

2020-2021



Graduate Catalog and Student Handbook

Abraham S. Fischler College of Education
and School of Criminal Justice
NOVA SOUTHEASTERN UNIVERSITY

NSU
Florida

NSU

Florida

Abraham S. Fischler
College of Education and
School of Criminal Justice
**NOVA SOUTHEASTERN
UNIVERSITY**

Catalog and Student Handbook 2020 – 2021

**Department of Education
Department of Human Services
School of Criminal Justice**

The Abraham S. Fischler College of Education and School of Criminal Justice (FCE&SCJ) Catalog and Student Handbook is the governing document for all program-related information and FCE&SCJ policies/procedures. Please become familiar with the policies and procedures listed within. Failure to read this publication does not excuse students from the rules and procedures contained in it. Students are also bound by the NSU Student Handbook and should be familiar with its contents. Personal factors, illness, and contradictory advice from any other source are not acceptable reasons for seeking exemption from the contents of these publications. If there is any conflict between the information contained on program websites and that contained in this document and/or its addenda, the information in this document and/or its addenda prevail.

FCE&SCJ Catalog and Student Handbook

2020 – 2021

Table of Contents

<p>Nondiscrimination Statement1</p> <p>NSU COVID-19 Return of the Sharks Protocol2</p> <p>Resurgence of COVID-192</p> <p>Accreditations and Approvals.....3</p> <p style="padding-left: 20px;">Council for the Accreditation of Educator Preparation (CAEP)3</p> <p style="padding-left: 20px;">State Approved Programs in Teacher Education3</p> <p>Educator Certification/Licensure4</p> <p>State Disclosures and Authorization4</p> <p>National Council for State Authorization Reciprocity Agreements.....4</p> <p>Professional Licensure Disclosure Student Complaint Process5</p> <p>FCE&SCJ Professional Memberships.....5</p> <p>Approved Programs Competencies and Standards5</p> <p>NSU Mission Statement6</p> <p>Vision 2020 Statement6</p> <p>President’s Message6</p> <p>NSU Core Values6</p> <p>NSU Board of Trustees7</p> <p>FCE&SCJ Mission Statement8</p> <p>Dean’s Message8</p> <p>FCE&SCJ Compact Between Faculty and Students8</p> <p>FCE&SCJ Administration9</p> <p>FCE&SCJ Programs9</p> <p style="text-align: center;">Student Information</p> <p>2020–2021 Academic Calendar12</p> <p>NSU Holiday Calendar13</p> <p>Tuition Refund Policy13</p> <p>Tuition Refund Schedule14</p> <p>Admission Requirements15</p> <p style="padding-left: 20px;">Non-Degree-Seeking Students15</p> <p style="padding-left: 20px;">Professional Licensure Disclosure16</p> <p style="padding-left: 20px;">Master of Science in Education, Master of Science in Educational Leadership, and Master of Science in Leadership16</p> <p style="padding-left: 20px;">Master of Science in Criminal Justice, Master of Human Services in Child Protection, Master of Science in Developmental Disabilities, Master of Science in College Students Affairs, and Graduate Certificate in College Student Personnel Administration16</p> <p style="padding-left: 20px;">Educational Specialist16</p> <p style="padding-left: 20px;">Doctor of Education16</p> <p style="padding-left: 20px;">Doctor of Philosophy in Criminal Justice17</p> <p style="padding-left: 20px;">Admission Application Deadlines17</p> <p style="padding-left: 20px;">Non-Native English Speakers17</p> <p style="padding-left: 20px;">Transcript Evaluation.....17</p> <p style="padding-left: 20px;">International Applicants17</p> <p style="padding-left: 20px;">Concurrent Enrollment17</p> <p>Change of Program of Study.....17</p> <p>Graduation18</p> <p style="padding-left: 20px;">Degree Completion Requirements18</p> <p style="padding-left: 20px;">Degree Conferral.....18</p> <p style="padding-left: 20px;">Exit Survey18</p> <p style="padding-left: 20px;">Diplomas18</p> <p style="padding-left: 20px;">Commencement.....18</p> <p>Transfer of Credit18</p> <p>2020-2021 Tuition and Fees19</p> <p>Tuition and Fee Schedule20</p>	<p style="text-align: center;">Departments, Programs, and Academic Degrees</p> <p>Programs of Study22</p> <p style="text-align: center;">Department of Education</p> <p>Department of Education24</p> <p>Master of Science in Education25</p> <p style="padding-left: 20px;">Professional Licensure Disclosure25</p> <p style="padding-left: 20px;">Program Learning Outcomes25</p> <p style="padding-left: 20px;">Field Experiences.....25</p> <p style="padding-left: 20px;">Security Clearance25</p> <p style="padding-left: 20px;">Internship/Externship.....26</p> <p style="padding-left: 20px;">Teaching Internship/Externship26</p> <p style="padding-left: 20px;">Testing Requirements26</p> <p style="padding-left: 20px;">Graduation Requirements26</p> <p style="padding-left: 20px;">Program Completion Timeline26</p> <p>Master of Science (M.S.) in Education Degree Programs27</p> <p style="padding-left: 20px;">Curriculum, Instruction, and Technology27</p> <p style="padding-left: 20px;">Elementary Education27</p> <p style="padding-left: 20px;">Exceptional Student Education28</p> <p style="padding-left: 20px;">Mathematics Education29</p> <p style="padding-left: 20px;">Reading Education (State Approved – Florida) 30</p> <p style="padding-left: 20px;">Reading Education31</p> <p style="padding-left: 20px;">Science Education.....31</p> <p style="padding-left: 20px;">Spanish Language Education31</p> <p style="padding-left: 20px;">Teaching English to Speakers of Other Languages (TESOL)32</p> <p>Master of Science in Educational Leadership33</p> <p style="padding-left: 20px;">Professional Licensure Disclosure33</p> <p style="padding-left: 20px;">Program Learning Outcomes33</p> <p style="padding-left: 20px;">Field Experiences and Internships33</p> <p style="padding-left: 20px;">Security Clearance33</p> <p style="padding-left: 20px;">Testing Requirements34</p> <p style="padding-left: 20px;">Graduation Requirements34</p> <p style="padding-left: 20px;">Program Completion Timeline34</p> <p>Master of Science (M.S.) in Educational Leadership Degree Programs.....35</p> <p style="padding-left: 20px;">Educational Leadership (State Approved – Florida)35</p> <p style="padding-left: 20px;">Educational Leadership36</p> <p>Master of Science in Leadership37</p> <p style="padding-left: 20px;">Professional Licensure Disclosure37</p> <p style="padding-left: 20px;">Program Learning Outcomes37</p> <p style="padding-left: 20px;">Graduation Requirements37</p> <p style="padding-left: 20px;">Program Completion Timeline.....37</p> <p>Master of Science (M.S.) in Leadership Degree Program38</p> <p style="padding-left: 20px;">Leadership.....38</p> <p>Educational Specialist39</p> <p style="padding-left: 20px;">Professional Licensure Disclosure39</p> <p style="padding-left: 20px;">Program Learning Outcomes39</p> <p style="padding-left: 20px;">Field Experiences.....39</p> <p style="padding-left: 20px;">Security Clearance.....39</p> <p style="padding-left: 20px;">Educational Leadership Internship40</p> <p style="padding-left: 20px;">Testing Requirements40</p> <p style="padding-left: 20px;">Graduation Requirements40</p> <p style="padding-left: 20px;">Program Completion Timeline40</p> <p>Educational Specialist (Ed.S.) Degree Programs41</p> <p style="padding-left: 20px;">Curriculum, Instruction, Management, and Administration41</p> <p style="padding-left: 20px;">Educational Leadership (State Approved – Florida).....41</p>
--	---

Educational Leadership (State Approved – Nevada).....	42	Developmental Disabilities	68
Mathematics Education	43	Doctor of Education (Ed.D.)	70
Doctor of Education.....	44	Professional Licensure Disclosure	70
Professional Licensure Disclosure	44	Program Learning Outcomes	70
Program Learning Outcomes	44	Summer Institute	70
Summer Institute	44	Culminating Research Options.....	70
Culminating Research Options.....	44	Option A – Applied Dissertation	70
Option A – Applied Dissertation	44	Option B – Strategic Research Project.....	71
Option B – Strategic Research Project.....	45	Graduation Requirements	71
Graduation Requirements	45	Doctoral Program Completion Timeline.....	71
Doctoral Program Completion Timeline.....	45	Doctor of Education General Program Requirements	72
Doctor of Education General Program Requirements	46	Doctor of Education (Ed.D.) Degree Programs	73
Doctor of Education (Ed.D.) Degree Programs	47	Human Services Administration	73
Curriculum and Teaching	47		
Educational Leadership.....	48	School of Criminal Justice	
Higher Education Leadership	49	School of Criminal Justice	75
Instructional Technology and Distance Education	50	Master of Science in Criminal Justice	76
Organizational Leadership	51	Program Format	76
Reading.....	52	Program Learning Outcomes	76
Special Education.....	53	Admission Requirements	76
		How to Apply	76
		Orientation Information.....	76
		Academic Advisement.....	76
		Graduation Requirements	77
		Program Completion Timeline.....	77
		Master of Science (M.S.) in Criminal Justice Degree Program	78
		Criminal Justice	78
		Doctor of Philosophy in Criminal Justice	81
		Program Learning Outcomes	81
		Admission Requirements	81
		How to Apply	82
		Orientation Information.....	82
		Academic Advisement.....	82
		Graduation Requirements	82
		Doctoral Program Completion Timeline.....	82
		Doctor of Philosophy (Ph.D.) in Criminal Justice Degree Program	83
		Criminal Justice	83
		Programas en Latín América	
		Maestría en Educación	85
		Programas de Estudio.....	85
		Divulgación de Licencia Profesional.....	85
		Maestría en Currículo, Instrucción y Tecnología	85
		Maestría en Liderazgo.....	86
		Maestría en Enseñanza del Inglés como Segundo Idioma (TESOL)	86
		Maestría en Liderazgo y Gerencia de Centros y Proyectos Educativos	86
		Maestría en la Enseñanza de las Ciencias	87
		Maestría en la Enseñanza de las Matemáticas	87
		Maestría en Educación Especial	87
		Doctorado en Educación.....	88
		Divulgación de Licencia Profesional.....	88
		ILALE ofrece Doctorado en Educación en las siguientes áreas de concentración	88
		Programa de Estudio.....	88
		Requisitos Generales.....	88
		Seminarios Generales.....	88
		Instituto de Verano	88
		Opciones de Investigación	89
		Disertación Aplicada – Opción A.....	89
		Servicios de Disertación Aplicada.....	89
Department of Human Services			
Department of Human Services	56		
Professional Licensure Disclosure	56		
Master of Human Services in Child Protection	57		
Program Format.....	57		
Program Learning Outcomes	57		
Application Requirements	57		
How to Apply	57		
Orientation Information.....	57		
Academic Advisement.....	57		
Graduation Requirements	57		
Program Completion Timeline.....	58		
Master of Human Services (M.H.S.) in Child Protection Degree Program	59		
Child Protection	59		
Master of Science in College Student Affairs	62		
Program Format.....	62		
Program Learning Outcomes	62		
Admissions Requirements.....	62		
How to Apply	62		
Orientation Information.....	63		
Academic Advisement.....	63		
Practicum	63		
Graduate Assistantships	63		
Capstone.....	63		
Graduation Requirements	63		
Program Completion Timeline.....	63		
Master of Science (M.S.) in College Student Affairs Degree Program	64		
College Student Affairs.....	64		
Graduate Certificate in College Student Personnel Administration	65		
Certificate	65		
Master of Science in Developmental Disabilities.....	66		
Program Format.....	66		
Program Learning Outcomes	66		
Admissions Requirements.....	66		
How to Apply	66		
Orientation Information.....	66		
Academic Advisement.....	66		
Graduation Requirements	66		
Program Completion Timeline.....	67		
Master of Science (M.S.) in Developmental Disabilities Degree Program	68		

Cursos de Investigación para Estudiantes que Optan por la Disertación Aplicada	89	Liderazgo en Educación Superior	101
Proyecto de Investigación Estratégica – Opción B	89	Abraham S. Fischler College of Education and School of Criminal Justice Course Descriptions	
Cursos de Investigación para Estudiantes que Optan por el Proyecto de Investigación Estratégica	89	FCE&SCJ Course Descriptions.....	103
Electivas.....	89	Abraham S. Fischler College of Education and School of Criminal Justice	
Créditos de Concentraciones	89	2020–2021 Student Handbook Policies, Regulations, Procedures, and General Student Information	
Liderazgo Educativo.....	90	General Student Information	155
Liderazgo en la Educación Superior	90	NSU Student Handbook.....	155
Tecnología Educativa y Educación a Distancia.....	90	Reservation of Power.....	155
Liderazgo en la Organización.....	90	FCE&SCJ Policies, Regulations, and Procedures	156
Maestría Internacional de Preparación Docente (ITEP)	91	Student Code of Conduct.....	156
Divulgación de Licencia Profesional.....	91	Academic Misconduct	156
Proceso de Admisión	91	Academic Progress	157
Requisitos de Admisión Específicos para ITEP	91	Academic Standing	157
Maestría en la Enseñanza de las Matemáticas.....	92	Academic Warning, Probation and Dismissal – M.H.S., M.S., Ed.S., Ed.D., and Ph.D. Students.....	157
Maestría en Educación Especial	92	Address and Name Changes	157
Maestría en Español	93	Advisement Services.....	158
Especialista en Educación (Ed.S.) en Currículo, Instrucción y Administración diseñado para estudiantes de ITEP.....	94	Americans with Disabilities Act (ADA).....	158
Divulgación de Licencia Profesional.....	94	Attendance	158
Proceso de Admisión	94	Cancellation of Courses	158
		Enrollment Status.....	158
		Grades and Grading.....	159
		Incomplete Grades.....	159
		Repeated Course/Grade Replacement	159
		Graduation Requirements	160
		M.H.S., M.S., and Ed.S. Students.....	160
		Ed.D. Students.....	160
		Ph.D. in Education Students	160
		Ph.D. in Criminal Justice Students.....	160
		Commencement Participation	160
		Plagiarism.....	161
		Program Completion Timelines	161
		M.H.S., M.S., and Ed.S. Program Completion Timeline	161
		Doctoral Program Completion Timeline	161
		Leave of Absence	162
		Readmission	162
		Registration	162
		Transcript Issuance	162
		Withdrawal	163
		Withdrawal from a Course	163
		Withdrawal from a Program.....	163
		Image Use Statement.....	163
		Appeal and Grievance Procedures	164
		Student Appeal Process.....	164
		Grievance Procedure	165
		Office of International Affairs (OIA)	168
		Office of International Students & Scholars....	168
		Office of Education Abroad (OISS).....	168
		Technology Requirements	170
		Canvas	170
		SharkLink	170
		Self-Service Banner	170
		Need Technical Help?	170
		Library Support Overview.....	171
		Write from the Start Writing and Communications Center (WCC)	171
		Enrollment and Student Services (ESS) Policies, Regulations, and Procedures.....	172
		Financial Aid.....	172
Programas en Puerto Rico			
Maestría en Educación	96		
Programas de Estudio.....	96		
Divulgación de Licencia Profesional.....	96		
Maestría en Currículo, Instrucción y Tecnología	96		
Maestría en Enseñanza del Inglés como Segundo Idioma	96		
Maestría en la Enseñanza de las Matemáticas.....	97		
Maestría en Educación de Alumnos Excepcionales (Educación Especial).....	97		
Doctorado en Educación.....	98		
Divulgación de Licencia Profesional.....	98		
En Puerto Rico se ofrece Doctorado en Educación en las siguientes áreas de concentración	98		
Programa de Estudio.....	98		
Requisitos Generales.....	98		
Seminarios Generales.....	98		
Instituto de Verano.....	98		
Opciones de Investigación	98		
Disertación Aplicada – Opción A.....	98		
Servicios de Disertación Aplicada	99		
Cursos de Investigación para Estudiantes que Optan por la Disertación Aplicada.....	99		
Proyecto de Investigación Estratégica – Opción B	99		
Cursos de Investigación para Estudiantes que Optan por el Proyecto de Investigación Estratégica	99		
Electivas.....	99		
Cursos de Concentracion.....	99		
Liderazgo Educativo.....	100		
Liderazgo Organizacional.....	100		
Tecnología Instruccionnal y Educación a Distancia	100		
Educación Especial.....	100		

Enrollment and Student Services	172
Means of Communication with Students	172
The Office of Student Financial Assistance.....	172
Financial Aid Checklist.....	172
Grants and Scholarships.....	173
TEACH Grant.....	173
Scholarships	173
Student Employment.....	173
Loans	173
Return of Title IV Funds	173
Satisfactory Academic Progress (SAP)	173
Veterans Education Benefits	174
Pending Veterans Affairs (VA) Payment Policy	174
Grade/Progress Reports for Students Receiving Veterans Benefits	174
Registration	174
The Office of the University Registrar	174
Registration.....	174
Degree Works	175
Enrollment Requirements for Financial Aid Eligibility.....	175
Roster Reconciliation	175
Dropping and Adding Classes.....	175
Withdrawal from Classes	175
Payment.....	175
Office of the University Bursar	176
Method of Payment.....	176
Payment Plans.....	176
Tuition Assistance Plans	176
Enrollment and Student Services Contact Information	177
University Contact Center	177
Student Health Insurance Department.....	177
The One-Stop Shop	177
Financial Information.....	177
University Fees	177
Application Fee	177
Graduation Fee	177
Late Payment Fee	177
Registration Fee.....	178
Student Health Insurance Fee.....	178
University Student Services Fee	178
Declined Payment Fee	178
Official Transcript Fee.....	178

Full-Time Faculty and Campus Locations

Full-Time Faculty Academic Year 2020–2021	180
NSU Campus Locations.....	183
NSU Regional Campuses and Instructional Sites.....	183

Abraham S. Fischler College of Education and School of Criminal Justice

Catalog and Student Handbook 2020 – 2021

Date of Publication: July 1, 2020

The Abraham S. Fischler College of Education and School of Criminal Justice (FCE&SCJ) *Catalog and Student Handbook* are presented in one document. Policies and programs set forth in this catalog and student handbook are effective from July 1, 2020, through June 30, 2021. Regulations and requirements, including fees, are necessarily subject to change without notice anytime at the discretion of the Nova Southeastern University (NSU) administration. FCE&SCJ reserves the right to change curriculum, course structure, calendar, graduation requirements, and costs during the life of this publication. Updates and addendums will be made available as appropriate. Students are also bound by the *NSU Student Handbook* and should be familiar with its contents.

Nondiscrimination Statement

Consistent with all federal and state laws, rules, regulations, and/or local ordinances (e.g., Title VII, Title VI, Title III, Title II, Rehab Act, ADA, Title IX, and the Florida Civil Rights Act), it is the policy of Nova Southeastern University not to engage in discrimination or harassment against any persons because of race, color, religion or creed, sex, pregnancy status, national or ethnic origin, nondisqualifying disability, age, ancestry, marital status, sexual orientation, gender, gender identity, military service, veteran status, or political beliefs or affiliations, and to comply with all federal and state nondiscrimination, equal opportunity and affirmative action laws, orders, and regulations. Any such acts are unacceptable and strictly prohibited by the university.

In addition, the law prohibits retaliation against an individual for opposing any practices forbidden under this policy, for bringing a complaint of discrimination or harassment, for assisting someone with such a complaint, for attempting to stop such discrimination or harassment, or for participating in any manner in any investigation or resolution of a complaint of discrimination or harassment. This nondiscrimination policy applies to NSU's education activities and programs, including admissions, enrollment, scholarships, loan programs, athletics, employment, and access to, participation in, and treatment in all university centers, programs, and activities. NSU admits students of any race, color, religion or creed, sex, pregnancy status, national or ethnic origin, nondisqualifying disability, age, ancestry, marital status, sexual orientation, gender, gender identity, military service, veteran status, or political beliefs or affiliations, to all the rights, privileges, programs, and activities generally accorded or made available to students at NSU, and does not discriminate in the administration of its educational policies, admission policies, scholarship and loan programs, and athletic and other school administered programs.

NSU COVID-19 Return of the Sharks Protocol

Nova Southeastern University (NSU) considers the health, safety, and well-being of its students and community to be one of its top priorities. In the midst of these unprecedented pandemic conditions, NSU continues to follow federal, state, and local guidelines to put in place extensive provisions and protocols to mitigate the spread of COVID-19 in NSU facilities and locations.

NSU takes its responsibilities seriously, and the university counts on its students to take their responsibility to comply with safety practices and protocols seriously as well, understanding that some risks lie outside of anyone's control.

NSU cannot guarantee a completely COVID-19-free environment. However, to address the health and safety of the NSU community and reduce the risk of transmission of the COVID-19 virus, NSU has created policies and protocols for mitigating the spread of COVID-19. Taking steps to mitigate the risk of COVID-19 infections at NSU is a shared responsibility. It is critical that all students adhere to these policies and protocols, as well as national, state, and local guidelines, for their own well-being and the well-being of those around them. Students are expected to comply with the NSU safety policies and protocols related to COVID-19, including the protocols set forth in the *Return of the Sharks Student Guide*. Residential life students are also required to comply with the Addendum to the 2020–2021 Residential Life and Housing Contract and the *Residential Life COVID-19 Preparedness Guide*, which include additional health and safety protocols and policies specific to residential life. The NSU policies and protocols for responding to COVID-19 may be updated at any time, as additional information about COVID-19 is obtained, and/or as additional guidance is issued from federal, state, and local governmental bodies and agencies. As such, students are responsible for continuing to monitor their NSU email for any updates to this handbook, as well as nova.edu/ehs/cv19-resources/index.html for additional updates. Failure to comply with the NSU safety policies and protocols related to COVID-19 may result in immediate removal from campus and a referral to the Office of the Vice President of Student Affairs, or the applicable college/academic program, for disciplinary action in accordance with the university's Code of Student Conduct and Academic Responsibility.

By returning to any NSU campus, as well as living in NSU housing or sponsored housing, students assume the risk of exposure to certain dangers, including, but not limited to, possible exposure to communicable diseases such as the COVID-19 virus. COVID-19 is a highly infectious, potentially life-threatening disease declared by the World Health Organization to be a global pandemic. There is no current vaccine available to the public for COVID-19. The disease's highly contagious nature means that contact with others or contact with surfaces that have been exposed to the virus, can lead to infection. Additionally, individuals who may have been infected with the COVID-19 virus may be asymptomatic for a period of time or may never become symptomatic at all. Because of its highly contagious and sometimes "hidden" nature, it is currently very difficult to control the spread of COVID-19 or to determine whether, where, or how a specific individual may have been exposed to the disease.

Again, you have NSU's commitment to continually enhance its efforts to maintain a safer environment. However, by making the decision to return to any NSU campus or reside in NSU housing or sponsored housing, each student is acknowledging that he or she fully understands the risks associated with COVID-19 and is doing so freely and voluntarily.

We are all in this together as we all commit to follow proper, known protocols to better contain COVID-19 here in our shared community.

Resurgence of COVID-19

NSU is committed to both providing the highest quality education, as well as, keeping safety at the forefront of every decision that the university makes. The 2020–2021 academic year will require a significant amount of flexibility that will enable the university to be prepared for any change in circumstances. In that regard, NSU is planning to use the BlendFlex model for the majority of its course offerings. This model simultaneously offers face-to-face and online delivery of instruction. NSU BlendFlex courses include a portion of the students attending in a traditional classroom setting, while the remaining students attend from a remote location using videoconferencing type technologies, including Zoom and Canvas. There may be certain programs that do not lend themselves to the BlendFlex model, including courses requiring experiential learning, such as those containing laboratory and clinical components. Students should consult directly with their programs for further information regarding their course delivery model.

In the event of a resurgence of COVID-19, NSU may take certain steps to protect the health and safety of the university community. These may include transitioning back to a fully online platform. In making this transition, NSU will continue to provide the same high-quality education that students receive face-to face, while striving to limit disruption to student learning during this transition.

Accreditations and Approvals



Nova Southeastern University (NSU) is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate's, baccalaureate, master's, educational specialist, doctoral degrees and professional degrees. For questions about the accreditation of Nova Southeastern University, contact the Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097; Telephone: (404) 679-4500.

Council for the Accreditation of Educator Preparation (CAEP)

In April 2019 the Abraham S. Fischler College of Education & School of Criminal Justice (FCE&SCJ) reaffirmed its unit level and initial certification program accreditation through the Council for the Accreditation of Educator Preparation (CAEP). In addition, individual programs continue to achieve program-level accreditation from their respective Specialized Professional Associations (SPAs). The table below provides information on both CAEP unit and SPA-level accreditation for FCE&SCJ.

Concentration	CAEP Unit Review	Name of CAEP Specialized Professional Association (SPA)
Bachelor of Science (B.S.) in Education		
Elementary Education (Florida with ESOL and Reading endorsements)	X	Association for Childhood Education International (ACEI)
Exceptional Student Education (Florida with ESOL endorsement)	X	Council for Exceptional Children (CEC)
Secondary Biology Education	X	National Science Teachers Association (NSTA)
Secondary English Education (with ESOL endorsement)	X	National Council of Teachers of English (NCTE)
Secondary Math Education	X	National Council for Teachers of Mathematics (NCTM)
Secondary Social Studies Education	X	National Council for the Social Studies (NCSS)
Master of Science (M.S.) in Education		
Educational Leadership (Florida and Nevada)	X	Educational Leadership Constituent Council (ELCC)
Exceptional Student Education with ESOL Endorsement (Florida Initial and Add-on Endorsement)	X	Council for Exceptional Children (CEC)
Mathematics Education	X	National Council for Teachers of Mathematics (NCTM)
Reading Education (Florida)	X	International Literacy Association (ILA)
Educational Specialist (Ed.S.)		
Educational Leadership (Florida and Nevada)	X	Educational Leadership Constituent Council (ELCC)

State Approved Programs in Teacher Education

Approved programs in teacher education are areas of study that are reviewed by state departments of education. During the review process, university faculty members participate in self-evaluations of content and program areas to meet state guidelines.

Nova Southeastern University programs may not meet a state's certification and/or licensure requirements. Before beginning any program, applicants should contact the specific state department of education to verify requirements and current information regarding teacher certification/licensure.

The following Master's and Educational Specialist programs are approved for licensure by the state of Florida, and by the Nevada Commission on Postsecondary Education for licensure:

Florida Department of Education approved programs:

M.S. and Ed.S. in Educational Leadership
M.S. in Reading

Nevada Department of Education approved programs:

M.S. and Ed.S. in Educational Leadership

Nevada's program of professional licensure is based upon experience, academic degree, and completion of specific coursework in subject areas.

NSU makes every effort to monitor, maintain appropriate state approvals, and make the most informed decisions regarding state authorization compliance for its students. All applicants residing outside of Florida will receive information on state-specific requirements in an email or letter.

Educator Certification/Licensure

The requirements for educator certification/licensure differ from state to state. Some states do not grant initial certification/licensure unless transcripts are endorsed as having met that state's approved program requirements. In Florida, candidates graduating from a state-approved program and who have passed all portions of the Florida Teacher Certification Exam (FTCE), or the Florida Educational Leadership Exam (FELE), are eligible for a professional certificate or endorsement. Actual certification or endorsement is awarded by the Florida Department of Education. In Nevada, candidates graduating from a state-approved program and who have passed all portions of the Praxis testing requirements, are eligible for licensure or endorsement. Actual teacher licensure or endorsement Certification is awarded by the Nevada Department of Education.

A state department of education reserves the right to change requirements leading to certification/licensure at any time. Consequently, NSU reserves the right to change requirements in a state-approved program, with or without prior notice, to reflect new state mandates. Nova Southeastern University programs may not meet a state's certification and/or licensure requirements. **Before beginning any program, applicants should contact the specific state department of education for requirements and current information regarding educator certification/licensure.**

The addresses for the departments of education for the states in which we have approved programs are as follows:

Florida DOE Bureau of Educator Certification

Turlington Building, Suite 201
325 West Gaines Street
Tallahassee, Florida 32399-0400
<http://www.fldoe.org/edcert> EdCert@fldoe.org

Nevada DOE Office of Educator Licensure

LAS VEGAS OFFICE

2080 E. Flamingo Rd, Suite 210 Las Vegas, NV 89119
Phone: 702.486.6458 Fax: 702.486.6450
Counties Served: Clark, Lincoln, & Nye Counties

CARSON CITY OFFICE

700 E. Fifth Street Carson City, NV 89701
Phone: 775.687.9115
Counties Served: All remaining Nevada Counties

State Disclosures and Authorization

The following information is provided in compliance with state regulations related to higher education. Some state laws require an institution to provide students with specific disclosures. The following statement/s are presented in order to comply with these requirements.

Virginia

Nova Southeastern University is certified to operate by the State Council of Higher Education for Virginia, 101 N. 14th Street, James Monroe Building, Richmond Virginia, 23219; (804) 225-2600. The physical location of Nova Southeastern University's main campus is 3301 College Avenue, Fort Lauderdale, FL 33314. As of this printing, the Doctor of Education program is offered at the following location in Virginia:

Norfolk State University

School of Education
700 Park Avenue
Norfolk, VA 23504

National Council for State Authorization Reciprocity Agreements

Nova Southeastern University is approved by [SARA-NC](#) to participate in the [National Council for State Authorization Reciprocity Agreements \(NC-SARA\)](#). NC-SARA is a voluntary, regional approach to state oversight of postsecondary distance education. Although SARA facilitates state authorization for certain types of distance education activities,

the reciprocity agreement has no effect on state professional licensure requirements. To learn more about SARA, please visit: nc-sara.org.

Professional Licensure Disclosure Student Complaint Process

Federal and state regulations require that institutions of higher education comply with state laws regarding distance learning. In order to comply with regulations regarding distance education, NSU is required to make the following disclosure to applicants and students completing their coursework outside of the state of Florida, including field experiences (e.g., internships, practicums, clinical placements), when their program of study customarily leads to professional licensure. Before beginning any program, applicants should contact the specific state department of education for requirements and current information regarding teacher certification/licensure.

Students enrolled should visit

<https://www.nova.edu/academics/distance-education.html#DistanceEducationStudentComplaintProcess2> for state-specific distance education disclosures and the student complaint process.

FCE&SCJ Professional Memberships

Abraham S. Fischler College of Education and School of Criminal Justice holds memberships in the following organizations:

American Translators Association (ATA)

Council of Academic Deans from Research Educational Institutions (CADREI)

Council for the Accreditation of Educator Preparation (CAEP)

Florida Association of Colleges for Teacher Education (FACTE)

Florida Association of Professors of Educational Leadership (FAPEL)

Approved Programs Competencies and Standards

All approved program course syllabi are aligned with state and national standards, competencies, and skills that include the following:

National

Council for the Accreditation of Educator Preparation (CAEP) Standards (formerly National Council for Accreditation of Teacher Education [NCATE])

Interstate New Teacher Assessment and Support Consortium (InTASC) Model Core Teaching Standards and Learning Progressions for Teachers (2013)

Florida

Florida Teacher Standards for ESOL (English for Speakers of Other Languages) Endorsement (2010) (ESOL)

Florida Competencies and Skills

Florida Educator Accomplished Practices (2010)

Florida Reading Endorsement Competencies (2011)

Florida Standards

Nevada

Nevada Academic Content Standards

Specialized Professional Association (SPA) Standards by Content Area

- *Educational Leadership (Florida and Nevada) (ELCC)*
- *Reading (ILA)*

NSU Mission Statement

The mission of Nova Southeastern University, a private, not-for-profit institution, is to offer a diverse array of innovative academic programs that complement on-campus educational opportunities and resources with accessible distance learning programs to foster academic excellence, intellectual inquiry, leadership, research, and commitment to community through engagement of students and faculty members in a dynamic, life-long learning environment.

Vision 2020 Statement

By 2020, through excellence and innovations in teaching, research, service, and learning, Nova Southeastern University will be recognized by accrediting agencies, the academic community, and the general public, as a premier, private, not-for-profit university of quality and distinction that engages all students and produces alumni who serve with integrity in their lives, fields of study, and resulting careers.

