 1.1.2 – Continuing Dissertation Services Fees for additional details.

## Program Completion Requirements

To graduate, a student must (a) complete all coursework and apply for degree conferral, (b) maintain a minimum overall 3.0 GPA, (c) complete the applied dissertation, (d) complete all testing requirements for their given program, if any (see Doctoral Enrollment Counselor) and (e) meet all financial obligations to the university.

## Doctoral Studies Orientation (DSO)

Attendance at a Doctoral Studies Orientation is required prior to beginning doctoral coursework. Students must register for DSO 8000 and attend the two-day orientation scheduled on a date that falls within the previous term. For example, students beginning coursework in the Winter 2008 term must attend a DSO within the Fall 2007 term, choosing the orientation date posted in either September, October, November, or December.

## Applied Dissertation

Ed.D. students are required to complete an applied dissertation as their culminating project. Students should visit the Applied Research Center (ARC) Web site at <http://www.schoolofed.nova.edu/arc> for more information about procedures, resources, and guidelines offered by the Applied Research Center.

## Program of Study

### Leadership and Distance Education

ITDE	7001	Foundations of Leadership and Management	3
ITDE	7007	Foundations of Distance Education	3

### Research and Evaluation I

ARO	8611	Research Design and Methods	3
ARO	8613	Program Evaluation and Policy Analysis	3

### Media and Technology

ITDE	7005	Instructional Media	3
ITDE	7006	Foundations of Instructional Technology	4

### Instructional Design

ITDE	8001	Introduction to Instructional Design	3
ITDE	8002	Instructional Development and Delivery	3

### Research and Evaluation II

ARO	8612	Statistical Methods	3
ARO	8614	Measurement, Testing, and Assessment	3

### Systems Design

ITDE	8005	Introduction to Instructional Systems	4
ITDE	8006	System Analysis and Design	3

**Management and Applications**

ITDE	8012	Managing and Evaluating Instructional Technology and Distance Education	3
ITDE	8013	Applications of Distance Education	3

**Technology Trends and Issues**

ITDE	8009	Trends in Instructional Technology and Distance Education	4
ITDE	8010	Issues in Instructional Technology and Distance Education	3

**Applied Leadership**

ITDE	8011	Leadership and Empowerment	3
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**Applied Research**

ARO	8666	Applied Dissertation Concept Paper – ITDE	2
ARO	8667	Applied Dissertation Proposal – ITDE	5
ARO	8668	Applied Dissertation Report – ITDE	5

**Total Credits for Degree Completion** **66**



The following is a Spanish translation of the ITDE program Information listed in the preceding pages.

## **Ed.D. en Tecnología Instrucciona l y Educación a Distancia**

La misión del Doctorado en Educación (Ed.D.) en Tecnología Instrucciona l y Educación a Distancia es desarrollar líderes capaces de planificar, organizar, gerenciar, y enseñar efectivamente utilizando la tecnología de la instrucción en el aula de clases, en el trabajo, y en línea utilizando una variedad de sistemas electrónicos de transmisión. Los programas están diseñados para los educadores y entrenadores profesionales que trabajan con estudiantes a nivel de educación primaria hasta universitaria, y con adultos de cualquier área de negocios e industria. Los cursos están diseñados para mejorar las destrezas de los participantes; por ende, los estudiantes deben poseer experiencia en las áreas de educación o entrenamiento y en el uso de la tecnología.

El programa apoya la posición de Fischler School of Education and Human Services (FSEHS) y de Nova Southeastern University con respecto a la importancia del comportamiento ético y de los valores en sus estudiantes y profesorado. El programa infunde en sus cursos los conceptos de ética científica y promueve las ideas de entendimiento y cooperación internacional, especialmente cuando estas ideas se relacionan de manera general con la educación y de manera específica con la educación a distancia.

El programa está organizado alrededor de diversas áreas de estudio: liderazgo y educación a distancia, investigación y evaluación, medios y tecnología, diseño instruccional, diseño de sistemas, gerencia y aplicaciones de la tecnología instruccional y la educación a distancia, tendencias y problemas de la tecnología, y liderazgo aplicado. Los estudiantes desarrollan una disertación aplicada de nivel doctoral.

**Este programa se ofrece en:** México, Puerto Rico, Venezuela

### **Metas y Logros de Aprendizaje del Programa**

Una vez culminado el programa, los graduados del Ed.D. estarán en la capacidad de demostrar:

- Habilidad en el uso de la tecnología para la evaluación, para la comunicación, para el acceso de la información, y para la toma de decisiones.
- Habilidad en la aplicación del conocimiento teórico, conceptual, y práctico adquirido en el estudio de los cursos para mejorar situaciones en el ambiente de trabajo.
- Entendimiento de los diversos componentes de la capacidad, la filosofía, los enfoques, y los estilos de liderazgo.
- Entendimiento de los aspectos históricos resaltantes y de los aspectos contemporáneos en su campo profesional.

### **Sistema de Transmisión Instrucciona l**

El programa de Ed.D. en Tecnología Instrucciona l y Educación a Distancia es ofertado bajo un formato de grupo (cluster) y transmitido a través de una combinación de instrucción presencial y de sistemas de transmisión electrónica. Este formato se deriva de la misión del programa en brindar servicio a los estudiantes sin importar su ubicación, y de la firme convicción de que un programa centrado en la tecnología instruccional y en educación a distancia debe reflejar el uso de las tecnologías disponibles.

Durante el primer verano después de estar inscritos, los estudiantes deberán asistir a la Conferencia de Liderazgo Global, Aprendizaje, e Investigación (Conference on Global Leadership, Learning, and Research) cuya duración es de una semana.

La instrucción involucra una combinación de lo siguiente:

- Métodos de transmisión electrónica como el correo electrónico (e-mail), la World Wide Web, video, y tecnología de punta.
- Instrucción presencial con los profesores en el recinto universitario y en la localidad durante sesiones de fines de semana

Los estudiantes deben poseer un computador y estar familiarizados con la comunicación vía la Internet y la World Wide Web. Así mismo, los estudiantes deben obtener los servicios correspondientes de conexión Internet. Las conexiones a Internet usualmente se encuentran disponibles a través de universidades, sistemas educativos, redes de bibliotecas, o servicios comerciales de Internet.

Los aspirantes al programa de doctorado deben utilizar el tiempo entre su aplicación y el primer encuentro de clases para afinar sus habilidades en el uso de aplicaciones de computación, incluyendo el procesador de palabras y el acceso en línea.

## Transferencia de Crédito

Un máximo de seis créditos de horas semestre será considerado para transferencia si (1) el crédito se obtuvo en un lapso de tres años durante el cual se realizó la petición para la transferencia, (2) el estudiante obtuvo el crédito como alumno matriculado en un programa de estudios doctorales en una universidad acreditada, (3) el contenido de los cursos solicitados para transferencia es equivalente al área de estudio de los cursos del programa, y (4) el estudiante obtuvo una calificación de A o B en cada uno de los cursos a transferir. No se otorgará ningún crédito por aprendizaje por experiencia o por cualquier otra forma de situación avanzada. Excepciones al número máximo de créditos permitidos para transferencia se harán solamente con la aprobación del Decano de Asuntos Académicos.

Aquellos aspirantes que deseen solicitar una evaluación de su previa escolaridad a ser considerada para transferencia de crédito deberán indicarlo en su aplicación, entregar las descripciones de los cursos en cuestión, y solicitar el envío oficial de sus calificaciones al Departamento de Servicios de Procesamiento e Inscripciones (Enrollment Processing Services Department, EPS).

Aquellos estudiantes que se encuentren inscritos en un programa de Ed.D. en FSEHS deberán solicitar y recibir aprobación previa por escrito de la oficina del Decano Asociado de Programas Doctorales antes de inscribirse en cualquier otro curso de la institución a ser sometidos para transferencia de crédito.

## Programa Doctoral- Plazos de Terminación de Estudios (Regla de FSEHS 1.02)

Los estudiantes del Ed.D. tienen un máximo de siete años a partir del momento inicial de la inscripción para cumplir con todos los requisitos del programa. Al final de este periodo de siete años, aquellos estudiantes que aún no han culminado todos los requisitos del programa están sujetos a ser expulsados del mismo.

Aranceles de Servicios de Disertación Continuos- Ver la Regla FSEHS 1.1.2 para más detalles.

## Requisitos para la Culminación del Programa

Para graduarse, el estudiante deberá (a) completar todo el trabajo académico y aplicar para el otorgamiento del grado, (b) mantener un promedio de calificaciones de 3.0 sobre 4.0 (c) completar la disertación aplicada, (d) completar todos los requisitos de evaluaciones del programa, si aplica (consultar a un consejero académico) y (e) cumplir con todas las obligaciones financieras de la universidad.

## Orientación de Estudios Doctorales (DSO)

Previo al comienzo del trabajo académico de cursos doctorales, se requiere la asistencia a la Orientación de Estudios Doctorales (Doctoral Studies Orientation, DSO). Los estudiantes deben inscribirse en el curso DSO 8000 y asistir la orientación de dos días dentro del lapso anterior. Por ejemplo, los estudiantes que comienzan en el lapso de invierno 2008 deben atender DSO durante el lapso de otoño 2007, y elegir entre fechas disponibles de septiembre, octubre, noviembre o diciembre.

## Disertación Aplicada

Los estudiantes de Ed.D. deberán completar una disertación aplicada como proyecto final del programa doctoral. Para mayor información acerca de procedimientos, recursos, y lineamientos ofrecidos por el Centro de Investigación Aplicada (Applied Research Center, ARC) los estudiantes deben visitar el sitio Web del ARC ubicado en <http://www.schoolofed.nova.edu/arc>.

## Programa de Estudio

### Liderazgo y Educación a Distancia

ITDE	7001	Fundamentos de Liderazgo y Gerencia	3
ITDE	7007	Fundamentos de la Educación a Distancia	3

### Investigación y Evaluación I

ARO	8611	Diseño y Métodos de Investigación	3
ARO	8613	Evaluación de Programas y Análisis de Políticas	3

### Medios y Tecnología

ITDE	7005	Medios Instruccionales	3
ITDE	7006	Fundamentos de Tecnología Instrucciona	4

### Diseño Instrucciona

ITDE	8001	Introducción al Diseño Instrucciona	3
ITDE	8002	Desarrollo y Transmisión Instrucciona	3

### Investigación y Evaluación II

ARO	8612	Métodos Estadísticos	3
ARO	8614	Medición, Prueba y Evaluación	3

**Diseño de Sistemas**

ITDE	8005	Introducción a los Sistemas Instruccionales	4
ITDE	8006	Análisis y Diseño de Sistemas	3

**Gerencia y Aplicaciones**

ITDE	8012	Gestión y Evaluación de la Tecnología Instrucciona l y la Educación a Distancia	3
ITDE	8013	Aplicaciones de la Educación a Distancia	3

**Tendencias y Problemas de la Tecnología**

ITDE	8009	Tendencias de la Tecnología Instrucciona l y la Educación a Distancia	4
ITDE	8010	Problemas de la Tecnología Instrucciona l y la Educación a Distancia	3

**Liderazgo Aplicado**

ITDE	8011	Liderazgo y Poder	3
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**Investigación Aplicada**

ARO	8666	Documento Conceptual de la Disertación Aplicada	2
ARO	8667	Propuesta de la Disertación Aplicada	5
ARO	8668	Reporte Final de la Disertación Aplicada	5
<b>Total Credits for Degree Completion</b>			<b>66</b>

## Descripciones de los Cursos

### Liderazgo y Educación a Distancia

#### ITDE 7001 Fundamentos de Liderazgo y Gerencia (3 Cr)

Introducción a los modelos de liderazgo pasados y presentes. Entre los temas principales figuran: el contexto actual de liderazgo; los estilos personales de liderazgo; el liderazgo en el trabajo y en la organización abierta al aprendizaje; y el liderazgo en la práctica.

#### ITDE 7007 Fundamentos de la Educación a Distancia (3 Cr)

Una introducción a la educación a distancia. Tópicos relevantes incluyen los fundamentos históricos, teóricos y filosóficos de la educación a distancia, un repaso breve de las tecnologías en la educación a distancia; y reexaminación de técnicas efectivas para la enseñanza y el aprendizaje dentro de un sistema de educación a distancia.

### Investigación y Evaluación I

#### ARO 8611 Diseño y Métodos de Investigación (3 Cr)

El objetivo del curso de Diseño y Métodos de Investigación es que los estudiantes del doctorado demuestren un entendimiento del propósito de la investigación, del diseño de la investigación, y de los métodos de investigación. La investigación es la aplicación del método científico para resolver problemas del mundo real; el diseño de la investigación es el plan para la aplicación de prácticas aceptadas; y los métodos de investigación proveen modelos para la recolección, organización, y análisis apropiado e imparcial de datos para la toma de decisiones, para la réplica, y para la contribución al conocimiento.

#### ARO 8613 Evaluación de Programas y Análisis de Políticas (3 Cr)

Este curso examinará conceptos claves, métodos, y enfoques en el campo de la investigación evaluativa. Los estudiantes estarán expuestos a la diversidad teórica y metodológica inherente a la práctica actual de la evaluación en diversas áreas (e.g., servicios sociales, educación, y negocios). El foco principal del curso será el rango comprensivo de actividades que involucran el diseño, la implementación, y la evaluación de la utilidad de los programas sociales y educacionales.

### Medios y Tecnología

#### ITDE 7005 Medios Instruccionales (3 Cr)

Una introducción al uso efectivo de los medios instruccionales. Los tópicos principales incluyen la planificación para el uso de los medios instruccionales, el computador como herramienta para el aprendizaje, y la evaluación de la efectividad de los medios instruccionales.

**Prerrequisito/s:** ITDE 7001 y ITDE 7007.

#### ITDE 7006 Fundamentos de la Tecnología Instrucciona (4 Cr)

Una introducción a la tecnología instruccional. Los temas principales incluyen los fundamentos históricos, teóricos, y filosóficos de la tecnología instruccional, la literatura de la tecnología instruccional, y una revisión del estado de la tecnología instruccional. **Prerrequisitos:** ITDE 7001 y ITDE 7007.

### Diseño Instrucciona

#### ITDE 8001 Introducción al Diseño Instrucciona (3 Cr)

Introducción al diseño sistemático de la instrucción. Entre los temas principales figuran el análisis y la evaluación de las necesidades, mejoramiento del desempeño, el diseño sistemático de materiales y eventos de enseñanza, y la evaluación formativa y sumativa de los materiales de instrucción. **Prerrequisitos:** ITDE 7005 y ITDE 7006.

#### ITDE 8002 Desarrollo y Transmisión Instrucciona (2 Cr)

Curso avanzado en la utilización de la tecnología en la instrucción. Entre los temas principales se incluyen la evaluación y elaboración de estrategias de instrucción, la integración de las tecnologías de la instrucción, tácticas de selección de los medios de instrucción y la evaluación formativa y sumativa de utilización de la tecnología de la instrucción. **Prerrequisitos:** ITDE 7005 y ITDE 7006.

### Investigación y Evaluación II

#### ARO 8612 Métodos Estadísticos (3 Cr)

Métodos Estadísticos es un curso sobre estadísticas aplicadas que introduce conceptos y métodos de estadística descriptiva y de inferencia. El curso está diseñado para instruir a los estudiantes en los fundamentos estadísticos requeridos para la investigación a nivel de doctorado. El curso enfatiza la aplicación de las estadísticas. Las áreas de estudio incluyen probabilidad; muestreo; variables; distribución normal, T, CHI-Cuadrada, y F; intervalos de confianza; prueba de hipótesis, y correlación. **Prerrequisitos:** ARO 8611 y ARO 8613.

#### ARO 8614 Medición, Prueba y Evaluación (3 Cr)

El objetivo de este curso de Medición, Prueba y Evaluación es dotar a los estudiantes de doctorado con los conocimientos y la técnica necesaria para comprender cuestiones del campo de psicometría. El curso enfatiza la interrelación que existe entre la investigación y la práctica. El curso también ofrece bases teóricas y prácticas para seleccionar y utilizar la amplia variedad de pruebas y mediciones de bases de datos disponibles para los investigadores aplicados. El curso está enfocado en el uso de diferentes pruebas en una variedad de escenarios y es apropiado para investigadores aplicados y para practicantes. **Prerrequisitos:** ARO 8611 y ARO 8613.

### Diseño de Sistemas

#### ITDE 8005 Introducción a los Sistemas Instruccionales (4 Cr)

Un curso avanzado que examina la aplicación de la teoría de sistemas en la educación. Entre los temas principales se incluyen las teorías de sistemas pasadas y actuales en la educación, la investigación de los sistemas educacionales e instruccionales, la aplicación en la práctica educativa de las teorías de aprendizaje y de sistemas, y la integración de la teoría de sistemas en el diseño instruccional pragmático. **Prerrequisitos:** ITDE 8001 y ITDE 8002.

#### ITDE 8006 Análisis y Diseño de Sistemas (3 Cr)

Un curso introductorio en el cual el estudiante adquiere habilidades para el análisis y diseño de sistemas educativos e instruccionales. Entre

los temas principales se incluyen los elementos críticos de estructuras de sistemas de transmisión en la educación a distancia, el análisis de los sistemas educativos e instruccionales, la relación de los subsistemas dentro de un sistema educativo, el diseño de un sistema educativo, y el diseño de sistemas instruccionales. **Prerrequisitos: ITDE 8001 y ITDE 8002.**

## **Gerencia y Aplicaciones**

### **ITDE 8012 Gestión y Evaluación de la Tecnología de Instrucciona l y la Educación a Distancia (3 Cr)**

Entre los temas principales figuran las teorías y métodos de planeación, operación y evaluación de la tecnología de la instrucción y la educación a distancia; la gestión en los ámbitos educacionales y corporativos, los principios de la formación del personal, la elaboración de propuestas y los aspectos jurídicos. **Prerrequisitos: ITDE 8001 y ITDE 8002.**

### **ITDE 8013 Aplicaciones de la Educación a Distancia (3 Cr)**

Entre los temas principales figuran un exploración a fondo de las tecnologías empleadas en la educación a distancia con énfasis en la Internet, el uso de videos y conferencias, selección de las tecnologías mas apropiadas en la educación a distancia, el impacto de las tecnologías utilizadas en la transmisión de la instrucción a distancia, y la evaluación. **Prerrequisitos: ITDE 8001 y ITDE 8002.**

## **Tendencias y Problemas de la Tecnología**

### **ITDE 8009 Tendencias de la Tecnología de la Instrucción y la Educación a Distancia (4 Cr)**

Entre los temas principales figuran la síntesis de conceptos, conocimientos y destrezas del tecnólogo instruccional y el educador a distancia, las tendencias futuras en el campo, la planificación estratégica del profesional, el perfeccionamiento de las funciones y responsabilidades del líder en el campo incluyendo el comportamiento ético y profesional. **Prerrequisito/s: ITDE 8012 y ITDE 8013.**

### **ITDE 8010 Problemas de la Tecnología Instrucciona l y la Educación a Distancia (3 Cr)**

Entre los temas principales se incluyen las funciones y responsabilidades de los grupos y las estructuras de apoyo a los programas de tecnología de la instrucción y la educación a distancia, grupos asesores, mentoría de colegas, consultoría, juntas de dirección de programas, estrategias para estimular el apoyo corporativo y de fundaciones, y la redacción de subvenciones. **Prerrequisitos: ITDE 8012 y ITDE 8013.**

## **Liderazgo Aplicado**

### **ITDE 8011 Liderazgo y Poder (3 Cr)**

Este curso se basa en los conceptos introducidos en el curso Fundamentos de Liderazgo y Gerencia. Los temas principales incluyen los dominios del liderazgo, los marcos morales para el liderazgo y la toma de decisiones, y una síntesis del desarrollo de liderazgo. **Prerrequisitos: ITDE 8009 y ITDE 8010.**

## **Investigación Aplicada**

### **ARO 8666 Documento Conceptual de la Disertación Aplicada (2 Cr)**

El contenido del curso Documento Conceptual de la Disertación Aplicada se centra en la formulación de las preguntas de investigación y en la escritura del documento conceptual. Se discuten las funciones del presidente y del miembro del comité, así como también los roles y responsabilidades del profesorado y la administración del Centro de Investigación Aplicada (Applied Research Center, ARC). Este seminario culmina con la finalización del documento conceptual como primer paso principal. Se otorgará el crédito correspondiente a este seminario una vez aprobado el documento conceptual.

### **ARO 8667 Propuesta de la Disertación Aplicada (5 Cr)**

El contenido del curso Propuesta de la Disertación Aplicada enfatiza la formulación y escritura de la propuesta de la disertación, y el proceso de la aprobación de la Junta de Revisión Institucional (Institutional Review Board, IRB). Se define la metodología y el contenido de cada uno de los capítulos de la propuesta. Se discute en profundidad el rol de la revisión de la literatura para dar soporte o para rechazar el tópico de la disertación. Este seminario, el cual se centra en la investigación científica, culmina con la finalización de la propuesta como segundo paso principal. Se otorgará el crédito correspondiente a este seminario una vez aprobada la propuesta. **Prerrequisito: ITDE 8666.**

### **ARO 8668 Reporte Final de la Disertación Aplicada (5 Cr)**

El contenido del curso Reporte Final de la Disertación Aplicada involucra la colecta de datos, la implementación, la disertación aplicada (el reporte final), y el proceso final de aprobación. Se resaltan aspectos de contenido y formato, así como también recomendaciones para investigaciones futuras. Se cubren aspectos relacionados con la diseminación de la disertación y posibilidades de publicación. Este seminario culmina con la finalización de la disertación aplicada (reporte final) como tercer paso principal. Se otorgará el crédito correspondiente a este seminario una vez aprobado la disertación aplicada (reporte final). **Prerrequisito: ITDE 8667.**



**Fischler School of Education  
and Human Services**

**Certificate and Non-degree  
Programs**







# Certificate and Non-Degree Programs

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## Certification of Advanced Graduate Studies

The Certificate of Advanced Graduate Studies (CAGS) in Education offers students the opportunity to earn a doctoral-level certificate in various concentration areas and minors. Students will be afforded the opportunity to transfer credits earned for select concentrations and minors to the Doctor of Education degree program, should they choose to pursue and Ed.D. through FSEHS's Doctor of Education program in the future. Please see the Doctoral Programs section of this catalog for program details.

## Fischler Training and Workforce Development

### Vision Statement

*"Learning that Works." We help organizations and individuals achieve better results through better learning.*

### Mission Statement

Our mission is to be your best learning resource for staff development educators, training, and performance professionals.

Whether you are in a leadership position directing a training and development department, teaching courses, designing learning, doing performance consulting, or simply a manager trying to develop your team to be more effective, we provide best practices in training and workforce development to a wide variety of global education and work settings including companies, educational institutions, government, and non-profits.. We educate teachers to teach better so learners learn better. We develop learning leaders to envision, enable, and energize learning and knowledge in their organizations. We offer programs and services in times and places that are convenient to working adults. We provide resources in the following areas:

- Academic degrees for learning professionals
- Certificate programs for credit and non-credit
- Leadership development for learning leaders
- Instructional design services for customized training
- Online design and delivery through distance education
- Expert consulting teams
- Research in identifying needs and/or evaluation

### Overview

We provide a wide range of quality training programs and online seminars, based on standards that lead to certificates, for credit and non-credit, licensure, and CEUs to working professionals to get the competencies they need to grow their organization and their careers.

We offer organizations a comprehensive, one-stop menu of learning services including customized training, e-learning design services, blended delivery through live instruction, online, and live videoconferencing, course hosting, and access to world class facilities.

## Our e-NOVActive Workforce Development Solutions

### e-Learning Design and Delivery Services

- Multimedia design and delivery services
- Distance learning consulting services
- Online course hosting
- Compressed video
- Web design

### Conferences and Speakers Bureau

- Conference meeting management
- South Florida venue

### Training Management Services

- Strategic planning
- Human performance improvement
- Change management
- Leadership development
- Competency modeling
- Instructional design services
- Train the trainers
- Instructor delivery services

### World-Class Facilities

- Rent classrooms, computer labs, conference, and meeting facilities at NSU sites in Florida and other states
- Convenient locations
- Compressed video classrooms throughout Florida

## Academic Credit and Degree Programs

- Doctorates, Masters, & Associates Degrees
- Program Specializations in:
  - Graduate Teacher Education
  - Educational Leadership
  - Organizational Leadership
  - Higher Education Leadership
  - Speech-Language Pathology
  - Instructional Technology and Distance Education
  - Early Childhood Education

## FSEHS Training and Workforce Development Solutions

### Our core competencies and curricula include:

1. Leadership and Management Development
2. Professional Productivity
3. Instructional Technology and Distance Education
4. Teaching and Learning
5. Speech Pathology

### 1. Leadership and Management Development

Our leadership and management development training targets those areas and competencies that drive organizational excellence to achieve desired results and outcomes, while concurrently applying and developing leadership skills. The focus in all programs is on growth in professional practice, application of current research and theory to professional work, acquisition and enhancement of leadership capacities, and the achievement of career objectives. We offer core leadership programs which are applicable across many work settings and specialized leadership programs that are aligned to professional standards in specific education and human resource settings.

#### A. Leading Self

##### A. Leading Self

- 360-Degree Assessment – Lominger Competencies
- DISC Profile
- Myers Briggs
- Ethics in Action

#### B. Leading Others

##### B. Leading Others

- Leadership Effectiveness Workshop
- Essentials of Effective Supervision
- Effective Coaching
- Managing Diversity

#### C. Leading Teams

##### C. Leading Teams

- Experiential Team Building
- Leading High Performance Teams
- DISC Profile
- Myers Briggs
- Herrmann Brain Dominance

#### D. Leading Organizational Excellence

##### D. Leading Organizational Excellence

- Leading Organizational Excellence
- Six Sigma Greenbelt Certification
- Project Management Certification
- Results Oriented Management
- CEO Driver of Change
- Strategic Planning
- Visioning
- Change Management
- Process Mapping

### 2. Professional Productivity

We provide a set of core professional foundation courses that help professionals be more productive, interpersonally and technically, and their organization to be more competitive. We also work closely with state and national school-to-work initiatives developing employment-related education and training. In addition, we help special needs populations attain the employability skills needed to find and retain jobs.

We specialize in computer literacy skills training and customized corporate training. The reason for our success is that we only hire experienced computer educators. We provide both classroom and customized instruction for our corporate customers. (Classes are also taught in Spanish.)

#### *Microsoft Office Plus Package*

This is a 60-hour program consisting of 12 classes including Word, PowerPoint, Excel, Access, Outlook, and Explorer. Each class is five-hours long. Programs can be **taken individually or as a package** by organizations and includes pre-assessment for correct placement of individuals.

### 3. Instructional Technology and Distance Education

NSU/USDLA Distance Learning Curriculum

HRD Masters Certificate Program (Series of six 24-hour courses)

- Designing Learning—Instructional Design
- Improving Performance
- Delivering Training
- Facilitating Organizational Change
- Measuring and Evaluating
- Web-Based Instruction Design

### 4. Teaching and Learning Professional Development

We partner with many outstanding providers of online learning for educators, offering hundreds of online courses for credit and non-credit including: ASCD, Plato, Scholastic Red, Fieldworks Online Training, Cambridge International, Imagine Schools, Educational Impact, ETS, Audio Education, NAESP, Learning House, Lesson Lab, and Florida School Choice Resource Center.

### 5. Speech-Language Pathology

For more information on items 3-5, please see their respective sections within the catalog.

#### **Nova Southeastern University Student Service Centers**

These centers are available for facility rental to organizations scheduling meetings, workshops, or seminars. They are equipped with microcomputer labs, videoconferencing capability, and copy machines. In addition, the centers are staffed with full-time professionals. The student service centers create an on-campus atmosphere for students by offering chances to develop friendships, form study groups, and use videoconferencing equipment to connect with the NSU main campus. The best part -- the centers are convenient and accessible for many students.

The student service centers have established high-quality and efficient services that provide students with an experience that contributes to their personal and professional development. The following services are offered at all student service centers:

- Computer lab access to all students with full-time IT and media assistance on-site
- Full-time staff to assist students with financial aid, registration, applications, or general program questions
- Multiple compressed video suites for videoconferencing
- Audiovisual tools (TV/VCR/DVD, overhead projector, LCD overlay, etc.)
- Internet connectivity
- Convenient parking
- Office hours 8:30 a.m. to 7:00 p.m. during the week , with additional support staff scheduled in the evenings and on weekends

#### **Contact Information**

Karen D. Bowser, Dean of Professional Development  
and Field Operations  
Phone: 954-262-8513  
Cell : 954-648-5863  
Email: [bowserk@nova.edu](mailto:bowserk@nova.edu)  
<http://www.schoolofed.nova.edu/tpd/>

Address:  
Fischler School of Education and Human Services  
1750 NE 167th Street  
North Miami Beach, FL 33162-3097

## **National Board Teacher Certification Graduate Credit**

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Through its collaboration with the American Council on Education (ACE), NSU's Fischler School of Education and Human Services is pleased to provide candidates who achieve or complete the National Board Professional Teaching Standards Certification (NBC) with graduate credit. Teachers who have achieved National Board Certification are eligible for nine (9) graduate credit hours to be applied towards any master's, educational specialist, or doctoral program. Graduate credit is not automatically granted to all applicants. Applicants must meet the admission requirements for the intended graduate degree-seeking program, and be enrolled. The graduate credits will be applied as credit towards a degree-seeking program with course electives. (Course substitutions are not granted.) Graduate credit will only be approved for the following graduate courses:

NBPT 710 Documenting Professional Accomplishments and Building Portfolios (3 Cr)

NBPT 720 School Reform through the NBPTS (3 Cr)

NBPT 730 Practicum in Curriculum and Instruction (3 Cr)

### **National Board Certification Institutional Scholarship**

For additional information, contact the Office of Student Services, Academic Advising at (800) 986-3223, ext. 21559.

Nova Southeastern University (NSU) offers an institutional scholarship to degree seeking candidates studying a master's, educational specialist, or doctoral degree. Graduate applicants interested in the NBC scholarship must first contact NSU's Office of Student Financial Assistance for information about financial aid application deadlines. For more information about the Office of Student financial Assistance, call (954) 262-3380 or visit the Web site at <http://www.nova.edu/cwis/finaid>.

If you are interested in learning more about National Board Certification, call 1-800-22TEACH or visit their Web site at <http://www.nbpts.org>.

# National Institute for Educational Options (NIEO)

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Nova Southeastern University's Fischler School of Education and Human Services (FSEHS) established the National Institute for Educational Options in 1997 to further the efforts of K–12 education toward comprehensive school reform. A major area of school reform features "school choice" as a means to improve academic achievement, further school options for parents and students, and promote school and business partnerships. The *No Child Left Behind (NCLB)* legislation of 2001 highlights this reform to improve public education.

The NIEO offers the Charter School Education/Leadership Masters of Science specialization which focuses on administration, leadership, and teaching in charter schools. This specialization provides students with training in the overall school choice educational industry, curriculum, assessment, managing and governing of charter school, public relations, and various other topics of interest to the charter school stakeholder. Course content is research based and infuses best practices in education.

The NIEO was integral in the development of the new Doctoral Minor in Charter School Education Leadership. The minor in charter school education leadership is designed to provide an extensive overview of the history, legal framework, and maintenance and operations of charter schools. The FSEHS has a memorandum of understanding with various charter school management companies to serve the administrators and teaching faculty.

The Institute encompasses research, professional development and services for the following options, the newly refunded Voluntary Public School Choice grant called the Florida School Choice Resource Center and the school reform and associations support center:

1. The Florida School Choice Resource Center (FSCRC) — this center was developed by the NIEO through a state grant from the Florida Department of Education. NSU-FSEHS is a cooperative partner with the Florida Department of Education for Florida's Voluntary Public School Choice (VPSC) project, a five-year competitive federal grant from the U.S. Department of Education.

The purpose of this project is to assist the FDOE to implement, coordinate and evaluate school choice initiatives that expand and promote public school choice options for students primarily attending schools in need of improvement.

Priorities will include:

1. expanding and establishing Parent Resource Centers (PRCs) in communities and neighborhoods that have many families with children attending lower-performing schools,
2. assisting in the implementation of inter district or multi-inter district transfer models by enhancing inter-district school choice arrangements and expanding choice options for students to attend higher-performing schools at the secondary level, and
3. establishing a statewide School Choice Parent Advisory Council (PAC) that functions in coordination with PRCs.

In addition, the Parent Resource Centers under the FSCRC were developed through partnerships with NSU, community leaders and school districts. These are "one-stop" resource centers for parents or guardians who want their child to get the best education possible; principals or teachers who want families to be strong partners in meeting the educational needs of their students; and parent leaders or parent involvement specialists who want to equip families with the right skills to support their children's learning and to be informed and involved in their children's education. The Parent Resource Centers provide parents, schools, and organizations working with families with training, information, and technical assistance to understand how children develop and what they need to be successful in school.

1. Career Academies — this initiative furthers the efforts of the National Career Academy Coalition (NCAC). NCAC is a grass roots membership organization that promotes the use of structured academies (a school-within-a-school) at the middle school or high school level. These academies provide students with rigorous coursework in academic and technical areas, a team of teachers dedicated to their success, an emphasis on furthering their college and career goals, and a business community advisory group that fosters close ties to an industry which will "grow jobs in the community where the students will work". These students have a required internship in the world of work after 11th grade. This research-based model of school reform has been evaluated as effective in reducing large school size, personalizing education, retaining students in school until graduation, and promoting college completion. NCAC and NIEO sponsor joint programs, seminars, and technical assistance conferences.
2. Charter Schools — This initiative furthers the efforts of public school choices by assisting the Florida Association of Charter Schools Authorizers (FACSA) and maintaining a website for communication among charter schools and other forms of school choice in Florida. The Charter School Education and Leadership Master's Degree Program is offered at FSEHS through distance learning. This is the first graduate degree program specializing in charter school education at a private university. Charter schools are public schools that operate with a "charter" from a school board or other entities and are required to accept all students. The schools are evaluated on their effect on student achievement and parental satisfaction. FACSA and NIEO co-sponsor a website, e-newsletter, as well as joint meetings and conferences, and also in assisting individual charter schools through mentoring.

3. Magnet Schools — Magnet Schools of America (MSA), the national professional organization for magnet schools throughout the nation, operated its Business Office at the NIEO from 2000 until 2004. Magnet schools are public schools or programs that attract multiethnic students from other public schools in a school district by offering unique curricula or instructional strategies. They are organized around a subject theme—such as foreign languages, math and science, humanities, or arts—or an instructional strategy such as Montessori Education. MSA and NIEO continue to cosponsor workshops and conferences for magnet school professionals through the new Florida Public School Choice Consortium which is operated by the NIEO.
4. MicroSociety<sup>®</sup> Schools — this initiative furthers the school-to-work national agenda and is a national research-based model for school reform. Created in 1967 by George Richmond, MicroSociety<sup>®</sup> is an innovative school design (kindergarten through eighth grade) where students create a microcosm of the real world inside the school-house. Each student has a role in running that world. All citizens earn wages in the school's micro currency; invest in product ideas; deposit and borrow money from micro banks; and pay taxes, tuition, and rent. A national Comprehensive School Reform Demonstration model, MicroSociety programs of Florida's schools are assisted by NIEO. The MicroSociety<sup>®</sup> annual conference offers graduate credit through FSEHS each summer.
5. Small Schools Workshop (SSW) — This national organization which promotes the concept of small schools is housed in Chicago, Illinois and has operated as a professional development and research center since 1991, serving to promote secondary school reform in the nation's schools. Dr. Michael Klonsky, its Director, was a Visiting Professor of Education at FSEHS. This professorship was granted to assist NIEO in its efforts to serve this clientele and to provide the foundation for the proposed Coalition of Essential School Center at FSEHS.
6. The Southeastern Equity Center (SEC) – This center is one of ten federally funded USDOE equity center throughout the United States. The FSEHS is responsible for the development with SEC, of the Virtual Equity Center which is a unique feature of the SEC which services eight states in the southeast region. On-line modules are available on Web-CT, NSU's on-line teaching course vehicle.
7. The Florida Public School Choice Consortium (FPSCC) — this membership organization whose mission is to provide information and support to maintain and expand public school choice options in Florida. FPSCC promotes awareness of public school choice, benefits of diversity in public school choice options, assist member implementation of state and federal legislative school choice requirements. It assists members with evaluation and/or assessment of the impact of public school choice on student achievement. It provides members access to best practices and funding opportunities for public school choice options and is provides networking and professional development opportunities and resources.

The following services are offered by the NIEO:

1. A web site for educators announcing conferences, seminars, and graduate degree and certificate programs in these options
2. Access to Parent Resource Centers through our partnerships throughout the state of Florida.
3. Graduate-level certificate and masters' degree programs for professional organization members, schools, or districts in each of the educational options (career academies, charter schools, MicroSociety, and magnet schools)
4. A clearinghouse of national experts in each of these unique areas of K–12 education

For further information on any of the NIEO options, contact us at:

Dr. Judith S. Stein, Executive Director

Toll free: 800-986-3223, ext. 28742 Phone: (954) 262-8742 FAX: 954-262-3988

Email: [stein@nsu.nova.edu](mailto:stein@nsu.nova.edu)

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Toll free: 800-986-3223, ext. 25082 Phone: (954) 262-5082

Email: [nwhyte@nsu.nova.edu](mailto:nwhyte@nsu.nova.edu)

Web site: <http://www.schoolofed.nova.edu/nieo/>

## School Safety and Violence Prevention Certificate Program

The Certificate Program in School Safety and Violence Prevention provides school administrators, school teachers and staff, and educators in the field of higher education practical skills and knowledge to meet the current challenges associated with school safety. The training provides educators with the skills to develop safety plans with the training and response skills to provide the leadership during and post crisis. This certificate program utilizes Crime Prevention through Environmental Design (CPTED) ordinances to review and design the environment for violence prevention and will demonstrate an understanding of the National Incident Management System (NIMS) in compliance for mitigation and prevention, emergency preparedness, and response and recovery.

### Courses

#### **SSV 500 Mitigation and Prevention (3 Cr)**

Mitigation and Prevention: This course will provide an overview of operational responsibilities and skills necessary for school officials charged with the safety and security of school staff and students using an all hazard approach. Mitigation and Prevention will introduce school officials to the necessary steps in identifying potential barriers to "hardening" the school site in emergency situations and recommending proactive measures to see that all students and staff learn and work in a safe and secure environment.

#### **SSV 0501 Emergency Preparedness (3 Cr)**

This course will provide a comprehensive study in the development of a school's safety plan. Using an all hazard approach, the components of a school safety plan will be developed, focusing on a rapid, coordinated, effective response when a school emergency occurs. Realizing that every school must have an emergency plan tailored to its unique needs, this course will assist administrators in identifying critical components of the plan. Tabletop exercises will be developed to practice the recommendations of the safety plan.

#### **SSV 502 Response and Recovery (3 Cr)**

This course is designed to follow the emergency plan designed in SSV 0501. Topics discussed will include: determining if an emergency is occurring, identify the needed response, and coordinating appropriate personnel. This course will address the emotional impact of a school emergency and the need to return to the educational focus of the schools as quickly as possible. The planning and practicing of drill will be developed and discussed, as well as taking part in the tabletop exercises.

For more information, contact Dr. Jamie Manburg at (954) 262-7823 or [jmanburg@nova.edu](mailto:jmanburg@nova.edu).

## SeniorComp

This FSEHS initiative brings low-income senior citizens into the information age. Groups of 10 senior citizens are each provided with a new computer system and a year's training on its use. The project is funded by outside grants (e.g., Mandel Foundation and the Community Foundation of Broward), and has completed four pilot groups during the last two years. In a three-week orientation to the project and to their new computer systems, the seniors are shown how to open the cases on their computers and to learn the functions of the major parts. They remove a couple of the components (such as the floppy drive and the modem card) and then reinstall them. With their fear removed, they then learn how to connect their printers, their phone modems, and connect to the Internet. They are then ready to begin the first of their four seven-week courses on computer applications offered by the SeniorNet Learning Center at the Sunrise Daniel Cantor Senior Learning Center.

For more information, contact Dr. Al Mizell at (954) 262-8642 or [mizell@nova.edu](mailto:mizell@nova.edu).

## Teacher Universe™

Teacher Universe™ is an international clearinghouse of educational resources providing comprehensive professional development opportunities to improve student achievement and teacher education. Teacher Universe™ is the perfect atmosphere for teachers, administrators, and families to network, collaborate, share ideas, learn new techniques and strategies, sample the latest technology, and create an exciting learning environment.

Teacher Universe™ will incorporate new ways to think about teaching and learning while developing innovative ways to share knowledge. All activities will be led by teachers who are recognized experts in these areas.

Teacher Universe offers the following:

- Support for the National Board of Professional Teacher Standards certification process
- Participation and access to research
- Access to information about the wide range of degree programs
- Innovative workshops
- Product demonstration areas
- Computer stations
- Reading rooms
- Instructional materials, both reviewing and creation
- Online chat rooms
- Conferences featuring accomplished educators and authors
- Recognition programs

For further information, contact us at  
Toll free: 800-986-3223, ext. 28848  
Phone: (954) 262-8848

Email: [denisek@nsu.nova.edu](mailto:denisek@nsu.nova.edu)  
Web site: <http://www.fqse.nova.edu/teacheruniverse>





# Fischler School of Education and Human Services

## Course Descriptions





# Course Descriptions

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## Master's and Educational Specialist Course Descriptions

### **ADME 500 The Development and Acquisition of Resources for Early Childhood Programs (3 Cr)**

This course reviews a number of strategies for seeking and obtaining financial and nonfinancial resources for early childhood programs.

### **ADME 520 The Elements and Styles of Leadership for Early Childhood Administrators (3 Cr)**

This course reviews the various components of leadership philosophy, approaches, and styles. The role and responsibilities of the administrator are examined.

### **ADME 550 Supervision Methods and Approaches for Early Childhood Administrator (3 Cr)**

This course provides a survey of specific approaches and aspects of the supervision of staff in early childhood programs.

### **ADMR 500 The Development and Acquisition of Resources for Child and Youth Care Programs (3 Cr)**

This course reviews a number of strategies for seeking and obtaining financial and nonfinancial resources for child and youth care programs.

### **ADMR 520 The Elements and Styles of Leadership for Child and Youth Care Administrators (3 Cr)**

This course reviews the various components of leadership philosophy, approaches, and styles. The role and responsibilities of the administrator are also examined.

### **ADMR 550 Supervision Methods and Approaches for Child and Youth Care Administrators (3 Cr)**

This course provides a survey of specific approaches and aspects for the supervision of staff in programs for children and youths.

### **AFE 651 Conference on Global Leading, Learning and Research (summer term only) (3 Cr)**

This course consists of the culminating activities of the applied field experiences developed from the student's Professional Growth Plan (PGP). The student's PGP is developed during AFE 650, the initial course is the student's graduate course of studies. The PGP is linked to the professional standards for each graduate education program specialization. These standards are based on state requirements and professional standards from related national associations. Applied field experiences linked to professional standards and state requirements are documented in the student's electronic portfolio. The culminating activities involve attendance at a summer conference with the theme of global leading and learning. Prescribed post-conference activities will be required.

### **APR 650 Field-Based Project (3 Cr)**

The Modified Practicum is intended to engage the students in a problem-solving experience designed to improve or enhance an education situation. The practicum process is systematic and involves the participant in (a) submission of a structured proposal, (b) active intervention, and/or research, (c) evaluation of the implemented activities, and present a final practicum product. **Prerequisite/s: 24 credits, including EDU 5000, CUR 526, and EDU 601.**

### **APR 688 Educational Applied Research Project (6 Cr)**

The Field-Based Project is intended to engage the student in a problem-solving experience designed to improve or enhance an educational situation. This process is systematic and involves (a) submission of a formal proposal, (b) active participation in implementation, and/or research, (c) evaluation of the intervention activities, and (d) submission of a final report. **Prerequisite/s: 24 credits, including EDU 5000, CUR 526, and EDU 601.**

### **APR 750 Educational Field-Based Project (3 Cr)**

The Modified Practicum is intended to engage the students in a problem-solving experience designed to improve or enhance an education situation. The practicum process is systematic and involves the participant in (a) submission of a structured proposal, (b) active intervention, and/or research, (c) evaluation of the implemented activities, and present a final practicum product. **Prerequisite/s: 24 credits, including EDU 5000 and EDU 708.**

### **ATH 500 Leadership in Athletic Administration (3 Cr)**

This course will provide students with a greater sensitivity, understanding, and appreciation for the responsibilities, duties, and techniques required to function effectively as an educational leader and administrator within the total area of management and administration of sports and fitness organizations. Students will acquire a deeper understanding and respect for the need and appropriate application of measurement and evaluation techniques in the decision-making process in Athletic Administration.

### **ATH 510 Socio-Cultural and Ethical Foundations of Sport (3 Cr)**

This course will enable students to have an understanding of the socio-cultural environment in which sport exists, the socio-cultural and ethical dilemmas confronted in sport, the social stratification and mobility opportunities provided through sport, the commercialization and mass media exploitation in sport, and the barriers to sport participation, including ethical and gender issues. Philosophical, political, societal, moral, race, class, and sexuality issues within sport will be addressed.

### **ATH 520 Essentials of Sport Law (3 Cr)**

This course will provide athletic administrators with an awareness of the legal implications of their actions. This course will introduce the student to the U.S. legal system and focus on the areas of tort, contract, agency, professional sport law issues and constitutional law as they apply to sports. It will provide the student with a foundation of comprehensive information that is relevant to practitioners in the sport industry and provide the student with a better understanding of the law in general.

### **ATH 530 Marketing in Athletic Administration (3 Cr)**

This course will expose the student to fundamental concepts of marketing, emphasizing how those concepts are applied to the domestic sports industry as well as to the international market. The course will focus on the unique aspects of sport, such as its particular product and life cycle profiles, the sport consumer and the various marketing tools and strategies that can be utilized to successfully bring the product to market, specifically the classic marketing mix, targeting, segmentation, program implementation and control.

**ATH 540 Economics and Finance in Athletic Administration (3 Cr)**

This course will teach the student to analyze the financial implications and operating procedures of the athletic industry, including where revenue is obtained, how it is spent, and how to effectively utilize remaining resources to help foster future growth. Finance is the key for any decision making process, and a thorough knowledge of financial concepts, systems, statements, budgets, forecasts and planning is the key to making athletic administrative decisions.

**ATH 550 Event Planning and Public Relations in Athletic Administration (3 Cr)**

This course provides the student with the history and evolution of event management; explores the myriad of types of events that are offered in the marketplace; evaluates an event based on information gained; and presents an event that the student will produce, including all that is involved in running a successful event from inception to completion. This course will teach the student how to effectively communicate goodwill and promote a favorable relationship with a variety of administrators, personnel, the community, and the media.

**ATH 560 Field Experience Advising (# Cr)**

This course is a prerequisite for Field Experience in Athletic Administration I and II. The purpose of this course is to offer individual advising about careers in athletics so that a student can successfully glean skills and techniques from the field experience. Students will be responsible for locating the site for their field experience, obtaining approval from the instructor, and applying for an internship or practicum. Students will learn how to create a professional resume and cover letter to prepare them for future professional experiences.

**ATH 670 Applied Field Experience in Athletic Administration I (3 Cr)**

This is part I of a 16-week capstone course allowing students to culminate an in-depth, applied athletic administrative experience before entering the athletic industry. In this course, students will commence the applied field experience and glean the skills necessary to function effectively in the applied field experience. In addition, this course will teach students about the purpose of an electronic portfolio, how to map out the electronic portfolio in advance, and how to create an electronic portfolio plan. **Prerequisite: successful completion of ATH 0560.**

**ATH 0671 Applied Research in Athletic Administration I (3 Cr)**

This is part I of a 16-week capstone course allowing students to culminate an in-depth, applied athletic administrative experience before entering the athletic industry. In this course, students will complete an applied research project. In addition, this course will teach students about the purpose of an electronic portfolio, how to map out the electronic portfolio in advance, and how to create an electronic portfolio plan. **Prerequisite: successful completion of ATH 0560.**

**ATH 0675 Applied Field Experience in Athletic Administration II (3 Cr)**

This is part II of a 16-week capstone course allowing students to culminate an in-depth, applied athletic administrative experience before entering the athletic industry. In this course, students will complete the applied field experience that they commenced in ATH 0670 and will finalize and present the electronic portfolio. **Prerequisite: Successful completion of ATH 0670.**

**ATH 0676 Applied Research in Athletic Administration II (3 Cr)**

This is part II of a 16-week capstone course allowing students to culminate an in-depth, applied athletic administrative experience before entering the athletic industry. In this course, students will complete an applied research project and will finalize and present the electronic portfolio. **Prerequisite: Successful completion of ATH 671.**

**CAE 500 Introduction to Media and Instruction (3 Cr)**

This course introduces the principles of instructional design and learning theory; examines methods for planning, production and utilization of media in instruction and provides experience in the development of a lesson plan that incorporates the use of instructional media.

**CAE 502 Internet for Educators (3 Cr)**

This introductory course introduces fundamentals of navigating the Internet and its role in the K-12 classroom. Participants will explore history of the Internet, Internet Services, forms of Internet communication and retrieval including email, listserv, usenet newsgroups, ftp, web browsers and Internet search engines. Educational Web sites will be examined and evaluated. Current issues and controversies concerning Internet access in the K-12 environment will be discussed and key terms and concepts for navigating the information highway will be presented.

**CAE 503 Internet for Educators: Applications for Instruction (3 Cr)**

This intermediate course examines Internet resources and communication tools and how they may be used in the learning environment to build critical thinking and research skills. Participants will learn to use the web to locate, examine and evaluate instructional resources to design instructional activities for education or training. Synchronous and asynchronous forms of web communication, will be explored along with issues of acceptable Internet use in the K-12 classroom. Projects and activities focus on the individual participant's professional environment and curriculum needs.

**CAE 504 Web Authoring 1: Introduction to Web Page Development (3 Cr)**

This introductory, project-based course, examines and demonstrates the elements of World Wide Web page development including design and copyright issues, HTML editors, resources, and varied tools for web page publication. Each participant will design and publish a basic WWW page that will supplement a problem-based learning project. Prerequisite Additions: Demonstrated ability to use a WWW browser and search techniques.

**CAE 505 Web Authoring 2: Beyond Basic WWW Page Development (3 Cr)**

Participants will supplement the WWW page developed in Web Authoring I, using more advanced authoring techniques such as tables, frames, sound, video, JavaScript and the creation of transparent/animated WWW graphics. Participants will examine learning theories and how they can be applied to Web site design.

**CAE 507 Online Video and Multimedia Production for Education (3 Cr)**

This course introduces elements of video and multimedia production for classroom and distance delivery. Students will create online educational multimedia materials for display in Web formats using new technologies and software. (CAE 500 or 502 and CAE 504 recommended prior to registration for this course)

**CAE 6100 Classroom and Clinical Applications of Assistive Technology (3 Cr)**

The term assistive technology as defined by federal legislation is "any item, piece of equipment, or product system that is used to increase,

maintain, or improve functional capacities of individuals with disabilities." This course is a broad overview of assistive technologies commonly being introduced into school and clinical settings to empower and support persons with varied physical and learning disabilities.

**CBD 501 Special Education Law (3 Cr)**

This course will provide participants with a clear understanding of the federal laws and regulations that apply to working with individuals with disabilities and their families in preschool and school settings. Legal and ethical issues, responsibilities, professionalism, and accountability of administrators, educators, and other service providers will be reviewed. Accommodations and modifications for students with disabilities will be explored. Additionally, inclusion and related issues will be discussed within the context of the laws.

**CBD 502 Assessment and Diagnosis of Exceptional Learners (3 Cr)**

This course introduces participants to the proper evaluation of educational and psychological assessments and the correct interpretation and use of assessment results specifically for students with disabilities. Special emphasis is placed on preparing participants to be sensitive to the social and ethical implications of assessment use.

**CBD 503 Classroom Management (3 Cr)**

Students will examine various theoretical aspects of and practical applications for the effective organization and management of the special education classroom. The interdependence of instructional planning and behavior management systems will be emphasized. Variables related to teacher behaviors, student behaviors, curricular concerns, and academic planning will be addressed.

**CBD 504 Curriculum and Instructional Materials for Exceptional Learners (3 Cr)**

This course is designed to enhance the professional development of preservice and inservice teachers who plan to work with exceptional students. Emphasis is on planning and organizing classroom environments, assessing students' weaknesses and strengths, designing strategies for treating behavior patterns, and selecting and modifying curriculum materials to promote learning.

**CBD 505 Working with Families of Exceptional Learners (3 Cr)**

This course will enable students to develop knowledge of historical influences of parents in the provision of education to children with disabilities. Participants will become familiar with past and present issues, priorities, problems and concerns facing parents of students with disabilities. Further, participants will examine the emotional stages that parents of children with disabilities frequently experience and be able to identify behavioral characteristics of the different emotions that parents encounter. Cultural factors impacting on parents' emotional reactions will be explored. Emphasis will be placed on participants' gaining an understanding of parents' emotional responses to their children's disability and enabling them to communicate and interact effectively with parents.

**CBD 506 Transition of Exceptional Learners (3 Cr)**

This course will focus on the strategies, methods, curriculum, and assessment for facilitating an effective transition from school to adulthood for students with disabilities. Special emphasis will be placed on career development and independent living.

**CBD 508 Methods and Strategies in Behavioral Management (3 Cr)**

The principles introduced in this course not only explain why certain behaviors exist, but also offers participants a methodology to produce desirable changes and improve the academic and social development of students with emotionally and behavioral disabilities.