President's Message

We are honored that you have selected Nova Southeastern University and the Abraham S. Fischler College of Education and School of Criminal Justice. Now, more than ever, the world needs great educators and criminal justice leaders to take us into the future.

By choosing the Abraham S. Fischler College of Education and School of Criminal Justice, you have affirmed your high level of commitment to excellence in teaching, justice, and leadership. At NSU, you will attain the real-world skills needed to become a successful leader in the classroom or in the field. As a pioneer for tomorrow's student, you will help them to develop the edge they need to thrive in a competitive world. For those of you pursuing a career in criminal justice, your studies will prepare you to serve your community with expertise. Armed with indelible leadership qualities, you will be equipped to serve beyond the classroom, becoming a better version of *you* than you ever imagined possible.



As President of NSU, I welcome you to the NSU family, whether you are a full-time student, a working professional joining us part-time, or an online student studying at a distance. Fischler graduates share a special bond, which you will see firsthand when you join this select group. Being an alumni opens the door to countless opportunities and develops a pathway to continual growth, building an innate desire to help NSU continue its mission.

As NSU's Vision 2020 states, we produce "alumni who serve with integrity in their lives, fields of study and resulting careers." With the support of Nova Southeastern University, you will make a significant difference to your students, your community and, quite possibly, the world.

George L. Hanbury II, Ph.D.
President

NSU Core Values

In support of its educational mission, Nova Southeastern University is committed to and values the following:

- Academic Excellence
- Student Centered
- Integrity
- Innovation
- Opportunity
- Scholarship/Research
- Diversity
- Community

NSU Board of Trustees

Charles L. Palmer, Chair
Barry J. Silverman, M.D., Vice Chair
George L. Hanbury II, Ph.D., President and CEO
Samuel F. Morrison, Secretary

Ronald G. Assaf
Walter Lee Banks, Sr.
Mitchell W. Berger, J.D.
Rick Case
R. Douglas Donn
Arthur J. Falcone
Steven J. Halmos
Carol Harrison Kalagher
Susanne Hurowitz
Milton L. Jones, Jr.
Barbara Trebbi Landry
Alan B. Levan
Nell Lewis McGuire, Ed.D.
Albert J. Miniaci
Anthony N. Ottaviani, D.O.
Kiran C. Patel, M.D.
Martin R. Press, J.D.
Paul M. Sallarulo
J. Kenneth Tate
Zachariah P. Zachariah, M.D.
Michael J. Zager

Ex Officio

Marc G. Cannon II
George I. Platt, J.D.

Trustee Emeritus

Mike Jackson

FCE&SCJ Mission Statement

Working to educate learners, the Abraham S. Fischler College of Education and School of Criminal Justice comprises a global professional learning community dedicated to teaching, service, and scholarship with integrity. The College is committed to offering technology-rich, student-centered educational experiences. High quality online, blended, and traditional learning are the hallmark of the College. Courses and programs stress dynamic professional practices that promote inquiry and reflection using an applied, theory to practice, approach. Students are prepared to lead change in diverse communities with emphasis on fostering equity, cultural awareness, and social responsibility.

Dean's Message

Welcome to NSU's Abraham S. Fischler College of Education and School of Criminal Justice (FCE&SCJ)! By pursuing your goal of higher education, you have taken another important step towards personal fulfillment, career advancement, and global citizenship. At FCE&SCJ we are committed to creating academic programs that serve the needs of our students and the community in which we live. Throughout the course of your studies, we hope you will gain insights that will foster your personal, academic, and professional development.

We are proud of the high-quality instruction and service our college provides to assist you on your educational journey. Our goal is to help you succeed, and we know that by working together, you will achieve your dreams. The end result will be the acquisition of new knowledge, talents, and skills. You are now a member of the Abraham S. Fischler College of Education and School of Criminal Justice, better known as the Fischler Family. With each step you take, count on us to help you along the way.



Kimberly Durham, Psy.D.
Dean,
Abraham S. Fischler College of Education and School of Criminal Justice

FCE&SCJ Compact Between Faculty and Students

The Compact between Faculty and Students of the Abraham S. Fischler College of Education and School of Criminal Justice is a declaration of a continuous commitment to supporting a vibrant community for all educators and students. Respect is one of the fundamental principles that serve to anchor this community. It is also the driving force for growing and enriching a productive, engaging, and successful community of learners. The purpose of this Compact is to provide behavioral guidelines that will foster, clarify, and energize Fischler's commitment to its educational mission.

Commitments of Faculty

We pledge our utmost efforts to ensure that we will:

1. Promote students' intellectual and professional growth.
2. Respond to student inquiries in a timely manner.
3. Provide substantive feedback to posts and assignments in a timely manner.
4. Provide support to students and be willing to work with students when obstacles arise in their academic and/or personal lives.
5. Be receptive to student feedback.
6. Endeavor to make learning an engaging and interactive experience in all delivery models.

Commitments of Students

We pledge our utmost efforts to ensure that we will:

1. Take responsibility for being an active participant in the learning process.
2. Submit original and quality work in a timely manner.
3. Respond to faculty in a respectful and timely manner.
4. Exhibit professional behavior.
5. Be considerate of times when faculty may be less available.

FCE&SCJ Administration

Kimberly Durham, Psy.D., *Dean/Professor*

Jorge Blanco, Ed.D., *Executive Director of International Operations/Interim Chair*

Marcelo Castro, Ph.D., *Associate Dean, School of Criminal Justice/Professor*

Adriana Garay, M.B.A., *Executive Director of Recruitment*

Tammy Kushner, Psy.D., *Executive Associate Dean/Assistant Professor*

Jamie Manburg, Ed.D., *Associate Dean, External Affairs and Partnerships/Assistant Professor*

Dana Mills, Ph.D., *Associate Dean, Strategic Planning and Research/Assistant Professor*

Roxanne Molina, Ph.D., *Director of Approval and Assessment/Associate Professor*

Kenneth Rockensies, Ed.D., *Associate Dean for Academic Affairs/Associate Professor*

Jessica Rodriguez, M.P.A., *Director of Special Projects*

Carmen Session, Ed.D., *Associate Dean, Human Services/Assistant Professor*

FCE&SCJ Programs

Bachelor of Science (B.S.)

with majors in:

- Child Development
- Criminal Justice
- Education
 - with concentrations in:
 - Computer Science Education
 - Elementary Education—ESOL/Reading Endorsements
 - Exceptional Student Education—ESOL Endorsement
 - Secondary Biology Education
 - Secondary English Education—ESOL Endorsement
 - Secondary Math Education
 - Secondary Social Studies Education
- Human Services Administration

Master of Human Services (M.H.S.)

with a major in:

- Child Protection

Master of Science (M.S.)

with majors in:

- Criminal Justice
- Developmental Disabilities
- Education
 - with concentrations in:
 - Curriculum, Instruction, and Technology
 - Elementary Education
 - Exceptional Student Education
 - Mathematics Education
 - Reading Education
 - Science Education
 - Spanish Language Education
 - Teaching English to Speakers of Other Languages (TESOL)

Master of Science (M.S.) in College Student Affairs

Master of Science (M.S.) in Educational Leadership

Master of Science (M.S.) in Leadership

Graduate Certificate in College Student Personnel Administration

Educational Specialist (Ed.S.)

with a major in:

- Education
 - with concentrations in:
 - Curriculum, Instruction, Management, and Administration
 - Educational Leadership
 - Mathematics Education

Doctor of Education (Ed.D.)

with a major in:

- Education
 - with concentrations in:
 - Curriculum and Teaching
 - Educational Leadership
 - Higher Education Leadership
 - Human Services Administration
 - Instructional Technology and Distance Education
 - Organizational Leadership
 - Reading
 - Special Education

Doctor of Philosophy (Ph.D.)

with a major in:

- Criminal Justice

Student Information

2020 – 2021 Academic Calendar

FALL 2020 (202120)				
	Dates	Registration Opens	Registration Closes	Late Registration Begins
Full Session	August 17 – December 6, 2020	May 4, 2020	August 16, 2020	August 3, 2020
1 st Session	August 17 – October 11, 2020	May 4, 2020	August 16, 2020	August 3, 2020
2 nd Session	October 12 – December 6, 2020	May 4, 2020	October 11, 2020	September 28, 2020
<i>Dates Below are Specific to the 4-week Courses in the M.S. in Educational Leadership Only</i>				
1 st Session – Weeks 1-4	August 17 – September 13, 2020	May 4, 2020	August 16, 2020	August 3, 2020
1 st Session – Weeks 5-8	September 14 – October 11, 2020	May 4, 2020	August 16, 2020	August 3, 2020
2 nd Session – Weeks 1-4	October 12 – November 8, 2020	May 4, 2020	October 11, 2020	September 28, 2020
2 nd Session – Weeks 5-8	November 9 – December 6, 2020	May 4, 2020	October 11, 2020	September 28, 2020
Winter 2021 (202130)				
	Dates	Registration Opens	Registration Closes	Late Registration Begins
Full Session	January 4 – May 2, 2021	October 26, 2020	January 3, 2021	December 21, 2020
1 st Session	January 4 – February 28, 2021	October 26, 2020	January 3, 2021	December 21, 2020
Spring Break: March 1 – March 7, 2021				
2 nd Session	March 8 – May 2, 2021	October 26, 2020	March 7, 2021	February 22, 2021
<i>Dates Below are Specific to the 4-week Courses in the M.S. in Educational Leadership Only</i>				
1 st Session – Weeks 1-4	January 4 – January 31, 2021	October 26, 2020	January 3, 2021	December 21, 2020
1 st Session – Weeks 5-8	February 1 – February 28, 2021	October 26, 2020	January 3, 2021	December 21, 2020
2 nd Session – Weeks 1-4	March 8 – April 4, 2021	October 26, 2020	March 7, 2021	February 22, 2021
2 nd Session – Weeks 5-8	April 5 – May 2, 2021	October 26, 2020	March 7, 2021	February 22, 2021
Summer 2021 (202150)				
	Dates	Registration Opens	Registration Closes	Late Registration Begins
Full Session	May 10 – August 15, 2021	March 29, 2021	May 9, 2021	April 26, 2021
1 st Session	May 10 – June 27, 2021	March 29, 2021	May 9, 2021	April 26, 2021
2 nd Session	June 28 – August 15, 2021	March 29, 2021	June 27, 2021	June 14, 2021
<i>Dates Below are Specific to the 4-week Courses in the M.S. in Educational Leadership Only</i>				
1 st Session – Weeks 1-4	May 10 – June 6, 2021	March 29, 2021	May 9, 2021	April 26, 2021
2 nd Session – Weeks 1-4	June 28 – July 25, 2021	March 29, 2021	June 27, 2021	June 14, 2021

NSU Holiday Calendar August 2020 – August 2021

NSU administrative and academic offices/departments are closed on NSU observed holidays.

Holiday

Labor Day
Thanksgiving Day
Day after Thanksgiving Day
Winter Closure

Martin Luther King Day
Memorial Day
Independence Day

NSU Observed Date

Monday, September 7, 2020
Thursday, November 26, 2020
Friday, November 27, 2020
Thursday, December 24, 2020 –
Sunday, January 3, 2021
Monday, January 18, 2021
Monday, May 31, 2021
Friday, July 5, 2021

Tuition Refund Policy

A student who cancels his /her registration before the end of the first week of class (i.e., the drop/add period) is entitled to a full tuition refund; student fees are also refundable.

A student who drops a course after the first week will receive a prorated tuition refund. The prorated tuition refund will be based on the date of receipt of a completed [Student Transaction Form](#) (STF). For exact dates, refer to the Tuition Refund Schedule above. Student fees are nonrefundable after the end of the first week of class.

Students may receive a full refund of tuition payments:

- For not meeting minimum admission requirements.
- For a cancelled course or workshop.
- For an involuntary call to active military duty.
- For documented death of the student or a member of his or her immediate family (parent, spouse, child or sibling).
- For severe illness of the student (as confirmed in writing by a physician and approved by the institution) that precludes completion of the term.
- For extenuating circumstances approved by the president or his designee.

Note: Requests for a full refund in consideration of any of the above circumstances must be submitted and received in the FCE&SCJ Office of Advising* no later than 20 days after the end of the semester for which the registration was accepted and processed; documentation will be required.

*See *Student Withdrawal from a Course and Cancellation of Registration* in this catalog for contact information on submitting requests.

Force Majeure

NSU's duties and obligations to the student shall be suspended immediately, without notice, during all periods that the university is closed or ceases or curtails operations because of force majeure events including, but not limited to, any fire or any casualty, flood, earthquake, lightning, explosion, strikes, lockouts, prolonged shortage of energy supplies, riots or civil commotion, act(s) of God, hurricane, war, governmental action, act(s) of terrorism, epidemic, pandemic, or any other event beyond the university's control. If such an event occurs, NSU's duties and obligations to the student will be postponed until such time as the school, in its sole discretion, may safely reopen or resume operations. Under no circumstances, except as otherwise required by Federal or State statute, will NSU be obligated to refund any portion of tuition, housing, meal plans, fees, or any other cost or charge attributable to any location or service affected by any such force majeure event.

Tuition Refund Schedule

Tuition Refund Schedule Fall 2020 August 17, 2020 - December 6, 2020			
	Full Term/Semester [August 17 – December 6]	Session 1 [August 17 – October 11]	Session 2 [October 12 – December 6]
100% (Drop/Add)	August 17 – 23, 2020	August 17 – 23, 2020	October 12 – 18, 2020
50%	Ends August 30, 2020	Ends August 30, 2020	Ends October 25, 2020
25%	Ends September 6, 2020	Ends September 6, 2020	Ends November 1, 2020
Withdrawal Deadline	November 15, 2020 No Refunds after September 6, 2020	September 20, 2020 No Refunds after September 6, 2020	November 15, 2020 No Refunds after November 1, 2020

Refund Schedule Below is Specific to the M.S. in Educational Leadership Only
Many of the required courses in this program are offered in a 4-week part of term. Students are required to register for a minimum of two 4-week courses in the first or second session (i.e., every 4 weeks) or for the full semester. Due to financial aid guidelines and co-requisite courses, if a student needs to drop the first course in each 8-week period the student will be required to drop both courses. The drop/add period for this program adheres to the 8-week (Session 1 or Session 2) tuition schedule.

	1 st Session [August 17 –October 11]	2 nd Session [October 12 – December 6]
100% (Drop/Add)	August 17 – 23, 2020	October 12 – 18, 2020
50%	Ends August 30, 2020	Ends October 25, 2020
25%	Ends September 6, 2020	Ends November 1, 2020

No Refunds or Withdrawal During the 4th Week of the Course

Tuition Refund Schedule Winter 2021 January 4, 2021 - May 2, 2021			
	Full Term/Semester [January 4 – May 2]	Session 1 [January 4 – February 28]	Session 2 [March 8 – May 2]
100% (Drop/Add)	January 4 – 10, 2021	January 4 – 10, 2021	March 8 – 14, 2021
50%	Ends January 17, 2021	Ends January 17, 2021	Ends March 21, 2021
25%	Ends January 24, 2021	Ends January 24, 2021	Ends March 28, 2021
Withdrawal Deadline	April 11, 2021 No Refunds after January 24, 2021	February 7, 2021 No Refunds after January 24, 2021	April 11, 2021 No Refunds after March 28, 2021

Refund Schedule Below is Specific to the M.S. in Educational Leadership Only
Many of the required courses in this program are offered in a 4-week part of term. Students are required to register for a minimum of two 4-week courses in the first or second session (i.e., every 4 weeks) or for the full semester. Due to financial aid guidelines and co-requisite courses, if a student needs to drop the first course in each 8-week period the student will be required to drop both courses. The drop/add period for this program adheres to the 8-week (Session 1 or Session 2) tuition schedule.

	1 st Session [January 4 – February 28]	2 nd Session [March 8 – May 2]
100% (Drop/Add)	January 4 – 10, 2021	March 8 – 14, 2021
50%	Ends January 17, 2021	Ends March 21, 2021
25%	Ends January 24, 2021	Ends March 28, 2021

No Refunds or Withdrawal During the 4th Week of the Course

Tuition Refund Schedule Summer 2021 May 10, 2021 – August 15, 2021			
	Full Term/Semester [May 10 – August 15]	Session 1 [May 10 – June 27]	Session 2 [June 28 – August 15]
100% (Drop/Add)	May 10 – 16, 2021	May 10 – 16, 2021	June 28 – July 4, 2021
50%	Ends May 23, 2021	Ends May 23, 2021	Ends July 11, 2021
25%	Ends May 30, 2021	Ends May 30, 2021	Ends July 18, 2021
Withdrawal Deadline	July 25, 2021 No Refunds after May 30, 2021	June 6, 2021 No Refunds after May 30, 2021	July 25, 2021 No Refunds after July 18, 2021

Refund Schedule Below is Specific to the M.S. in Educational Leadership Only
Many of the required courses in this program are offered in a 4-week part of term. Students are required to register for a minimum of two 4-week courses in the first or second session (i.e., every 4 weeks) or for the full semester. Due to financial aid guidelines and co-requisite courses, if a student needs to drop the first course in each 8-week period the student will be required to drop both courses. The drop/add period for this program adheres to the 8-week (Session 1 or Session 2) tuition schedule.

	1 st Session [May 10 – June 27]	2 nd Session [June 28 – August 15]
100% (Drop/Add)	May 10 – 16, 2021	June 28 – July 4, 2021
50%	Ends May 23, 2021	Ends July 11, 2021
25%	Ends May 30, 2021	Ends July 18, 2021
No Refunds or Withdrawal During the 4th Week of the Course		

Admission Requirements

The following are general admission requirements that apply to all prospective Abraham S. Fischler College of Education and School of Criminal Justice (FCE&SCJ) graduate students. Additional admission requirements for each program are outlined within each program's section in this catalog. For assistance with the admission process, please contact the Office of Admissions (toll-free at 800-986-3223, ext. 28500) or visit: <https://education.nova.edu/graduate/admissions.html>.

- All prospective students must submit a completed application with a \$50.00 non-refundable fee. A \$50.00 application fee is required for each application submitted to Nova Southeastern University.
- Final, official transcripts from **all** previously attended post-secondary institutions are required. Transcripts should be forwarded directly from the issuing institution in a sealed envelope in order to be considered an official transcript. Applicants with transcripts from institutions that generate electronic transcripts should provide this email address when submitting their transcript request: electronictranscript@nova.edu
 - Photocopies and facsimiles will not be accepted as final, official transcripts.
 - Admission decisions are based on degrees earned at regionally accredited institutions or an official approved equivalent such as an evaluation by one of the National Association of Credential Evaluation Services (NACES) approved agencies. The evaluation must include a course-by-course analysis and list all course subjects with United States semester credits and a GPA on a 4.0 scale. For more information, refer to the *Transcript Evaluation* section.
- Applicants may be provisionally admitted based on a preliminary review of unofficial transcripts and/or program-specific admission requirements. However, full admission to any degree program requires the submission of all final, official documents required for admission within 45 calendar days from the official start date of the session/term. Only fully admitted students are eligible for financial aid. Once provisional acceptance is granted, a student who does not attain full admittance within 45 calendar days from the official start date of the session/term will not be permitted to continue his/her students. Registration will be prohibited, and other services may be suspended.

Non-Degree-Seeking Students – Admission Requirements

A non-degree-seeking student is one who wishes to enroll in a course for professional development at the Fischler College of Education and School of Criminal Justice and does not intend to pursue a degree at the time of application. Non-degree-seeking applicants must submit the following documentation in order to register for graduate classes.

- A completed admission application with a \$50 nonrefundable fee.
- An official transcript from a regionally accredited institution indicating a conferred bachelor's or master's degree.
- Evidence of a minimum cumulative grade point average (CGPA) of a 2.5, **or** Graduate Record Examination (GRE®) Test Scores of 300 (combined Verbal and Quantitative scales only) **or** the Miller Analogies Test (MAT) with a scaled score of 400. (The tests must have been taken within the past 5 years from the date of application.)

Non-degree-seeking students are limited to enroll in a maximum of 12 semester credit hours. Enrollment in a graduate course(s) does not guarantee full-acceptance into a degree-seeking program. A non-degree-seeking student may be required to submit a new admission application for a degree-seeking program and must meet all of the requirements for admission for the intended program of study.

Professional Licensure Disclosure

In accordance with state and federal regulations, Nova Southeastern University (NSU) is required to inform prospective and enrolled students whether programs leading to professional licensure or certification satisfy states' educational requirements for such licensure or certification. **While completion of your NSU program of study may assist in preparing you for your future professional endeavors, at present we have not made a determination as to whether the program leads to professional licensure in certain states, the District of Columbia, or U.S. protectorates, as defined in 34 CFR §600.2.** We encourage you to contact your applicable state licensing authority to familiarize yourself with the specific professional licensure requirements of your state. For the program-specific disclosures and licensing board contact information, please visit the **Professional Licensure Disclosure** webpage for the Master's, Educational Specialist, and Doctoral degree programs at:

1. <https://education.nova.edu/masters/index.html>
2. <https://education.nova.edu/educational-specialist/index.html>
3. <https://education.nova.edu/doctoral/index.html>

Master of Science in Education, Master of Science in Educational Leadership, and Master of Science in Leadership – Admission Requirements

The following are specific admissions requirements for entry into the Master of Science in Education and Master of Science in Leadership programs. Please refer to the program of interest for additional admission requirements.

1. An official transcript from a regionally accredited institution indicating a conferred bachelor's degree.
2. Evidence of a minimum cumulative grade point average (CGPA) of a 2.5, **or** Graduate Record Examination (GRE®) test scores of 300 (combined Verbal and Quantitative scales only) **or** the Miller Analogies Test (MAT) with a scaled score of 400. (The tests must have been taken within the past 5 years from the date of application.)

Master of Science in Criminal Justice, Master of Human Services in Child Protection, Master of Science in Developmental Disabilities, Master of Science in College Student Affairs, and Graduate Certificate in College Student Personnel Administration – Admission Requirements

Please refer to the program of interest for additional admission requirements.

Educational Specialist – Admission Requirements

The following are specific admission requirements for entry into the Ed.S. program. Please refer to the program of interest for additional admission requirements.

1. An official transcript from a regionally accredited institution indicating a conferred master's degree with a minimum cumulative grade point average (CGPA) of 3.0, and official final transcripts from all institutions of higher education attended, such as: community colleges, bachelor's programs, and any graduate programs.

Doctor of Education – Admission Requirements

The following are specific admission requirements for entry into the Doctor of Education program. Please refer to the program of interest for additional admission requirements.

1. An official transcript from a regionally accredited institution indicating a conferred master's degree or higher (e.g., Ed.S.) with a minimum cumulative grade point average (CGPA) of 3.0, and official final transcripts from all institutions of higher education attended, such as: community colleges, bachelor's programs, and any post-graduate programs.
2. Two professional letters of recommendation by two different individuals who can attest to the applicant's ability to succeed in a doctoral program.
3. Graduate Record Examination (GRE®) test scores are not required for admission to the Doctor of Education program. However, applicants are encouraged to submit GRE scores to strengthen their admission application. While there are no minimum or cut-off scores required, GRE test scores provide additional evidence pertaining to the applicant's quantitative and verbal skills and will be considered within the applicant's entire admissions packet. In order for GRE scores to be considered in the admissions process, the examination must have been taken within the past five (5) years.
4. In accordance with the **Georgia Non-public Postsecondary Education Commission (GNPEC)** regulations, prospective students residing in Georgia are required to submit a Miller Analogies Test (MAT) **or** Graduate Record Examination (GRE®) score(s) for entry into the Doctor of Education (Ed.D.) program. **NOTE:** Miller Analogies Test (MAT) or Graduate Record Examination (GRE®) Test Scores must have been taken within the past five (5) years. Submit a MAT test score report showing a raw score of 400, or GRE scores of 300 (combined Verbal and Quantitative scales only).
5. In accordance with the **Ohio Department of Education**, prospective students residing in Ohio are required to have a conferred master's degree with an earned minimum of 36 semester hours for entry into the **Doctor of Education (Ed.D.) program**.

Doctor of Philosophy in Criminal Justice – Admission Requirements

Please refer to the program of interest for requirements.

Admission Application Deadlines

Applications for admission are received online and on a rolling basis for all graduate programs throughout the calendar year except for the Doctor of Philosophy in Criminal Justice program, which only accepts fall applications and has an application deadline of May 31.

All documents and supplemental information, (e.g., test scores, transcripts, etc.) must be mailed to:

Nova Southeastern University
Enrollment Processing Services
Attn: Abraham S. Fischler College of Education and School of Criminal Justice
3301 College Avenue
P. O. Box 299000
Fort Lauderdale-Davie, Florida 33329-9905

Note: All documents submitted in support of the admission application become property of the university and will not be returned to the applicant/student.

Non-Native English Speakers

Applicants who have indicated a language other than English as their primary language on the application form will need to demonstrate English Language proficiency by one of the following methods below. Test results must be sent directly from the testing agency to the Admissions department (see above address). Proof of English language competency can also be in the form of successful completion of a degree at a regionally accredited United States institution of higher education.

1. Test of English as a Foreign Language (TOEFL): Score of 213 on the computer-based test, 550 on the paper-based test, or 79 on the Internet-based test.
2. International English Language Testing System (IELTS): Score of 6.0 or higher on the test module.
3. Pearson Test of English-Academic (PTE-Academic): Overall score of 54 or higher.
4. ITEP Academic (International Test of English Proficiency): Overall score of 3.9 or higher.
5. Passing Level 9 from TALK International.
6. MAT score of 400 or GRE scores of 300 (combined Verbal and Quantitative scales only).

Transcript Evaluation

Applicants who have earned a degree at an institution outside of the United States must submit an independent academic evaluation from a NACES member company. The evaluation must include a course-by-course analysis and list all course subjects with United States semester credits and a GPA on a 4.0 scale by one of the National Association of Credential Evaluation Services (NACES) approved agencies.

Favorable evaluations will be accepted from one of the evaluating agencies approved by the NACES. A current list of members can be viewed by visiting the NACES Web site at: <http://www.naces.org>

International Applicants

International applicants are required to obtain an F-1 student visa in order to study on campus at NSU. International candidates who intend to study in the United States are required to obtain an I-20 form from NSU and must be full-time, degree-seeking students, and must attend classes in the South Florida area or at any one of NSU's Regional Campuses in the State of Florida. International candidates may not qualify for an I-20 and a subsequent student F-1 visa due to the online instructional delivery format of all FCE&SCJ programs currently available. Candidates should contact an academic advisor or an assistant/associate director of recruitment to discuss their options prior to beginning the application process. For further information about student visas, contact the Office of International Affairs at +1-954-262-7240.

Concurrent Enrollment

FCE&SCJ offers concurrent enrollment into additional graduate programs for recertification and/or professional development purposes. Current FCE&SCJ students interested in concurrent enrollment must complete the appropriate admission application for the intended program of interest, along with the concurrent enrollment form. Students interested in concurrent enrollment should discuss the enrollment process with an Academic Advisor prior to registering for classes. Students interested in enrolling in another NSU college program (other than FCE&SCJ) are not required to complete a concurrent enrollment form.

Change of Program of Study

Students who decide to change their concentration must contact an academic advisor to request such a change. Transfer of credits may not be applicable to all programs of study. Admissions requirements, degree requirements, tuition, and policies may differ based on the program admission criteria. Students should contact the Academic Advising Department to discuss the possible impact of the change prior to registering for courses outside the current program of study.

Graduation

Degree Completion Requirements

In order to graduate from any program of study, students must complete all required program coursework, capstone experiences, and testing requirements for the given program of study. Students must submit a *Degree Application* for conferral along with a \$100 degree application fee. Each degree program has different requirements, and it is the student's responsibility to complete all requirements outlined in the program of study that are in effect at the time of initial enrollment. Students may view outstanding degree requirements by running an online degree audit via Degree Works in SharkLink (see Degree Works in the Student Handbook section in the back of this document for more information). Academic advisors are available to explain all degree completion requirements.

Degree Conferral

Nova Southeastern University will recommend the candidate to the Board of Trustees for the degree *only* upon completion of all program requirements for the degree. Degrees are awarded on the last day of the month in which the degree application is approved. All financial obligations with the university must be cleared before the diploma and final degree transcripts will be released.

For all students seeking a degree, a degree application must be filed with the university at least 30 days before the date anticipated for degree conferral. All degree requirements must be completed at least 30 days prior to the date of expected degree conferral.

For doctoral students, submission of the copy of the completed dissertation to the Department Program Office *does not* constitute a degree application for the doctoral degree. A doctoral degree cannot be processed for conferral until after the last day of the last semester.

Exit Survey

Once approved for degree conferral, students may receive a request to complete an FCE&SCJ Exit Survey. A link to the survey will be provided.

Important Note: Once a degree is conferred, the degree cannot be retroactively changed to another degree plan for any reason. Before choosing a degree program, applicants are strongly encouraged to contact their state licensing authority or certification board for specific requirements for the state where they intend to work.

Diplomas

The diploma indicates the degree the student has earned (e.g., master of science), the major (if different from the degree), and the date of conferral. The diploma does not indicate the minor or concentration. The academic transcript (the official record of coursework at NSU), indicates the degree earned, major field of study, concentration, or minor (if any), date of degree conferral, and date of academic completion. After degrees have been conferred and all financial obligations to the university have been met, diplomas and transcripts are printed and sent to students by Federal Express Ground service.

Commencement

The FCE&SCJ graduate commencement ceremonies are held annually in June. Students are not required to attend commencement to have their degrees conferred. Please refer to Commencement Participation in the *Student Handbook* section of this catalog for further information regarding participation eligibility for FCE&SCJ's Commencement Ceremony: Master's Degree, Educational Specialist Degree, and Doctoral Degree.

Transfer of Credit

A maximum of six (6) semester hours of graduate credit may be considered if:

- The requirements for the student's concentration allow for transfer of credit.
- The credits were earned within the preceding five (5) years from the first semester/term of enrollment in the FCE&SCJ program.
- The credits were earned at a regionally accredited graduate institution.
- The course(s) requested for transfer is/are at an equivalent degree level unless expressly stated within the requirements of the specific degree program (e.g., Ed.S. to Ed.D.).
- The content of the course(s) requested for transfer is equivalent to the course content to which the credit will be applied.
- The grade earned for each course was a B or better. A grade of P (Pass) or other such grade cannot be accepted as equivalent to a B or better unless it can be officially verified as such.
- An official transcript containing the courses under consideration for transfer has been received by the FCE&SCJ Office of Advising.
- A request for Transfer of Credit form has been completed by the student and sent to the FCE&SCJ Office of Advising. The transfer of credit form is available on the FCE&SCJ website, at http://education.nova.edu/Resources/uploads/app/28/files/PDF/transfer_of_credit_request.pdf.

A course description from the catalog of the institution where credit was earned and/or a course syllabus may be required for review. Final decisions for all transfer of credit requests and course level changes (i.e., courses taken at NSU and courses taken at other institutions) will be rendered by the department chair, and written confirmation of acceptance or denial will be conveyed by an academic advisor.

No transfer of credit will be accepted for the following:

M.S. and Ed.S. Programs

- Any certificate program
- Supervised Teaching Internship or Teaching Externship
- Core Courses—CUR 526, EDU 708, CIMA 700, and CIMA 720
- Capstone—Administrative/Educational Leadership Internship, Applied Field Experience, Applied Professional Experience, Educational Applied Research Project, Field-Based Project, Supervised Reading Practicum

Ed.D. Programs

- Applied Dissertation Benchmarks
- Strategic Research Project
- Summer Institute

Credit for experiential learning will not be accepted.

Prior to enrolling in any course at another institution for the purpose of transferring credit, students currently enrolled in a FCE&SCJ program should first request an evaluation from the department chair to verify that the credits will be acceptable.

Credits accepted for transfer by FCE&SCJ will not be factored into the student's overall grade point average. Instead, credits accepted for transfer will be applied solely to meet program/degree requirements.

Internal Transfers (within NSU programs) of credit will include credit hours and grades and be factored into overall grade point average.