**CBD 509 Social Skills Training (3 Cr)**

This course introduces participants to the application of social skills training for teaching children and youth with cognitive and behavioral disorders to become socially an emotionally competent. The cognitive, behavioral, environmental, and cultural contexts of social skills are explored. Strategies for teaching social skills are also discussed.

**CBD 510 Characteristics and Needs of Students with Developmental Disabilities (3 Cr)**

This course provides a comprehensive coverage of developmental disabilities and outlines both past and present theories and practices in the field. The course also provides participants with basic information and foundational skills for understanding and working with students with developmental disabilities. Emphasis is on what the concept of developmental disabilities involves, how learning problems can be recognized, and how to address these problems.

**CBD 511 Characteristics and Needs of Students with Learning Disabilities (3 Cr)**

This course provides a comprehensive coverage of the field of learning disabilities and outlines both past and present theories and practices in the field. The course also provides participants with basic information and foundational skills for understanding and working with students with learning disabilities. Great emphasis is placed on what the concept of learning disabilities involves, how learning problems can be recognized, and on how to address these problems.

**CBD 512 Characteristics and Needs of Students with Emotional and Behavioral Disabilities (3 Cr)**

This course involves a study of the characteristics of children and youth identified with emotional and behavioral disorders (EBD). Participants will develop an understanding of diverse theoretical perspectives, definitions, and inter-vention models; symptomology and etiological factors that contribute to EBD; and descriptive data currently used in both the literature and the professional discipline.

**CBD 513 Methods for Teaching Students with Developmental Disabilities (3 Cr)**

This course focuses on the various strategies and techniques used to educate and train students with developmental disabilities. Emphasis is on normalization and the array of services available to students from infancy to adulthood. Special attention will be devoted to developing individualized program strategies for classroom organization and management, behavior change strategies, and on enhancing learning through microcomputer technology.

**CBD 514 Methods for Teaching Students with Learning Disabilities (3 Cr)**

This course introduces participants to the various educational programs and teaching strategies which have been used successfully in remediation. Methods of managing and teaching students with learning disabilities utilizing visual, auditory, kinesthetic, and tactile concepts in remediation are explored.

**CBD 515 Methods for Teaching Students with Emotional and Behavioral Disabilities (3 Cr)**

This course introduces preservice and inservice teachers to the professional and academic contexts of the field of emotional and behavioral disorders. The course content integrates the multiple perspectives necessary for understanding and influencing student's behavioral

adjustment, and provides information on how to plan, organize, and manage instructional programs for students in different settings.

**CBD 516 Teaching Mathematics to Exceptional Learners (3 Cr)**

The primary focus of this course is on teaching of mathematics to children and youth with disabilities. The overall context in which these teaching approaches are considered are the national curricular reforms in mathematics. This course primarily attends to the domains of pedagogy and its relationship to subject matter, curriculum, and pedagogical content knowledge. Specific attention is provided to teaching that responds to the reform recommendations identified by National Council of Teachers of Mathematics (NCTM)

**CBD 517 Teaching Reading to Exceptional Learners (3 Cr)**

This course will concentrate on the best practices for teaching reading to students with disabilities. Participants will conduct research on literacy problems in the United States and examine reading approaches for students with reading difficulties. Understanding of best practice strategies for teaching and adapting reading will be applied through a major research project.

**CEDE 6501 Continuing Education (0 Cr)**

Students who have been granted a program extension must register under this course number and complete all outstanding coursework within the nine-month time frame allotted. See the program's Extension Policy for details on eligibility requirement and procedures for a program extension.

**CEDR 6501 Continuing Education (0 Cr)**

Students who have been granted a program extension must register under this course number and complete all outstanding coursework within the nine-month time frame allotted. See the program's Extension Policy for details on eligibility requirements and procedures for a program extension.

**CIMA 702 Curriculum and Instruction Trends and Issues (3 Cr)**

This course provides students the opportunity to explore and investigate current practices and emerging trends and issues in the field of curriculum and instruction.

**CIMA 707 Focus on the Future: Reconceptualizing Curriculum (3 Cr)**

This course provides students with the opportunity to research current best practices in curriculum design for traditional electronic and distance learning environments and the skills and knowledge to assess relevant products.

**CIMA 712 Curriculum and Instruction Management (3 Cr)**

This course provides students with the skills and knowledge required to design and manage curricular resources and delivery to ensure congruence among the written, taught and tested curricula.

**CIMA 717 Curricular Product Evaluation (3 Cr)**

This course provides students with the skills and knowledge required to examine, review, evaluate, and select consistent and equitable instructional programs, materials, and products that support student achievement and institutional goals.

**CIT 500 Theories of Learning (3 Cr)**

This course examines varied learning theories that directly impact education and their influences on teaching and learning. Philosophies relating to how people learn, curriculum design, assessment and the focus on reorganization for school change will be discussed.

**CIT 501 Curriculum and Instruction (3 Cr)**

This course is intended to provide skills to the participants to develop, design, plan and assess the curriculum. Major topics that include theories and foundations of the curriculum are balanced with practical applications of developing curriculum materials appropriate for the participants setting. Current topics including multicultural curriculum, program evaluation, integrated curriculum, thematic units, technology-based learning and assessment of student learning outcomes are examined.

**CIT 502 Research in Education: Process and Application (3 Cr)**

Taken as the first course of each specialization, CIT 502 begins a process that continues throughout the student's program of study, emphasizing research skills and development of an applied research project. Prerequisites or corequisites to subsequent courses in all NGTE majors, CIT 502 is the first component of an integrated three-part process that continues with four to eight weeks of implementation and culminates with a final report generated in CIT 610.

**CIT 503 Assessment of Learning (3 Cr)**

This course offers a variety of practical skills for improving assessment techniques and instruments. Among assessment systems to be covered are design and development of assessment plans, teacher-made tests, alternative and multicultural assessment instruments, and portfolios. Program evaluation, role of standardized testing in education, and the relationship of learning, assessment and decision-making will also be examined.

**CIT 505 Management and Organization of Educational Programs (3 Cr)**

This course assists students in integrating teaching methods, principles of curriculum development and evaluation, and methods for dealing with student behavior into a cohesive, well-managed educational program. The course also covers techniques for communicating with parents and methods for working effectively within the school's administrative structure.

**CIT 506 Appropriate Curriculum Practices in Multicultural Settings (3 Cr)**

This course examines how to develop appropriate curriculum in multicultural settings. Discussion of what constitutes a developmentally and culturally-appropriate curriculum for linguistically (ESOL) and culturally different learners is emphasized throughout the course. Guidelines for the selection of appropriate teaching approaches, materials, and activities with consideration to all aspects of diversity are examined.

**CIT 609 Special Topics in Curriculum Design 1 (3 Cr)**

This course is a directed study of special topics and issues in curriculum planning, organization and design. Programs in elementary and secondary schools; courses of study; teaching and resources; evaluation of curriculum; curriculum design and delivery will be among topics included in this survey course.

**CIT 610 Special Topics in Curriculum Design 2 (2 Cr)**

This course is designed to provide an analysis and synthesis of the individual student's learning experiences through research, evaluation and practical application of projects, programs and procedures developed throughout the individual program of study.

**CSE 501 Managing Computer Resources for Teachers and Administrators (3 Cr)**

This computer literacy course is designed for students majoring in computer science education, or students with prior experience in computing machinery, who wish to expand their knowledge. Educational applications of computer technology are emphasized throughout this course, stressing the integrated use of hardware, software, and peripheral devices for microcomputers, computer workstations, and networked computing information systems.

**CSE 505 Computer Applications (3 Cr)**

After gaining facility with a computer operating system, students will employ standard or generic computer application programs to produce hard copies of documents that require the use of a word processor, a spreadsheet, and a database. Students will identify the standard features and common applications of these tools in educational settings and in society in general. An overview will be given of the wide variety of applications of computers that are available to enhance administrative and educational tasks to help produce improved problem solvers. **Prerequisite/s:** CSE 501.

**CSE 510 Advanced Applications of Technology (3 Cr)**

This course provides an investigation of the use of the computer as a control device, the Logo environment, graphics, and merging graphics with text material. **Prerequisite/s:** CSE 501 and CSE 505.

**CSE 515 Methods of Teaching Computer Science K-12 (3 Cr)**

Students will investigate alternative instructional strategies for designing and teaching computer science courses in kindergarten through grade 12. Included in the course will be a review of the major elements of computer and information science. Students will use a systematic curriculum design model to prepare a course curriculum plan. **Prerequisite/s:** CSE 501, CSE 505, CSE 510, CSE 520, CSE 525, CSE 530, CSE 535.

**CSE 517 Web Applications for Computer Science Education (3 Cr)**

Students will use current Web development software to create instructional and informational Web pages for PreK-12 classrooms and schools. Elements of Web page design and formatting that are appropriate for PreK-12 students, along with sources of Web utilities, will be emphasized. **Prerequisite/s:** CSE 501 and CSE 505.

**CSE 525 Introduction to Structured Programming for Computer Science Educators (3 Cr)**

Using the concepts of problem solving, critical thinking, and pseudocode, students will analyze assigned tasks and develop structured approaches to designing computer programs using the Visual BASIC programming language. **Prerequisite/s:** CSE 501 and CSE 505.

**CSE 530 Introduction to Programming in C++ (3 Cr)**

This course involves the study of the C++ programming language and emphasizes structured programming. Students will apply problem-solving and critical thinking skills to analyze assigned tasks and develop structured approaches to designing computer programs. AP Computer Science A test topics will be covered. **Prerequisite/s:** CSE 501 and CSE 507.

**CSE 535 Java for Computer Science Educators (3 Cr)**

The Java programming language is used to introduce and reinforce problem-solving through modular and object-oriented programming and applications of programs in a Web-based environment. This course introduces graphical user interfaces (GUIs), event-driven programming using abstract window toolkits (AWTs), and the placement of Java code within an HTML-based Web page. **Prerequisite/s:** CSE 501 and CSE 505.

**CSE 540 Data Structures (3 Cr)**

Participants will develop skills in creating and testing programs to solve complex problems. Data abstraction and modularity are stressed. Students in the course will use the following data structures: records, arrays, and pointers; singly and doubly linked lists; introductions to recursion, stacks, and queues; tree-structured data; sorting and searching techniques; and graphs. **Prerequisite/s:** CSE 501 and CSE 505 and CSE 530 or CSE 535.

**CSE 545 Networking in Computer Science Education Environments (3 Cr)**

Students will learn basic networking theory and practice appropriate for the K-12 computer science lab or classroom. **Prerequisite/s:** CSE 501 and CSE 507.

**CSE 699 Applied Professional Experience in Computer Science Education (3 Cr)**

This course will require graduate students to complete applied professional experiences in Computer Science Education in PreK-12 computer labs and classrooms. Students will maintain a reflective journal and create a portfolio that includes samples of their students' work and the assessment instruments used to demonstrate achievement of professional and state standards. **Prerequisite/s:** 30 credits including CUR 526.

**CSE 720 Current Research in Computer Science Education and Technology Systems (3 Cr)**

This course focuses on current research topics in computing for educational purposes in all curricular areas. Topics and trends in instructional hardware, software, programming languages, and methods will be emphasized. Students will identify and survey related literature, projects, and offerings through professional organizations and learning communities that cross curricular areas. **Prerequisite/s:** Master's in computer science education or master's and certification in computer science education.

**CSE 730 Programming Languages for Instruction (3 Cr)**

This course concentrates on pseudocode and programming languages that are used for instructional purposes. The emphasis of this course is on the foundations of introductory, structured, and object-oriented approaches at the broadest level. At the completion of this course, students will be able to select and implement instruction in languages that meet curricular frameworks. **Prerequisite/s:** Master's in computer science education or master's and certification in computer science education.

**CSE 738 Computer Science Learning Facilities Design and Maintenance (3 Cr)**

Principles of facilities design and maintenance required in a computer science classroom or lab environment are introduced and surveyed. The process of identifying district, state, and federal requirements, including accommodations and assistive devices for students with disabilities and varying instructional levels, will be stressed. Prerequisite/s: Master's in computer science education or master's and certification in computer science education.

**CSE 760 Computer Science Education and Distance Learning (3 Cr)**

Current delivery formats and platforms will be introduced to computer science teachers who will be responsible for designing, facilitating, or providing distance learning courses. Students will identify and evaluate a variety of tools that support distance learning. **Prerequisite/s: Master's in computer science education or master's and certification in computer science education.**

**CSE 765 Leadership in Computer Science Education (3 Cr)**

This course focuses on the development of curriculum and professional trends that support strong computer science education programs. Students will identify practices, policies, standards, and statutes that impact computer science education and computing across the curriculum and promote increases in student learning. Professional advancement opportunities in computer science will also be emphasized. Prerequisite/s: Master's in computer science education or master's and certification in computer science education.

**CSE 770 Survey of Programming Languages (3 Cr)**

A review of programming languages (teaching, contemporary, and emerging) will help students prepare for a constantly changing array of programming languages used in the computer science education curriculum. Benefits, comparisons, and selection of programming languages, based on educational goals and objectives and external requirements (advanced placement testing, certification, district curricula, workforce development, etc.), will be emphasized. Prerequisite/s: Master's in computer science education and master's and certification in computer science education.

**CSED 501 Planning a Charter School Program—Start Up Logistics (3 Cr)**

This course is designed to provide an overview of the charter school movement. The principles, practice, and purpose of charter schools are explored. Lessons emerging from existing charter schools and questions arising from the charter school movement are explored. This course will provide guidance in developing a charter school proposal, understanding the ins and outs of organizing a charter school, and the daily administration of charter school operation. Internet resources and a CD-ROM will provide state-of-the-art tools for learning.

**CSED 503 Community and Public Relations (3 Cr)**

This course will highlight numerous main topics of leadership needs including: navigating controversy and negotiating special interest groups; identifying strategies to gain support in the community from local school boards and unions, to the corporate community and the stock market; working with the media to address local and national controversy surrounding the school choice movement; community relations; and marketing and recruitment to parents and students.

**CSED 504 Compliance with Federal Laws to Serve Students with Special Needs (ADA, IDEA) (3 Cr)**

This course will provide participants with a clear understanding of the Federal laws and regulations that apply to working with individuals with disabilities and their families in preschool and school settings. Legal and ethical issues, responsibilities, professionalism, and accountability of administrators, educators, and other service providers will be reviewed. Accommodations and modifications for students with disabilities will be explored. Inclusion and related issues will be discussed within the context of the laws.

**CSED 506 Curriculum and Instruction in the Charter Schools (3 Cr)**

This course provides a comprehensive analysis of the process of curriculum development. It will begin with an examination of the theoretical dimensions of curriculum development followed by its relationship to instructions. There will be a study of the roles of various school personnel whose primary responsibility is the development of curriculum. The course will conclude with an in-depth study of a number of models of curriculum development. Special emphasis will also be placed on the investigation of various types of charter schools and the curriculum that drives these schools.

**CSED 591 Assessment and Student Evaluations in the Charter Schools (3 Cr)**

This course emphasizes the practical skills in student evaluation required for curriculum planning in the classroom and the school. Areas covered include understanding of content measured by state achievement tests, reading and interpreting data, and using data to improve student achievement. Emphasis will also be placed on the development of effective teacher-made tests, the utilization of standardized test results in the development of intervention and remediation strategies for both individuals and groups of students, and recommended instruments and alternative practices for the assessment of multicultural students.

**CSED 698 School Leadership Internship (3 Cr)**

This internship provides an opportunity for simulated and practical instructional experiences for future or current charter school administrators who wish to enhance their professional qualifications or explore other administrative positions. The internship is designed as the capstone experience for students completing their degree in Charter School Education/Leadership.

**CUR 506 Curriculum and Instruction (3 Cr)**

This course provides a comprehensive analysis of the *process* of curriculum development. It will begin with an examination of the theoretical dimensions of curriculum development followed by its relationship to instruction. There will be a study of the roles of various school personnel whose primary responsibility is the development of curriculum. The course will conclude with an in-depth study of a number of models of curriculum development.

**CUR 526 Educational Research for Practitioners (3 Cr)**

This course introduces students to the concepts and skills needed by educational practitioners in accessing, critically reviewing, and designing research. These skills include the use of electronic databases, synthesizing research for application in instruction and training, developing objectives to evaluate both progress and process, and collecting and analyzing data within an educational context. Students are required to design an action research project that is relevant to their specialization.

**CUR 591 Assessment and Evaluation (3 Cr)**

This course emphasizes the practical skills in student evaluation required for curriculum planning in the classroom and the school. Areas covered include understanding of content measured by state achievement tests, reading and interpreting data, and using data to improve



student achievement. Emphasis will also be placed on the development of effective teacher-made tests, the utilization of standardized test results in the development of intervention and remediation strategies for both individuals and groups of students, and recommended instruments and alternative practices for the assessment of multicultural students.

**DEVE 0511 Developmental Foundation for Early Childhood (3 Cr)**

This course reviews the theories of early childhood development that form the foundation for educational programs for young children.

**DEVE 0512 Approaches to Individualized Instruction in Early Childhood Education (3 Cr)**

This course explores early childhood program models along with various in-depth studies of curriculum, including the self-concept development, social studies activities, and mathematics experiences.

**DEVE 0513 Curriculum Design (3 Cr)**

This course studies the design and implementation of formal and informal curriculum models in early childhood education programs.

**DEVF 0571 Adult Development (3 Cr)**

This course provides an overview of the major stages and developmental processes in adulthood with particular focus on parenthood.

**DEVF 0572 Growth and Development of the Young Child (3 Cr)**

This course focuses on developmental changes in the infancy and preschool period and describes ways in which stage-related changes affect parent/child interactions.

**DEVF 0573 Middle Childhood and Adolescence (3 Cr)**

This course describes ways in which growth and development in the transitional years affect, and are affected by, the family, the peer group, and an expanding number of significant others.

**EC 500 Child Growth and Development (Birth through Age 8) (3 Cr)**

Students will explore the growth and development of children from birth through age 8. The course includes in-depth study in all aspects of human growth and development, including the physical, social-emotional, cognitive, and creative domains. EC 500 or an equivalent is a prerequisite for all other courses in PreK/Primary (all EC prefixes).

**EC 501 Language Acquisition and Development (3 Cr)**

This course engages students in the discussion of the language acquisition and development processes. Second language learner patterns characteristics and strategies are examined. Classroom and home activities, selection of materials, and support for literacy development are also discussed. Field experiences are integrated.

**EC 502 Program Development for Children Ages 3 through 5 (3 Cr)**

This course covers methods and curriculum development for programs for children ages 3 through 5. Attention is given to planning, design, implementation and evaluation of programs. Criteria for the analysis and selection of materials are discussed.

**EC 503 Child Study and Assessment (3 Cr)**

This course covers identification and utilization of appropriate assessment strategies for use in educational programs for children age 3 through 8. Included are techniques for direct observation of children, interviews, formal and informal screening methods, developmental assessment, and standardized and criterion-referenced testing.

**EC 508 Theory and Practice in Early Childhood Programs (3 Cr)**

This course covers the historical, philosophical, and sociological foundations of early childhood education as background for study of methods of planning, implementing and evaluating developmentally appropriate programs for young children. Emphasis is given to a review of current curriculum and service delivery models.

**EC 509 Developmentally Appropriate Language, Literacy, and Early Reading Experiences for Children Ages 3-8 (3 Cr)**

In this course students examine the developmental and linguistic characteristics and needs of young children as a foundation for the development of the reading process. Theories about language and literacy acquisition and development are explored as a basis for the design, planning, and implementation of literacy and early reading classroom experiences. Five key areas for effective early reading behaviors are explored. Students engage in appropriate field experiences.

**EC 511 Developmentally Appropriate Curriculum for Children Ages 3 to 8: Social Sciences and Arts (3 Cr)**

This course focuses on planning, implementing, and evaluating developmentally appropriate and integrated content and methodology for fostering children's understanding of the social world and expression of the human experience through art, drama, movement and music. Students will participate in appropriate field experiences.

**EC 512 Concept Development: Math and Science (3 Cr)**

This course focuses on planning, implementing, and evaluating developmentally appropriate and integrated content and methodology for fostering children's logical reasoning and concept formation and skills in mathematics and science. Students will participate in appropriate field experiences.

**EC 513 Child Guidance and the Organization of Appropriate Environments for Children Ages 3-8 (3 Cr)**

This course focuses on the design and implementation of developmentally appropriate physical and socio-emotional environments for young children. The course covers methods for fostering individual social and emotional growth through the use of appropriate motivation and behavior management strategies and the organization of the indoor and outdoor environment. Health, nutrition, and safety policies are also covered.

**EC 514 Family and Community Collaboration in Early Childhood Programs (3 Cr)**

In this course students will explore and analyze current practices in the field of school/community involvement at the early childhood and primary levels and strategies for developing successful family and community involvement programs. The nature of family systems will be covered, with an emphasis on ethnocultural and economic variables.

**EC 517 Seminar of Family Systems (3 Cr)**

This course focuses on the analysis of the family through the theory of family systems. Students will examine the different dimensions (systems) entailed in the family as a social institution and their impact on the child. Emphasis is placed in exploring and discussing the different family configurations found in today's society. Current national and local issues affecting the family and the child such as diversity, the economy, homelessness, changing societal values and others will be discussed.

**EC 518 Developmentally Appropriate Curricular Practices in Multicultural Settings (3 Cr)**

This course examines how to develop a developmentally appropriate curriculum for children in multicultural settings. Discussion of what constitutes a developmentally and culturally-appropriate curriculum for linguistically (ESOL) and culturally different children is emphasized through the course. Guidelines for the selection of child-appropriate teaching approaches, materials, and activities with consideration to all aspects of diversity are discussed throughout the course.

**EC 519 Health, Safety, and Nutrition Issues in Early Childhood Classrooms—Birth through Age 8 (3 Cr)**

This course is aimed to offer students with an overview of current issues related to the health and safety of the young child. Students will examine and discuss common social and health indicators such as child abuse, substance abuse, malnutrition bsp; Legal responsibilities of educators as well as recommended services and practices to promote a healthy and safe classroom environment will be examined.

**EC 521 Developmentally Appropriate Literature-Based Curriculum for Young Children (3 Cr)**

This course focuses on how to use children's literature to develop integrated curricula following NAEYC's recommendations. Students will examine the different literary genres and themes appropriate for young children with emphasis on resources for culturally and linguistically (ESOL) different children. Guidelines for the design and implementation of appropriate literature-based activities for infants/toddlers, preschoolers, and primary age children will be addressed throughout the course.

**EC 522 Planning the Play-Based Curriculum: Arts and Movement for Children Ages Birth through Age 8 (3 Cr)**

This course examines the concept of integrated curriculum and the use of plays as a developmentally appropriate teaching and curricular strategy for children ages three through six. Students plan and develop integrated activities suitable for young children with consideration to the needs of culturally and linguistically different children. Selected ESOL strategies and observation and assessment activities are discussed. Field experiences are integrated.

**EC 526 Family Literacy (3 Cr)**

Students explore methodologies to support parents and family members in literacy processes at home at school. Strategies for integrated curricular home/classroom activities are discussed. Selection and use of ESOL strategies, language and culturally appropriate materials for second language learners are discussed. Lesson planning and assessment issues are emphasized. Appropriate field experiences are integrated.

**EC 531 Preschool Social Studies and Literacy Development (Birth-Age 4) (3 Cr)**

This course examines the planning, selection of materials, and implementation of integrated developmentally appropriate social studies and literacy experiences for children ages birth-4. DAP curricular criteria by NAEYC, NCSS, IRA and GEE/DEC will be discussed. Attention will be placed to curricular adaptations for children with linguistic differences (ESL). Students will engage in appropriate field experiences.

**EC 541 Guiding Behavior in the Preschool Classroom (3 Cr)**

Through this course students will examine and discuss the organization and implementation of developmentally appropriate physical and socio-emotional environments for infants, toddlers and preschoolers. NAEYC and AAP criteria for the development of DAP indoor and outdoor environments are also examined. Health, safety, and nutrition issues will be examined. Appropriate field experiences are provided.

**EC 579 Foundations of Emergent Literacy (3 Cr)**

This course examines the development of language and literacy during the infancy and toddler years. Stages of language learning and development, role of parents and teachers are discussed. Issues about second language learning at home and school will be examined. Developmentally appropriate techniques and ESL techniques for promoting language development are explored. Students engage in the development and organization of literacy materials and environments. Appropriate field experiences are integrated.

**EC 586 Early Intervention: Trends and Directions (3 Cr)**

Early Intervention Trends This course examines recent practices and trends in the field of early intervention. Students engage in the analysis of current issues such as assessment practices, policies, intervention models, services, ethics and cross-cultural issues. Field experiences are integrated into course activities.

**EC 592 Reading Process: Emerging Literacy (3 Cr)**

This engages students in the design and implementation of a developmentally appropriate integrated curriculum with emphasis on emergent literacy activities for young children ages 3-4. Curricular techniques, methods, organization of the environment, and selection of appropriate materials are examined. Adaptations for children with special needs and second language learners and parent involvement strategies are discussed.

**EC 601 Child Development Issues and Trends: The Preschool Years (3 Cr)**

This course examines growth and development issues across the physical, social, cognitive, language, and creative domains during the prenatal, infancy, toddlerhood, and preschool periods. Discussion of current developmental and scientific research findings and trends is also covered. Students will engage in appropriate field experiences.

**EC 602 Cognitive and Social Development: Cross-Cultural Considerations (3 Cr)**

This course examines the cognitive and social milestones from birth through age 5 from the perspective of multi-cultures. Students engage in the discussion of the social expectations and cognitive parameters across cultural groups both in the U.S. and from other parts of the world. Students will examine current research findings and developmental theories. Appropriate field experiences will be provided.

**EC 620 Research Issues in Child Development (3 Cr)**

This course provides an overview of the research process with an emphasis on research issues related to child development. Students examine research topics linked to the process of development (social-emotional, cognitive, language, physical) and to the education of children from birth through age eight. Data collection, bibliographical sources and classroom research practices are discussed. Appropriate

field experiences are integrated.

**EC 699 Applied Professional Experience (3 Cr)**

Applied Professional Experience in Early Childhood Education: This course will require students to participate and document applied professional experiences in an early childhood setting (Preschool-Grade 3). Students will maintain a reflective journal and create a portfolio to demonstrate achievement of professional and content standards.

**EC 5015 Teaching in the Kindergarten Classroom (1 Cr)**

Teaching in the Kindergarten Classroom: This course provides an overview of appropriate pedagogical methods for the Kindergarten classroom. Students review the characteristics of five year-old children and discuss the teaching implications of the concept developmentally appropriate and culturally practices. Child-appropriate models, planning methods and selection of classroom resources are examined through hands-on activities. Field experiences are integrated.

**EC 5275 Learning Center Management for the Early Childhood Classroom (Birth to age 8) (3 Cr)**

This course will provide guidelines for the effective use of learning centers as a teaching strategy and a helpful tool for classroom organization. Use of learning centers in inclusive classrooms, guidelines for selection of themes for centers, and selection of appropriate materials for children will be discussed. Students will examine guidance principles and recommendations for assessment of children's experience.

**EC 5280 Multicultural Children's Literature: Teaching Through the Content Areas (3 Cr)**

This course examines the use of literature representative of different cultural groups for teaching through curricular content areas. Students will engage in the discussion of selected literary works from the different genres including riddles, songs, nursery rhymes, chants, and picture books. ESOL strategies for second language learners, lesson planning, design, and selection of props and storytelling techniques are discussed. Appropriate field experiences are integrated.

**ECAI 501 Education and Society (3 Cr)**

This course investigates the impact of society on education. Synthesis and analysis of historical issues as they relate to current society will be addressed. Strategies for successful education within the current societal structure will be a focus.

**ECIS 500 Introduction to Media and Instruction (3 Cr)**

This course introduces the principles of instructional design and learning theory; examines methods for planning, production, and use of media in instruction; and provides experience in the development of a lesson plan that incorporates the use of instructional media.

**ECIS 501 School and Society: Comparative Education Systems (3 Cr)**

This course examines various K–12 educational systems in the global society. Students will be asked to compare schooling in various societies and examine how the educational systems are organized to meet the political, social, and economic agenda of the 21st century. Students will review and recommend strategies to ensure capacity and compliance of their home systems and within the global educational community and host country by using the ECIS evaluation and accreditation standards. Research and presentation skills, as well as the use of technology, will be emphasized.

**ECIS 502 Theories of Learning (3 Cr)**

This course examines varied learning theories that directly impact education and their influences on teaching and learning in international schools. Philosophies relating to how people learn, curriculum design, assessment and the focus on effective practices, and reorganization for school change will be discussed.

**ECIS 503 Classroom Management and Organization (3 Cr)**

This course assists students in integrating teaching methods, principles of curriculum development and evaluation, and methods for dealing with student behavior into a cohesive, well-managed educational program. The course also covers techniques for communicating with parents and methods for working effectively within the school's administrative structure.

**ECIS 504 Creativity in the Curriculum (3 Cr)**

This course offers a variety of strategies and hands-on ideas for fostering creativity in the K-12 international school environment. The course examines methods for planning creative activities, assignments that call for original work, assessment of creativity, models for enrichment in international schools, independent learning, self-initiated projects, and classroom experimentation.

**ECIS 505 Appropriate Curricular Practices in Multicultural Settings (3 Cr)**

This course examines how to develop and implement appropriate curriculum in multicultural settings. Discussion of what constitutes a developmentally and culturally appropriate curriculum for linguistically (ESL) and culturally different learners as it pertains to the ECIS effective practices for ESL, Modern Languages, and Social Studies is emphasized throughout the course. Guidelines for the selection of appropriate teaching approaches, materials, and activities with consideration to all aspects of diversity and the host country culture are examined.

**ECIS 506 Curriculum and Instruction (3 Cr)**

Using the principles of curriculum development and related research and the ECIS evaluation and accreditation standards and effective practices, students will develop a plan for a unit of instruction, including a needs assessment, use of resources, implementation specifications, and assessment of instructional effectiveness. In addition, this course covers the topics above as they apply specifically to the participant's area of specialization, and incorporates curricular issues uniquely associated with the Primary Years Program (PYP), Middle Years Program (MYP), and Diploma Program of the International Baccalaureate Organization (IBO).

**ECIS 526 Educational Research for Practitioners (3 Cr)**

This course emphasizes the skills needed by educational practitioners in international schools in accessing, reviewing, and using research. These skills include the use of bibliographic databases, interpreting published research for application in instruction and training, developing objectives for evaluating applied research projects, and collecting and analyzing classroom data. The course also covers the sources of published research (with an emphasis on international education issues) and the data-gathering techniques unique to the participant's area of specialization.

**ECIS 591 Workshop in Student Evaluation (3 Cr)**

This course offers a variety of practical skills for improving assessment techniques and instruments. Among assessment systems to be covered are design and development of assessment plans, teacher-made tests, alternative and multicultural assessment instruments, and portfolios. Program evaluation; the role of standardized testing in education; and the relationship of learning, assessment, and decision-making will also be examined.

**ECIS 602 Technology and the School Curriculum (3 Cr)**

This course examines the role of technology in the curriculum and its impact on school change. Research on the design of computer aided instruction and computer use in the K–12 classroom will be explored. Methods of educational software evaluation, selection, and acquisition are introduced. Students will apply the modern technologies and principles of curriculum development in producing programs of instruction at international schools.

**ECIS 699 International Teacher Leadership Institute (6 Cr)**

The International Teacher Leadership Institute is an experience designed to provide participants with opportunities for professional development, which will enhance their leadership skills and abilities. The participants gather to listen to presentations, interact, share knowledge and experiences, collect information, and obtain resources and materials that will be helpful and valuable to them in their own school settings. Participants are invited to share their own experiences, expertise, and views on matters of primary concern to school communities. To earn credit for the International “teacher leadership institute,” participants must also successfully complete the artifact component.

**ECSE 699 Applied Professional Experience in Early Childhood Special Education (3 Cr)**

This course will require students to participate and document applied professional experiences in an early childhood special education setting (infant, toddler, preschool, or kindergarten). Students will maintain a reflective journal and create a portfolio to demonstrate achievement of professional and content standards.

Prerequisites: 24 credits, including EDU 5000, CUR 0526, and EDU 0601.

**EDL 500 Problem Solving and Visionary Leadership (3 Cr)**

Effective educational leaders need to be able to work with and through others. Through the activities in this course, the student will develop and apply various leadership, visionary, interpersonal, and supervisory skills. The development of these skills will enhance the students' ability to problem solve, interpret various types of data, and communicate information to diverse types of stakeholders.

**EDL 505 Educational Budgeting and Finance (3 Cr)**

Using acquired knowledge of historical and current school finance concepts and applicable state funding procedures for computation, accounting, auditing, and reporting, students will analyze the planning, development, implementation, and evaluation of a school budget. This course also provides an overview of the charter school movement. Students will develop a charter school proposal including a business plan and budget.

**EDL 506 Standards-Based Curriculum and Assessment (3 Cr)**

This course addresses the need for educational leaders to position teaching and learning at the focal point of schools. It prepares students to make decisions about curriculum, addressing the need for improving student achievement. The course provides conceptual knowledge about standards, instruction strategies, and assessment, as well as reflection and practice in the analysis of the curricular processes such as unlocking standards, crating objectives, creating units, designing lessons, and assessing. The class gives students opportunities to align the curriculum, instruction, and assessment process to promote student performance.

**EDL 510 School Leadership (3 Cr)**

Students will explore and demonstrate knowledge of basic theories of leadership, change process, group dynamics, and motivation as applicable to the principalship. Planning techniques, responses to external forces, and a thorough conversance with the Florida Principal Standards (or those adopted by other states, for non-Florida students) are also included. Basic theories of leadership will be discussed in terms of the unique requirements of charter schools.

**EDL 520 School Law for Administrators (3 Cr)**

Students will investigate the impact of school law on the rights of students and educators as Guaranteed by the Constitution and will include state and federal statutory and regulatory provisions as well as tort and contract liability as they influence public education. Students will explore state and federal regulations that present barriers to educational options and how decisions affect admissions, marketing, accountability and special needs students.

**EDL 525 Human Resources – Process and Staff Development (3 Cr)**

This course prepares prospective school administrators in the personnel components of the profession. From analysis of positions to recruitment, selection, induction, retention to termination current and past court cases are used to understand the historical and legal responsibilities of administrators in today's educational personnel climate. Readings, case studies, presentations, group activities and papers are the tools used to cover these topics.

**EDL 530 Organizational Management of Schools (3 Cr)**

Students will internalize the implications of the authority and total responsibility placed on school administrators. Emphasis will be on approaches to effective school management, including value-setting, information gathering, school-image control, delegation, forcefulness, and systematic planning. A variety of internal and external factor influencing the success of various school governance models will be addressed. Forming a governing body, financial planning and management structures will be identified and addressed.

**EDL 545 Administration of School Improvement Process (3 Cr)**

Emphasis will be placed upon the student's becoming acquainted with the basic elements of school improvement processes and being exposed to school improvement strategies through simulated experience and field activities including the process of creating and managing change, mission identification, assessment, and goal statements. Emphasis will be given to local school improvement strategies. (Nevada only)

**EDL 550 Electronic Tools for Educational Leaders (3 Cr)**

This course constitutes an overview of the technology competencies appropriate for educational leaders. Educational leadership

applications of technology are addressed with an emphasis on new and emerging hardware and software tools related to instruction and management of a school. Policies and practices related to technological resources are also covered. Students are expected to have a basic level of computer literacy prior to beginning this course.

**EDL 669 Educational Leadership Internship (3 Cr)**

This course provides an opportunity to observe, interview, work with, and perform the duties of administrators in the actual work setting.

**EDL 706 Financing Educational Programs (3 Cr)**

Sources of funding for non-public school and other educational settings, various accounting methods used in the private sector, auditing and reporting requirements for charter schools will be studied and compared to public sector financial reporting and accountability process. Students will review the basics of the fiscal portion grant writing, evaluate budget formats, and prepare sample budgets reflective of their environment. (This course may **not** be used towards Florida Educational Leadership certification).

**EDL 711 Managing and Leading Educational Programs (3 Cr)**

A thorough review of accreditation bodies and the standards affecting private, religious, charter schools, and other educational settings will be compared to those affecting the public domains (e.g., NCATE, ISLLIC, ISTE, etc.). The role of leader as a change agent will be presented, utilizing various models. The students will role-play various scenarios and situations to develop skills in group dynamics. (This course may **not** be used towards Florida Educational Leadership certification).

**EDL 721 Education Laws and Policies for Managers (3 Cr)**

A review of Federal, State, and local laws and policies as they affect private, religious, charter schools, and other non-public educational settings with emphasis on contract and tort law as it affects these institutions. Case studies, law reviews, and simulations will be employed to prepare students for the types of interactions and decisions that need to be made in their environments. Sample policies from the student's environment will be used for discussion and analysis. (This course may **not** be used towards Florida Educational Leadership certification).

**EDL 725 Human Resources and Staff Development (3 Cr)**

This course prepares prospective school administrators in the personnel components of the profession. Topics include: analysis of positions, recruitment, selection, induction, retention, staff development, contract enforcement, personnel files and termination. Current and past court cases are used to understand the historical and legal responsibilities of administrators in today's educational personnel climate. Readings, papers, case studies, presentations, field experience and group activities are the tools used to cover these topics.

**EDL 726 Human Resource Management of Educational Programs (3 Cr)**

The recruitment, selection, orientation, development, evaluation, and termination of private sector employees will be covered in connection with federal, state, and local personnel laws and policies. Particular emphasis will be placed on retention and competition for scarce resources. In addition, marketing of the private sector will be covered. (This course may **not** be used towards Florida Educational Leadership certification.)

**EDL 731 Organizational Management of Educational Programs (3 Cr)**

The private sector, in many cases, utilizes different models of management than the public sector. Detailed analysis of general organizational theories compared and contrasted with the public sector will be undertaken. The student will develop model(s) appropriate for their environment. Role-playing, case studies, and position papers will be used to formulate management designs and policies for study. (This course may **not** be used towards Florida Educational Leadership certification).

**EDL 741 Management of Support Programs (3 Cr)**

A review of private sector programs/service guidelines and procedures in transportation, maintenance security, sports programs, as well as federally funded or mandated programs. A comparison of management techniques used in the public sector to the private sector will help students develop their own "style" and priorities. (This course may **not** be used towards Florida Educational Leadership certification).

**EDL 746 Managing the School Improvement Process (3 Cr)**

Both the public and private sectors are being asked to develop Improvement Plans that include assessment. The student will study existing mission statements, goal standards, and assessment models as they currently are found in their environment and compare them with those found in the public sector. Through simulations and field activities the student will develop a plan for their program. (This course may **not** be used towards Florida Educational Leadership certification).

**EDL 750 Technology for Educational Leaders (3 Cr)**

This course constitutes an overview of the technology competencies appropriate for educational leaders. Educational leadership applications of technology are addressed with an emphasis on new and emerging hardware and software tools related to instruction and management of a school. The major topics of the course are covered in a variety of learning activities: lecture, discussion, cooperative activities, hands-on computer activities, research, writing, and reflective thinking. Hands on activities involving features of software, scenarios, analysis of technology plans, administrative policies and practices related to technological are some of the topics covered. Students are expected to have a basic level of computer literacy prior to beginning this course.

**EDL 761 Educational Program Safety Assessment (3 Cr)**

Increasingly private sector educational programs are being subjected to federal, state, and local safety assessments. OSHA standards, Workers Compensation, Federal and State Electrical, Fire and Health Codes, ADA, IDEA, and other applicable codes will be reviewed, evaluated and compared to the current status of the student's environment. An Emergency Plan will be developed for contingencies such as fire, tornado, bomb threat, hostage, shooting, or other emergency situations. The development of a parent/student communication model will be critical to implementation of the plan. (This course may **not** be used towards Florida Educational Leadership certification).

**EDL 798 Internship in Management of Educational Programs (6 Cr)**

A field based practical application of the basic concepts and principles of the program. The student, Internship Coordinator, and Mentor will jointly develop a series of activities that will incorporate the major themes of the program into the student's actual environment. A total of 300 hours will be logged in both structured and developed projects. (This course may **not** be used towards Florida Educational Leadership certification).

**EDU 501 School and Society (3 Cr)**

Current issues and practices in today's schools are examined in the context of the historical and philosophical trends that have shaped American education.

**EDU 502 Psychological Foundations in Education (3 Cr)**

This course establishes a psychological foundation for teaching. Developmental theories, diversity, approaches to instruction, differentiation, exceptional students, and assessment are studied and practiced. Emphasis placed on the implications of developmental processes for the design of appropriate curriculum and instruction.

**EDU 503 Classroom Management and Organization (3 Cr)**

This course assists students in integrating teaching methods, principles of curriculum development and evaluation, and methods for dealing with student behavior into a cohesive, well-managed educational program. The course also covers techniques for communicating with parents and methods for working effectively within the school's administrative structure.

**EDU 514 Pre-Internship Practices (3 Cr)**

This course is an introduction to educational aspects necessary for successful state certification. Seminar instruction focuses on lesson planning, vocabulary/educational terminology acquisition, and instructional management techniques for prospective classroom teachers and school library media specialists. School site observation and participation introduces students to current teaching and management practices and the school environment. Students are placed in classrooms or school library media centers with experienced cooperating teachers who have clinical educator training and ESOL certification/endorsement. This placement occurs through the university office in cooperation with school districts.

**EDU 529 Seminar for Secondary Education (3 Cr)**

In this seminar challenging issues and concerns unique to middle and high school education will be discussed from the perspectives of administrators, teachers, students and parents. Practical activities, model programs and case studies will provide opportunities to implement strategies to resolve these issues.

**EDU 550 Introduction to Nature and Needs of the Gifted Child (3 Cr)**

This course includes basic knowledge of gifted children including characteristics, evaluation, and identification procedures. It also includes fundamentals of curriculum planning utilizing an analysis of the strengths, weakness, and potential of the gifted.

**EDU 551 Educational Procedures for the Gifted Child (3 Cr)**

This course includes techniques for selecting strategies matched to the needs and interests of the individual gifted child and introduces specific strategies such as simulation, synectics encounter, movement, and role-playing. It also includes lesson development techniques so that the gifted child may achieve a balance between cognitive and affective areas.

**EDU 555 Seminar for the Guidance of Gifted Child (3 Cr)**

This course includes topics for discussion to assist educators working with the special needs of gifted children. Participants acquire the knowledge and skills needed to help guide gifted children in their current environment and their future choices.

**EDU 561 Independent Study for Research in Gifted Students in Local and State Programs (3 Cr)**

This course is designed to give the student experience in research and in-depth theoretical readings in a substantive area not normally covered within the standard courses. Research projects and advanced reading will vary according to individual student interest.

**EDU 601 Professional Seminar I (0 Cr)**

This course is designed to assist the student in understanding the portfolio process that is a program requirement. Students will become acquainted with the organization and strategies for managing the portfolio based on the State of Florida Accomplished, Professional, Preprofessional Competencies for Teachers for the Twenty First Century. Instruction will emphasize the procedures for creating, assessing and recording of portfolio evidence.

**EDU 602 Professional Seminar II (0 Cr)**

This course is designed to ensure students have completed the portfolio according to program requirements. Students will review all the portfolio evidence they created during the program to ensure that it is of acceptable quality and content as required by the Accomplished Practices. The course will also include practical applications of the portfolio process to the students' professional settings. **Prerequisite/s:** EDU 601.

**EDU 610 BrainSMART Science, Structure, and Strategies (6 Cr)**

Research by the National Research Council suggests that learning changes the physical structure of the brain. Some 90% of all books on the brain and learning have been published in the last five years. Insights that flow from recent brain research are consistent with the last 50 years of cognitive studies. Discover ways in which these implications are being translated into powerful approaches to teaching and learning that more effectively reach the 75% of students who do not respond to standard teaching practice. Learn how nutrition, exercise and effective teaching may change the body brain system so students achieve high levels of academic success.

**EDU 612 Thinking for Results: Applying the Science of Student Achievement (6 Cr)**

Experience the exhilaration of discovering a process for increasing students ability to think more effectively. Learn the cognitive assets that increase student achievement. Discover the Drive Your Brain system for maximum learning. **Prerequisite/s:** EDU 610.

**EDU 614 Differentiated Instruction: Respecting Brain-Based Learner Differences (6 Cr)**

Research suggests that less than 25% of students learn best with standard instruction. Learn how male/female brain differences may impact communication and learning. Discover a process for reading the barcode of your students' brains. **Prerequisite/s:** EDU 610 and EDU 612.

**EDU 617 Courageous Learners: Tools for Teaching Students At Risk (6 Cr)**

Learn an approach for understanding and reaching students with ADD. Discover tools for increasing motivation and enhancing academic achievement by students put at risk. See the authors' model strategies that work well with students who learn differently. **Prerequisite/s:** EDU 610, EDU 612, and EDU 614.

**EDU 619 Student Achievement and Classroom Management (6 Cr)**

Research suggests that 80% of classroom management problems may be avoided by a brain-friendly approach to instructional design. Learn how to harness five forces of classroom management that influence the climate of your classroom. **Prerequisite/s:** EDU 610, EDU 612, EDU 614, and EDU 617.

**EDU 688 Teaching Internship Seminar (9 Cr)**

This course offers a comprehensive review and practical application of educational philosophy, methods, and strategies through a 12-week internship that consists of two components: coursework and seminars. The central coursework is composed of a 12-week field experience, with a concurrent seminar serving as a supportive and reinforcing component. This is an ESOL infused course. During the seminar sessions, the intern will explore, in depth, such topics as school board rules, regulations, and policies; professional ethics; best practices; Professional Generic Competencies, Preprofessional Educator Accomplished Practices; teaching strategies; current trends in education; review and discussion of essential teaching competencies; Bloom's taxonomy as it relates to comprehensive assessment; self-assessment; and assessment of the student teaching experience.

**EDU 689 Supported Teaching Externship (9 Cr)**

The purpose of EDU 689 is to provide support for ICP students who are hired as full-time teachers before completing the internship. Areas covered include on-site classroom management, the effective use of assessment, lesson planning, and implementation of established curriculum and assistance in preparation for the FCAT.

**EDU 699 Teacher Leadership Institute: Action Research Project (6 Cr)**

The Teacher Leadership Institute is a GTEP pilot program designed to provide selected participants with opportunities for professional development, which will enhance their leadership skills. The course will be highly interactive and encourage participants to broaden their leadership skills beyond their individual classrooms. The selected participants will gather to listen to presentations, interact and share knowledge and experiences, collect information, and obtain resources and materials that will be helpful and valuable to them in their own school settings. The purpose of this program is to involve selected participants in discussions and sharing and ignite and reenergize in them their own leadership behavior. Resource people are invited to share their experiences, expertise and views on matters of primary concern to school communities. In lieu of the practicum, the participant will attend three Institutes, which will be offered throughout the year. To earn credit in the Teacher Leadership Institute, participants must successfully complete the artifact component. **Prerequisite/s:** EDU 610, and EDU 612. **Prerequisite Additions: Degree Candidacy**

**EDU 702 Curriculum Trends and Innovation (3 Cr)**

This course focuses on the analysis of current educational practices, models and futuristic approaches. Emphasis is placed in the investigation of educational, curricular policies and techniques developed for a variety of settings (i.e., community schools, hospital-based instruction, distance education, homeschooling). Integration of technology and multimedia is also included.

**EDU 704 Comparative Education Systems (3 Cr)**

This course provides an overview of global education systems and seeks to engage students in the analysis of curriculum, teaching styles, multicultural issues, political implications, law-related issues, and evaluation methods. Students will use technological resources to research education systems throughout the world in order to compare the educational system of the United States with selected educational systems of the world.

**EDU 708 Research and Design in Education (3 Cr)**

This course provides an in-depth analysis of appropriate educational research methodologies. Attention is placed on the discussion of quantitative (i.e., experimental, correlational, survey) and qualitative (i.e., ethnographic, case study, historical) methodologies. Students will engage in the examination and selection of available instrumentation, appropriate analysis and interpretation of research findings.

**EDU 714 Families, Schools, and Communities; Ethical Issues and Practices (3 Cr)**

In this course students examine the roles, practices, and responsibilities of educators with families and communities from the perspective of multiculturalism and diversity. Ethical issues related to equity, services, advocacy, and professional behaviors of educators in multicultural settings are discussed.

**EDU 719 Current Research in Human Development (3 Cr)**

This course engages students in the analysis of recent theoretical positions and research in human development. Selected research findings from the different domains (social-emotional, cognitive, language, and biological) are examined. Emphasis is placed on the educational applications/implications of developmental research, i.e., brain research, learning styles, multiple intelligences, neo-Piagetian studies.

**EDU 721 Grantsmanship, Program Planning, and Evaluation (3 Cr)**

This course covers funding sources, proposal writing, and the development of budgets and evaluation plans for small grants. The focus is on the skills needed by teachers and building administrators seeking both internal and external funding for special projects. **Prerequisite/s:** CUR 526 or equivalent, and a Master's degree in education.

**EDU 722 Effective Teacher Behaviors (3 Cr)**

The teacher is considered by many to be the most important variable that influences learning in the classroom. Teacher characteristics such as clarity, business-like behavior, teacher enthusiasm, and other teacher behaviors that influence students' attitudes and achievement will be studied in this course. Research studies on teacher characteristics will be analyzed to determine the validity of their design and outcome. Training protocols in these behaviors will be an important outcome of this course. This course will also provide an opportunity to reflect on the teaching profession from a philosophical and personal perspective.

**EDU 723 Values, Ethics, Character Education (3 Cr)**

This course will examine the role of character education in the classroom. Classical and contemporary moral theories will be examined. Strategies for interdisciplinary teaching will be emphasized. Students will learn how to design and implement programs that result in effective classroom learning environments. Current research about moral development, conflict resolution, ethics, and values will be integrated with practical knowledge enabling students to affect positive change in the school climate and school culture.

**EDU 724 Critical and Creative Thinking Processes in the K-12 Classroom (3 Cr)**

The purpose of EDU 724 is to enhance the pedagogical skills and practices of classroom teachers. Strategies for developing and applying thinking skills will be emphasized. Students will learn how to apply thinking skills to daily lesson plans in all curriculum areas. Approaches to thinking skills will be examined.

**EDU 725 Models Teaching Curriculum (3 Cr)**

Various models of teaching and curriculum development will be studied in this course as to their appropriate use in increasing students' capacity for personal growth, social growth, and academic learning. Students will explore multiple ways of constructing knowledge as they study and explore a variety of models of teaching that will enable them to enhance the learning environments for the students.

**EDU 726 Issues Curriculum Teaching (3 Cr)**

Current issues in the development of curriculum and the teaching of students in a pluralistic society will be examined in this course. Theories and techniques in the process and nature of instruction will be analyzed. Students will consider curricular reform proposals and renewal. This course will allow for in-depth exploration of specialized topics involving curriculum theory and practice and the professional development of teachers.

**EDU 727 School Leadership Roles (3 Cr)**

This course will assist educators in becoming skilled clinical supervisors. It provides the background and theories needed to understand supervision and its relationship to curriculum and instruction. Field assignments will provide opportunities to practice and receive feedback on conferences and observation techniques.

**EDU 729 Evaluation and Assessment Practices (3 Cr)**

The purpose of this course is to introduce elements of measurement and assessment that are essential to good teaching. The assessment of learning plays an important role in the instructional process, and its effectiveness depends largely on the ability to construct and select tests and assessments that provide valid measures of learning outcomes. Areas addressed include educational testing and assessment, the role of measurement and assessment in teaching, instructional goals and objectives, validity and reliability, classroom tests and assessments, standardized tests, and interpreting test scores and norms.

**EDU 730 The Neurobiology of BrainSMART Instructional Leadership (6 Cr)**

Effective leaders facilitate professional development that translates student achievement research into results in the classroom. Research by the National Research Council suggests that learning changes the physical structure of the brain. Some 90% of all books on the brain and learning have been published in the last five years and the insights that flow from recent brain research are consistent with the last 50 years of cognitive studies. Discover ways in which these implications are being translated into powerful approaches to learning and teaching in schools that maximize learning.

**EDU 731 Best Practices in Thinking for Leading (6 Cr)**

Mental models have a powerful influence on how schools function and connect with key stakeholders. Common language and metaphors can help galvanize support for the implementation of critical initiatives. Equip yourself with a toolbox of powerful strategies for effective thinking with the Thinking for Results framework, which gives students the thinking tools for maximum academic achievement and lifelong learning success. These include strategies for gathering and processing information, techniques for effective expression, effective use of time and space, and practical optimism, along with many other foundational tools. **Prerequisite/s:** EDU 730.

**EDU 732 Differentiated Instructional Leadership (6 Cr)**

The theory of differentiated instruction offers a powerful lens for looking at effective instructional leadership. The course explores several approaches to helping instructional leaders identify learner differences and adapt instruction. These approaches include the latest research on brain gender differences and the potential impact these differences may have on leadership effectiveness in organizations today, cognitive strengths, learner preferences, and a tool for reading the barcode of the brain are investigated. The emerging field of positive psychology is explored in the context of a differentiated leadership approach to increasing motivation and performance.

**EDU 756 Administration of Gifted Programs (3 Cr)**

The content of this course will include discussion of the organization and administration of gifted programs for pre-school to grade 12; analysis of the role of administrator in providing programs and improving instruction for gifted and talented students; and analysis of the problem solving process in resolving unique issues in gifted programs.

**EDU 757 Designing Curriculum for the Gifted (3 Cr)**

Focussing on Linguistically and Culturally Diverse Students: The content of this course will include designing curriculum based on the characteristics/behaviors/needs of atypical gifted students; analyzing and developing of instrumental strategies for the atypical gifted; and integrating technology into the planning and design of curriculum that addresses the social, emotional and linguistic needs of this special population of students.

**EDU 759 Critical Thinking for Gifted Students (3 Cr)**

The content of this course will include Research related to hemisphericity and its relationship to critical thinking in the intellectually and creatively gifted; identification, analysis, and evaluation of teaching strategies that encourage critical thinking in gifted students from pre-school to grade 12.

**EDU 760 Gifted Students in the Regular Classroom (3 Cr)**

The content of this course includes discussions of issues and procedures related to the needs of intellectually and creatively gifted students in the regular classroom; analysis of curriculum methods, teaching strategies, materials, and evaluation techniques for use with gifted students in the regular classroom setting.

**EDU 761 Research on National and International Programs in Gifted Education (3 Cr)**

This course is designed to give the student experience in research and in-depth theoretical readings in a substantive area not normally covered within the standard courses. Research projects and advanced readings will vary according to individual student interest.

**EDU 762 Applied Research Project in Gifted Education (3 Cr)**

This course provides the student with opportunities to explore a problem-oriented, individual research project under the direction and



supervision of a graduate faculty member.

**EDU 5000 Orientation to the Graduate Teacher Education Program (0 Cr)**

This seminar provides an orientation to the program and technology skills necessary for successful participation in GTEP. Students will be introduced to university systems designed to provide support and services during the formal program of studies, i.e., academic advising, course materials and schedules, the portfolio process, Educator Accomplished Practices, etc. Students will learn technology skills, i.e., using email, sending attachments, navigating the Internet to locate GTEP Web sources, accessing the NSU Electronic Resources, using APA form and style, locating and using the GTEP Web site, and using WebCT for online classes. The seminar also provides students an opportunity to meet with an Academic Adviser/Enrollment Services Representative. Attendance at this non-credit seminar is required for all students entering the Graduate Teacher Education Program (GTEP). Students should complete EDU 5000 during the same session that they take their first graduate course.

**EDU 6505 Special Topics in Education I (3 Cr)**

Special Topics in Education I involves the qualitative analysis emerging issues in trends in education. Topics are identified and determined via an individualized process of negotiation with course professor/instructor, and are to reflect an advanced level of inquiry and problem-solving related to the student's program of study.

**EDUB 702 Curriculum Trends and Innovations (3 Cr)**

This course focuses on the analysis of current educational practices, models, and futuristic approaches. Emphasis is placed on the investigation of educational curricular policies and techniques developed for a variety of settings (i.e., community schools, hospital-based instruction, distance education, home schooling). Integration of technology and multimedia is also included. **Prerequisite/s:** EDU 730, EDU 731, and EDU 732.

**EDUB 708 Research and Design in Education (3 Cr)**

This course provides an in-depth analysis of appropriate educational research methodologies. Attention is placed on the discussion of quantitative (i.e., experimental, correlational, survey) and qualitative (i.e., ethnographic, case study, historical) methodologies. Students will engage in the examination and selection of available instrumentation and appropriate analysis and interpretation of research findings. **Prerequisite/s:** EDU 730, EDU 731, and EDU 732.

**EDUB 714 Families, Communities, and Schools: Ethics and Educational Practices in a Diverse Society (3 Cr)**

In this course students examine the roles, practices, and responsibilities of educators with families and communities from the perspective of multiple cultures and diversity. Ethical issues related to equity, services, advocacy, and professional behaviors of educators in multicultural settings are discussed. **Prerequisite/s:** EDU 730, EDU 731, and EDU 732.

**EDUB 719 Current Research in Human Development (3 Cr)**

This course engages students in the analysis of recent theoretical positions and research in human development. Selected research findings from the different domains (social-emotional, cognitive, language, and biological) are examined. Emphasis is placed on the educational applications/implications of developmental research, i.e., brain research, learning styles, multiple intelligences, and neo-Piagetian studies. **Prerequisite/s:** EDU 730, EDU 731, and EDU 732.

**EDUB 729 Evaluation and Assessment Practices (3 Cr)**

The purpose of this course is to introduce elements of measurement and assessment essential to good teaching. The assessment of learning plays an important role in the instructional process and its effectiveness depends largely on the ability to construct and select tests and assessments that provide valid measures of learning outcomes. Areas addressed include educational testing and assessment, the role of measurement and assessment in teaching, instructional goals and objectives, validity and reliability, classroom tests and assessments, standardized tests, and interpreting test scores and norms. **Prerequisite/s:** EDU 730, EDU 731, and EDU 732.

**EDUB 799 Teacher Leadership Institute: Leading Brain-Based Change (3 Cr)**

This course is a capstone experience for students of teacher leadership and school change. Integrating key aspects of the program with the discipline of educational and instructional leadership, the coursework, materials, and assignments are intended to provide a framework for analyzing, synthesizing, and constructing a plan that encompasses research, theory to practice application, and problem solving for the challenges to change within schools and school systems. After a review of the Ed.S. program coursework, compilation of a summary literature review, and preliminary plan, students will develop a plan for systemic change within the school that can realistically be applied to their work environments. **Prerequisite/s:** EDU 730, EDU 731, and EDU 732.

**EDUC 610 Classroom and Instructional Management (6 Cr)**

Participants will examine theoretical concepts and practice strategies critical to the successful management of instructional programs study behaviors in interactive, inquiry-based learning environments. Emphasis will be placed on the methodologies needed to design instructional programs that meet the academic and social needs of students; increase student achievement and motivation; create nurturing, cooperative classrooms; and enhance overall teaching effectiveness.

**EDUC 620 Instruction and Assessment for Diverse Classrooms (6 Cr)**

This course block focuses on the integration of assessment strategies and tools with instructional methodologies and programming as a means to meet the needs of diverse populations of learners. Participants will develop a repertoire of skills needed to modify curricula and instruction, as well as to create balanced assessment plans that include standardized testing, teacher-made tests, portfolio assessment, and performance tasks. The impact of federal, state, and local regulations and policies on inclusive educational programming will be addressed.

**EDUC 630 Action Research in Practice (6 Cr)**

Experience the art and science of action research while you develop the tools of reflective inquiry and collaborative practice. You will engage Participants will examine both the art and science of professional development for educators. Teachers will engage in analyses of current classroom issues and challenges to explore and practice action research methods as a logical extension of classroom instruction. Integral to the process will be the development of a Research Project design. Concurrently, participants will engage in reflective insight in the context of personal professional development and growth, and will initiate organization and development of the comprehensive professional portfolio.

**EDUC 640 Cognitive Curriculum (6 Cr)**

This course block is designed to provide the knowledge and skills necessary for participants to create curricula and experiences that promote

the acquisition and use of creative, critical thinking, and problem solving skills among classroom learners. Participants will learn to use problem-based learning, thematic teaching, project-based learning, service learning as vehicles to develop implement and coherent, integrated curriculum. Emphasis will be on curricula that foster the ability to transfer learning from the classroom model to new and novel situations, and to establish connections between the "real world" and the classroom.

#### **EDUC 650 Instructional Modes and Technology (6 Cr)**

The focus of this course block is on the fundamental principals underlining the models of teaching and the technological tools that complement and support each model. Participants will identify, select, evaluate, integrate and implement models and appropriate tools as a means to maximize learning opportunities for students. Emphasis will be placed on the theoretical congruence of identified teaching models with selected technological resources.

#### **EDUC 660 Reading Foundations and Instructional Interventions (6 Cr)**

Reading is the foundation for every other subject. As a teacher, you need to have many tools at your disposal to enable your students to be successful readers. Explore a wide array of methods, materials and strategies that help students learn to read. Learn how to instruct your students in phonics and phonemic awareness, and how to build beginning readers print and alphabetic awareness. Vocabulary development, methods of reading instruction and strategies for building reading comprehension are also part of this dynamic block.

#### **EDUC 661 Action Research in Practice—Reading (6 Cr)**

Experience the art and science of action research while you develop the tools of reflective inquiry and collaborative practice. You will engage in analysis of current classroom issues and challenges related to reading in order to explore and practice action research methods as a logical extension of classroom instruction. Integral to this process will be the development of an Action Research Project focused on a reading topic and the creation of a cumulative professional portfolio that demonstrates your professional growth.

#### **EDUC 662 Language, Learning, and Technology Across the Curriculum (6 Cr)**

Instructional Strand 1: Reading and Language Arts Across the Curriculum. Instructional Strand 2: Language, Learning and Technology. Develop literacy by infusing thinking and process skills with technology across the curriculum. Learn how to integrate reading, writing and technology into everyday lessons that will motivate your students. Explore how to structure your classroom environment to better promote content area reading skills. Gain critical knowledge in using learning as a way to develop reading abilities. Learn to effectively assess students' reading progress.

#### **EDUC 670 Teaching and Assessing Math through Technology (6 Cr)**

Technology can be a powerful tool for teaching math, even to the most reluctant student. You will have the opportunity to reflect upon your current math instruction and learn new strategies for enhancing concept development and computation, including the application of technology. Learn new techniques for teaching basic math skills and diagnosing skill level development.

#### **EDUC 671 Action Research in Practice—Math (6 Cr)**

Experience the art and science of action research while you develop the tools of reflective inquiry and collaborative practice. You will engage in analysis of current classroom issues and challenges related to math in order to explore and practice action research methods as a logical extension of classroom instruction. Integral to this process will be the development of an Action Research Project focused on a math topic and the creation of a cumulative professional portfolio that demonstrates your professional growth.

#### **EDUC 672 Best Practices for Teaching Math Across the Curriculum (6 Cr)**

Instructional Strand 1: Brain Compatible Mathematics along with Instructional Strand 2: Math Throughout the Curriculum. Develop instructional activities in math that inspire learning in all students. Using research-based best practice, learn how to encourage logical-mathematical thinking and integrate math across curriculum. Explore the connection of course content to learning standards. Learn how to blend brain-compatible teaching techniques and thematic teaching with your daily math instruction.

#### **EDUC 680 Computer Applications and Technology Across the Curriculum (6 Cr)**

Teaching technology as a separate subject does not prepare students for the reality of the technological world around them. Learn how to integrate technological resources into specific content areas. Explore basic software, media tools and emerging technology, and learn how to infuse the Internet into your lessons.

#### **EDUC 681 Action Research in Practice—Technology (6 Cr)**

Experience the art and science of action research while you develop the tools of reflective inquiry and collaborative practice. You will engage in analysis of current classroom issues and challenges related to integrating technology in order to explore and practice action research methods as a logical extension of classroom instruction. Integral to this process will be the development of an Action Research Project focused on a technology integration topic and the creation of a cumulative professional portfolio that demonstrates your professional growth.

#### **EDUC 682 Orchestrating Your Classroom with Technology (6 Cr)**

Instructional Strand 1: Exploring Multimedia Tools for the Classroom. Instructional Strand 2: Incorporating Multimedia into Teaching. Develop skills in using hypermedia and multimedia in your classroom, and learn how they can be used to motivate and support the learning of your students. Plan, design and develop multimedia projects and integrate them into your everyday teaching.

#### **EIA 501 Interdisciplinary Arts in Society, Community, and School (3 Cr)**

This survey course outlines the emerging field of Community Arts and defines vital roles artists can play in structuring, rebuilding and maintaining communities within cultural, social and educational contexts. This course will develop the awareness and ability to nurture relationships among the artist, arts organizations, educational organizations, the business and commercial sector and audiences, including the ability to broaden participation in the arts, initiate arts education programs and forge links among various communities.

#### **EIA 503 Arts and Classroom Management: Infusing Arts into the Classroom and Beyond (3 Cr)**

Students will be introduced to the concepts and practices of arts infusion into the classroom. Methods and techniques of dramatization, music, dance, and visual art utilized as learning vehicles are investigated and analyzed. The structured of the "classroom" is reexamined as a potential "learning stage" and reevaluated as an arts-friendly environment wherein numerous learning styles are addressed. Some of the issues covered are balancing creative chaos with an atmosphere of orderly systematic learning; grading and evaluation; arts as a delivery system for teaching math, science, history and social studies; and the role of the arts in teaching character and emotional intelligence. Arts Management beyond the classroom is also explored.

**EIA 506 Applied Esthetics in the Arts: Curriculum and Instruction (3 Cr)**

Applied Aesthetics examines the philosophical underpinnings of Art. Students explore the aesthetic, intellectual, perceptual, ethical, analytical, visionary, critical and pragmatic aspects of various arts disciplines and how they can be applied to curriculum. Some of the issues addressed are the role of authorial intention, the nature of expression, the nature of realism, the art-as-moral-teacher versus art-for-art's-sake debate, the nature of beauty, the Mozart Effect, learning styles, multiple intelligences and theories of genres.

**EIA 511 Studies in Creative Process and Conceptual Arts: A Quantum Vision (3 Cr)**

This course examines the nature of the creative arts in contrast to the interpretive arts. It encourages students to embark upon a personal exploration of the creative process as they conceptualize new works and new forms of expression and artistic achievement. Students investigate techniques of harnessing and applying creative thinking as a method of problem solving. Key principals of quantum physics are applied to art and the creative process. Parallels are drawn between creativity and the quantum realm - the invisible world wherein the visible is designed and assembled. In this environment of pure potentiality, students are encouraged to challenge existing perceptions, interpretations, and expectations in an effort to cultivate imagination and flexibility. This course offers insight into students' roles as artists and educators who will be creating a new global culture.

**EIA 512 Arts and Expressive Therapies: A Survey (3 Cr)**

The area of Expressive Therapies explores the arts as a vehicle for therapeutic artistic expression, transformation and healing. With the basic philosophical assumption that art is inherently a psychological activity, this course emphasizes a developing awareness of the healing aspects of the arts in both diagnostic and therapeutic intervention. It examines different art modalities in their practice in a range of clinical, educational and human service settings. Taking a holistic approach to health care and human growth, this course will examine both traditional and progressive methods of Arts and Expressive Therapies.

**EIA 513 The Art of Words: Writing for Dramatic Media (3 Cr)**

This course is an examination of the fundamentals of dramatic writing; learning to use the tools and techniques of the playwright, screenplay writer, teleplay writer, librettist, or performance artist. Plays, movies, TV shows, operas, ballets, and performance art will be explored and analyzed from the point of view of theme, plot, dialogue, character development, structure, tone, genre, and scenario. Each student will create a short original script. Building on the strengths of the specific arts discipline in which the student received undergraduate training, he or she will be guided through a linguistic pre-visualization of the project before scripting begins.

**EIA 514 Business Applications of Interdisciplinary Arts and Social Entrepreneurism (3 Cr)**

This course explores various methods of "taking art to work" with the objective of fostering productive collaborations, "out-of-the-box" problem-solving, enhanced ergonomic work environments, and higher morale and motivation in the corporate or business workplace. Students are introduced to concepts and practices of arts business and management. The roles and duties of producers, general managers, agents, unions, entertainment attorneys, and production officials are examined. The concept of "social entrepreneurship" is introduced as a new approach to business practices in the arts.

**EIA 515 Thou Art: Reuniting Culture and Spirit for a Global Society (3 Cr)**

This course will explore the concept of art as a verb – the present perfect form of being. The role of the artist in society is examined from the perspective that art is something one is rather than something one does – illuminating the unifying power of creativity. Emphasis is on cultures that have never separated from their spiritual core. This course focuses on ways of building bridges between Western Culture and its spiritual foundations through personal artistic expression.

**EIA 517 Interdisciplinary Arts Infusion: From Chaos to Order (3 Cr)**

This course introduces a unique interdisciplinary arts education methodology and demonstrates how its techniques and activities can be infused into the classroom. The Lovewell Method is an applied arts education philosophy. This methodology not only trains students in professional creative, conceptual and performing arts skills, it develops higher levels of social, organizational, and motivational skills. Teachers seeking arts-related recertification will explore pedagogy built on Authentic Experience and Cognitive Thinking. You will actually interface with students and faculty of a Lovewell Workshop in progress and follow the development of the creative process through the opening night of an original interdisciplinary production as it is presented to the community. Teachers will have the opportunity to observe the three primary components of the Lovewell Process: the educational, the artistic, and the social/therapeutic as they interweave various arts disciplines such as drama, music, design, dance, video, stage management, and technology. This experiential approach to a common goal project creates a fertile learning environment and an educational opportunity that stimulates many learning styles. This process encourages and facilitates creative thinking in students, parents, local artists, teachers, schools and ultimately ripples out creating a true cultural community and a heightened interest in your specific arts program. **This is a teacher certification course.**

**EIA 526 Research in Interdisciplinary Arts: An Introduction to the Interdisciplinary Arts Program (3 Cr)**

This course orients the incoming student to the core ideas, history and philosophy of Interdisciplinarity in the Arts. It also introduces students to the various research designs and methodologies relevant to the arts such as historiography, arts-based research, content analysis, theory and criticism, and relevant elements of qualitative and quantitative methods. Students examine the origins, contexts, masterpieces, and creators of exemplary artworks that combine various art forms. From Gesamtkunstwerk to contemporary interactive multi-media video and musical theatre, elements of form, structure and composition are explored as students select a focus of study and prepare a research paper.

**EIA 537 Musical Theatre Study – Curriculum and Teaching (3 Cr)**

The course will examine the advent of the musical theatre in the United States, Great Britain and the movies. The inclusion of such an interdisciplinary art form, utilizing music, drama, visual and dance-based artistic involvement as a vehicle in the Fine Arts, Language Arts, and Social Studies classroom for the delivery of curriculum cannot be too strongly advocated. The use of Cooperative Learning techniques, Multiple Intelligences and Alternative Assessment through the creative process provides conceptual frameworks for student growth and development. Audio and video examples of the genre will be used. Readings will be engaged-in and discussed. Group-level projects designed to share like-minded experiences will be continually pursued.

**EIA 540 Moving Art: Aesthetic of the Motion Picture 1922 – 1966 (3 Cr)**

This course is both a survey and a research course, which examines the advent of the film throughout the world as produced between 1922 and 1966. Students will explore the great strides in character development, plot construction, acting technique, scriptwriting, editing, use of light and shadow, and camera and lens technique, that, through the use of the artistic vision of numerous creators, have set our social stage during these developmental years. They will examine the commonly accepted definitions of beauty, art, value, mores, motivation, and behavior which have been influenced by the films of this era and are just a few of the attributes used to define humanity. The study of film

as an interdisciplinary art form, utilizing music, acting, directing, design, editing, dance, dramatic writing, and visual artistic involvement, will be used as a means of widening the vision of emerging interdisciplinary arts professionals.

### **EIA 557 Cinematherapy I: Images with a Purpose (3 Cr)**

We live in a culture of images. In this course students will be immersed in a process of in-depth examination of the meaning and power of images. Images, in fact, are never neutral; their effect is that of conditioning the observer. It is important, therefore, to carry out a scholarly analysis of what an image actually is. Image based thinking will be considered both in relation to the creative process and to problem solving. We will begin with the philosophical concept of an idea as a mental representation. We will study the symbology of dreams in order to understand the close relationship between images and the unconscious. The psychoanalytical proposition that a film may be considered the film director's dream will be closely scrutinized.

Students will study Cinematherapy: a new technique for analyzing films and psychological dynamics. The concept of Cinematherapy is rooted in the awareness that the film viewer is conditioned by his or her individual life experience, and this in turn makes the viewer's perception highly unique. The viewer's intimate interior world and life experiences condition perception of the film, and result in a highly subjective interpretation. This is due to the fact that the viewer assimilates only certain images and edits out others, all on the basis of unique individual experiences. The study of Cinematherapy will enable the viewer to understand the underlying causes of certain emotions experienced during a film, and will shed light on certain aspects of one's own personality and on how others view the same situation.

### **EIA 558 Cinematherapy II: Personal and Social Awareness through Cinema (3 Cr)**

The course will expand on topics and concepts presented in Cinematherapy I: Images With a Purpose. Students will examine in depth the differences between Freud and Jung's psychological perspectives on symbolic dream interpretation, as well as the concept of the collective unconscious and its archetypes which appear in Jungian theory. This will enable students to utilize their comprehension of the symbolic language of dreams in order to conceptualize the personal mythology theory of Dr. Stephen Larsen. Through the analysis of selected films, students will examine six major mythological themes which recur across cultures, demonstrating that cinema functions as society's modern day mythology as identified by Dr. Joseph Campbell. The goal of this course is to give students an understanding of similarities between personal and socio-cultural mythology by using cinema as a tool for psychological examination and social comprehension, enabling them to become more effective educators and artists as well as more globally.

### **EIA 600 International Arts and Culture Infusion (3 Cr or 6 Cr)**

The International Arts and Culture Infusion Course has two components: the study of a unique interdisciplinary arts education methodology and the study of European Culture through field trips and on-site experience in and around the beautiful coastal village of Oskarshamn, Sweden. This course runs parallel to a Lovewell Cultural Exchange Workshop for Swedish and American teenagers being offered in the same location. Students will live and take their meals alongside the Lovewell staff, Swedish artists (in music, theatre, dance and design) and teenage artists enrolled in the Lovewell Program. Graduate students will participate in cultural field experiences such as informative tours of Axel Petersson's sculpture museum, the Kalmar Castle, local concerts and pre-Viking ruins on an island near Oskarshamn. Graduate students will also learn about the Lovewell Method. This methodology not only trains students in professional creative, conceptual and performing arts skills, it develops higher levels of social, organizational and motivational skills. Students interface with artists from Sweden and America and the artistic staff of a Lovewell Workshop in progress as they follow the development of the creative process through the opening night of an original bi-lingual interdisciplinary production as it is presented to the Swedish community. This experiential approach to a common goal project creates a fertile learning environment and an educational opportunity that stimulates many learning styles, especially in this highly aesthetic international setting. This course facilitates expansive and creative thinking in students, artists, teachers, schools and ultimately ripples out helping to create a true international cultural community. It also provides an unforgettable European adventure.

### **EIA 630 International Cinema Studies in Italy (3 Cr)**

International Cinema Studies: This course focuses on the analysis of international cinema with particular emphasis on Italian cinema. Students will participate in a rich cultural exchange onsite in Italy while studying with Italian professors and professional directors, actors, producers, composers, designers, and cinematographers from all over the world. This course offers participants an authentic interdisciplinary learning experience, including interactive workshops at the Maremetraggio Film Festival in Trieste and field trips and lectures involving some of the leading international artists, technicians and business experts working in the world of film. Another component of this course includes an on-location lecture/demonstration at Cinecitta, Europe's top movie studio in Rome, designed to analyze the process and the environment in which some of the world's greatest movies have been produced.

### **EIA 688 Capstone: Interdisciplinary Arts Leadership (6 Cr)**

This capstone project is the culminating event of the IA Program. It is an Interdisciplinary Arts Event conceived, written, created and produced by the student and the production team he or she has assembled. The project must be outlined in writing and approved by the Program administrator and artistic director and appropriate faculty in order to be scheduled and marketed for public performance. It may take the form of an artistic work or lecture demonstration but must encompass some aspect of performance or presentation by the Masters Candidate. Students will be assisted by faculty and peers as they develop their Capstone Projects. The project must demonstrate excellence in the Interdisciplinary Arts and be accompanied by a contextual essay describing the history, evolution, intention, purpose and methods by which the student created the Capstone Event. **Prerequisite/s: 30 credits of coursework in the EIA program.**

### **EIA 689 Capstone: Theatre Arts Leadership (6 Cr)**

This Capstone Project is the culminating event of the IA Program. It is an Interdisciplinary Arts Event conceived, written, created and produced by the student and the production team he or she has assembled. While interdisciplinary in nature, the project must focus on the candidate's major artistic area of interest (In this case, the Theatre/Dramatic Arts), be outlined in writing and approved by the Program Administrator and Artistic Director and appropriate faculty in order to be scheduled and marketed for public performance. It may take the form of an artistic work or lecture demonstration but must encompass some aspect of performance or presentation by the Masters Candidate. Students will be assisted by faculty and peers as they develop their Capstone Projects. The project must demonstrate excellence in inclusion of the Interdisciplinary Arts with the area of Theatre/Dramatic Arts and be accompanied by a contextual essay describing the history, evolution, intention, purpose and methods by which the student created the Capstone Event. **Prerequisites: 30 credits of coursework in the EIA program. Prerequisite/s: 30 credits of coursework in the Interdisciplinary Arts Program.**

### **EIA 690 Capstone: Musical Arts Leadership (6 Cr)**

This Capstone Project is the culminating event of the IA Program. It is an Interdisciplinary Arts Event conceived, written, created, and produced by the student and the production team he or she has assembled. While interdisciplinary in nature, the project must focus on the candidate's major artistic area of interest (in this case, the Musical Arts), be outlined in writing and approved by the Program Administrator

and Artistic Director and appropriate faculty in order to be scheduled and marketed for public performance. It may take the form of an artistic work or lecture demonstration but must encompass some aspect of performance or presentation by the Masters Candidate. Students will be assisted by faculty and peers as they develop their Capstone Projects. The project must demonstrate excellence in inclusion of the Interdisciplinary Arts with the area of Musical Arts and be accompanied by a contextual essay describing the history, evolution, intention, purpose, and methods by which the student created the Capstone Event. **Prerequisite/s: 30 credits of coursework in the Interdisciplinary Arts Program.**

**EIA 691 Capstone: Visual Arts Leadership (6 Cr)**

This Capstone Project is the culminating event of the IA Program. It is an Interdisciplinary Arts Event conceived, written, created, and produced by the student and the production team he or she has assembled. While interdisciplinary in nature, the project must focus on the candidate's major artistic area of interest (in this case, the Visual/Fine Arts), be outlined in writing and approved by the Program Administrator and Artistic Director and appropriate faculty in order to be scheduled and marketed for public performance. It may take the form of an artistic work or lecture demonstration but must encompass some aspect of performance or presentation by the Masters Candidate. Students will be assisted by faculty and peers as they develop their Capstone Projects. The project must demonstrate excellence in inclusion of the Interdisciplinary Arts with the area of the Visual Arts and be accompanied by a contextual essay describing the history, evolution, intention, purpose, and methods by which the student created the Capstone Event. **Prerequisite/s: 30 credits of coursework in the Interdisciplinary Arts Program.**

**EIA 692 Capstone: Dance Arts Leadership (6 Cr)**

This Capstone Project is the culminating event of the IA Program. It is an Interdisciplinary Arts Event conceived, written, created, and produced by the student and the production team he or she has assembled. While interdisciplinary in nature, the project must focus on the candidate's major artistic area of interest (in this case, the Dance Arts), be outlined in writing and approved by the Program Administrator and Artistic Director and appropriate faculty in order to be scheduled and marketed for public performance. It may take the form of an artistic work or lecture demonstration but must encompass some aspect of performance or presentation by the Masters Candidate. Students will be assisted by faculty and peers as they develop their Capstone Projects. The project must demonstrate excellence in inclusion of the Interdisciplinary Arts with the area of Dance Arts and be accompanied by a contextual essay describing the history, evolution, intention, purpose, and methods by which the student created the Capstone Event. **Prerequisite/s: 30 credits of coursework in the Interdisciplinary Arts Program.**

**EIA 6505 Special Topics in Interdisciplinary Arts I (3 Cr)**

This course involves the qualitative analysis of emerging issues in trends in interdisciplinary arts. Topics are identified and determined via an individualized process of negotiation with course professor/instructor, and are to reflect an advanced level of inquiry and problem-solving related to the student's program of study. Students may choose to work with a local or other arts organization that creates Interdisciplinary Arts productions or events, or they may work on or create a special project involving arts and education, arts for social change, expressive arts therapies, community arts/cultural development, arts for diverse populations/intercultural development, or any combination thereof. They may also choose to conduct independent qualitative research in Interdisciplinary Arts in their area(s) of interest. **Prerequisite/s: IAP Director Approval**

**EIA 6506 Special Topics in Interdisciplinary Arts II (authorization required) (3 Cr)**

Special Topics in Interdisciplinary Arts II expands and enhances qualitative analysis of issues in trends identified through activities in interdisciplinary arts. Topics are identified and determined via an individualized process of negotiation with the course professor/instructor, and are to reflect advanced level of inquiry and problem-solving related to the students program of study. Students may choose to work with a local or other arts organization that creates Interdisciplinary Arts productions or events, or they may work on or create a special project involving arts and education, arts for social change, expressive arts therapies, community arts/cultural development, arts for diverse populations/intercultural development, or any combination thereof. They may also choose to conduct independent qualitative research in Interdisciplinary Arts in their area(s) of interest. **Prerequisite/s: IAP Director Approval**

**EL 600 Seminar in the Knowledge Base of Educational Leadership (3 Cr)**

All content taught in the Educational Leadership Program is reviewed. The intent of this course is to provide students with a synthesis of the knowledge base required as the intellectual underpinning for successful practice as a school administrator. The program comprehensive examination is administered as part of this course.

**EL 601 Comprehensive Examination (3 Cr)**

All content taught in the Educational Leadership Program is reviewed. The program comprehensive examination is administered. The intent of this culminating course is to provide students with a synthesis of the knowledge base required as the intellectual underpinning for successful practice as a school administrator.

**EL 698 Administrative Internship (3 Cr)**

This course provides an opportunity to observe, interview, work with, and perform the duties of administrators in the actual work setting. Course requirements include a minimum of 150 contact hours, completion of a leadership portfolio, and seminars related to the role and responsibilities of an administrator.

**EL 699 Administrative Internship (6 Cr)**

This course provides an opportunity to observe, interview, work with, and perform the duties of administrators in the actual work setting. Course requirements include a minimum of 300 contact hours, completion of a leadership portfolio, and seminars related to the role and responsibilities of the educational leader.

**ELE 502 Methods of Teaching Mathematics in the Elementary School (3 Cr)**

Methods, materials and approaches for teaching mathematics, including numeration, number systems, problem solving, measurement, informal geometry, and algorithms (computational). Emphasis will be given to the teaching and assessment of concepts.

**ELE 503 Reading in the Elementary Classroom (3 Cr)**

This course focuses on the key theories and models of the reading process and a critical evaluation of competing ideologies and approaches. Emphasis is placed on understanding reading theory and building on a research foundation to address complex issues such as designing effective reading instruction and assessment, diagnosing and treating reading disabilities, and analyzing the impact of language and social contexts on reading instruction.

**ELE 504 Methods of Teaching Reading in the Elementary School (3 Cr)**

This course focuses on the practical application of reading theory in an elementary classroom through the selection and use of a variety of methods, materials and approaches for the learner's continuous improvement. Emphasis is placed on the application of curriculum models, as well as diagnostic and remedial strategies that address effectively the developmental and instructional needs of diverse student populations. **Prerequisite/s:** ELE 503.

**ELE 505 Teaching Visual Arts and Music in the Elementary School (2 Cr)**

This course focuses on the skills and techniques, cultural and historical connections, creation and communication, aesthetic and critical analysis, and design and use of appropriate assessment strategies in teaching visual arts and music in the elementary school.

**ELE 506 Teaching Physical Education and Health Education in the Elementary School (2 Cr)**

This course focuses on physical, social, and emotional growth and development, personal health and wellness, community health and safety issues, instructional practices, subject content and appropriate curriculum design and assessment strategies in teaching physical education and health education in the elementary school.

**ELE 540 Creativity in Elementary School Curriculum (3 Cr)**

The purpose of this course is to focus on the foundations and techniques of art, music, and physical education as integrated aspects of the school curriculum. A review of the principles behind the concept of creativity and its relationship to daily classroom activities is also considered. The diversified curriculum is based on current research in teaching elementary arts, health education, and physical education that responds to national and state competencies and standards.

**ELE 601 Teaching Language Arts in the Elementary School (3 Cr)**

An examination of the research, trends, and pedagogy in the area of language arts. Emphasis will be placed on curriculum integration, instructional techniques and assessment.

**ELE 602 Teaching of Science in the Elementary School (3 Cr)**

Methods, materials, and approaches for teaching science, including developmentally appropriate introductions to the physical, earth, and life sciences. Emphasis will be given to exemplary processes and projects.

**ELE 603 Teaching Elementary Social Studies in a Multicultural Society (3 Cr)**

Methods, materials, and approaches for teaching social studies, including citizenship education and multicultural understanding. Emphasis will be given to contemporary practices in global education and diversity.

**ELE 699 Applied Professional Experience in Elementary Education (3 Cr)**

Applied Professional Experience in Elementary Education: This course will require graduate students to complete applied professional experiences in Elementary Education in K-6 educational settings. Graduate students will maintain a reflective journal and create a folder that includes samples of their pupils' work and the assessment instruments they used to demonstrate achievement of professional and state standards.

**ELE 711 Literacy: Theory and Practice in the Elementary Classroom (3 Cr)**

This course focuses on the development of a comprehensive theoretical framework for analyzing and evaluating literacy learning in the elementary classroom. Emphasis is placed on current research and methods in literacy instruction with a particular focus on curricular modifications and accommodations for diverse groups of elementary students.

**ELE 712 Mathematical Reasoning and Problem Solving in the Elementary Classroom (3 Cr)**

This course explores current research in teaching mathematical reasoning and problem solving in the elementary classroom. The identification and application of appropriate mathematical content and processes, instructional delivery models, and assessment techniques for use with diverse students in elementary classrooms is emphasized throughout the course.

**ELE 713 Scientific Inquiry and Discovery in the Elementary Classroom (3 Cr)** This course explores current research and best practices in inquiry teaching and discovery learning in the elementary science classroom. Emphasis is placed on using dynamic teaching methods that stimulate thinking and inquiry about scientific concepts and processes in diverse learners.

**ELE 714 Teaching for Multicultural Understanding in the Elementary Social Studies Classroom (3 Cr)**

This course explores current research for teaching multicultural and global understanding and investigating related issues through the social studies curriculum in the elementary classroom. The identification and application of developmentally appropriate multicultural and global content and processes, instructional delivery models, and assessment techniques are emphasized throughout the course.

**ELE 715 Critical Thinking in the Elementary Classroom (3 Cr)**

This course explores current research in teaching critical thinking through the language arts in the elementary classroom. Emphasis is placed on implementing and modifying instructional models and strategies with diverse elementary populations to reinforce their understanding and application of critical thinking skills across the integrated language arts curriculum.

**ELE 716 Creative Thinking in the Elementary Classroom (3 Cr)**

This course explores current research in teaching creative thinking through the visual and performing arts in the elementary classroom. Emphasis is placed on strategies and techniques designed to enhance creative thinking in diverse learners through the arts.

**EM 500 Philosophy of School Library Media Programs (3 Cr)**

This course includes the functions of the library media program in the educational environment; the professional role of the media specialist; program standards; program planning, implementation, and evaluation; research applications; and trends and issues that influence school media programs.

**EM 505 Design and Production of Educational Media (3 Cr)**

This survey course introduces the principles of instructional design; provides experience in the production of audio, video, graphic, and photographic media; and includes methods of teaching media production.

**EM 510 Media for Children (3 Cr)**

This course includes the developmental stages of children; the utilization of print and non print media to meet instructional, informational, personal, and recreational needs of children; production of materials to stimulate interest and enjoyment of literature; and methods for providing reading, listening, and viewing guidance. **Prerequisite/s: EM 500 and EM 505 (EM 505 can also be a corequisite).**

**EM 515 Reference and Information Services (3 Cr)**

This course examines print and electronics information resources; techniques for providing reference and information services; applications of technology to information storage, retrieval, and networking; and methods of teaching reference strategies to students. **Prerequisite/s: EM 500, EM 505, and EM 525.**

**EM 520 Instructional Role of the Media Specialist (3 Cr)**

This course emphasizes the media specialist's role in curriculum planning, methods of information skills instruction, and techniques for integrating media in the learning environment. **Prerequisite/s: EM 500, EM 505, EM 515, EM 525, and EM 510 or EM 535.**

**EM 525 Library Media Collection Development (3 Cr)**

This course includes principles of locating, evaluating, selecting, and maintaining media resources; acquisition of materials and equipment; the impact of technology on collection development practices; and use of computer word processing and database software to assist in the collection development process. **Prerequisite/s: EM 500 and EM 505.**

**EM 530 Management of School Library Media Programs (3 Cr)**

This course includes methods of operating the school library media center, including program policies; circulation and inventory systems; budgeting, staffing; marketing; facilities utilization; and the application of technology to media center management practices. **Prerequisite/s: EM 500, EM 505, and EM 525 [EM 525 can also be a corequisite.]**

**EM 535 Media for Young Adults (3 Cr)**

This course includes the developmental stages of adolescents; utilization of print and non print media to meet the instructional, informational, personal, and recreational needs of adolescents; and methods for providing reading, listening, and viewing guidance. **Prerequisite/s: EM 500 and EM 505 [EM 505 can also be a corequisite.]**

**EM 540 Organization of Library Media Collections (3 Cr)**

This course includes library classification systems, principles and techniques of descriptive cataloguing, methods of organizing media resources, and the application of technology to bibliographic methods. **Prerequisite/s: EM 500, EM 505, EM 515 (EM 515 can also be a corequisite.), EM 525, EM 530 (EM 530 can also be a corequisite.), and EM 510 or EM 535.**

**EM 565 Computers in School Library Media Centers (3 Cr)**

Current practices relating to identification, evaluation, management, and use of computer technology, electronic information sources and systems are presented within the context of facilitating information literacy in K-12 environments. **Prerequisite/s: EM 500, EM 505, and EM 530.**

**EM 699 Applied Professional Experience in Educational Media (3 Cr)**

This course will require graduate students to complete applied professional experiences in Educational Media in PreK-12 school library media centers and PreK-12 classrooms. Students will maintain a reflective journal and create a notebook that includes samples of their students' work and the assessment instruments used to demonstrate achievement of professional and state standards. **Prerequisite/s: 30 credits, including CUR 526.**

**EM 710 Current Research in Educational Media (3 Cr)**

This course focuses on current research topics in educational media. Topics and trends that promote student learning and the development of exemplary media programs will be emphasized. Students will identify and survey related literature, projects, and offerings through professional organizations and learning communities. **Prerequisite Addition: Master's in educational media or master's and certification in educational media.**

**EM 720 Instructional Models for Educational Media Center (3 Cr)**

Optimal instructional models are the focus of how to promote informational skills and independent lifelong learning among K-12 students. Productive elements of a variety of instructional models are presented and evaluated for their contribution to educational outcomes. Topics will include the development of meaningful curriculum and media that meet instructional objectives, as well as motivational strategies to encourage faculty development and participation in collaborative teaching and staff development. **Prerequisite/s: Master's in educational media or master's and certification in educational media.**

**EM 728 Educational Media Center Facilities Design and Maintenance (3 Cr)**

Creating productive educational media center settings that improve learning outcomes for a variety of educational settings is the focus of this course. Historic trends and developments in facility design and maintenance that contribute to the positive impact of a media center on student learning will be explored and applied to a variety of media center settings. **Prerequisite/s: Master's in educational media or master's and certification in educational media.**

**EM 730 Electronic Resources and Systems in Educational Media Centers (3 Cr)**

This course focuses on effective practices of evaluation, selection, implementation, maintenance, and upgrading of management systems, database, informational and instructional delivery systems, and network agreements. Planning strategies for implementing technologies, assuring equity of access, supporting distance learning models, and managing intellectual property in the digital age are stressed. Prerequisite Addition: Master's in educational media or master's and certification in educational media.. **Prerequisite/s: Master's in educational media or master's and certification in educational media.**

**EM 735 Leadership in Educational Media Settings (3 Cr)**

This course focuses on the identification and tracking of professional trends that contribute to exemplary educational media programs. These trends will include the identification of practices, policies, and statutes at the district, state, and national levels that impact school library media centers. Using effective communication, collaborative planning, and cooperative budgeting to work effectively with members of the school community, students will acquire strategies that will help them to function as independent change agents in an educational media

setting. **Prerequisite/s: Master's in educational media or master's and certification in educational media.**

**EM 740 Evaluation of Educational Media Centers and Services (3 Cr)**

In this course, students will practice assessment and evaluation techniques that will result in the meeting of educational goals and objectives. Students will use professional standards, evaluate criteria, and local policy to develop media center goals and objectives, as they develop and implementing practices of action research.

**ENG 521 Methods of Teaching Middle School and Secondary English (3 Cr)**

This course provides an overview of current practices in curriculum and instruction in middle and high schools with an emphasis on special methods for teaching secondary English.

**ENG 600 Recent Directions in Oral Communications (3 Cr)**

Recent Directions in Oral Communications: Students will explore the role of oral communications in learning, methods of integrating oral communications into all areas of English language arts, ways to assist students in overcoming oral communication apprehension, and formal and informal strategies for teaching how to make a presentation before an audience.

**ENG 605 Recent Directions in Language Learning (3 Cr)**

Students will investigate recent directions in the study of grammar and syntax, including a comparison of the adult standards approach and the language/experience approach.

**ENG 615 Recent Directions in Expository Writing (3 Cr)**

The process model of expository writing will be examined, analyzed, and explicated. Particular emphasis will be placed on recent directions for the improvement of writing abilities, exploring the reading-writing connection, response to literature, and teaching the research paper.

**ENG 625 Recent Directions in Creative Writing (3 Cr)**

The nature of creative writing will be analyzed, and students will examine recent directions in ways to enhance creativity in the writing process. Specific focus will be on the development of creative approaches to the writing of poetry, diaries, journals, and fiction.

**ENG 635 Recent Directions in Adolescent Literature (3 Cr)**

Students will explore recent developments in reader response theory and recent directions in the use of questioning strategies, literary attitude scales, story telling, reading aloud, reading inventories, and the integration of language arts through the study of literature.

**ENG 645 Recent Directions in the Analysis of Literature (3 Cr)**

Students will explore recent directions in the analysis and criticism of literature. The focus will be on the development of discussion, critical thinking, and writing skills through literature studies.

**ENG 650 Many Voices in Twentieth Century American Literature (3 Cr)**

Participants will read widely from several genres in twentieth century, multicultural American literature. They will critically analyze literary selections and their readings of them in oral and written forms including response journals and more formal, interpretive papers.

**ENG 665 Many Voices in Contemporary World Literature (3 Cr)**

Participants will read widely from several genres in twentieth century, multicultural world literature. They will critically analyze literary selections and their readings of them in oral and written forms including response pieces and more formal, interpretive papers.

**ENG 675 Many Voices in Twentieth Century British Literature (3 Cr)**

Students will read widely from several genres in twentieth century and postcolonial British literature. They will critically analyze literary selections and their readings of them in oral and written forms including response journals and more formal, interpretive papers and projects.

**ENG 699 Applied Professional Experience in English Education (3 Cr)**

This course will require graduate students to complete applied professional experiences in English/language arts classrooms. Students will maintain a reflective journal and create a file that includes samples of their students' work and the assessment instruments they used to demonstrate achievement of professional and state standards. **Prerequisite/s: 24 credits, including CUR 526.**

**ENG 705 Language and Linguistics in Secondary English Language Arts Classrooms and Curricula (3 Cr)**

Students will read and apply the theory that underlies major branches of language study and linguistics, review the rationale for the inclusion of language study (in addition to grammar and vocabulary expansion) and linguistic issues in secondary English language arts classrooms, and design lessons, units, and curricula that do so.

**ENG 745 Literary Theory and English Language Arts Classrooms and Curricula (3 Cr)**

This course will acquaint students with the major critical/theoretical approaches to literature, ask them to apply various critical stances, reflect on their own theoretical stances and literature pedagogy, and design lessons, units, and curricula which integrate theoretical approaches with instruction in literature.

**EP 699 Applied Professional Experience (3 Cr)**

This course will require graduate students to complete applied professional experiences with pupils who have been identified as gifted in K-12 educational settings. Graduate students will maintain a reflective journal and create a portfolio that includes samples of their pupils' work and the assessment instruments they used to demonstrate achievement of professional and state standards. **Prerequisite/s: 24 credits, including CUR 526.**

**EP 750 Understanding the Nature of Students with Autism Spectrum Disorders (3 Cr)**

This course forces on providing information and discussion about the major social, behavioral, communication, and learning characteristics of autism spectrum disorders (ASD). Theories as to etiology and prevalence will be discussed and researched. The history of ASD will be discussed in order to understand current research focus. The manifestations of ASD vary considerably and students within this course will become familiar with the differences and similarities within the diagnosis of ASD. The impact of ASD on education and family will also be focused on. Student will participate in activities in order to understand the comprehensive and complex nature of ASD. Students will discuss the challenges involved in the education of children with ASD based on characteristics and increased prevalence of ASD. Videotaped examples and personal accounts will accompany all discussions and descriptions of ASD. Students will also have the opportunity to analyze



case presentations with regards to the understanding of the nature of ASD.

**EP 755 Assessment of Students with Autism Spectrum Disorders (3 Cr)**

This course will examine the role of assessment as it relates to intervention in programs for students with autism. Assessment instruments used by a variety of professional disciplines will be reviewed. Participants will use several of these instruments to develop individual student goals and objectives based upon present level of performance. Collaborative teaming with other professionals and families will be discussed. Using information contained in evaluation reports to develop effective programs will be targeted as a course outcome.

**EP 760 Intervention for Students with Autism Spectrum Disorders (3 Cr)**

This course focuses on review of a variety of research-based interventions culminating in the development of an intervention plan based upon assessment information. Interventions designed to ameliorate deficits in the areas of communication, learning readiness, independence, social skills, and behavior will be highlighted. The class will also focus on strategies for choosing specific interventions or combining interventions to meet the needs of individual students and choosing and modifying curriculum. Students will evaluate the research base for a variety of interventions including those based on the principles of applied behavior analysis and TEACCH and will learn to make data-based decisions based on the characteristics and performance of individual students. Special issues in the areas of early intervention and secondary education transition will be included. Students will be trained in strategies for assisting families in the decision-making process regarding intervention options and coordinating with community agencies. The latest information on the use of technology in the area of interventions for students with autism will be shared.

**EP 765 The Behavior Communication Connection for Students with Autism spectrum Disorders (3 Cr)**

Students will focus on assessment and intervention strategies for addressing challenging behaviors in the classroom, at home, and in the community. Students will learn to generate hypotheses about the functions of challenging behavior as it relates to communication skills and identify positive behavioral support strategies to implement to replace the negative behaviors. Positive behavioral support functional behavioral assessment, functional communication training, and other more traditional behavior management strategies will be discussed. The focus of the class will involve the pivotal role of communication skills for individuals with autism as a replacement skill for negative behaviors. The use of augmentative communication strategies including assistive technology will be reviewed along with solutions for high and low functioning students with autism.

**EP 5265 Nature and Needs of Young Children with Disabilities (3 Cr)**

This course provides an overview of the effects of disabilities and risk factors on the development of young children, birth to age five, and on their families. The referral, assessment, planning, and intervention process is reviewed. Models of intervention practices are explored. Legal and ethical issues related to early intervention/special education are examined. Field experience is integrated into course activities. **Prerequisite Additions: A course in child or human development or educational psychology.**

**EP 5270 Assessing the Needs of Young Children with Disabilities (3 Cr)**

This course presents an overview of basic measurement and evaluation concepts for interpreting formal and informal screening and assessment processes used with young children, birth to five. Legal and ethical issues related to assessment are covered. The types of measures used to gather information and the interpretation and utilization of data in developing an individualized program are reviewed. Field experience is integrated into course activities. **Prerequisite/s: EP 5265**

**EP 5275 Intervention Strategies and Classroom Behavior Management of Young Children with Disabilities (3 Cr)**

This course covers the development and adaptation of curriculum, teaching methods, materials, and the physical environment for use with young children with disabilities. Students are trained in the use of behavior modification techniques for managing and evaluating individual behavior problems and for establishing and maintaining standards for behavior in the classroom setting. Field experience is integrated into course activities. **Prerequisite/s: EP 5265 and EP 5270**

**EP 5280 Working with Families of Young Children with Disabilities and the Community (3 Cr)**

This course focuses on application of the family systems model to assess each family's strengths and needs and to develop and implement family support plans/programs. Community resources and services are identified. The legal rights of the family and the child are reviewed. Students are trained to work with families as service coordinators and advocates in setting educational goals and utilizing community resources. Field experience is integrated into course activities.

**EP 5281 Developing Creativity in Gifted Students (3 Cr)**

This course focuses on theories of creativity and on developing creativity in gifted students.

**EP 5282 Educating Special Populations of Gifted Students (3 Cr)**

This course focuses on special populations of gifted students, such as minorities, underachievers, the handicapped, the economically disadvantaged, and highly gifted students. The course reviews students' characteristics and appropriate programmatic adaptations.

**ESE 600 Survey of Exceptionalities of Children and Youth (3 Cr)**

This course will provide students with fundamental information on laws, policies and practices in exceptional student education and on specific categories of exceptionality, including definitions, prevalence, causes, assessment techniques, educational strategies, and current and future trends in the field of exceptional student education.

**ESE 610 Speech and Language Development and Disabilities (3 Cr)**

This course will provide students with a basic understanding of the nature of speech and language; the developmental progression in language acquisition; and the techniques for evaluating language development and remediating speech, language, and communication disorders in children.

**ESE 620 Behavior Management of Exceptional Students (3 Cr)**

This course will provide students with various behavior management techniques of managing classroom behavior, promoting social adjustment of their students, and coordinating the classroom learning environment for the purpose of improving the academic and social development of students with learning and behavior problems.

**ESE 630 Educational and Psychological Assessment of Exceptional Students (3 Cr)**

This course will introduce students to the various educational and psychological tests and assessment tools most widely used to evaluate exceptional students, with emphasis on the practical application of assessment in schools and on the assessment process from initial

identification through the development of an Individualized Education Program (IEP). It will also prepare all those concerned with the teaching-learning process to be sensitive to the social and ethical implications of test use and to be familiar with both formal and informal assessment strategies that will help them contribute to the decision-making process for exceptional students.

**ESE 640 Transition Skills and Services for Exceptional Students (3 Cr)**

This course will introduce students to variety of educational, career, and vocational choices available to exceptional students. These choices include academic skills, personal skills, social skills, employability skills, and daily living skills, which exceptional students need in order to actualize their potentials and become contributing members of society. Emphasis will be given to the concept of planning for transitions within the educational program and to the need to plan more carefully for the transition to adulthood.

**ESE 650 Instructional Strategies for Exceptional Students (3 Cr)**

This course will focus on the various strategies and techniques used to educate and train exceptional students. Emphasis will be on normalization and on the array of services available to students with disabilities from elementary school to high school. Special attention will be devoted to strategies that help teachers develop individualized educational programs, strategies for classroom organization and management, and strategies to enhance learning through microcomputer technology.

**ESE 660 Curriculum and Instructional Materials for Exceptional Students (3 Cr)**

This course will introduce students to the various curriculum and instructional materials used to teach exceptional students. It will provide students with specific suggestions for selecting and modifying the curriculum to promote learning and for developing appropriate materials to use in the classroom. Students will also be provided strategies for adapting curriculum materials, teacher instruction, and student practice activities for both basic and content-area instruction.

**ESE 670 Inclusive Education for Exceptional Students (3 Cr)**

This course will introduce students to the current information on how exceptional children are served within inclusive school environments. Students will learn about the role of working with other professionals and parents to determine student eligibility for special education, to carry out educational programs, and to monitor learning. Information will also be provided about students who are not necessarily eligible for special education, but who would benefit from the same instructional strategies as exceptional students because of their own special needs.

**ESE 680 Teaching Social and Personal Skills to Exceptional Students (3 Cr)**

This course will present students with a wide range of information regarding the social and personal skills that children with disabilities need in order to achieve their personal independence in school, at home, and in the community. Emphasis will be on the importance of teaching personal management and independent living skills, on providing appropriate adaptations to promote personal autonomy, and on creating supports and services that maximize independence and community integration of students with disabilities.

**ESE 690 Consultation and Collaboration in Exceptional Student Education (3 Cr)**

This course will help students become more proficient in working together within school contexts. Emphasis will be on the context of school and home collaborations, and on the diversity issues that may affect the way people work together. Students will learn that school consultations, collaboration, and teamwork are essential in transforming school learning environments into settings where teachers, administrators, and parents of exceptional students work together and trust each other for the benefit of the students.

**ESE 699 Applied Professional Experience in ESE (3 Cr)**

This course will require students to complete applied professional experiences in Exceptional Student Education in K-12 educational settings. Students will maintain a reflective journal and create a portfolio that includes samples of their students' work and the assessment instruments they used to demonstrate achievement of professional and state standards, under the guidance of a certified teacher in exceptional student education.

**ETAL 511 Brain-based Learning and Instruction (3 Cr)**

In this course, participants will study current research on the brain and how humans learn. The concepts on "learning to learn" will be explored. Participants will apply their newly acquired knowledge on this topic to lesson plans and classroom practices.

**ETEC 601 Instructional Design (3 Cr)**

This course addresses application of the theory of instructional design and the design process as it applies in the development of educational media and software. Goal analysis, objectives, instructional strategy development, and evaluation in the design process are utilized in the production of an educational product.

**ETEC 602 Technology and School Curriculum (3 Cr)**

This course examines the role of technology in the curriculum and its impact on school change. Research on the design of computer aided instruction and computer utilization in the K-12 classroom will be explored. Methods of educational software evaluation, selection, and acquisition are introduced. Students will apply the modern technologies and principles of curriculum development in producing programs of instruction.

**ETEC 650 Computer Network Management (3 Cr)**

This course introduces the fundamentals of establishing effective microcomputer networks and their management in the K-12 setting. Selection of hardware and software, computer network design, peripherals and basics of network data transfer for both Macintosh and PC environments are explored. Alternative educational delivery systems through telecommunications are also examined.

**GRA 710 Grantwriting (3 Cr)**

This course provides students with the skills and knowledge to locate appropriate grant opportunities and to write effective grant proposals.

**HED 600 Practicum I: Teaching Medical Students and Other Health Professions Students in a Diverse Learning Environment (6 Cr)**

HED 600 will assist the participants in adapting instruction in their medical area of expertise to the ways in which their individual students learn best. Research in the field of education suggests that students' academic performance improves when instructors match their instructional strategies to students' learning styles. The practicum will include guidelines for identifying students' learning preferences and identifying instructional strategies and environments to address these preferences.