Students pursuing state certification should consult with an academic advisor regarding current requirements that may affect transfer of credit. This should be done prior to course transfer, as state policies and guidelines are frequently subject to changes and revisions.

Credits earned at Nova Southeastern University are transferable only at the discretion of the receiving school. Students who wish to transfer credits from NSU should contact the admissions office of the receiving school for information.

Internal Transfer of Credit from FCE&SCJ Ed.S. Program to Ed.D. Program

A maximum of six (6) semester hours earned credit from a FCE&SCJ Educational Specialist program will be considered for internal transfer as elective credit to a FCE&SCJ Doctor of Education program provided:

- The credits were earned within the preceding five (5) years from the date of enrollment in the course to be considered for transfer.
- The credits were earned at the 700 level or above.
- The grade earned for each course was a B or better.

2020–2021 Tuition and Fees

University Student Services Fees must be paid in addition to tuition each term. The Student Services Fee is \$500 per semester for students enrolled in four or more credits, not to exceed \$1,500 per year. Students enrolled in three credit hours or less will pay \$250 per semester, not to exceed \$750 per year.

NSU offers to all students—on campus, online, clinical or hybrid—the same quality education and many opportunities for student benefits depending on the student's choice of educational modality. Therefore, the University sets the overall student fees on an aggregate, student-centric basis for the entire student body. The overall costs exceed the amount collected from student fees charged to all students.

These student fees are blended together to create 1NSU with high-tech systems, student activities, and many other essential student services that make a complete, integrated university. This mission transcends the development and ultimate determination of the amount of student fees for all students, irrespective of their choice of learning modality.

Tuition and fees are subject to change without notice.

NSU Student Health Insurance Fee

All NSU students are required to maintain health insurance. Therefore, students will automatically be enrolled in the NSU Student Health Insurance Plan, and their student accounts will be charged when they register for classes. Students who already have comparable health insurance may waive out of the NSU Student Health Insurance Plan

each academic year by the given waiver deadline for their program. For detailed information, including waiver deadlines, access to the online waiver, NSU Student Health Insurance Plan features, costs, and more, students should visit the Bursar's website at <https://www.nova.edu/bursar/health-insurance/index.html>. The annual fee for the 2020-2021 academic year is \$2,146. Fees are assessed per semester.

Coverage Periods and Charges	Fall: August 1, 2020 – December 31, 2020 (\$900) Winter: January 1, 2021 – July 31, 2021 (\$1,246) Total Annual Charge: \$2,146 (August 1, 2020 – July 31, 2021)
Waiver Deadlines	Fall: September 1, 2020 Winter: February 1, 2021

NSU eBills

The middle of each month, email notifications are sent to students' NSU email that NSU eBills are available for review online. However, students should not wait for their billing statement to pay their tuition and fees to avoid late charges. Students can access their student account and make payments anytime online by logging into their SharkLink account at <https://sharklink.nova.edu>. NSU eBill also allows students to authorize other individuals (e.g., parent, spouse) to view their bill, make payments, or set-up payment plans.

Following is a list of tuition rates effective July 1, 2020. Tuition rates are posted per credit hour unless otherwise noted. Students enrolled in Applied Dissertation Services pay per semester.

Tuition and Fee Schedule

Master's Degrees (per credit hour)

Master of Arts (M.A.) in Gerontology	\$ 810
Master of Human Services (M.H.S.) in Child Protection.....	\$ 810
Master of Science (M.S.) in College Student Affairs.....	\$ 814
Master of Science (M.S.) in Criminal Justice	\$ 810
Master of Science (M.S.) in Developmental Disabilities	\$ 810
Master of Science (M.S.) in Education.....	\$1,065
Master of Science (M.S.) in Educational Leadership	\$1,065
Master of Science (M.S.) in Leadership	\$ 925

Graduate Certificate in College Student Personnel Administration... \$ 814

Educational Specialist degree (per credit hour)

Educational Specialist (Ed.S.).....	\$1,065
-------------------------------------	---------

Doctorate Degrees (per credit hour)

Doctor of Education (Ed.D.).....	\$1,420
Doctor of Philosophy (Ph.D.) in Criminal Justice.....	\$1,170

Applied Dissertation Services (per semester)

ADS 8090.....	\$ 150
ADS 8091.....	\$3,406

International Dissertation Services (per semester)

IDS 8092.....	\$ 300
IDS 8093.....	\$ 700

Internship Fee..... \$ 100

University Fees

NSU fees are annually approved by the Board of Trustees—in the spring—for the upcoming academic year. Rates are subject to change without notice. The below fees are assessed for all NSU students. Additional fees, such as acceptance, access, late registration, and lab fees, may be assessed by the student's college and/or program.

Application Fee.....	\$ 50
Registration Fee (per semester).....	\$ 30
Student Services Fee (per semester)	
• 1-3 credit hours.....	\$ 250
• 4 or more credit hours.....	\$ 500
Late Payment Fee (Assessed for any account with an outstanding balance at 30 days into the semester).....	\$ 100
Student Health Insurance Fee (12-month coverage period)	
• Coverage August 1, 2020 – July 31, 2021.....	\$2,146
Application for Degree Fee (final semester only).....	\$ 100
Official Transcript Fee.....	\$ 10

DEPARTMENTS, PROGRAMS, AND ACADEMIC DEGREES

Programs of Study

DEPARTMENT OF EDUCATION

Master of Science (M.S.) in Education

Curriculum, Instruction and Technology
Elementary Education
Exceptional Student Education
Mathematics Education
Reading Education (State Approved – Florida)
Reading Education
Science Education
Spanish Language Education
Teaching English to Speakers of Other Languages (TESOL)

Master of Science (M.S.) in Educational Leadership

Educational Leadership (State Approved – Florida)
Educational Leadership

Master of Science (M.S.) in Leadership

Educational Specialist (Ed.S.)

Curriculum, Instruction, Management, and Administration
Educational Leadership (State Approved – Florida and Nevada)
Mathematics Education

Doctor of Education (Ed.D.)

Curriculum and Teaching
Educational Leadership
Higher Education Leadership
Instructional Technology and Distance Education
Organizational Leadership
Reading
Special Education

DEPARTMENT OF HUMAN SERVICES

Master of Human Services (M.H.S.) in Child Protection

Master of Science (M.S.) in College Student Affairs

Graduate Certificate in College Student Personnel Administration

Master of Science (M.S.) in Developmental Disabilities

Doctor of Education (Ed.D.)

Human Services Administration

SCHOOL OF CRIMINAL JUSTICE

Master of Science (M.S.) in Criminal Justice

Doctor of Philosophy (Ph.D.) in Criminal Justice

Department of Education

PROGRAMS OF STUDY

Master of Science (M.S.) in Education

Curriculum, Instruction and Technology
Elementary Education
Exceptional Student Education
Mathematics Education
Reading Education (State Approved – Florida)
Reading Education
Science Education
Spanish Language Education
Teaching English to Speakers of Other Languages (TESOL)

Master of Science (M.S.) in Educational Leadership

Educational Leadership (State Approved – Florida)
Educational Leadership

Master of Science (M.S.) in Leadership

Educational Specialist (Ed.S.)

Curriculum, Instruction, Management, and Administration
Educational Leadership (State Approved – Florida and Nevada)
Mathematics Education

Doctor of Education (Ed.D.)

Curriculum and Teaching
Educational Leadership
Higher Education Leadership
Instructional Technology and Distance Education
Organizational Leadership
Reading
Special Education

Department of Education

Master of Science (M.S.)

The **Master of Science in Education, with its 8 concentrations** meets the needs of educators and school administrators who want to deepen their knowledge of a subject area, and who seek careers in education-related fields. Guided by current research, our graduate programs serve teachers and others working in a variety of educational contexts and a range of academic fields. Degree programs provide opportunities to connect theory to practice through engaging instructional practices. Our programs have diverse offerings for those interested in advancing their knowledge and careers. As leaders in their fields, faculty members in the Department of Education are recognized for their scholarly work, research-oriented activities, and student-centered approach. They embrace the spirit of NSU's core values of excellence in teaching, appreciation for diversity, student-centeredness, and service to the community.

The **Master of Science in Educational Leadership** from NSU's Fischler College of Education and School of Criminal Justice will equip and empower you to transform your school. The educational landscape is always evolving, creating a need for innovative, transformative leaders who promote equity for all learners and are capable of creating collaborative learning environments. Our goal is to promote academic success and the overall well-being of all students and teachers in schools that foster social justice. An MS in Educational Leadership will give you the competitive edge you need to become a competent and confident decision-maker inside and outside of the classroom. Members of our faculty are experts in the field, some of them currently serving in districts as Principals and Superintendents. Across your program experience, there will be opportunities to attend virtual guest speaker sessions with national leaders in education. In addition, active building and district leaders teach field experiences and internship courses from our partner districts across the state and the nation, which gives students the opportunity to build relationships and develop a powerful professional network.

The **Master of Science in Leadership** provide advanced graduate studies to prepare leaders, researchers, and policy makers in local, state, national, and global organizations as well as training organizations, government, business, industry, and military. The Leadership program focus on leadership theories, worldviews, ethical leadership, communication, and the application of leadership knowledge and skills in the field. This program in Leadership prepares students in attaining a competitive advantage in the job market, given their emphasis on field-based practice and research-driven decision-making. At NSU, you will dive deep into your innate leadership abilities and learn how to apply them in order to achieve organizational team success. Our Master of Science in Leadership program will give you the edge you need to shape and motivate others to reach corporate, public sector, non-profit or higher education goals. Our graduates have built rewarding careers as HR managers and directors, sales managers, healthcare administrators, management consultants. Like them, you will know how to guide others through engaging communication, insightful training and responsive support. Step up and help both individuals and your organization, as a whole, accomplish more.

Educational Specialist (Ed.S.)

The College of Education offers the Educational Specialist (Ed.S.) degree in many specialization areas. Whether you are looking to increase your knowledge in your current teaching area while earning the credits you need for recertification, interested in adding on a new certification/licensure area, or simply looking to take your education and career to the next level, our Ed.S. programs can help you to become a true leader in your chosen field.

Our most popular and in-demand programs include:

- [Curriculum Instruction Management & Administration](#)
- [Educational Leadership](#)
- [Mathematics Education](#)

Doctor of Education (Ed.D.)

The Doctor of Education (Ed.D.) is designed to support the mission of the FCE&SCJ. The program is designed to prepare adult learners to fulfill their professional and personal academic goals. It provides opportunities to enhance the core knowledge, skills, and values essential to competent and ethical practitioners and leaders of organizations in the fields of education and related areas. The program learning outcomes are focused on facilitating the transfer of theory into practice in order to produce a new generation of local, national, and global leaders who will effect positive changes in a diverse and multicultural society.

[Doctor of Education \(Ed.D.\)](#) with concentrations in:

- [Curriculum & Teaching](#)
- [Educational Leadership](#)
- [Higher Education Leadership](#)
- [Human Services Administration](#)
- [Instructional Technology & Distance Education](#)
- [Organizational Leadership](#)
- [Reading Education](#)
- [Special Education](#)

Master of Science in Education

The Master of Science (M.S.) in Education degree offers professional and aspiring teachers and administrators a challenging and rewarding educational experience. Through its several concentration and certification/licensure options, current educators may add new subject areas, renew their current certificate/license, or increase their levels of expertise within their chosen concentration. Students with bachelor's degrees in other fields can also find concentration and certification/licensure options to enter the teaching profession. The M.S. degree focuses on growth in professional practice, application of current research and theory to each student's professional work, acquisition and enhancement of leadership capacities, and the achievement of career objectives. Technological advancement will continue to move program delivery forward, enabling students to obtain their degrees in new and exciting ways, and from virtually any location.

The M.S. degree offers students with a bachelor's and/or graduate degree various opportunities to meet their educational, career, and professional goals. All concentrations within the degree share a common instructional system and mission, but each is designed to meet different needs. The program's goals are to prepare educators to meet the challenges of the profession and to reinforce the importance of the role of an educator in rapidly changing political, economic, and social environments.

Professional Licensure Disclosure

In accordance with state and federal regulations, Nova Southeastern University (NSU) is required to inform prospective and enrolled students whether programs leading to professional licensure or certification satisfy states' educational requirements for such licensure or certification. **While completion of your NSU program of study may assist in preparing you for your future professional endeavors, at present we have not made a determination as to whether the program leads to professional licensure in certain states, the District of Columbia, or U.S. protectorates, as defined in 34 CFR §600.2.** We encourage you to contact your applicable state licensing authority to familiarize yourself with the specific professional licensure requirements of your state. For the program-specific disclosures and licensing board contact information, please visit the **Professional Licensure Disclosure** for the Master's degree programs at: <https://education.nova.edu/masters/index.html>

Program Learning Outcomes

Graduates of the M.S. in Education with concentrations in Elementary Education, Exceptional Student Education, Mathematics Education, Reading Education (State Approved – Florida), Reading Education, Science Education, Spanish Language Education, and Teaching English to Speakers of Other Languages (TESOL) will demonstrate mastery of the following learning outcomes. Graduates will be able to:

1. Advocate for changes to educational policies to ensure equity for all learners.
2. Share strategies for integrating technology into educational practices with colleagues.
3. Evaluate curricular practices at the school level to ensure alignment with state or national/international standards.
4. Analyze assessment data to inform decision making regarding planning and instruction.
5. Evaluate research to identify evidence-based strategies to address a specific educational need.

Graduates of the M.S. in Education with a concentration in Curriculum, Instruction, and Technology will demonstrate mastery of the following learning outcomes. Graduates will be able to:

1. Design, develop, and utilize appropriate instructional planning approaches and instructional technologies for learning in a variety of settings, with an emphasis on distance education.
2. Analyze and critique theory, research, and literature related to instruction, educational technology, and education and training, with an emphasis on distance teaching and learning.
3. Utilize various educational technologies for learning in organizations, colleges, universities, and schools.
4. Provide leadership in organizations, colleges, universities, and schools related to instruction/training, with an emphasis on educational technologies and distance education.

Field Experiences

Field experiences are embedded in courses for teacher candidates throughout the master's programs. Additional practicum or field experiences may be required for programs that lead to certification. These requirements are specified in the individual programs of study that are outlined in the Department of Curriculum and Instruction sections of this catalog. For additional information on field experiences, contact the Office of Placement Services at 800-986-3223, ext. 28453 or link to the website at <http://education.nova.edu/students/current-students/gtep/office-of-placement-services.html>.

Security Clearance

To participate in field experiences, students placed in Pre-K-12 classrooms are required to obtain a Level 2 security clearance (fingerprint/background check) from their respective school district. Obtaining and maintaining security clearance, along with related costs, is the NSU student's responsibility. Security clearance should be obtained solely through a local school district. Security clearance obtained through private sectors will not be allowed as proof of clearance. Security clearance is required in any master's program which includes a field experience component and/or concludes with an internship or applied professional experience. Directions for obtaining a security clearance can be found on the Office of Placement Services Web page:

<http://education.nova.edu/students/current-students/gtep/office-of-placement-services.html>

Internship/Externship

The internship for teacher candidates is a 12-week experience (12-week seminar that correlates to 12 weeks of student teaching) that requires interning full-time in an area school. Teacher candidates will be placed at a school site through the Office of Placement Services in collaboration with a school district coordinator. Teacher candidates will gradually assume full responsibility for teaching the class to which they are assigned. The internship seminar course is offered each academic year in the fall and winter terms.

The online **internship application must be submitted within the registration period and all requirements must be met fully in order to be eligible for the internship.** Candidates in teacher preparation programs should refer to the *Internship Seminar Syllabus and Handbook* for a complete explanation of policies and procedures. All other questions about the internship should be directed to the Office of Placement Services at (800) 986-3223, ext. 28453 or <http://education.nova.edu/students/current-students/gtep/office-of-placement-services.html>.

Teaching Internship/Externship

Students enrolled in the Graduate Teaching Internship/Seminar may be removed from their internship under the following circumstances:

- The preservice teacher behaves in an unprofessional manner, as defined by NSU or the Code of Ethics and the Principles of Professional Conduct of the Education Profession.
- The preservice teacher engages in dishonest or illegal activities while engaged in the internship.
- The preservice teacher fails to demonstrate the necessary communication skills – written or oral.
- The preservice teacher violates the trust of his/her students or professional colleagues.
- The preservice teacher is unreliable in punctuality and attendance.
- The preservice teacher does not meet standards in demonstrating required competencies in planning, lesson delivery, and assessment.
- The preservice teacher does not maintain student files or records or compromises confidentiality of student files or records.
- The preservice teacher fails to meet the dress code for interns.

Note: See Internship/Externship Handbook for additional information from the Office of Placement Services at: <https://education.nova.edu/students/current-students/gtep/forms/internship-handbook.pdf>. Students are entitled to due process pursuant to the policies and procedures of Nova Southeastern University.

Testing Requirements

Testing requirements must be satisfied prior to the conferral of the student's degree. Students are responsible for designating Nova Southeastern University as a recipient of the score report. Official score reports must be submitted directly from the testing center to Nova Southeastern University, Abraham S. Fischler College of Education and School of Criminal Justice prior to degree conferral and commencement participation. Score reports submitted by students will not be accepted.

For specific testing requirements, refer to the respective programs of study that are located in the Department of Curriculum and Instruction and the Department of Higher Education Leadership and Instructional Technology sections that follow in this catalog.

Graduation Requirements

Please refer to Graduation Information in the *Student Handbook* section of this catalog to find degree completion requirements. Any specific program completion requirements can be located within the concentration or contact an academic advisor for additional information.

To complete the M.S. in Education program a student must have:

- completed all required coursework;
- attained an overall 3.0 GPA;
- if applicable, completed a capstone project (e.g., Applied Professional Experience, Internship, Practicum);
- completed all state testing requirements specified for the program concentration, if applicable, and provide an official score report;
- submitted a degree application form with payment of the graduation fee; and
- fulfilled all financial obligations to the university for the diploma and transcript to be released.

All students must submit a Degree Application <http://www.nova.edu/registrar/instructions.html>

Program Completion Timeline

Master's degree students are allotted five (5) years from the initial term of enrollment in which to complete all program/degree requirements. Students unable to complete all program/degree requirements within this five-year time frame will be subject to dismissal.

Master of Science (M.S.) in Education Degree Programs

Concentration: Curriculum, Instruction, and Technology

(Major Code F676)

About the Concentration

The M.S. in Education with a concentration in Curriculum, Instruction, and Technology is designed for trainers, educators, and instructional leaders who seek site leadership roles in curriculum planning and development with an emphasis on the use of technology to effect change. Upon completion of the program, participants should have gained experience in using educational research, learning theories, and instructional technology. Integration of technology into instructional activities, curriculum planning and implementation, and instructional technology leadership are the program focus.

Program of Study

(Coursework in suggested order of completion)

CIT 522: Internet for Educators (3 credits)

CIT 502: Research in Education: Process and Application (3 credits)

CIT 520: Introduction to Media and Instruction (3 credits)

CIT 524: Introduction to Web Authoring (3 credits)

CIT 500: Theories of Learning (3 credits)

CIT 501: Curriculum and Instruction (3 credits)

CIT 508: Instructional Design for Trainers and Teachers (3 credits)

CIT 503: Assessment of Learning (3 credits)

CIT 622: Technology and the School Curriculum (3 credits)

CIT 630: Web 2.0 Tool: Applications for Teaching and Learning (3 credits)

Total Credits Required for Degree Completion 30

Concentration: Elementary Education

(Major Code F511)

About the Concentration

The M.S. in Education with a concentration in Elementary Education focuses on training educators in the area of K-Grade 6 instruction. This concentration provides educators with the skills to develop curriculum and instruct students in the areas of language and literacy, mathematics, science, and the arts. Course content is research-based and infuses best practices in education.

Program of Study

(Coursework in suggested order of completion)

CUR 526: Educational Research for Practitioners (3 credits)

EDU 508: Instructional and Assessment Strategies (3 credits)

ELE 503: Reading in the Elementary Classroom (3 credits)

ELE 504: Methods of Teaching Reading in the Elementary School (3 credits)

RED 554: Assessment in Reading (3 credits)

ELE 601: Teaching Language Arts in the Elementary School (3 credits)

ELE 502: Methods of Teaching Mathematics in the Elementary School (3 credits)

ELE 602: Teaching of Science in the Elementary School (3 credits)

ELE 505: Teaching Visual Arts and Music in the Elementary School (2 credits)

ELE 506: Teaching Physical Education and Health Education in the Elementary School (2 credits)

ESOL 603: Teaching Elementary Social Studies in a Multicultural Society (3 credits)

TSOL 510: Classroom TESOL, Theory and Strategies for Teachers (3 credits)

TSOL 520: Second Language Learning: Theory, Methods, and Evaluation (3 credits)

ELE 699: Applied Professional Experience in Elementary Education (3 credits)

Total Credits Required for Degree Completion 40

Concentration: Exceptional Student Education

Non-certification (Major Code F515)

The FCE&SCJ programs in Exceptional Student Education/Special Education (ESE) prepare professionals to assume positions as teachers, professors, administrators, and disability service providers. The M.S. program with a concentration in ESE addresses the academic and professional needs of individuals who are certified teachers or related services professionals and others who seek to engage in advanced, specialized study, in the field of ESE.

Non-certification Program: Customized Study in ESE

This M.S. program is open to 1) certified teachers who seek to attain the M.S. in ESE and/or add categorical concentration(s), 2) individuals from related services who seek to attain the M.S. in ESE, and 3) other individuals interested in gaining knowledge about strategies and practices for students with special needs. Students have the option to design a customized program of study. This option is intended to permit students to concentrate on a disability-specific area of study or to study a combination of courses that best meets individual career objectives and needs.

The customized M.S. in ESE requires completion of 36 credit hours. Courses may be selected from options that carry the prefix of ESE, CBD, or EP (see course listings provided). Students will collaborate with an ESE faculty member and an Academic Advisor to develop the customized program of study. The finalized-signed program represents a contract between FCE&SCJ and the student; any changes or modifications to the program must be negotiated between the student and the ESE faculty member.

Professional Licensure Disclosure

In accordance with state and federal regulations, Nova Southeastern University (NSU) is required to inform prospective and enrolled students whether programs leading to professional licensure or certification satisfy states' educational requirements for such licensure or certification. **While completion of your NSU program of study may assist in preparing you for your future professional endeavors, at present we have not made a determination as to whether the program leads to professional licensure in certain states, the District of Columbia, or U.S. protectorates, as defined in 34 CFR §600.2.** We encourage you to contact your applicable state licensing authority to familiarize yourself with the specific professional licensure requirements of your state. For the program-specific disclosure and licensing board contact information, please visit the **Professional Licensure Disclosure** for the M.S. in Exceptional Student Education degree program at:

<https://education.nova.edu/masters/exceptional-student-education.htm#ProfessionalLicensureDisclosure4>

Program of Study

(Coursework in suggested order of completion)

Core Courses

CUR 526: Educational Research for Practitioners (3 credits)

CBD 501: Special Education Law (3 credits)

ESE 630: Educational and Psychological Assessment of Exceptional Students (3 credits)

Customized (Selected) Courses: The remaining nine (9) courses are to be selected from the following Categorical program options:

Note: Students may select from the full menu of courses available. For the purposes of planning, disability specific courses are grouped by categorical area; additional ESE courses are listed following the categorical information.

(Refer to course descriptions for prerequisites)

Autism Spectrum Disorder

EP 650: Assessment, Diagnosis, and Nature of Children with Autism Spectrum Disorder (3 credits)

EP 655: Nature of Autism Spectrum Disorder: Intervention Methods, Strategies, and Application (3 credits)

EP 660: Behavioral Assessment and Intervention for Students with Autism Spectrum Disorder (3 credits)

EP 665: Language, Communication Development and Augmentative Communication in Autism Spectrum Disorder (3 credits)

Developmental/Intellectual Disabilities

CBD 510: Characteristics and Needs of Students with Developmental Disabilities (3 credits)

CBD 513: Methods for Teaching Students with Developmental Disabilities (3 credits)

Emotional and Behavioral Disorders

CBD 512: Characteristics and Needs of Students with Emotional and Behavioral Disabilities (3 credits)

CBD 515: Methods for Teaching Students with Emotional and Behavioral Disorders (3 credits)

Learning Disabilities

CBD 511: Characteristics and Needs of Students with Learning Disabilities (3 credits)

CBD 514: Methods for Teaching Students with Learning Disabilities (3 credits)

Prekindergarten Disabilities

- EP 5265: Nature and Needs of Young Children with Disabilities (3 credits)
- EP 5270: Assessing the Needs of Young Children with Disabilities (3 credits)
- EP 5275: Intervention Strategies and Classroom Behavior Management of Young Children with Disabilities (3 credits)
- EP 5280: Working with Families of Young Children with Disabilities and the Community (3 credits)

Additional Exceptional Student Education Course Options

- CBD 503: Classroom Management (3 credits)
- CBD 505: Working with Families of Exceptional Learners (3 credits)
- CBD 516: Teaching Mathematics to Exceptional Learners (3 credits)
- CBD 517: Teaching Reading to Exceptional Learners (3 credits)
- ESE 600: Survey of Exceptionalities of Children and Youth (3 credits)
- ESE 610: Speech and Language Development and Disabilities (3 credits)
- ESE 620: Behavior Management of Exceptional Students (3 credits)
- ESE 640: Transition Skills and Services for Exceptional Students (3 credits)
- ESE 650: Instructional Strategies for Exceptional Students (3 credits)
- ESE 660: Curriculum and Instructional Materials for Exceptional Students (3 credits)
- ESE 670: Inclusive Education for Exceptional Students (3 credits)
- ESE 680: Teaching Social and Personal Skills to Exceptional Students (3 credits)
- ESE 690: Consultation and Collaboration in Exceptional Student Education (3 credits)

Total Credits Required for Degree Completion: 36

Note: ESE courses above 600 will require waiver of some prerequisites.

Concentration: Mathematics Education

Option A – K-12 Mathematics Education (Major Code F653)

Option B – Postsecondary Mathematics Education (Major Code F653)

About the Concentration

The M.S. in Education with a concentration in Mathematics Education focuses on preparing educators in the areas of middle, secondary, and postsecondary mathematics. This concentration provides educators with skills for assessment, curriculum development, and instruction in subject areas such as geometry, algebra, and calculus, as well as strategies for developing problem solving skills in students. Course content is research-based and infuses best practices in education.

Option A – K-12 Mathematics Education Program of Study (F653)

(Coursework in suggested order of completion)

- CUR 526: Educational Research for Practitioners (3 credits)
- MAT 504: Algebra in Secondary Schools (3 credits)
- MAT 506: Strategies for Teaching Calculus (3 credits)
- MAT 507: Linear and Abstract Algebra for Teachers (3 credits)
- MAT 508: Conquering the Teaching of Calculus (3 credits)
- MAT 509: Learning and Teaching Geometry in the K -12 Classrooms (3 credits)
- MAT 511: Teaching Probability and Statistics in the K-12 Classroom (3 credits)
- MAT 513: Problem Solving Strategies in Mathematics Classrooms (3 credits)
- MAT 522: Methods of Teaching Middle and Secondary Mathematics (3 credits)
- MAT 662: History, Current Trends, and Technology in Mathematics Education (3 credits)
- MAT 687: Diagnosis and Remediation of Learning Difficulties in Mathematics (3 credits)
- MAT 697: Applied Professional Experience in Mathematics Education (3 credits)

Total Credits Required for Degree Completion 36

Option B – Postsecondary Mathematics Education Program of Study (F653)

Courses in the following track are content intensive and designed to prepare students for teaching at the post-secondary level. Given that courses are transferable at the discretion of the receiving institution, it is highly recommended that students contact the institutions where they are planning to teach prior to enrolling in these courses. Students interested in pursuing this track must contact their advisor and receive approval from faculty in the mathematics program before registering for courses.

Core Courses:

- CUR 526: Educational Research for Practitioners (3 credits)
- MAT 513: Problem Solving Strategies in Mathematics Classrooms (3 credits)
- MAT 522: Methods of Teaching Middle and Secondary Mathematics (3 credits)
- MAT 662: History, Current Trends, and Technology in Mathematics Education (3 credits)
- MAT 687: Diagnosis and Remediation of Learning Difficulties in Mathematics (3 credits)
- MAT 697: Applied Professional Experience in Mathematics Education (3 credits)

Postsecondary courses:

MAT 514: Topics in Applied Algebra and Geometry (3 credits)
MAT 515: Probability and Statistics (3 credits)
MAT 516: Elements of Differential Calculus (3 credits)
MAT 517: Elements of Integral Calculus (3 credits)
MAT 518: Linear Algebra (3 credits)
MAT 519: Abstract Algebra (3 credits)

Total Credits Required for Degree Completion 36

Concentration: Reading Education

Certification: State Approved – Florida (Major Code A513)

About the Concentration

The M.S. in Education with a concentration in Reading Education is a state approved program in Florida for add-on certification for teachers. It focuses on the areas of literacy and language arts. This concentration provides educators with the skills to develop curriculum and assess, evaluate, and instruct students in reading. Course content is research-based and infuses best practices in education, while aligning directly with the Florida Department of Education's program certification requirements.

Professional Licensure Disclosure

In accordance with state and federal regulations, Nova Southeastern University (NSU) is required to inform prospective and enrolled students whether programs leading to professional licensure or certification satisfy states' educational requirements for such licensure or certification. **At this time, we can confirm that the M.S. in Reading Education (State Approved- Florida) program satisfies the state educational requirements for professional licensure in Florida. While completion of your NSU program of study may assist in preparing you for your future professional endeavors, at present we have not made a determination as to whether the program leads to professional licensure in certain states, the District of Columbia, or U.S. protectorates, as defined in 34 CFR §600.2.** We encourage you to contact your applicable state licensing authority to familiarize yourself with the specific professional licensure requirements of your state. For licensure and certification information, please visit the **Professional Licensure Disclosure** webpage for the M.S. in Reading Education at: <https://education.nova.edu/masters/reading-education.html#ProfessionalLicensureDisclosure7>

Additional Admission Requirements

1. **Valid Teaching Certificate:** Temporary or Professional
2. **If entering with Temporary Teaching Certificate**, please provide:
 - General Knowledge Test (GKT) passing score, **or**
 - GRE score of 300 (combined verbal and quantitative scales only).

Program of Study

CUR 526: Educational Research for Practitioners (3 credits)
RED 570: Foundations of Reading: Theory and Practice (3 credits)
RED 575: Contemporary Foundations of Reading: Research Perspective (3 credits)
RED 554: Assessment in Reading (3 credits)
RED 555: Supervised Reading Practicum I: Individual Remediation (3 credits)
RED 560: Literature for Children and Adolescents (3 credits)
RED 565: Language Arts in the Secondary School (3 credits)
RED 580: Educational Measurements (3 credits)
RED 585: Reading in the Content Area (3 credits)
RED 5271: Reading Supervision and Curriculum Development – Theory and Practice (3 credits)
RED 590: Administration and Interpretation of Instructional Assessments (3 credits)
RED 587: Supervised Reading Practicum II: Group Remediation (3 credits)

Total Credits Required for Degree Completion 36

Additional Graduation Requirements**Students with a Temporary Teaching Certificate must provide:**

Florida Teacher Certification Examinations (FTCE) – Passing scores on the following areas:

- a. Professional Education Test (PED)
- b. General Knowledge Test (GKT)
- c. Subject Area Exam (SAE) in Reading K-12
- d. Evidence of student teaching experience **or** have a minimum of one (1) year of full-time teaching experience in a K-12 school.

Students with a Professional Teaching Certificate must provide:

Florida Teacher Certification Examinations (FTCE) – Passing scores on the following areas:

- Subject Area Exam (SAE) in Reading K-12

Concentration: Reading Education

(Major Code F513)

About the Concentration

The M.S. in Education with a concentration in Reading Education focuses on preparing educators in the areas of literacy and language arts. This concentration provides educators with the skills to develop curriculum and assess, evaluate, and instruct students in the area of reading. Course content is research-based and infuses scientifically based evidence of best practices in the science of reading.