**HED 610 Practicum II: Implications of the Domain of Human Development on Health Professions Students (6 Cr)**

This practicum addresses the nuances of adult learning emphasizing the relationship between knowledge of diversity and human

development in devising effective learning environments. Theoretical and applied aspects of human development and learning theory are addressed as a means to incorporate such knowledge into academic planning and programming.

**HED 620 Practicum III: Technology Resources for Health Professions Education (6 Cr)**

This practicum helps the participant become familiar with current and emerging technologies use to deliver or facilitate instruction. Participants will learn about the various computer technologies used in the classroom and other environments where health professional students learn. They also will become familiar with various on-line resources appropriate to the health professions education process.

**HED 630 Practicum IV: Effective Instruction Strategies in Health Professions Education (6 Cr)**

This practicum addresses the relationships between medical content and contexts, adult learning, and general human development knowledge as a means to devise effective learning environments. The course addresses theoretical and applied aspects of human development and learning theory as a means to incorporate such knowledge into academic planning and instructional programming.

**HED 640 Practicum V: Assessment and Measurement in Health Professions Education (6 Cr)**

This practicum addresses diverse assessment strategies, including standardized and non-standardized tests, emphasizing authentic assessment processes. It will address test analyses, item analyses, and general assessment materials construction principles. The use of assessment data in the context of instructional planning and curriculum development also will be addressed.

**HED 650 Practicum VI: Research in Health Professions Education (6 Cr)**

This practicum engages the participant in a problem-solving experience designed to improve or enhance the health professions education process. A formal practicum proposal will be submitted. There will be active participation and implementation of the research. Evaluation of the project activities will take place and the final product submitted by the participant.

**IDDE 610 Learning Theories and the Practice of Instructional Design (3 Cr)**

A solid foundation in learning theory is an essential element in the preparation of education professionals because it permeates all dimensions of instruction. Depending on the diversity of learners and situations, different learning theories may apply. This course will provide an understanding of each learning theory in order to optimize use in designing strategies for instruction as well as utilizing this knowledge in practice.

**IDDE 620 Program Assessment, Evaluation and Professional Growth (3 Cr)**

The Florida State Department of Education Assessment Standards (Diversity Practice) speaks to identifying instructional strategies that address varying learning styles for all students. Notwithstanding, this statement can be generalized to any state. Therefore, in this course, students will (a) review cognitive methods and tools for program assessment, evaluation, and professional growth, and (b) survey models of training design that incorporate cognitive learning principles to prepare them to design programs based on those learning principles.

**IDDE 630 Diversity: Cross Cultural Awareness (3 Cr)**

The purpose of this course is twofold. First, the course will help students begin to understand the diversity of human experience in both external and internal experiences. In terms of external, students will examine the great variation in the way people interface with their environment--its impact on them and their effect upon it. This includes an awareness of feelings, thoughts, assumptions, values, and perceptions. The focus on "diversity" entails exploring similarities and differences, commonalities and idiosyncrasies, shared and counter posed experiences. The second purpose is to explore one's own cultural background to better understand the foundation and roots of one's values and how they influence behavior in social and professional interactions.

**IDDE 640 Diversity and Social Justice (3 Cr)**

This course focuses on social justice responsibilities as it provides students an opportunity to engage in a sociological analysis of privilege, power and oppression. It also provides context for understanding social activism as a tool for achieving equity. Further, it includes information on socio political, economic and legal issues and their impact on social justice.

**IDDE 650 Global Awareness and Classroom Culture (3 Cr)**

This course prepares teachers to teach increasingly diverse student populations to meet the demands of an interdependent world. Students will gain knowledge of world geography, conditions, issues and events as they learn about the complexity and interdependency of world events and issues, understand historical forces that have shaped the current world system using critical and comparative thinking skills--including the ability to think creatively and integrate knowledge, rather than an uncritical acceptance of knowledge.

**IDDE 699 Applied Professional Experience in Diversity Education (3 Cr)**

This course will require students to complete an applied professional experiences in diversity education in K-12 educational settings. Students will maintain a reflective journal and create a portfolio that includes samples of their students' work and the assessment instruments they used to demonstrate achievement of professional and state standards.

**INED 500 School and Society (3 Cr)**

This course examines various K-12 educational systems in the global society as we enter the 21st century. Students will be asked to compare schooling in various societies and examine how educational systems are organized to meet political, social, and economic agenda of the 21st century. Students will recommend strategies to ensure capacity and compliance of their home systems within the global educational community with ramifications for standards development and curriculum alignment. Research and presentation as well as the use of technology will be emphasized.

**INED 550 Advanced Practical ESL for the Classroom Teacher Part I (0 Cr)**

In this course, ESL students will be exposed to advanced educational content-based English as a Second Language instruction and they will be given the opportunity for extensive practice in the area of Speaking and Conversational English for classroom use. This will be done by integrating the skills of Listening and Reading Comprehension, using materials related to classroom practices and language. Academic Writing will be emphasized to achieve a higher level of proficiency in that area. **Prerequisite/s: INED 540 or test-out by achieving 75% or greater on INED 540 final exam.**

**INED 691 Applied Research Practicum (Part 1) (3 Cr)**

This course is intended to engage the student in a problem-solving experience designed to improve or enhance an educational situation. This process is systematic and involves the identification of a need or problem and the creation of a viable solution, based on educational research. A project proposal that is approved by the student's Adviser, Reader, and the Institutional Review Board representative will be the

culminating product.

**INED 692 Applied Research Practicum (Part 2) (3 Cr)**

The students will actively engage in problem-solving in an educational setting. Each student will implement his/her approved INED 691 proposal for a minimum of 12 weeks, monitor progress toward the objectives, using formative and summative assessment strategies, analyze the resulting data, and write a final report.

**LANG 530 Advanced Spanish Grammar and Composition I (3 Cr)**

This course will review the structure and grammar of modern Spanish. Students will examine the more complex aspects of language usage; including tense structure, as well as augment and refine their use of lexicological items. The course will also address elements of writing and style. Emphasis will be placed on correct grammar and clear expression of thought in short writing assignments and exercises.

Prerequisite: CUR 526 Educational Research for Practitioners

**LANG 531 Advanced Spanish Grammar and Composition II (3 Cr)**

This course continues the review the structure and grammar of modern Spanish started in LANG 530. Students will examine the more complex aspects of language usage; including tense structure, as well as augment and refine their use of lexicological items. The course will also address elements of writing and style. Emphasis will be placed on correct grammar and clear expression of thought in short writing assignments and exercises. Prerequisite: LANG 530 or permission by the instructor

**LANG 545 Peoples and Cultures of Spain (3 Cr)**

This course will cover Spanish history and culture from Roman times to the Hapsburg Empire, focusing on the multiplicity of ethnic and cultural groups that shaped Spanish identity and thought, paying particular attention to Islamic-Christian relations within the Iberian Peninsula during the Middle Ages. Students will engage in the examination and discussion of the educational implications of key Spanish cultural traits. Prerequisites: LANG 530 and LANG 531

**LANG 546 The Spanish Golden Age (3 Cr)**

An introduction to the history, literature, and art of Spain from 1500 to 1700. It includes virtual visits to the Prado Museum, the El Greco Museum in Toledo, Cervantes' House in Valladolid, and samples of Calderon de la Barca's plays. Students will read poetry, prose and theatre by some of Spain's greatest authors. Adaptation of topics to the classroom will be addressed throughout the course.

**LANG 550 Spanish Linguistics for Teachers (3 Cr)**

This introduction to linguistics for Spanish teachers, this course will focus on phonetics, morphology, syntax and language acquisition, with special emphasis on dialectal variation throughout the Spanish-speaking world. **Prerequisites: LANG 530 and LANG 531**

**LANG 551 Teaching Spanish to Heritage Speakers (3 Cr)**

This course will examine how to teach Spanish to students who grew up in homes where Spanish was spoken.

**LANG 556 Peoples and Cultures in Early Latin America (3 Cr)**

This course examines Pre-Columbian societal patterns, the arrival of the Europeans in the New World, the introduction of slavery and the creation of a new Latin American identity. The relationship between culture and ethnicity will be discussed at length. **Prerequisites: LANG 545**

**LANG 560 Representative Spanish Authors (3 Cr)**

Readings from selected masterpieces of Spanish Literature and teaching strategies for their presentation in the classroom. **Prerequisites: LANG 530 and LANG 531**

**LANG 561 Representative Spanish Authors II (3 Cr)**

Readings from selected masterpieces of Spanish literature (XVIII to XX Centuries) and teaching strategies for their presentation in the classroom. Criteria for selection of materials and resources will be discussed.

**LANG 565 The Spanish Frontier in North America (3 Cr)**

This course examines America's Spanish colonial past, from the early explorations by Alvar Nunez Cabeza de Vaca, Hernando De Soto, and Francisco Vazquez de Coronado, to the historical legacy of Spain and early Mexico in what is now Florida, Louisiana and the American Southwest.

**LANG 566 Latino Heritage in the United States (3 Cr)**

This course is a survey of the literary expression of Latino/a writers in the United States, as they interpret their history, status and place in American society. The course will give teachers a broad overview so that they can integrate those writers and texts into the classroom.

**Prerequisites: LANG 530 and LANG 531**

**LANG 575 Spanish Children's Literature (3 Cr)**

This course will examine the characteristics of traditional and modern Spanish children's literature. Students will analyze Spanish children's literature representing the different genres and themes. Attention will be given to works from Latin America, Spain, and Spanish writers in the USA. Guidelines for the selection, design and implementation of appropriate Spanish literature-based activities will be addressed throughout the course.

**LANG 576 Readings in Content Area Spanish (3 Cr)**

Students will be exposed to high-intermediate educational content-based Spanish Language instruction and they will be given an opportunity for extensive reading comprehension exercises and acquisition of vocabulary in the areas of social studies, science, math and art. Practice in preparing content area lesson plans in Spanish will be emphasized.

**Prerequisites: LANG 530 and LANG 531**

**LANG 580 Foreign Language Methods (3 Cr) and**

**LANG 581 Foreign Language Methods (4 Cr) Florida Students Only**

This course presents teachers with a wide spectrum of techniques and strategies that have been used in the foreign language classroom through the years. Emphasis is on the three communicative modes of expression and in building lessons around the state and national

foreign language standards. The course includes assignments at the elementary and secondary school levels, as required for K-12 certification in Florida.

**LANG 599 Special Topics (3 Cr)**

This course will examine topics of special interest to Spanish teachers on a rotating basis.

**LANG 600 International Multicultural Experience (trip) (3 Cr)**

This course will examine in depth important topics related to culture, education, and bilingualism. Topics will vary on a regular basis. (Miami only)

**LANG 699 Applied Professional Experience in Spanish Language Education (3 Cr)**

This course requires graduate students to complete applied professional experiences in elementary, middle school and/or high school Spanish language classrooms. As this course is the culmination of students' work in their graduate Spanish education specialization, the focus will be on applying the knowledge and skills students have acquired and developed. Students will submit reflections on their experiences conduct regular observations and teach research-based lessons to demonstrate their learning. **Prerequisites: 24 credits, including CUR 526.**

**LEDF 0580 Assessment and Evaluation of Family Support Programs (3 Cr)**

The course identifies dimensions of differences in families and family support systems and describes formative and summative evaluation systems that tap these dimensions.

**LEDF 0581 Administration and Organizational Leadership (3 Cr)**

This course examines aspects of leadership philosophy and style, management techniques, and program development.

**LEDF 0582 Supervision of Family Support Programs (3 Cr)**

This course provides an orientation to a range of supervision issues, including staff motivation, in-service training, and evaluation of personnel.

**LTRC 704 Research in Language and Literacy Development: Social and Cultural (3 Cr)**

This course examines current research related to the process of language and early literacy development during the early and middle childhood years. Issues related to cultural and social influences on language/literacy development including fluency, vocabulary, phonemic awareness, phonics, and comprehension are discussed. Students engage in field-based experiences.

**LTRC 711 Assessment in the Early Literacy and Reading Classroom (3 Cr)**

Students engage in the discussion of the process of instruction and assessment in early literacy and reading. Discussion of screening activities, diagnosis, testing, and selection of remediation strategies engages students in practical experiences. Cultural and language differences (ESOL) will be explored.

**LTRC 712 Play, Culture and Emergent Literacy (3 Cr)**

Students analyze the role of play in the process of early literacy across cultures. Students engage in the discussion about the concept of play in different cultures and its relationship to language development. Strategies to support play in the classroom and at home are examined. Recent research methodologies and findings from studies in the area of cross-cultural play and literacy development during the early years (birth-5) are discussed. Students develop sample research projects related to culture, play, and literacy topics.

**LTRC 716 Curricular Approaches and Prescriptive Instruction in Early Literacy Programs (3 Cr)**

This course provides opportunities to analyze current models and approaches to foster literacy behaviors in the classroom. Students examine the selection of child and age-appropriate instructional models, planning, differentiated instruction to increase reading performance, selection of materials and strategies for parent/home involvement.

**LTRC 722 Research in Oral and Written Language Development (3 Cr)**

In this course, students examine the developmental stages of oral language and its relationship to writing from scribbling to formal writing behaviors. Current research and theoretical frameworks on writing and language development are analyzed. Strategies to support and foster oral and written language expression are discussed.

**LTRC 735 Advanced Seminar in Children's Literature (3 Cr)**

In this course students analyze the different genres in children's literature and compare traditional and contemporary works with regards to the elements of literature (illustrations, plot, characterization, author's style, etc). Students choose an area of interest and develop a research project.

**MAT 505 Geometry for Mathematics Teachers (3 Cr)**

This course is designed to offer a wide perspective on geometry for graduate students planning to teach secondary mathematics. The course covers both Euclidean and non-Euclidean geometry.

**MAT 506 Strategies for Teaching Calculus (3 Cr)**

This course examines issues related to teaching calculus in middle and secondary schools. It will help prepare teachers for the challenges they face in delivering the content for topics including set theory, function, sequences and series, limit, and continuity. There will be an emphasis on gaining basic knowledge of the concepts and theories of calculus and preparation of instruction that will help facilitate the learning of calculus in the classroom.

**MAT 507 Linear and Abstract Algebra for Teachers (3 Cr)**

This course investigates the concept of linear and abstract algebra through real-life problem-solving situations. Graduate students will be exposed to a variety of successful teaching strategies that will facilitate the learning of these concepts.

**MAT 508 Conquering the Teaching of Calculus (3 Cr)**

This course will introduce the principles of calculus through hands-on experiences. There will be application of Mamikon's graphical approach to calculus in practical and easily understandable approaches in K-12 classrooms.

**MAT 509 Learning and Teaching Geometry in the K-12 Classroom (3 Cr)**

This course enables teachers to learn and organize materials known to geometry into a logical deductive system through the medium of play. Graduate students will examine topics in Geometry, integrate technology, and identify effective strategies to use with their students.

**MAT 510 Research and Applied Mathematical Experiences in Schools (3 Cr)**

This course will require graduate students to complete applied professional experiences in Math Education in K–12 educational settings. A major outcome of this class will enable graduate students to analyze assessment data and plan appropriate math programs for a targeted population. The course focuses on providing opportunities for graduate students to learn how to assemble a Mathematics Assistance Project using mentors.

**MAT 511 Teaching Probability and Statistics in the K-12 Classroom (3 Cr)**

This course will examine issues related to probability and statistics. Graduate students will explore means of collecting, classifying, representing, analyzing, and interpreting data. Given certain data and conditions, the graduate students will make connections to everyday-life occurrences and be exposed to hands-on strategies in the teaching of probability and statistics in the classrooms.

**MAT 512 Pre-Algebra and Elementary Number Theory for Teachers (3 Cr)**

This course is designed to present and explore the essential skills of arithmetic as they apply to algebra. Topics of modular arithmetic, modular equation set, group, field, bar code, and code breaking will be introduced.

**MAT 513 Problem-Solving Strategies in Mathematics Classrooms (3 Cr)**

This course will concentrate on the role of problem-solving in the mathematics classroom. Through the exploration of various mathematics contexts, students learn to solve and pose problems, and communicate their problem-solving strategies, by engaging in mathematical demonstrations. The goal is to provide the skills and strategies needed for developing and implementing successful problem-solving lessons.

**MAT 522 Methods of Teaching Middle and Secondary Mathematics (3 Cr)**

MAT 0522 is specifically designed for pre-service teachers and for practicing teachers seeking certification in middle or secondary mathematics. This course will provide math educators with a study program to enhance the understanding of mathematical concepts in the Middle and Secondary grades, including pedagogical strategies to teach these concepts in modern classrooms. It has been designed to align with the National Council of Teachers of Mathematics (NCTM) Standards, the Sunshine State Standards (SSS), Educator Accomplish Practices, and correlates the recommended pedagogical strategies with the Interstate New Teacher Assessment and Support Consortium (INTASC) Principles.

**MAT 662 History, Current Trends, and Technology in Mathematics Education (3 Cr)**

This course traces the development of several branches of mathematics, including logic, algebra, and analysis of functions from ancient to modern times. The aim of the course is to familiarize graduate students with developments in a rapidly changing field, with particular attention given to curricular patterns and instructional practices in mathematics. It further examines the role of technology in mathematics education and its impact on teaching, learning, assessment, and teacher preparation.

**MAT 680 The K – 12 Mathematics Curriculum: Teaching, Learning, Assessment, and Diversity (3 Cr)**

This course will help graduate students integrate the National Council of Teachers of Mathematics (NCTM) standards with their own mathematics curriculum. A major emphasis is to improve classroom teaching practices and to assess learning outcomes. In addition, application of conceptual understanding and issues related to diverse learners are emphasized.

**MAT 687 Diagnosis and Remediation of Learning Difficulties in Mathematics (3 Cr)**

This course provides an overview of those conditions which impair learning mathematics. Graduate students will focus on analyzing various inhibitors in K – 12 mathematics, such as dyscalculia and "math anxiety." The content will include reviewing policies, theories, methods, techniques, and ethical principles for individuals with exceptional learning needs. There will be an examination of differentiated instructional strategies for teaching math to students who have fear of mathematics or limited math comprehension.

**MAT 700 Incorporating Calculus Ideas in the Classroom (3 Cr)**

This course is intended to deepen and enlarge the participant's understanding of calculus in order to incorporate calculus ideas in their lessons. Graduate students will learn innovative strategies to introduce the concepts of basic calculus in their classrooms. Graphing Lines, graphing half-planes, conic sections, functions, limits, and integrals, will be introduced. This course also incorporates computational calculus. Highlights of the course include several scientific projects that graduate students will be building and utilizing as models for their math students.

**MAT 701 Creative Geometry for the Classroom (3 Cr)**

This course places emphasis on geometric topics through the use of logic and problem-solving techniques. The emphasis is in teaching creative strategies for adaptation to the classroom. All course objectives are aligned to National Council of Teachers of Mathematics (NCTM) Standards, Educator Accomplished Practices, and Sunshine State Standards.

**MAT 702 Probability and Statistics for the Educational Specialist (3 Cr)**

This course will help demonstrate to teachers' ways to present the concepts of chance phenomena. Graduate students will examine charts, tables, and methodology for collecting, analyzing, and interpreting data and learn to use these tools to enhance learning for their students.

**MAT 704 Algebra for Teachers (3 Cr)**

This course will teach participants' to deliver basic algebraic concepts through the use of story telling and other language arts activities. These math stories will help graduate students integrate algebraic concepts with other fields of learning and acquire the knowledge and skills needed to teach algebra content to their students.

**MAT 705 Advanced Problem-Solving Strategies for Teachers (3 Cr)**

This course provides graduate students with techniques and strategies to help their students solve a variety of word problems. Learners will be introduced to inductive and deductive reasoning, scientific notation and estimation, and operations with sets.

**MAT 711 How to Obtain Funding in Mathematics Through Grants and Sponsorship (3 Cr)**

In this course, graduate students will learn how to write a winning proposal through research and coursework, graduate students will design a successful mathematics intervention program for their targeted population and in both qualitative and quantitative research approaches. The emphasis will be reflecting on community needs resources. As a major outcome of this class, graduate students will develop an actual funding and grants proposal for their schools or districts.

**MGTE 505 Program Evaluation for Early Childhood Administrators (3 Cr)**

This course provides an overview of techniques and methods used to assess the quality and effectiveness of early childhood programs.

**MGTE 525 Legal Aspects of the Management of Early Childhood Programs (3 Cr)**

This course examines many of the legal elements involved in the daily management of programs for young children. Personnel law, licensing, child abuse, and liability are among the topics addressed.

**MGTE 545 Financial Aspects of the Management of Programs for Young Children (3 Cr)**

This course covers the basic components of financial management in programs for young children. The budget process, fiscal management, and policy determination will be covered.

**MGTR 505 Program Evaluation for Child and Youth Care Administrators (3 Cr)**

This course provides an overview of techniques and methods used to assess the quality and effectiveness of residential, group care, and community-based programs for children and youths.

**MGTR 525 Legal Aspects of the Management of Programs for Children and Youth (3 Cr)**

This course examines many of the legal elements involved in the daily management of programs and youths. Personnel law, Licensing, child abuse, and liability are among the topics addressed.

**MGTR 545 Financial Aspects of the Management of Programs for Children and Youth (3 Cr)**

This course covers the basic components of financial management in programs for children and youths. The budget process, fiscal management, and policy determination will be covered.

**MSL 680 Leadership Theory and Practice (3 Cr)**

The 21<sup>st</sup> century bring more change, disruption, discontinuity, and chaos than organizations have ever known. To compete successfully in this environment, leaders need to adopt behaviors and develop knowledge and skills that move their organizations toward excellence. This course explores the diverse leadership styles, skills and strategies required of such a leader.

**MSL 681 Leading Change (3 Cr)**

Leaders in organizations are continuously required to lead their organizations through the change process. Participants will explore various organizational systems such as organizational culture, diversity, effective work relationships, and steps necessary for the change process. Armed with this knowledge, the effective leader will succeed in moving their organization through change.

**MSL 682 Ethical Leadership (3 Cr)**

Leadership studies have acknowledged the significance of the ethical dimensions of leadership and their effects on organizations and personnel. Ethics and values have attained prominent status as factors which can shape behaviors and performance in organizations. This course is designed to analyze and consider the practical and fundamental relationships between leadership and ethics. Topics include moral reasoning, confronting ethical dilemmas, analyzing power and authority, managing ethics in organizations, communicating values in an organization, and the personal and professional manifestation of ethical leadership.

**MSL 683 Research for Leaders in Education and Human Resources (3 Cr)**

This course introduces the student to the role and importance of research as an organizational and educational leadership tool. Identifying a research topic, developing a problem statement, developing a hypothesis, reviewing the research, sampling, measurement, data collection, proposal writing, and ethical considerations of research are topics included in this course. Basic statistical techniques are also introduced.

**MSL 684 Organizational Systems (3 Cr)**

This course examines the role of leadership in diverse educational and human service organizations. Various models and paradigms presented through use of metaphors stretch the students' imagination and invite further analyses of the students' own places of work. By learning how to read and apply organizational metaphors, students will better understand their own organizations and how they function.

**MSL 685 Leading Learning Communities (3 Cr)**

This course examines the concept of learning communities from organizational and individual leadership perspectives. Emphasis is placed on developing leadership skills and strategies needed to create and sustain learning communities. Models from educational and human service organizations are examined. Creating, leading, and sustaining learning communities along with visionary leadership are needed to promote organizational effectiveness and move organizations forward.

**MSL 686 Strategic Leadership in Education and Human Services (3 Cr)**

This course focuses on the critical analysis of strategic leadership. Students identify organizational strengths and needs in order to develop a strategic plan to achieve organizational mission, vision, and objectives. Nowhere is this so important as for individuals leading educational, human services and non-profit organizations. The essential elements of strategic leadership, team building and team collaboration are highlighted as essential elements of the developmental process.

**MSL 687 Current Organizational Issues and Trends in Educational and Human Services Organizations (3 Cr)**

This course is designed to offer students the opportunity to explore current issues and trends in the context of their workplace. Changing social conditions, cultural influences, and ethical considerations are discussed in relation to educational and human services organizations.

**MSL 688 Leadership in the Information Age (3 Cr)**

This course provides students with the tools to create a model of integrated leadership through the alignment, development, and improvement of current data systems within the organization. Students will develop an understanding of the needs of the organization's constituency and how to develop continuous improvement processes through the use of technology.

**MSL 689 The Business of Leadership: Special Topics (4 Cr)**

The course offers students the opportunity to apply the concepts of leadership and problem solving to real life experiences as they explore an area of individual interest. Readings from the "masters" in the field provide a framework for case studies, web seminars, and projects.

**MSL 690 International Leadership Perspectives (3 Cr)**

This course focuses on the key leadership behaviors and practices involved in leading education and human service organizations internationally. It provides insights on current international affairs, cultural diversity issues, and the ramifications for leading an organization in an international environment.

**MSL 9100 Leadership Seminar (6 Cr)**

This course focuses on strategic leadership and its influence for organizational effectiveness which occurs in the context of modern society by initiating change and reaction to change. Participants will pursue theory and research focusing on the foundations for decision making and analysis of complex historical, cultural, sociological, philosophical, and theoretical perspectives in the leadership process. The course results in the creation of action plans for restructuring organizations.

**NGTE 700 Educational Inquiry and Electronic Research Technologies (3 Cr)**

Examines alternative research paradigms, examples of sound research, and critical interpretation and evaluation of research and theoretical writing in the field.

**NGTE 705 Today's Educational Leaders (3 Cr)**

This course prepares students for leadership positions through the study of leadership characteristics and styles.

**NGTE 706 Managing Change in the Educational Environment (3 Cr)**

This course provides students with the skills and knowledge to serve as catalyst for change and to assist others in the acceptance and adoption of educational innovation.

**NGTE 715 Educational Diversity and Community (3 Cr)**

This course provides students with the skills and knowledge to apply cognitive theory in instructional program management for special needs students whose learning necessitates experiential differentiation.

**NGTE 720 Seminar in Program Synthesis (Capstone) (3 Cr)**

This course is designed to provide an analysis and synthesis of the information learned in the online Ed.S. program of study. It is based on reflection, and focusing on analysis and synthesis and provides the student with an opportunity to prepare a detailed statement of where the field is and where it is going. The course will also include practical applications of the research process to the student's professional settings. The Learning Program Review will provide the student with the opportunity to look back on the entire degree program in order to examine how it has contributed to the students intellectual and personal development. It also includes all learning experiences that have taken place during the students NSU program.

**OCEE 500 Foundations of Environmental Education - Theory (3 Cr)**

The course traces and critiques the history, goals, definitions, underlying assumptions, implementation, and methodology of environmental education and the diverse locations and methods where and how environmental education occurs ~ and by which it is constrained.

**OCEE 510 Foundations of Environmental Education - Practice (3 Cr)**

Building upon the concepts developed in OSOO, this course will highlight movements in national and international environmental education. This course provides opportunities to examine and critique existing environmental education curricula and resources.

**OCEE 520 Teaching Environmental Concepts (3 Cr)**

Recognizing the need to develop practical skills related to the study and understanding of ecological systems, this course will begin by clarifying the science of a specific environmental issue, and then offer opportunities to develop tools to teach students about its interdisciplinary complexities. This process will then be applied to other environmental concepts.

**OCEE 530 Environment and Society (3 Cr)**

This course investigates the impact of society on the non-human environment. Synthesis and analysis of environmental issues as they relate to current western society will be addressed. Strategies for successful education within current ecological challenges will be a focus.

**OCEE 540 Interpreting Our Environment (3 Cr)**

This course investigates situations where the non-human environment is interpreted to others; interpretations based upon personal experience and a sense of place. Through the application of communication and experiential learning theories, this course will offer opportunities for educators to practice the art and science of the interpretation of our environment.

**OCEE 550 Reason for Hope—Being "At Home" with Nature (3 Cr)**

This course will provide for the sharing of multicultural understanding and linkages with regard to environmental education and provide positive case studies - "Reasons for Hope" - such as Roots & Shoots, an international, hands-on environmental and humanitarian education program for young people from kindergarten to college, developed by the Jane Goodall Institute.

**POLE 510 The Profession for Early Childhood Education Administrators (3 Cr)**

This course reviews historical highlights and contemporary issues in the field of early childhood education.

**POLE 565 Public Policy and the Field for Early Childhood Education Administrators (3 Cr)**

This course examines the process and dynamics involved in the development of public policy as it relates to programs for young children.

**POLF 585 The Profession in the Field of Family Support (3 Cr)**

This course provides a historical review of the field of family support and sociopolitical analysis of its status as an occupation and a human service.

**POLF 586 Public Policy in the Field of Family Support (3 Cr)**

This course examines the policy-making process as it relates to children and families. It reviews current agencies and organizations involved in developing and implementing child and family policy programs. Principles of advocacy are covered.



**POLR 510 The Profession for Child and Youth Care Administrators (3 Cr)**

This course reviews historical highlights and contemporary issues in the child and youth field.

**POLR 565 Public Policy and the Child and Youth Care Field for Program Administrator (3 Cr)**

This course examines the process and dynamics involved in the development of public policy as it relates to programs for children and youths.

**PRAE 689 The Practicum Proposal (3 Cr)**

The practicum is a job-related, problem-solving project designed by the student, the desired result of which is the resolution of an identified problem within the daily work setting. During the course, the student develops and submits a formal proposal for this project. The proposal includes problem documentation, operational objectives, a review of relevant literature, and a discussion of outcome measures. The student attends a workshop at the summer instruction on campus that describes the proposal-writing process. During this course, the student works closely with a faculty adviser who guides and assists in the proposal writing process.

**PRAE 691 The Practicum Report (4 Cr)**

This course follows from the work completed during PRAE 689, the Practicum Proposal course. During this course, the student implements the problem-solving project proposed in PRAE 689, evaluates the problem-solving strategy used, and submits a final report in which the practicum project is described.

**PRAF 689 The Practicum Proposal (3 Cr)**

The practicum is a job-related, problem-solving project designed by the student, the desired result of which is the resolution of an identified problem within the daily work setting. During the course, the student develops and submits a formal proposal for this project. The proposal includes problem documentation, operational objectives, a review of relevant literature, and a discussion of outcome measures. The student attends a workshop at the summer instruction on campus that describes the proposal-writing process. During this course, the student works closely with a faculty adviser who guides and assists in the proposal writing process.

**PRAF 691 The Practicum Report (4 Cr)**

This course follows from the work completed during PRAF 689, the Practicum Proposal course. During this course, the student implements the problem-solving project proposed in PRAF 689, evaluates the problem-solving strategy used, and submits a final report in which the practicum project is described.

**PRAR 689 Practicum Proposal (3 Cr)**

Students are required to complete a practicum project. This practicum is a job-related, problem-solving project designed by the student, the desired result of which is the resolution of an identified problem within the daily work setting. During this course, the student develops and submits a formal proposal for this project. The proposal includes problem documentation, operational objectives, a review of relevant literature, and a discussion of outcome measures. The student attends a workshop at the summer instruction on campus that describes the proposal – writing process. During this course, the student works closely with a faculty adviser who guides and assists in the proposal writing process.

**PRAR 691 Practicum Report (4 Cr)**

This course follows from the work completed during PRAR 689, the Practicum Proposal course. During this course, the student implements the problem-solving project proposed in PRAR 689, evaluates the problem-solving strategy used, and submits a final report in which the practicum project is described.

**RED 500 Techniques of Corrective and Remedial Reading (3 Cr)**

This course includes the development and use of informal diagnostic procedures, organization of small-group and individualized reading instruction, and evaluation of remedial reading techniques and materials. This course has infused TSOL Standards. **Prerequisite/s:** RED 0554, RED 570.

**RED 554 Assessment in Reading (3 Cr)**

This course familiarizes the students with a variety of techniques, both formal and informal, for assessing reading level, diagnosing reading difficulty, and measuring achievement. Techniques for assessing readability are explored. This course has infused TSOL Standards. **Prerequisite/s:** RED 0570.

**RED 560 Literature for Children and Adolescents (3 Cr)**

Students will become acquainted with the literature available for children in the various media of communication and develop and practice techniques for introducing literature to children and adolescents. Participants will analyze children's literature on the basis of literary style, patterns of organization, reading level, and the needs and interests of children. Participants will also develop skills of broadening children's understanding of literature in specific content areas. This course has infused TSOL standards and satisfies the MS in TESOL requirement for TSOL 560.

**RED 565 Teaching Language Arts in the Secondary School (3 Cr)**

The focus in this course will be upon the development of instructional methods and techniques for reading, writing, and speaking in grades 6 through 12. Students will explore reading in the content areas, the concept of reading and writing to learn, thinking skills, study skills systems, and effective verbal communication.

**RED 570 The Reading Process (3 Cr)**

The Reading Process: This course examines and presents a general overview of the nature of reading and reading models; describes and defines the reading process including patterns that make it possible for readers to decode words that are unfamiliar to them. The course also explores the theoretical basis for different reading systems including research-based methods in the instruction of phonics and phonemic awareness. It also provides opportunities for practical application of the reading theories.

**RED 575 Contemporary Foundations of Reading: Research Perspective (3 Cr)**

This course familiarizes students with current theories and research in reading at the elementary and secondary level, with an emphasis on learning styles, cognitive development models, and computer-based learning experiences in reading. Practical application of theories will be addressed. Adaptive instruction as it applies to meeting individual needs will be explored.

**RED 580 Educational Measurement (3 Cr)**

This course explores a variety of assessment tools or the evaluation of reading abilities. It examines the construction of classroom tests,

published tests and the development of instructional objectives. Emphasis is placed on the ability to construct and select tests that would provide valid measures of instructional objectives.

**RED 585 Reading in the Content Areas (3 Cr)**

The focus of this course is to provide classroom instructional strategies for reading across the curriculum with emphasis on content areas such as social studies, science, language arts, and mathematics. Students will explore strategies for reconciling text difficulties, identify skills that can be applied for maximizing information from text, identify strategies for improving study skills, and identify strategies for determining suitability of content area text for individual students. This course has infused ESOL Standards.

**RED 587 Supervised Reading Practicum (3 Cr)**

The student will be engaged in a supervised practicum involving problem-solving experiences designed to improve reading-related challenges that are experienced by special needs students including English Language Learners. Based on a thorough review of the reading research literature and knowledge gained in his or her coursework and field experiences, the student will select, plan, and use appropriate reading assessment instruments, strategies, and materials to identify needs and provide remedial reading instruction, for a designated period of time, in a K-12 classroom setting which includes culturally and linguistically diverse students. **Prerequisite/s: 24 credits, including EDU 5000, EDU 601, and CUR 526**

**RED 588 Applied Field Experience: Reading Practicum (6 Cr)**

This field experience is intended to engage the student in a problem solving experience designed to enhance or improve an educational situation. The process is systematic and involves (a) submission of a formal proposal, (b) active participation, implementation, and/or research, (c) evaluation of the experience, and (d) submission of a final product. **Prerequisite/s: 24 credits, including EDU 5000, CUR 526, and EDU 601.**

**RED 590 Administration and Interpretation of Instructional Assessments in Reading (3 Cr)**

This course focuses on the administration and interpretation of instructional assessments and research-based classroom teaching strategies in reading for grades K-12. **Prerequisite/s: RED 0570.**

**RED 5271 Reading Supervision and Curriculum Development—Theory and Practice (3 Cr)**

This course focuses on the administration and supervision of reading programs in grades PreK – 12. The role of the reading specialist in supervising and improving reading instruction will be researched. **Prerequisite/s: RED 570.**

**RED 730 Critical Trends and Issues in Reading (3 Cr)**

Students will analyze major issues and trends in literacy by reading and interpreting current scientifically-based research studies and demonstrating how they could apply this research in the classroom.

**RED 731 Interpreting Research in Reading Education (3 Cr)**

This course prepares students with the skills needed to read, interpret, and evaluate research in the science of reading. Students will gain a knowledge base to help them make informed educational decisions based on research results.

**RED 732 Reading Disorders: Diagnosis and Remediation (3 Cr)**

Diagnosis and Remediation: In this course students will define reading disabilities, explore the causes of these disabilities, and classify and assess remedial methods for reading disabilities. In order to put these disabilities in perspective, students will identify components of language development and the models of spoken and written language.

**SCI 523 Methods of Teaching Secondary School Science (3 Cr)**

An overview of current practices in curriculum and instruction in the secondary schools with emphasis on special methods for teaching Middle and High School Science.

**SCI 600 Foundations of Physical Science for Teachers (3 Cr)**

This course examines content and methods for teaching physical science in the PreK – 12 classroom, in accordance with National Science Teacher Association (NSTA) Science Standards. The student will explore a variety of techniques utilized in an inclusive learning environment for both typical and atypical students and for those who are limited in English proficiency (LEP). This is an ESOL-infused course. "Hands-on" approaches, resources, materials, and technology applicable to skills in laboratory management will be discussed. There will be a clinical field experience in a local school.

**SCI 601 Inquiry-Based Space Science for Teachers (3 Cr)**

This course examines content and materials for teaching space science in the pre K-12 classroom in accordance with National Science Teacher Association (NSTA) Science Standards. The student will explore a variety of techniques utilized in an inclusive classroom learning environment for both typical and atypical school students and for those who are limited in English proficiency (LEP). This is an ESOL-infused course. "Hands-on" approaches, resources, materials, technology, and ideas drawn from the student's experience will be discussed. There will be a clinical field experience in a local school. This is a specialty course in the M.S. Degree in Science Education Program.

**SCI 602 Teaching Comprehensive Ocean Studies (3 Cr)**

This course examines content and methods for teaching ocean science in the PreK – 12 classroom, in accordance with National Science Teacher Association (NSTA) Science Standards. The student will explore a variety of techniques utilized in an inclusive learning environment for both typical and atypical students and for those who are limited in English proficiency (LEP). This is an ESOL-infused course. "Hands-on" approaches, resources, materials, and technology applicable to skills in laboratory management will be discussed. There will be a clinical field experience in a local school.

**SCI 603 Teaching Inquiry-Based Life Science (3 Cr)**

This course examines content and methods for teaching life science in the PreK – 12 classroom, in accordance with National Science Teacher Association (NSTA) Science Standards. The student will explore a variety of techniques utilized in an inclusive learning environment for both typical and atypical students and for those who are limited in English proficiency (LEP). This is an ESOL-infused course. "Hands-on" approaches, resources, materials, and technology applicable to skills in laboratory management will be discussed. There will be a clinical field experience in a local school.

**SCI 604 Teaching Chemistry: An Activity-Based Study of Matter and Energy (3 Cr)**

This course examines content and methods for teaching chemistry in the PreK – 12 classroom, in accordance with National Science Teacher Association (NSTA) Science Standards. The student will explore a variety of techniques utilized in an inclusive learning environment for both typical and atypical students and for those who are limited in English proficiency (LEP). This is an ESOL-infused course. "Hands-on" approaches, resources, materials, and technology applicable to skills in laboratory management will be discussed. There will be a clinical field experience in a local school.

**SCI 605 Interdisciplinary Earth Science for Teachers (3 Cr)**

This course examines content and methods for teaching interdisciplinary earth science in the PreK – 12 classroom, in accordance with National Science Teacher Association (NSTA) Science Standards. The student will explore a variety of techniques utilized in an inclusive learning environment for both typical and atypical students and for those who are limited in English proficiency (LEP). This is an ESOL-infused course. "Hands-on" approaches, resources, materials, and technology applicable to skills in laboratory management will be discussed. There will be a clinical field experience in a local school.

**SCI 651 Technology in Science Education (3 Cr)**

Students are provided with an introduction to technology concepts and are shown how to find technology appropriate to solving educational problems in science education and how to evaluate technology. Among the technologies that may be examined are computer assisted instruction (CAI), scientific calculators, CD-ROM, multimedia, virtual reality, distance education media, laboratory probeware, simulations, artificial intelligence, and the Internet.

**SCI 699 Applied Professional Experience in Science Education (3 Cr)**

This course will require graduate students to complete applied professional experiences in science education in K-12 educational settings. Graduate students will maintain a reflective journal and create a portfolio that includes samples of their pupils' work and the assessment instruments they used to demonstrate achievement of professional and state standards. **Prerequisite/s: 24 credits, including EDU 5000, CUR 526, and EDU 601.**

**SCI 730 Descriptive Quantum Physics for Teachers (3 Cr)**

This course examines content and methods for teaching quantum physics. Students will descriptively explore the Big Bang Theory, atomic theory, and the contributions of Newton, Rutherford, Einstein, and Plank through the perspectives of two modern science researchers, Stephen Hawkins and Brian Greene. Students will then apply this knowledge in lesson planning. A variety of learning techniques will be introduced through the writings of Roger Bybee, a science educator. These learning techniques will be appropriate in an inclusive learning environment for both typical and atypical students and for those who are limited in English proficiency (LEP). "Hands-on" approaches, resources, materials, and technology applicable to skills in laboratory management will be discussed. There will be a clinical field experience in a local school.

**SCI 731 Teaching Molecular Biology (3 Cr)**

This course examines content and methods for teaching molecular biology. Students will explore the elements and molecules that compose living systems. There is an introduction to the subject of DNA and the applications of genetic engineering in biotechnology through the writings of two of the leaders in the field, Susan Aldridge and James Watson. Students will then apply this knowledge in lesson planning. A variety of learning techniques will be introduced through the writings of Roger Bybee, a science educator. These learning techniques will be appropriate to an inclusive learning environment for both typical and atypical students and for those who are limited in English proficiency (LEP). "Hands-on" approaches, resources, materials, and technology applicable to skills in laboratory management will be discussed. There will be a clinical field experience in a local school. **Prerequisite/s: 24 credits, including EDU 5000, EDU 0702, and EDU 0708.**

**SCI 732 Trends in Planetary Science Education (3 Cr)**

Trends in Planetary Science Education: This course examines content and methods for teaching planetary science. Students will explore newly discovered knowledge of the planets presented in the writings of the science journalist, Dava Sobel. There will also be an exploration of the history of space technology and exploration presented in one of Carl Sagan's final publications. Students will then apply this knowledge in lesson planning. A variety of learning techniques will be introduced through the writings of Roger Bybee, a science educator. These learning techniques will be appropriate to an inclusive learning environment for both typical and atypical students and for those who are limited in English proficiency (LEP). "Hands-on" approaches, resources, materials, and technology applicable to skills in laboratory management will be discussed. There will be a clinical field experience in a local school. **Prerequisite/s: 24 credits, including EDU 5000, EDU 0702, and EDU 0708.**

**SCI 733 Teaching New Concepts in Deep Sea Exploration (3 Cr)**

Teaching Deep Sea Exploration: This course examines content and methods for teaching new concepts in deep sea exploration. Students will first be introduced to a history of deep-sea exploration and concepts in physical oceanography. Next, students will explore ocean depths from the perspective of marine biologists. Students will then apply this knowledge in lesson planning. A variety of learning techniques will be introduced that will be appropriate to an inclusive learning environment for both typical and atypical students and for those who are limited in English proficiency (LEP). "Hands-on" approaches, resources, materials, and technology applicable to skills in laboratory management will be discussed. There will be a clinical field experience in a local school. **Prerequisite/s: 24 credits, including EDU 5000, EDU 0702, and EDU 0708.**

**SCI 734 Population Education (3 Cr)**

This course examines content and methods for teaching current knowledge of human population dynamics and the Earth's carrying capacity. Students will read selected books pertaining to population growth in a finite world and the ideas of scientists about a sustainable environment in the Twenty-first Century. Students will then apply this knowledge in lesson planning. A variety of learning techniques will be introduced that will be appropriate to an inclusive learning environment for both typical and atypical students and for those who are limited in English proficiency (LEP). "Hands-on" approaches, resources, materials, and technology applicable to skills in laboratory management will be discussed. There will be a clinical field experience in a local school.

**SCI 735 Teaching Meteorology and Climatology (3 Cr)**

Teaching Meteorology and Climatology: This course examines content and methods for teaching current knowledge of weather and climate. Students will read selections pertaining to meteorology and climatology and the predictions of scientists about the global climate in the Twenty-first Century. Students will then apply this knowledge in lesson planning. A variety of learning techniques will be introduced that will be appropriate to an inclusive learning environment for the both typical and atypical students and for those who are limited in English

proficiency (LEP). "Hands-on" approaches, resources, materials, and technology applicable to skills in laboratory management will be discussed. There will be a clinical field experience in a local school. **Prerequisite/s: 24 credits, including EDU 5000, EDU 702, and EDU 708.**

**SLP 5001 Anatomy and Physiology of Vocal and Hearing Mechanisms (3 Cr)**

This course is an introduction to the anatomy and physiology of the auditory and vocal mechanisms.

**SLP 5002 Phonetics (3 Cr)**

This course focuses on the history, theory, and application of phonetics, including sampling and transcription techniques.

**SLP 5003 Neuroanatomy and Physiology (3 Cr)**

This course is an introduction to the anatomy and physiology of the developing and mature human nervous system.

**SLP 5004 Hearing and Speech Science (3 Cr)**

This course will provide information regarding the physical basis and process of production and perception of hearing, language, and speech, and will discuss the use of instrumentation.

**SLP 5005 Speech and Language Development (3 Cr)**

Study of prelinguistic and psycholinguistic variables related to normal development from infancy through adolescence; application of analytic methods of developmental and cultural variations in speech and language.

**SLP 5007 Directed Observation (1 Cr)**

Students must observe 25 clinical clock hours of evaluation and treatment. Observation hours must precede clinical assignments.

**SLP 5008 Evaluation of Speech-Language Disorders (3 Cr)**

Principles of screening and evaluation of clients typically seen in clinic and school settings, including administration of specific evaluation instruments. **Prerequisite/s: SLP 5002 and 5005.**

**SLP 5010 Treatment of Speech and Language Disorders (3 Cr)**

This course provides an overview of treatment strategies used in management of communication disorders. **Prerequisite/s: SLP 5002 and 5005.**

**SLP 5300 Audiology (3 Cr)**

This course will provide instruction in test administration and interpretation of standard and specialized tests of auditory function. **Prerequisite/s: SLP 5004.**

**SLP 5400 Rehabilitation for People Having Hearing Impairment (3 Cr)**

Prevention and remediation of communication problems resulting from hearing impairment populations from birth to geriatrics. **Prerequisite/s: SLP 5300.**

**SLP 6000 Differential Diagnosis of Language and Speech Disorders (3 Cr)**

Procedures, techniques, and instrumentation to assess speech and language status. NOTE: A noncredit lab is required. **Prerequisite/s: SLP 5002, 5005, and 5008.**

**SLP 6005 Diagnostics Lab (1 Cr)**

Emphasis on analysis and interpretation of data and the impact on differential diagnosis. **Corequisite: Concurrent registration in SLP 6015 (for on-site student) or SLP 6102 (for online student).**

**SLP 6006 Advanced Diagnostics (1 Cr)**

Seminar and practicum in the diagnosis and evaluation of difficult-to-test clients, or clients presenting with complex communication disorders requiring transdisciplinary case management. **Prerequisite/s: SLP 6005.**

**SLP 6011 Language and Learning Disabilities in School-age Children and Adolescents (3 Cr)**

Emphasis on a communication process model of evaluation and intervention, and the implications of this integrated approach to facilitate reading, writing, speaking, listening, and thinking. Discussion of the characteristics and implications of language learning disabilities. Presentation of the paradigm shift from a traditional deficit model, to an emergent literacy model with collaborative strategies to design and conduct curriculum-based assessment and interventions. **Prerequisite/s: SLP 5005.**

**SLP 6012 Communication Disorders in Infancy through Preschool Age (3 Cr)**

Identification, assessment, and intervention principles and procedures for young children who display or are at-risk for socio-communicative-linguistic deficits. Emphasis on family-centered early intervention service delivery and integrated intervention model for facilitating communication and language skills. Discussion of collaborative strategies and disciplinary teaming models for facilitating effective parent-professional partnerships. **Prerequisite/s: SLP 5005.**

**SLP 6014 Autism Spectrum Disorders (3 Cr)**

Provide information and discussions about the critical issues in teaching communication and language to children and adults with autism spectrum disorders. **Prerequisite/s: SLP 6011, SLP 6012, SLP 6025, and SLP 6070.**

**SLP 6015 Clinical Processes (3 Cr)**

Addresses clinical treatment paradigms and behavior management. The development of treatment goals, objectives, and strategies for appropriate individuals presenting communication disorders is covered. Attention is given to treatment/materials plans, IEPs, treatment summaries, S-O-A-P notes, etc. A lab fee is required. Students participate in a clinical assignment involving observation and some direct patient, client contact. **Prerequisite/s: SLP 5007, SLP 6000, SLP 6011, SLP 6012, SLP 6020, and SLP 6060.**

**SLP 6020 Language Disorders in Adults (3 Cr)**

Evaluation and treatment of disorders of language of adults including aphasia, closed head injury, and dementia. **Prerequisite/s: SLP 5003,**

5005, and 6070.

**SLP 6021 Cognitive Communication Disorders (3 Cr)**

A neurologic process approach to define, differentially diagnose, manage, and treat cognitive communication disorders present in cases of acquired cognitive deficits. **Prerequisite/s:** SLP 6020.

**SLP 6022 Program Development for Individuals with AAC Needs (1 Cr)**

This course covers current trends and state-of-the-art practices for developing programs to ensure that AAC users develop communication skills that will lead to a strong quality of life. Topics to be discussed include self-determination, family-centered, and long range planning. A variety of tools and approaches will be discussed. **Prerequisite/s:** SLP 6025.

**SLP 6023 Advanced AAC Technology (1 Cr)**

This course will explore the characteristics of computer-based voice-output communication software, computer-based self authoring software, and devices that enhance the use of this software. An overview of augmentative communication assessment for the selection of the appropriate software and intervention principles will be presented. Through hands-on experience, participants will be able to make appropriate software selection for clients considering the features of each software program. **Prerequisite/s:** SLP 6025.

**SLP 6024 Promoting Literacy in Individuals with Significant Communication Difficulties (1 Cr)**

This course provides an overview of the literacy learning process and addresses the unique needs of individuals with severe communication impairments who are at risk for reading and writing difficulties. Topics include discussion of various tools for evaluation literacy, and specific strategies and intervention techniques appropriate for individuals with severe apraxia of speech, autism, cerebral palsy, and other developmental disabilities. Participants will also learn about appropriate pieces of assistive technology to facilitate literacy learning. **Prerequisite/s:** SLP 6025.

**SLP 6025 Augmentative and Alternative Communication (3 Cr)**

Presents the basic aspects of the field of augmentative and alternative communication including aided and unaided symbols, strategies, techniques, and devices. Covers the principles and procedures of assessment and intervention addressing the needs of diverse individuals with little or no functional speech across the life span. **Prerequisite/s:** SLP 6011 or SLP 6012 and SLP 6020.

**SLP 6026 AAC Assessment (1 Cr)**

This course will provide information about evaluation procedures for the individual with severe communication disorders. This course will focus on the in-depth study of AAC assessment strategies across multiple domains. Direct assessment procedures and observational assessment strategies will be presented. Lectures, videos, and hands-on learning activities will be utilized during the course. **Prerequisite/s:** SLP 6025.

**SLP 6027 AAC Strategies for the Beginning Communicator (1 Cr)**

This course provides review of issues and procedures involved in evaluating individuals who communicate at pre-intentional, pre-symbolic and emerging symbolic levels. Includes discussions of environmental assessment, communication sampling, and structured protocols to assess communication modes, pragmatic and discourse functions. Review of intervention techniques, include movement-based approaches and the use of graphic and object symbols. Emphasis will be placed on planning for meaningful communication that generalizes to daily living situations. **Prerequisite/s:** SLP 6025.

**SLP 6028 Low-Tech Communication Aids (1 Cr)**

This course reviews issues and procedures in selecting and developing no-tech and low-technology communication aids. Includes review of the cognitive, linguistic, visual, and physical factors that influence vocabulary/message selection and organization, format, and symbol selection. Discussion of intervention techniques to facilitate independent use of these communication aids through direct intervention and consultation with parents and teachers. Strategies will be presented for maximizing and measuring functional treatment outcomes. **Prerequisite/s:** SLP 6025.

**SLP 6029 AAC in the Curriculum (1 Cr)**

This course reviews intervention principles, issues and strategies for school-aged children using augmentative and alternative communication. Participants will gain experience developing goals and intervention programs that foster the development of social and academic skills along with expressive communication. Strategies for specific areas of AAC learning will be reviewed, including vocabulary development, symbol learning, and access skills (direct selection and scanning). Issues relevant to students in the primary grades, in later elementary school, in middle school and in high school will be discussed. **Prerequisite/s:** SLP 6025.

**SLP 6030 Voice Disorders (3 Cr)**

Etiological factors, procedures for diagnosis, remediation, and interdisciplinary management of individuals with functional and/or organic voice disorders, e.g., dysphonia, nodules, cleft palate, and other disorders of resonance. **Prerequisite/s:** SLP 5001, SLP 5003, SLP 5004, SLP 5008, SLP 5010, and SLP 6070.

**SLP 6031 AAC Application Following Stroke (1 Cr)**

This course provides assessment and intervention for individuals with severe communication impairment following stroke. Participants will gain experience with assessment and therapeutic activities leading to the development of functional communication. Strategies presented will be appropriate for individuals severely affected by apraxia of speech and aphasia. Emphasis will be placed on restoring functional conversation skills. AAC devices and computer software will also be addressed. **Prerequisite/s:** SLP 6025.

**SLP 6035 Seminar in Voice Disorders (2 Cr)**

This course will address procedures for advanced principles of diagnosis and treatment of voice disorders utilizing state-of-the-art instrumentation. Students will be given an opportunity to address infrequently encountered disorders of voice and resonance. **Prerequisite/s:** SLP 6030. **Corequisite:** SLP 6101 and 6102.