Program of Study

(Coursework in suggested order of completion)

CUR 526: Educational Research for Practitioners (3 credits)

RED 570: Foundations of Reading: Theory and Practice (3 credits)

RED 575: Contemporary Foundations of Reading: Research Perspective (3 credits)

RED 554: Assessment in Reading (3 credits)

RED 555: Supervised Reading Practicum I: Individual Remediation (3 credits)

RED 560: Literature for Children and Adolescents (3 credits)

RED 565: Language Arts in the Secondary School (3 credits)

RED 580: Educational Measurements (3 credits)

RED 585: Reading in the Content Area (3 credits)

RED 5271: Reading Supervision and Curriculum Development – Theory and Practice (3 credits)

RED 590: Administration and Interpretation of Instructional Assessments (3 credits)

RED 587: Supervised Reading Practicum II: Group Remediation (3 credits)

Total Credits Required for Degree Completion 36

Concentration: Science Education

(Major Code F656)

About the Concentration

The M.S. in Education with a concentration in Science Education focuses on preparing educators regarding Next Generation Science Standards as specified by the National Science Teachers Association. This concentration provides educators with knowledge of multiple science areas and skills to instruct students in science through a variety of learning techniques. Course content is research-based and infuses best practices in education and strategies for teaching science.

Program of Study

(Coursework in suggested order of completion)

CUR 526: Educational Research for Practitioners (3 credits)

EDU 503: Classroom Management and Organization (3 credits)

SCI 523: Methods in Science Education (3 credits)

SCI 600: Foundations of Physical Science for Teachers (3 credits)

SCI 601: Inquiry-Based Space Science for Teachers (3 credits)

SCI 602: Teaching Comprehensive Ocean Science (3 credits)

SCI 603: Teaching Inquiry-Based Life Science (3 credits)

SCI 604: Teaching Chemistry: An Activity-Based Study of Matter and Energy (3 credits)

SCI 605: Interdisciplinary Earth Science for Teachers (3 credits)

Elective: (Select a FCE&SCJ graduate level Master's course) (3 credits)

Elective: (Select a FCE&SCJ graduate level Master's course) (3 credits)

SCI 699: Applied Professional Experience in Science Education (3 credits)

Total Credits Required for Degree Completion 36

Concentration: Spanish Language Education

(Major Code F520)

About the Concentration

The M.S. in Education with a concentration in Spanish Language Education is designed for individuals who, although already proficient in Spanish, would like to further develop their proficiency in the four skills (listening, speaking, reading, and writing) as they study innovative teaching methodologies, culture, literature, and linguistics. An effort has been made to include skills appropriate for teaching at all levels of proficiency for both heritage speakers and those learning Spanish as a foreign language. Course content is research-based and infuses best practices in education. The Spanish Language Education program is conducted completely in Spanish, thus an advanced or close to advanced level of Spanish language proficiency is needed in order to be successful.

Program of Study

(Coursework in suggested order of completion)

CUR 526: Educational Research for Practitioners (3 credits)
LANG 530: Advanced Spanish Grammar (3 credits)
LANG 531: Advanced Spanish Composition (3 credits)
LANG 545: Peoples and Cultures of Spain (3 credits)
LANG 550: Spanish Linguistics for Teachers (3 credits)
LANG 551: Teaching Spanish to Heritage Speakers (3 credits)
LANG 556: Peoples and Cultures in Latin America (3 credits)
LANG 561: Representative Spanish Authors II (3 credits)
LANG 576: Readings in Content Area Spanish (3 credits)
LANG 581: Foreign Language Methods (3 credits)
LANG 560: Representative Spanish Authors (3 credits) **OR** LANG 575: Spanish Children's Literature (3 credits)
LANG 699: Applied Professional Experience in Spanish Language Education (3 credits)

Total Credits Required for Degree Completion 36

Concentration: Teaching English to Speakers of Other Languages (TESOL)

(Major Code F660)

About the Concentration

The M.S. in Education with a concentration in teaching English to speakers of other languages (TESOL) helps prepare practicing teachers in literacy development for non-native English speakers.

This program melds theoretical instruction with hands-on experiences, arming students with research-based methods and best practices for teaching English in both domestic and international settings. Students in this program select from a broad range of courses to develop a customized program of study that best aligns with their professional goals.

Courses are offered on a rotating basis. Students will work closely with their advisor and department faculty to plan a program of study that best fits their needs.

Program of Study

(Coursework in suggested order of completion)

Required Courses 18 credits

TSOL 575: Critical Issues in TESOL (3 credits)
TEFL 580: Second Language Acquisition and Learning (3 credits)
TSOL 567: Applied Linguistics (3 credits)
TEFL 530: Technology in TEFL (3 credits)
TSOL 547: Testing and Evaluation in TESOL (3 credits)
TSOL 699: Applied Professional Experience in TESOL (3 credits)

Select 18 Credits from the following:

INED 500: Comparative International Education (3 credits)
ESE 610: Speech and Language Development and Disabilities (3 credits)
TLDR 653: Teacher as Leader: Collaborative Practices for Promoting Student, Classroom, and School Improvement (3 credits)
TSOL 500: Foundations of Bilingual Education (3 credits)
TSOL 562: Cultural and Cross-Cultural Studies (3 credits)
TSOL 569: Methodology of TESOL (3 credits)
TSOL 580: Dual Language Classrooms: Teaching Math, Science, and Social Studies to Speakers of Other Languages (3 credits)
TEFL 525: Teaching English to Children (3 credits)
TEFL 535: Teaching English to Adolescents and Adults (3 credits)
TEFL 563: International English: Historical Development and Usage (3 credits)
TEFL 575: Structure of English (3 credits)
TSOL 515: Curriculum Development for TESOL (3 credits)

Total Credits Required for Degree Completion 36

Master of Science in Educational Leadership

The MS in Educational Leadership is available to educators who wish to obtain a graduate degree and enter the field of educational leadership. The program uses an individualized learning pathways model and is offered in two concentration options: (1) Florida state-approved or (2) non-certification. Aspiring assistant principals, principals, teacher leaders, district leaders in public, charter, or private settings, and leaders of not-for-profit organizations will be prepared to lead an organization in transformational ways, promote equity, close the achievement gap and lead schools that collaborate to build a democratic and socially just society. Course content is research-based and infuses best practices in education, while aligning directly with the Florida Department of Education's program certification requirements.

In the MS in Educational Leadership program, students engage in a Problem-Based Learning (PBL) experience that builds across the field experiences and internship courses. The focus of the PBL is to develop students' capacity to propose an assessment-based solution to an educational challenge. As a culminating experience, students present their final projects to their peers, faculty, and district leaders during a week-long summer symposium. Florida Educational Leadership Examination (FELE) test preparation is also infused throughout the program via core coursework and in the culminating seminar course.

Professional Licensure Disclosure

In accordance with state and federal regulations, Nova Southeastern University (NSU) is required to inform prospective and enrolled students whether programs leading to professional licensure or certification satisfy states' educational requirements for such licensure or certification. **While completion of your NSU program of study may assist in preparing you for your future professional endeavors, at present we have not made a determination as to whether the program leads to professional licensure in certain states, the District of Columbia, or U.S. protectorates, as defined in 34 CFR §600.2.** We encourage you to contact your applicable state licensing authority to familiarize yourself with the specific professional licensure requirements of your state. For licensure and certification information, please visit the **Professional Licensure Disclosure** webpage for the M.S. in Educational Leadership at: <https://education.nova.edu/masters/educational-leadership.html#ProfessionalLicensureDisclosure4>

Program Learning Outcomes

At the completion of the degree, students will be able to:

1. Employ educational leadership strategies to foster transformation in schools and promote equity for all learners.
2. Create a collaborative school environment to prioritize learning, value diversity, and ensure safety and well-being.
3. Evaluate curriculum and instructional practices to ensure alignment with standards and improve student achievement.
4. Evaluate research-based interventions to address educational needs.
5. Analyze assessment data using technology tools to inform strategic planning and make educational decisions.
6. Utilize an effective decision-making process to manage a school organization, promote and advocate for social justice, and ensure adherence to ethical and legal policies.
7. Communicate effectively orally and in writing with students, families, teachers and the community to professionally share ideas and engage all stakeholders.

Field Experiences and Internships

The field experiences and administrative internships are completed concurrently with the coursework in this program, to allow for ongoing real-world application of knowledge and theory. The purpose of the internship is to provide an opportunity to perform the duties of a school or district administrator. Under the guidance of an experienced cooperating administrator and a faculty supervisor, the intern will observe, interview, and work with the assigned administrator for a minimum of 300 contact hours. In addition, students will maintain leadership portfolios where they will show evidence of their growth in the knowledge and skills needed to succeed in the roles of educational leaders. Responsibilities assigned and tasks performed are to be aligned with the administrative areas identified as important to the growth of the Intern while meeting the State of Florida Field Experience requirements needed for certification as an Educational Leader. For additional information on field experiences and/or internship, please contact the Office of Placement Services at 800-986-3223, ext. 28453.

Note: The online internship application must be submitted and approved prior to the start of the semester/term in order to be eligible for the internship. **All field experience and internship students are expected to adhere to the [NSU Student Code of Conduct](#).**

Security Clearance

To participate in field experience, students requiring placement in Pre-K-12 classrooms are required to obtain a Level 2 security clearance (fingerprint/background check) from their respective school district. Obtaining and maintaining security clearance, along with related costs, is the NSU student's responsibility. Security clearance should be obtained solely through a local school district. Security clearance obtained through private sectors will not be allowed as proof of clearance. Security clearance is required in any master's program which includes a field experience

component and/or concludes with an internship or applied professional experience. Directions for obtaining a security clearance can be found on the Office of Placement Services Web page:

<http://education.nova.edu/students/current-students/gtep/office-of-placement-services.html>

Testing Requirements

For students in the Florida state-approved concentration, testing requirements must be satisfied prior to the conferral of the student's degree. Specifically, students must submit passing scores on all sections of the Florida Educational Leadership Examination (FELE) as a requirement for graduation. Students are responsible for designating Nova Southeastern University as a recipient of the score report. Official score reports must be submitted directly from the testing center to Nova Southeastern University, Abraham S. Fischler College of Education and School of Criminal

Justice prior to degree conferral and commencement participation. Score reports submitted by students will not be accepted.

Graduation Requirements

Please refer to Graduation Information in the *Student Handbook* section of this catalog to find degree completion requirements. Any specific program completion requirements can be located within the concentration or contact an academic advisor for additional information.

To complete the M.S. in Educational Leadership program a student must have:

- completed all required coursework;
- attained an overall 3.0 GPA;
- if applicable, completed a capstone project (e.g., Applied Professional Experience, Internship, Practicum);
- completed all state testing requirements specified for the program concentration, if applicable, and provide an official score report;
- submitted a degree application form with payment of the graduation fee; and
- fulfilled all financial obligations to the university for the diploma and transcript to be released.

All students must submit a *Degree Application* <http://www.nova.edu/registrar/instructions.html>

Program Completion Timeline

Master's degree students are allotted five (5) years from the initial term of enrollment in which to complete all program/degree requirements. Students unable to complete all program/degree requirements within this five-year time frame will be subject to dismissal.

Master of Science (M.S.) in Educational Leadership Degree Programs

Educational Leadership

Certification: State Approved – Florida (Major Code A534)

About the Concentration

The M.S. in Educational Leadership is a state approved program in Florida for add-on certification for teachers. It focuses on preparing prekindergarten through 12th-grade teachers for administrative positions in public and nonpublic schools and school systems. This concentration provides educators with leadership skills through practical application and provides broad knowledge of social, political, and economic forces at work in society that affect education. Course content is research-based and infuses best practices in education, while aligning directly with the Florida Department of Education's program certification requirements.

Professional Licensure Disclosure

In accordance with state and federal regulations, Nova Southeastern University (NSU) is required to inform prospective and enrolled students whether programs leading to professional licensure or certification satisfy states' educational requirements for such licensure or certification. **At this time, we can confirm that the M.S. in Educational Leadership (State Approved- Florida) program leads to professional licensure in Florida. While completion of your NSU program of study may assist in preparing you for your future professional endeavors, at present we have not made a determination as to whether the program leads to professional licensure in certain states, the District of Columbia, or U.S. protectorates, as defined in 34 CFR §600.2.** We encourage you to contact your applicable state licensing authority to familiarize yourself with the specific professional licensure requirements of your state. For licensure and certification information, please visit the **Professional Licensure Disclosure** webpage for the M.S. in Educational Leadership at: <https://education.nova.edu/masters/educational-leadership.html#ProfessionalLicensureDisclosure4>

Additional Admission Requirements

1. Current Professional Educator's Certificate.
2. Supervisor Recommendation Form from the applicant's school or district demonstrating the applicant's leadership potential and skills.
3. Submit two most recent performance evaluations or equivalent with obtained earnings of an "effective" or higher rating.
4. Cumulative GPA of 3.0.

Program of Study

(Coursework in suggested order of completion)

Core Courses:

EDLR 500: Leadership for Equitable Schools (2 credits)
EDLR 510: Research Principles for Educational Leaders (2 credits)
EDLR 520: Leaders of Curriculum, Learning, & Diversity (2 credits)
EDLR 530: Assessment & Strategic Decision Making (2 credits)
EDLR 540: Policy and Law (2 credits)
EDLR 560: Communities and Partnerships (2 credits)
EDLR 570: Administrative Processes and Finance (2 credits)
EDLR 590: Personnel Development and Human Resources in Education (2 credits)

Residency/Internship:

EDLR 600: Seminar in Educational Leadership (2 credits)
EDLR 515: Summer Residency (2 credits)
EDLR 550: Applied Professional Experiences in Educational Leadership (2 credits)
EDLR 555: Educational Leadership Internship I (2 credits)
EDLR 565: Educational Leadership Internship II (2 credits)
EDLR 575: Educational Leadership Internship III (2 credits)

Select 1 course (2 credits) of elective courses:

EDLR 535: Organizational Performance and Research (2 credits)
EDLR 545: Safe and Supportive School Environments (2 credits)
EDLR 565: Innovations and Emerging Technologies in Learning (2 credits)
EDLR 595: School Choice and Innovative School Settings (2 credits)

Total Credits Required for Degree Completion 30

Additional Graduation Requirements

1. Passing scores on all sections of the Florida Educational Leadership Examination (FELE).
2. Successful completion of the administrative internship, including the portfolio.
3. ESOL: All candidates must provide evidence that this requirement has been satisfied. (Candidates who have not met their ESOL/ELL requirement of sixty (60) hours of ESOL district in-service points must show evidence of three (3) credit hours in a Florida DOE approved survey type ESOL course prior to program completion.

Educational Leadership

Non-certification: (Major Code F534)

About the Concentration

The M.S. in Educational Leadership (non-certification) focuses on preparing educators as managers and administrators. The non-certification program provides educators with skills in leadership, management and supervision, and budgeting as related to curriculum and instruction. Course content is research-based and infuses best practices in education.

Professional Licensure Disclosure

In accordance with state and federal regulations, Nova Southeastern University (NSU) is required to inform prospective and enrolled students whether programs leading to professional licensure or certification satisfy states' educational requirements for such licensure or certification. **While completion of your NSU program of study may assist in preparing you for your future professional endeavors, at present we have not made a determination as to whether the program leads to professional licensure in certain states, the District of Columbia, or U.S. protectorates, as defined in 34 CFR §600.2.** We encourage you to contact your applicable state licensing authority to familiarize yourself with the specific professional licensure requirements of your state. For licensure and certification information, please visit the **Professional Licensure Disclosure** webpage for the M.S. in Educational Leadership at: <https://education.nova.edu/masters/educational-leadership.html#ProfessionalLicensureDisclosure4>

Program of Study

(Coursework in suggested order of completion)

Core Courses:

- EDLR 500: Leadership for Equitable Schools (2 credits)
- EDLR 510: Research Principles for Educational Leaders (2 credits)
- EDLR 520: Leaders of Curriculum, Learning, & Diversity (2 credits)
- EDLR 530: Assessment & Strategic Decision Making (2 credits)
- EDLR 540: Policy and Law (2 credits)
- EDLR 560: Communities and Partnerships (2 credits)
- EDLR 570: Administrative Processes and Finance (2 credits)
- EDLR 590: Personnel Development and Human Resources in Education (2 credits)

Select 7 courses (14 credits) of elective courses:

- EDLR 535: Organizational Performance and Research (2 credits)
- EDLR 545: Safe and Supportive School Environments (2 credits)
- EDLR 565: Innovations and Emerging Technologies in Learning (2 credits)
- EDLR 595: School Choice and Innovative School Settings (2 credits)
- EDLR 550: Applied Professional Experiences in Educational Leadership (2 credits)
- EDLR 555: Educational Leadership Internship I (2 credits)
- EDLR 565: Educational Leadership Internship II (2 credits)
- EDLR 575: Educational Leadership Internship III (2 credits)
- EDLR 600: Seminar in Educational Leadership (2 credits)

Total Credits Required for Degree Completion 30

Master of Science in Leadership

The Master of Science in Leadership (MSL) at FCE&SCJ is designed for advisors, coordinators, trainers, supervisors, administrators, and directors in private schools, colleges and universities, human services and non-profit organizations, and the military. The MSL fosters the development of leadership skills to organize, motivate, and lead others to achieve organizational and team goals. This program focuses on developing practitioners who can translate leadership perspectives and applications into their respective fields of endeavor.

Professional Licensure Disclosure

In accordance with state and federal regulations, Nova Southeastern University (NSU) is required to inform prospective and enrolled students whether programs leading to professional licensure or certification satisfy states' educational requirements for such licensure or certification. **While completion of your NSU program of study may assist in preparing you for your future professional endeavors, at present we have not made a determination as to whether the program leads to professional licensure in certain states, the District of Columbia, or U.S. protectorates, as defined in 34 CFR §600.2.** We encourage you to contact your applicable state licensing authority to familiarize yourself with the specific professional licensure requirements of your state. For program-specific disclosures and licensing board contact information, please visit the **Professional Licensure Disclosure** webpage for the M.S. in Leadership at: <https://education.nova.edu/masters/leadership.htm#ProfessionalLicensureDisclosure4>

Program Learning Outcomes

At the completion of the degree, students will be able to:

- Lead effectively using knowledge of theories, frameworks, strategies and important issues in organizational leadership.
- Solve organizational leadership problems by applying solutions based on leadership knowledge.
- Analyze research effectively for the purpose of decision-making in organizations.
- Communicate effectively in both oral and written contexts in an organization.
- Apply the use of technology to access research and other relevant information.

Graduation Requirements

Please refer to Graduation Requirements in the *Student Information* section of this catalog to find degree completion requirements or contact an academic advisor for additional information.

To complete the MSL program a student must have:

- completed all required coursework;
- attained an overall 3.0 GPA;
- submitted a degree application form with payment of the graduation fee; and
- fulfilled all financial obligations to the university for the diploma and transcript to be released.

All students must submit a *Degree Application* <http://www.nova.edu/registrar/instructions.html>

Program Completion Timeline

Master's degree students are allotted five (5) years from the initial term of enrollment in which to complete all program/degree requirements. Students unable to complete all program/degree requirements within this five-year time frame will be subject to dismissal.

Master of Science (M.S.) in Leadership Degree Program

Leadership

(Major Code F987)

The Master of Science in Leadership (MSL) is designed to develop practitioners who can effectively apply leadership skills and knowledge in their organizations and effect positive changes. Practitioners from the fields of private and public education, human services, the military, consulting, and non-profits are the primary audiences for this degree. The curriculum facilitates the transition from theory to practice and fosters the development of leadership skills to plan, organize, motivate, and lead others to achieve organizational and team goals. Major curriculum topics include leadership development, organizational systems, strategic leadership, learning communities, global leadership, and trends and issues. The MSL is delivered primarily online. Classes can be delivered in a blended model with traditional face-to-face classroom instruction offered at sites complemented with an online component.

Program of Study

(Coursework in suggested order of completion)

MSL 680: Leadership Theory and Practice (3 credits)

MSL 681: Leading Change (3 credits)

MSL 682: Ethical Leadership (3 credits)

MSL 683: Research for Leaders in Education and Human Services (3 credits)

MSL 684: Organizational Systems (3 credits)

MSL 685: Leading Learning Communities (3 credits)

MSL 686: Strategic Leadership in Education and Human Services (3 credits)

MSL 687: Current Organizational Issues and Trends in Educational and Human Services Organizations (3 credits)

MSL 689: The Business of Leadership: Special Topics (4 credits)

MSL 690: International Leadership Perspectives (3 credits)

Total Credits Required for Degree Completion 31

Educational Specialist

The Educational Specialist degree (Ed.S.) offers the professional educator both a challenging and rewarding educational experience. The curriculum focuses on growth in professional practice, application of current research and theory to each student's professional work, acquisition and enhancement of leadership capacities, and the achievement of career objectives. Technological advancement will continue to impact the program, enabling students to obtain their degrees from virtually any location.

Through two concentrations offered at the Ed.S. level: Educational Leadership and Mathematics Education, current educators can add certification/licensure areas, renew current certification/licensure areas, and increase their levels of expertise within their fields.

The Ed.S. offers individuals with a master's degree various opportunities to meet their educational, career, and professional goals. The programs share a common instructional system and mission, but they are designed to meet different needs. Overall, the goals are to prepare educators to meet the challenges of their profession and to reinforce the importance of their role in rapidly changing political, economic, and social environments.

Professional Licensure Disclosure

In accordance with state and federal regulations, Nova Southeastern University (NSU) is required to inform prospective and enrolled students whether programs leading to professional licensure or certification satisfy states' educational requirements for such licensure or certification. **While completion of your NSU program of study may assist in preparing you for your future professional endeavors, at present we have not made a determination as to whether the program leads to professional licensure in certain states, the District of Columbia, or U.S. protectorates, as defined in 34 CFR §600.2.** We encourage you to contact your applicable state licensing authority to familiarize yourself with the specific professional licensure requirements of your state. For program-specific disclosures and licensing board contact information, please visit the **Professional Licensure Disclosure** webpage for the Educational Specialist degree programs at: <https://education.nova.edu/educational-specialist/index.html>

Program Learning Outcomes

Educational Leadership and Mathematics Education -- at the completion of the degree, graduates will be able to:

1. Promote development and implementation of educational policies to ensure equity for all learners.
2. Design professional development on integrating technology into educational practices.
3. Recommend changes to curricular practices at the school, district, and/or state level to support student academic success.
4. Analyze assessment data to inform decision making in educational settings.
5. Engage in research to identify, investigate, and to provide recommendations to address educational needs.

Curriculum, Instruction, Management, and Administration - at the completion of the degree, graduates will be able to:

1. Provide leadership in organizations, colleges, universities, and schools related to instruction/training, with an emphasis on teaching/training and learning at a distance.
2. Create and critique research and literature related to the design, development, and management of teaching/training in a variety of settings with emphasis on teaching/training at a distance.
3. Lead training and teaching organizations that are making changes, including the adoption and diffusion of instructional technology and distance education.
4. Implement and evaluate instructional changes in organizations, colleges, universities, and schools, including changes involving instructional technology and distance education.

Field Experiences

Field experiences are embedded in courses for teacher candidates throughout the educational specialist programs. Additional practicum or field experiences may be required for programs that lead to certification. These requirements are specified in the individual programs of study that are outlined in the Curriculum and Instruction, and the Higher Education Leadership and Instructional Technology program sections that follow in this catalog. For additional information on field experiences, contact the Office of Placement Services at 800-986-3223, ext. 28453 or link to the website at <http://education.nova.edu/students/current-students/qtep/office-of-placement-services.html>.

Security Clearance

To participate in field experience, students requiring placement in Pre-K-12 classrooms are required to obtain a Level 2 security clearance (fingerprint/background check) from their respective school district. Obtaining and maintaining security clearance, along with related costs, is the NSU student's professional responsibility. Security clearance should be obtained solely through the local school district. Security clearance obtained through private sectors will not be allowed as proof of clearance. Security clearance is required in any program which includes a field experience component and/or concludes with an internship or applied professional experience. Directions for obtaining security clearance can be found on the Office of Placement Services Web page:

<http://education.nova.edu/students/current-students/qtep/office-of-placement-services.html>

Educational Leadership Internship

These courses provide an opportunity to observe, interview, work with, and perform the duties of administrators in the actual work setting. Course requirements for EL 699 include a minimum of 300 contact hours, EL 698 include a minimum of 150 contact hours, as well as completion of a leadership portfolio, and structured activities related to the role and responsibilities of educational leaders.

The Internship is designed to fulfill the competency and experience goals of the Intern. Responsibilities assigned and tasks performed are to be in keeping with the administrative areas identified as important to the growth of the Intern while meeting the State of Florida Field Experience requirements needed for certification as an Educational Leader. The internship is also designed to ensure that any products or output are useful to the system in which the Intern works.

Note: The online internship application must be submitted and approved prior to the start of the semester/term in order to be eligible for the internship. **All field experience and internship students are expected to adhere to the [NSU Student Code of Conduct](#).**

Testing Requirements

Testing requirements must be satisfied prior to the conferral of the student's degree. Students are responsible for designating Nova Southeastern University as a recipient of the score report. Official score reports must be submitted directly from the testing center to Nova Southeastern University, Abraham S. Fischler College of Education and School of Criminal Justice prior to degree conferral and commencement participation. Score reports submitted by students will not be accepted.

For specific testing requirements, refer to the respective programs of study that are located in the Curriculum and Instruction, and the Higher Education Leadership and Instructional Technology program sections that follow in this catalog.

Graduation Requirements

Please refer to Graduation Information in the *Student Handbook* section of the catalog to find degree completion requirements. Any specific program completion requirements can be located within the concentration or contact an Academic Advisor.

To complete the Ed.S. in Education program a student must have:

- completed all required coursework;
- attained an overall 3.0 GPA;
- completed a capstone project (e.g., Applied Professional Experience, Internship, Practicum);
- completed all state testing requirements as specified for your program concentration, if applicable, and provide an official score report;
- submitted a degree application form with payment of the graduation fee; and
- fulfilled all financial obligations to the university for the diploma and transcript to be released.

All students must submit a Degree Application <http://www.nova.edu/registrar/instructions.html>

Program Completion Timeline

Educational Specialist students are allotted five (5) years from the initial term of enrollment in which to complete all program/degree requirements. Students unable to complete all program/degree requirements within this five-year time frame will be subject to dismissal.

Educational Specialist (Ed.S.) Degree Programs

Concentration: Curriculum, Instruction, Management, and Administration

(Major Code F519)

About the Concentration

The Ed.S. with a concentration in Curriculum, Instruction, Management, and Administration focuses on training educators, consultants, and trainers as effective educational and instructional leaders. This concentration provides educators with the skills to develop and evaluate curriculum and curricular programs, with an emphasis on instructional leadership. Course content is research-based and infuses best practices in education.

Program of Study

(Coursework in suggested order of completion)

CIMA 700: Educational Inquiry and Electronic Research Technologies (3 credits)

CIMA 702: Curriculum and Instruction: Trends and Issues (3 credits)

CIMA 705: Today's Educational Leader (3 credits)

CIMA 706: Managing Change in the Educational Environment (3 credits)

CIMA 715: Educational Diversity and Community (3 credits)

CIMA 712: Management for Curriculum and Instruction (3 credits)

CIMA 717: Curricular Product Evaluation (3 credits)

CIMA 707: Focus on the Future: Reconceptualizing Curriculum (3 credits)

CIMA 720: Seminar in Program Synthesis (3 credits)

Elective: (Select a Fischler College of Education graduate level Master's or Educational Specialist course)
(3 credits)

Total Credits Required for Degree Completion 30

Concentration: Educational Leadership

Certification: State Approved – Florida (Major Code A534)

About the Concentration

The Ed.S. with a concentration in Educational Leadership is a state approved program in Florida for add-on certification for teachers. It focuses on preparing prekindergarten through 12th-grade teachers for administrative positions in public and nonpublic schools and school systems. This concentration provides educators with leadership skills through practical application and provides broad knowledge of social, political, and economic forces at work in society that affect education. Course content is research based and infuses best practices in education, while aligning directly with the Florida Department of Education's program certification requirements.

Professional Licensure Disclosure

In accordance with state and federal regulations, Nova Southeastern University (NSU) is required to inform prospective and enrolled students whether programs leading to professional licensure or certification satisfy states' educational requirements for such licensure or certification. **At this time, we can confirm that the Ed.S. in Educational Leadership (State Approved- Florida) program leads to professional licensure in Florida. While completion of your NSU program of study may assist in preparing you for your future professional endeavors, at present we have not made a determination as to whether the program leads to professional licensure in certain states, the District of Columbia, or U.S. protectorates, as defined in 34 CFR §600.2.** We encourage you to contact your applicable state licensing authority to familiarize yourself with the specific professional licensure requirements of your state. For program-specific disclosures and licensing board contact information, please visit the **Professional Licensure Disclosure** webpage for the Ed.S. in Educational Leadership at: <https://education.nova.edu/educational-specialist/educational-leadership.html#ProfessionalLicensureDisclosure9>

Additional Admission Requirements

1. Current Professional Educator's Certificate.
2. Supervisor Recommendation Form from the applicant's school or district demonstrating the applicant's leadership potential and skills.
3. Submit two most recent performance evaluations or equivalent with obtained earnings of an "effective" or higher rating.

Program of Study

(Coursework in suggested order of completion)

EDU 708: Research Design in Education (3 credits)

EDL 702: Standards-Based Curriculum and Assessment (3 credits)

EDL 750: Technology for Educational Leaders (3 credits)

EDL 710: Educational Leadership (3 credits)

EDL 725: Human Resources and Staff Development (3 credits)

EDL 700: Problem Solving and Visionary Leadership (3 credits)

EDL 730: Management of Schools (3 credits)

EDL 705: Educational Budgeting and Finance (3 credits)

EDL 720: School Law for Administrators (3 credits)
EL 600: Seminar in the Knowledge Base of Educational Leadership (3 credits)*
EL 699: Administrative/Educational Leadership Internship (6 credits)*

*Enrollment in EL 600 and EL 699 requires approval by an academic advisor.

Total Credits Required for Degree Completion 36

Additional Graduation Requirements

1. Passing scores on all sections of the Florida Educational Leadership Examination (FELE).
2. Successful completion of the administrative internship, including the portfolio.
3. ESOL: All candidates must provide evidence that this requirement has been satisfied. (Candidates who have not met their ESOL/ELL requirement of sixty (60) hours of ESOL district in-service points must show evidence of three (3) credit hours in a Florida State approved survey type ESOL course prior to program completion.

Concentration: Educational Leadership Certification: State Approved – Nevada (Major Code A534)

About the Concentration

The Ed.S. with a concentration in Educational Leadership is a state approved program in Nevada for add-on licensure for teachers. It focuses on preparing prekindergarten through 12th-grade teachers for administrative positions in public and nonpublic schools and school systems. This concentration provides educators with leadership skills through practical application and provides broad knowledge of social, political, and economic forces at work in society that affect education. Course content is research-based and infuses best practices in education, while aligning directly with the Nevada Department of Education's educational leadership licensure requirements.

Professional Licensure Disclosure

In accordance with state and federal regulations, Nova Southeastern University (NSU) is required to inform prospective and enrolled students whether programs leading to professional licensure or certification satisfy states' educational requirements for such licensure or certification. At this time, we **can confirm that the Ed.S. in Educational Leadership (State Approved – Nevada) program leads to professional licensure in Nevada. While completion of your NSU program of study may assist in preparing you for your future professional endeavors, at present we have not made a determination as to whether the program leads to professional licensure in certain states, the District of Columbia, or U.S. protectorates, as defined in 34 CFR §600.2.** We encourage you to contact your applicable state licensing authority to familiarize yourself with the specific professional licensure requirements of your state. For program-specific disclosures and licensing board contact information, please visit the **Professional Licensure Disclosure** webpage for the Ed.S. in Educational Leadership at: <https://education.nova.edu/educational-specialist/educational-leadership.html#ProfessionalLicensureDisclosure9>

Additional Admission Requirements

1. Applicants to the Nevada state approved program in Educational Leadership must provide evidence of a temporary or professional teaching certificate/license and an employment verification letter demonstrating at least 3 years of teaching experience in accredited K-12 schools.