**SLP 6037 Craniofacial Anomalies (3 Cr)**

Study of etiology, assessment, and remediation of communicative impairments in children and adults with craniofacial anomalies. Specific emphasis will be placed on articulatory and resonance disorders resulting from cleft lip and palate, and velopharyngeal insufficiency and incompetence. **Prerequisite/s:** SLP 6030.

**SLP 6040 Fluency (2 Cr)**

Etiology, diagnosis, and management of children and adults with disorders of fluency, e.g., developmental stuttering, neurologically based stuttering, cluttering, and other nonfluent speech conditions. **Prerequisite/s:** SLP 5010.

**SLP 6050 Motor Speech Disorders (3 Cr)**

Nature, etiology, diagnosis, and management of motor speech disorders. Information and training in the assessment and management of oral motor, feeding, and swallowing disorders. Discussion of the nature, etiology, diagnosis, and management of motor speech disorders with emphasis on differential diagnosis. Covers the symptomology, procedures, and remediation of developmental apraxia of speech. **Prerequisite/s:** SLP 5001, SLP 5003, SLP 5010, and SLP 6070.

**SLP 6055 Dysphagia (3 Cr)**

Provides information and training in the evaluation and treatment of swallowing disorders. Discusses the anatomy and physiology of normal swallowing and current issues; provides hands-on experience with videofluoroscopic evaluation. **Prerequisite/s:** SLP 6050.

**SLP 6057 Medical Aspects of Communication Disorders (3 Cr)**

The emphasis of this course will be to enhance the student's understanding of the relationships between speech-language pathologists, medical disciplines, and allied health disciplines. Understanding medical terminology, governing bodies of health care organizations, medical ethical dilemmas and report writing for the medical model of treatment will be a significant focus of the course. **Corequisite: Concurrent registration in one of the following courses: SLP 6015, SLP 6101, SLP 6102, SLP 6110, SLP6120, or SLP 6130.**

**SLP 6060 Phonological Disorders (3 Cr)**

An analysis and comparison of systematic distinctive features and phonologic processing theory and application. **Prerequisite/s:** SLP 5002, 5005.

**SLP 6070 Research Methods in Speech-Language Pathology (3 Cr)**

Exposure to critical analysis of the field's literature with respect to research design and statistical application.

**SLP 6075 Seminar in Professional Issues (3 Cr)**

History and current professional issues of trends in the field; management and operations of clinics in a variety of settings; ethical and legislative concerns. **Corequisite: Concurrent registration in one of the following courses: SLP 6005, SLP 6015, SLP 6101, SLP 6102, SLP 6110, SLP6120, or SLP 6130.**

**SLP 6077 Principles in Supervision (3 Cr)**

The identification and analysis of the process of supervision along the continuum of supervision from support personnel to peer will be examined. Topics will include planning and executing the supervisory conference, data collection procedures, and evaluation. The research in the field of supervision will be examined with an emphasis on practical application. The impact of cultural diversity on supervision will be addressed.

**SLP 6078 Technological Application in CSD (0 Cr)**

This course provides an overview of technological applications in the profession of communication sciences and disorders with emphasis on computer applications in the field. This is a required selection for all online students, but an elective course for on-site students.

**SLP 6080 Directed Research (1-6 Cr)**

Independent research directed by faculty member; applied research culminating in written documentation of a project. **Prerequisite/s:** SLP 6070.

**SLP 6091 Multicultural and Counseling Issues (3 Cr)**

This course will provide a forum for discussion regarding issues in the provision of services to multicultural populations. Counseling approaches for use with clients and/or families with communication problems through effective interpretation, information dissemination, and discussion will be explored. **Corequisite: Concurrent registration in one of the following courses: SLP 6005, SLP 6015, SLP 6101, SLP 6102, SLP 6110, SLP6120, or SLP 6130.**

**SLP 6101 Clinical Lab 1 (1 Cr)**

Supervised clinical practice in the treatment of speech, language, and hearing disorders; development of treatment plans; and written progress reports. Students will provide treatment to assigned clients. Bi-weekly class meetings are required. **Prerequisite/s:** SLP 6000, SLP 6011, SLP 6012, SLP 6015, SLP 6020, and SLP 6060.

**SLP 6102 Clinical Lab 2 (1 Cr)**

In this practicum experience, students will move along the supervisory continuum working toward increased independence. Self-analysis of clinical skills and enhancement of acquired skills will be emphasized. Bi-weekly class meetings are required. **Prerequisite/s:** SLP 6101.

**SLP 6110 Externship (1 Cr)**

Off-campus placements in an adult placement (hospital, agency, private practice). Students must complete a minimum of 60 clock hours and meet the schedule required by the facility to which the student is assigned. Class meetings are scheduled periodically. **Prerequisite/s:** SLP 6101, 6102.

**SLP 6120 School Externship, K-12 (1 Cr)**

Must be taken by students seeking Department of Education certification in speech pathology; requires a minimum of 60 clock hours to be completed in a time period established by the school to which the student is assigned. The student attends scheduled class meetings. **Prerequisite/s:** SLP 6101, 6102.

**SLP 6130 Pediatric Externship—Non-School Setting (1 Cr)**

Off-campus placement in a non-school setting with a pediatric population. Students must complete a minimum of 60 clock hours and meet the schedule required by the facility to which the student is assigned. **Prerequisite/s:** SLP 6102.

**SLP 6200 Capstone (0 Cr)**

Capstone is an online course designed to assist students as they review the major SLP content areas in preparation for the Praxis national examination. It addresses approximately 15 major topic areas covering normal and disordered processes, professional issues, research methodologies, and other content important to the profession. **Corequisite: First semester of externship.**

**SLP 6201, 6202 Special Topics (1-3 Cr)**

Advanced study of selected theoretical, clinical, or professional issues in speech pathology and audiology (elective may be taken for credit, CEU, or recertification). \*Nine credits must be selected, three of them must be in a motor speech disorders course.

**SLP 6203 Organization and Management of School-Based Speech-Language Pathology Programs (3 Cr)**

This course will address the challenges facing school-based speech-language pathologists. Topics will include: legislative mandates; current issues in education and the impact of these issues on the traditional roles of school-based speech-language pathologists; organization and management of school speech-language programs; active participation on the educational team; service delivery models for diverse population; use of technology in schools; treatment outcomes and accountability measure; marketing services in the schools and the community; creative program ideas. **Prerequisite/s: SLP 6000, SLP 6011, SLP 6012, and SLP 6060.**

**SLP 6400 (Central) Auditory Processing Disorders (1 Cr)**

The course will provide an overview of the characteristics of an auditory processing disorder, evaluation tools used for diagnosing the disorder, differential diagnosis considerations, effects of (C)APD on language skills and academic achievement, and treatment approaches found to be effective through clinical research. Prerequisites: SLP 5300, 5400, 6000, 6011 and 6012.

**SST 524 Methods of Teaching Secondary Social Studies (3 Cr)**

This course is an overview of current practices in curriculum and instruction in the secondary schools with an emphasis on special methods for teaching Middle and High School Social Studies.

**SST 612 Economics in the Secondary Curriculum (3 Cr)**

This course reviews major principles of economics and methods for integrating economics into the secondary school curriculum. Current curriculum materials and exemplary practices will be reviewed.

**SST 614 Geography in the Secondary Curriculum (3 Cr)**

This course provides an overview of the broad field of geography and current curriculum materials and practices for integrating instruction in geography into the secondary school curriculum.

**SST 616 The Historical Roots of Our Multicultural Society (3 Cr)**

Past and recent history in Africa, Asia, and Latin America are reviewed during this course to provide teachers with a background on the roots of major non-European cultural groups in the United States. An emphasis will be placed on cultural and historical trends that caused persons to come to the United States from these areas and the cultural heritage that they brought with them.

**SST 622 Consent of the Governed: American Government Adapted in the Curriculum (3 Cr)**

This course studies the philosophical foundations and structure of state and federal government. Emphasis is on instructional techniques that encourage the secondary students to identify government in their daily lives and encourage them to become involved in the process of "participatory citizenship."

**SST 623 American History I (Pre-Colonial-Reconstruction) in the Adapted Secondary Curriculum (3 Cr)**

This course includes American History from Pre Colonial time through Reconstruction. Studied through the lenses of the five themes of the social studies curriculum (interdependence, change, culture, scarcity, and conflict) emphasis will be placed on integrated the latest curricular practices and teaching strategies using Florida Sunshine State standards.

**SST 625 American History (Reconstruction-Present) in the Adapted Secondary School (3 Cr)**

This course covers American history from the Reconstruction through the present. Studied through the lenses of the five themes of the social studies curriculum (interdependence, change, culture, scarcity, and conflict) emphasis will be placed on integrating the latest curricular practices and teaching strategies using the Florida Sunshine State Standards.

**SST 627 World History 1 (Beginning-Renaissance) in the New Secondary Curriculum (3 Cr)**

This course explores the world from its beginnings to the time of the Renaissance by studying the significant physical, cultural, economic, religious, and political features. Curriculum activities will be aligned with the social studies standards for grades 6-8 and 9-12.

**SST 629 World History II (Renaissance-Present) in the New Secondary Curriculum (3 Cr)**

This course provides an in-depth study of major events during this time period. The course will include significant interactions among the peoples of Africa Europe, Asia, and the Americans up to the present. Curriculum strategies and activities will be structured so secondary students will become more global in their thinking and see themselves as concerned citizens of the world.

**SSV 500 Mitigation and Prevention (3 Cr)**

Mitigation and Prevention: This course will provide an overview of operational responsibilities and skills necessary for school officials charged with the safety and security of school staff and students using an all hazard approach. Mitigation and Prevention will introduce school officials to the necessary steps in identifying potential barriers to "hardening" the school site in emergency situations and recommending proactive measures to see that all students and staff learn and work in a safe and secure environment.

**SSV 501 Emergency Preparedness (3 Cr)**

This course will provide a comprehensive study in the development of a school's safety plan. Using an all hazard approach, the components of a school safety plan will be developed, focusing on a rapid, coordinated, effective response when a school emergency occurs. Realizing that every school must have an emergency plan tailored to its unique needs, this course will assist administrators in identifying critical components of the plan. Tabletop exercises will be developed to practice the recommendations of the safety plan.

**SSV 502 Response and Recovery (3 Cr)**

This course is designed to follow the emergency plan designed in SSV 0501. Topics discussed will include: determining if an emergency is

occurring, identify the needed response, and coordinating appropriate personnel. This course will address the emotional impact of a school emergency and the need to return to the educational focus of the schools as quickly as possible. The planning and practicing of drill will be developed and discussed, as well as taking part in the tabletop exercises.

**SYSF 575 Family Systems (3 Cr)**

This course provides a framework for understanding the dynamics of traditional, nontraditional, and culturally diverse families.

**SYSF 576 Programs Models (3 Cr)**

This course represents a comprehensive overview of family support programs and identifies emerging trends and unresolved issues.

**SYSF 577 Parent Support and Education (3 Cr)**

This course examines the acquisition of knowledge and technical skills for practitioners working the families.

**TEFL 515 Curriculum and Materials Development (3 Cr)**

This is an introduction to curriculum development for Teachers of English as a Foreign Language (TEFL). The focus of this course is to the processes involved in developing, implementing, and evaluating language programs and any organized course of language instruction. This course provides tools for the process of review and reflection by surveying approaches to language curriculum development and materials and by examining ways of addressing the issues that take place in developing and evaluating language programs and language teaching materials.

**TEFL 530 Technology in TEFL (3 Cr)**

This course explores the various technological options at the disposal of English as a Foreign Language (EFL) teachers which include language software, commercial, and free web-based teaching material and tools and other multimedia resources. Course participants will review the latest technological innovations in English language teaching as well as situate them in the technology and language standards of their respective countries. Course participants will also create a plan of action for implementing an integrated use of technology in language teaching in their EFL classrooms.

**TEFL 547 Testing and Evaluation in TEFL (3 Cr)**

The emphasis of this course is on formal English proficiency testing, the improvement of English proficiency testing, and understanding of test results. The course provides an overview of formative and summative assessments in the English as a Foreign Language (EFL) classroom. Additionally, the course provides a summary of reliability and validity in tests and the stages of test development.

**TEFL 562 Sociolinguistics for TEFL Practitioners (3 Cr)**

This course serves to acquaint course participants with major figures and various elements of the field of sociolinguistics. Elements of sociolinguistics which will be addressed in the course include relationships between languages/dialects, socioeconomic status, gender, ethnicity and geography. Course participants will review the latest research in sociolinguistics and apply this research to their own teaching contexts in their respective countries.

**TEFL 563 International English: History Structure and Usage (3 Cr)**

This course will investigate the historical development and usage of varieties of International English. The English language has the standing of the major international language. How English has developed, and arrived at that status, what are its current varieties, and what the future holds for international communication through this language are the major themes presented. Through analysis of online international news journals, students will compare how similar issues are presented differently, from a cultural and a technical writing perspective. The varieties of English throughout the world will be compared to local usage. Students will gain an appreciation of how language changes through cultural contact.

**TEFL 567 Applied Linguistics (3 Cr)**

This course is an introduction to the linguistics principles and terminology that inform English language learning methodology. This course will identify and apply the principles of English phonology, morphology, syntax, and semantics to an analysis of English language learner skills. There will be an emphasis on using linguistics as a tool for teaching English as a foreign language. The course will review possible problems encountered by students learning English as a foreign language.

**TEFL 569 Methods of Teaching English to Speakers of Other Languages (3 Cr)**

Methods of teaching English as a foreign language considers the best methods to teach English as a global language. The course examines the use of methods in teaching the skills of speaking, reading and writing in the foreign language context. It presents students with the latest developments in the area of methodology, classroom techniques and dynamics. Further, it is concerned with context-sensitive teaching and the role of the non-native English speaking teacher, and the role of educational technology. A DVD is included, providing real classroom case studies as a basis for thought provoking discussion and modeling.

**TEFL 574 Computer Assisted Language Tests for TEFL (3 Cr)**

This course presents a critical review of research and practice that addresses controversial issues in computer assisted language tests (CALTs). Some of the issues reviewed in the course are whether CALTs are equivalent to paper and pencil-tests, whether CALTs can enhance test validity, and what impact CALTs might have on the learner. These issues are discussed at length from both theoretical and practical perspectives. A description of test-authoring software and an awareness of the advantages of such a system are explored.

**TEFL 575 Structure of English (3 Cr)**

This course is primarily designed to provide course participants with a survey of the major components of the structures of English and their grammatical functions. Course participants will review English grammar websites in order to determine their applicability to the TEFL classroom.

**THER 501 Developmental Foundations for Child and Youth Care Practices (3 Cr)**

This course reviews the various theories of human development that form the foundations for therapeutic programs for children and youth.

**THER 502 Theories and Strategies for Behavior Change in Programs for Children and Youths (3 Cr)**

This course provides an overview of behavior change concepts and intervention strategies used in residential treatment, group care, and community-based programs for children and youth.



**Ther 503 The Design and Management of Therapeutic Environments for Children and Youths (3 Cr)**

This course examines the various design element and program issues that have a qualitative impact on the management of therapeutic programs for children and youths.

**TMA 701 Educational Technology Trends and Issues (3 Cr)**

This course provides students with the opportunity to explore and investigate current practices and emerging trends and issues in the field of educational technology. It includes historical foundations, best practices currently in use, and future directions while providing students with an overview educational technology and technology management issues.

**TMA 711 Education Technology Project Management (3 Cr)**

This course provides students with the skills and knowledge required to manage complex educational technology projects. Students will gain project management skills that include planning, designing, implementing, and supporting both small and large scale technology projects within a school or district. Students will learn strategies for involving all stakeholders and communicating with them effectively.

**TMA 716 New Technologies: Selection and Evaluation (3 Cr)**

This course provides students with the skills and knowledge required to evaluate, select, and integrate technology learning systems that support curriculum goals and meet diverse student needs. Students will define an educational problem and apply appropriate instructional strategies and technologies based on instructional objectives and research of curricular technologies.

**TMA 721 Distance Learning: Systems and Methods (3 Cr)**

This course provides students the opportunity to research current practices in distance learning with the educational environment and the skills and knowledge to assess relevant products. Students will consider the impact of distance education on the educational community and distance learning roles and techniques in the K-12 educational environment.

**TSOL 500 Foundations in Bilingual Education (3 Cr)**

This course provides a survey of the history, rationale, and organization of bilingual education in the United States. The course includes the study of various bilingual and multicultural education programs found in the past and today in the United States. This course is required for the M.S. in TESOL degree program.

**TSOL 510 Classroom TESOL, Theory and Strategies for Teachers (3 Cr)**

This course presents an integrated view of TESOL for secondary classroom teachers and ICP candidates who are not majoring in TESOL. It provides a broad conceptual framework and many practical strategies for teachers to understand the potentials and hurdles of the LEP student in all classroom settings. It surveys the Office of Multicultural Student Language Education's twenty-five performance standards for Teachers of English for Speakers of Other Languages, and reviews some of the latest research written by experts in the field. This course is required of all approved program education majors including Secondary English Education, Elementary Education, PreK Primary Education, Exceptional Student Education, and Reading, who are seeking initial certification. It may be used to fulfill the Category II teacher ESOL requirement.

**TSOL 515 Curriculum Development for TESOL (3 Cr)**

This is an introduction to curriculum development for ESOL teachers. It includes a general overview of curriculum design, the basics of second language curricular needs, and how to adapt the content curriculum for LEP students, with emphasis on integrating language and content by means of thematic units. Different types of ESOL programs will be studied. Students will also learn how to evaluate and adapt materials for LEP students. This is a required course for the M.S. degree in TESOL and for the Nevada and Florida add-on ESOL Endorsement.

**TSOL 520 Second Language Learning: Theory, Methods, and Evaluation (3 Cr)**

TSOL 520 is required by all ICP candidates enrolled in an ESOL-infused program. It focuses on second language development, covering language learning theories, methods, and assessment strategies in the field. Current and classic language learning theories are analyzed and applied. The SIOP lesson model is thoroughly explained and used. The student is expected to be able to locate and use research and resources in ESOL methods and assessment.

**TSOL 525 Teaching Reading and Literacy Development in Spanish (3 Cr)**

This course offers students an in-depth analysis of methods and approaches to teach reading in the Spanish Language. Students will analyze various techniques used in the bilingual classroom in order to teach children strategies to foster literacy and writing development in Spanish. The course will engage students in the selection of age-appropriate classroom materials, curricular planning and appropriate field experiences.

**TSOL 547 Testing and Evaluation in TESOL (3 Cr)**

This course investigates traditional and alternative forms of assessment as they may apply in the ESOL classroom. It emphasizes the use of portfolio assessment to document children's learning experiences, meet standards, and connect assessment to instruction. It looks critically at the role computers may play in testing and evaluation of LEP students. This is a requirement for the M.S. in TESOL and for the Florida add-on ESOL endorsement.

**TSOL 562 Cultural and Cross-Cultural Studies (3 Cr)**

The course, cross-cultural studies, examines cultural factors that may influence learning. The course focuses on concepts of culture and cultural issues. It builds a greater awareness of the role culture plays in defining who we are. The course encourages teachers to apply this knowledge to make practical changes in the classroom that will facilitate better learning. This course is required for a M.S. in TESOL and for the Florida add-on ESOL Endorsement.

**TSOL 567 Applied Linguistics (3 Cr)**

An introduction to the linguistic principles and terminology that inform ESOL methodology. Students will learn to carry out phonetic, morphologic and syntactic analysis. Emphasis will be on first and second language acquisition. Students will learn to diagnose possible problems encountered by students learning English as a second language. This is a requirement for a M.S. in TESOL and for the Florida add-on ESOL Endorsement.

**TSOL 569 Methods of Teaching English to Speakers of Other Languages (3 Cr)**

A survey of techniques, instructional skills and strategies for teaching English to non-native speakers in grades K-12. Required for a M.S. in TESOL and for the Florida Add-on ESOL Endorsement.

**TSOL 575 Critical Issues in TESOL (3 Cr)**

This course offers an in-depth analysis of a wide range of issues affecting the programs and teaching of ESOL. Issues such as linguistics, foreign language teaching, second language acquisition, the teaching of phonics, educational politics, and multicultural education are analyzed and discussed with the help of current textbook and online reading assignments. Students are expected to examine the various sides of each issue and to form and support their own viewpoints.

**TSOL 580 Dual Language Classrooms: Teaching Math, Science, and Social Studies to Speakers of Other Languages (3 Cr)**

TSOL 580 focuses on specific concepts, components, and strategies for optimum subject area teaching in the ESL and bilingual classroom setting. The course is appropriate for teachers in ESL or bilingual settings. Increasingly, elementary and secondary teachers are challenged to transmit vital subject content matter to non-English speakers. This course builds awareness and proficiency in dual language instruction.

**TSOL 699 Applied Professional Experience in TESOL (3 Cr)**

This course requires graduate students to document applied professional experience with students whose first language is not English within a K-14 educational setting. Graduate students will review second language theory, document hours working with ESL students, maintain a reflective journal, create a portfolio of their students' work and the assessment instruments used, in order to demonstrate achievement of state professional and content area standards in ESOL.

**TSOL 710 Language Learning and Teaching for Multi-lingual Classrooms of the 21st Century (3 Cr)**

This is an advanced course for principles of language learning and teaching focusing on the current classroom environments of the 21st century. This course is designed to prepare candidates with practical and theoretical understanding of implementing cultural infusion into language learning using various approaches of teaching. The course will focus on multicultural literacy, the ability to understand and appreciate the similarities and differences in the customs, values, and beliefs of one's own culture and the cultures of others. Research, theories, and best practice of language learning pedagogy will be combined with subject knowledge of the value of diversity, informed sensitivity and how to actively engage other cultures.

**TSOL 720 International and National Assessment and Evaluation of English Language Acquisition (3 Cr)**

This course examines various assessment measures and their role in the evaluation of the placement and progress of all English language learners in the United States and abroad. This course emphasizes the use of alternative assessments and reviews placement, diagnostic, outcomes, exit, and state mandated assessments. Alternative assessments, which are linked to standards, learning objectives, and national norms that will be connected to instruction will be examined. English language assessments used nationally and internationally will be reviewed.

**TSOL 750 Distance Education Technology for Teaching English as a New Language (3 Cr)**

This course explores the various technological options at the disposal of teachers of English language learners which include language software, commercial and free web-based teaching materials and tools and other multimedia resources. Course participants will review the latest technological innovations in English language teaching as well as situate the in the technology and language standards of their respective states and nations. Course participants will also create a plan of action for implementing an integrated use of technology in language teaching in their schools and colleges.

**TSOL 760 Literature Review in TESOL (3 Cr)**

This course provides practice in the creation and writing of a literature review in the field of TESOL in order to prepare for writing a TESOL-themed dissertation and ultimately to contribute to the TESOL knowledge base through teaching and professional writing. Issues addressed in the course include identification of previous research on a topic, establishing significance and importance of a topic, use of primary and secondary sources in TESOL, identification of instruments and procedures used investigating a TESOL topic, and creation of research questions as result of surveying the literature. The culminating task in the course will be an extensive literature review of the most current research on a TESOL topic.

**URBE 500 Public Education in an Urban Setting (3 Cr)**

This course provides an overview of urban education trends. Emphasis is placed on the investigation of historical, social, and cultural perspectives and their influence in the urban education setting. Throughout the course teachers are engaged in identifying community resources and developing effective classroom-based strategies and interventions for assisting urban students.

**URBE 501 Classroom Management in Urban Schools (3 Cr)**

This course provides an examination of causal factors that frequently influence the academic and behavioral performance of urban students. In addition, classroom interventions to minimize these challenges are identified. Effective teaching practices, addressing individual needs within the urban education classroom, are emphasized throughout the course. **Prerequisite/s: URBE 500.**

**URBE 502 Instructional Methods in Mathematics in Urban Schools (3 Cr)**

This course provides the opportunity to explore current methods for teaching mathematics in the urban school setting. The identification of appropriate course content, instructional delivery, and assessment techniques for use with diverse students in the regular classroom setting is emphasized throughout the course. **Prerequisite/s: URBE 500.**

**URBE 503 Instructional Methods in Elementary School Science in Urban Schools (3 Cr)**

This course provides the opportunity to explore current methods for teaching science in the urban school setting. The identification of appropriate course content, instructional delivery, and assessment techniques for use with diverse students in the regular classroom setting is emphasized throughout the course. **Prerequisite/s: URBE 500.**

**URBE 504 Instructional Methods in Literacy in Urban Schools (3 Cr)**

This course provides topics in literacy designed to explore and support the findings of the National Reading Panel Report to guide and improve literacy instruction in the urban school setting. The identification of instructional strategies, based upon a balanced literacy framework and intended for use with diverse students in the regular classroom setting, is emphasized throughout the course. **Prerequisite/s: URBE 500.**

**URBE 505 Parental and Community Involvement in Urban Schools (3 Cr)**

This course provides opportunities for educators to examine the distinctive role of parents and guardians within the educational process. An understanding of the need for strong home-school-community connections and committed parental involvement for the benefit of diverse urban students is promoted throughout the course. **Prerequisite/s: URBE 500.**

**URBE 506 Standards, Curriculum, and Assessment in Urban Schools (3 Cr)**

This course provides an overview of national, state, and local performance standards, curriculum, and assessment practices. The course is designed to help teachers gain knowledge and skills concerning the relationships between performance standards, curriculum, and assessment for the benefit of diverse urban students. **Prerequisite/s: URBE 500.**

**URBE 507 Integration of Technology in Urban Schools (3 Cr)**

This course provides an overview of the use of technology, including software and electronic media, as an integral component of educational practice. The course is designed to help teachers gain knowledge and skills concerning the methods, materials, techniques, and strategies of incorporating technology as an instructional tool for the benefit of diverse urban students. **Prerequisite/s: URBE 500.**

**URBE 508 Instructional Methods for the Social Studies in Urban Schools (3 Cr)**

This course provides the opportunity to explore current methods for teaching the social studies in the urban school setting. The identification of appropriate course content, instructional delivery, and assessment techniques for use with diverse students in the regular classroom setting is emphasized throughout the course. **Prerequisite/s: URBE 500.**

**URBE 699 Applied Professional Experience in Urban Education (3 Cr)**

This course will require graduate students to complete applied professional experiences in K-12 urban school settings. Graduate students will maintain a reflective journal and create a folder that includes samples of the pupils' work and the assessment instruments they used to demonstrate achievement of professional and state standards.

**Prerequisite/s: 24 credits, including CUR 526.**

## Doctoral Course Descriptions

### **ADS 8090 Applied Dissertation Services I; ADS 8091 Applied Dissertation Services II**

Students register for Applied Dissertation Services when conducting dissertation related research. When the applied dissertation project components are completed, credit is awarded as follows: seven credit hours upon completion of the applied dissertation proposal, seven credits upon completion of the Individualized Evaluation and the awarding of Satisfactory Progress status, and seven credits upon completion of the applied dissertation project report.

### **ARC 8911 Research Design and Methods (3 Cr)**

The purpose of the Research Design and Methods course is for doctoral students to demonstrate an understanding of the purpose of research, research design, and research methods. Research is the application of the scientific method to solving real world problems; research design is the plan for the application of accepted practices; and research methods provides models for the appropriate collection, organization, and analysis of unbiased data for decision making, replication, and to contribute to the knowledge base.

### **ARC 8912 Statistical Methods (3 Cr)**

Statistical Methods is a course in applied statistics that will introduce concepts and methods in descriptive and inferential statistics. The course is designed to provide students with the statistical background required for doctoral level research. The application of statistics will be emphasized. Areas of study will include measures of central tendency and variability, probability, randomization, normal distribution, t-distribution, F-distribution, confidence intervals, hypotheses testing, and correlation.

### **ARC 8913 Program Evaluation and Policy Analysis (3 Cr)**

This course will examine key concepts, methods, and approaches in the field of evaluation research. Students will be exposed to the theoretical and methodological diversity inherent in current evaluation practice across a number of substantive areas (e.g., social services, education, and business). The comprehensive range of activities involved in designing, implementing, and assessing the utility of social and educational programs will be a primary focus of the course.

### **ARC 8914 Psychoeducational Assessment (3 Cr)**

This course is designed to provide students with knowledge and experiential learning activities related to psychoeducational assessment of children, adolescent and adults. The course will be beneficial to both researchers and practitioners. Course emphasis will be on equipping students with necessary conceptual and technical understanding of the process of assessing individuals, as well as skills in formulating, conducting, and reporting psychological and educational assessments. Students will also have the opportunity to conduct scholarly and professional reviews of various assessment instruments. Furthermore, content covered includes statistical and psychometric concepts in assessment. Norm-reference, criterion-referenced, and curriculum-based measurement, as well as informed testing results when making instructional and placement decisions. Opportunities will be provided for interpreting academic and psychological assessments commonly used in education with an emphasis on communicating results.

### **ARC 8915 Survey Research (3 Cr)**

The Survey Research course is designed to provide doctoral students with an overview of survey research methods. Topics in the course will include survey design, implementation, sampling, data collection, follow-up, analyses, and ethics. Students will design a pilot survey in preparation for their dissertation research.

### **ARC 8916 Qualitative Research (3 Cr)**

The purpose of the Qualitative Research course is to introduce doctoral students to the principles of research methods. The course content includes in-depth and formal interviewing techniques, principles of field observation, content analysis, literature reviews, historical analysis, focus groups, questionnaire design, and philosophical inquiry into qualitative research perspectives. Major emphasis in the course is placed upon learning how to integrate qualitative methods as appropriate.

### **ARC 8917 Advanced Program Evaluation (3 Cr)**

This course is intended to provide students with an in-depth and comprehensive foundation in advanced program evaluation methods. Topics will include development and use of logic models, as well as the use of quasi-experimental and randomized designs in evaluation research. A wide range of data collection procedures, including conventional (e.g., systematic surveys) and non-conventional (e.g., trained observer ratings), will be highlighted. The course will introduce a range of strategies for analysis of evaluation data that will facilitate the use of statistical procedures in evaluation research, address qualitative approaches to analysis of evaluation data and will provide guidance on the application of cost-effectiveness and cost-benefit techniques in program evaluation. **Prerequisite/s: Instructor approval.**

### **ARC 8918 Advanced Statistical Methods (3 Cr)**

This course is designed to build on material reviewed in the Statistical Methods course and is developed to acquaint students with advanced statistical procedures. Areas that will be covered will include factorial analysis of variance (ANOVA), univariate ANOVA post hoc tests, analysis of covariance (ANCOVA), repeated measures analysis, multiple regression, and power analysis. In addition, the course will encompass a review of select multivariate statistical techniques. This course will emphasize the application of these statistical procedures to real world challenges that students may encounter in their research or work setting. **Prerequisite/s: Instructor approval.**

### **ARC 8919 Single Subject Research (3 Cr)**

This course covers basic concepts and methods employed in single subject research. Participants will learn about single subject research designs including the case study, AB and its variations, changing criterion, multiple baseline, and alternating treatment designs. Important factors in designing and critically reviewing single subject research will be presented, along with options for analyzing data from single subject research studies. Ethical issues in single subject research will also be reviewed.

### **ARC 8920 Mixed Methods (3 Cr)**

This course is designed to provide students with an understanding of mixed methods approaches to research studies. Appropriate strategies for incorporating both quantitative and qualitative paradigms will be explored. Specific issues, challenges, and considerations encountered in using mixed methodologies will be addressed in detail. The conflict between positivism and constructivism will be investigated, as will various examples of mixed model designs applicable to education and human services.

**ARC 8966 Applied Dissertation Seminar 1: Concept Paper (2 Cr)**

The content of Applied Dissertation Seminar 1 focuses on formulating research questions and writing the concept paper. The committee chair and member roles are discussed as well as the roles and responsibilities of the Applied Research Office faculty and staff. This seminar will culminate in the completion of the first corresponding benchmark, the concept paper. Credit for this seminar will be assigned following approval of the concept paper.

**ARC 8967 Applied Dissertation Seminar 2: Proposal (5 Cr)**

The content of Applied Dissertation Seminar 2 emphasizes the formulation and writing of the dissertation proposal and the process for IRB approval. Methodology and content for each of the proposal chapters are defined, including a thorough discussion of the roles of the literature review to support or refute the dissertation topic. This seminar focusing on scientific inquiry will culminate in the completion of the second corresponding benchmark, the applied dissertation proposal. Credit for this seminar will be assigned following approval of the proposal.

**ARC 8968 Applied Dissertation Seminar 3: Report (5 Cr)**

Applied Dissertation Seminar 3 involves data collection/implementation, the applied dissertation (final report) and the final approval process. Content and format issues, as well as recommendations for further research, are highlighted. Dissemination of the dissertation and possible outlets for publication are covered. This seminar will culminate in the completion of the third corresponding benchmark, the applied dissertation (final report). Credits for this seminar will be assigned following approval of the applied dissertation (final report).

**ARO 8566 Applied Dissertation Concept Paper (2 Cr)**

The content of Applied Dissertation Seminar 1 focuses on formulating research questions and writing the concept paper. The committee chair and member roles are discussed as well as the roles and responsibilities of the Applied Research Office faculty and staff. This seminar will culminate in the completion of the first corresponding benchmark, the concept paper. Credit for this seminar will be assigned following approval of the concept paper.

**ARO 8567 Applied Dissertation Proposal (4 Cr)**

The content of Applied Dissertation Seminar 2 emphasizes the formulation and writing of the dissertation proposal and the process for IRB approval. Methodology and content for each of the proposal chapters are defined, including a thorough discussion of the roles of the literature review to support or refute the dissertation topic. This seminar, focusing on scientific inquiry, will culminate in the completion of the second corresponding benchmark, the applied dissertation proposal. Credit for this seminar will be assigned following approval of the proposal.

**ARO 8568 Applied Dissertation Report (3 Cr)**

Applied Dissertation Report involves data collection/implementation, the applied dissertation (final report), and the final approval process. Content and format issues, as well as recommendations for further research, are highlighted. Dissemination of the dissertation and possible outlets for publication are covered. This seminar will culminate in the completion of the third corresponding benchmark, the applied dissertation (final report). Credits for this seminar will be assigned following approval of the applied dissertation (final report).

**ARO 8611 Research Design and Methods (3 Cr)**

The purpose of the Research Design and Methods course is for doctoral students to demonstrate an understanding of the purpose of research, research design, and research methods. Research is the application of the scientific method to solving real world problems; research design is the plan for the application of accepted practices; and research methods provide models for the appropriate collection, organization, and analysis of unbiased data for decision making, replication, and to contribute to the knowledge base.

**ARO 8612 Statistical Methods (3 Cr)**

Statistical Methods is a course in applied statistics that will investigate concepts and methods in descriptive and inferential statistics. The course is designed to provide students with the statistical background for doctoral level research. The application of statistics will be emphasized. Areas of study will include probability, randomization, variables, normal distribution, t-distribution, chi-square distribution, F-distribution, confidence intervals, hypothesis testing, and correlation. **Prerequisite/s: ARO 8611 and ARO 8613.**

**ARO 8613 Program Evaluation and Policy Analysis (3 Cr)**

This course will examine key concepts, methods, and approaches in the field of evaluation research. Students will be exposed to the theoretical and methodological diversity inherent in current evaluation practice across a number of substantive areas (e.g., social services, education, and business). The comprehensive range of activities involved in designing, implementing, and assessing the utility of social and educational programs will be a primary focus of the course.

**ARO 8614 Measurement, Testing, and Assessment (3 Cr)**

The purpose of Measurement, Testing, and Assessment course is to provide doctoral students with the knowledge and skills necessary to understand psychometric issues. The course emphasizes the relationship between research and practice. It also provides a theoretical and practical basis for choosing and using the wide range of test and measurement data available to applied researchers. The course focuses on the uses of different tests in a variety of settings and is appropriate for applied researchers and practitioners. **Prerequisite/s: ARO 8611 and ARO 8613.**

**ARO 8666 Applied Dissertation Concept Paper – ITDE (2 Cr)**

The content of applied dissertation concept paper focuses on formulating research questions and writing the concept paper. The committee chair and member roles are discussed as well as the roles and responsibilities of the Applied Research Center faculty and staff. This seminar will culminate in the completion of the first corresponding benchmark, the concept paper. Credit for the seminar will be assigned following approval of the concept paper.

**ARO 8667 Applied Dissertation Proposal – ITDE (5 Cr)**

The content of applied dissertation proposal emphasizes the formulation and writing of the dissertation proposal and the process for Institutional Review Board (IRB) approval. Methodology and content for each of the proposal chapters are defined, including a thorough discussion of the role of the literature review to support or refute the dissertation topic. This seminar focusing on scientific inquiry will culminate in the completion of the second corresponding benchmark, the applied dissertation proposal. Credit for this seminar will be assigned following approval of the proposal. **Prerequisite/s: ITDE 8666**

**ARO 8668 Applied Dissertation Report – ITDE (5 Cr)**

Applied Dissertation Report involves data collection/implementation, the applied dissertation (final report), and the final approval process. Content and format issues, as well as recommendations for further research, are highlighted. Dissemination of the dissertation and possible outlets for publication are covered. This seminar will culminate in the completion of the third corresponding benchmark, the applied dissertation (final report). Credit for this seminar will be assigned following approval of the applied dissertation (final report). **Prerequisite/s:** ITDE 8667

**ARO 8711 Research Design and Methods (3 Cr)**

The purpose of the Research Design and Methods course is for doctoral students to demonstrate an understanding of the purpose of research, research design, and research methods. Research is the application of the scientific method to solving real world problems; research design is the plan for the application of accepted practices; and research methods provides models for the appropriate collection organization, and analysis of unbiased data for decision making, replication, and to contribute to the knowledge base. This course is delivered exclusively online.

**ARO 8712 Statistical Methods (3 Cr)**

Statistical Methods is a course in applied statistics that will investigate concepts, and methods in descriptive and inferential statistics. The course is designed to provide students with the statistical background for doctoral level research. The application of statistics will be emphasized. Areas of study will include probability, randomization, variables, normal distribution, t-distribution, chi-square distribution, F-distribution, confidence intervals, hypotheses testing, and correlation. This course is delivered exclusively online.

**ARO 8713 Program Evaluation and Policy Analysis (3 Cr)**

This course will examine key concepts, methods, and approaches in the field of evaluation research. Students will be exposed to the theoretical and methodological diversity inherent in current evaluation practice across a number of substantive areas (e.g., social services, education, and business). The comprehensive range of activities involved in designing, implementing, and assessing the utility of social and educational programs will be a primary focus of the course. This course is delivered exclusively online.

**ARO 8714 Measurement, Testing, and Assessment (3 Cr)**

The purpose of the Measurement, Testing and Assessment course is to provide doctoral students with the knowledge and skills necessary to understand psychometric issues. The course emphasizes the relationship between research and practice. It also provides a theoretical and practical basis for choosing and using the wide range of test and measurement data available to applied researchers. The course focuses on the uses of different tests in a variety of settings and is appropriate for applied researchers and practitioners. This course is delivered exclusively online.

**ARO 8766 Applied Dissertation Seminar 1- Concept Paper (2 Cr)**

The content of Applied Dissertation Seminar 1 focuses on formulating research questions and writing the concept paper. The committee chair and member roles are discussed as well as the roles and responsibilities of the Applied Research Office faculty and staff. This seminar will culminate in the completion of the first corresponding benchmark, the concept paper. Credit for this seminar will be assigned following approval of the concept paper.

**ARO 8767 Applied Dissertation Seminar 2 – Proposal (5 Cr)**

The content of Applied Dissertation Seminar 2 emphasizes the formulation and writing of the dissertation proposal and the process for IRB approval. Methodology and content for each of the proposal chapters are defined, including a thorough discussion of the role of the literature review to support or refute the dissertation topic. This seminar focusing on scientific inquiry will culminate in the completion of the second corresponding benchmark, the applied dissertation proposal. Credit for this seminar will be assigned following approval of the proposal.

**ARO 8768 Applied Dissertation Seminar 3 – Dissertation (5 Cr)**

Applied Dissertation Seminar 3 involves data collection/implementation, the applied dissertation (final report) and the final approval process. Content and format issues as well as recommendations for further research are highlighted. Dissemination of the dissertation and possible outlets for publication are covered. This seminar will culminate in the completion of the third corresponding benchmark, the applied dissertation (final report). Credit for this seminar will be assigned following approval of the applied dissertation (final report).

**EDD 6000 Portfolio in Instructional Technology and Distance Education (3 Cr)**

Portfolio of artifacts from ITDE MS program; Reflection and reaction to ITDE MS program learning outcomes; Collection of course materials, Development of a personal philosophy

**EDD 7005 Instructional Media (3 Cr)**

An introduction to the effective use of instructional media. Topics include planning for instructional media use, visual communication, audio and motion media, computers as tools for learning, and evaluating the effectiveness of instructional media.

**EDD 7007 Principles of Distance Education (3 Cr)**

An introduction to distance education. Topics include the historical, theoretical, and philosophical foundations of distance education; an overview of distance education technologies; and an examination of effective techniques for teaching and learning within a distance education system.

**EDD 7040 Clinical Supervision (3 Cr)**

The identification and analysis of the processes of supervision along the continuum of supervision from support personnel to peer will be examined. Topics include planning and executing the supervisory conference, collecting data, and evaluating the supervisee. The research in the field of supervision will be examined with an emphasis on practical application. The impact of cultural diversity on supervision will be addressed.

**EDD 7042 Advanced Applications in Technology in Communication Sciences and Disorders (3 Cr)**

This course presents advanced applications in the use of computer hardware and software in communication sciences and disorders. Doctoral candidates will receive hands-on experience in the use, and application of software for distance learning technologies and for management of clients and for business issues. Doctoral candidates will explore the impact of emerging technology and instrumentation in their professional arenas.

**EDD 7043 Regulatory, Legislative, and Educational Trends in Communication Sciences and Disorders (3 Cr)**

This course will discuss the historical, ethical, and legal issues and trends in speech-language pathology. This course will increase students' understanding of current professional issues pertaining to such matters as standards of practice, ethics, scope of practice, legislative mandates affecting the professions, professional service delivery systems, healthcare reimbursement issues, licensure and certification, participation in professional organizations, and professional advocacy.

**EDD 7607 Concepts and Controversies in Aging (3 Cr)**

This course will provide a focus on the major concepts and controversies currently being debated in the field of gerontology. We will explore concepts of aging, health care, and society; some of the social and economic outlooks for our aging society; and the life course perspective. Some of the controversies will include such topics as health care rationing, elder abuse and neglect, the right to die, changing notions of retirement, creativity and aging, old age and the quest for meaning.

**EDD 7608 Humanities and Aging: An Exploration of Human Potential for Late Life Development (3 Cr)**

This course will develop a greater sensitivity to and understanding of aging through a sampling of Humanities subjects, i.e., literature, history, and world religion, that pertains to the process of aging. From this perspective, the student will gain the special perspective on being human that study of the humanities develops. In addition to readings in the humanities, we will make use of autobiography and narrative descriptions of famous and ordinary older adults, as well as explore the growing use of reminiscence and life review in research and practice with the elderly. The course will also call upon each participant to do some narrative and autobiographical writing of his/her own.

**EDD 7609 The Psychology of Aging: A Study of Humanistic, Transpersonal, and Life-Span Development Theory (3 Cr)**

This course will focus on the human development theories that provide the underpinning for a humanistic approach to aging. The humanistic approach is closely associated with the term 'conscious aging', which implies that in addition to the nature of aging as a biological and sociological phenomenon, there is a developmental path that includes the psychological and the spiritual. Students will engage in exploring this holistic perspective that includes learning the theoretical frameworks associated with Abraham Maslow, Carl Rogers, Roberto Assagioli, Harry Moody, and Ken Wilber, as well as life-span theory.

**EDD 7610 Social Gerontology: The Sociology of Aging (3 Cr)**

This course will provide a sociological perspective on the aging process. We will examine the impact of social and cultural conditions on older adults as individuals and as groups (cohorts). We will focus particularly on social policy through the lens of race, gender, and class. This course will seek to provide the learner with an ability to critically analyze the institutions that provide care and services to older adults, i.e., long term care facilities, hospitals, senior centers, etc. In addition, learners will gain insight and analysis of the major social policies affecting older adults, with emphasis on social security.

**EDD 7611 Aging and Ethnicity (3 Cr)**

While all human beings age, human beings age differently. The field of ethno-gerontology further illuminates the diversity in the aging process by developing cultural competence through cultural knowledge in providing services to older adults. Cultural beliefs and values impact how older adults learn and have access to and/or process information. The quality of service may be greatly influenced by understanding or misunderstanding the ethnic beliefs and values of older adults. This course will teach learners how aging and ethnicity affects how we serve older adults. The course will also help learners become better acquainted with their own cultural beliefs and values, as they learn about the cultural beliefs and values of a wide variety of ethnicities.

**EDD 7612 Biology of Human Aging (3 Cr)**

This course will provide fundamental knowledge about the biology of human aging for those with little or no background in biology. While aging is a fact present in all human lives, there are common misconceptions as to what aging is, how we age, and why we age. There are also controversial and ethical issues associated with scientific explorations into extending our life spans. We will therefore be examining the impact of the science of aging on human life; the use of medical technology and its impact on mitigating aging. We will learn about the many theories of aging; examine healthy aging, and the diseases that most commonly affect us as we grow older. We will also look at the effects of aging on several body systems, and the effect of environment on aging.

**EDD 7710 Principles and Theories of Adult Education (3 Cr)**

This course examines the range of theoretical and practical approaches to the education of adults. Topics include adult motivation for learning; innovative instructional approaches for adults; the practice of andragogy and andragogical roots of the contemporary adult education movement; evolving opportunities in workplace learning, for-credit and non-credit learning options in universities and community colleges; and informal learning in adulthood.

**EDD 7711 History and Philosophy of Adult Education (3 Cr)**

This course provides a broad foundation for the study of adult education based on the historical, philosophical and theoretical constructs that have influenced the practice of adult education and the adult education movement in the past and continuing into the 21st century. The course examines the historical context of adult education and explores the philosophical perspectives that have influenced and continue to develop current approaches to the education of adults. The course also examines theory building in adult education and the influences of research, reflection, and collaboration on theory construction, revision, and dissemination.

**EDD 7712 Contextual Issues Affecting Adult and Continuing Education (3 Cr)**

This course presents a comprehensive view of lifelong learning and its critical implications for learners and leaders in the field of adult and continuing education. The course addresses current contexts, emerging challenges, and evolving opportunities in the field of adult and continuing education from a practitioner-oriented perspective. Course participants will examine a variety of adult learning contexts including community-based programs, prison education, and innovative higher education applications. In addition, participants will analyze emerging challenges including demographic, economic, political, ethical, and socio-cultural changes influencing the practice of adult education.

**EDD 7713 Adult Development and Learning Styles (3 Cr)**

This course will examine the developmental nuances of adult learning, with specific emphasis on the relationship between life stages and challenges and their influence on adult learning. Additional topics include current and evolving theories of adult cognition and learning, including learning styles; learning modalities and multiple intelligences; adult learners with physical and/or mental disabilities; and practical approaches to integrating technology into the instruction of adults.

**EDD 7714 Adult and Continuing Education Program Planning (3 Cr)**

This course examines adult education program planning, curricular and administrative opportunities and challenges, and innovative instructional techniques designed to promote access to adult learning. Topics include participation research, innovative approaches, and techniques to marketing adult educational programs, and distance learning technologies as well as program planning for adults in a variety of settings.

**EDD 7810 The Nature of Conflict in Society (3 Cr)**

This course identifies the origins and nature of various conflicts that exist in today's society. The course focuses on the human and emotional aspects of conflict, and includes the influence of gender and culture. Various categories of conflict ranging from political terrorism to family conflict will be explored through pragmatic as well as theoretical paradigms that focus on the process of conflict, its stages, analysis, and conflict management.

**EDD 7811 Theories and Principles of Conflict Resolution (3 Cr)**

This course presents the major theories and contexts of conflict resolution. Students will examine levels of interventions and processes in the field of conflict resolution. This course is designed to present a variety of theories used to mediate conflict at various social and psychological levels. Students will learn basic conflict management techniques and ways to assess conflict situations from a cross-cultural perspective.

**EDD 7812 Strategies and Models of Mediation and Negotiation (3 Cr)**

This course examines conflict intervention from the perspective of the disputant/negotiator. The major theme of study includes the overview of the entire mediation process, activities that occur prior to mediation, the steps of the mediation process, and the various steps involved in reaching settlement. Students will explore negotiation tactics that focus on people, interests, opinions, and criteria. The course develops negotiator skills and knowledge leading to collaborative based actions and solutions.

**EDD 7813 Managing Organizational Conflict (3 Cr)**

This course examines the nature and varieties of organizational conflict. The causes, manifestations of organizational conflict, and intervention techniques will be presented. Students will learn to apply mediation and conflict resolution techniques and theories at the organizational level as facilitative leaders. Issues such as the facilitator's role in helping groups resolve issues and meet organizational as well as effective group intervention skills will be practiced.

**EDD 7814 Special Topics in Conflict Resolution (3 Cr)**

This course provides students with an opportunity to study in depth an area of conflict or violence. Included in the range of study topics are violence in the schools, family violence, violence in the work place, divorce and custody conflicts, cultural terrorism, victim-offender conflicts, etc. Violence intervention and prevention strategies developed for interpersonal, group and societal levels will be examined.

**EDD 7912 Curriculum Articulation (3 Cr)**

This course will introduce students to collaboratively and systematically weigh key factors, such as: the mandates of national, state and local educational standards, professional licensing requirements, educational benchmarks, grade-level expectations, and course content when making decisions about curriculum and instruction across grade-level progression. The relationships between these factors will be discussed in order to demonstrate the significance of a well-designed articulation process that educational institutions must implement in order to assure the successful progression of students across their academic coursework. The course will focus on developing a practical approach to policy development in curriculum and instruction based on an integrated system that aligns curriculum, instruction, standards, assessment, content, and accountability across time. Topics such as grade-level content specifications, promotion requirements, and interdisciplinary approaches will be discussed.

**EDD 7913 Curriculum Renewal (3 Cr)**

The course will provide the foundation for decisions regarding curriculum renewal and student achievement. Various sources of input will be stressed as the basis for curricular decision making, the need to renew various aspects of the curriculum based upon student achievement of the goals and objectives of the curriculum, the articulation of the curriculum, and the instruction strategies employed, and the stakeholders in the curriculum development process. A practical approach will emphasize drawing accurate inferences about what students know and are able to do as the basis for curriculum renewal and the scope and sequence of the curriculum in an educational program.

**EDD 7914 Curriculum Teaching and Technology (3 Cr)**

This course will focus on the integration of curriculum, teaching, and instructional technology. The topics will include teaching with instructional technology; instructional design; distance education; course design and online teaching; lesson planning using media; production of media for teaching.

**EDD 8001 Instructional Design (3 Cr)**

An introduction to the systematic design of instruction. Major topics include the assessment and analysis of needs, performance improvement, the systematic design of instructional materials and events, and the formative and summative evaluation of instructional materials.

**EDD 8002 Surviving Change: Politics, Power, Money, and the Law (3 Cr)**

This course investigates the relationship between leadership roles and decision-making in the current and emerging contexts of politics, power, legal, and economic factors, and the results of creating change through effective policy development in education. The student will learn to apply techniques and theories of policy development and will engage in educational policy analysis. Local, state, and federal political systems are examined to determine the influence these systems have on current and future policies in education.

**EDD 8006 System Analysis and Design (3 Cr)**

An advanced course providing skills for the analysis and design of educational and instructional systems. Major topics include critical elements in the structure of a distance education delivery system; analysis of educational systems and instructional systems; relationship of subsystems within an educational system; design of an educational system; design of instructional systems; and evaluation and continuous improvement of a system.

**EDD 8007 Governance and Management in Higher Education (3 Cr)**

This course emphasizes the common and unique characteristics of organizations, various approaches and practices of governing and



managing, and the theories and research relevant to organizational management and development. The learner will explore organizational missions, values, and purposes; governance structures; management styles and organizational processes; and current issues and trends in the field, including strategic planning, quality control and institutional effectiveness, and organizational change.

**EDD 8008 Principles of Instructional Technology (3 Cr)**

An introduction to instructional technology. Topics include the historical, theoretical, and philosophical foundations of instructional technology, the literature of instructional technology, and an examination of the status of instructional technology.

**EDD 8010 Curriculum and Program Development (3 Cr)**

This course will provide an understanding of how curriculum is developed and implemented based on the research of learned bodies, issues in our society, and work place needs. The course will review what knowledge is and who decides what knowledge is important within each curricula area. The students will analyze various conceptions of curriculum standards, reform movements in education, principles of curriculum planning, past and present curriculum trends, and the interaction of curriculum with instruction generalized across settings. Foundations of curriculum and the steps for developing curricula will be emphasized.

**EDD 8012 Managing and Evaluating Instructional Technology and Distance Education (3 Cr)**

Theories and methods for planning, operating, and evaluating instructional technology and distance education programs are studied and applied to case studies. This course explores the process for managing ITDE programs in educational and corporate settings, and emphasizes the principles of staff training, proposal development, and legal issues of the ITDE manager. Practical activities of the professional in ITDE are stressed.

**EDD 8119 Contemporary Topics in Instructional Technology and Distance Education (3 Cr)**

Policy issues related to technology implementation and utilization are studied in this course. The role of the distance education and technology leader is examined using video based case studies. Special emphasis is on the practice of ITDE, and how the field is defined in a changing educational and training environment. Research related to barriers to the integration and adoption of instructional technology and distance education is analyzed and applied to the workplace.