Program of Study

(Coursework in suggested order of completion)

EDU 708: Research Design in Education (3 credits)
EDL 702: Standards-Based Curriculum and Assessment (3 credits)
EDL 750: Technology for Educational Leaders (3 credits)
EDL 710: Educational Leadership (3 credits)
EDL 725: Human Resources and Staff Development (3 credits)
EDL 700: Problem Solving and Visionary Leadership (3 credits)
EDL 730: Management of Schools (3 credits)
EDL 705: Educational Budgeting and Finance (3 credits)
EDL 720: School Law for Administrators (3 credits)
EDL 745: Administration of School Improvement Process (3 credits)*
EL 699: Administrative/Educational Leadership Internship (6 credits)*

*Enrollment in EDL 745 and EL 699 requires prior approval by an academic advisor.

Total Credits Required for Degree Completion 36

Additional Graduation Requirements

1. Students enrolled in the Nevada program are required to take and pass all sections of the Praxis II exam: (0411) Educational Leadership: Administration and Supervision, minimum score: 143.

Concentration: Mathematics Education

(Major Code F653)

About the Concentration

The Ed.S. with a concentration in Mathematics Education focuses on training educators to develop and administer mathematics programs in K-12 schools, as well as in the areas of middle and secondary school mathematics. This concentration provides educators with skills for assessment, curriculum development, and teaching subject areas such as geometry, algebra, and calculus. Course content is research-based and infuses best practices in education.

Program of Study

(Coursework in suggested order of completion)

EDU 708: Research Design in Education (3 credits)

EDU 719: Current Research in Human Development (3 credits)

EDU 729: Evaluation and Assessment Practices (3 credits)

MAT 704: Algebra for Teachers (3 credits)

MAT 705: Advanced Problem-Solving Strategies for Teachers (3 credits)

MAT 680: The K-12 Mathematics Curriculum: Teaching, Learning, Assessment and Diversity (3 credits)

MAT 701: Creative Geometry for the Classroom (3 credits)

EDU 702: Curriculum Trends and Innovation (3 credits)

EDU 714: Families, Schools, and Communities: Current Perspectives in a Diverse Society (3 credits)

MAT 700: Incorporating Calculus Ideas (3 credits)

MAT 702: Probability and Statistics for the Educational Specialist (3 credits)

APR 750: Educational Field-Based Project (3 credits)

Total Credits Required for Degree Completion 36

Doctor of Education

The Doctor of Education (Ed.D.) is designed to support the mission of the FCE&SCJ. The program is designed to prepare adult learners to fulfill their professional and personal academic goals. It provides opportunities to enhance the core knowledge, skills, and values essential to competent and ethical practitioners and leaders of organizations in the fields of education and related areas. The program learning outcomes are focused on facilitating the transfer of theory into practice in order to produce a new generation of local, national, and global leaders who will effect positive changes in a diverse and multicultural society.

Professional Licensure Disclosure

In accordance with state and federal regulations, Nova Southeastern University (NSU) is required to inform prospective and enrolled students whether programs leading to professional licensure or certification satisfy states' educational requirements for such licensure or certification. **While completion of your NSU program of study may assist in preparing you for your future professional endeavors, at present we have not made a determination as to whether the program leads to professional licensure in certain states, the District of Columbia, or U.S. protectorates, as defined in 34 CFR §600.2.** We encourage you to contact your applicable state licensing authority to familiarize yourself with the specific professional licensure requirements of your state. For program-specific disclosures and licensing board contact information, please visit the **Professional Licensure Disclosure** webpage for the Doctor of Education degree programs at: <https://education.nova.edu/doctoral/index.html>

Program Learning Outcomes

At the completion of the degree, students will be able to:

1. Solve problems using evidence based, content area expertise and innovative technologies.
2. Conduct research that complies with ethical principles and contributes to a specific field or profession.
3. Develop a plan to advocate for social justice in collaboration with stakeholders.
4. Utilize systematic self-reflection, critical analysis, and knowledge of the field to modify professional practices for continuous improvement.
5. Contribute new knowledge through research.

Summer Institute

Doctoral students are required to attend at least one Summer Institute as part of required coursework. During each day of the institute, students will attend several required and elective sessions that focus on research and the dissertation benchmarks. The sessions offer a unique blend of direct instruction and time for students to write and create draft products. There will be numerous opportunities to interact with professors and fellow students. The overall goal of the institute is to immerse students in a study/writing experience resulting in draft work worthy of submission to assigned chairs for immediate consideration, editing, and eventual approval. For additional information, please visit the website at <http://education.nova.edu/summer/>

Culminating Research Options

Option A – Applied Dissertation

Option B – Strategic Research Project

Option A – Applied Dissertation

The applied dissertation is a detailed, accurate, and cohesive account of a scholarly investigation designed to answer a research question directed toward the improvement of practice in education. Research is distinguished by a theory-to-practice model encompassing a diversity of disciplines. Each student is assigned a faculty committee to facilitate and supervise the process.

Ed.D. students that select this option are required to complete an applied dissertation as their culminating project. Students should visit the Department Program Office Resources web site at <http://education.nova.edu/applied-research/index.html> for more information about procedures, resources, and guidelines. There are four stages in the completion of the applied dissertation: (1) prospectus, (2) proposal development, (3) proposal, and (4) applied dissertation. **One registration for each benchmark is all that is required.**

Doctoral students are reminded (a) if enrolled in Applied Dissertation Services and eligible for degree conferral for the current semester in which the dissertation report was graded, the degree will be awarded at the end of the semester, (b) students must be enrolled in Applied Dissertation Services during the final-approval process, and (c) that the content and format reviewers, and/or dissertation committees frequently require revisions and corrections, and that these revisions must be made before the dissertation is ready for final submission to the Department Program Office.

Applied Dissertation Services

Students who are within the first three years of enrollment will receive dissertation services as long as they are enrolled in doctoral coursework. Students who complete all of their coursework and have registered for all of their dissertation benchmark courses (prospectus, proposal development, proposal, and applied dissertation) within the first three years will be required to register for ADS 8090 - Applied Dissertation Services I in order to receive dissertation services from their committee.

Beginning with the fourth year (37th month/10th semester) following initial enrollment, and irrespective of remaining coursework, doctoral students are required to register for ADS 8091 - Applied Dissertation Services II, up to the point of degree completion, in order to receive dissertation services from their committee.

Students who are in their fourth year or beyond and are enrolled in a dissertation benchmark course do not need to register for ADS 8091 during the semester in which they are enrolled in the dissertation benchmark course. **(Note:** Students should first register for their dissertation benchmark courses [prospectus, proposal development, proposal, and applied dissertation] prior to registering for ADS 8091 - Applied Dissertation Services II).

In accordance with Satisfactory Academic Progress (SAP) regulations, ADS 8090 and ADS 8091 bears one (1) credit hour, which does not count as coursework or elective credit towards degree completion. Doctoral students registered for ADS 8090 or ADS 8091 will receive an academic designation of Progress (PR) or No Progress (NPR), Doctoral students must maintain satisfactory academic progress to retain an active status. For more information, please refer to the SAP criteria in the Financial Aid section of this catalog.

Option B – Strategic Research Project

The Strategic Research Project (SRP) is a more action-oriented project that focuses on the development of a strategy to examine a problem, using a combination of research and discussion with key stakeholders. The SRP focuses more on extending or applying research to deliver a solution immediately to an issue within a real-world setting. Unlike the dissertation, the SRP does not include data collection or the implementation of an intervention. However, the SRP does include a more comprehensive planning of a proposed solution that considers feedback from academics as well as practitioners. The result will be in the form of a comprehensive proposal that outlines a multifaceted plan to confront and solve the problem at hand.

The SRP is offered in a structured format, designed to be completed as the last step in your doctoral program. Once all coursework is completed, students will enroll in two 6-credit courses. These SRP courses will be completed across 2 semesters, developed in pieces with feedback and reflection along the way.

Graduation Requirements

Please refer to Graduation Information in the *Student Handbook* section of the catalog to find all degree completion requirements. Specific program completion requirements are located within each concentration or consult an academic advisor.

To complete the Doctor of Education program a student must have:

- attended the mandatory Summer Institute;
- completed all required coursework;
- attained an overall 3.0 GPA;
- completed an applied dissertation or a Strategic Research Project;
- completed all state testing requirements, if applicable;
- submitted a degree application form and payment of graduation fee; and
- fulfilled all financial obligations to the university for the diploma and transcript to be released.

All students must submit a *Degree Application* <http://www.nova.edu/registrar/instructions.html>

Doctoral Program Completion Timeline

Doctoral students are allotted eight (8) years from the initial term of enrollment in which to complete all program/degree requirements. An additional two (2) years (not to exceed 10 years in total) will be made available for dissertation students with an approved dissertation proposal by the end of year 8 in which to complete the remainder of their program/degree requirements. Students unable to complete all program/degree requirements within these time frames will be subject to dismissal.

Doctor of Education General Program Requirements

All students enrolled in the Ed.D. program must complete the following general curricular requirements (31 credits) and choose one area of concentration and corresponding number of electives (24 credits). Total credits required for degree completion equals 55 credits. Course requirements for each of the concentration areas are listed by academic department.

Summer Institute (1 credit)

FSC 8000: Summer Institute (Required) (1 credit)

FSC 8005: Summer Institute – Returning Students (1 credit)

Concentration Area Courses (24 credits)

Concentration areas and electives allow students to specialize and study certain areas in depth. Students must select one concentration area.

Note: For all Ed.D. programs except Curriculum and Teaching, ITDE, Reading and Special Education, **EDD 8200: Leadership, Communication, and Technology** will be offered as a concentration course requirement. For the above programs, EDD 8200 is embedded in the curriculum as a general requirement.

Required Research Courses (6 credits)

RES 8100: Nature of Knowing: Introduction to Research Methods (3 credits)

RES 9300: Methods of Inquiry (3 credits)

Research Track for those completing the Applied Dissertation (6 credits)

Students will take either the Quantitative Research Track or the Qualitative Research Track (choose one). Students will be guided into the appropriate track during RES 9300: Methods of Inquiry.

Quantitative Research Track

RES 8911: Quantitative Research Design (3 credits)

RES 8921: Quantitative Data Analysis (3 credits)

Or

Qualitative Research Track

RES 8916: Qualitative Research Design (3 credits)

RES 8926: Qualitative Data Analysis (3 credits)

Research Track for those completing the Strategic Research Project (6 credits)

RES 8911: Quantitative Research Design (3 credits)

RES 8913: Program Evaluation (3 credits)

Elective Courses

Electives allow students to individualize their doctoral studies. Elective courses can be additional courses within the student's chosen concentration, from another concentration or additional research electives. For further information refer to the individual program plan.

Applied Dissertation (12 credits) – Option A

DISR 8966: Applied Dissertation 1: Prospectus (3 credits)

DISR 8967: Applied Dissertation 2: Proposal Development (3 credits)

DISR 8968: Applied Dissertation 3: Proposal (3 credits)

DISR 8969: Applied Dissertation 4: Applied Dissertation (3 credits)

Or

Strategic Research Project (12 credits) – Option B

ESRP 9000: Strategic Research Project I (6 credits)

ESRP 9001: Strategic Research Project II (6 credits)

Extended Dissertation Services

ADS 8090: Applied Dissertation Services 1 (1 credit)

(Registration from completion of all coursework through 36th month)

Or

ADS 8091: Applied Dissertation Services II (1 credit)

(Registration from 37th month to conferral)

Note: Credits earned from ADS 8090 or ADS 8091 do not count toward the minimum credit hour requirement for the Ed.D. degree. Students must be registered for ADS 8090 or ADS 8091 to be eligible for continuing services through Dissertation Support Services (DSS).

Total Credits for Completion 55

Doctor of Education (Ed.D.) Degree Programs

Concentration Area: Curriculum and Teaching

(Major Code F871 – Concentration Code F540)

The concentration in Curriculum and Teaching was developed to prepare leaders serving in various roles in public and private institutions who can skillfully provide direction in curriculum and teaching, and its development, implementation, and evaluation. Emphasis is placed on developing the individual's expertise in teaching and learning to enhance organizational leadership and management of instructional programs in schools and other organizations. The program views the study of curriculum through both theoretical and practical lenses. This program focuses on preparing professionals to draw on theory and research in addressing problems in a variety of settings, while developing the knowledge and skills needed to make key decisions regarding curriculum and teaching, with potential impact on policy development in a rapidly changing field.

Concentration Learning Outcomes

Graduates of the Ed.D. program with a concentration in Curriculum and Teaching will demonstrate mastery of the following learning outcomes as evidenced by their participation in class, participation in problem-based projects, completion of class assignments and presentations, and field-based experiences.

Graduates will be able to:

1. Construct and apply knowledge of various curricular models (e.g., standards-based models), in the design, development, implementation, and evaluation of curriculum.
2. Demonstrate the effective use of technology in the design, implementation, and assessment of curriculum and teaching, taking into consideration issues of equity, communication, and related social issues.
3. Draw on historical, philosophical, political, sociological, and psychological scholarly sources to inform curricular and instructional decision-making processes.
4. Generate solutions to complex problems of practice that address issues of equity, ethics, and social justice in the development and design of curriculum and instruction.
5. Research, analyze, and discuss curriculum and instructional processes using multiple perspectives, paradigms, and theories (e.g., critical, hermeneutic, empirical/analytical, etc.).
6. Demonstrate critical, creative, and reflective thinking in professional environments, emphasizing the generation, transformation, and use of professional knowledge in practice.

Program of Study

General Program Requirements (Page 46)

Required Research Courses (9 credits) **

Elective Research Track (6 credits)

Additional Required Course (3 credits)

EDD 8200: Leadership, Communication, and Technology (required) (3 credits)

Applied Dissertation or Strategic Research Project (12 credits)

Concentration Area Courses (24 credits)

IDT 7914: Curriculum, Teaching, and Technology (3 credits)*

IDT 8124: Theories of Learning (3 credits)*

CUR 8110: Principles of Curriculum and Teaching (3 credits)

CUR 8210: Curriculum Development and Design (3 credits)

CUR 8310: Curriculum Assessment and Evaluation (3 credits)

CUR 9510: Curriculum: Theory and Research (3 credits)

CUR 9610: Teaching: Theory and Research (3 credits)

CUR 8510: Social and Political Context of Curriculum (3 credits)

Total Credits for Degree Completion 55

*Students with a Master's Degree in Curriculum may replace IDT 7914 and IDT 8124 with any doctoral level course.

**Includes one additional required course: IDT 7000: Research in IDT (3 credits).

Concentration Area: Educational Leadership

(Major Code F871 – Concentration Code F872)

The primary goal of the concentration in Educational Leadership (EDL) is to improve our K-12 schools by preparing candidates for leadership and lifelong learning in the fields of K-12 educational administration. The doctoral program fosters an in-depth application of knowledge and skills, inquiry and research, problem-solving, collaboration and communication, professional development, ethical behavior, and higher order thinking skills.

The graduates of the EDL concentration will be leaders in improving schools and other learning environments; expanding their administrative competence and modeling visionary leadership; advocating and implementing educational improvement using informed action research, effective application of change theory, collaborative decision-making and strategic planning, risk and creativity, and appropriate evaluation; and identifying and addressing contemporary and future educational issues in a changing world.

Concentration Learning Outcomes

Graduates of the Ed.D. program with a concentration in Educational Leadership will demonstrate mastery of the following learning outcomes as evidenced by their participation in class, participation in problem-based projects, completion of class assignments and class presentation, and/or field-based experiences.

Graduates will be able to:

1. Implement a strategic plan that outlines actions for school improvement and their implications.
2. Evaluate the human resource program in terms of human resource planning, recruitment of personnel, selection of personnel, placement and induction of personnel, staff development, evaluation of personnel, compensation of personnel, and collective bargaining (if appropriate).
3. Promote a positive culture within the school or district that includes the design of comprehensive professional growth plans for school personnel.
4. Utilize practical applications of organizational theories to manage the resources, budgeting process, physical plant or plants, organizational operations, and the resources of a school or district.
5. Develop and align the curriculum goals and objectives with instructional strategies appropriate for varied teaching and learning styles and specific student needs.
6. Collaborate with internal and external stakeholders, respond to their interests and needs, and mobilize resources.

Program of Study

General Program Requirements (Page 46)

Required Research Courses (6 credits)

Elective Research Track (6 credits)

Elective Courses (6 credits)

Applied Dissertation or Strategic Research Project (12 credits)

Concentration Area Courses (24 credits)

EDD 8200: Leadership, Communication, and Technology (3 credits)

EDLR 8410: Leading an Educational Organization: Theory, Practice, and Reflection (3 credits)

EDLR 8415: Strategic Planning for Educational Leadership (3 credits)

EDLR 8420: Policy, Power, and Politics in Educational Leadership (3 credits)

EDLR 8425: School-Based Inquiry and Transformation (3 credits)

EDLR 8430: Legal and Ethical Issues in Educational Leadership (3 credits)

EDLR 8435: Current Topics in Educational Leadership (3 credits)

EDLR 8460: The Principal and School Leadership (3 credits) **OR** EDLR 8461: The Superintendent and District Leadership (3 credits)

Total Credits for Degree Completion 55

Professional Licensure Disclosure

In accordance with state and federal regulations, Nova Southeastern University (NSU) is required to inform prospective and enrolled students whether programs leading to professional licensure or certification satisfy states' educational requirements for such licensure or certification. **While completion of your NSU program of study may assist in preparing you for your future professional endeavors, at present we have not made a determination as to whether the program leads to professional licensure in certain states, the District of Columbia, or U.S. protectorates, as defined in 34 CFR §600.2.** We encourage you to contact your applicable state licensing authority to familiarize yourself with the specific professional licensure requirements of your state. For program-specific disclosures and licensing board contact information, please visit the **Professional Licensure Disclosure** webpage for the Ed.D. in Educational Leadership at: <https://education.nova.edu/doctoral/edd/edleader.html#ProfessionalLicensureDisclosure7>

Concentration Area: Higher Education Leadership

(Major Code F871 – Concentration Code F874)

The primary goal of the concentration in Higher Education Leadership (HEL) is to prepare students for leadership and lifelong learning in the field of higher education. The doctoral program combines theory and practice with the goal of equipping its graduates with an in-depth knowledge of key leadership skills such as applied research, problem-solving, systems thinking, social intelligence, professional development, and higher order cognitive skills.

The graduates of the Higher Education Leadership concentration will be expected to serve as leaders in improving the academic and administrative performance of colleges and universities by modeling visionary leadership, using action research to drive continuous improvement, creating a collaborative decision-making culture, carrying out environmental scans, conducting program evaluations, and identifying and addressing educational challenges of the global economy.

Concentration Learning Outcomes

Graduates of the Ed.D. program with a concentration in Higher Education Leadership will demonstrate mastery of the following learning outcomes as evidenced by their participation in class, participation in problem-based projects, completion of class assignments and class presentation, and/or field-based experiences. Graduates will be able to:

1. Examine the institution's internal and external forces to proactively plan change.
2. Employ the skills and strategies needed to lead higher education institutions in the 21st century.
3. Develop an understanding of and vision for the academic mission of higher educational institutions that affirms and values diversity.
4. Respond to the needs of the institution's stakeholders while addressing real-world problems.
5. Manage the human, financial, and technological resources and data to make informed, ethical and legal decisions.
6. Analyze the factors that influence the delivery of higher education in a global marketplace.

Program of Study

General Program Requirements (Page 46)

Required Research Courses (6 credits)

Elective Research Track (6 credits)

Elective Courses (6 credits)

Applied Dissertation or Strategic Research Project (12 credits)

Concentration Area Courses (24 credits)

EDD 8200: Leadership, Communication, and Technology (3 credits)

HEL 8300: The Faces of 21st Century Higher Education Institutions (3 credits)

HEL 8310: Student Affairs in Higher Education (3 credits)

HEL 8320: Planning, Budgeting, and Financing of Institutional Resources (3 credits)

HEL 8330: Governance, Ethics, and the Law of Higher Education (3 credits)

HEL 8340: Leading the Academic Mission of Today's Colleges & Universities (3 credits)

HEL 8350: Politics and External Relations of Higher Education (3 credits)

HEL 8360: Comparative Higher Education (3 credits)

Total Credits for Degree Completion 55

Concentration Area: Instructional Technology and Distance Education

(Major Code F871 – Concentration Code F877)

The primary goal of the concentration in Instructional Technology and Distance Education (ITDE) is to prepare students who desire to lead education and training organizations in improving teaching and learning through the scientifically valid application of instructional technology. The curriculum provides experiences in distance education, instructional media, instructional technology, instructional design, and research-based instructional decision making.

The doctoral program in Instructional Technology and Distance Education includes practical information, authentic experiences, and useful skills that can be applied to the continually evolving process of systems-based instruction using the technologies of teaching and learning. Each student completes an applied dissertation. The dissertation contributes theory-based and practical knowledge to the field of instructional technology and distance education. The program is designed to be a model of best practices for distance education.

The concentration in ITDE has at its foundation a domestic approach to the use of instructional technology and development of distance education. Definitions, theories, and research are based on the approach and science of instructional technology and distance education as they are generally practiced in the USA.

Concentration Learning Outcomes

Graduates of the Ed.D. program with a concentration in Instructional Technology and Distance Education will demonstrate mastery of the following learning outcomes as evidenced by their participation in class, participation in problem-based projects, and completion of class assignments and class presentations.

Graduates will be able to:

1. Design conditions for learning by applying principles, theories, and research associated with instructional systems design, message design, instructional strategies, and learner characteristics.
2. Develop instructional materials and experiences by applying principles, theories, and research related to print, audiovisual, computer-based, and integrated technologies.
3. Use best practices, processes, and resources for learning by applying principles, theories, and research related to media utilization, diffusion, implementation, and policymaking.
4. Plan, organize, coordinate, and supervise instructional technology by applying principles, theories and research related to project, resource, delivery system, and information management.
5. Evaluate the adequacy of instruction and learning by applying principles, theories, and research related to problem analysis, criterion referenced measurement, formative and summative evaluation, and long-range planning.

Program of Study

General Program Requirements (Page 46)

Required Research Courses (9 credits)*

Elective Research Courses (6 credits)

Elective Courses (3 credits)

Applied Dissertation or Strategic Research Project (12 credits)

Concentration Area Courses (24 credits)

Concentration Required Courses (15 credits)

IDT 7005: Instructional Media (3 credits)

IDT 7007: Principles of Distance Education (3 credits)

IDT 8001: Instructional Design (3 credits)

IDT 8006: System Analysis and Design (3 credits)

IDT 8008: Principles of Instructional Technology (3 credits)

Concentration Elective Courses (9 credits)

Select 3 courses:

IDT 7123: Digital Media for Instructional Technology and Distance Education (3 credits)

IDT 8012: Management and Evaluation of ITDE Programs (3 credits)

IDT 8119: Contemporary Topics in ITDE (3 credits)

IDT 8120: Perspectives in ITDE (3 credits)

IDT 8121: Advanced Instructional Design (3 credits)

IDT 8122: Professional Practice in ITDE (3 credits)

IDT 8123: Advanced Applications of ITDE (3 credits)

IDT 8124: Theories of Learning (3 credits)

Total Credits for Degree Completion 55

*Includes one additional required course: IDT 7000: Research in IDT (3 credits).

Concentration Area: Organizational Leadership

(Major Code F871 – Concentration Code F878)

The primary purpose of the concentration in Organizational Leadership (OL) is to build upon the capacities of adult learners to meet both current and future challenges facing their organizations. Organizational leaders must acquire the skills to lead in an increasingly diverse world in the context of a changing economy, growing globalism, and rapidly developing technology. The OL concentration has been designed to meet the needs of practitioners by linking theory to best practices. The curriculum presents students with strategic opportunities to develop professionally and to apply their knowledge and skills to lead organizations effectively into the future.

Concentration Learning Outcomes

Graduates of the Ed.D. program with a concentration in Organizational Leadership will demonstrate proficiency in the following learning outcomes as evidenced by their participation in class, application of problem-based learning, completion of class assignments and presentations, and/or field experiences.

1. Demonstrate understanding of leadership styles and their application in diverse organizational settings.
2. Apply problem-solving skills to diverse organizational issues and settings.
3. Utilize research effectively in acquiring knowledge and formulating solutions.
4. Apply effective oral and written communication skills using technology where applicable.
5. Make informed decisions based on ethical and moral principles.

Program of Study

General Program Requirements (Page 46)

Required Research Courses (6 credits)

Elective Research Track (6 credits)

Elective Courses (6 credits)

Applied Dissertation or Strategic Research Project (12 credits)

Concentration Area Courses (24 credits)

EDD 8200: Leadership, Communication, and Technology (3 credits)

ORGL 8730: Virtual and Global Leadership (3 credits)

ORGL 8740: Organizational Behavior and Human Development (3 credits)

ORGL 8750: Strategic Planning (3 credits)

ORGL 8760: Change Management (3 credits)

ORGL 8770: Critical Thinking for Decision Making (3 credits)

ORGL 8780: Emerging Theories of Organizational Leadership (3 credits)

ORGL 8790: Diversity Dynamics (3 credits)

Total Credits for Degree Completion 55

Concentration Area: Reading

(Major Code F871 – Concentration Code F513)

The Doctor of Education with a concentration in Reading is designed to prepare students for leadership and lifelong learning in the field of literacy education. This program combines theory and practice with the goal of equipping its graduates with an in-depth knowledge and practice of the foundations of reading development, current trends and issues in literacy education and assessment, curriculum design and instructional practices related to literacy, and the characteristics of diverse readers in a multimodal world. Graduates of the Ed.D. with a concentration in Reading will be prepared to be literacy leaders, researchers, and advocates for all students.

Concentration Learning Outcomes

Graduates of the program will engage in research-based projects, academic writing, and professional interactions with the goal of transitioning from practitioner to scholar, applying the latest research in the field of literacy education.

Learning outcomes in the Reading concentration were developed along these domains:

1. Foundational knowledge in reading
2. Current trends and research in literacy
3. Curriculum design and instructional practice
4. Characteristics of readers
5. Global views of literacy
6. Leadership and advocacy in literacy

Program of Study**General Program Requirements (Page 46)****Required Research Courses (6 credits)****Elective Research Track (6 credits)****Additional Required Course (3 credits)**

EDD 8200: Leadership, Communication, and Technology (required) (3 credits)

Elective Course (3 credits)

Elective: (To be selected by student) (3 credits)

Applied Dissertation or Strategic Research Project (12 credits)**Concentration Area Courses (24 credits)****Required Concentration Courses**

RED 9001: Issues and Trends in Literacy Education (3 credits)

RED 9002: Theories of Reading (3 credits)

RED 9004: Teaching Reading in Diverse Classrooms (3 credits)

RED 9005: Literacy Across the Curriculum (3 credits)

RED 9006: Reading Assessment and Intervention: PK-3 (3 credits)

RED 9007: Reading Assessment and Intervention for Adolescents and Adults (3 credits)

RED 9009: Literature for Children and Young Adults: Critical Analysis (3 credits)

RED 9010: Advanced Seminar in Foundations of Reading Education (3 credits)

Total Credits for Degree Completion 55

Concentration Area: Special Education

(Major Code F871 – Concentration Code F879)

The FCE&SCJ programs in Exceptional Student Education/Special Education prepare professionals to assume positions as educators, administrators, consultants, and disability service providers. The Doctor of Education (Ed.D.) program, with a concentration in Special Education, addresses the academic and professional needs of both school-based and agency-based personnel who currently hold or aspire to attain positions of leadership in organizations that serve individuals with disabilities and their families. The program entails advanced coursework, seminars, research activities, and applied field experiences that provide the knowledge and skills necessary to effectively perform leadership positions in academic settings, direct service agencies, advocacy and policy organizations, and research institutes.

Courses emphasize the application of critical and reflective thinking skills in both theoretical and practical learning settings and opportunities. Therefore, course content is fluid, timely, and responsive to regulatory changes in the field as a means to ensure the delivery of a current, relevant, and culturally competent program of study.

In collaboration with a full-time faculty member, each student is offered the opportunity to develop a customized program of study that: (a) recognizes and respects prior learning and work experiences, and (b) enables each student to direct studies toward specific personal, professional career goals and objectives.

Each program of study requires the inclusion of core doctoral courses and research/dissertation courses (24 credits). For the remaining 30 credits, students must complete a minimum of 27 hours in the field of special education; courses may be selected from the general special education options, autism course options, and/or options within the Applied Behavior Analysis sequence. The remaining 3 credits may be taken in special education/disability services, autism, or ABA or students may opt to add courses from other disciplines (e.g., Organizational Leadership).

Concentration Learning Outcomes

The FCE&SCJ, in concert with the mission of NSU, has established an overarching goals for doctoral programs offered within the school. There are seven broad outcomes anticipated for students who successfully complete the Ed.D. in Special Education.

Graduates will be able to:

1. Implement collaborative teaming approaches for the purpose of decision making related to the application of current research, curriculum development and interagency collaboration with school and agency staff, individuals with disabilities, and family members to improve outcomes attained by individuals with disabilities.
2. Employ analytical skills to identify and resolve problems in the delivery of special education and related services while promoting accountability and school renewal.
3. Employ analytical skills to identify and resolve problems in the effective and ethical delivery of direct services provided by human services agencies (e.g., training in self-determination, independent living, supported employment, advocacy, and associated life skills).
4. Apply the laws, regulations, and policies from the federal, state, and district levels that relate to individuals with disabilities and their families in educational, employment, and other community settings, as well as with regard to advocacy concerns.
5. Synthesize research from peer-reviewed journals to formulate a conceptual and theoretical framework to identify and address challenges that affect individuals with disabilities, to generate potential solutions to challenges, and to understand and influence disability related policies and practices.
6. Utilize current research for the purpose of substantiating ideas posited during academic discourse/discussions in both course participation activities and in subsequent professional settings.
7. Supervise the organization and administration of programs in special education, direct service agencies, and/or other organizations that serve individuals with disabilities and their families.

Program of Study Options

Students may select courses from those available in the program. In addition, students may opt to concentrate on autism and/or applied behavior analysis as part of the Special Education (SPED) doctoral program of study.

Program of Study

General Program Requirements (Page 46)

Required Research Courses (6 credits)

Elective Research Track (6 credits)

Additional Required Course (3 credits)

EDD 8200: Leadership, Communication, and Technology (required) (3 credits)

Applied Dissertation or Strategic Research Project (12 credits)

Concentration Area Courses (27 credits)

Required Concentration Courses (9 credits)

SPED 8402: Families, the Law, and Exceptionalities (3 credits)

SPED 8404: Organization and Administration of Special Education Programs (3 credits)

SPED 8405: Collaboration and Consultation (3 credits)

Students may select 6 courses from the special education or autism spectrum disorder tracks or a combination of 6 courses across two or three tracks. Students seeking ABA certification must take all 7 courses of the ABA track.

Special Education

SPED 8401: Special Education Law and Policy (3 credits)
SPED 8403: Conferencing with Parents and Families of Individuals with Disabilities (3 credits)
SPED 8406: Transition, Career Development and Independent Living (3 credits)
SPED 8409: Multicultural Issues in Special Education (3 credits)
SPED 8410: Assessment and Evaluation of Special Needs, Cognitive and Behavioral Domains (3 credits)
SPED 8411: Issues in Special Education Administration (3 credits)

Autism Spectrum Disorder

SPED 8801: Seminar in the Behavior Communication Connection for Students with Autism Spectrum Disorder (3 credits)
SPED 8802: Seminar in the Nature of Students with Autism Spectrum Disorder (3 credits)
SPED 8803: Advanced Topics in the Assessment of Students with Autism Spectrum Disorder (3 credits)
SPED 8804: Advanced Topics in Interventions for Students with Autism Spectrum Disorder (3 credits)
SPED 8805: Seminar in Professional Issues in Leading Programs for Individuals with Autism Spectrum Disorder (3 credits)
SPED 8806: Special Topics Across the Lifespan for Individuals with Autism Spectrum Disorder (3 credits)

Applied Behavior Analysis (ABA)

SPED 9651: Concepts and Principles of Applied Behavior Analysis I (3 credits)
SPED 9652: Concepts and Principles of Behavior Analysis II (3 credits)
SPED 9656: Assessment in Applied Behavior Analysis (3 credits)
SPED 9661: Applications of Applied Behavior Analysis (3 credits)
SPED 9666: Supervision and Management in Applied Behavior Analysis (3 credits)
SPED 9671: Ethical and Professional Conduct in Applied Behavior Analysis (3 credits)
RES 8930: Single Subject Research Design in Applied Behavior Analysis (3 credits)

Note: After completing the ABA track, students will still need to complete the required number of supervised clinical hours before they will be qualified to sit for the National Certification Exam.