**EDD 8020 Continuing Education for the Health Care Professions (3 Cr)**

This course is based on the belief that an educated, trained, and motivated staff is the most important asset of a health care organization. To that end, the course will cover the changing roles of health care educators as facilitators, innovators, leaders, consultants, and instructional designers. Fundamental principles of teaching and learning are covered, so that the health educator can learn to be effective while teaching colleagues in a continuing education setting, students in the classroom, and patients in clinical settings. Besides developing a multiskilled and flexible workforce, lifelong learning and adult education principles form a foundation for consideration of technologically based educational delivery systems and career and professional development patterns. Implications for education and training caused by operational restructuring of health care organizations and patient care delivery are studied. The purpose, benefits, and goals of health care education; the nature of the educational process; and the role of the health care practitioner as educator are examined.

**EDD 8021 Contemporary Theories in Health Care Education and Promotion (3 Cr)**

This course examines current theories, challenges, and practices influencing the field of health promotion and education. Topics include the global context of health care consumers; demographic, economic, ethical, political, and technological factors influencing the practice of health promotion and education; current and evolving theories of health promotion that serve as a basis for practice; the influence of special populations on health promotion and education; and emerging opportunities for improving public health.

**EDD 8022 Trends in Health Care Policy (3 Cr)**

This course explores contemporary issues of health care organizations and institutions. The course will examine current trends and issues in health care and health care education. Students will be responsible for researching and presenting contemporary issues affecting today's health care and health care organizations. The course examines major trends in health care education and policy that determine the role and future of health care as well as health care educators. Topics include challenges in provision of health services, health care reform, managed health care systems, mortality trends, public health, political aspects of health care, elderly health care, long term health care, disease trends, mental health concerns, health behavior, economics of health care, reproductive health, health and the media, alternative medical therapies, and complementary medical approaches. Disease trends and determinants of health and illness will also be examined.

**EDD 8023 Ethics and Professionalism in Health Care (3 Cr)**

This course is designed to provide an understanding of essential ethical considerations in health care occupations and will examine prominent bioethical issues that confront today's health care professionals. The course has an applied focus for health care educators and providers as well as a focus on organizational ethics in health care settings. This course focuses on social and ethical developments in health care. Topics include professional relationships among health professionals and patients, critical thinking and ethical decision making skills, basic principles of health care ethics, relevant information on social developments and ethical issues in health care, developments in standards of care and related emerging social and ethical trends in health care, legal and ethical issues affecting educators and students, professional ethics, organization ethics, and ethical climate in the health care organizations.

**EDD 8024 Health Care Communications (3 Cr)**

This course examines major issues in healthcare communication. The course will address topics related to communication with patients/clients, among caregivers of various disciplines, images of healthcare in the media, the major forms of healthcare education including healthcare issues using technology and the Internet. Course participants will then examine best practices in healthcare communication that yield positive outcomes in targeted populations for healthy behaviors, lifestyle changes, and healthcare compliance

**EDD 8025 Legal Aspects of Health Care Education (3 Cr)**

This course investigates the legal aspects in health care that may affect the delivery of health care education. Practitioners of health care are legally obligated to perform their duties according to professional standards and to adhere to conditions of confidentiality, privacy, and ethical conduct. This course reviews the extent of such legal implications of working in health care settings, including such aspects as liability, negligence, malpractice, malfeasance, and others. Included will be legal issues of medical information management, health financing, and health care reform. This course provides an emphasis on teaching students and staff about the legal aspects in health care which are fundamental to practice.

**EDD 8030 Moving Toward the Future: Successful Strategic Action Plans (3 Cr)**

This course studies strategic planning models, forecasting methods, trend analysis, and futuring. Participants will learn to understand how to manage growth, change, and organizational innovation. The use of strategic planning tools such as scenarios, general systems thinking, and change strategies will be presented through case studies and projects that utilize problem-based learning. Students will have the opportunity to design a mock strategic plan from inception to evaluation by applying principles learned through this course.

**EDD 8031 Financing Institutions of Higher Learning (3 Cr)**

This course is an introduction to institutional finance for academic administrators, health care professionals, military personnel, and/or college or university faculty members. Students participating in the course are introduced to the budget process as an outcome to their institutions' strategic plans. Budget development at the student's respective institution plays a primary role in this course. Learners will analyze various income and expense parameters. Additional topics include allocation for services at cost centers within institutions, the development of "off-campus" budgets, facility and enrollment management, marketing, and financial reporting systems. Using problem-based learning, the students will develop a budget reduction plan that will maintain institutional quality while reducing income and expenses.

**EDD 8034 Foundations, Sponsored Research, and Collaborations in Institutional Development (3 Cr)**

This course examines the history, development, and current status of institutional advancement programming in organizations. Current issues, challenges, and practices will be reviewed. Learners will be introduced to the varying areas of institutional advancement, such as alumni affairs, foundations, capital campaigns, and planned giving as well as the functions contained within each area. Learners will analyze the status of institutional advancement in their own organization and compare it to several models that will be reviewed in their studies. The interdependence of institutional advancement and internal organizational functions will be analyzed and evaluated.

**EDD 8061 Targeting Our Students: The Dynamics of Student Services (3 Cr)**

This course will introduce student affairs components and how it operates within postsecondary institutions. Student affairs can be comprised of the offices of admissions, athletics, financial aid, student development, student life and safety, student health, and in certain instances, student centers and bookstore oversight. The course will demonstrate how these offices seek to ensure each student's sense of belonging and personal growth.

**EDD 8110 Assessment Literacy (3 Cr)**

In this course the candidate will develop expertise in assessment design, implementation, and evaluation using technology that is useful at the classroom level. Reeves (2002) in *The Leader's Guide to Standards* notes that equity and excellence are keys to achieving high standards. Equity or fairness for all students is a key to the moral leadership for today's schools. Understanding assessment is a critical skill that all leaders need, and this course prepares leaders' assessment literacy.

**EDD 8111 Communities of Practice (3 Cr)**

The purpose of this course will be to prepare leaders to design and develop communities of practice. In this setting, candidates will learn the keys to collaborative cultures. They will also experience tools for dialogue, assessment protocols, and open space technology. As a result of the experiences, the candidate will be expected to design a plan to build a community of practice.

**EDD 8112 Assessment Centered Curricular Design (3 Cr)**

The purpose of this course is to prepare leaders to design, implement, and evaluate the curriculum. Candidates will be expected to demonstrate leadership by designing a standards based curriculum. They also will be expected to demonstrate that they can develop a plan to align that curriculum with state and federal standards, to assure equal opportunity for all students to master the established standards. Emphasis will also be placed on the Schelechty model of Quality Work and Designing Quality Work for all students.

**EDD 8113 Instructional Leadership (3 Cr)**

The purpose of this course is to prepare the candidate to identify high quality instruction, to diagnose instructional problems, and to prescribe appropriate strategies to improve instructional performance. Candidates will be expected to evaluate instructional practices to determine the effectiveness of the teaching. Candidates also will be expected to develop appropriate prescriptions for ineffective teaching. In essence, each candidate will know quality instruction, will be able to distinguish between highly effective instruction and less than effective instruction, and will be able to prescribe strategies for improving instruction using the latest technology applications. Candidates will be expected to value high quality instruction for all students.

**EDD 8114 Professional Development (3 Cr)**

The purpose of this course is to prepare leaders to lead professional development. Candidates will experience quality professional development and will utilize the knowledge of adult learning, constructivism, and personalized learning to design and evaluate professional development. Candidates will be expected to demonstrate understanding of ages/stages literature by constructing professional development for entry-level professionals, mid-career professionals, and seasoned veterans as they prepare to exit the profession. Candidates will be expected to also design an assessment plan that assures quality professional development programs.

**EDD 8115 Understanding Change (3 Cr)**

The purpose of this course is to equip the candidate with an understanding of the change process. This process will be examined from the individual and the organizational perspectives. Candidates will be expected to demonstrate that they can help individuals to change and lead the organization from initiation, implementation, and institutional phases of meaningful change. The work of Michael Fullan, particularly *The New Meaning of Educational Change* (2001) and Robert Quinn, particularly *Building the Bridge as You Walk on it* (2004) will be utilized.

**EDD 8119 Contemporary Issues in Instructional Technology and Distance Education (3 Cr)**

Policy issues related to technology implementation and utilization are studied in this course. The role of the distance education and technology leader is examined using video based case studies. Special emphasis is on the practice of ITDE, and how the field is defined in a changing educational and training environment. Research related to barriers to the integration and adoption of instructional technology and distance education is analyzed and applied to the workplace.

**EDD 8120 Perspectives in Instructional Technology and Distance Education (3 Cr)**

Instructional Technology and Distance Education are examined and compared to other professions. A special emphasis is made on the impact of media and technology on teaching and learning. In order to understand the dynamic nature of the field, the literature of ITDE is analyzed as a basis for increasing the impact of instructional technology on education and training. National expert's positions on the status of the field are closely examined using videos, audios, and discussions. The impact of instructional technologies on schools and training

organizations is studied in this course. Case studies dealing with various perspectives for implementation of distance education initiatives are examined using videos, audios and interviews.

#### **EDD 8121 Advanced Instructional Design (3 Cr)**

An introduction to instructional technology. Topics include the historical, theoretical, and philosophical foundations of instructional technology, the literature of instructional technology, and an examination of the status of instructional technology.

#### **EDD 8122 Professional Practice in ITDE (3 Cr)**

An examination of the roles and responsibilities of members of the field of instructional technology and distance education, emphasizing leadership through presentation, publication, and service to professional organizations.

#### **EDD 8123 Advanced Applications in Instructional Technology and Distance Education (3 Cr)**

This course deals with the examination of large scale distance education projects, including statewide technology and distance education initiatives, and corporate online training programs. Special attention is directed towards the changed roles of students, teachers and the curriculum. Virtual schools and virtual training are studied. The study of leadership for online learning is included in this course. Technologies for distance education are examined with special emphasis on the use of video for virtual instruction.

#### **EDD 8124 Theories of Learning (3 Cr)**

This course provides a theoretical foundation for understanding how human learning occurs. Concepts from the major writers in behaviorism, cognitivism, humanism, constructivism, and social and adult learning will be presented. Key elements of student development are also included.

#### **EDD 8125 Leadership Development through Theory and Practice (3 Cr)**

This course examines the significant research and theory that provide the conceptual framework for organizational development from the leader's perspective. Strengths and weaknesses of various leadership models will be presented. Case studies related to both leadership and organizational cultures will be examined. Learners will reflect on the particular challenges and responsibilities encountered in shaping and creating successful organizations of the 21st century. Application of theory to practice will be stressed.

#### **EDD 8260 Linking Leadership to Brain Research (3 Cr)**

Knowledge about how the human brain functions has doubled in the 1990s and continues to grow (Balog, 2003.) Furthermore, emerging research about leading strategic change indicates that institutional transformation occurs one brain at a time. In the broader context, there has been a dramatic shift in the types of cognitive skills necessary to thrive in the 21<sup>st</sup> Century (Pink, 2005). New brain research indicates that there are two primary modes of brain function: one brain area specializes in managing routine cognitive tasks, while another area excels at managing novel tasks and situations. In this course, students will assess strategies for putting this research into practice for increased leadership effectiveness. Links between the latest brain research and the reasons why 70% of institutional change efforts fail will be investigated (Black & Gregersen, 2003) and six specific keys to enhancing whole brain thinking for improved results will be analyzed. Students will explore the three brain barriers to institutional change and develop strategies for overcoming these barriers. A practical framework for moving an organization ahead of the change curve will be created.

#### **EDD 8261 The Neuroscience of Everyday Leadership (3 Cr)**

In this course, students will explore cutting edge developments in the field of brain science and evaluate specific links to essential leadership functions. The specific functions of key brain areas will be investigated including the prefrontal lobe as the CEO of the brain and the latest data on hemispheric differences in terms of use in novel or routine leadership tasks. The role of the parietal, temporal, and occipital lobes and information processing will be analyzed within the framework of everyday management functions (Goldberg, 2001). Breakthrough technologies in brain mapping and imaging will be investigated and the implications for using such technologies to guide the way to possibly enhancing cognitive skills. In this course students also will discover the new concept of executive intelligence and analyze specific links to the thoughts and behaviors of effective leaders. Current studies on how the mind can grow younger as the brain gets older also will be investigated (Goldberg, 2005).

#### **EDD 8262 Rewiring the Organizational Brain (3 Cr)**

Current research now confirms that learning physically changes the structure of the human brain (Sylwester, 2005). At the same time, the process of leading strategic change involves the process of helping stakeholders change their thoughts and behaviors in a way that positively enhances institutional performance. In this course of study, the metaphor of rewiring the organization's brain as a framework for transformational leadership will be explored. Students will apply this concept in the contexts of self, team, and organization. Three levels of thinking and of organizational transformation will be analyzed. Students also will examine the implications of research about the executive brain and its importance in enhancing leadership effectiveness. In particular, the notion of the executive brain acting as the conductor of an orchestra will be investigated. An important theory of effective leadership through becoming an 80/20 individual will be examined and students will make specific links to how they can discover and focus on the 20% of factors that produce 80% of the results in their organization (Koch, 2003).

#### **EDD 8263 Improving Thinking Power in Organizations (3 Cr)**

Cognitive research suggests that the human brain operates in two primary modes (Goldberg, 2005, Gladwell, 2005). One mode is slow and deliberate and another mode is geared for swift, two-second insights into everyday situations. A key to leadership effectiveness is to learn how to capitalize on the inherent strengths of these two modes. In this course, students will first explore research suggesting that when individuals and teams learn specific cognitive skills they can leverage their brainpower in ways that can increase productivity by 100 to 600% (Kelley, 1999). Students will investigate the following key strategies that improve productivity in the brainpower economy: initiative, networking, self-management, prospective, "followership," leadership, teamwork, organizational savvy, and show and tell. Students will apply this expert model to a leadership situation they are currently addressing. Next, students will study how the human brain is geared to make snap judgments and investigate strategies for making these quick decisions effective in their role as leader.

#### **EDD 8264 Engaging the Brain Power of Organizations (3 Cr)**

In this course, students will explore why harnessing employee brainpower is the key to maximizing performance. Effective leaders cultivate this brainpower in productive ways. However, studies suggest that only 30% of the U.S. workforce is comprised of engaged employees; 54% of employees are not engaged, and 16% are actively disengaged (Coffman and Gonzalez-Molina, 2002). Students will analyze and evaluate critical factors that drive engagement such as the alignment of individual brain strengths with tasks they are asked to perform within the organization. In this course, students will fuse together a dynamic investigation of theories from the fields of cognition and leadership to

discover how leaders can unleash organizational engagement for maximum results. Different styles of leadership may result in different levels of employee engagement. Students will analyze the concept of resonant leadership in the context of improving results within an organization.

#### **EDD 8401 Special Education Law and Policy (3 Cr)**

This course focuses on laws and policies that apply to the education of students with disabilities. The legal system, constitutional and statutory provisions of federal and state law, and the judicial decisions relating to the education of students with disabilities are reviewed. Students will examine the foundational concepts of equal protection, procedural and substantive due process in general and as they relate to special education specifically. Students will examine IDEA legislation and its six principles, The Rehabilitation Act of 1973 (Section 504) and the Family Education Rights and Privacy Act (FERPA). In addition, students will examine similar principles in state legislation, with particular emphasis on school practices in special education.

#### **EDD 8402 Families, the Law, and Exceptionalities (3 Cr)**

This course focuses on laws and policies that apply to individuals with disabilities across the lifespan. We will look at the various models that inform our perceptions of individuals with disabilities and the relevance of said models on policy and service delivery. We will also look at disability policy and the core principles that comprise that policy. We will then explore various disability laws, particularly the ADA (Americans with Disabilities Act), and the case law interpreting such laws, and explore how such laws and cases support or fail to support the core principles of disability policy. We will then develop guideposts for analyzing disability policy. Finally, we will look at Self-determination and Self-advocacy and the impact these movements have had and are continuing to have on disability policy and the delivery of services to the disabled.

#### **EDD 8403 Conferencing with Parents and Families of Individuals with Disabilities (3 Cr)**

The purpose of this course is to provide students with the theoretical foundations and applied skills requisite for fostering collaborative partnerships with and among families, individuals with disabilities, professionals, and other stakeholders that will lead to outcomes of individual and mutual empowerment. Students will engage in study, simulations, and actual practice across a variety of conference formats and counseling situations.

#### **EDD 8404 Organization and Administration of Special Education Programs (3 Cr)**

This course will address the organization, administration, and supervision of special education programs provided by schools, agencies, and other support services. Particular emphasis will be placed on the development, implementation, and evaluation of effective program designs, and will include the analysis of leadership practices and personnel performance as factors in program efficacy. The impact of recent and proposed legislation, including regulatory policies and procedures, on program development and implementation will be addressed.

#### **EDD 8405 Collaboration and Consultation (3 Cr)**

This course is designed to equip students with the knowledge and skills required to conduct effective collaboration and consultation activities among professionals from school agencies, parents and families, and individuals with disabilities. General theories and methods and techniques for collaborative problem solving, program planning, and shared decision-making will be examined through course materials and related experiential activities. Additionally, this course is designed to teach students the theory and practice of collaborative consultation, increase pedagogical knowledge, and to prepare students to become reflective decision makers with the skills to facilitate and employ collaborative consultation in work and life settings. The instructor acts primarily as a facilitator providing discussion and related materials on the topic of collaborative consultation; otherwise, the course is student driven. The course is designed so that every aspect is collaborative, including selecting the activities in which to engage collaboratively with peers.

#### **EDD 8406 Transition, Career Development, and Independent Living (3 Cr)**

The course will focus on the strategies and methodologies professionals need to devise and implement intervention plans that assist individuals with disabilities and their families in planning for post-secondary life. Students will examine the practices and procedures fundamental to successful transition, as well as the challenges, issues, and trends pertaining to the development of independent living, occupational and vocational abilities, and interpersonal skills.

#### **EDD 8407 Assessment and Evaluation of Special Needs: Cognitive Domains (3 Cr)**

This course will emphasize acquisition of the skills and knowledge needed to analyze and interpret measures of cognitive development and the abilities professionals need to make informed decisions regarding special education services and placements for individuals with disabilities. The selection, administration, and uses of cognitive assessment instruments will be discussed, with an emphasis on the use of both quantitative and qualitative data for the purposes of making referral, placement, and programmatic decisions regarding service delivery for individuals with disabilities. Practice in the administration, scoring, and interpretation of various clinical and educational instruments will be provided.

#### **EDD 8408 Assessment and Evaluation of Special Needs: Behavioral and Clinical Domains (3 Cr)**

This course will emphasize acquisition of the skills and knowledge needed to analyze and interpret measures of behavioral/emotional development, and the abilities professional need to make informed decisions regarding special education services and placements for individuals with disabilities. The selection, administration, and uses of behavioral and clinical assessment instruments will be discussed, with an emphasis on the use of both quantitative and qualitative data for the purposes of making referral, placements, and programmatic decisions regarding service delivery for individuals with disabilities. Practice in the administration, scoring, and interpretation of various clinical and behavioral instruments will be provided.

#### **EDD 8409 Multicultural Issues in Special Education (3 Cr)**

In this course students will examine relationships among race, gender, culture, social class, and disability as well as fundamental information on individual, group, and societal responses to disability. Anthropological, social, and psychological theories about origins of cultural diversity will also be discussed. At no time in history has there been greater diversity in our population. Students entering the public, parochial, and private school system bring a wider array of culture, ethnicity, language, and ability than ever before. Preparing teachers to work with this diversity, creating curricula to adequately represent this profile, and impacting the social, political, economic, and ideological conditions for a truly multicultural education demands a transformation of policy and practice at many levels. Students with special needs who bring non-majority backgrounds to school often face a double whammy—the very ethnic and/or language differences these students exhibit can both serve to mask or exacerbate underlying learning, social, and/or behavioral challenges. Thousands of students are misidentified, while thousands more are denied special education services.

**EDD 8410 Technological Literacy for Leaders (3 Cr)**

In this course, students will explore foundational online skills, resources, and issues to develop and demonstrate technology literacy. Technological literacy is instrumental. The content includes Internet skills, resources, and communication strategies within the context of shaping, evaluating, and utilizing appropriate policies related to instructional technology.

**EDD 8411 Issues in Special Education Administration (3 Cr)**

This course is designed for those who are responsible for planning, developing, and implementing educational programs for students with disabilities. It will provide educators with the legal and ethical bases for providing services to children with disabilities, and with instructional and organizational methods to help students succeed in their schools.

**EDD 8431 School Finance (3 Cr)**

This course is devoted to the many financial aspects of the educational environment. A conceptual framework for understanding key concepts of revenue generation and distribution in school districts will be developed, and district and site-based budgeting will be practiced. Educational leaders must provide leadership in the debate about fiscal policies for education if American schools are to garner the financial support necessary to accomplish their stated missions. To succeed in offering the needed leadership, policymakers must possess sophisticated knowledge of the field and the capabilities to use this knowledge in shaping economic decisions in the public sector. The content in this course will include historical foundations of school finance; changes in policy and practices; major influential court decisions and current legal challenges; federal, state, and local funding practices; site-based budgeting; responsibilities of administrators in the funding and finance arena; budgeting cycles and influences; generation, distribution, and accountability issues, and other areas of current interest.

**EDD 8432 School Policy (3 Cr)**

This course provides a framework for understanding the political and policy issues involved in socio-cultural changes in American schools and society. Also considered are historical and legal aspects of contemporary educational issues and relationships of school to society. This course is oriented toward educational policy and the political realities of contemporary education. It focuses on implications and challenges in gathering information, integrating various research methodologies (qualitative, quantitative, documentary, and historical), using new technology and learning for the purpose of managing information sources toward a greater understanding of educational policy. The course is designed as a learning environment within which students undertake ongoing projects. To that end, candidates use a variety of sources, including other candidates. Through teaching and learning, candidates move toward a greater understanding of their roles as educational leaders in the American political and policy arenas.

**EDD 8434 School Law (3 Cr)**

This course will focus on the major areas of school-related litigation (such as search and seizure, sexual harassment, IDEA, 504 and discrimination) and the implications of court rulings for school leaders, teachers, and related changes in policy affecting the school environment. School leaders will examine current federal and state laws as they apply to school districts, school settings, personnel, and other entities. They also will learn to deal in legally defensive ways with school-and community-based situations without fear. This course will provide school related law and policy issues and equipped with substantial knowledge to positively impact the lives of the personnel for whom they are responsible.

**EDD 8442 Ethics and Social Responsibility (3 Cr)**

This course will focus on the role and responsibilities of an educational leader as an ethical role model, decision-maker, and teacher. Students will be exposed to an overview of current ethical issues for learning communities. Through the use of case studies and a problem-based approach to learning, students will have an opportunity to analyze and develop their decision-making skills within the context of an ethical and moral framework. The course will use multimedia materials and will be interactive and mediated by facilitators on the World Wide Web.

**EDD 8443 Leadership Communication (3 Cr)**

This course will allow you to gain a deeper understanding of the unique nature of leadership communication. The course will be based on a communications model that suggests that all communication can be broken down into three basic components (i.e., the content of communication, the processes of communication, and the relationships between the sender and receiver of information). You will experience the particular communication processes leaders need to embrace and the special relationship issues that leaders need to consider. A variety of relevant issues will be addressed, including communication and cultural competence, diversity, organizational culture, technology (i.e., virtual leadership and the use of virtual teams), and collaborations and alliances.

**EDD 8460 The Principalship (3 Cr)**

This course will focus on individuals who are planning to enter the field of K-12 school administration. The perspective of school-based administrators as leaders in developing and implementing a vision at the school level; developing a school culture that promotes learning; establishing a safe learning environment; promoting family and community involvement; promoting high ethical standards and integrity; and an understanding of schools in the larger political, social, economic, legal and cultural context of society. Students will also be exposed to learning activities that will specifically focus on the various state standards that are required for licensure.

**EDD 8461 The Superintendent of Schools (3 Cr)**

This course will focus on individuals who are planning to enter the field of school administration at the central office of a district. The perspective of superintendents as leaders in developing and implementing a vision at the district level; developing a culture within the district that promotes learning; establishing a safe learning environment throughout a district; promoting family and community involvement at all levels of the district; promoting high ethical standards and integrity; and an understanding of the district in the larger political, social, economic, legal and cultural context of society. Students will also be exposed to learning activities that will specifically focus on the various state standards that are required for licensure.

**EDD 8472 Human Resource Development (3 Cr)**

This course provides the principles of human resources and administrative supervision techniques for educational institutions, administrative offices, and public and private organizations and associations. Topics include skills needed for planning, organizing, staffing, directing and controlling, communicating, motivating, decision-making, priority setting and time management toward effective objectives and organizational goals. Focused areas include job performance, employee development, management of a diverse work force, employment law, harassment and health issues and disabilities and discrimination in the workplace.

**EDD 8490 Culture of Urban Schools (3 Cr)**

This course would analyze group relations, acculturation, and educational policy from different theoretical perspectives as they relate to the transmission of culture in educational settings especially in terms of values, roles, and the implication for equality of education opportunities and social status. The impact of globalization on urban social and political life, the changing nature of community and social relations within cities and suburbs and the evolving patterns of intergovernmental cooperation and conflict within metropolitan regions would be analyzed. Students would study the formation of social identities in the history of education, specifically race, class, gender, ethnicity, and religion, and the relationship of identity formation to current issues in education.

**EDD 8491 Economics of Urban Education (3 Cr)**

This course focuses on the theories and principles of the economics of education; the economy in urban settings; and models, practices, and theories for developing partnerships between schools, universities, community based groups and agencies, and neighborhoods. The focus will be upon the analysis and underpinnings of the community and regional economic structure and development. Students would study administrative policies and planning related to the economics of urban education.

**EDD 8492 Educational Policy and the Politics of Urban Education (3 Cr)**

This course will focus on theories and empirical research about the social structure and political dynamics of urban areas. Students would study educational policies and politics and subsequent implementation as the intended and unintended consequences of many processes: ideological, social, judicial, scientific, economic, and ethical. Within the context of each issue, potential policy alternatives would be identified and actual policy and implementation decisions studied.

**EDD 8493 Historical Context of Contemporary Urban Schools (3 Cr)**

This course would utilize the leading thinkers and milestones as the basis for an analysis of urban development and urban life. Students would explore the emergence and transformation of urban educational institutions—public and private, inclusive and selective, fee-paying and free, religious and secular—out of the dynamic interplay of individual, group, and larger scale intellectual, social, political, and economic factors. The history of the impact of federal, state, local government policies, changing economic conditions, and judicial decisions that have shaped urban education in the post-Brown era in America on these relationships will be discussed.

**EDD 8494 Teaching, Learning, and Curriculum in Urban Contexts (3 Cr)**

This course would examine the relationships through which knowledge is constructed and communicated in urban schools. It would focus on pedagogy as a set of relationships among teachers and students mediated by culture, history, learning theories, assumptions about childhood and adulthood, and assumptions about knowledge and ignorance as they relate to urban education.

**EDD 8510 Leading in a Learning Organization (3 Cr)**

This course will explore characteristics of learning organizations and their organizational cultures. Participants will learn that learning organizations are very different from other enterprises. They are forward looking, nurturing, flexible, and safe. Leaders of such organizations have special traits and are usually servant leaders or transitional leaders. Creating a learning organization takes great effort on the part of all constituencies. It also takes a special kind of commitment, much energy, and various resources. Organizational culture and the role it plays in the effectiveness and the success of the organization will also be examined. A learning culture is one of the most desirable organizational environments. Creating it takes tolerance, understanding, and the support of everyone in the organization.

**EDD 8511 Leading for Change (3 Cr)**

This course emphasizes the need for leaders to understand that organizations are always changing. Participants will learn that the ability to manage change effectively is critical to the success of any leader. Specific strategies for managing change will include: decision making, organizational design, individual and organizational behavior, group dynamics, interpersonal communication, conflict management and negotiation, empowerment and coaching, use of power and influence, managing diversity, performance appraisal, career development, and work stress.

**EDD 8570 Principles and Theories of Organizational Development (3 Cr)**

This course examines current and emerging philosophies and practices of organizational development (OD). Course participants will analyze, compare, and contrast specific quantitative, qualitative, and process-based approaches to OD in organizations. Further, participants will examine strategies and practical techniques related to consulting opportunities and challenges. Participants will then create an OD intervention proposal which describes the OD problem or opportunity, approaches to addressing the problem or opportunity, a plan for implementation of the OD intervention, and specific evaluative measures to assess the effectiveness of the OD intervention.

**EDD 8571 Principles and Theories of Training and Development (3 Cr)**

This course addresses the training theories and models necessary to develop an effective organizational the workforce of the 21st century. Participants will examine principles and techniques needed to create effective employee training and development practices. Topics include analysis of performance deficiencies, approaches to employee performance enhancement, and approaches to evaluation of training and development strategies.

**EDD 8572 Principles of Organizational Synergy in Human Resource Development (3 Cr)**

This course examines the role of organizational leaders in promoting strategic human resource development based on organizational mission, vision, and values. Course participants will examine linkages between organizational mission strategies and organizational practices in employee training and organizational development and recommend strategic improvements to strengthen and enhance organizational synergy. Participants will conduct a leadership audit of HRD practices in a specific organization and recommend improvements based on current and emerging leadership practices in HRD.

**EDD 8573 Special Topics in Human Resource Development (3 Cr)**

This seminar course includes a menu of topics and issues in HRD that participants will select for further study, contingent upon faculty approval. Participants are expected to synthesize and integrate the learning experiences in HRD and to evaluate research and current topics relative to the field. Topics for consideration include, but are not limited to, the following: HRD and OD strategies related to workforce diversity; training and development in unionized and other regulated environments, on-demand training and emerging technologies for delivery of such training; appreciative inquiry and its role in OD enhancement; career development strategies and practices; and the effects of out-sourcing and off-shoring on organizational productivity and performance.

**EDD 8574 Strategies and Practices for Organization Outcomes Evaluation (3 Cr)**

This course provides an in-depth examination of organizational return on investment in employee training and development. Participants will evaluate organizational training practices and calculate the extent to which HRD practices used by the organization have been effective in enhancing organizational performance. Participants will also create enhanced training plans based on determination and analysis of objective criteria related to organizational return on the training investment. Participants will design a matrix, formula, spreadsheet, or other method to calculate and evaluate organizational return on investment in employee training and development.

**EDD 8601 Human Services Leadership: Administration, Management and Policy Development of Human Services Agencies and Programs (3 Cr)**

This course focuses on leadership dynamics of administrators, managers and directors in the human services field. Emphasis is on analyzing and evaluating the wide variety of human service organizations both at the community, state, national and international level with a view to assess just how well they support consumer (i.e., patient) and family participation. Study will include an overview of selected management systems and styles, models for leadership and theoretical foundations necessary for human service organizations to deliver quality services within integrated community setting and with collaborative community partnerships. Effective administrator/leader strategies, such as policy development and evaluation, influences of cultural and political diversity as well as socioeconomic differences, will be emphasized.

**EDD 8602 Developing Human Services in the Context of the Family and the Community (3 Cr)**

The character and qualities of each human services organization are unique to the community in which it is place and to the community members it serves. Policies in one particular environment may not serve well in another community environment. Concepts and processes of organizational systems, assessment and analysis of these systems and their applicability to particular communities and community groups are included. In this course, you will compare and contrast human services practices in diverse community settings. Incorporating community members as human resources and community partnerships will be analyzed.

**EDD 8604 Human Services and the Law (3 Cr)**

A review of human resource laws, policies and practices is essential to effective leadership both within the human service organization as well as to those being served. Students will explore such legal topics as equal opportunity, sexual harassment, constitutional rights, fair labor practices, grievance, misrepresentation and violence in the workplace. Developing a positive work environment for employees and volunteers is critical to success. Strategic implications of effectively managing, recruiting, compensation, performance appraisal, training and development, and disciplinary action will be explored. Also discussed will be such topics as the influence of the internet and online services on human services work, diversity in the workplace, and social justice.

**EDD 8605 Human Services Organizational Theory and Behavior (3 Cr)**

All contemporary organizations, including human service organizations operate within a specific organizational culture. As part of exploring the various aspects of organizational culture, this course will examine varying organizational theories as these relate to organizational behaviors within human service systems. The implications for leadership practice will be analyzed within the context of the current literature.

**EDD 8606 Special Topics in Human Services (3 Cr)**

This course provides an integrating experience for students who are completing their human services administration concentration. It affords the opportunity to research in great detail current and emerging administrative issues. Students will have the opportunity to submit research topics and engage in one or more of the following: case studies, changing policies on today's issues, legal and political influences on current trends, ethics, career development, strategic planning, and other 'hot' topics that surround the human services field. Topics can relate to the student's minor concentration.

**EDD 8611 Best Practices in Programs for Young Children: Pedagogical Applications (3 Cr)**

This course examines current policies and practices for children from birth-age 8. Criteria for and issues on quality in early childhood services are examined from the perspective of local and international programs. Theoretical foundations for program development, curriculum assessment, and individual interventions are discussed. Students engage in the analysis and discussion of program policies and practices. Field experiences are integrated into the course.

**EDD 8612 Critical Issues in Early Childhood Education in the Global Village (3 Cr)**

This course examines current issues and trends impacting behavior, health and the development of children and youth within the national and global context. Social policies, programs, and support services for children are considered. Topics explored include prenatal services, educational programs, behavior, health, special needs families and services. Field experiences are integrated into this course.

**EDD 8613 Families, Children, and Communities in a Multicultural and Diverse Society (3 Cr)**

This course focuses on the role of families on child development from the perspective of multicultures. Role of culture and how it shapes families' views on child rearing practices are investigated. Students examine current situations faced by young children and their families from the prenatal stage through the early childhood years. Field experiences are integrated into this course.

**EDD 8614 Current Trends and Issues in Curricular Theory in Early Childhood Education (3 Cr)**

This course examines recent directions in curricular theory and programs for young children. Students engage in the analysis of what constitutes developmentally appropriate curriculum. Selected models and approaches appropriate for children from birth to age eight are investigated. Local, national, and global issues influencing early childhood curricular development are also discussed. Field experiences are integrated into this course.

**EDD 8615 Child Advocacy: Social Concerns in the Global Context (3 Cr)**

This course will examine the role of child advocacy from the perspective of local, national, and global communities. Rationale for advocacy efforts will be examined through selected case studies. Students engage in researching specific social issues (violence, poverty, health, diversity, disasters, and others), identifying, and proposing ways to respond and resolve the problems affecting children.

**EDD 8616 Cultural Perspectives and Influences on Child Development (3 Cr)**

This course examines the role and influence of culture in the process of development during the early years (birth-age 8). Cross-cultural characteristics on the development of young children are examined. Influence of diversity elements during the early childhood years such as language, gender, ethnicity, special needs and others are discussed. Role of families, adults and communities in the developmental process are also examined. Field experiences are integrated into this course.

**EDD 8750 School Business Management (3 Cr)**

This course is designed to provide educators with a framework of the objectives and goals of school business management. Fundamental principles and practices of school finance and school business management practices will be identified and reviewed toward successful practices of institutional administration. Classroom teachers, counselors, media specialists, principals, and aspiring school business administrators will acquire knowledge of the school business functions and their impact on educational programs.

**EDD 8751 Operational Planning and Budgeting in Schools (3 Cr)**

This course is a study of budgeting and accounting functions necessary for planning and administering school budgets. Course topics include budget calendar, sources of revenue, short-term and long-term projections (revenue, expenditures, enrollment, etc.), salary calculations, and budget presentation. Students will develop, analyze and critique their local budgets or data from other school district budgets.

**EDD 8752 Accounting, Auditing and Reporting for School Districts (3 Cr)**

This course develops the necessary skills for school district accounting, auditing and reporting functions. It is designed to familiarize candidates with the budgeting process—its purposes, utilization measurement, and legal requirements to ensure public trust. Students will become familiar with accounting, auditing, and reporting practices within the educational settings. Specific topics will include school fund accounting, budgeting integration, types of audits (internal, external, and performance audits), procurement of audit services, and, state and federal reporting codes.

**EDD 8753 Facility Operations Management (3 Cr)**

This course includes topics on physical plant planning management, budgeting for capital outlay, accountability for capital resources, maintenance of physical plant, and safety and crisis management. Effective and efficient facility management contributes to the educational environment in which instructional programs are delivered. Topics include developing facility plans, funding sources related to construction and the bond process, preventive school maintenance, environmental assessment and resource management. Students will obtain knowledge of the critical role of physical environment toward the support of instruction and effective administration within the largest single investment for a school district.

**EDD 8754 Maintenance and Operation of Ancillary Services in School Systems (3 Cr)**

This course is designed to introduce the student to several support areas of education: technology, risk management, food service, transportation, security and human resources. The scope of responsibilities of these areas will be discussed along with the potential fiscal impact on the educational program. Funding sources, expenditures, and recent trends will be examined and discussed.

**EDD 8755 Advanced Budgeting, Planning and Evaluation in Schools (3 Cr)**

This course is designed to help students to obtain the competencies required for the Association of School Business Officials' Meritorious Budget Award (MBA) program. Budget developers will learn to apply the MBA criteria to their own school district's budget. Topics include executive summaries, budget organization, financial presentation, related budget information, glossaries, and appropriate appendices. Students will achieve the criteria to become budget review.

**EDD 8761: Charter Schools and Democracy: Parental Choice (3 Cr)**

This course is designed to provide educational leaders in charter schools an understanding of the history of public and independent education in the United States: specifically pertaining to parental choice. Charter schools grew out of the demand for better choices for families regardless of income. Quality charter schools have become a lightning rod for school choice proponents and opponents, but these schools have also become a permanent part of the educational landscape.

**EDD 8760: Governance in Charter Schools (3 Cr)**

This course is designed to provide educational leaders in charter schools an understanding with the knowledge and skills necessary to work effectively with a charter school board, local school board and other groups that are critical to the success of a school district as well as the legal framework of charter school education at the national, state, and local levels. A study of the impact of, and relationship between, constitutional law, statutory law, administrative law, and judicial law that influence the operation of quality charter schools will be a major focus of the course.

**EDD 8753: Facility Operations Management (3 Cr)**

This course includes topics on physical plant planning management, budgeting for capital outlay, accountability for capital resources, maintenance of physical plant, and safety and crisis management. Effective and efficient facility management contributes to the educational environment in which instructional programs are delivered. Topics include developing facility plans, funding sources related to construction and the bond process, preventive school maintenance, environmental assessment and resource management. Students will obtain knowledge of the critical role of physical environment toward the support of instruction and effective administration within the largest single investment for a school district.

**EDD 8754: Maintenance and Operation of Ancillary Services in School Systems (3 Cr)**

This course is designed to introduce the student to several support areas of education: technology, risk management, food service, transportation, security and human resources. The scope of responsibilities of these areas will be discussed along with the potential fiscal impact on the educational program. Funding sources, expenditures, and recent trends will be examined and discussed.

**EDD 8112 Assessment Centered Curriculum Design (3 Cr)**

This practical course departs from traditional curricular design by focusing on purposeful task analysis: Given a task to be accomplished, how do we get there? Professionals will be challenged to design curriculum only after operationalizing their goals or standards in terms of assessment evidence. It begins with the question: What would we accept as evidence that students have attained the desired understandings and proficiencies? - before proceeding to plan teaching and learning experiences. This course moves very quickly from the theoretical into the preparation of a field study product.

**EDD 8801 Seminar in the Behavior Communication Connection for Students with Autism Spectrum Disorders (3 Cr)** This course will include the use of actual assessment tools to perform a functional analysis of behavior upon which hypotheses regarding the function of challenging behaviors will be made. Intervention techniques, which focus on the development of functional communication will be researched and implemented. Applied behavior analysis will form the basis of assessment and intervention strategies for individuals with autism and other developmental disabilities.



**EDD 8802 Seminar in the Nature of Students with Autism Spectrum Disorders (3 Cr)**

This course will include an in-depth coverage of the multiple etiological factors of autism and the current research in the bio-medical field. Literature that links theory with research and practice in the areas of symptomatology, interventions, and outcomes will be examined. The effects of autism on family systems will be explored through both stories of family members and the research literature.

**EDD 8803 Advanced Topics in Assessment of Students with Autism Spectrum Disorders (3 Cr)**

This course will focus on diagnostic frameworks, the instruments and tests, which form the basis of diagnosing children with autism spectrum disorders. The diagnostic process in older adolescents and adults will also be covered. The use of assessment in program planning will be covered through both discipline specific and transdisciplinary procedures. The research behind the development of instruments specific to autism will be discussed.

**EDD 8804 Advanced Topics in Interventions for Students with Autism Spectrum Disorders (3 Cr)**

The number of interventions used with individuals with autism spectrum disorders continues to increase. The theoretical foundation and research base behind the interventions will be covered in-depth. The literature that links assessment to intervention will be used to form the base of intervention planning for individuals with autism. Helping families make decisions based upon their child's symptom presentation will be a focus of this course.

**EDD 8805 Seminar in Professional Issues in Leading Programs for Students with Autism (3 Cr)**

This course is designed to prepare individuals in leadership positions of programs for students with autism. Topical content will include essential elements for educational programs, planning and implementing professional development activities, strategic planning for school districts and agencies, legal issues in the education of students with autism, dealing with resistant staff, and resolving conflicts with parents.

**EDD 8806 Special Topics Across the Life Span for Individuals with Autism (3 Cr)**

This course will include topics that either affect individuals with autism and their families at particular points in the life span, including diagnosis, early intervention, transition from school to adulthood, and adulthood. Other special topics will include treatment of dually diagnosed individuals with autism and mental health diagnoses, and autism and sensory impairment. Consideration of extremely cognitively impaired and gifted individuals with autism will also be included.

**EDD 9100 Leadership (6 Cr)**

This course focuses on strategic leadership and its influence for organizational effectiveness which occurs in the context of modern society by creating change and reaction to change. Participants will pursue theory and research focusing on the foundations for decision-making and analysis of complex historical, cultural, sociological, philosophical, and theoretical perspectives in the leadership process. The course results in the creation action plans for restructuring organizations.

**EDD 9200 Trends and Issues (6 Cr)**

This course provides a study of the significant current trends and issues that provide paradigms of functionalism, conflict, and symbolic interaction. Emphasis is placed on critical review of issues of recent trends and developments affecting the interpretation of the (a) social process: culture socialization, and change, (b) institutions: political, economic, educational and religious, and (c) social structures: social stratification, ethnic race, relations, and environment. Students examine issues through research findings and case study analysis/results provide knowledge through a learner-designated development action plan leading toward a vision and mission of achieving success.

**EDD 9300 Methods of Inquiry (6 Cr)**

The purpose of this core course is for doctoral students to demonstrate an understanding of the use of the scientific approach in educational and human service practices to ensure informed decision making grounded in empirical research. Research design and methods, and program evaluation will constitute the major focal points. A theory-to-practice model will be utilized with an emphasis on applied research. A diversity of research designs and methodologies as well as program evaluation models will be examined. Upon completion, students will be expected to demonstrate the ability to analyze, synthesize, and evaluate research in preparation for dissertation studies.

**EDD 9810 Contemporary Challenges in Higher Education Leadership (3 Cr)**

This course examines current issues, challenges, and controversies in higher education leadership. Topics include the changing nature of higher education, evolving organizational structures and models of governance, tenure and faculty roles and responsibilities, institutional entrepreneurship and resource allocation, the challenges of diversity among students and faculty members, and the challenges and opportunities of distance education.

**EDD 9991 The American Community College (3 Cr)**

This course will introduce the history and development of the community college, the mission and vision of those within the community college setting, and the success and obstacles associated with community college administration within the American system. Students will examine and describe the importance of governance in administration; supervision, and leadership within the community college system. Discussions will include strategies for change and new directions for community colleges in the twenty-first century.

**EDD 9992 Community College Leadership and Change (3 Cr)**

This course would provide and/or enhance the present knowledge, skills, and abilities of executive leadership within community college education. Students will examine leadership practices and styles of leadership focusing on community colleges and analyze the roles, responsibilities, styles, and differences of the present day leaders and administrators. Topics would include discussion on relationships with the community, governmental administrators, financing, and public policies within the community.

**EDD 9993: Improvement of Instructional Strategies within the Community College (3 Cr)**

This course focuses on the application of instructional strategies and technology within the community college system. Emphasis will focus on the discussion of curriculum development delivery systems, such as off-campus and online instructional strategies. Other topics include curriculum improvement, course planning and organization, diversity, teaching methods of onsite and on-line students, adult education, and innovative instructional technologies.

**EDD 9994: Globalization of the Community College (3 Cr)**

Globalization in community colleges is becoming a crucial foundation in education with the emergence of information and the knowledge-based society. The focus of this course is to provide the community college administrators with innovations and best practices on guiding international programs on campus and off campus as well as Internet web-based education. Diversity, instruction, curriculum and promotion

alliances with international colleges will be studied to determine best practices in extending and improving global programs. This course will promote a greater understanding of global and educational development issues with the community college framework when formulating alliances and joint ventures with international and foreign educational institutions.

**EDL 669 Educational Leadership Internship (3 Cr)**

This course provides an opportunity to observe, interview, work with, and perform the duties of administrators in the actual work setting.

**EDL 7110 School District Management (3 Cr)**

This course is divided into two major discipline areas: School plant planning and personnel negotiations. School plan planning offers a comprehensive review of facility plans. The participants will have a clear understanding of each step it takes in planning a school facility. The second area deals with the legislative history of collective bargaining and the responsibilities and regulations of all involved agencies. Acts 195 and Act 88 are ingredients in this particular course. Helpful hints will be shared in preparing the successful negotiations.

**EDL 7120 Social and Psychological Foundations of Education (3 Cr)**

This course will begin with an integrated presentation of basic social and psychological principles related to education. These will then be discussed in connection with current educational issues: Equity, the development of values, "systemic reform," evaluating student competence, policy alignment, and so forth. Finally, these issues, and their underlying principles will be debated with respect to ongoing arguments and recommendations regarding effective school improvement.

**ERD 8226 Information Research Skills for Doctoral Education (1 Cr)**

This one-credit elective course introduces students to the information literacy skills needed to gather, analyze, and use information for doctoral research in education. Emphasis is on 1) learning how to use appropriate indices, full-text databases, and print resources, 2) being able to construct and implement effective search strategies, and 3) preparing a bibliography appropriate for a doctoral-level literature review.

**FSC 8000 Fischler Summer Conference for Global Leadership, Learning, and Research (0 Cr)**

Required research and other classes will be held at the Conference for Global Leadership, Learning & Research for one week during the month of July. All of these events will offer unique opportunities for both individual and collaborative learning with a national and international network of faculty, students, and colleagues.

**FSC 8005 Summer Conference – Returning Students (0 Cr)**

Designed Specifically for students who have already attended the mandatory FSC 8000 required of all first year doctoral students and who wish to return for additional knowledge regarding the applied dissertation process. Targeted sessions will be held on the dissertation benchmarks, commonly used methodologies, and special interest group round tables.

**ITDE 7001 Foundations of Leadership and Management (3 Cr)**

An introduction to past and present models of leadership. Major topics include the current context for leadership, personal leadership styles, leadership in the workplace and learning organization, and leadership in practice.

**ITDE 7005 Instructional Media (3 Cr)**

An introduction to the effective use of instructional media. Major topics include planning for instructional media use, visual communication, audio and motion media, computers as tools for learning, and evaluating the effectiveness of instructional media. **Prerequisite/s: ITDE 7001 and ITDE 7007.**

**ITDE 7006 Foundations of Instructional Technology (4 Cr)**

An introduction to instructional technology. Major topics include the historical, theoretical, and philosophical foundations of instructional technology, the literature of instructional technology, and an examination of the status of instructional technology. **Prerequisite/s: ITDE 7001 and ITDE 7007.**

**ITDE 7007 Foundations of Distance Education (3 Cr)**

An introduction to distance education. Major topics include the historical, theoretical, and philosophical foundations of distance education; an overview of distance education technologies; and an examination of effective techniques for teaching and learning within a distance education system.

**ITDE 8001 Introduction to Instructional Design (3 Cr)**

An introduction to the systematic design of instruction. Major topics include the assessment and analysis of needs, performance improvement, and the systematic design of instructional materials and events. **Prerequisite/s: ITDE 7005 and ITDE 7006.**

**ITDE 8002 Instructional Development and Delivery (3 Cr)**

An advanced course in the utilization of technology in instruction. Major topics include the assessment and development of instructional strategies, the integration of instructional technologies, tactics for instructional media selection, and the formative and summative evaluation of instructional technology utilization. **Prerequisite/s: ITDE 7005 and ITDE 7006.**

**ITDE 8005 Introduction to Instructional Systems (4 Cr)**

An advanced course examining the application of systems theory in education. Major topics include past and present systems theories in education, research of educational and instructional systems, the application of learning and systems theories in educational practice, and the integrations of systems theory into pragmatic instructional design. **Prerequisite/s: ITDE 8001 and ITDE 8002.**

**ITDE 8006 System Analysis and Design (3 Cr)**

An introductory course providing skills for the analysis and design of educational and instructional systems. Major topics include the critical elements in the structure of distance education delivery systems, the analysis of educational systems and instructional systems, the relationship of subsystems within an educational system, the design of an educational system, the design of instructional systems, and the evaluation and continuous improvement of a system. **Prerequisite/s: ITDE 8001 and ITDE 8002.**

**ITDE 8009 Trends in Instructional Technology and Distance Education (4 Cr)**

Major topics include the synthesis of concepts, knowledge, and skills of the instructional technologist and distance educator, future trends in the field, strategic planning for the professional, refining the roles and responsibilities of the leader in the field including ethical and

professional behavior. **Prerequisite/s:** ITDE 8012 and ITDE 8013.

**ITDE 8010 Issues in Instructional Technology and Distance Education (3 Cr)**

Major topics include the role and responsibilities of groups and structures that support instructional technology and distance education programs, advisory groups, peer mentoring, consulting, program governing boards, strategies for encouraging corporate and foundation support, and grant writing. **Prerequisite/s:** ITDE 8012 and ITDE 8013.

**ITDE 8011 Leadership and Empowerment (3 Cr)**

This course builds upon the concepts introduced in Foundations of Leadership and Management. Major topics include leadership domains, moral frameworks for leadership and decision-making, and a synthesis of leadership development. **Prerequisite/s:** ITDE 8009 and ITDE 8010.

**ITDE 8012 Managing and Evaluating Instructional Technology and Distance Education (3 Cr)**

Major topics include theories and methods of planning, operating, and evaluating instructional technology and distance education; managing in educational and corporate settings, and principles of staff training, proposal development, and legal issues. **Prerequisite/s:** ITDE 8001 and ITDE 8002.

**ITDE 8013 Applications of Distance Education (3 Cr)**

Major topics include an in-depth exploration of distance education technologies with emphasis on the Internet, use of video and audio conferencing, selection of appropriate distance education technologies, impact of technologies used to deliver instruction at a distance, and assessment. **Prerequisite/s:** ITDE 8001 and ITDE 8002.

**LDR 8510 Leadership to Shape the Future (6 Cr)**

Students will explore the catalytic role of leadership in shaping learning organizations in the 21st century. Leadership is viewed as the capacity of individuals and groups to generate and sustain significant processes of change necessary to shape the future. Leadership is a catalytic role. The major themes of study include leadership in context, the self as leader, and the leader as catalyst.

**LDR 8511 Latin American Education in Today's World (3 Cr)**

This course is designed to familiarize students with current issues in education that are affecting Latin American schools. Issues particular to the Dominican Republic and other Caribbean nations will be discussed and explored looking for common answers. Students will be presented with possible solutions being tried in America in order to compare and look for commonalities in their resolution. Each participant will present an issue of concern and a possible resolution based on researched methods or successful program adaptations.

**LDR 8520 Creating and Leading an Intentional Organization (6 Cr)**

Among the most critical aspects of a leader's role are the abilities to design a vision for the organization, to communicate that vision, to establish a mission and goals that will help achieve that vision, and to align the workforce behind the vision. Students will understand the mission, vision, and leadership styles involved in creating an intentional organization. Aspects of ethics and professionalism in leadership, managing and valuing diversity, and organizational knowledge and meaning making are topics to be explored.

**LDR 8530 Developing the Organization's Human Capital (6 Cr)**

In an information/knowledge era, people are the organization's most important asset. To maximize this asset, people must be developed. Students will identify their own perceptions, motives, attitudes, values, and mental models, understanding how these develop and influence leadership behavior. Major themes of study include adult learning and life span theories, the learning organization, professional development and training, team building, coaching and consulting, and professional renewal.

**LDR 8540 Leading and Managing Systems (6 Cr)**

To be an organizational leader demands an understanding of the basic principles and practices underlying the management of large and diverse organizations. The contrast of management of stability and control with the management of chaos and instability suggests different techniques of leadership and management. Students will explore various organizational systems such as information and communication, policy, politics and accountability, power and influence, finance, budgets and stewardship, and decision-making and conflict resolution.

**LDR 8550 Leading a Learning Organization (6 Cr)**

Developing a learning-based culture is essential for today's organizations. There must be a strong, common set of shared values and understandings that tie together the people in diverse partnerships. Research demonstrates that strong adaptive cultures are tied to profitability and sustained success. Students will examine ways that learning organizations create learning cultures, as well as leadership strategies that foster growth, creativity, and risk-taking while managing innovation, change, and future planning.

**LDR 8561 Research Activities in Leadership to Shape the Future (2 Cr)**

Students will engage in research activities in support of the domain Leadership to Shape the Future (LDR 8510). Research will focus on areas of leadership in context, self as leader, and the leader as catalyst. Students' research activities will include extensive use of the current Web-based technologies

**LDR 8562 Research Activities in Creating and Leading an Intentional Organization (2 Cr)**

Students will engage in research activities in support of the domain Creating and Leading an Intentional Organization (LDR 8520). Research will focus on areas of ethics and professionalism in leadership, managing and valuing diversity, and organizational knowledge and meaning making. Students' research activities will include extensive use of the current Web-based technologies.

**LDR 8563 Research Activities in Developing the Organization's Human Capital (2 Cr)**

Students will engage in research activities in support of the domain Developing the Organization's Human Capital (LDR 8530). Research will focus on areas of adult learning and life span theories, the learning organization, professional development and training, team building, consulting, and professional renewal. Students' research activities will include extensive use of Web-based technologies.

**LDR 8564 Research Activities in Leading and Managing Systems (2 Cr)**

Students will engage in research activities in support of the domain Leading and Managing Systems (LDR 8540). Research will focus on areas of information and communication, policy, politics and accountability, power in influence, finance, budgets and stewardship, and decision-making and conflict resolution. Students' research activities will include extensive use of Web-based technologies.

**LDR 8565 Research Activities in Leading a Learning Organization (2 Cr)**

Students will engage in research activities in support of the domain Leading a Learning Organization (LDR 8550). Research will focus on becoming a learning organization and creating learning cultures, leadership strategies for fostering growth, creativity, risk taking, managing innovation and change, and strategic planning. Students' research activities will include extensive use of Web-based technologies.

**LDR 9110 Impact of Communication on Supervision, Personnel Selection, Staff Development, and Performance Appraisal in the Educational System (6 Cr)**

Learners will explore their own interpersonal communication and supervisory skills. Since effective leaders work with and through others, the effects of communication behaviors and the ability to diagnose the behavior of others will be important elements of this course. Focus will be on theories and techniques for effective selection, orientation, training, supervision, and evaluation of staff. The major themes of study are interpersonal and consultant supervision, data gathering, communication patterns, values clarification, supervisory relationships, personnel selection, and performance assessment.

**LDR 9120 Fiscal and Legal Responsibilities of Educational Leaders (6 Cr)**

This course addresses two major components within the educational system—finance and school law. Students will analyze and synthesize historical and current school finance concepts and apply state funding procedures for computation, accounting, auditing, and reporting. They will also analyze, plan, develop, implement, and evaluate a school budget. Students will explore the relevance of school law and decision making at the state and federal levels. This will include state and federal statutory and regulatory provisions, tort, and contract liability. Students will focus on the constitutional rights of students and educators. Cases that impact school policy and structure will be reviewed.

**LDR 9130 Improvement of Organizational Management, Administration, and Leadership in the Educational System (6 Cr)**

This course explores basic theories of leadership, change process, group dynamics, and motivation. Learners will demonstrate knowledge of planning techniques, managing change, mission identification, and assessment and goal statements. Learners will internalize the implications of the authority and total responsibility placed on leaders of an organization. The major themes of study are leadership and management (an examination of various learning theories); motivational theories and group dynamics (an exploration of group motivation theories); and decision-making, power structures, and the change process (ways to implement change will be explored).

**LDR 9310 Technological Literacy for Organizational Leaders (6 Cr)**

In this course, students will explore foundational online skills, resources, and issues to develop and demonstrate technology literacy as an organizational leader. Technological literacy is instrumental in leading organizations taking their place in the global, online community. The content represents an included course, "Resources and Technologies for Organizational Leaders," and focuses upon Internet skills, resources, and communication strategies within the context of shaping appropriate organizational policies related to instructional technology.

**LDR 9320 Professional Productivity for Organizational Leaders (6 Cr)**

This course will define roles, expectations, and issues for leaders using technology. Software suites will be explored as they relate to productivity for organizational leaders. The concept of technology as a professional tool will be the rationale for development skills using presentation software and Web page development. The course will provide extensive opportunities for hands-on experience to develop meaningful products. The use of templates, databases, and spreadsheets will be the topics of an included course (i.e., LDR 8220 and LDR 8221).

**LDR 9330 Technology Planning for Organizational Leaders (6 Cr)**

This course will build upon understanding developed in LDR 9310 and LDR 9320 to synthesize and apply assessment and evaluation within the context of instructional technology. Course topics include strategic planning, needs assessment, and grantsmanship. This course encompasses LDR 8220 (Trends and Issues in Leadership) with LDR 8221 (Technology); it will focus upon organizational leaders as change agents, effective policy development, and overcoming resistance to change related to the infusion of technology in organizations.

**LDR 9810 Contemporary Challenges in Higher Education Leadership (6 Cr)**

This course examines current issues, challenges, and controversies in higher education leadership. Topics include the changing nature of higher education, evolving organizational structures and models of governance, tenure and faculty roles and responsibilities, institutional entrepreneurship and resource allocation, the challenges of diversity among students and faculty members, and the challenges and opportunities of distance education.

**LDR 9820 Legal and Ethical Issues in Higher Education Leadership (6 Cr)**

This course examines contemporary legal and ethical issues from the perspective of their integration into the practice of leadership in postsecondary educational institutions. Students will research a variety of topics, including institutional values and ethical decision-making processes; academic freedom and tenure; ethics in research involving human subjects; faculty hiring, promotion, and dismissal; intellectual property and copyright issues; plagiarism; student admissions and dismissals; and legal issues related to affirmative action and equal employment opportunity.

**LDR 9830 Innovative Leadership Strategies in Higher Education (6 Cr)**

Innovative leadership in higher education will be analyzed and explored. Understanding the innovative leadership approaches needed to create and implement programs and services that address the issues facing higher education, both now and in the future, is the primary intended outcome of the course. Topics to be explored include the identification of innovative approaches currently being implemented or that may be required; "best practices" and "innovative excellence", the application of change theory for new approaches, and the exploration of leadership initiatives and strategies. Participants will conduct an action research project that produces or evaluates an innovative approach.

**SLPD 7000 Technology and Instrumentation in Communication Sciences (1 Cr)**

This course presents advanced applications in the use of computer hardware and software in communication sciences and disorders. Doctoral candidates will receive hands-on experience in the use, application, and configuration of software for distance learning technologies and for management of clients and for business issues. Doctoral candidates will explore the impact of emerging technology and instrumentation in their professional arenas.

**SLPD 7030 Gerontology (2 Cr)**

This study area presents an overview of gerontology with emphasis given to differentiation between normal aging process and pathological

changes. Multicultural perspectives of aging will be addressed. Doctoral candidates will develop effective planning and management services for the "older" client with multiple problems. The communication disorders of these clients will be viewed in the context of home health care, community agency resources, recreation, attrition, and socioeconomic and psychosocial consequences of aging and illness.

**SLPD 7040 Supervision (3 Cr)**

The identification and analysis of the processes of supervision along the continuum of supervision from support personnel to peer will be examined. Topics will include planning and executing the supervisory conference, data collection procedures, and evaluation. The research in the field of supervision will be examined with an emphasis on practical application. The impact of cultural diversity on supervision will be addressed.

**SLPD 7060 Genetics (2 Cr)**

Doctoral candidates will be exposed to a general overview of genetics and will investigate the spectrum of genetic syndromes common to clients with communication disorders. Doctoral candidates will study the embryologic development with an emphasis on normal and abnormal or interrupted development at various stages and outcomes.

**SLPD 7070 Pharmacology (2 Cr)**

Doctoral candidates will learn the general principles of drug action, particularly as related to communicative function. The classes of drugs used in clinical practice will be examined with emphasis on activity, mode of action, side effects, toxicity, and drug interactions. Case studies in the fields of speech-language pathology and audiology will be presented.

**SLPD 7075 Counseling (2 Cr)**

Doctoral candidates will explore theories of counseling with an emphasis on management of individuals with communication disorders and their families. Doctoral candidates will experiment with different approaches to interacting with clients and their families individually and in groups. Cultural impact on the counseling process will be addressed. Doctoral candidates will be exposed to role-play situations for use with clients demonstrating a variety of audiologic and/or speech-language problems.

**SLPD 7080 Business Management and Leadership (2 Cr)**

Doctoral candidates will learn basic management principles as they relate to the conduct of speech-language or audiology practice in a variety of settings. Legal and ethical issues in practice management will be covered. Doctoral candidates preparing for personal and professional development assess the skills and behaviors of the leader or change agent in terms of their own potential for growth and future leadership positions.

**SLPD 7200 Neuroscience/Neuropsychology and Communication Disorders (3 Cr)**

Neuroanatomical and neurophysiological bases for speech-language disorders will be presented. The emphasis will be a study of the neuroscience and neuropsychological bases for neuropathological conditions and the speech-language disorders that result from these conditions.

**SLPD 7210 Advanced Seminar in Pediatric Development (3 Cr)**

Theories of cognitive, social, linguistic, cultural, and perceptual development of children and adolescents will be examined. Information presented will be based on current research. Terminology, current theoretical positions, and educational practices stemming from these positions will be stressed.

**SLPD 7220 Advanced Seminar in Voice and Swallowing (3 Cr)**

This course will explore current issues pertaining to voice and swallowing, and their disorders. Principles and application of clinical instrumentation and intervention strategies will be investigated. Case studies and practice with state-of-the-art equipment will be utilized to enhance learning.

**SLPD 7240 Applied Dissertation: Proposal (3 – 6 Cr)**

Doctoral candidates will select, prepare, and design a clinical research or professional research project. Candidates will identify a problem existing in their workplace, propose a solution to the problem, implement the solution strategy, and evaluate the effectiveness of the solution.

**SLPD 7250 Advanced Seminar in Augmentative and Alternative Communication (AAC) (3 Cr)**

This study area provides a discussion of the critical issues in augmentative communication and assistive technology with a focus on planning, implementing, and evaluating augmentative communication assessment and intervention programs. Hands-on experience with non-electronic communication displays, various input devices, and low-tech communication devices, as well as high-technology voice-output communication aids (VOCA) will be presented. A discussion of recent trends and future needs, as well as strategies for keeping up with new technology and a rapidly expanding knowledge base will be included.



# Fischler School of Education and Human Services

## Faculty Roster







## Full-time and Lead Faculty

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Abel-Ruffin, Liezette  
Ed.D., Nova Southeastern University  
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B.S., Emerson College

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M.A., University of Alabama

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M.P.S., Lynn University

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M.S., University of Belgrano, Argentina

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Pollino, Nicole Ed.D., Nova Southeastern University	Redden, JoAnn Ed.D., Nova Southeastern University
Poole, Mary Beth Ph.D., University of New Orleans	Redhammer, Paul Ph.D., University of Miami
Porter, Deborah M.S., Nova Southeastern University	Reglin, Gary Ed.D., University of Florida
Potter, Leslie Ed.D., University of South Carolina	Reicher, Cathie M.S., Nova Southeastern University
Prague, Melinda Ed.D., Hofstra University	Reinke, Twila Ed.D., Columbia University
Prakash, Evelyn Ed.D., Nova Southeastern University	Remaly, Beth Ed.D., Nova Southeastern University
Presti, Lisa M.A., University of Houston	Reno, Hilde Ed.D., University of South Florida
Price, Lisa M.S., Nova Southeastern University	Rentas, Enid Ph.D., Barry University
Prince, Jonathan Ed.D., Nova Southeastern University	Reynaldo Hernandez, Jorge Ph.D., Higher Institute of Livestock Sciences
Purvis, Gail M.S., University of Miami	Reynolds, John Ed.D., University of Tennessee
Quick, Carol Ed.D., Nova Southeastern University	Rhodes, Cheryl Ph.D., Georgia State University
Quinlan, Nora M.L.S., Columbia University	Rice, Beth Ed.D., Nova Southeastern University
Quintana, Mark Ed.D., Nova Southeastern University	Ritchie, William Ph.D., Cornell University
Radcliffe, Ronald Ed.D., Nova Southeastern University	Rivas de Rojas, Ninoska Ed.D., University of Pittsburgh
Raines, Henry Ed.D., Nova Southeastern University	Roberts, Donna M.S., Nova Southeastern University
Ramage, Roger Ed.D., University of Miami	Roberts, Therese M.S., Barry University
Ramirez, Laura Lucio M.S., University of Illinois	Robinson, J. Troy Ed.D., Nova Southeastern University
Raney, Janet Ed.D., University of Arkansas	Robinson, Jessie Ed.D., Nova Southeastern University

Rodriguez, Armando  
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Roe, Marianne  
M.S., Nova Southeastern University

Rojas, Alicia  
Ph.D., Florida State University

Romero, Lisbia Liz  
Ph.D., Pennsylvania State University

Ronik, Steven  
Ed.D., Nova Southeastern University

Ronson, Bonnie  
D.B.A., Nova Southeastern University

Rotella, Kathleen  
Ed.D., Nova Southeastern University

Roth, Steven  
Ed.D., Nova Southeastern University

Roundy, C Owen  
Ed.D., University of Nevada

Ruffin, Derrick  
Ed.D., Nova Southeastern University

Ruiz, Cesar  
SLP.D., Nova Southeastern University

Russell, Winsome  
Ph.D., Florida State University

Saavedra, Jennifer  
M.S., Nova Southeastern University

Sacks, David  
Ph.D., Florida State University

Safransky, Robert  
Ph.D., Indiana University of Pennsylvania

Sanchez, Arnaldo  
Ed.D., Texas A&M

Santa-Cruz, Nereida  
Ed.D., Nova Southeastern University

Santini, Douglas  
Ed.D., Nova Southeastern University

Santini, Mary  
Ed.D., Nova Southeastern University

Sargeant, John  
Ed.D., Florida Atlantic University

Savinelli, Sandra  
SLP.D., Nova Southeastern University

Scheppa, Virginia  
M.S.SPL, Nova Southeastern University

Schiano, Lisa  
Ed.D., Nova Southeastern University

Schiavo, Marilyn  
Ed.D., Nova Southeastern University

Schlosser, Monica  
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Schneider, Robert  
M.A., Jacksonville University

Schnur, Robert  
M.S., Florida International University

Schwimmer, Cary  
Psy.D., Illinois School of Psychology

Scott, Cecil  
Ed.D., Nova Southeastern University

Scott, Tangier  
Ed.D., Nova Southeastern University

Seeley, Theresa  
Ed.D., Nova Southeastern University

Shames, Stefanie  
Ed.D., Nova Southeastern University

Shellman, David  
Ed.D., University of North Carolina

Shepherd, James  
Ed.D., Memphis State University

Shoemaker, Judy  
Ed.D., Nova Southeastern University

Sico, John  
Ed.D., Argosy University

Sidoran, William  
Ed.D., Nova Southeastern University

Sikora-Morocco, Helaine  
M.A., Hofstra University

Simmons, Rosa  
Ed.D., Nova Southeastern University

Simon, Phyllis  
Ed.D., Florida Atlantic University

Sims, DeVara  
M.S., Nova Southeastern University

Skalis, Penny  
M.S., Nova Southeastern University

Skinner-Edwards, Donna  
Ed.D., Nova Southeastern University

Smith, Gary  
Ed.D., Nova Southeastern University

Smith, Neraida  
Ed.D., Nova Southeastern University

Smith-Brown, Cheryl  
Ed.D., Nova Southeastern University



Snyder, Nevine  
Ph.D., University of Florida

Soffian, Mark  
Ed.D., Nova Southeastern University

Soliven, Stephanie  
Ed.D., University of Central Florida

Sommer, Elaine  
Ed.D., Nova Southeastern University

Sorhaindo, Linda  
Ph.D., University of Miami

Sorosky, Jeri  
Ed.D., Nova Southeastern University

Spence, Henry  
Ed.D., Nova Southeastern University

Starke, Monica  
Ed.D., Nova Southeastern University

Stevenson, Jeff  
Ph.D., University of Iowa

Stewart, James  
Ed.D., University of Sarasota

Stowell, Janice Kate  
Ed.D., Nova Southeastern University

Strickland, Holly  
Ed.D., Nova Southeastern University

Sujansky, Robert  
Ed.D., Indiana University

Sullivan, Kathleen  
Ed.D., Nova Southeastern University

Sutton, Rhonda  
Ed.D., Nova Southeastern University

Tagle, Eduardo  
Ed.D., Nova Southeastern University

Teger, Nancy Lou  
D.S.CIS, Nova Southeastern University

Thornton, Nancy  
Ed.D., Nova Southeastern University

Tillman, Yvonne  
Ed.D., Nova Southeastern University

Tincher, Deborah  
Ph.D., Capella University

Toledo, Dolores  
M.S., Florida International University

Tomberlin, Roger  
Ed.D., Auburn University

Torrens III, John  
Ph.D., Northcentral University

Traiger, Amy  
M.S., University of Florida

Traina, Louis  
Ed.D., Columbia University

Trapani, Michael  
Ed.D., Nova Southeastern University

Travis, Donald Oneil  
Ed.D., Florida Atlantic University

Triplett, Felix  
Ph.D., University of South Carolina

Troute, Lisa  
Ed.D., Nova Southeastern University

Tunon, Johanna  
Ed.D., Nova Southeastern University

Union-Van Leer, Barbara  
Ed.D., Nova Southeastern University

Valdez-Diaz, Mabel  
M.Ed., University of Puerto Rico

Valenzuela, Robert  
Ed.D., Nova Southeastern University

Valesky, Thomas  
Ed.D., Memphis State University

Valovich, Diane  
Ed.D., Nova Southeastern University

Varcoe, Kenneth  
Ph.D., Southern Illinois University

Vasquez, Cynthia  
Ed.D., Nova Southeastern University

Verde, Sandra  
Ed.D., University of Panama

Vickers, Thomas  
Ed.D., Florida Atlantic University

Victorson, David  
Ph.D., University of Miami

Villa, Rene  
Ed.D., Nova Southeastern University

Vines, Joe  
Ph.D., University of Florida

Visser, Alida  
Ph.D., University of Twente

Vitchoff, Lorraine  
Ed.D., Nova Southeastern University

Walrod, Shirley  
Ph.D., Iowa State University

Waterhouse, Shirley  
Ed.D., Nova Southeastern University

Waters, Gisele  
Ph.D., Auburn University

Watson, Alan  
M.Sc., University of Guelph

Watson, Franklin  
Ed.D., Nova Southeastern University

Watts, Cynthia  
M.S., Vanderbilt University

Watts, Michelle  
Ph.D., University of South Florida

Weber, Jack  
Ed.D., Temple University

Weiner, Wendy  
Ed.D., Florida International University

Weiss, Leonard Ira  
Psy.D., University of Southern Mississippi

Weiss, Rose  
Ed.D., Nova Southeastern University

Weissling, Kristy  
Ed.D., Nova Southeastern University

Wetzler, Jeanne  
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Whatley-Thompson, Jacqueline  
Ed.D., Nova Southeastern University

Wheeler, Sue  
Ed.D., Nova Southeastern University

Whelan, Ellen  
Ph.D., Nova Southeastern University

White, Williard  
Ph.D., University of Connecticut

Whitesides, Cay Len  
Ed.D., Nova Southeastern University

Whittaker, Douglas  
Ed.D., Nova Southeastern University

Wicker, Lynn  
Ed.D., Florida State University

Wickson, Beverly  
Ed.D., Nova Southeastern University

Wiggin, Harold  
Ed.D., Florida Atlantic University

Willey, Cathern  
Ed.D., Nova Southeastern University

Wilkinson, Carole  
Ph.D., Nova Southeastern University

Williams, Brad  
Ed.D., Nova Southeastern University

Williams, Cindy  
Ed.D., Nova Southeastern University

Williams, James  
Ph.D., Ohio State University

Willis, Oscar  
Ed.D., University of Florida

Wilson, Nan  
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Wilson, Neva  
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Wright, Tena  
Ed.D., Seton Hall University

Wurth, Jacqueline  
Ed.D., Argosy University

Yebba, Anthony  
Ed.D., Nova Southeastern University

Ypsilanti, Chris  
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# Fischler School of Education and Human Services

## Student Handbook

### Policies, Procedures, General Student Information



The FSEHS Catalog and FSEHS Student Handbook have been combined into one document. Policies and programs set forth in this catalog/student handbook are effective from July 1, 2008 through June 30, 2009. Regulations and requirements, including fees, are necessarily subject to change without notice at anytime, at the discretion of the Nova Southeastern University (NSU) administration. FSEHS reserves the right to change curriculum, course structure, calendar, graduation requirements, and costs during the life of this publication. Updates and addendums will be made available as appropriate. Students are also bound by the *NSU Student Handbook* and should be familiar with its contents.



# General Student Information

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## NSU Student Handbook

The *NSU Student Handbook* addresses general university policies for NSU students, including student life, student rights and responsibilities, university policies and procedures, and NSU resources. Students should refer to the NSU Student Handbook for information regarding University policies, procedures, and resources that are not listed in this publication including, but not limited to the following:

### University Policies and Procedures

Acceptable Use of Computing Resources	Identification Cards
Abuse/Physical Assault	Interference with University Investigations and Disciplinary Proceedings
Acceptance of Professional Fees	Jurisdiction of University Policies and Procedures
Appeal Procedure	Off-Campus Violations
Arson	Parking and Traffic Policies
Bomb Threats	Privacy of Records
Breaking and Entering	Procedure to Inspect Records
Campus Security Report	HIPAA Statement
Cellular Phone Policy	Public Laws
Closing Hours	Sexual Misconduct and Harassment
Code of Student Conduct and Academic Responsibility	Sexual Misconduct Policy
Consensual Relations Between Faculty Members and Students	Harassment Statement
Contracting on Behalf of the University	Sexual Harassment Policy
Disabilities	Smoking Policy
Discriminatory Conduct	Solicitation and Posting Policy
Drug Policy—Zero Tolerance	Stalking
Emergency Situations	Student Publications
Failure to Comply	Theft or Unauthorized Possession
False Information	Title IX Compliance Policy
Falsification of Records	Travel
Fire Safety	Trespass Policy
Fraud	Unauthorized Entry
Gambling	Unauthorized Possession of University Property
Grievance Procedures for Nonacademic Disputes	Vandalism
Health Policies	Weapons
Hurricane Procedures	

### NSU Resources and Student Life

Alumni Association	Residential Life and Housing
Campus Traditions	Student Affairs
Community Service	Student Employment
Computing Facilities	Student Financial Services and Registration
Newspaper	Student Medical Centers
Nova Singers	Student Organizations
NSU Athletics	Student Union
NSU Student Counseling	University Registrar
Off-Campus Housing	University Bursar
Office of International Students	Veterans Benefits
One-Stop Shop	Veterans Affairs
Pay for Print	Wireless Networking—NSU WINGS
Public Safety	Women's Resource Institute
Radio Station	

### Reservation of Power

The *Nova Southeastern University Student Handbook* is not intended to be a contract or part of a contractual agreement between NSU and the student. The *Nova Southeastern University Student Handbook* is available online at <http://www.nova.edu/cwis/studentaffairs/forms/ustudenthandbook.pdf>. Changes in the content of the *Student Handbook* may be made at anytime, by the university, division, or college administration. Whenever possible, adequate notice of anticipated changes will be given to the student. This *Student Handbook* supersedes all previous handbooks, documents, and directives where they may be in conflict. The *Student Handbook* is the governing document for all program-related information. Please become familiar with the policies and procedures listed within. Failure to read this handbook does not excuse students from the rules, policies, and procedures contained in it. Students are expected to be familiar and comply with all the policies and procedures contained within the *Student Handbook*, including any revisions or modifications.

Nova Southeastern University reserves the right to amend, modify, add to, or delete its rules, policies, and procedures without notice, affecting its institutional relationship with students as deemed necessary by the administration. Any such amendment, modification, addition, or deletion shall not be considered a violation of the relationship between the university and the student. Such right includes modification to academic requirements, curriculum, tuition, and/or fees when in the judgment of the administration such changes are required in the exercise of its educational responsibility.

# Technology Requirements

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Students are expected to have continuous access to a computer and the Internet in order to take full advantage of the instructional delivery opportunities provided by our various programs. As a result of the increasing emphasis on mobility in today's technology marketplace, a laptop is strongly recommended in place of a desktop computer.

## Email Accounts

Upon admission to the university, students are required to obtain an NSU email account. Students can complete their NSU email account request online at [https://www.nova.edu/sbin/account\\_request](https://www.nova.edu/sbin/account_request). A student's email name and password will allow access to NSU email, Webmail, the NSU Electronic Library, various NSU Web applications, and online WebCT courses.

## Minimum Recommended Computer and Software Recommendations

Students *must* have individual and personal access to a computer with Internet connectivity for file management, email, and online course activities. High-speed Internet access is *strongly* recommended if available.

If you are purchasing a new computer, a laptop is recommended for maximum flexibility for today's mobile online learners.

Hardware	Software
CPU with at least 1.0 GHz	Windows XP or Windows 2000 –or– Mac OS X (for Mac based systems)
256 MB RAM	Microsoft Office Suite (Word, Excel, PowerPoint, Outlook)
USB 1.0 Ports (2 recommended)	Adobe Acrobat Reader (free)
IEEE 1394 Port(s) – “firewire”	Adobe Flash Player (free)
CD-RW Drive	Internet Browser(s): Internet Explorer (free), Firefox (free)
DVD Drive (highly recommended)	
Monitor: 15” minimum	
Sound card (external or internal speakers)	
Microphone (external or headset combination)	
Wireless card (if using laptop)	

Each program may have additional technology and/or software requirements.

# Financial Aid

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Policies listed in this section apply to all FSEHS students and programs, unless otherwise stated within this text.

## Student Financial Services and Registration (SFSR)

Student Financial Services and Registration is comprised of the Offices of the University Registrar, the University Bursar, Student Financial Assistance, the One-Stop Shop, the University Call Center and Enrollment Processing Services. The Offices of the University Bursar, Registrar, Student Financial Assistance, and the One-Stop Shop are located in the Horvitz Administration Building, on the main campus.

The University Call Center and Enrollment Processing Services provide cohesive student and administrative support services for the Student Financial Services and Registration division, as well as for the NSU community. The University Call Center serves as the first point of contact for students seeking assistance, via the telephone, regarding a variety of NSU related topics. Enrollment Processing Services is a central repository for documents applicable to processes beginning with admission and continuing beyond graduation. Collectively, SFSR's ultimate goal is to efficiently meet the service needs of all NSU students.

## General Financial Aid Information

The Office of Student Financial Assistance administers Nova Southeastern University's financial aid programs, which include grants, loans, scholarships, and student employment. The purpose of these programs is to provide financial assistance to eligible students, to meet their educational objectives. Financial aid counselors are available to assist students in planning the most efficient use of financial resources to meet their cost of attendance needs.

Financial aid serves as a supplement to the student's and/or parents' contributions. Students do not have to be admitted to *apply* for financial aid; however, they must be *fully admitted* and registered for financial aid funds to be disbursed into the student's account. Once financial aid has been approved, funds are typically posted to the student's account within one month of the start of term date. Students should contact the Office of Student Financial Assistance to verify that all requirements have been satisfied and funds will be disbursed.

The NSU Office of Student Financial Assistance is always willing to assist students in understanding the financial aid process. For more detailed information regarding the financial aid process, contacts, policies, and procedures, students should visit the NSU financial aid Web site at [www.nova.edu/cwis/finaid](http://www.nova.edu/cwis/finaid) or call (954) 262-3380 or 800-806-3680.

## Applying for Financial Aid

All students interested in receiving federal student aid and most state aid, must complete and submit the Free Application for Federal Student Aid (FAFSA), meet specific eligibility criteria, be fully admitted (i.e., all admissions requirements satisfied and documents submitted) to an eligible degree or certificate program, and must be enrolled as a regular student.

Priority consideration is given to FAFSA submissions received by the Federal Processor by April 15, each year. Financial aid awards will continue to be made after the priority deadline, but funding sources may be limited. The preferred method for applying for financial aid is via the FAFSA Web site at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). This saves processing time and reduces the chance of errors. Students should include their email address on the FAFSA in order to receive information via email, such as the Student Aid Report.

Students (and parents of dependent students) should request a U.S. Department of Education Personal Identification Number (PIN) at <http://www.pin.ed.gov>, if they do not already have one, as the PIN eliminates the need for a signature page. Students who include an email address on the FAFSA will receive a response forwarded to the email address through a secure format almost immediately.

It is important to note the FAFSA priority filing deadline dates for some of the aid funds, including the Florida Resident Access Grant (FRAG) and the Florida Student Assistance Grant (FSAG), are stated in the Financial Aid Calendar on the NSU financial aid Web site. Applications for aid received after the specified priority deadlines, will be considered on a funds-available basis only. The deadline for receipt of the FAFSA by the Central Processor is June 30, 2008 for the 2007–2008 academic year. There is no exception to the deadline. However, to assure that financial aid is processed on time, it is recommended that students send the FAFSA at least two weeks prior to the June 30 deadline. The Office of Student Financial Assistance staff is available to answer questions relating to the financial aid process. For additional information, please call 800-806-3680 ext. 23380.

## Means of Communication with Students

The official means of communication to students, for financial aid purposes, is via WebSTAR and NSU email. Students will receive requests for information and award notices through their NSU email account, and will be directed to the WebSTAR secure site to use their NSU PIN for access to pertinent financial aid information. If the student does not have a PIN, (s)he can contact the PIN Specialist by calling (954) 262-4850 (local) or 800-541-6682, ext. 24850 (toll-free), between 8:30 a.m. and 5:00 p.m. weekdays or via email at [pinhelp@nsu.nova.edu](mailto:pinhelp@nsu.nova.edu). Students are encouraged to use NSU's WebSTAR system at <http://www.webstar.nova.edu> to register for classes, display their class schedule, view any holds, display their grades and transcripts, make payments, and review financial aid requirements and awards.

## General Eligibility Criteria

To receive federal student aid, students must meet certain requirements:

- Complete and submit a FAFSA
- Be a U.S. citizen or eligible non-citizen
- Have a valid Social Security Number (unless student is from the Republic of the Marshall Islands, the Federated States of Micronesia, or the Republic of Palau)
- Be enrolled or fully admitted for enrollment as a regular student working toward a degree or certificate in an eligible program of study
- Register with Selective Service if male and 18 to 25 years of age (go to [www.sss.gov](http://www.sss.gov) for more information)
- Make satisfactory academic progress toward a degree
- Not have a drug conviction for an offense that occurred while you were receiving federal student aid (such as grants, loans, or work-study)
- Not owe a refund on a federal grant or be in default on a federal student loan
- Demonstrate financial need (except for unsubsidized Stafford Loans)

## Non-degree Seeking Students

Students who select academic programs which do not culminate in a degree or an eligible certificate program, are not eligible for financial aid.

## Satisfactory Academic Progress (SAP) and Financial Aid

All students receiving financial aid are required to remain in good standing and maintain satisfactory academic progress. To maintain satisfactory academic progress, students must complete the program of study within a specified time frame, achieve a minimum grade point average (GPA), and complete a minimum number of credits each year, as defined below:

### 1. **Qualitative Measure**

Students must attain the following minimum GPA after completion of each year of study:

#### **Undergraduate**

- 1 to 29 credits: minimum GPA = 1.70  
30 to 59 credits: minimum GPA = 1.85  
60+ credits: minimum GPA = 2.0

#### **Graduate**

- 1 to 12 credits: minimum GPA = 2.70  
13+ credits: minimum GPA = 3.0

### 2. **Quantitative Measure**

Students must meet the following minimum number of credit hours by the end of each academic year:

#### **Undergraduate**

Students can only receive financial aid for up to 150 percent of the published length of their program. In addition, full-time students must complete 18 new credits each academic year. Less than full-time students must complete 70 percent of attempted credit hours.

#### **Graduate-Masters and Education Specialist**

Full-time students must complete 12 new credits each academic year. Less than full-time students must complete 70 percent of all credits attempted.

SAP requirements are more stringent for some state programs and academic scholarships. FRAG and FSAG recipients must earn a 2.0 GPA and a minimum of 12 credits (9 credits for nursing students) for each term during which funds are received. Academic scholarships usually require a 3.0 GPA.

Failure to meet the required academic standards will result in the loss of financial aid. Students who are suspended or dismissed are ineligible for financial aid until they are restored to good standing. In order to have financial aid reinstated, students must attend NSU at their own expense until their financial aid eligibility is restored. Students who have extenuating circumstances may make an appeal to the Satisfactory Academic Progress Committee. The appeal must be made in writing, addressed to the committee in care of the Office of Student Financial Assistance, and include the following documentation:

Completed Satisfactory Academic Progress (SAP) Appeal Form located at:  
<http://www.nova.edu/cwis/finaid/forms/0809/sap0809.pdf>.

- A letter written by the student describing mitigating circumstances
- A physician's note and/or records if the appeal is based on medical circumstances
- Additional supporting documents, if appropriate

Decisions made by the committee are final, and you will receive written notification of the decision.



## Veterans Benefits

The Office of Student Financial Assistance oversees veterans' affairs and benefits. Department of Veterans Affairs' educational benefits are designed to provide eligible individuals with an opportunity for educational and career growth. Eligible veterans and their dependents should contact the veterans benefit specialist at (954) 262-7236; toll free 800-541-6682 ext. 27236, Monday through Friday, between the hours of 8:30 a.m. and 5:00 p.m., or visit the veterans benefits Web site at [www.nova.edu/cwis/finaid/veterans](http://www.nova.edu/cwis/finaid/veterans). If you have any questions concerning eligibility, you may also contact the U. S. Department of Veterans Affairs (DVA) at 888-442-4551 or visit their Web site at [www.va.gov](http://www.va.gov).

### Standards of Progress for Veterans

A student receiving veterans' benefits must maintain satisfactory progress. Students will be considered to be making satisfactory progress as long as they meet the academic standards set by their school for retention in their degree programs.

A student who, at the end of any evaluation period, has not attained and maintained satisfactory progress will be certified, in a probationary status, for only one additional evaluation period. Should this student not attain, and maintain, satisfactory progress by the end of the probationary period (one evaluation period), the student's Veterans Affairs (VA) educational benefits will be terminated for unsatisfactory progress.

A student whose VA educational benefits have been terminated for unsatisfactory progress may petition the school to be re-certified after one evaluation period has elapsed. To initiate the petition process, students should contact the Office of Student Financial Assistance VA Benefits representative at 800-541-6682. The school may re-certify the student for VA educational benefits only if there is a reasonable likelihood that the student will be able to attain and maintain satisfactory progress for the remainder of the program.

For VA payment of benefits purposes, an "I" (Incomplete) designation for a course must be converted to a credit grade counting toward graduation, or a failing grade, by the end of one calendar year unless permission for a delay is granted by the academic dean for that program.

### Grade/Progress Reports for students receiving Veterans benefits

Each VA student will be provided a grade/progress report at the end of every evaluation period (e.g., term, semester). A copy of each report will be placed in the student's permanent file maintained by the school. The university periodically furnishes each student with a working transcript that shows current status of grades and earned semester hours for all courses completed and/or attempted, plus grades for courses in which the student is currently enrolled.

### Conduct policy for students receiving Veterans benefits

All VA students are expected to comply with the legal and ethical standards of this institution.

Academic dishonesty and/or nonacademic misconduct will result in disciplinary action. Specific instances of misconduct include, but are not limited to, cheating, plagiarism, knowingly furnishing false information to the institution, and forging or altering institution documents and/or academic credentials.

The institution reserves the right to require a student to withdraw at any time for misconduct as described above. It also reserves the right to impose probation or suspension on a student whose conduct is determined to be unsatisfactory.

Students who feel their rights have been denied are entitled to due process. Students should refer to the Appeal and Grievance Procedures listed in the FSEHS Catalog and Student Handbook.

## Student Employment

There are three main student employment programs: Federal Work-Study (FWS), Nova Student Employment, and Job Location and Development (JLD).

### Federal Work Study Program

The FWS Program is a need-based program that provides students with part-time employment to help meet their financial need. FWS is awarded to U.S. citizens and resident aliens. Students must be awarded FWS in order to apply and obtain a position. Interested students in FWS must file a FAFSA, and indicate on Question 26 of the FAFSA that they are interested in Work-Study. Students may work up to 25 hours per week depending on eligibility. Compensation varies, depending on the position. When calculating the balance owed to NSU, students should not deduct FWS, as they would other aid. The Bursar's Office does not calculate the award as an expected payment towards tuition. Students will receive a paycheck, every other week, for hours worked.

Students who have been awarded FWS for the fall term will be sent a packet in the mail at the end of July explaining the orientation process, along with the student employment application.

Under the America Reads and America Counts Programs, students serve as reading or math tutors to elementary school children throughout Broward County. Students must have their own dependable transportation. The minimum number of hours students can work is 10 hours per week, and students are paid \$13 an hour. A background check is required. Students cannot participate in both programs.

### Nova Student Employment

Nova Student Employment provides part-time, on-campus jobs for in-school students, regardless of financial need. Students do not need to apply for financial aid to be considered for these positions. International students may qualify for on-campus student employment under this program. Students can work a maximum of 20 hours per week.

### Job Location and Development (JLD)

The JLD Program develops and locates off-campus jobs for students. Positions are open to all currently enrolled students of NSU, regardless of financial need. International students must receive special permission from their program office and the Office of International Students and Scholars, to work off-campus. Positions may be part-time or full-time.

## **Office of the University Registrar**

The Office of the University Registrar provides a variety of services to students and the university community. Services include course registration, transcript request processing, enrollment verification, and general university registration information. The office also provides information on commencement and degree conferral.

In addition to the various services provided by the Office of the University Registrar, the office houses the Office of International Students and Scholars, which provides assistance to international students, visiting professors, and exchange students. Additional information is available on the International Student Web site at [www.nova.edu/internationalstudents/](http://www.nova.edu/internationalstudents/).

## **Office of the University Bursar**

The Office of the University Bursar is responsible for billing students, collecting and posting payments for tuition and fees, residence hall charges, student health insurance, and meal plans charged to student accounts. Refunds resulting from student loans, scholarships, and grants are not issued until loan funds are received and verified by NSU and a credit balance is created (i.e. after student account balances are paid). NSU policy states that payment is due at the time of registration and considered past due 30 days after the start of the term. If payment is not made within 30 days, the student's account will be assessed a minimum \$50 late fee and a hold will be placed on the account, preventing the use of most student services including registration, viewing grades, and access to academic transcripts. Payment must be made in cash, by check, or credit card. "Checks" include money orders, traveler's checks, cashier's checks, loan checks, personal checks, international checks (in U.S. funds only), and certified checks. NSU also accepts MasterCard, Visa, and American Express credit cards. Please contact the Bursar's Office at 954-262-5200 for alternate payment forms accepted, such as funds wired from abroad. Credit card and WebCheck payments made via the Web are available from the student's secure WebSTAR account. The Bursar's Office also works with students to make payment arrangements for outstanding balances. Additional information about the Bursar's Office is available at [www.nova.edu/cwis/bursar/registration.html](http://www.nova.edu/cwis/bursar/registration.html).

## **The One-Stop Shop**

The One-Stop Shop is the central point of information and service for walk-in prospective, new, and continuing students. The staff of the One-Stop Shop assists students, parents, and the general public with questions regarding student financial aid, bursar, and registrar services. Services include providing official academic transcripts, processing signed registration forms, receiving payments for student account charges, and processing NSU parking decal requests (a valid automobile registration is required). The office is located in the Horvitz Administration Building on the main campus. Hours of operation are Monday through Thursday from 8:30 a.m. to 7:00 p.m., Friday from 8:30 a.m. to 6:00 p.m., and Saturdays from 9:00 a.m. to 12:00 noon.

# Scholarships

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Scholarships and grants are available to students from various sources within the university, as well as from external public and private organizations, such as the Florida Independent College Fund.

The first step for students interested in financial aid of any kind is to contact the NSU Office of Student Financial Assistance for information about deadlines for the FAFSA and other necessary financial aid applications. NSU's Office of Student Financial Assistance administers government financial aid grant and loan programs as well as university-wide financial aid programs that include NSU grants, loans, scholarships, and student employment. The Office of Student Financial Assistance also maintains resources to help students locate funding and plan the financial aspects of their education. For more information about the Office of Student Financial Assistance, call 954-262-3380 or go to <http://www.nova.edu/cwis/finaid>.

All college and university scholarships and grants are combined with other federal and state financial aid programs to help meet students' financial needs. Eligibility requirements vary. Students should note that changes in enrollment during a semester may affect eligibility for awards with minimum course load requirements (e.g. that require students to be enrolled full time).

Please see the Financial Aid Web Site (<http://www.nova.edu/cwis/finaid/index.html>) for information regarding scholarship availability, deadlines, award amounts, and additional requirements.

## Common Knowledge Scholarships

For applications for the below CKSF scholarships: Complete online at <http://www.cksf.org>. A single registration includes all applicable CKSF scholarships.

### The Fischler Cup Academic Challenge

**Requirements:** Fourth and fifth grade students at participating schools can complete weekly web-based quizzes for the highest monthly score for their school. The school with the highest annual score will receive a full teacher scholarship for a master's degree to be used by one of the school's faculty.

### The Homeland Security Common Knowledge Challenge

**Requirements:** Any undergraduate or graduate student (including international students). The participant demonstrating the greatest knowledge of Homeland Security (from websites) by answering a series of Internet-based quizzes will be awarded this scholarship.

### The NSU Common Knowledge Scholarship

**Requirements:** Currently enrolled NSU students test their knowledge about Nova Southeastern University. All questions come from the NSU Fact Book posted at <http://www.nova.edu>.

### The Family Common Knowledge Scholarship

**Requirements:** Anyone may register and participate in the Common Knowledge Scholarship. It takes an entire family to answer questions that range over six decades.

### The FBI College Common Knowledge Challenge

**Requirements:** Students currently enrolled in any institution of higher education in the United States compete for scholarship money based on what they know about the Federal Bureau of Investigation. All questions come from the FBI website at <http://www.fbi.gov>.

### High School Internet Academic Series

**Requirements:** High school students at participating schools can complete weekly web-based quizzes for the highest monthly score for their school. The school with the highest annual score will receive a full teacher scholarship for a Master's degree.

### Special Education Text Book Scholarship

**Requirements:** Any currently enrolled graduate Fischler School of Education and Human Services student who shows the greatest knowledge of the text book used for the Special Education Survey Course at the Fischler School of Education and Human Services.

### Fischler Doctoral Fellowship Program

**Requirements:** Applicants for admission or currently enrolled students in one of the doctoral studies programs. Applicants must be available for full-time employment at NSU's North Miami Beach campus for one year. Complete the online application by September 1st for the following year's start date at <http://www.schoolofed.nova.edu/gradfellow/index.htm>.

### Hispanic Heritage Scholarship Award

**Requirements:** Undergraduate student majoring in Education, and entering junior students who have completed 60 credits and have been admitted into the Fischler School of Education and Human Services of Nova Southeastern University. Eligible applicants must be of Hispanic heritage, which is defined as having at least one parent of Hispanic ancestry, be fluent in Spanish, meet the Financial Aid Index, have a minimum GPA of 3.0 on a 4.0 scale and maintain a minimum GPA of 3.0 during the course of study, be willing to accept the scholarship at the Award ceremony, and be a U.S. citizen. Contact Rhonda Bobb at [rhondabl@nsu.nova.edu](mailto:rhondabl@nsu.nova.edu) or 954-262-7900, or visit the website <http://www.schoolofed.nova.edu/undergraduate> to access the application.

**Jewish Educators Scholarship Fund**

**Requirements:** Current doctoral studies students working in the career field of Jewish Education. For more information: The Fischler School of Education and Human Services, Office of Student Services at (954) 262-8655 or toll-free phone (800) 986-3223, ext. 28655.

**Joseph Gonzalez Memorial Scholarship**

**Requirements:** Speech-Language and Communication Disorders students enrolled for online study. For applications: [www.schoolofed.nova.edu/slp](http://www.schoolofed.nova.edu/slp).

**Kappa Delta Pi—International Honor Society Scholarships**

**Requirements:** Available for undergraduate and graduate students who are members in good standing with Kappa Delta Pi. Students must meet all NSU chapter requirements and must participate in numerous chapter and community-related events. For applications and University Chapter information: Office of Undergraduate Education at 954-262-7900. For more scholarship information contact: [www.kdp.org/scholarships/scholarships.php](http://www.kdp.org/scholarships/scholarships.php) or phone 800-284-3167.

**NAESP Fellow Scholarship for EDL and DOL**

**Requirements:** Candidate is selected from among the previous year's recipients of the National Distinguished Principals (NDP). NDPs will receive applications from NSU. Candidates must have been active principals for at least five years, and will continue as principals through the award year. For applications see NAESP website <http://www.naesp.org>.

**National Alliance of Black Educators Scholarship**

**Requirements:** Applicants must be enrolled in any of the Fischler School of Education and Human Services' doctoral programs for at least one year and hold membership in NABSE. Students must be in good academic standing at NSU and apply during their first year in a doctoral program. Submit application, resume, and proof of current NABSE membership by August 1<sup>st</sup> during the first year in doctoral studies. For more information go to <http://www.NABSE.org>.

**National Board Certification Scholarship**

**Requirements:** National Board Certified Teachers studying at Master's, Educational Specialist and Doctoral levels. Students will need to submit a copy of their NBCT letter and two letters of recommendation. For more information: The Fischler School of Education and Human Services, Office of Student Services at (954) 262-8655 or toll-free phone (800) 986-3223, ext. 28655.

**Nicole Weiser Scholarships**

**Requirements:** For Speech-Language and Communication Disorders Programs. For master's students who work as a school-based clinician with one year of working experience. Also for new students or second year master students who demonstrate academic excellence, motivation, leadership and personal achievement. Students are required to also submit letters of recommendation and an essay. The awards go to the students that best exemplify the highest standard of academic excellence, clinical skill development, and service to our program. For applications: [www.schoolofed.nova.edu/slp](http://www.schoolofed.nova.edu/slp).

**PEP-C Grant (Post-secondary Educational Planning Commission of the State of Florida)**

**Requirements:** The grants are for master's students enrolled in the speech-language pathology program. Applications for these grants are available at the time of registration. For applications: [www.schoolofed.nova.edu/slp](http://www.schoolofed.nova.edu/slp).

**Principal of the Year Scholarship**

**Requirements:** Students who are school district winners of Principal of the Year awards are eligible. Students must submit copies of their district's notification letter and/or certificate. For more information: The Fischler School of Education and Human Services, Office of Student Services at (954) 262-8655 or toll-free phone (800) 986-3223, ext. 28655.

**Scholastic Early Childhood Professional Award**

**Requirements:** Nominations of early childhood professionals are accepted from parents, colleagues and supervisors. Nominees must be professionals who are currently working with children from birth to age 6 and who have at least three years of experience in the field. Candidates must also complete the JOBehaviors online assessment. For Applications: [http://teacher.scholastic.com/products/ect/ecpa\\_application.pdf](http://teacher.scholastic.com/products/ect/ecpa_application.pdf)

**Teacher of the Year Scholarship—Fischler School of Education and Human Services (M.S. and Ed.S)**

**Requirements:** Students who are school district winners of Teacher of the Year awards are eligible. Students must submit copies of their district's notification letter and/or certificate. For more information: The Fischler School of Education and Human Services, Office of Student Services at (954) 262-8655 or toll-free phone (800) 986-3223, ext. 28655.

# Financial Policies and Information

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## Books—Estimated Cost for Books

Following is a list of estimated per year cost for books and supplies for each program. These figures represent an estimate and are not guaranteed.

Associate of Arts in Early Childhood Education	\$ 850
BrainSMART (Master of Science and Educational Specialist)	\$ 500
Bachelor of Science (Off Campus and Online)	\$1375
Doctor of Education (including CYS, DEDL, DHEL, DOL, ITDE)	\$1500
Doctorate in Speech-Language Pathology	\$ 700
Educational Specialist (GTEP & NGTE)	\$1500
Master of Science in Education (GTEP, IDDE, MSL & NGTE)	\$1500
Master of Science in Instructional Technology and Distance Education (ITDE)	\$1500
Master of Science in Speech-Language Pathology	\$1500

## Continuing Dissertation Services Fees (FSEHS Policy 1.1.2)

The doctoral program is designed to be completed within three years of consecutive enrollment. During the first two years, students ideally complete all required courses and have an approved applied dissertation proposal. During the third year, completion of the applied dissertation is achieved.

- Continuing dissertation services begin at the 25<sup>th</sup> month from the initial term of enrollment, irrespective of completion of coursework, at which time students will automatically be placed in ADS 8090 - Applied Dissertation Services I, per term, for a period of up to one year, a \$100 tuition fee will be assessed.
- After the 36<sup>th</sup> month, irrespective of completion of coursework, students are responsible for registering for ADS 8091 - Applied Dissertation Services II, per term, to be eligible for services.
- Students who are in continuing services (ADS 8090 and ADS 8091) and have additional coursework to complete will be charged course tuition in addition to the continuing dissertation services fees.
- Continuing dissertation services fees will be applied at the beginning of the 37<sup>th</sup> month from the initial term of enrollment. Students are responsible for registering for ADS 8091, per term, to be eligible for services until the applied dissertation is completed and approved.
- Students will be charged a flat tuition rate of three credits (billable hours only) for each subsequent term of enrollment for ADS 8091.

See FSEHS Policy 1.02 – Doctoral Program Completion Timeline – for information regarding the required timeline to complete degree requirements.

## Fees

### Application Fee

Application for Admission to the university must be accompanied by a \$50 non-refundable application fee.

### Graduation Fee

An Application for Degree should be submitted no later than the last term in which the student will complete his/her program. The application must be submitted with a \$75 application for degree fee (non-refundable). Please visit the Office of the Registrar's website at <http://www.nova.edu/cwis/registrar/instructions.html> for degree application and instructions. Graduation regalia can be purchased through the [NSU Bookstore](#) at an additional charge.

### Late Payment Fee

If a student has a balance at 30 days after the official start of the term, a hold and a \$50 late payment fee will be placed on the account. If a balance exists after 90 days, the account will be placed in collections. Any further registrations received for an account with a hold will not be processed.

### Late Registration Fee

Continuing students who register for classes after the registration deadline will be required to pay a \$100 late registration fee. Students should refer to the program schedule, posted on the respective Web site, regarding registration dates and deadlines.

### Registration Fee

Students will pay a \$30 registration fee per term. This fee is non-refundable if a student withdraws on or after the first day of the term.

### **Speech-Language Program Fees**

Students in the master's program in Speech-Language Pathology will be charged a \$200 lab fee for the following clinical courses: SLP 6005, 6015, SLP 6101, SLP 6102, SLP 6110, SLP 6120 and SLP 6130. This fee is non-refundable if a student withdraws on or after the first day of the term.

Students participating in clinical experiences outside of Dade, Broward, and Palm Beach counties will be charged an additional fee for a faculty member's visit to the site. For students within the state of Florida, a \$400 fee will be charged for SLP 6101, SLP 6110, 6120 (or SLP 6130), and a \$750 fee will be charged for students participating in SLP 6101, SLP 6110, 6120 (or SLP 6130) outside the state of Florida. This fee is non-refundable if a student withdraws on or after the first day of the term.

### **University Student Services Fee**

A \$125 fee will be charged for students registering for three credits or less in a given term. A \$250 fee will be charged for students registering for more than three credits per term. This fee is non-refundable if a student withdraws on or after the first day of the term.

## **Payment Options**

### **Check Payments**

The NSU Bursar's Office mails billing statements on the 15th of each month. If you choose to mail your tuition and fees prior to receiving your statement, check the NSU Web site at <http://www.nova.edu/cwis/finaid> or call (954) 262-5200 or 800-522-3243 to inquire about your balance. Otherwise, when you receive your statement, mail your payment, along with the remittance stub, directly to:

Nova Southeastern University  
Bursar's Office  
3301 College Avenue  
Fort Lauderdale-Davie, FL 33314-7796

### **Credit Card Payments**

Tuition and fees may also be paid by credit card (American Express, MasterCard, or Visa). Download the NSU Credit Card Form at: <http://www.nova.edu/cwis/bursar/studentacts.html#registration>. Mail the completed form to the NSU Bursar's Office at the above address, or fax it to the Bursar's Office at (954) 262-5203.

Students may also use their credit cards to make payments online by following the steps outlined below.

1. Log on to WebSTAR's homepage at <http://webstar.nova.edu> or use the links provided on NSU's Web site.
2. Select the "Enter Secure Area" option and use your NSU student ID and PIN number to log on.
3. Select the "Student Services & Financial Aid" option.
4. Select the "Student Records" option.
5. Select the "Account Summary by Term" or "Account Summary" option.
6. Select the "Credit Card Payment" option located at the bottom of the screen and follow the prompts as directed.

Note: Whether you use a personal check or credit card, be sure to include your full name and NSU student ID number so that your payment can be correctly credited to your student account.

## **Revoked Payments**

A processing fee will be assessed for any check returned to the NSU Bursar's Office for nonpayment. When checks are returned for nonpayment or credit card payments are declined, the corresponding fees/dues will be charged against the student's account.

## **Tuition Refund Policy (FSEHS Policy 1.1.1)**

A student who cancels his/her registration before the first class meeting/session is entitled to a full tuition refund; student fees are also refundable.

A student who drops a course after the first class meeting will receive a prorated tuition refund. The prorated tuition refund will be based on the number of class meetings/sessions held during the term as of the date of receipt of a completed Student Transaction Form.

A student who drops a course after the first class meeting must:

1. Notify the Office on Student Services Registration department of the intent to drop a course.
2. Complete a Student Transaction Form (STF) to drop or withdraw and return the completed form to a Student Educational Center OR mail or fax the completed form to:

Nova Southeastern University  
 Fischler School of Education & Human Services  
 Office of Student Services  
 ATTN: Registration Department  
 1750 NE 167<sup>th</sup> Street  
 North Miami Beach, FL 33162  
 Fax (954) 262-2336

A student may not withdraw from a class on or after the last class meeting. Students are considered active participants in all classes for which a registration has been accepted and processed unless the Office of Student Services has received written notification of the drop/withdrawal request.

This policy is designed to meet or exceed refund requirements of various states (e.g., California, South Carolina, Washington, Indiana, Wisconsin, and Florida).