Certification Disclosure for the Applied Behavior Analysis Track: The Association for Behavior Analysis International (ABAI) has verified the courses listed above toward requirements for eligibility to take the Board-Certified Behavior Analyst® or Board-Certified Assistant Behavior Analyst® examination. Applicants will need to meet additional requirements before they can be deemed eligible to take the examination. **Association for Behavior Analysis International website:** <https://www.abainternational.org/welcome.aspx>

Professional Licensure Disclosure

In accordance with state and federal regulations, Nova Southeastern University (NSU) is required to inform prospective and enrolled students whether programs leading to professional licensure or certification satisfy states' educational requirements for such licensure or certification. **While completion of your NSU program of study may assist in preparing you for your future professional endeavors, at present we have not made a determination as to whether the program leads to professional licensure in certain states, the District of Columbia, or U.S. protectorates, as defined in 34 CFR §600.2.** We encourage you to contact your applicable state licensing authority to familiarize yourself with the specific professional licensure requirements of your state. For program-specific disclosures and licensing board contact information, please visit the **Professional Licensure Disclosure** webpage for the Ed.D. in Special Education at: <https://education.nova.edu/doctoral/edd/specialed.html#ProfessionalLicensureDisclosure7>

U.S. Licensure of Behavior Analysts State Contacts: <https://www.bacb.com/u-s-licensure-of-behavior-analysts/>

Total Credits for Degree Completion 55

Department of Human Services

Programs of Study

Master of Human Services (M.H.S.) in Child Protection

Master of Science (M.S.) in College Student Affairs

Graduate Certificate in College Student Personnel Administration

Master of Science (M.S.) in Developmental Disabilities

**Doctor of Education (Ed.D.)
Human Services Administration**

Department of Human Services

The Department of Human Services (DHS) provides an array of bachelors, masters, and doctoral level programs, aimed at providing students with the knowledge and skills needed to create lasting change in their work across a variety of human services and related fields, including child protection, developmental disabilities, recreational therapy, and human services administration. The Master of Human Services in Child Protection grounds students in research-based practices, developing the critical knowledge and skills required to respond effectively to complex problems confronting children and families in the child protective services system. The Master of Science in Developmental Disabilities is designed to prepare researchers, advocates, administrators and policy makers to be leaders in community-based or governmental agencies that address the confluence of issues associated with developmental disabilities throughout the life span.

Professional Licensure Disclosure

In accordance with state and federal regulations, Nova Southeastern University (NSU) is required to inform prospective and enrolled students whether programs leading to professional licensure or certification satisfy states' educational requirements for such licensure or certification. **While completion of your NSU program of study may assist in preparing you for your future professional endeavors, at present we have not made a determination as to whether the program leads to professional licensure in certain states, the District of Columbia, or U.S. protectorates, as defined in 34 CFR §600.2.** We encourage you to contact your applicable state licensing authority to familiarize yourself with the specific professional licensure requirements of your state. For program-specific disclosures and licensing board contact information, please visit the **Professional Licensure Disclosure** webpages for the M.H.S. and the M.S. in Developmental Disabilities degree programs at:

1. <https://education.nova.edu/masters/child-protection.html#ProfessionalLicensureDisclosure4>
2. <https://education.nova.edu/masters/dev-disabilities.html#ProfessionalLicensureDisclosure6>

Master of Human Services in Child Protection

The Master of Human Services (M.H.S.) in Child Protection is designed to close the gap between ground level on-the-job training and evidence based best-practices through instruction in competency-based child protective services. Students will develop the critical knowledge, values, and skills necessary as child protection professionals to respond effectively to the complex problems confronting children and families in the child protective services system.

Program Format

The online 33-credit hour degree program consists of coursework aimed to increase professional effectiveness, productivity, and retention of case managers, caseworkers/child advocates, and administrators. As a student in the program, you will acquire the tools needed to improve the quality of care, and well-being and safety of children and families in the child welfare system. Courses may also be offered face-to-face for pre-arranged cohorts.

Program Learning Outcomes

At the completion of the degree, students will be able to:

1. Demonstrate knowledge of child and youth welfare, family systems and social services.
2. Demonstrate proficiency in investigating, intervening, supporting, and advocating for children and youth welfare, family systems and social services.
3. Demonstrate proper documentation skills in investigating, intervening, supporting, and advocating for children and youth welfare, family systems and social services.
4. Demonstrate proper assessment skills in investigating, intervening, supporting, and advocating for children and youth welfare, family systems and social services.
5. Demonstrate proper communication skills in investigating, intervening, supporting, and advocating for children and youth welfare, family systems and social services.

Application Requirements

1. Complete online application form.
2. Submit a nonrefundable application fee of \$50 (in U.S. dollars).
3. Baccalaureate degree from a regionally accredited institution with a GPA of 2.5 or higher or a master's degree with an overall GPA of 3.0 or better.
4. Submit two letters of recommendation from current professors, employers, supervisors, or similar people most familiar with your professional experience. Letters of recommendation must be less than one year old.
5. Official transcripts from all colleges or universities you attended. Applicants who have attended foreign universities or colleges are required to have their academic credentials evaluated for U.S. institutional equivalence. Please visit the [*National Association of Credential Evaluation Services*](#) for more information. International students are encouraged to contact the Office of International Student Services at (954) 262-7240 or 800-541-6682, ext. 27240, or by email at intl@nova.edu, or visit the [*Office of International Students and Scholars*](#).
6. Provide a personal statement of between 150 and 300 words indicating your goals in pursuing a Master of Human Services in Child Protection. This statement must be attached to the application.

How to Apply

Those interested in seeking a Master of Human Services in Child Protection should apply online at: <https://education.nova.edu/masters/child-protection.html> where an application and all necessary application information may be obtained.

Orientation Information

Students will be provided with important orientation information upon acceptance into the program.

Academic Advisement

Students seeking academic advisement or degree planning should consult with an Academic Advisor by calling 954-262-8500 or via email at fceadvise@nova.edu.

Graduation Requirements

Please refer to Graduation Requirements in the *Student Information* section of this catalog to find degree completion requirements or contact an academic advisor for additional information.

To complete the M.H.S. in Child Protection program a student must have:

- completed all required coursework;
- attained an overall 3.0 GPA;
- submitted a degree application form with payment of the graduation fee; and
- fulfilled all financial obligations to the university for the diploma and transcript to be released.

All students must submit a *Degree Application* <http://www.nova.edu/registrar/instructions.html>.

Program Completion Timeline

Master's degree students are allotted five (5) years from the initial term of enrollment in which to complete all program/degree requirements. Students unable to complete all program/degree requirements within this five-year time frame will be subject to dismissal.

Master of Human Services (M.H.S.) in Child Protection Degree Program

Child Protection

(Major Code J003)

About the Program

The M.H.S. in Child Protection will provide competency-based child protective services instruction in order to close the gap between ground level on-the-job training and evidence based best-practices. Students will develop the critical knowledge, values, and skills necessary to respond effectively to the complex problems confronting children and families in the child protective services system.

Program Format

Students enrolled in the online Master of Human Services in Child Protection program are required to complete a total of 33 credits at a minimum: 24 credit hours of core coursework, and 9 credit hours within one specific concentration.

Core Courses (24 credits)

Complete all six of the following core courses:

- HCP 0510: Foundations in Child Protection Law (4 credits)
- HCP 0520: Foundations in Family Diversity & Conflict Resolution (4 credits)
- HCP 0530: Foundations in Child Development (4 credits)
- HCP 0540: Foundations in Placement Risk & Protective Factors (4 credits)
- HCP 0550: Foundations in Assessment and Case Planning (4 credits)
- HCP 0560: Program Evaluation (4 credits)

Concentration (9 credits)

To fulfill the minimum concentration requirements, complete 3 courses (9 credits) within one of the following concentrations:

Concentration 1: Psychological Foundations in Child Advocacy (9 credits) (Concentration Code J015)

Description: This concentration is designed specifically to enable professionals in child welfare and/or protection fields to develop specialized training in responding and promoting the psychological and social well-being of children and their families and to maximize the potential for positive outcomes in child welfare cases.

- HCP 6110: Intervention Strategies (3 credits)
- HCP 6120: Overview: Childhood and Adolescent Development (3 credits)
- HCP 6130: Overview: Childhood & Adolescent Psychological Disorders (3 credits)
- HCP 6140: Overview: Children and Trauma (3 credits)
- HCP 6150: Special Topics: Seminar & Case Studies (3 credits)

Concentration 2: Child Protection and Juvenile Justice (9 credits) (Concentration Code J012)

Description: This concentration is designed to meet the specific needs of child protective workers, law enforcement officers, child advocates, school resource officers, community mental health workers, school police, Department of Juvenile Justice, Department of Children and Family Services, and others in related fields of child protection. Topics such as family dynamics, victimology, substance abuse, and cultural factors are included to assist child welfare professionals in recognizing the impact of positive and negative catalysts on the health and well-being of the youth.

- HCP 6210: Theory of Child Protection, Investigation & Advocacy (3 credits)
- HCP 6220: Family Dynamics: Motivation, Support & Communities (3 credits)
- HCP 6230: Victimology: Child Abuse & Exploited Children (3 credits)
- HCP 6240: Juvenile Justice: Systems, Structure & Process (3 credits)
- HCP 6250: Substance Abuse Treatment in the Community (3 credits)
- HCP 6260: Cultural Factors in Treatment Associated w/ Substance Abuse Issues & the CJ System (3 credits)

Concentration 3: Conflict & Crisis Management for the Child Protective Case Worker (9 credits) (Concentration Code J017)

Description: This concentration will provide specialized training in conflict and crisis management, emphasizing nonviolent, negotiation-oriented approaches to both individual and organizational responses and other crisis situations. Students will gain knowledge in conflict and crisis management issues related to the child protection and/or associated fields.

- HCP 6310: Human Factors (3 credits)
- HCP 6320: Introduction to Systems Theories (3 credits)
- HCP 6330: Mediation Theory and Practice (3 credits) *Note: THIS COURSE REQUIRES STUDENTS TO PHYSICALLY ATTEND THE NSU MAIN CAMPUS TO ATTEND THE "RESIDENTIAL INSTITUTE" (RI)*
- HCP 6350: Conflict and Crisis Management Theory and Practice (3 credits)
- HCP 6360: Critical Incidents (3 credits)
- HCP 6370: Family Violence: The Effects on Families, Communities and Workplaces (3 credits)

Concentration 4: Legal Perspectives of Child Protective Services (9 credits) (Concentration Code J018)

Description: This concentration will train students in the unique policies and laws related to children and families in contemporary society. Legal issues such as child custody, alimony, child support, child abuse and neglect, adoption,

and spouse abuse will be investigated and evaluated. Students will develop interviewing, counseling, and negotiation skills to effectively discharge their roles regarding doctrinal, procedural, and evidentiary issues in the legal system. Legal research and reasoning, and critical thinking will be incorporated into the curriculum. The rights of children and families and familial roles, relationships, and responsibilities will be researched.

HCP 6410: Family Law (3 credits)

HCP 6420: Children's Rights Seminar (3 credits)

HCP 6430: Juvenile Law (3 credits)

HCP 6440: Interviewing, Counseling, and Negotiating (3 credits)

HCP 6450: Civil Rights of Children in State Care (3 credits)

HCP 6460: Domestic Violence Seminar (3 credits)

HCP 6470: Legal Research Methods and Reasoning (3 credits)

Concentration 5: Advocating for the Child as a Behavioral Analyst (9 credits) (Concentration Code J028)

Description: This concentration will train students in the basic tenets and science of applied behavior analysis. Students will begin with a basic study of the philosophy and science, in the areas of education, psychology, and behavioral issues, and strategies related to behavioral analysis evaluation and development. Students will progress to the application of applied behavioral principles and theories, evaluating field techniques/data, and experiences from a variety of settings for effectiveness and ethical issues. Students may choose to be certified as a BCABA or BCBA by completing additional coursework and supervision requirements.

***Students who wish to sit for the Applied Behavior Analysis certification exam should consult with an advisor as additional courses within the concentration must be completed.**

Certification Disclosure for the Applied Behavior Analysis Track: The Association for Behavior Analysis International (ABAI) has verified the courses listed above toward requirements for eligibility to take the Board-Certified Behavior Analyst® or Board-Certified Assistant Behavior Analyst® examination. Applicants will need to meet additional requirements before they can be deemed eligible to take the examination. **Association for Behavior Analysis International website:** <https://www.abainternational.org/welcome.aspx>.

HCP 6511: Concepts and Principles of Applied Behavior Analysis I (3 credits)

HCP 6512: Concepts and Principles of Applied Behavior Analysis II (3 credits)

HCP 6521: Applied Behavior Analysis Assessment and Application (3 credits)

HCP 6531: Applied Behavior Analysis Assessment and Delivery Models (3 credits)

HCP 6541: Evaluating Interventions in Applied Behavior Analysis (3 credits)

HCP 6551: Supervision and Management in Applied Behavior Analysis (3 credits)

HCP 6560: Practicum in Applied Behavior Analysis I (3 credits)

HCP 6570: Practicum in Applied Behavior Analysis II (3 credits)

HCP 6580: Advanced Practicum in Applied Behavior Analysis (3 credits)

HCP 6591: Ethical and Professional Issues in Applied Behavior Analysis (3 credits)

Concentration 6: Advocating for the Special Needs Child's Education (9 credits) (Concentration Code J020)

Description: This concentration will explore the educational environment for the special need's child. Fundamental information on laws, policies, and practices as it pertains to the special needs child's education, will be researched. Evaluation and assessment techniques and modalities within education/school systems and their influence on the development of special needs children will be investigated. The importance of independence and personal autonomy training will be explored among this population.

HCP 6610: Survey of Exceptionalities of Children & Youth (3 credits)

HCP 6620: Inclusive Education for Exceptional Students (3 credits)

HCP 6630: Teaching Social & Personal Skills to Exceptional Students (3 credits)

HCP 6640: Consultation & Collaboration in Exceptional Student Education (3 credits)

HCP 6650: Special Education Law (3 credits)

Concentration 7: Family Systems and Support Concentration (9 credits) (Concentration Code J021)

Description: This concentration will examine the protective and risk factors found within the framework of the family system. The impact of the family and other systems such as peer groups, schools and teachers, community and other social influences on child and youth development will be emphasized. Also, the dynamics of traditional, non-traditional, and culturally diverse family constructs will be examined.

HCP 6710: Family Systems (3 credits)

HCP 6720: Program Models (3 credits)

HCP 6730: Parent Support & Education (3 credits)

HCP 6740: The Profession in the Field of Family Support (3 credits)

HCP 6750: Public Policy in the Field of Family Support (3 credits)

HCP 6760: Assessment & Evaluation of Family Support Programs (3 credits)

Concentration 8: Administration for Child Protective Services (9 credits) (Concentration Code J022)

Description: This concentration will provide the student with knowledge and skills regarding the supervision and evaluation of programs for children and youth. Budget, compliance, and regulatory topics, among others, will be discussed, as well fiscal management challenges and public policy issues as they relate to organizations and groups in the field of child protection.

HCP 6810: Supervision Methods & Approaches for Child & Youth Care Administrators (3 credits)

HCP 6820: Public Policy & the Child & Youth Care Field for Program Administrators (3 credits)

HCP 6830: The Development & Acquisition of Resources for Child & Youth Care Program (3 credits)

HCP 6840: Supervision of Family Support Programs (3 credits)

HCP 6850: Legal Aspects of the Management of Programs for Children & Youth (3 credits)

HCP 6860: Financial Aspects of the Management of Programs for Children & Youth (3 credits)

Concentration 9: Public Health and Child Protection (9 credits) (Concentration Code J023)

Description: This concentration will expose students to public health issues such as wellness, preventative interventions, community health care, and general health impacts of abused and neglected children. Organizational and community interventions and resources related to health education strategies and topics such as health maintenance among various populations will be investigated.

HCP 6910: Public Health Issues in Child Protection (3 credits)

HCP 6920: Health Promotion & Disease Prevention (3 credits)

HCP 6930: Health Services Planning & Evaluation (3 credits)

HCP 6940: Health Policy, Planning & Management (3 credits)

Concentration 10: Emergency Preparedness for Vulnerable Populations (9 credits) (Concentration Code J026)

Description: This concentration will provide students with the knowledge and basic skills to enable them to work with vulnerable populations in the preparation for and recovery from an all-hazards event. Vulnerable populations include hard-to-reach and disadvantaged groups, including the homeless, frail elderly, at-risk mothers and children, persons with physical and mental disabilities, tourists and seasonal residents, migrant farm workers, and non-English speakers. This concentration can be integrated with, and is highly suitable, for students from any of the health, human services, or law enforcement professions. A community-based research or service project is required.

HCP 6101: All-Hazards Preparedness (3 credits) (*Required before taking any other courses in the concentration*)

HCP 6102: Communicable Diseases and Chemical, Biological, Radiological, Nuclear, Explosive (CBRNE),
Challenges for Vulnerable Populations (3 credits)

HCP 6103: Legal Issues in Emergency Preparedness for Families and Individuals with Special Needs (3 credits)

HCP 6104: Community Planning, Response, and Recovery for Families and Children (3 credits)

HCP 6105: Special Topics in All-Hazards Preparedness for Vulnerable Populations (3 credits)

Total Credits Required for Degree Completion 33

Master of Science in College Student Affairs

The Master of Science (M.S.) in College Student Affairs (CSA) is designed to prepare students for the expanded roles and responsibilities of student affairs professionals in today's diverse college and university educational environments. Students will learn and experience the practical application of the knowledge base and skill sets of student affairs administration and conflict analysis and resolution in higher education organizational settings. The program is designed for students who are interested in a career in student affairs, and for those currently working in student affairs who seek to advance their own personal knowledge and professional credentials. The CSA program consists of a 12 course (36 credits) sequence. Students are exposed to student affairs in higher education as well as conflict analysis and resolution.

Program Format

The CSA program is offered in both residential and distance learning formats. The flexible distance learning formats allow mid-career working adults and those unable to attend the residential program, to study college student affairs in a creative, rigorous, and structured fashion.

Students may enroll full or part time, taking six to nine credit hours per term. Students who enroll in 2-3 courses per term can expect to complete the program in less than two years. Students register for three terms a year.

Program Learning Outcomes

Graduates of the College Student Affairs program with a concentration in Conflict Analysis will demonstrate proficiency in the following learning outcomes as evidenced by their participation in class, application of problem-based learning, completion of class assignments and presentations, practicum and graduate assistantship, as applicable.

1. Demonstrate knowledge in the field of college student affairs, including the history, current issues, and future trends.
2. Demonstrate proficiency in the field of conflict analysis and resolution as it pertains to higher education, including conflict analysis and resolution focused theory, skill sets, assessment strategies, practical application and best practices in the field.
3. Demonstrate understanding in the practice of conflict mediation from multiple perspectives, including investigating, intervening, supporting, and advocating for university stakeholders.
4. Apply problem-solving skills to diverse organizational issues and settings.
5. Utilize research effectively in acquiring knowledge and formulating solutions.

Admission Requirements

Applications to the Master's and Graduate Certificate programs are accepted from any person who possesses or is in the process of completing a bachelor's degree from a regionally accredited university. Applicants must complete all bachelor's degree requirements before beginning graduate studies.

Criteria for acceptance into the M.S. and Graduate Certificate programs in College Student Affairs include high-level undergraduate academic performance and/or relevant current working experience; a life passion or practical interest in using skills and theories in specific settings after graduation; the ability to think clearly in challenging interactions; tolerant, nonjudgmental attitudes and open-mindedness toward different types of people; and the ability to combine assessment skills with compassion and fairness.

1. Complete [online application form](#).
2. Nonrefundable application fee of US \$50.
3. Baccalaureate degree from a regionally accredited institution. Official transcripts from **all schools attended and/or agency evaluation of foreign degree**.
4. A grade point average (GPA) of 3.0 or higher in last 60 semester hours of undergraduate coursework or a master's degree with an overall GPA of 3.0 or better.
5. Please briefly explain (500-1000 words) why you are interested in the program to which you are applying, as well as your professional goals, your assessment of your abilities to manage the challenges of graduate school, and any other information you would like to provide. The personal statement helps us get to know you beyond the objective data provided in review of your course grades and other objective information. It also demonstrates your ability to communicate your thoughts in a professional, organized and succinct manner.
6. A sample of academic writing. It can be an academic paper, submitted journal writing, or a piece of professional writing. There is not a specific length requirement for this paper.
7. Two academic or professional letters of recommendation written in the past six months.
8. A resume or curriculum vita.
9. TOEFL score (if applicable).
10. An interview may be required for admission to the program.

How to Apply

Those interested in seeking their Master of Science in College Student Affairs degree should apply online at: <https://education.nova.edu/masters/college-student-affairs.html> where an application and all necessary application information may be obtained.

Orientation Information

Students will be provided with important orientation information upon acceptance into the program.

Academic Advisement

A sample degree plan for a residential student who begins their studies in the Fall term and enrolls in 3 courses per term can be found on the website at <https://education.nova.edu/masters/college-student-affairs.html>. Degree plans will be modified based on a student's enrollment date and pace of study.

Students seeking academic advisement or degree planning should consult with an Academic Advisor by calling 954-262-8500 or via email at fceadvise@nova.edu.

Practicum

To complete the M.S. in College Student Affairs, students must complete a total of 130 hours of practicum. Students are responsible for documenting practicum hours and must have these hours verified and signed by an on-site supervisor. The practicum experience is designed to provide students with an experiential opportunity to utilize student affairs theory and practice within a diversity of professional settings. Students will have the opportunity to apply theoretical concepts within a practical framework.

Students complete two practicums during their course of study. Practicum I and II are comprised of coursework and field experience. Thus, students are dually mentored by a course professor as well as a site supervisor. The field experience provides students with the opportunity to explore a breadth of student affairs functions and gain exposure, knowledge and experience in the variety of programs and services that make up a college/university division of student affairs: residential life, housing, career services, student union, student activities, leadership development, recreation and wellness, volunteer services, special events, judicial programs and the office of the dean of students. The courses provide a framework for students to integrate and process their practical experiences through the lenses of theory and research. They also help students create a career plan. Practicum experiences may take place at Nova Southeastern University or another college or university. Practicum I is offered in the summer and fall terms and Practicum II is offered in the fall and winter terms. Practicum I is a prerequisite for Practicum II.

Some practicum sites require a background check before the practicum placement can begin. Generally, the background check is done at the student's expense and should be completed as soon as possible before the practicum term.

Graduate Assistantships

Students accepted to the full-time CSA program may apply for a Graduate Assistantship position. Graduate Assistantships will be available in the diverse functions within the Office of Student Affairs at NSU to residential students enrolled full-time in the CSA program. Assistantships are academic year appointments and, if awarded, there is a choice of packages. More information can be found on the website:

<http://www.nova.edu/studentaffairs/assistantships/index.html>.

Capstone

In addition to successfully completing all coursework, and obtaining the required practicum hours discussed above, students must complete the Capstone course to be awarded the M.S. in College Student Affairs. The Capstone in Student Affairs is not offered every term, so students are urged to seek the guidance of the department to make sure they register for the course in a timely manner.

When a student has completed all coursework and practicum hours, has completed the capstone, has maintained a minimum of 3.0 GPA with no "incomplete" grades, and is a "student in good standing" with no disciplinary actions pending nor disciplinary tasks to complete, the student will be eligible to apply for conferral of degree.

Graduation Requirements

Please refer to Graduation Requirements in the *Student Information* section of this catalog to find degree completion requirements or contact an academic advisor for additional information.

To complete the M.S. in College Student Affairs program a student must have:

- completed all required coursework, practicum hours, and capstone;
- attained an overall 3.0 GPA with no "incomplete" grades and must be a "student in good standing" with no disciplinary actions pending or disciplinary tasks to complete;
- submitted a degree application form with payment of the graduation fee; and
- fulfilled all financial obligations to the university for the diploma and transcript to be issued.

All students must submit a *Degree Application* <http://www.nova.edu/registrar/instructions.html>.

Program Completion Timeline

Master's degree students are allotted five (5) years from the initial term of enrollment in which to complete all program/degree requirements. Students unable to complete all program/degree requirements within this five-year time frame will be subject to dismissal.

Master of Science (M.S.) in College Student Affairs Degree Program

College Student Affairs

(Major Code J003)

About the Program

The Master of Science (M.S.) in College Student Affairs (CSA) is designed to prepare students for the expanded roles and responsibilities of student affairs professionals in today's diverse college and university educational environments. Students will learn and experience the practical application of the knowledge base and skill sets of student affairs administration and conflict analysis and resolution in higher education organizational settings. The program is designed for students who are interested in a career in student affairs, and for those currently working in student affairs who seek to advance their own personal knowledge and professional credentials. The CSA program consists of a 12 course (36 credits) sequence. Students are exposed to student affairs in higher education as well as conflict analysis and resolution.

Program of Study

Required Courses

Students enroll in 12 courses in order to complete the program. Students are advised to work closely with the department as many courses are only offered once a year. Failure to take courses at their recommended time may result in a student needing additional time to complete the program.

CSPA 5001: The 21st Century College Student (3 credits)

CSPA 5002: Current Issues in College Student Personnel Administration (3 credits)

CSPA 5003: The College Student and the Law (3 credits)

CSPA 5004: Administration in College Student Personnel (3 credits)

CSPA 5006: Student and Adult Development in College (3 credits)

CSPA 5007: Research Design and Assessment in Student Affairs (3 credits)

CSPA 5040: Communication Dynamics in Dispute Resolution: The Human Factor (3 credits)

CSPA 5100: Mediation Theory & Practice (3 credits)

CSPA 6130: Practicum Supervised Field Exp. (3 credits)

CSPA 6140: Facilitation Theory & Practice (3 credits)

CSPA 6160: Practicum II: Supervised Field Experience (3 credits)

CSPA 6350: Capstone in Student Affairs (3 credits)

Total Credits Required for Degree Completion 36

Graduate Certificate in College Student Personnel Administration

Certificate

Major Code: S579

About the Program

The program in College Student Personnel Administration (CSPA) prepares students for many professions related to Student Affairs in college, university, and community settings. We focus on training Student Affairs professionals who take a humanistic, learner-centered approach in their work as change agents within the university and the larger society.

The program explores important topics in the field of Student Affairs including diversity, student development, student services, judicial affairs, administration, on-campus and campus life, Greek affairs, peer counseling, and crisis intervention, to name a few. Students examine the current trends and historical approaches in higher education, as well as future needs for effective student affairs practices in the 21st century.

The Graduate Certificate is appropriate for those who seek graduate training in CSPA, as well as those who have already earned a degree in their professional field but would benefit from academic training in the applications of college student personnel administration to their current professions.

The CSPA program collaborates closely with the University's Division of Student Affairs. The Division of Student Affairs serves as a host site for practicum and other hands-on training opportunities.

Program Format

The Graduate Certificate in CSPA consists of five courses (15 credits). Students who decide to continue their studies may apply these credit hours toward the M.S. (if accepted into the program).

The Graduate Certificate in College Student Personnel Administration is offered in both residential and distance learning formats. These flexible formats allow mid-career working adults and those unable to attend the on-campus program, to study conflict resolution in a creative, rigorous, and structured fashion. Students enrolled in the online program must participate in Residential Institutes on the main campus as well as online Web-based courses.

Students may enroll full or part time. Students can expect to complete the Graduate Certificate program in a year, or longer if going part-time. Summer attendance is mandatory.

Program Learning Outcomes

The program CSPA seeks to:

1. Apply an interdisciplinary approach to understanding the field of Student Affairs.
2. Provide an opportunity for student to engage in significant study and practice within the field.
3. Prepare students for professional positions in the field of Student Affairs.

Application Requirements

Please refer to the application requirements listed above under the M.S. in College Student Affairs.

Academic Advisement

Students seeking academic advisement or degree planning should consult with an Academic Advisor by calling 954-262-8500 or via email at fceadvise@nova.edu.

Program of Study

Required Courses

Students in the graduate certificate in CSPA will take the following courses.

CSPA 5001 The 21st Century College Student
CSPA 5002 Current Issues and Trends in Higher Education
CSPA 5003 The College Student and the Law
CSPA 5004 Administration in College Student
CSPA 5006 Student and Adult Development in College

Total Credits Required for Certificate Completion 15

Master of Science in Developmental Disabilities

The Master of Science (M.S.) in Developmental Disabilities is designed to prepare researchers, advocates, administrators and policy makers to be leaders in community-based or governmental agencies that address the confluence of issues associated with developmental disabilities throughout the life span. This degree program's body of knowledge will allow graduates of the M.S. program to pursue doctoral-level training in human services, counseling, and public policy, among others. In addition, this degree will provide professionals from disciplines such as nursing and education with the necessary skills to be effective leaders and advance in the field.

Program Format

Students enrolled in the online Masters of Science in Developmental Disabilities are required to complete a total of 30 credits at a minimum. The minimum 30 credits are comprised of 21 credit hours of foundational coursework and 9 credit hours within one specific concentration.

Program Learning Outcomes

At the completion of the degree, students will be able to:

1. Apply knowledge of effective administrative and other leadership skills in the field of developmental disabilities.
2. Examine the different developmental disabilities and the challenges faced across the lifespan.
3. Analyze the impact of the family, the educational system, and community services on the successful integration of individuals with developmental disabilities into the community.
4. Apply ethical and legal principles related to working with individuals who have developmental disabilities to real-world cases and settings.
5. Apply knowledge of developmental disabilities, organizational behavior, and strategic planning to the design and/or administration of human services organizations which provide services to individuals and families with developmental disabilities.
6. Demonstrate research, analytic thinking, and writing skills when creating a program design or evaluation project on a relevant topic in the field.
7. Demonstrate knowledge of the impact of health disparities experienced by individuals with developmental disabilities and the implications for healthcare and human services organizations

Admissions Requirements

In order to be admitted to the program, applicants must meet the following requirements:

1. Complete all parts of the online Application for Admissions.
2. \$50 nonrefundable application fee.
3. Baccalaureate degree from a regionally accredited institution with a GPA of 3.0 or higher or a master's degree with an overall GPA of 3.0 or better.
4. A personal statement of approximately 300 words, double spaced, single sided, typewritten pages. Include why you are interested in the program to which you are applying, as well as your professional goals, your assessment of your abilities to manage the challenges of graduate school, and any other information you would like to provide. Students may choose to complete this requirement within the application, or they may choose to submit it as a separate document.
5. Official transcripts from all colleges or universities you attended need to be mailed directly to Enrollment Processing Services (EPS), including agency evaluation of foreign degrees for determination of U.S. equivalence (including Canadian transcripts). International Students should visit International Students and Scholars for further information.
6. Two letters of recommendation.
7. Interview conducted via telephone.
8. International Student applicants should submit TOEFL scores, if applicable. International Students should visit International Students and Scholars for further information.

How to Apply

Those interested in seeking their Master of Science degree in Developmental Disabilities should apply online at: <https://education.nova.edu/masters/dev-disabilities.html> where an application and all necessary application information may be obtained.

Orientation Information

Students will be provided with important orientation information upon acceptance into the program.

Academic Advisement

Students seeking academic advisement or degree planning should consult with an Academic Advisor by calling 954-262-8500 or via email at fceadvise@nova.edu.

Graduation Requirements

Please refer to Graduation Requirements in the *Student Information* section of this catalog to find degree completion requirements or contact an academic advisor for additional information.

To complete the M.S. in Developmental Disabilities program a student must have:

- completed all required coursework;
- attained an overall 3.0 GPA;
- submitted a degree application form with payment of the graduation fee; and
- fulfilled all financial obligations to the university for the diploma and transcript to be released.

All students must submit a *Degree Application* <http://www.nova.edu/registrar/instructions.html>.

Program Completion Timeline

Master's degree students are allotted five (5) years from the initial term of enrollment in which to complete all program/degree requirements. Students unable to complete all program/degree requirements within this five-year time frame will be subject to dismissal.

Master of Science (M.S.) in Developmental Disabilities Degree Program

Developmental Disabilities (Major Code J510)

About the Program

The M.S. in Developmental Disabilities is designed to prepare researchers, advocates, administrators and policy makers to be leaders in community-based or governmental agencies that address the confluence of issues associated with developmental disabilities throughout the life span. This degree program's body of knowledge will allow graduates of the M.S. program to pursue doctoral-level training in human services, counseling, and public policy, among others. In addition, this degree will provide professionals from disciplines such as nursing and education with the necessary skills to be effective leaders and advance in the field.

Program of Study

(Coursework in suggested order of completion)

Core Courses (21 credits)

Complete all seven of the following core courses:

- HSDD 5000: Survey of Developmental Disabilities (3 credits)
- HSDD 5100: Program Design and Evaluation (3 credits)
- HSDD 5200: Disability and the Family Life Cycle (3 credits)
- HSDD 5300: Legal and Ethical Issues in Disability (3 credits)
- HSDD 5400: Healthcare Issues in Developmental Disabilities (3 credits)
- HSDD 5500: Disability Services Administration (3 credits)
- HSDD 6000: Developmental Disabilities Masters Project (3 credits)

Concentration (9 credits)

Select one of the following concentrations and complete 3 courses (9 credits) within one specific concentration to fulfill the minimum concentration requirements.

Concentration 1: Leadership/Advocacy (9 credits) (Concentration Code J522)

- HSDD 5110: Grant Writing (3 credits)
- HSDD 5120: Leading for Change in Disability Services (3 credits)
- HSDD 5130: Trends and Issues in Disability Advocacy (3 credits)

Concentration 2: Adult Services/Transition (9 credits) (Concentration Code J515)

- HSDD 5310: Aging and Disability Across the Lifespan (3 credits)
- HSDD 5320: Students with Disabilities in Higher Education (3 credits)
- HSDD 5330: Employment and Independent Living (3 credits)

Concentration 3: Early Childhood (9 credits) (Concentration Code J518)

- HSDD 5410: Early Identification and Assessment of Developmental Disabilities (3 credits)
- HSDD 5420: Early Intervention in Developmental Disabilities (3 credits)
- HSDD 5430: Integrating Children with Disabilities in Educational Settings (3 credits)

Concentration 4: Applied Behavior Analysis (9 credits) (Concentration Code P503)

***Students who wish to sit for the Applied Behavior Analysis certification exam should consult with an advisor as additional courses within the concentration must be completed.**

Certification Disclosure for the Applied Behavior Analysis Track: The Association for Behavior Analysis International (ABAI) has verified the courses listed above toward requirements for eligibility to take the Board-Certified Behavior Analyst® or Board-Certified Assistant Behavior Analyst® examination. Applicants will need to meet additional requirements before they can be deemed eligible to take the examination. **Association for Behavior Analysis International website:** <https://www.abainternational.org/welcome.aspx>.

- HSDD 0711: Concepts and Principles of Applied Behavior Analysis I (3 credits)
- HSDD 0712: Concepts and Principles of Applied Behavior Analysis II (3 credits)
- HSDD 0721: Applied Behavior Analysis Assessment and Application (3 credits)
- HSDD 0731: Applied Behavior Analysis Assessment and Delivery Models (3 credits)
- HSDD 0741: Evaluating Interventions in Applied Behavior Analysis (3 credits)
- HSDD 0751: Supervision and Management in Applied Behavior Analysis (3 credits)
- HSDD 0760: Practicum in Applied Behavior Analysis I (3 credits)
- HSDD 0770: Practicum in Applied Behavior Analysis II (3 credits)
- HSDD 0780: Advanced Practicum in Applied Behavior Analysis I (3 credits)
- HSDD 0791: Ethical and Professional Issues in Applied Behavior Analysis (3 credits)

Concentration 5: Child Life Specialist (9 credits) (Concentration Code J516)

HSDD 5510: Foundations of Child Life and Family-Centered Care (3 credits)

HSDD 5515: Ethics in Child Life (3 credits)

HSDD 5518: Family Systems and the Hospitalized Child (3 credits)

HSDD 5522: Theories of Child Growth and Development (3 credits)

HSDD 5523: Theories of Adolescent Growth and Development (3 credits)

HSDD 5525: Medical Terminology for the Child Life Professional (3 credits)

HSDD 5530: Interventions in Child Life (3 credits)

HSDD 5532: Therapeutic Benefits of Play (3 credits)

HSDD 5534: Death and Dying (3 credits)

HSDD 5535: Child Life Practicum (3 credits)

HSDD 5550: Child Life Internship I (3 credits)

HSDD 5560: Child Life Internship II (3 credits)

Total Credits Required for Degree Completion 30

Doctor of Education

The Doctor of Education (Ed.D.) is designed to support the mission of the FCE&SCJ. The program is designed to prepare adult learners to fulfill their professional and personal academic goals. It provides opportunities to enhance the core knowledge, skills, and values essential to competent and ethical practitioners and leaders of organizations in the fields of education and related areas. The program learning outcomes are focused on facilitating the transfer of theory into practice in order to produce a new generation of local, national, and global leaders who will effect positive changes in a diverse and multicultural society.

Professional Licensure Disclosure

In accordance with state and federal regulations, Nova Southeastern University (NSU) is required to inform prospective and enrolled students whether programs leading to professional licensure or certification satisfy states' educational requirements for such licensure or certification. **While completion of your NSU program of study may assist in preparing you for your future professional endeavors, at present we have not made a determination as to whether the program leads to professional licensure in certain states, the District of Columbia, or U.S. protectorates, as defined in 34 CFR §600.2.** We encourage you to contact your applicable state licensing authority to familiarize yourself with the specific professional licensure requirements of your state. For program-specific disclosures and licensing board contact information, please visit the **Professional Licensure Disclosure** webpage for the Doctor of Education degree programs at: <https://education.nova.edu/doctoral/index.html>

Program Learning Outcomes

At the completion of the degree, students will be able to:

1. Solve problems using evidence based, content area expertise and innovative technologies.
2. Conduct research that complies with ethical principles and contributes to a specific field or profession.
3. Develop a plan to advocate for social justice in collaboration with stakeholders.
4. Utilize systematic self-reflection, critical analysis, and knowledge of the field to modify professional practices for continuous improvement.
5. Contribute new knowledge through research.

Summer Institute

Doctoral students are required to attend at least one Summer Institute as part of required coursework. During each day of the institute, students will attend several required and elective sessions that focus on research and the dissertation benchmarks. The sessions offer a unique blend of direct instruction and time for students to write and create draft products. There will be numerous opportunities to interact with professors and fellow students. The overall goal of the institute is to immerse students in a study/writing experience resulting in draft work worthy of submission to assigned chairs for immediate consideration, editing, and eventual approval. For additional information, please visit the website at <http://education.nova.edu/summer/>

Culminating Research Options

Option A – Applied Dissertation

Option B – Strategic Research Project

Option A – Applied Dissertation

The applied dissertation is a detailed, accurate, and cohesive account of a scholarly investigation designed to answer a research question directed toward the improvement of practice in education. Research is distinguished by a theory-to-practice model encompassing a diversity of disciplines. Each student is assigned a faculty committee to facilitate and supervise the process.

Ed.D. students that select this option are required to complete an applied dissertation as their culminating project. Students should visit the Department Program Office Resources web site at <http://education.nova.edu/applied-research/index.html> for more information about procedures, resources, and guidelines. There are four stages in the completion of the applied dissertation: (1) prospectus, (2) proposal development, (3) proposal, and (4) applied dissertation. **One registration for each benchmark is all that is required.**

Doctoral students are reminded (a) if enrolled in Applied Dissertation Services and eligible for degree conferral for the current semester in which the dissertation report was graded, the degree will be awarded at the end of the semester, (b) students must be enrolled in Applied Dissertation Services during the final-approval process, and (c) that the content and format reviewers, and/or dissertation committees frequently require revisions and corrections, and that these revisions must be made before the dissertation is ready for final submission to the Department Program Office.

Applied Dissertation Services

Students who are within the first three years of enrollment will receive dissertation services as long as they are enrolled in doctoral coursework. Students who complete all of their coursework and have registered for all of their dissertation benchmark courses (prospectus, proposal development, proposal, and applied dissertation) within the first three years will be required to register for ADS 8090 - Applied Dissertation Services I in order to receive dissertation services from their committee.

Beginning with the fourth year (37th month/10th semester) following initial enrollment, and irrespective of remaining coursework, doctoral students are required to register for ADS 8091 - Applied Dissertation Services II, up to the point of degree completion, in order to receive dissertation services from their committee.

Students who are in their fourth year or beyond and are enrolled in a dissertation benchmark course do not need to register for ADS 8091 during the semester in which they are enrolled in the dissertation benchmark course. (**Note:** Students should first register for their dissertation benchmark courses [prospectus, proposal development, proposal, and applied dissertation] prior to registering for ADS 8091 - Applied Dissertation Services II).

In accordance with Satisfactory Academic Progress (SAP) regulations, ADS 8090 and ADS 8091 bears one (1) credit hour, which does not count as coursework or elective credit towards degree completion. Doctoral students registered for ADS 8090 or ADS 8091 will receive an academic designation of Progress (PR) or No Progress (NPR), Doctoral students must maintain satisfactory academic progress to retain an active status. For more information, please refer to the SAP criteria in the Financial Aid section of this catalog.

Option B – Strategic Research Project

The Strategic Research Project (SRP) is a more action-oriented project that focuses on the development of a strategy to examine a problem, using a combination of research and discussion with key stakeholders. The SRP focuses more on extending or applying research to deliver a solution immediately to an issue within a real-world setting. Unlike the dissertation, the SRP does not include data collection or the implementation of an intervention. However, the SRP does include a more comprehensive planning of a proposed solution that considers feedback from academics as well as practitioners. The result will be in the form of a comprehensive proposal that outlines a multifaceted plan to confront and solve the problem at hand.

The SRP is offered in a structured format, designed to be completed as the last step in your doctoral program. Once all coursework is completed, students will enroll in two 6-credit courses. These SRP courses will be completed across 2 semesters, developed in pieces with feedback and reflection along the way.

Graduation Requirements

Please refer to Graduation Information in the *Student Handbook* section of the catalog to find all degree completion requirements. Specific program completion requirements are located within each concentration or consult an academic advisor.

To complete the Doctor of Education program a student must have:

- attended the mandatory Summer Institute;
- completed all required coursework;
- attained an overall 3.0 GPA;
- completed an applied dissertation or a Strategic Research Project;
- completed all state testing requirements, if applicable;
- submitted a degree application form and payment of graduation fee; and
- fulfilled all financial obligations to the university for the diploma and transcript to be released.

All students must submit a *Degree Application* <http://www.nova.edu/registrar/instructions.html>

Doctoral Program Completion Timeline

Doctoral students are allotted eight (8) years from the initial term of enrollment in which to complete all program/degree requirements. An additional two (2) years (not to exceed 10 years in total) will be made available for dissertation students with an approved dissertation proposal by the end of year 8 in which to complete the remainder of their program/degree requirements. Students unable to complete all program/degree requirements within these time frames will be subject to dismissal.

Doctor of Education General Program Requirements

All students enrolled in the Ed.D. program must complete the following general curricular requirements (31 credits) and choose one area of concentration and corresponding number of electives (24 credits). Total credits required for degree completion equals 55 credits. Course requirements for each of the concentration areas are listed by academic department.

Summer Institute (1 credit)

FSC 8000: Summer Institute (Required) (1 credit)
FSC 8005: Summer Institute – Returning Students (1 credit)

Concentration Area Courses (24 credits)

Concentration areas and electives allow students to specialize and study certain areas in depth. Students must select one concentration area.

Note: For all Ed.D. programs except Curriculum and Teaching, ITDE, Reading and Special Education, **EDD 8200: Leadership, Communication, and Technology** will be offered as a concentration course requirement. For the above programs, EDD 8200 is embedded in the curriculum as a general requirement.

Required Research Courses (6 credits)

RES 8100: Nature of Knowing: Introduction to Research Methods (3 credits)
RES 9300: Methods of Inquiry (3 credits)

Research Track for those completing the Applied Dissertation (6 credits)

Students will take either the Quantitative Research Track or the Qualitative Research Track (choose one). Students will be guided into the appropriate track during RES 9300: Methods of Inquiry.

Quantitative Research Track

RES 8911: Quantitative Research Design (3 credits)
RES 8921: Quantitative Data Analysis (3 credits)

OR

Qualitative Research Track

RES 8916: Qualitative Research Design (3 credits)
RES 8926: Qualitative Data Analysis (3 credits)

Research Track for those completing the Strategic Research Project (6 credits)

RES 8911: Quantitative Research Design (3 credits)
RES 8913: Program Evaluation (3 credits)

Elective Courses

Electives allow students to individualize their doctoral studies. Elective courses can be additional courses within the student's chosen concentration, from another concentration or additional research electives. For further information refer to the individual program plan.

Applied Dissertation (12 credits) – Option A

DISR 8966: Applied Dissertation 1: Prospectus (3 credits)
DISR 8967: Applied Dissertation 2: Proposal Development (3 credits)
DISR 8968: Applied Dissertation 3: Proposal (3 credits)
DISR 8969: Applied Dissertation 4: Applied Dissertation (3 credits)

Or

Strategic Research Project (12 credits) – Option B

ESRP 9000: Strategic Research Project I (6 credits)
ESRP 9001: Strategic Research Project II (6 credits)

Extended Dissertation Services

ADS 8090: Applied Dissertation Services 1 (1 credit)
(Registration from completion of all coursework through 36th month)

Or

ADS 8091: Applied Dissertation Services II (1 credit)
(Registration from 37th month to conferral)

Note: Credits earned from ADS 8090 or ADS 8091 do not count toward the minimum credit hour requirement for the Ed.D. degree. Students must be registered for ADS 8090 or ADS 8091 to be eligible for continuing services through Dissertation Support Services (DSS).

Total Credits for Completion 55

Doctor of Education (Ed.D.) Degree Programs

Concentration Area: Human Services Administration

(Major Code F871 – Concentration Code F875)

The primary goal of the concentration in Human Services Administration (HSA) is to prepare students for leadership, administration, management, and policy development of human services agencies and programs. The doctoral program fosters an in-depth application of knowledge and skills, inquiry and research, problem-solving, collaboration and communication, professional development, ethical behavior, and higher order thinking skills.

The graduates of the Human Services Administration concentration will be expected to lead change in human services agencies and programs using the latest theories and research-based models available by: (a) expanding their administrative competence and modeling visionary leadership; (b) advocating and implementing educational improvement using current research, effective implementation of theories, culturally sensitive decision-making and strategic planning, and appropriate evaluation; and (c) identifying and addressing contemporary and future issues in human services organizations.

Concentration Learning Outcomes

Graduates of the Ed.D. program with a concentration in Human Services Administration will demonstrate mastery of the following learning outcomes as evidenced by their participation in class, participation in problem-based projects, completion of class assignments and class presentation, and/or field-based experiences. Graduates will be able to:

1. Demonstrate leadership potential in human services administration and programs through an understanding of contemporary theories of organizational behavior and leaders' influence on organizational behavior and performance.
2. Evaluate human services programs in terms of human resource planning, recruitment, selection, placement, compensation and evaluation of personnel in light of the diverse needs of the community these programs serve.
3. Evaluate present and emerging strategic human resource challenges and how an organization's human resources influence its performance and productivity.
4. Analyze existing laws and policies governing human services organization and identify processes for new policy development including establishing rationales, communicating new policies to stakeholders, and enforcing such policies.
5. Explore the various aspects of organizational culture and examine contemporary organizational theories as these relate to organizational behaviors within human service systems. Analyze the implications for leadership practice in the context of the current research literature.
6. Develop a strategic plan using current theory and principles of strategic planning including an analysis of barriers and facilitators of collaborative relationships among non-profit, for profit and government agencies.

Program of Study

General Program Requirements (Page 72)

Required Research Courses (6 credits)

Elective Research Track (6 credits)

Elective Courses (6 credits)

Applied Dissertation or Strategic Research Project (12 credits)

Concentration Area Courses (24 credits)

EDD 8200: Leadership, Communication, and Technology (3 credits)

HSA 8600: Human Services Delivery Systems (3 credits)

HSA 8601: Administration, Management, and Policy Development of Human Services Agencies and Programs (3 credits)

HSA 8602: Developing Human Services in the Context of the Family and the Community (3 credits)

HSA 8603: Human Resource Development (3 credits)

HSA 8604: Human Services and the Law (3 credits)

HSA 8605: Human Services Organizational Theory and Behavior (3 credits)

HSA 8606: Special Topics in Human Services (3 credits)

Total Credits for Degree Completion 55

School of Criminal Justice

Programs of Study

Master of Science (M.S.) in Criminal Justice

Doctor of Philosophy (Ph.D.) in Criminal Justice

School of Criminal Justice

The Abraham S. Fischler School of Criminal Justice (SCJ) provides the criminal justice major at the bachelors, masters, and doctoral levels, aimed at providing students with the knowledge and skills needed to positively influence the ever changing and expanding field of criminal justice. The Master of Science in Criminal Justice utilizes a multidisciplinary approach to provide the critical thinking skills and foundational knowledge necessary to meet public safety needs both locally and nationally. In the program, students will have the opportunity to focus their studies in areas such as emergency management, forensic investigative technologies, behavioral science, and child protection and juvenile justice. The core curriculum and concentration options allow students to develop the leadership skills and professional knowledge necessary to tackle the challenges found in the field. The Ph.D. in Criminal Justice opens opportunity in the areas of research, academia, and management to those who are ready to advance as well as to individuals considering a career change. Individuals with a Ph.D. in Criminal Justice can lead to a career in administration (social policy), academia, research, and upper-level jobs as criminal investigators, correctional authorities, consultants or criminologists. As a social science, criminal justice researchers identify patterns of criminal behavior in an attempt to analyze the ability of society to control crime and delinquency. Researchers typically use an interdisciplinary approach to study crime in attempt to determine the cause and prevention of crime. A Ph.D. in Criminal Justice prepares one to examine, analyze and propose solutions to crime and problems in the Criminal Justice system.

Master of Science in Criminal Justice

The Master of Science (M.S.) in Criminal Justice trains those interested in law enforcement and the justice system through an interdisciplinary focus. The program prepares students through the core curriculum and allows for exposure to many different subject areas, found in ever-burgeoning field of criminal justice, through various specialty tracks. This facilitates choice for students and fosters the development of experience within a particular segment of the field. Additionally, students may choose among elective courses, which reflect areas of interest to criminal justice professionals.

Program Format

The online M.S. in Criminal Justice program requires successful completion of 30 credit hours that includes core courses, concentration courses, and electives.

Program Learning Outcomes

At the completion of the degree, students will be able to:

1. Identify and describe major classical and contemporary criminology theories that attempt to explain delinquent and criminal behavior.
2. Identify, compare and contrast various historical perspectives on criminal justice in America comprising the components of law enforcement, courts, corrections, and the juvenile justice system.
3. Analyze data and information and draw critical conclusions from that analysis.
4. Identify and demonstrate understanding and effective application of principles, techniques and skills necessary for specialization in concentration.
5. Demonstrate the ability to communicate effectively both orally and in writing on a variety of topics related to criminal justice.

Admission Requirements

To be considered for admission to the Master's program in criminal justice, the applicant is required to present evidence of scholastic ability, significant interest in the area of criminal justice for which admissions is sought, personal stability, and sound moral character. Those applying for the Master's program as full degree seeking candidates must meet the following eligibility requirements:

1. Complete online application form.
2. Application fee of \$50 (in U.S. dollars) made payable to Nova Southeastern University will be charged for each application submitted.
3. Baccalaureate degree from a regionally accredited institution with a GPA of 2.5 or higher or a master's degree with an overall GPA of 3.0 or better.
4. Official transcripts from all colleges or universities you attended. Applicants who have attended foreign universities or colleges are required to have their academic credentials evaluated for U.S. institutional equivalence. Please visit the [National Association of Credential Evaluation Services](#) for more information. International students are encouraged to contact the Office of International Student Services at (954) 262-7240 or 800-541-6682, ext. 27240, or by email at intl@nova.edu, or visit the [Office of International Students and Scholars](#).
5. Submit two letters of recommendation from current professors, employers, supervisors, or similar people most familiar with your professional experience. Letters of recommendation must be less than one year old.
6. Provide a personal statement of between 150 and 300 words indicating your goals in pursuing a Master of Science in Criminal Justice. This statement must be attached to the application.

How to Apply

Those interested in seeking their Master of Science degree in Criminal Justice should apply online at: <https://education.nova.edu/masters/criminal-justice.html> where an application and all necessary application information may be obtained.

Orientation Information

The School of Criminal Justice (SCJ) students will be provided with orientation information upon acceptance.

Academic Advisement

Students seeking academic advisement or degree planning should consult with an Academic Advisor by calling 954-262-8500 or via email at fceadvise@nova.edu.

Graduation Requirements

Please refer to Graduation Requirements in the Student Handbook section of this catalog to find degree completion requirements or contact an academic advisor for additional information.

To complete the M.S. in Criminal Justice program a student must have:

- completed all required coursework;
- attained an overall 3.0 GPA;
- submitted a degree application form with payment of the graduation fee; and
- fulfilled all financial obligations to the university for the diploma and transcript to be released.

All students must submit a *Degree Application* <http://www.nova.edu/registrar/instructions.html>

Program Completion Timeline

Master's degree students are allotted five (5) years from the initial term of enrollment in which to complete all program/degree requirements. Students unable to complete all program/degree requirements within this five-year time frame will be subject to dismissal.

Master of Science (M.S.) in Criminal Justice Degree Program

Criminal Justice

(Major Code J001)

The M.S. in Criminal Justice trains those interested in law enforcement and the justice system through an interdisciplinary focus. The program prepares students through the core curriculum and allows for exposure to many different subject areas, found in ever burgeoning field of criminal justice, through various specialty tracks. This facilitates choice for students and fosters the development of experience within a particular segment of the field. Additionally, students may choose among elective courses which reflect areas of interest to criminal justice professionals.

Program Format

Students enrolled in the online Masters of Science in Criminal Justice program are required to complete a total of 30 credits at a minimum. The minimum 30 credits include 15 credit hours of core coursework, 12 credit hours within one specific concentration, and one 3 credit elective.

Core Courses (15 credits)

Complete all five of the following core courses:

CJI 0510: Survey Issues in Criminal Justice (3 credits)

CJI 0520: Social Administration of Criminal Justice (3 credits)

CJI 0530: Legal Issues in Criminal Justice (3 credits)

CJI 0540: Program Evaluation in Criminal Justice (3 credits)

CJI 0550: Investigative Processes (3 credits)

Concentration (12 credits)

Select one of the following concentrations and complete 4 courses (12 credits) within one specific concentration to fulfill the minimum concentration requirements.

Concentration 1: Legal Perspectives of Criminal Justice (12 credits) (Concentration Code J024)

Description: This track will provide specialized training in the fundamentals of criminal law and procedure, criminal evidence and legal writing for the non-lawyer. It will also provide specific training regarding procedural and legal issues that affect the criminal justice system. It will offer an in-depth knowledge of criminal law and enable the criminal justice professional to interface with lawyers regarding legal issues that may arise during the criminal investigation. Consequently, the track will provide knowledge and skills to those who work in law enforcement and criminal justice agencies, and related organizations and who are required to have a working knowledge of the theory and application of criminal law.

CJI 6110: Criminal Evidence (3 credits)

CJI 6120: Advanced Criminal Procedure (3 credits)

CJI 6130: Criminal Law (3 credits)

CJI 6140: Legal Research and Writing for Non-Lawyers (3 credits)

CJI 6150: Selected Issues in Forensic and Social Science (3 credits)

Concentration 2: Behavioral Science (12 credits) (Concentration Code J005)

Description: This concentration will provide specialization training in behavioral science issues, providing knowledge and skills to those who work in law enforcement and criminal justice agencies.

CJI 6210: Law Enforcement and the Mentally Disordered Offender (3 credits)

CJI 6220: Police Psychology and Criminology (3 credits)

CJI 6230: Behavioral Criminology (3 credits)

CJI 6240: Police Stress and Mental Health (3 credits)

CJI 6250: Forensic Psychology (3 credits)

Concentration 3: Business Administration (12 credits) (Concentration Code J006)

Description: This concentration will provide specialization training in the issues of business administration and will focus on areas such as legal, ethical, and social values of business, delivering superior customer value, managing organizational behavior, and managing human resources.

CJI 6303: Marketing Decisions for Managers (3 credits)

CJI 6304: Leading People and Organizations (3 credits)

CJI 6340: Managing Human Resources (3 credits)

CJI 6343: Building and Leading Teams (3 credits)

Concentration 4: Public Administration (12 credits) (Concentration Code J007)

Description: This concentration will provide specialization training in the issues of public administration and will focus on areas such as budget analysis administration, ethics, strategic management, and public administration theory.

CJI 6410: Administrative Law and Ethics in the Public Sector (3 credits)

CJI 6420: Public Administration in Theory and Practice (3 credits)

CJI 6340: Managing Human Resources (3 credits)

CJI 6460: Public and Non-Profit Strategic Management (3 credits)

Concentration 5: Substance Abuse (12 credits) (Concentration Code J008)

Description: This concentration will provide specialization training in the issues of substance abuse including treatment issues for drug users, family/community impact of illegal drugs, and cultural issues will be investigated as it relates to the criminal justice system.

CJI 6510: Psychopharmacology of Illicit and Licit Drugs (3 credits)

CJI 6520: Alcohol and Other Drug Treatment in the Criminal Justice System (3 credits)

CJI 6530: Substance Abuse Treatment in the Community (3 credits)

CJI 6540: Cultural Factors in Treatment Associated with Substance Abuse Issues and the Criminal Justice System (3 credits)

CJI 6550: Special Topics in Substance Abuse and the Criminal Justice System (3 credits)

Concentration 6: Strategic Community Planning (12 credits) (Concentration Code J029)

Description: This concentration will expose students to issues/topics about communities from a strategic perspective, identifying social, economic, demographic and cultural trends and patterns within the community. Partnerships with public safety agencies and other community agencies and groups will be examined. Data and data collection and analysis related to community development, problem solving, and funding initiatives will be evaluated.

CJI 6610: Human Factors (3 credits)

CJI 6630: Conflict and Crisis Management Theory and Practice (3 credits)

CJI 6640: Family Violence: The Effects on Families, Communities and Workplaces (3 credits)

CJI 6650: Strategic Community Planning and Partnership (3 credits)

CJI 6660: Race and Ethnic Relations in America (3 credits)

CJI 6670: Metropolitan Conflict (3 credits)

CJI 6680: Transformational Narratives (3 credits)

CJI 6690: Federalism and Intergovernmental Conflict (3 credits)

Concentration 7: Information Systems (12 credits) (Concentration Code J010)

Description: This concentration will focus on the application of technological concepts of information systems to the collection, retention, and dissemination of information for management planning and decision-making.

CJI 6710: Information Security Operations Management (3 credits)

CJI 6720: Information Privacy and Ethics (3 credits)

CJI 6740: Database Management and Applications (3 credits)

CJI 6750: Telecommunications and Computer Networking (3 credits)

Concentration 8: Conflict & Crisis Management (12 credits) (Concentration Code J011)

Description: This concentration will provide specialization training in law enforcement conflict and crisis management, emphasizing nonviolent, negotiation-oriented approaches to both individual and organizational responses to hostage/barricade and other crisis situations. The concentration will provide knowledge and skills to those who work in law enforcement and criminal justice agencies, and related organizations.

CJI 6810: Violence Prevention (3 credits)

CJI 6820: Human Factors (3 credits)

CJI 6830: Conflict & Crisis Negotiation (3 credits)

CJI 6840: Conflict and Crisis Management Theory (3 credits)

Concentration 9: Child Protection and Juvenile Justice (12 credits) (Concentration Code J012)

Description: This concentration is designed to meet the specific need of child protective workers, law enforcement officers, child advocates, school resource officers, community mental health workers, school police, Department of Juvenile Justice, Department of Children and Family Services, and others.

CJI 6910: Theory of Child Protection, Investigation, and Advocacy (3 credits)

CJI 6920: Juvenile Justice: Systems, Structure, and Process (3 credits)

CJI 6930: Family Dynamics: Motivation, Support and Communication (3 credits)

CJI 6940: Victimology: Child Abuse and Exploited Children (3 credits)

CJI 6950: Safe Schools: Climate and Culture (3 credits)

Concentration 10: Information Security (12 credits) (Concentration Code J013)

Description: This concentration will focus on the rapidly growing global problems of maintaining and securing computer information. Important areas addressed include threats and vulnerabilities, cryptography, authentication and access control, security models, network security, trusted computer systems, distributed systems security, World Wide Web security, applications security, and security management and policies.

CJI 6101: Fundamentals of Cybersecurity (3 credits)

CJI 6102: Information Security Operations Management (3 credits)

CJI 6103: Information Security Governance (3 credits)

CJI 6104: Information Systems Auditing (3 credits)

CJI 6105: Information Security Management Project (3 credits)

Concentration 11: Investigative Forensic Technologies (12 credits) (Concentration Code J014)

Description: This concentration will provide specialization training in the burgeoning field of forensic investigation. Students will be exposed to investigative and analysis techniques used during criminal investigations.

- CJI 6111: Firearms, Fingerprints and Other Impression Evidence (3 credits)
- CJI 6112: Forensic Analysis of Trace and Drug Evidence (3 credits)
- CJI 6113: Crime Scene (3 credits)
- CJI 6114: DNA – Technology that Revolutionized Criminal Investigations (3 credits)
- CJI 6115: Overview of Crime Laboratory Management (3 credits)

Concentration 12: Emergency Preparedness Leadership (12 credits) (Concentration Code J025)

Description: This concentration will instruct the student on All-Hazards Preparedness at the local, state, and national levels. Topics such as education and training for all professionals, other health care workers, and executives to prevent, protect, respond, prepare for, and recover from hazardous events and serve as a resource center in all-hazards preparedness and perform research related to all-hazards preparedness will be examined.

- CJI 6121: All-Hazards Preparedness (3 credits)
- CJI 6122: Communicable Diseases and Chemical, Biological, Radiological, Nuclear, Explosive (CBRNE), Challenges (3 credits)
- CJI 6123: Interagency Disaster Communication (3 credits)
- CJI 6124: Community Disaster Preparedness (3 credits)
- CJI 6125: Special Topics in All-Hazards Preparedness (3 credits)

Electives (3 credits)

Elective courses are offered on a rotating basis.