**FSEHS Refund Amounts based on a 16-week schedule**

100% Refund	Written notice of drop/withdrawal before the official start date of the term.
50% Refund	Written notice of drop/withdrawal before the end of the 6 <sup>th</sup> week of class following the official start date of the term.
25% Refund	Written notice of drop/withdrawal by the end of the 8 <sup>th</sup> week of class following the official start date of the term.
No Refund	No refunds will be made after the end of the 9 <sup>th</sup> week of the class meeting.

**FSEHS Refund Amounts based on a 10-week schedule**

100% Refund	Written notice of drop/withdrawal before the official start date of the term.
50% Refund	Written notice of drop/withdrawal before the end of the 6 <sup>th</sup> week of class following the official start date of the term.
25% Refund	Written notice of drop/withdrawal by the end of the 8 <sup>th</sup> week of class following the official start date of the term.
No Refund	No refunds will be made after the end of the 9 <sup>th</sup> week of the class meeting.

**FSEHS Refund Amounts based on a 8-week schedule**

100% Refund	Written notice of drop/withdrawal before the official start date of the term.
50% Refund	Written notice of drop/withdrawal before the end of the 3 <sup>rd</sup> week of class following the official start date of the term.
25% Refund	Written notice of drop/withdrawal by the end of the 4 <sup>th</sup> week of class following the official start date of the term.
No Refund	No refunds will be made after the end of the 6 <sup>th</sup> week of the class meeting.

This policy is designed to meet or exceed refund requirements of various states (e.g., California, South Carolina, Washington, Indiana, Wisconsin, and Florida).

# FSEHS/NSU Resources

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## Academic Computing Facilities/Campus and Student Educational Centers

Academic Computing Facilities designs, maintains, and supports all computer labs, electronic classrooms, and smart classrooms - on campus, at the student educational centers in Florida and Las Vegas, and at other NSU locations including the Bahamas, Jamaica, and Puerto Rico. The unit delivers comprehensive technology services for students and faculty members - from the design and installation of new labs and electronic classrooms, to the technical maintenance and support of existing labs and electronic classrooms, and from the provision of software and teaching tools for faculty members, students, staff members and other lab patrons to holding tech tutor sessions for students needing assistance with software skills. The staff of Academic Computing Facilities also provides technical support for the smart classrooms at all NSU locations.

For further information, please contact the Academic Computing Facilities at (954) 262-4533 or visit the Web site at <http://microweb.nova.edu>.

## Administration/Faculty Office Hours

FSEHS administrators and faculty are available via email or by appointment from 9:00 am to 5:00 pm EST, Monday through Friday, excluding University-recognized holidays.

## Bookstore

The NSU Bookstore is located in the University Park Plaza. The bookstore is open Monday–Friday, 8:30 a.m. to 6:15 p.m., and Saturday, 10:00 a.m. to 1:30 p.m. Call for information regarding extended hours at the beginning of the semester. The bookstore carries the required and recommended textbooks for classes. The bookstore also carries school supplies and a wide variety of school spirit merchandise. Customers may also special order any book in print at no additional cost. Students at off-campus locations may order textbooks via the Web (<http://www.nsubooks.bkstore.com>), by phone, or by fax. The course number and section must be indicated when books are ordered. Books are shipped via UPS, usually within 24 hours.

The NSU Bookstore contact information is below:

NSU Bookstore  
3562 South University Drive  
University Park Plaza  
Fort Lauderdale-Davie, Florida 33328  
Telephone: (954) 262-4750 or 800-509-BOOK  
Fax: (954) 262-4753  
Web site: [www.nsubooks.bkstore.com](http://www.nsubooks.bkstore.com)

## Refund Policy—Textbooks

- A full refund, in your original form of payment, will be granted if books are returned within the first week of class, with receipt.

## Career Services

Career Services is available to assist students and alumni in all aspects of career decision making and planning and in the job-search process. The purpose is to support Nova Southeastern University undergraduate students, graduate students, and alumni in the implementation of successful career plans. Through consulting and career-related resources, the center strives to educate students and alumni by teaching them how to

- develop a career life plan, from choosing a major to conducting a job search
- explore career and/or graduate/professional school opportunities
- secure employment

Career Services encourages personal responsibility on the part of students and alumni in planning a career and exploring opportunities as they relate to educational and personal development throughout the college years and into the future. For further information, please contact Career Services at (954) 262-7201.

## Libraries

The Alvin Sherman Library, Research, and Information Technology Center is a unique joint-use facility serving the residents of Broward County as well as NSU students, faculty, and staff members. Thanks to an agreement between the Broward County Board of County Commissioners and NSU, the Alvin Sherman Library offers traditional public library services as well as the full academic resources of one of the nation's major independent universities. This library was opened to the public on December 8, 2001. Standing five stories high with wireless access throughout the building, cozy reading niches, 22 study rooms, 1,000 user seats, and a café, the library environment is spacious, high tech, yet friendly.

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The university library system is composed of the Alvin Sherman Library, Research, and Information Technology Center, East



Campus Branch Library, Health Professions Division Library, Shepard Broad Law Library & Technology Center, North Miami Beach Branch Library, and the William S. Richardson Ocean Sciences Library. Agreements have been signed with academic libraries throughout the world to provide library support for NSU programs offered in specific geographical areas. There are collections of research materials, specialized databases, popular fiction and nonfiction books, magazines and journals, CDs, DVDs, special programs for children and teens, book discussion groups, author readings, and classes on using research tools and resources.

The Southeast Florida Library Information Network (SEFLIN) provides cooperative library services to patrons of other member libraries. Both the Alvin Sherman Library and the Shepard Broad Law Library are SEFLIN members, but only patrons who have SEFLIN cards may take advantage of these services at other member libraries. SEFLIN offers a useful web-based service that allows patrons to simultaneously search for items in the catalogs of all its member libraries. This service is available in English as [MyLibraryService.org](http://MyLibraryService.org) and in Spanish as [Mi Servicio de Biblioteca.org](http://Mi Servicio de Biblioteca.org). For further information on the campus libraries, please visit the library's Web site at <http://www.nova.edu/library>.

### Library at FSEHS (North Miami Beach Campus)

In addition to the Alvin Sherman Library, Research, and Information Technology Center located at NSU's Main Campus, the Fischler School of Education and Human Services provides students with access to a limited collection library located at the North Miami Beach campus. This branch library serves faculty, staff members, and students with reference service, library instruction, document delivery, and online service. Two computer stations are dedicated to students' research and assignments. For more information about the services at this location, call (954) 262-8423, or go to <http://www.nova.edu/library/about/otherlibs/nmb.html>.

### North Miami Beach Library Hours

<u>Days</u>	<u>Library Hours*</u>
Monday – Thursday**	10:00 am - 6:00 pm
Friday**	10:00 am - 6:00 pm
Saturday & Sunday	Closed

\* Please note that hours may vary.

\*\* Due to librarian's travel schedule, call (954) 262-8423 to schedule an appointment.

### Lost and Found

Lost and found items are turned over to campus security. If you have lost an item, please check with a Public Safety Officer. You will be required to describe the lost item and verify ownership of that item.

### Message Center

When visiting the North Miami Beach campus, you will notice university messages posted in various forms such as: on the Fischler Information Network (FIN), Fischler's intranet, on poster stands, in elevators, and on video screen message boards located throughout the campus.

### Student Services

It is strongly recommended that all students entering a program, changing specializations/concentrations, requesting transfer of credits, or attempting to meet specific renewal or certification requirements call to schedule an appointment with or send an email to Advising, before registering for classes. Advising staff are available for scheduled appointments, walk-ins, and by phone (see contact information and schedule below).

Phone: 800-986-3223, ext. 28500

Email: [fsedvise@nova.edu](mailto:fsedvise@nova.edu)

Web site: <http://www.schoolofed.nova.edu/sso>

### Student Services Hours

A.A., B.S., M.A., M.S., and Ed.S. programs  
8:30 a.m. – 6:00 p.m. E.S.T., Monday–Friday

Doctoral programs  
8:30 a.m. – 5:00 p.m. E.S.T., Monday-Friday

### Las Vegas Office Hours\*

A.A., B.S., M.A., M.S., Ed.S. and Ed.D. programs  
8:30 a.m. – 7:00 p.m. P.S.T., Monday–Thursday  
8:30 a.m. – 5:30 p.m. P.S.T., Friday

A.A., B.S., M.A., M.S., and Ed.S. programs  
8:30 a.m. – 4:00 p.m. P.S.T., Saturday

\*Hours may vary during the summer term

## Student Organizations

In addition to the NSU organizations listed in the *NSU Student Handbook*, the following organizations are open to students of the Fischler School of Education and Human Services:

Future Educators of America (undergraduate education)  
Kappa Delta Phi (undergraduate)  
Phi Gamma Sigma (doctoral alumni professional society)  
National Student Speech-Language-Hearing Association

## Technical Help

NSU's Office of Information Technologies Online Computing Help Desk provides telephone and email support to NSU students, faculty, and staff. Support services include assistance with connecting to NSU's online computing systems; navigating through WebCT systems; resolving Personal Identification Number (PIN) issues; supporting wireless computing on campus; and configuring various software programs such as Microsoft Outlook, Netscape Navigator, and Internet Explorer.

You may visit the Help Desk online at <http://www.nova.edu/help>. The Help Desk hours of operation are Monday – Friday 7:00 am – 4:00 am EST/EDT (hours may vary during holidays). You can also contact the Help Desk at (954) 262-4357 (800-541-6682 ext. 24357) or [help@nsu.nova.edu](mailto:help@nsu.nova.edu).

# FSEHS Policies and Procedures

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## Academic Probation—M.A., M.S., Ed.S. Students

- Students must maintain minimum academic requirements for retention in FSEHS (3.0 cumulative GPA).
- Students who fail to maintain a cumulative 3.0 GPA will be placed on academic probation.
- Students have one term (defined as one [1] 16-week session or two [2] consecutive eight [8] week sessions) in which to complete probation.
- Students who fail to complete probation are subject to dismissal. Notification of dismissal may occur during the succeeding term of registration, whereby students may be administratively withdrawn from courses in progress.
- Students previously placed on probation will be subject to dismissal should their GPA fall below a 3.0 a second time (students are limited to one [1] probationary period only).

## Academic Probation—M.S. in Speech-Language Pathology Students

Students enrolled in the M.S. in Speech-Language Pathology program will be placed on academic probation under the following circumstances:

- A second grade of C is earned in any academic course
- A grade of F is earned in any academic course
- A grade of C or F is earned in any clinical course
- GPA falls below 3.0

## Academic Progress

Academic progress is defined as progression from one academic term/semester to the next. A student must satisfactorily complete all courses and/or benchmarks required in the preceding academic term/semester in order to progress to the next academic term/semester, and be considered to have made satisfactory academic progress.

## Academic Standing

Students are considered to be in good academic standing if they have successfully completed all courses attempted, and maintained a Cumulative GPA of 3.0 or better. This implies that all failures in previous courses have been successfully remediated, all incomplete coursework has been satisfactorily completed, and that the student is not currently on academic or behavioral probation, or has been dismissed.

## Academic Suspension—Ed.D. and SLP.D. Students

Students who earn a second failing grade in any course (i.e., two [2] final course grades of “F”) will be placed on Academic Suspension pending further review of their academic record. Students may not make progress and cannot receive services in their NSU degree program beyond the term of enrollment during which notification of Academic Suspension is received.

## Academic Warning—Ed.D. and SLP.D. Students

Students who earn a failing grade in any course (i.e., one [1] final course grade of “F”) will receive written notification and be placed on Academic Warning as a reminder of the requirements for retention in the program.

## Address and Name Changes

NSU maintains student contact information through the Student Information System (<http://www.webstar.nova.edu>), including current mailing address and telephone number. Students should update their records in WebSTAR and notify their academic division if there is a change in their name and/or contact information.

## Americans with Disabilities Act (ADA)

(<http://www.usdoj.gov/crt/ada/adahom1.htm>)

Nova Southeastern University complies with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 by providing reasonable accommodations for qualified individuals with a documented disability.

The Fischler School of Education and Human Services' ADA Policies and Procedures, and the necessary forms for requesting disability-related accommodations, can be obtained by contacting the FSEHS Office of Student Judicial Affairs at (954) 262-8617 or 800-986-3223, ext. 28617, or via e-mail at [seldines@nsu.nova.edu](mailto:seldines@nsu.nova.edu). Undergraduate students should contact the Director of Student Disability Services at (954) 262-7189 or 800-986-3223, ext. 27189, or visit the website at <http://www.nova.edu/disabilityservices>.

To ensure that reasonable accommodations can be provided in a timely manner, all forms and documentation must be completed and on file in the FSEHS Office of Student Judicial Affairs a minimum of four (4) weeks prior to the commencement of classes for any given semester.

## Attendance Policy

Each course professor/instructor will advise students as to the repercussions that may be incurred as a result of absence

from class. Missed assignments/tests can be made up solely at the discretion of the course professor/instructor. The university reserves the right to administratively withdraw any student from a course if that student fails to appear on the first scheduled day of class.

## **Cancellation of Courses**

The university reserves the right to cancel any course or section. If a course section is canceled and a replacement is not offered, students will receive a full refund of tuition paid for the canceled course. If the student registered for only one course, the registration fee and student services fee will also be refunded.

## **Continuing Dissertation Services Fees**

### **Continuing Services Fees (FSEHS Policy 1.1.2)**

The doctoral program is designed to be completed within three years of consecutive enrollment. During the first two years, students ideally complete all required courses and have an approved applied dissertation proposal. During the third year, completion of the applied dissertation is achieved.

- Continuing dissertation services begin at the 25<sup>th</sup> month from the initial term of enrollment, irrespective of completion of coursework, at which time students will automatically be placed in ADS 8090 - Applied Dissertation Services I, per term, for a period of up to one year, a \$100 tuition fee will be assessed.
- After the 36<sup>th</sup> month, irrespective of completion of coursework, students are responsible for registering for ADS 8091 - Applied Dissertation Services II, per term, to be eligible for services.
- Students who are in continuing services (ADS 8090 and ADS 8091) and have additional coursework to complete will be charged course tuition in addition to the continuing dissertation services fees.
- Continuing dissertation services fees will be applied at the beginning of the 37<sup>th</sup> month from the initial term of enrollment. Students are responsible for registering for ADS 8091, per term, to be eligible for services until the applied dissertation is completed and approved.
- Students will be charged a flat tuition rate of three credits (billable hours only) for each subsequent term of enrollment for ADS 8091.

See FSEHS Policy 1.02 – Doctoral Program Completion Timeline – for information regarding the required timeline to complete degree requirements.

## **Dismissal**

FSEHS reserves the right to dismiss students who do not meet the minimum academic requirements. Students who are dismissed have the option to appeal the dismissal (see Student Appeal Process).

## **Dress Code**

### **Programs in Speech-Language and Communication Disorders (Clinical)**

Students must be professionally and appropriately dressed when in clinical assignments. Women should wear skirts, pants, dresses, or nice slacks. It is not appropriate to wear tank tops, leggings, jeans or jean-like pants. Casual dress is not acceptable. Men should wear shirts and ties (if appropriate for the clinical assignment) and nice slacks. Piercings around the mouth and/or inappropriate tattoos are not permitted. If poor judgment is exercised in the manner of dress or grooming, the student will be asked to leave the clinic by his/her supervisor until such time that the situation has been remedied. Students assigned to the TLC (or a similar program for individuals with extensive need for assistance) should wear clothes that will allow for optimal interaction with the patient group served. Students should always check with their supervisors in advance for specific dress code requirements.

### **Clinical Experiences/Internships/Externships**

All interns and clinical experience students are expected to abide by the dress code that is in place at the school/school district at which they are situated. Interns and clinical experience students must dress professionally and appropriately for the school setting and/or specific activity. Clothing that is in any way controversial, provocative, and/or revealing may not be worn. Students are expected to follow good grooming habits and long hair should be worn in a manner where it will not impede the students' view of the intern's face and mouth. Facial piercings (nose, tongue, and eyebrow) and/or the exhibition of inappropriate tattoos is not permitted. If poor judgment is exercised in the manner of dress or grooming, the student may be asked to leave campus by the school administrator/cooperating teacher/school supervisor until such time that the situation has been remedied.

## **Form and Style Guidelines for Student Writing**

The current edition of *The Publication Manual of the American Psychological Association* (APA) is the official style guide used for all written works at the Fischler School of Education and Human Services. All students must adhere to the form and style requirements outlined by the APA style guide and the Fischler Standard Format document (available online at [www.schoolofed.nova.edu/sso/PDF/fsehs\\_standard\\_format.pdf](http://www.schoolofed.nova.edu/sso/PDF/fsehs_standard_format.pdf)) for all written assignments.

Students should be aware that there has been an update to the APA. This update can be accessed free at <http://www.nova.edu/library/dils/teachinghandouts/APAchanges.htm>.

## FSEHS Grading Scale

Letter Grade	Percentage Points	GPA Equivalent
<b>Doctoral Programs</b>		
A	91–100	4.0
B+	86–90	3.5
B	80–85	3.0
F	Below 80	0.0
<b>Master's and Ed.S. Programs</b>		
A	91–100	4.0
B+	86–90	3.5
B	80–85	3.0
C	70–79	2.0
F	Below 70	0.0

### Additional Grading Codes:

AU	Audit (limited availability)
CL	CLEP (Undergraduate Only)
EQ	Credit awarded based on prior experience (limited availability)
I	Incomplete
NG	No Grade
PR	Progress
W	Withdrawn without Penalty

All applied dissertation benchmarks (concept paper, proposal and final report) will be graded Pass (P)/No Pass (NP).

Some courses will be graded Pass/Fail (P/F) and are identified accordingly in course syllabi.

## Grades of Incomplete

A grade of incomplete (I) may be granted, at the discretion of the instructor, to students who are in good academic standing, but who may have experienced an unexpected personal, medical, or professional emergency. Students may be asked to provide documentation if requested by the instructor. Incomplete grades will **not** be automatically awarded if the coursework is not completed within the time frame established for the course. Incomplete grades will only be awarded if the student requests a grade of incomplete **2 weeks prior to the due date for the final assignment**.

Upon approval by the instructor, students will be required to initiate and submit an “Incomplete Grade Agreement” form to the instructor. All incomplete coursework must be submitted within one term/semester of the final class meeting of the course (i.e., no more than 16 weeks or sooner if possible) or as stipulated by the instructor. Assignments will not be accepted after the date indicated on the agreement form. If the grade of incomplete (I) is not resolved within the established timeframe, a final course grade will be issued based on the coursework submitted.

## Graduation Requirements

### M.S. and Ed.S. Students (non-SLP)

Students enrolled in FSEHS M.S. or Ed.S. programs must meet the following graduation requirements:

- Successfully complete all academic coursework and benchmarks
- Fulfill all tuition, fees, and any other charges relative to degree program

Students enrolled in the GTEP Educational Leadership or Teacher Preparation programs must meet the following additional graduation requirements:

#### Florida program

- Initial Certification Plan (ICP) students must have passing scores on all sections of FTCE (General Knowledge, Professional, and Subject Area exams).
- Students who have a current or temporary teaching certificate and who want to add a new certification area in an approved program, must submit:
  - Passing FTCE scores to include General Knowledge Test (GKT), Subject Area Exam (SAE) and Professional Education Exam (PED). The subject Area Exam must be in area that relates to the M.S. degree completed at NSU.
  - Professional preparation courses as determined by the Florida DOE.
  - Three years teaching experience or teaching internship in current certificate subject area.
- Educational Leadership applicants for graduation must have passing scores on all sections of the FELE
- All M.S. and Ed.S. students must have a minimum 3.0 cumulative GPA.
- Students who have a current professional teaching certificate who want to add a new certification area in an approved program must submit passing scores on the Subject Area Exam (SAE) of the Florida Teacher Certification Exam (FTCE). The Subject Area Exam scores must be in the area that corresponds to the master's degree completed at NSU.

#### Nevada Program

- Initial Licensure Plan applicants must have passing scores on the Praxis I and Praxis II, as it relates to the M.S. degree completed at NSU.
- Currently licensed students must have passing scores on the Praxis II, where required.

### SLP Students

Students enrolled in the M.S. Speech-Language Pathology program must meet the following graduation requirements:

- Successful completion of 52 credits, including 5 credits of clinical labs and externships

- Completion of all academic and clinical requirements set forth by the American Speech-Language-Hearing Assn.
- Completion of Capstone Review Course, including passing grade on Capstone Examination
- Completion of the Praxis examination in Speech-Language Pathology
- Passing grade on Student Portfolio
- Fulfillment of all financial obligations to the library, program and bursar's office

#### **Ed.D. Students**

Students enrolled in any FSEHS doctoral program must fulfill the following graduation requirements:

- Attend Doctoral Studies Orientation at NSU, prior to beginning doctoral coursework
- Attend summer conference during first year of enrollment in the doctoral program
- Successfully complete all academic coursework
- Successfully complete the applied dissertation concept paper (2 credits), an applied dissertation proposal (5 credits), and the applied dissertation report (5 credits)
- Be current in all tuition, fees, and miscellaneous charges (including books)

### **International Students**

Nova Southeastern University is authorized to accept international students for admission to all degree programs. An international student is an individual who has a residence in a country other than the United States to which he or she plans to return, and who has come to the United States temporarily and solely for the purpose of attending an academic institution.

All prospective international students must follow these steps in order to receive an I-20 AB Form Certificate of Eligibility.

- You must apply and be **fully** accepted to an academic program (see eligibility criteria for your specific program).
- You must provide proof of English language competency (please see language requirements at <http://www.nova.edu/internationalstudents/prospective/i20.html> ).
- You must provide a statement of financial capability (a bank statement with funds available to cover the cost of one year's tuition and living expenses).
- If you attended a U.S academic institution and had a previous F-1 visa, you must download and have your current institution's international office complete a [Transfer of Authorization](#) form
- In order to be considered an international student in good standing and maintain your status, you must pursue a full course of study at one of NSU's campus locations in Florida.

### **Plagiarism Policy**

Work that is submitted for credit must be the original work of the student. Any assignment that is not the original work of the student is considered plagiarized and in violation of the Code of Student Conduct and Academic Responsibility (see below). Plagiarism occurs when another person's work, words, or ideas are represented as one's own without the use of a school-recognized method of citation (e.g., copied from another source such as an author or another student without properly acknowledging the actual writer/author) or when another person's work is copied or otherwise duplicated for academic credit. Plagiarism also occurs when knowingly giving or allowing one's own work to be copied or otherwise duplicated by another for academic credit, or when resubmitting one's own work for academic credit (i.e., work that has previously been submitted for academic credit).

If the faculty or administration determines that plagiarism has occurred, the following disciplinary action will ensue:

Initial Occurrence: Failing grade ("F") for the course.

Any Subsequent Occurrence: Immediate dismissal; ineligible to return to the Fischler School of Education and Human Services at any time in the future.

Any Occurrence of Plagiarism on a Practicum or Applied Dissertation (concept paper, proposal, final report): Immediate dismissal; ineligible to return to the Fischler School of Education and Human Services at any time in the future.

Course assignments, practica, and applied dissertations submitted in partial fulfillment of degree requirements may be randomly checked for plagiarism.

### **Professional Probation in the Teaching Internship**

Students enrolled in the Undergraduate or Graduate Teaching Internship/Seminar (EDUC 4570/EDU 688) may be removed from their internship under the following circumstances:

- The preservice teacher behaves in an unprofessional manner, as defined by NSU or the Code of Ethics and the Principles of Professional Conduct of the Education Profession
- The preservice teacher engages in dishonest or illegal activities while engaged in the internship
- The preservice teacher fails to demonstrate the necessary communication skills – written or oral
- The preservice teacher violates the trust of his/her students or professional colleagues
- The preservice teacher is unreliable in punctuality and attendance
- The preservice teacher does not meet standards in demonstrating required competencies in planning, lesson

- delivery, and assessment
- The preservice teacher does not maintain student files or records
- The preservice teacher fails to meet the dress code for interns
- 

## Professional Probation in SLP

Students enrolled in the SLP program will be placed on professional probation under the following circumstances:

- The student behaves in an unprofessional manner while enrolled in the program, as defined by NSU, or the code of ethics of the American Speech-Language-Hearing Association
- The student engages in any illegal activities while enrolled in the program
- The student earns a second "student warning" for unprofessional conduct

## Program Completion Timeline

### Doctoral Program Completion Timeline (FSEHS Policy 1.02)

All degree requirements must be completed within seven years from the initial term of enrollment. Students who are unable to complete all degree requirements within seven years from the initial term of enrollment will be dismissed from the program.

See FSEHS Policy 1.1.2 – Continuing Dissertation Services Fees for additional details.

### M.S. and Ed.S. Program Completion Timeline (FSEHS Policy 1.04)

All degree requirements must be completed within six years from the initial term of enrollment. Students who are unable to complete all degree requirements within six years from the initial term of enrollment will be dismissed from the program.

## Readmission (FSEHS Policy 1.06)

A student who meets the criteria for readmission (see below) may petition to be readmitted by following the Readmission Procedure 1.06P.

### Readmission Following Academic Dismissal (Master's and Educational Specialist Students)

A student who is dismissed for academic reasons, such as failure to clear probation, may reapply to the program under the following conditions:

- A student must wait one calendar year from the date of dismissal before requesting readmission to the program.
- After being dismissed, a student may reapply to the program one time only.
- A readmitted student must begin the degree anew.
- A readmitted student will be subject to the terms and conditions in effect at the time of readmission, as set forth in the catalog.
- Six semester hours of previously earned credits may be applied under the following conditions:
  - Credits earned within the past five years.
  - An earned grade of B or better.
  - Credits are consistent with specialization and degree requirements as stated in the current catalog.

### Readmission Following Academic Dismissal (Doctoral Students)

A doctoral student who is dismissed for academic reasons is ineligible for readmission.

### Readmission Following Expiration of Extension for Degree Completion (Master's, Ed. Specialist, and Doctoral Students)

A student who is dismissed for exceeding their time limit for degree completion may reapply to the program under the following conditions:

- After being dismissed, a student may reapply to the program one time only.
- A readmitted student must begin the degree anew.
- A readmitted student will be subject to the terms and conditions in effect at the time of readmission, as set forth in the current catalog.
- Six semester hours of previously earned credits may be applied under the following conditions:
  - Credits earned within the past five years.
  - An earned grade of B, Pass, or better.
  - Credits are consistent with specialization and degree requirements as stated in the current catalog.
- A student requesting readmission must follow the steps outlined in the Readmission Procedure 1.06p.

## Readmission Procedure

A. Students who meet the criteria for readmission may reapply to the program by submitting a completed admissions

application, \$50.00 application fee, and related documents, to the following address:

Nova Southeastern University  
Fischler School of Education and Human Services  
Enrollment Processing Services (EPS)  
3301 College Avenue  
P.O. Box 299000  
Fort Lauderdale-Davie, FL 33329

- B. Upon receipt of the admissions application, the application will be reviewed by a representative in the FSEHS Admissions Department to determine student eligibility based on reason for dismissal.
- C. Applicants who have been accepted will be notified of their admissions status via U.S. mail.

## Registration Policies/Procedures

All students must have at least provisional admission status, be officially registered, and pay tuition and fees in order to attend class and receive a grade. Students should register at the beginning of the fall, winter, and summer terms for all courses they plan to take during a given term. Students should not register for part of a term. Registering for the entire term allows the NSU Office of Student Financial Aid to properly process and disperse the student's financial aid.

Web registration is available through the Student Information System at <http://webstar.nova.edu/>. In order to access your information and register for classes, you will need your NSU ID and a PIN. You should have received your PIN via regular mail after you were officially admitted to the university. If you need to receive a PIN, or if you have misplaced your PIN, you can contact the PIN Specialist by calling (954) 262-4850 or 800-541-6682, ext. 24850, on weekdays between 8:30 a.m. and 5:00 p.m. (Eastern Time) or via email at [pinhelp@nsu.nova.edu](mailto:pinhelp@nsu.nova.edu). An official grade will not be recorded and credit will not be given for anyone who attends class as an unregistered student.

## Reinstatement Policy (FSEHS Policy 1.07)

A student who withdraws or fails to enroll for one year or more (i.e., does not register), may request reinstatement to his/her program of study by following Reinstatement Procedure 1.07P.

The following conditions will apply upon reinstatement:

- A reinstated student will be subject to the terms and conditions in effect at the time of reinstatement, as set forth in the catalog, to include guidelines, policies, procedures, requirements, curriculum, tuition, and fees.
- Credits previously earned at NSU will apply as long as they are consistent with the curricular requirements in place at the time of reinstatement.
- A graduate student must re-enter the program at a point that will allow for completion of all degree requirements within the program's established timeframe, based on his/her initial term of enrollment; otherwise, reinstatement will be denied.

## Reinstatement Procedure

- A. A student who wishes to apply for reinstatement must submit a completed admission application, application fee, letter of intent to re-enroll, and related documents. Admission Applications and related documents must be mailed to the following address:

Nova Southeastern University  
Fischler School of Education and Human Services  
Enrollment Processing Services (EPS)  
3301 College Avenue  
P.O. Box 299000  
Fort Lauderdale-Davie, FL 33329

- B. Upon receipt, the admissions application will be reviewed by the Admissions department in order to determine student reinstatement eligibility.
- C. The Admissions department will either grant or deny reinstatement to the student, based on his/her eligibility.
- D. Applicants who have been reinstated will be notified of their reinstatement status via U.S. mail.

## Retention and Dismissal—Ed.D. Students

No more than one (1) failing grade in any course is permitted for retention in FSEHS. Students earning a second failing grade in any course, inclusive of a failing grade for a course successfully repeated, will be subject to dismissal for unsatisfactory academic progress. Notification of dismissal may occur during the succeeding term of registration, whereby students may be administratively withdrawn from courses in progress. A final course grade of "B" or better (3.0 on a 4.0 scale) represents a passing grade; a final course grade lower than a "B" represents a failing grade.

## Student Conduct and Academic Responsibility

The university is a community of scholars in which the ideals of freedom of inquiry, freedom of thought, freedom of expression, and freedom of the individual are sustained. However, the exercise and preservation of these freedoms and



rights require a respect for the rights of all in the community to enjoy them to the same extent. It is clear that in a community of learning, willful disruption of the educational process, destruction of property, and interference with the orderly process of the university or with the rights of other members of the university community will not be tolerated. Students enrolling in the university assume an obligation to conduct themselves in a manner compatible with the university's function as an educational institution. To fulfill its functions of imparting and gaining knowledge, the university retains the power to maintain order within the university and to exclude those who are disruptive to the educational process.

Any violations of the *Code of Student Conduct and Academic Responsibility* and/or university policies and procedures may result in disciplinary action and/or criminal prosecution. Violations of academic and/or supplementary standards will be handled through the student's academic college, center, or school. Violations of conduct standards, supplementary standards, university policies, or university procedures will be handled by the Office of the Dean of Student Affairs or by the individual academic college, center, or school as deemed appropriate.

Changes to the *Code of Student Conduct and Academic Responsibility* will be posted on the student affairs Web site. Students are required to be familiar with university rules and policies, as well as the *Code of Student Conduct and Academic Responsibility*. Students should refer to Nova Southeastern University's student handbook for a complete list of student conduct standards.

## Transcript Issuance

You may request an official transcript through [WebSTAR](#). After entering your [NSU ID](#) and PIN, click on: Student and Financial Aid, then Student Records, and finally, Request Printed/Official Transcript. This process allows you to request and pay for the transcript on-line. Generally, transcripts will be generated within one (1) business day of receiving your request. After you have made your request, you can also check on the status of its processing through the online system. If you do not have a PIN, one can be obtained by completing the [PIN Request Form](#).

If you are unable to request the transcript through the online process, you may submit a [Transcript Request Form](#) (PDF) either by fax to (954) 262-4862 or by mail to:

Office of Student Financial Services and Registration  
3301 College Ave.  
Fort Lauderdale-Davie, FL 33314-7796

If you encounter any complications with a requested transcript you may email [NSU Registrar](#) or call 954-262-7255 for assistance.

## Withdrawal

### Academic Withdrawal from Program (FSEHS Policy 1.05)

Any student who encounters a temporary personal or professional situation that prohibits his/her continued enrollment may withdraw from his/her program of study by following the Academic Withdrawal procedure 1.05P. Students may withdraw one time only. Students are not eligible for academic services from faculty or staff during the period of academic withdrawal.

Additional stipulations regarding academic withdrawal:

- Withdrawals do not suspend the time limit for degree completion.
- Students are advised to consult the financial aid office concerning possible ramifications for eligibility during periods of non-enrollment.

Please note: Students who wish to be considered for reinstatement should refer to FSEHS Reinstatement Policy 1.07 and procedure 1.07P

### Academic Withdrawal from Program – Procedure

Students who wish to withdraw from their program of study must follow the procedure outlined below:

- A. Students must submit a request for program withdrawal. Students must notify the Office of Student Services, in writing, of their intent to withdraw from their program of study. All students must send their request via their NSU email account or via U.S. mail (see contact information below). Students must include their full name, NSU ID number, program name, effective date for program withdrawal, and cluster number (if applicable).
  1. Upon receipt of written notification from the student, the Admissions department will process the program withdrawal. A comment will be posted in the NSU Banner system as a confirmation of the transaction.
  2. The Admissions department will send official program withdraw notification to the student via U.S. mail and NSU email.
  3. A copy of the program withdrawal letter will be sent to the Enrollment Processing Services (EPS), placed in Banner, and in the student's academic file.

- B. Students who are enrolled in courses during a term/session coinciding with the dates of program withdrawal must drop those courses by following the Course Withdrawal Procedure.

Contact Information:

Nova Southeastern University  
Fischler School of Education and Human Services  
Office of Student Services  
Attention: Admissions Department  
1750 NE 167<sup>th</sup> Street  
North Miami Beach, FL 33162  
Email: [admitteam@nova.edu](mailto:admitteam@nova.edu)

**Administrative Withdrawal from Program (FSEHS Policy 1.03)**

FSEHS will initiate the administrative withdrawal of a student from their program of study if any of the following situations occur:

- Students who fail to enroll (i.e., do not register) for one year or more will be administratively withdrawn from the program.
- Students who fail to honor NSU financial obligations will be administratively withdrawn after 90 days of nonpayment.

Please note: Students who are administratively withdrawn are not eligible to receive a tuition refund.

# Appeal and Grievance Procedures

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## Student Appeal Process

Forms for initiating the Student Appeal Process may be obtained through the FSEHS Office of Student Judicial Affairs via email at [osja@nova.edu](mailto:osja@nova.edu).

### Speech-Language Pathology Students (M.S. and SLP.D.)

Students who have been dismissed from the program have the right to petition for reinstatement. An appeal to overturn the dismissal must be submitted in writing within 15 days of receipt of the certified mail advising the student of dismissal. The appeal should be addressed to the chair of the Student Professional and Academic Review Committee (SPARC) and should include the student's rationale for reinstatement. The SPARC, which is composed of departmental faculty, will review the appeal and render a decision. The student will be notified by the chair of SPARC by certified and regular mail.

Should the student wish to further pursue the appeal for reinstatement, the student may address a second written appeal to the Associate Dean of the Programs in Speech-Language and Communication Disorders (SLCD). This letter must be received within 15 days of receipt of the SPARC's decision. The Associate Dean will render a decision and the student will be notified of the decision by certified and regular mail.

Should the student wish to further pursue the appeal for reinstatement, a third and final appeal process may be initiated through the Office of Student Judicial Affairs. The student may file a grievance within 15 days of receipt of the Associate Dean's decision. The grievance will undergo a review by Committee and the student will receive written notification of the decision.

The responsibility for course examinations, assignments, and grades resides with the expertise of faculty members who are uniquely qualified by their training and experience. Such evaluations and grades are the prerogative of the instructor and are not subject to formal appeal unless there is compelling evidence of discrimination, arbitrary or capricious action, and/or procedural irregularities.

### Doctoral Ed.D. Students (FSEHS Policy 3.05)

The doctoral studies appeal process for the Fischler School of Education and Human Services (FSEHS) is intended to provide a formal means of resolving differences between students and the administration or faculty. The proper protocol for addressing perceived discrepancies involves first utilizing the following informal measures:

- For any *administrative action* (e.g., dismissal, violations of behavioral standards), first consult the appropriate administrator (i.e., director, dean or designee). A written account of any perceived discrepancies may be requested by the administrator prior to his/her review. The administrator may, at his/her discretion, either intercede or suggest a formal review by the Appeals Committee.
- For disagreements over a *final course grade* or *other academic matter*, first consult the course professor. If the disagreement persists after consulting the course professor, then consult the program professor or lead faculty for the course or study area. A written account of any perceived discrepancies may be requested by the program professor or lead faculty prior to his/her review. The program professor or lead faculty may, at his/her discretion, either intercede or suggest a formal review by the Appeals Committee.

If no resolution is achieved after utilizing the above informal measures, a formal appeal may then be filed with the Office of Student Judicial Affairs by completing a *Student Appeal Form* and *Informal Resolution Verification Form*. All forms must be completed and on file in Student Judicial Affairs within forty-five (45) days from the date of the administrative action, or from the end date of the course if appealing a grade, for consideration by the committee.

- A. A three-member committee consisting of a doctoral enrollment counselor, program professor, and an administrator or designee, presided over by a chairperson in a non-voting capacity, shall meet on a monthly basis on or about the middle of each month, or as needed, to review appeals. Neither students, nor administration or faculty, against whom an appeal is filed, attend the committee's review. All parties involved are represented by written statements to include relevant facts and rationale pertaining to the appeal, and any applicable supporting documentation. The appeal is decided by a majority vote of the committee.
  1. When appealing a *final course grade*, written statements and accompanying documentation submitted with the *Student Appeal Form* are forwarded to the course professor within a reasonable timeframe for their written response to the issues raised by the appellant. Upon receipt of the course professor's written response, the matter is then taken under review by the Appeals Committee at its next meeting.
    - a. Because the assignment of grades resides with the expertise and academic/professional discretion of the professor, the committee does not evaluate coursework for the purpose of assigning or changing grades (i.e., faculty assessment of students' work is not reviewable). The committee does, however, seek to determine whether the professor issued grades in accordance with the policies and guidelines of the program and FSEHS. Any allegation that a grade was awarded capriciously or arbitrarily, or that there were procedural irregularities, must be supported by compelling evidence; not merely a statement to this effect.
    - b. Should the committee's decision favor the student, one of the following measures will ensue:

- The Appeals Coordinator will consult the course professor to resolve the matter consistent with the committee's determination.
  - If the Appeals Coordinator is unable to resolve the matter, a three-member faculty panel will be convened to review the appeal for a final determination by majority vote, which shall be binding upon either party. Faculty serving on the panel will not have had any prior knowledge of the appeal under review.
2. When appealing *other academic matters* (e.g., violations of academic standards), written statements and accompanying documentation submitted with the *Student Appeal Form* are forwarded to the course professor within a reasonable timeframe for their written response to the issues raised by the appellant. Upon receipt of the course professor's written response, the matter is then taken under review by the Appeals Committee at its next meeting.
    - a. Should the committee's decision favor the student, one of the following measures will ensue:
      - The Appeals Coordinator will consult the course professor to resolve the matter consistent with the committee's determination.
      - If the Appeals Coordinator is unable to resolve the matter, a three-member faculty panel will be convened to review the appeal for a final determination by majority vote, which shall be binding upon either party. Faculty serving on the panel will not have had any prior knowledge of the appeal under review.
  3. When appealing an *administrative action* (e.g., dismissal; violations of behavioral standards), written statements and accompanying documentation submitted with the *Student Appeal Form* may be forwarded to the appropriate administrator (i.e., director, dean or designee) within a reasonable timeframe for a written response to the issues raised by the appellant. Upon receipt of the administrator's written response, the matter is then taken under review by the Appeals Committee at its next meeting. The decision of the committee shall be binding upon either party.
- B. In the event all necessary statements and documentation to be reviewed are not received within ten (10) working days of the committee's scheduled meeting, the appeal is carried forward to its next meeting.
- C. Written notification of the committee's decision is provided within a reasonable timeframe of its review via first-class U.S. mail.
1. The committee may request additional information from the appellant, and/or the administration or faculty, if it determines that a decision cannot be reached based on the information provided.
    - a. When additional information from the appellant, and/or the administration or faculty is necessary, the appeal, to include any additional information, is carried forward to the committee's next meeting.
  2. Administrative actions, final course grades, and other academic matters may be appealed one (1) time only.
- D. If the appellant is not satisfied with the decision of the committee and wishes to pursue his/her complaint, a formal grievance may be filed with the FSEHS Office of Student Judicial Affairs.
1. A formal grievance may be pursued when a satisfactory resolution has not been achieved through utilizing the process outlined above.
    - a. Grievance forms must be requested within fifteen (15) days from the date of written notification of the appeal committee's decision.
  2. Students who wish to file a formal grievance may discuss the matter with the Director of Student Judicial Affairs.

**Educational Specialist, Master of Science, and Master of Arts Students (FSEHS Policy 3.04)**

The appeal process for Educational Specialist and Master's students of the Fischler School of Education and Human Services (FSEHS) is intended to provide a formal means of resolving differences between students and the administration or faculty. The proper protocol for addressing perceived discrepancies involves first utilizing the following informal measures:

- For any *administrative action* (e.g., dismissal, violations of behavioral standards), first consult the appropriate administrator (i.e., director, dean or designee). A written account of any perceived discrepancies may be requested by the administrator prior to his/her review. The administrator may, at his/her discretion, either intercede or suggest a formal review by the Appeals Committee.
- For disagreements over a *final course grade* or *other academic matter*, first consult the course professor. If the disagreement persists after consulting the course professor, then consult the program professor or lead faculty for the course or study area. A written account of any perceived discrepancies may be requested by the program professor or lead faculty prior to his/her review. The program professor or lead faculty may, at his/her discretion, either intercede or suggest a formal review by the Appeals Committee.

If no resolution is achieved after utilizing the above informal measures, a formal appeal may then be filed with the Office of Student Judicial Affairs by completing a *Student Appeal Form* and *Informal Resolution Verification Form*. All forms must be completed and on file in Student Judicial Affairs within forty-five (45) days from the date of the administrative action, or from the end date of the course if appealing a grade, for consideration.

- A. A three-member committee consisting of an enrollment student representative, program professor, and an administrator or designee, presided over by a chairperson in a non-voting capacity, shall meet on a monthly basis on or about the beginning/end of each month, or as needed, to review appeals. Neither students, nor administration or faculty, against whom an appeal is filed, attend the committee's review. All parties involved are represented by written statements to include relevant facts and rationale pertaining to the appeal, and any applicable supporting documentation. The appeal is decided by a majority vote of the committee.
1. When appealing a *final course grade*, written statements and accompanying documentation submitted with the *Student Appeal Form* are forwarded to the course professor within a reasonable timeframe for their written response to the issues raised by the appellant. Upon receipt of the course professor's written response, the matter is then taken under review by the Appeals Committee at its next meeting.
    - a. Because the assignment of grades resides with the expertise and academic/professional discretion of the professor, the committee does not evaluate coursework for the purpose of assigning or changing grades (i.e., faculty assessment of students' work is not reviewable). The committee does, however, seek to determine whether the professor issued grades in accordance with the policies and guidelines of the program and FSEHS. Any allegation that a grade was awarded capriciously or arbitrarily, or that there were procedural irregularities, must be supported by compelling evidence; not merely a statement to this effect.
    - b. Should the committee's decision favor the student, one of the following measures will ensue:
      - The Appeals Coordinator will consult the course professor to resolve the matter consistent with the committee's determination.
      - If the Appeals Coordinator is unable to resolve the matter, a three-member faculty panel will be convened to review the appeal for a final determination by majority vote, which shall be binding upon either party. Faculty serving on the panel will not have had any prior knowledge of the appeal under review.
  2. When appealing *other academic matters* (e.g., violations of academic standards), written statements and accompanying documentation submitted with the *Student Appeal Form* are forwarded to the course professor within a reasonable timeframe for their written response to the issues raised by the appellant. Upon receipt of the course professor's written response, the matter is then taken under review by the Appeals Committee at its next meeting.
    - a. Should the committee's decision favor the student, one of the following measures will ensue:
      - The Appeals Coordinator will consult the course professor to resolve the matter consistent with the committee's determination.
      - If the Appeals Coordinator is unable to resolve the matter, a three-member faculty panel will be convened to review the appeal for a final determination by majority vote, which shall be binding upon either party. Faculty serving on the panel will not have had any prior knowledge of the appeal under review.
  3. When appealing an *administrative action* (e.g., dismissal; violations of behavioral standards), written statements and accompanying documentation submitted with the *Student Appeal Form* may be forwarded to the appropriate administrator (i.e., director, dean or designee) within a reasonable timeframe for the program's written response to the issues raised by the appellant. Upon receipt of the administrator's written response, the matter is then taken under review by the Appeals Committee at its next meeting. The decision of the committee shall be binding upon either party.
- B. In the event all necessary statements and documentation to be reviewed are not received within ten (10) working days of the committee's scheduled meeting, the appeal is carried forward to its next meeting.
- C. Written notification of the committee's decision is provided within a reasonable timeframe of its review via first-class U.S. mail.
1. The committee may request additional information from the appellant, and/or the administration or faculty, if it determines that a decision cannot be reached based on the information provided.
    - a. When additional information from the appellant, and/or the administration or faculty is necessary, the appeal, to include any additional information, is carried forward to the committee's next meeting.
  2. Administrative actions, final course grades, and other academic matters may be appealed one (1) time only.

- D. If the appellant is not satisfied with the decision of the committee and wishes to pursue his/her complaint, a formal grievance may be filed with the FSEHS Office of Student Judicial Affairs.
1. A formal grievance may be pursued when a satisfactory resolution has not been achieved through utilizing the process outlined above.
    - a. Grievance forms must be requested within fifteen (15) days from the date of written notification of the appeal committee's decision.
  2. Students who wish to file a formal grievance may discuss the matter with the Director of Student Judicial Affairs.

## Grievance Procedure

Forms for initiating a formal grievance may be obtained through the FSEHS Office of Student Judicial Affairs via email at [osja@nova.edu](mailto:osja@nova.edu).

### Doctoral, Educational Specialist, and Master's Students (FSEHS Policy 3.06)

The purpose of this procedure is to promote the orderly resolution of problems arising out of a student complaint concerning a policy, procedure, or administrative action of Nova Southeastern University. Students and faculty are encouraged to informally resolve disputes prior to instituting a formal grievance.

- A. Any student who has a grievance concerning an administrative action or a member of the faculty or staff shall file such a grievance in writing with the Director of Student Judicial Affairs within fifteen (15) days from the date of the action taken against him/her. The written grievance shall contain a short and concise statement of all relevant facts and the relief sought on forms available from the Judicial Affairs Office.
- B. Upon receipt of a written grievance, the Director of Student Judicial Affairs shall request proof supporting the grievance and request a response with supporting evidence from the party against whom the complaint has been filed. An Administrative Review Panel will review the grievance and evidence to determine whether the grievance presents a complaint upon which action should be taken. If the grievance is found to have no basis, to be insubstantial, or wholly a question of academic discretion, the grievance shall be dismissed without further action. The student will be advised in writing as to whether the grievance was dismissed, or whether additional action will be taken.

The student may be present for the grievance review via a telephone conference call for a limited time to address the Administrative Review Panel and answer questions from panel members; no other person may participate or listen-in on the conference call. Neither students, nor the party against whom the complaint has been filed, may attend the review in person.

1. If the Administrative Review Panel decides that further inquiry should be made, the Director of Student Judicial Affairs may then invoke one of the following procedures:
  - a. Informal Resolution Procedure: The Director of Student Judicial Affairs may informally meet with all parties and try to resolve the issues raised.
  - b. Formal Resolution Procedure: If the Director of Student Judicial Affairs is unable to informally resolve the issue, then a Grievance Committee will be convened to make a final determination of the issue.
2. The Grievance Committee shall consist of three members. Two members shall be taken from a center alumni list and will be chosen by rotation sequence and availability from a resource panel of alumni who have consented to serve as impartial arbitrators. The third member will be a faculty member or center administrator of Nova Southeastern University. The third member will have no immediate knowledge of the facts of the dispute.
3. The parties will attend the Grievance Hearing before the panel at which time both parties shall submit their evidence and arguments concerning the matter. The parties shall be notified of the time, date, and place of the hearing. All hearings shall be conducted on the main campus during normal working hours. There will be no meeting of the committee unless an active appeal has been filed in accordance with this procedure.

The Grievance Committee hearing shall be subject to the following procedures:

- a. The committee shall have no right to modify, add to, or subtract from this grievance procedure.
- b. A majority vote of the committee shall be determinative.
- c. The committee may not substitute its judgment for the qualitative academic decision of the faculty member rendering the grade or assessing the student's work. The committee may only

recommend to uphold or reverse the Program's decision. In the event the Committee reverses the Program's decision, the administrator (i.e., director, dean or designee) shall fashion a remedy consistent with sound academic principles which shall be final. The committee may not address sanctions, which are wholly within the administrator's discretion.

- d. The committee shall render its decision in writing on forms provided.
  - e. The committee shall be obliged to render a decision within (14) fourteen calendar days following the close of the hearing.
- 4. The decision of the committee shall be final and binding. Any student filing a grievance shall be notified of the committee's decision by certified mail to their last official address.
  - 5. Venue shall lie in Broward County, State of Florida, for any and all Fischler School of Education and Human Services student disputes, grievances or appeals.

Note for Residents of Arizona: If the complaint cannot be resolved after exhausting the institution's grievance procedure, the student may file a complaint with the Arizona State Board for Private Postsecondary Education. The student must contact the State Board for further details. The State Board's address is 1400 W. Washington Street, Room 260, Phoenix, AZ 85007, phone # 602-542-5709, website address: <http://azppse.state.az.us>.

Note for Residents of South Carolina: If the complaint cannot be resolved after exhausting the institution's grievance procedure, the student may file a complaint with the South Carolina Commission on Higher Education. The student must contact the Commission for further details. The Commission's address is 1333 Main Street, Suite 200, Columbia, SC 29201; phone # 803-737-2260.

## NSU Campus Locations

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East Campus  
Graduate School of Humanities and Social Sciences  
3100 SW 9th Avenue  
Fort Lauderdale, FL 33315-3025  
800-262-7978  
[shss@nsu.nova.edu](mailto:shss@nsu.nova.edu)

Las Vegas, Nevada  
8945 West Russell Road, Suite 170  
Las Vegas, Nevada 89148  
(702) 943-3450  
[nsu-lasvegas@nsu.nova.edu](mailto:nsu-lasvegas@nsu.nova.edu)

Main Campus  
3301 College Avenue  
Fort Lauderdale-Davie, FL 33314-7796  
800-541-NOVA (6682)  
[nsuinfo@nsu.nova.edu](mailto:nsuinfo@nsu.nova.edu)

North Miami Beach Campus  
Fischler School of Education and Human Services  
1750 NE 167th Street  
North Miami Beach, FL 33162-3097  
800-986-3223  
[eduinfo@nsu.nova.edu](mailto:eduinfo@nsu.nova.edu)

Oceanographic Center  
8000 North Ocean Drive  
Dania Beach, FL 33004-3078  
800-39-OCEAN  
[imcs@nsu.nova.edu](mailto:imcs@nsu.nova.edu)

## NSU Student Educational Centers/Instructional Sites

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**Bahamas**  
8 Jean Street  
c/o BBCC  
P.O. Box EE 15958  
Nassau, Bahamas  
(242) 364-6766  
[nsu-bahamas@nsu.nova.edu](mailto:nsu-bahamas@nsu.nova.edu)

**Jacksonville, Florida**  
6675 Corporate Center Parkway, Suite 115  
Jacksonville, Florida 32216  
(904) 245-8900  
[nsu-jacksonville@nsu.nova.edu](mailto:nsu-jacksonville@nsu.nova.edu)

**Jamaica**  
(876) 978-3311  
Toll free: (800) 541-6682  
[nsu-jamaica@nsu.nova.edu](mailto:nsu-jamaica@nsu.nova.edu)

**Miami-Kendall, Florida**  
8585 SW 124th Avenue  
Miami, Florida 33183  
(305) 274-1021  
Toll Free: (800) 541-6682  
[nsu-miami@nsu.nova.edu](mailto:nsu-miami@nsu.nova.edu)

**Miramar Student Education Center**  
Everglades High School  
17100 SW 48 Court  
Miramar, FL 33027  
954-262-8543  
Field Associate  
Dr. Nancy Terrel  
[nterrel@nova.edu](mailto:nterrel@nova.edu)

**Orlando, Florida**  
4850 Millenia Blvd.  
Orlando, FL 32839  
(407) 264-5600  
[nsu-orlando@nsu.nova.edu](mailto:nsu-orlando@nsu.nova.edu)

**Southwest, Florida**  
Cape Coral, Ft. Myers, Naples  
(239) 267-6278  
(800) 541-6682  
[nsu-swflorida@nsu.nova.edu](mailto:nsu-swflorida@nsu.nova.edu)

**Tampa, Florida**  
9503 Princess Palm Avenue  
Tampa, Florida 33619  
(813) 393-4999  
[nsu-tampa@nsu.nova.edu](mailto:nsu-tampa@nsu.nova.edu)

**West Palm Beach, Florida**  
3970 RCA Boulevard, Suite 7000  
Palm Beach Gardens, Florida 33410  
(561) 622-7018  
[nsu-westpalmbeach@nsu.nova.edu](mailto:nsu-westpalmbeach@nsu.nova.edu)

## NSU Speech-Language and Communication Disorders Clinic

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**Davie, Florida**  
6100 Griffin Rd.  
Fort Lauderdale-Davie, FL 33314  
954-262-7726





**> FISCHLERSCHOOL.NOVA.EDU**