Complete one of the following elective courses:

- CJI 0601: Examining the Role of Police and Minority Communities (3 credits)
- CJI 0602: Clinical Investigation of Fraud (3 credits)
- CJI 0603: Practicum I (3 credits)
- CJI 0604: Practicum II (6 credits)
- CJI 0605: Practicum III (9 credits)
- CJI 0606: Terrorism from a Criminal Justice Perspective (3 credits)
- CJI 0608: Forensic Odontology (Dental Forensics) (3 credits)
- CJI 0609: White Collar Crime (3 credits)
- CJI 0610: Private and Public Policing (3 credits)
- CJI 0611: Clinical Applications of Hypnosis (1 credit)
- CJI 0612: Women and the Criminal Justice System (3 credits)
- CJI 0613: Crime and the Media (3 credits)
- CJI 0614: Becoming an Effective Expert Witness (3 credits)
- CJI 0615: Correctional Psychology (3 credits)
- CJI 0616: Communication and Problem-Solving Techniques (3 credits)
- CJI 0617: Street Gangs (3 credits)
- CJI 0618: Forensic Laboratory Technologies (3 Credits)
- CJI 0619: Interview and Interrogation (3 Credits)
- CJI 0620: Executive Leadership (6 credits)
- CJI 0621: Political and Public Policy Basis of Emergency Management (3 credits)
- CJI 0622: Preventing Juvenile Delinquency (3 credits)
- CJI 0623: Sociological Dynamics of Youth Gangs (3 credits)
- CJI 0624: Ethics in Law and Criminal Justice (3 credits)
- CJI 0625: Child Sexual Abuse (3 credits)
- CJI 0626: International Crime (3 credits)
- CJI 0627: Critical Issues in Corrections (3 credits)
- CJI 0628: Administrative Investigations (3 credits)
- CJI 0629: Thesis I (3 credits)
- CJI 0630: Thesis II (3 credits)
- CJI 0631: Managing Generational Cohorts (3 credits)
- CJI 0632: Continuing Services (for continuing Thesis students)
- CJI 0633: Law Enforcement Interviewing (3 credits)
- CJI 0634: Animals in Criminal Justice (3 credits)
- CJI 0635: Pre-Employment Investigations for Criminal Justice Professionals (3 credits)
- CJI 0636: Bully Prevention (3 credits)
- CJI 0638: Police and the Community: Cohesion, Communication, and Cooperation (3 credits)

Total Credits Required for Degree Completion 30

Doctor of Philosophy in Criminal Justice

The Doctor of Philosophy (Ph.D.) in Criminal Justice is a research degree. Inherent to its design are the rigorous academics that produce a critical scholar. The program is intended for students who have mastered a general field of knowledge as well as an area of specialization. They should demonstrate familiarity with the history of their discipline as well as with current advancements and future trends. Students must have the ability to conduct independent original research and scholarly investigation in areas of significant importance. They should be able to correlate their specialization with a general field of knowledge and understand how the concepts of each influence and relate to one another.

This 60-credit hour doctoral program opens opportunities in areas of research, academia, and management to those who are ready to advance, as well as to individuals considering a career change. Management perspectives, investigative techniques, and the understanding of human behavior continue to evolve. Criminal behavior impacts legal, social, and cultural influences. A detailed understanding of these factors and their interrelationships prepares an individual in the criminal justice field with a solid foundation upon which to perform, teach, and lead. The doctoral program examines these relationships and seeks to produce individuals able to make significant contributions within the criminal justice profession.

Program Learning Outcomes

At the completion of the degree, students will be able to:

1. Discuss past and current theories that have influenced the development of the criminal justice system.
2. Analyze the history of criminal justice in the United States and identify significant events and their relation to current trends and policies.
3. Discuss current trends and issues in criminal justice and what they indicate in the future.
4. Evaluate current methods of crime control and prevention and identify weaknesses and strengths of each.
5. Apply scientific research methods to examine issues and questions of significance in the criminal justice field.
6. Evaluate scholarly papers and articles against well-recognized standards of research design and data interpretation.
7. Evaluate research results for validity and document these findings.
8. Use appropriate and ethical research methods to develop policies and procedures that advance the mission of criminal justice systems.
9. Carry out meaningful individual research and dissertation in the dissertation product.

Admission Requirements

Admission to the doctoral program in Criminal Justice will be determined according to established university policies. The department will make a concerted effort to select only those students who are clearly best qualified for the rigors and responsibility of advanced study.

The following is required of all applicants for the doctoral degree in Criminal Justice:

1. Complete online application form.
2. Application fee of \$50 (in U.S. dollars) made payable to Nova Southeastern University will be charged for each application submitted.
3. Completion of a Master's degree from a regionally accredited University with a GPA 3.0 for master's level work. Among those who hold doctoral degrees in Criminal Justice it is not unusual to find individuals who have earned graduate degrees in other fields such as Psychology, Sociology, Anthropology, and Political Science. This diversity recognizes that criminal justice is not restricted to a particular kind of academic preparation for it shares aspects of many others. This multi-dimensional approach to academic study is repeated in the field as practitioners engage in research, problem solving and system reform.
4. Official transcripts from all colleges or universities you attended are required. Official electronic transcripts can be sent to electronictranscript@nova.edu or mailed. Applicants who have attended foreign universities or colleges are required to have their academic credentials evaluated for U.S. institutional equivalence. Please visit the National Association of Credential Evaluation Services for more information. International students are encouraged to contact the Office of International Student Services at (954) 262-7240 or 800-541-6682, ext. 27240, or by email at intl@nova.edu, or visit the Office of International Students and Scholars.
5. Three letters of recommendation that assess the individual's capacity to successfully handle graduate-level academic work. Letters may be from employers, professors or others in the student's life that have had sufficient opportunity to observe and evaluate the student's dedication to the field of criminal justice, his or her academic or professional background, the student's level of interest as well as his or her capacity for intense academic study.
6. Provide a personal statement of 300 words detailing your goals, research interests and special qualifications for the program.
7. One of the following must be submitted:
 - a. Copy of completed master's thesis or equivalent capstone deliverable; the paper must reflect original work, be exclusively of the applicant's authorship and should have been supervised and evaluated by a faculty member;

- b. GRE score of 300 or better on the combined verbal and quantitative sections based on the new score reports. Test scores are valid for five years after the testing year in which the student was tested;
 - c. Sample of published work from a refereed publication within the criminal justice or related discipline;
 - d. Successful completion of J.D. or doctorate in related field.
8. Submit a copy of current curriculum vitae.
 9. Complete an interview with program faculty.
 10. It is preferred that the Criminal Justice doctoral candidate to have a background that encourages and enables him or her to conduct serious academic research across a variety of subject areas. Encouraging students with graduate degrees other than criminal justice to join the program furthers this objective.
 11. The student's background should reflect strong dedication to the field of criminal justice either through academic or professional endeavors. Academic achievement would be represented by experience as an instructor/researcher or administrator within a university or criminal justice training facility. Professional history may include years of progressively responsible administrative positions within a criminal justice agency.

How to Apply

Those interested in seeking their Doctor of Philosophy in Criminal Justice should apply online at:

<https://education.nova.edu/doctoral/phd/criminal-justice.html> where an application and all necessary application information may be obtained.

Orientation Information

The School of Criminal Justice (SCJ) students will be provided with important orientation information, via e-mail, after the signed acceptance letter and seat deposit are received by the SCJ program office. A synchronous (live) orientation session is held prior to the start of the Fall term. Students are strongly advised to attend this session to learn more about the program's expectations and to meet their classmates and professors along with program staff and administrators.

Academic Advisement

Students seeking academic advisement or degree planning should consult with an Academic Advisor by calling 954/262-8500 or via email at fceadvise@nova.edu.

Graduation Requirements

Please refer to Graduation Information in the *Student Handbook* section of the catalog to find all degree completion requirements. Specific program completion requirements are located within each concentration or consult an academic advisor.

To complete the Doctor of Philosophy in Criminal Justice program a student must have:

- completed all required coursework;
- attained an overall 3.0 GPA;
- successfully completed and defended dissertation;
- submitted a degree application form and payment of graduation fee; and
- fulfilled all financial obligations to the university for the diploma and transcript to be released.

Doctoral Program Completion Timeline

Doctoral students are allotted eight (8) years from the initial term of enrollment in which to complete all program/degree requirements. An additional two (2) years (not to exceed 10 years in total) will be made available for dissertation students with an approved dissertation proposal by the end of year 8 in which to complete the remainder of their program/degree requirements. Students unable to complete all program/degree requirements within these time frames will be subject to dismissal.

Doctor of Philosophy (Ph.D.) in Criminal Justice Degree Program

Criminal Justice

(Major Code J001)

The Ph.D. in Criminal Justice is a research degree. Inherent to its design are the rigorous academics that produce a critical scholar. The program is intended for students who have mastered a general field of knowledge as well as an area of specialization. They should demonstrate familiarity with the history of their discipline as well as with current advancements and future trends. Students must have the ability to conduct independent original research and scholarly investigation in areas of significant importance. They should be able to correlate their specialization with a general field of knowledge and understand how the concepts of each influence and relate to one another.

Program of Study

Core Courses (33 credits)

Complete all of the following 11 core courses:

- CJI 0700: Theories of Crime (3 credits)
- CJI 0701: The Police and Society (3 credits)
- CJI 0702: Criminal Law, Procedure, and Individual Rights (3 credits)
- CJI 0703: Applied Statistics I (3 credits)
- CJI 0704: Applied Statistics II (3 credits)
- CJI 0705: Qualitative Methods (3 credits)
- CJI 0706: Research Methods I (3 credits)
- CJI 0707: Research Methods II (3 credits)
- CJI 0708: Program Evaluation I (3 credits)
- CJI 0709: Program Evaluation II (3 credits)
- CJI 0710: Data Analysis and Interpretation (3 credits)

Concentrations (15 credits)

Select one of the following concentrations and complete 5 courses (15 credits) within one specific concentration to fulfill the minimum concentration requirements.

Concentration 1: Organizational Leadership (15 credits) (Concentration Code J004)

- CJI 8110: Criminal Justice Organization and Management (3 credits)
- CJI 8120: Criminal Justice Organizational Planning and Change (3 credits)
- CJI 8130: Ethical Practices in Criminal Justice Leadership (3 credits)
- CJI 8140: Current Trends and Issues in Criminal Justice Organizations (3 credits)
- CJI 8150: Advanced Study: Ideas, Issues and Practices in Criminal Justice (3 credits)

Concentration 2: Behavioral Science (15 credits) (Concentration Code J005)

- CJI 8210: Risk Assessment (3 credits)
- CJI 8220: Gender Violence: Domestic Violence & Sexual Abuse (3 credits)
- CJI 8230: Mental Health Courts and Therapeutic and Restorative Justice (3 credits)
- CJI 8240: Sexual Offenders (3 credits)
- CJI 8250: Psychological Issues for Children and Adolescents in the Legal System (3 credits)

Concentration 3: Juvenile Justice (15 credits) (Concentration Code J027)

- CJI 8310: Contemporary Challenges in Juvenile Justice Leadership (3 credits)
- CJI 8320: Legal and Ethical Issues in Juvenile Justice (3 credits)
- CJI 8330: Comparative Juvenile Justice Systems (3 credits)
- CJI 8340: Advanced Juvenile Justice Policy (3 credits)
- CJI 8350: Advanced Study: Ideas, Issues and Practices in Juvenile Justice (3 credits)

Dissertation Credits (12 credits)

Complete 12 dissertation credits:

- CJI 9000: Dissertation I (3 credits)
- CJI 9001: Dissertation II (3 credits)
- CJI 9002: Dissertation III (3 credits)
- CJI 9003: Dissertation IV (3 credits)
- CJI 9004: Continuing Services (1 credit) *(Billed at 3 credits)*
- CJI 9005: Continuing Services (1 credit) *(Billed at 3 credits)*

Note: *After the completion of Dissertation I-IV, students will be required to enroll in CJI 9004, each term, until the completion of their final dissertation defense.*

Total Credits for Degree Completion 60

Programas en Latín América

In addition to the specific programs listed within this section, students worldwide are eligible to participate in any of our online offerings, as long as they meet the established admission requirements for that specific program of study.

Además de los programas específicos que aparecen en esta sección, estudiantes de todos los países son elegibles para participar en cualquiera de nuestras ofertas “online”, siempre y cuando cumplan con los requisitos de admisión establecidos para ese programa de estudios específico.

<https://education.nova.edu/international/index.html>

Maestría en Educación

La Escuela de Educación y Justicia Criminal Abraham S. Fischler de Nova Southeastern University ofrece Maestría en Educación en las siguientes áreas (estos programas no llevan a certificación estatal).

- Currículo, Instrucción y Tecnología
- Liderazgo
- Enseñanza del Inglés como Segundo Idioma (TESOL)
- Liderazgo y Gerencia de Centros y Proyectos Educativos (MAEP)
- La Enseñanza de las Ciencias
- La Enseñanza de las Matemáticas
- Educación Especial

Programas de Estudio

Se trata de una gran cantidad de programas con grandes posibilidades. En la mayoría de los casos, el estudiante puede encontrar una respuesta a sus necesidades. NSU y la FCE&SCJ ofrecen maestrías que van desde 36 a 42 créditos, en una diversidad de temas y concentraciones. Las maestrías se ofrecen en español con la excepción de la maestría en la Enseñanza del Inglés como Segundo Idioma (TESOL) la cual se ofrece en inglés.

Divulgación de Licencia Profesional

De acuerdo con las regulaciones estatales y federales, Nova Southeastern University (NSU) debe proporcionar la siguiente información a los futuros estudiantes que estén considerando inscribirse en un programa de grado que habitualmente conduce a una licencia profesional. Si bien la finalización de su programa de estudio de NSU puede ayudarlo a prepararse para sus futuros esfuerzos profesionales, en la actualidad no hemos tomado una determinación sobre si el programa conduce a una licencia profesional en otros estados, el Distrito de Columbia o los protectorados de EE. UU. como se define en 34 CFR §600.2. Lo alentamos a que se comunique con la autoridad estatal de licencias correspondiente para familiarizarse con los requisitos de licencia profesional específicos de su estado. Para obtener información sobre licencias o certificaciones, consulte los enlaces de Divulgaciones de Licencias Profesionales específicas del programa en: <https://education.nova.edu/international-programs/>

Maestría en Currículo, Instrucción y Tecnología

(Major Code F676)

El programa prepara a los participantes que están interesados en ser líderes en el área de la aplicación de la tecnología a la instrucción. El programa que está disponible a los educadores, tanto en sus escuelas como distritos. Una vez completen la maestría, los egresados estarán en condiciones de desarrollar evaluaciones, currículos y métodos didácticos innovadores. Las clases son impartidas en forma semi-presencial, con apoyo a través de la Internet.

Códigos	Cursos	Créditos
CIT 502	Investigación Educativa: Proceso y Aplicación	3
CIT 522	La Internet para Educadores	3
CIT 520	Introducción al Uso de la Tecnología en la Instrucción	3
CIT 524	Introducción al Diseño de Portales	3
CIT 500	Teoría del Aprendizaje	3
CIT 501	Currículo e Instrucción	3
CIT 503	Evaluación del Aprendizaje	3
CIT 508	Diseño Educativo para el Adiestramiento y la Instrucción	3
CIT 622	Tecnología y Currículo Escolar	3
CIT 630	Autoría en la Web 2.0: Aplicaciones para Enseñanza/Aprendizaje	3
INED 691	Investigación Acción en la Práctica Profesional I	3
INED 692	Investigación Acción en la Práctica Profesional II	3
APR 681-682	Seminarios Prácticos I - II	0
Total de créditos		36

Maestría en Liderazgo

(Major Code F987)

Este programa se ofrece para profesionales que buscan ejercer liderazgo en instituciones de diversa índole. En el lenguaje actual se colocaría en el ámbito del desarrollo gerencial y de la gerencia estratégica. El programa hace énfasis en el liderazgo y su desarrollo, así como en el mejoramiento de las organizaciones. Es un programa atractivo para los profesionales de la educación y la salud, así como para gerentes de empresas y de instituciones sin fines de lucro.

Códigos	Cursos	Créditos
MSL 680	Teoría y Práctica del Liderazgo	3
MSL 681	Liderando el Cambio	3
MSL 682	Ética en el Ejercicio del Liderazgo	3
MSL 683	Investigación para Líderes Educativos y de Recursos Humanos	3
MSL 684	Sistemas de Organización	3
MSL 685	Liderando Comunidades de Aprendizaje	3
MSL 686	Liderazgo Estratégico en Educación y Servicios Humanos	3
MSL 687	Tendencias Actuales en el Liderazgo de las Organizaciones	3
MSL 689	Tópicos Especiales en Liderazgo	4
MSL 690	Perspectivas Internacionales en Liderazgo	3
INED 691	Investigación Acción en la Práctica Profesional I	3
INED 692	Investigación Acción en la Práctica Profesional II	3
APR 681-682	Seminarios Prácticos I - II	0
Total de créditos		37

Maestría en Enseñanza del Inglés como Segundo Idioma (TESOL)

(Major Code F660)

Esta maestría ofrece una especialización en la enseñanza del inglés como segundo idioma (TESOL, por sus siglas en inglés). Está destinada a formar a los educadores que buscan ser más efectivos al enseñar el inglés a personas que hablan otros idiomas. Las clases son impartidas en forma semi-presencial, con apoyo a través de la Internet.

Códigos	Cursos	Créditos
TSOL 500	Fundamentos de la Educación Bilingüe	3
TSOL 515	Desarrollo Curricular en TESOL	3
TSOL 547	Pruebas y Evaluación en TESOL	3
TEFL 580	Adquisición y Aprendizaje de un Segundo Idioma	3
TEFL 530	Tecnología en TESOL	3
TSOL 562	Estudios de Cultura y de Relaciones Interculturales	3
TSOL 567	Lingüística Aplicada	3
TSOL 569	Metodología de la Enseñanza del Inglés a Personas que Hablan Otros Idiomas	3
TSOL 575	Temas Críticos en TESOL	3
TSOL 580	Aulas de Dos Idiomas Enseñando Matemáticas, Ciencia y Estudios Sociales a Estudiantes de Otras Idiomas	3
INED 691	Investigación Acción en la Práctica Profesional I	3
INED 692	Investigación Acción en la Práctica Profesional II	3
APR 681-682	Seminarios Prácticos I - II	0
Total de créditos		36

NOTA: Todos los cursos de la concentración en TESOL son impartidos en inglés.

Maestría en Liderazgo y Gerencia de Centros y Proyectos Educativos

(Major Code F504)

Este programa de maestría está diseñado para los educadores que quieren prepararse mejor para dirigir centros y proyectos educativos, ejerciendo un liderazgo efectivo en sus respectivas instituciones o programas. En este caso la oferta curricular toma en cuenta las necesidades propias de las actividades en el sector educativo, incluyendo elementos gerenciales y administrativos, así como los propios de la enseñanza. Las clases son impartidas en forma semi-presencial, con apoyo a través de la Internet.

Códigos	Cursos	Créditos
EDL 550	Herramientas Electrónicas para Líderes Educativos	3
CUR 526	Investigación para Profesionales de la Educación	3
EDL 500	Resolución de Problemas y Liderazgo Visionario	3
EDU 501	Escuela y Sociedad	3
EDU 503	Gerencia y Organización del Salón de clases	3
EDL 505	Finanzas y Presupuesto a Nivel de Escuelas y Distritos	3

EDL 510	Liderazgo y Gerencia Escolar	3
EDL 525	Recursos Humanos: Selección y Desarrollo del Personal	3
EDL 530	Organización y Planificación en la Dirección de las Escuelas	3
INED 691	Investigación Acción en la Práctica Profesional I	3
INED 692	Investigación Acción en la Práctica Profesional II	3
EL 600	Seminario en la Base del Conocimiento del Liderazgo Educativo	3
APR 681-682	Seminarios Prácticos I - II	0

Maestría en la Enseñanza de las Ciencias

(Major Code F656)

Este programa se ofrece para los educadores que enseñan ciencias naturales en K – 12 pero sobre todo para aquéllos que lo hacen en la secundaria (9-12). Se les ofrece un currículo actualizado en lo referente a las ciencias, al mismo tiempo que una base sólida para su actividad magisterial. Al finalizar el programa exitosamente, los participantes serán maestros con los recursos suficientes para enseñar ciencias naturales.

Códigos	Cursos	Créditos
CUR 506	Currículo e Instrucción	3
EDU 503	Gerencia y Organización del Aula	3
CUR 526	Investigación para Profesionales de la Educación	3
SCI 523	Métodos para Enseñar Ciencia en la Secundaria	3
SCI 600	Fundamentos de las Ciencias Físicas para Educadores	3
SCI 601	Ciencia Espacial Basada en la Investigación	3
SCI 602	Enseñanza de la Oceanografía	3
SCI 603	Enseñanza de las Ciencias Biológicas	3
SCI 604	Enseñanza de la Química Basada en el Estudio de la Materia y la Energía	3
SCI 605	Estudio Interdisciplinario de la Ecología	3
INED 691	Investigación Acción en la Práctica Profesional I	3
INED 692	Investigación Acción en la Práctica Profesional II	3
APR 681-682	Seminarios Prácticos I - II	0
Total de créditos		36

Maestría en la Enseñanza de las Matemáticas

(Major Code 653)

El programa prepara a los participantes para convertirse en líderes de la enseñanza de la matemática en sus respectivas escuelas en los diferentes niveles. Estarán en condiciones de preparar evaluaciones, adaptar currículos, aplicar nuevos conceptos didácticos y utilizar los más modernos conceptos en la enseñanza de las matemáticas. Las clases son impartidas en forma semi-presencial, con apoyo a través de la Internet.

Códigos	Cursos	Créditos
CUR 526	Investigación para Profesionales de la Educación	3
MAT 504	Algebra en Escuelas Secundarias	3
MAT 506	Estrategias para enseñar Cálculo	3
MAT 513	Estrategias para la Solución de Problemas en Matemática	3
MAT 509	Enseñanza – Aprendizaje de la Geometría en K - 12	3
MAT 507	Algebra Lineal y Abstracta	3
MAT 511	La Enseñanza de la Probabilidades y las Estadísticas en K - 12	3
MAT 508	La Enseñanza del Cálculo	3
MAT 662	Historia, Tendencias y Tecnología en la enseñanza de las Matemáticas	3
MAT 522	Metodología para la Enseñanza de la Matemática en la Intermedia y la Secundaria	3
INED 691	Investigación Acción en la Práctica Profesional	3
INED 692	Investigación Acción en la Práctica Profesional II	3
APR 681-682	Seminario Prácticos I - II	0
Total de créditos		36

Maestría en Educación Especial

(Major Code F515)

Este programa ha sido diseñado para aquellos educadores que quieren ser más efectivos en la enseñanza de los estudiantes con necesidades especiales. En el mundo de hoy estos maestros son muy necesarios para poder ofrecer la atención que estos niños y jóvenes requieren, así como poder poner en prácticas las políticas de inclusión que cada vez más países buscan implementar.

Códigos	Cursos	Créditos
CUR 526	Investigación para los Profesionales de la Educación	3
ESE 600	Excepcionalidades en los Niños y Jóvenes	3

ESE 610	Desarrollo y Problemas en el Desarrollo del Habla	3
EDU 503	Gerencia y Organización del Aula	3
ESE 620	Manejo de la Conducta con Alumnos Excepcionales	3
ESE 630	Evaluación Educativa y Psicológica de los Alumnos Excepcionales	3
ESE 640	Competencias y Servicios de Transición para Alumnos Excepcionales	3
ESE 650	Estrategias Educativas para Alumnos Excepcionales	3
ESE 660	Currículo y Materiales Educativos para los Alumnos Excepcionales	3
ESE 670	Educación Inclusiva y Alumnos Excepcionales	3
ESE 680	La Enseñanza de las Destrezas Sociales y Personales para los Alumnos Excepcionales	3
ESE 690	Consulta y Colaboración en la Educación de los Alumnos Excepcionales	3
APR 681-682	Seminarios Prácticos I – II	0
Total de créditos		36

Doctorado en Educación

El Doctorado en Educación de la Escuela de Educación y Justicia Criminal Abraham S. Fischler de Nova Southeastern University prepara a los alumnos para ser líderes en el campo de la educación. El programa fomenta una aplicación profunda de los conocimientos adquiridos además de destrezas en las áreas de investigación, colaboración, comunicación, y desarrollo profesional. Todos los participantes en el programa de Doctorado deben seleccionar un área de concentración, el correspondiente número de asignaturas de investigación, electivas y las cuatro etapas de la disertación para un total de 55 créditos.

Divulgación de Licencia Profesional

De acuerdo con las regulaciones estatales y federales, Nova Southeastern University (NSU) debe proporcionar la siguiente información a los futuros estudiantes que estén considerando inscribirse en un programa de grado que habitualmente conduce a una licencia profesional. Si bien la finalización de su programa de estudio de NSU puede ayudarlo a prepararse para sus futuros esfuerzos profesionales, en la actualidad no hemos tomado una determinación sobre si el programa conduce a una licencia profesional en otros estados, el Distrito de Columbia o los protectorados de EE. UU. como se define en 34 CFR §600.2. Lo alentamos a que se comunique con la autoridad estatal de licencias correspondiente para familiarizarse con los requisitos de licencia profesional específicos de su estado. Para obtener información sobre licencias o certificaciones, consulte los enlaces de Divulgaciones de Licencias Profesionales específicas del programa en:

<https://education.nova.edu/international-programs/doctorado-en-educacion.html>

ILALE ofrece Doctorado en Educación en las siguientes áreas de concentración:

- Liderazgo Educativo
- Liderazgo en la Educación Superior
- Tecnología Educativa y Educación a Distancia
- Liderazgo en la Organización

Programa de Estudio

Este programa es muy rico y adaptable a las necesidades de cualquier medio. Tiene una gran cantidad de concentraciones y puede ser dimensionado de acuerdo a las necesidades de cada país. Actualmente el doctorado se puede ofrecer en español e inglés. Todos los participantes en el programa de Doctorado en Educación deben completar los requisitos curriculares para un total de 55 créditos.

Requisitos Generales

Todos los estudiantes inscritos en el programa debe completar los siguientes requisitos generales del plan de estudios (31 créditos) y elegir un área de concentración y el número correspondiente de optativas (24 créditos). El total de créditos requeridos para completar el título equivale a 55 créditos. Los requisitos del curso para cada una de las áreas de concentración se enumeran por departamento académico.

Seminarios Generales (0 créditos)

Códigos	Cursos	Créditos
LDR 8501-8504	Seminarios Doctorales (I – IV)	0

Instituto de Verano

Los estudiantes de doctorado deben asistir al menos a un Instituto de verano como parte de los cursos obligatorios. Durante cada día del instituto, los estudiantes asistirán a varias sesiones obligatorias y optativas que se centran en la investigación y los puntos de referencia de la tesis. Las sesiones ofrecen una combinación única de instrucción directa y tiempo para que los estudiantes escriban y creen borradores de productos. Habrá numerosas oportunidades para interactuar con profesores y compañeros de estudios. El objetivo general del instituto es sumergir a los estudiantes en una experiencia de estudio / escritura que resulte en un trabajo preliminar digno de ser enviado a los tutores asignados para su consideración, edición y eventual aprobación de inmediato. Para obtener información adicional, visite el sitio web en <http://education.nova.edu/summer/>

FSC 8000	Instituto de Verano – obligatorio	1
FSC 8005	Instituto de Verano – estudiantes que regresan	1

Opciones de Investigación

Opción A - Disertación Aplicada

Opción B - Proyecto de Investigación Estratégica

Disertación Aplicada – Opción A (12 créditos)

La disertación aplicada es una presentación detallada, precisa y coherente de una investigación científica escolar diseñada para responder una o más preguntas. Es un requisito para todos los estudiantes del Doctorado de FCE&SCJ cuyo objetivo es mejorar la práctica profesional en la educación. El proceso de disertación consiste en un total de 12 créditos abarcando cuatro grandes etapas.

Códigos	Cursos	Créditos
DISR 8966	Disertación Aplicada 1: Prospecto	3
DISR 8967	Disertación Aplicada 2: Desarrollo de la Propuesta	3
DISR 8968	Disertación Aplicada 3: Propuesta	3
DISR 8969	Disertación Aplicada 4: Disertación Aplicada	3

Servicios de Disertación Aplicada

Los estudiantes que están en los primeros tres años reciben servicios de disertación siempre y cuando estén matriculados. A partir del cuarto año (10º término) de haber comenzado el programa, los estudiantes se tienen que matricular cada término en IDS 8092, Servicios de Disertación Aplicada 1 para poder recibir servicios de su comité de disertación. A partir del quinto año (13º término) los estudiantes se tienen que matricular cada término en IDS 8093, Servicios de Disertación Aplicada 2 para poder recibir servicios de su comité de disertación. Los estudiantes que no se matriculan en los cursos IDS 8092 y 8093 no podrán recibir servicios de su comité ni tendrán acceso a subir sus documentos en ADRIANA.

Cursos de Investigación para Estudiantes que Optan por la Disertación Aplicada (12 créditos)

Códigos	Cursos	Créditos
RES 8100	La naturaleza del conocimiento: Introducción a Métodos de Investigación	3
RES 9300	Métodos de Investigación Educativa	3
RES 8911	Diseño de Investigación Cuantitativa	3
RES 8916	Diseño de Investigación Cualitativa	3

Proyecto de Investigación Estratégica – Opción B (12 créditos)

El Proyecto de Investigación Estratégica (SRP) es un proyecto más orientado a la acción que se centra en el desarrollo de una estrategia para examinar un problema, utilizando una combinación de investigación y conversación con las partes involucradas en el proyecto. El SRP se enfoca más en extender o aplicar la investigación para ofrecer una solución inmediata a un problema dentro de un entorno del mundo real. A diferencia de la disertación aplicada, el SRP no incluye la recopilación de datos ni la implementación de una intervención. Sin embargo, el SRP incluye una planificación más completa de una solución propuesta que considera los comentarios tanto de académicos como de profesionales. El resultado será en forma de una propuesta integral que esboza un plan multifacético para enfrentar y resolver el problema en cuestión.

El SRP se ofrece en un formato estructurado, diseñado para ser completado como el último paso en su programa de doctorado. Una vez que se completen todos los cursos, los estudiantes se inscribirán en dos cursos de 6 créditos. Estos cursos de SRP se completarán a lo largo de 2 semestres, y se desarrollarán en piezas con retroalimentación y reflexión a lo largo del camino.

Cursos de Investigación para Estudiantes que Optan por el Proyecto de Investigación Estratégica

Códigos	Cursos	Créditos
RES 8911	Diseño de Investigación Cuantitativa	3
RES 8913	Evaluación de Programas	3

Códigos	Cursos	Créditos
ESRP 9000	Proyecto de Investigación Estratégica I	6
ESRP 9001	Proyecto de Investigación Estratégica II	6

Electivas (6 créditos)

Las concentraciones tienen 6 créditos de asignaturas electivas excepto Tecnología Educativa y Educación a Distancia que tiene 9. Estas serán seleccionadas basado en las necesidades e intereses del grupo específico.

Créditos de Concentraciones (24 créditos)

Las áreas de concentración y las electivas permiten a los estudiantes a especializarse y estudiar ciertas áreas en profundidad. Los estudiantes deben seleccionar un área de concentración.

Liderazgo Educativo (24 créditos)

(Major Code F987)

Códigos	Cursos	Créditos
EDD 8200	Liderazgo, comunicación y tecnología	3
EDLR 8410	Liderando una institución educacional: Teoría, Práctica y Reflexión	3
EDLR 8415	Planificación estratégica para líderes educacionales	3
EDLR 8420	Normas, poder y política en líderes educacionales	3
EDLR 8425	Investigación en la escuela y transformación	3
EDLR 8430	Aspectos legales y éticos en el liderazgo educacional	3
EDLR 8435	Temas actuales en liderazgo educacional	3
EDLR 8460	El director y liderazgo educacional	3
Total de créditos		24

Liderazgo en la Educación Superior (24 créditos)

(Major Code F874)

Códigos	Cursos	Créditos
EDD 8200	Liderazgo, comunicación y tecnología	3
HEL 8300	Caras de las instituciones de Educación Superior en el siglo XXI	3
HEL 8310	Asuntos estudiantiles en Educación Superior	3
HEL 8320	Planificación, presupuesto y financiamiento de los recursos institucionales	3
HEL 8330	Gobierno, ética y la ley de Educación Superior	3
HEL 8340	Liderando la misión académica en los institutos y universidades actuales	3
HEL 8350	Políticas y relaciones externas de la Educación Superior	3
HEL 8360	Educación Superior comparada	3
Total de créditos		24

Tecnología Educativa y Educación a Distancia (21 créditos)*

(Major Code F877)

Códigos	Cursos	Créditos
EDD 8200	Liderazgo, comunicación y tecnología	3
IDT 7000	Investigación en ITDE	3
IDT 7005	Medios utilizados en Educación	3
IDT 7007	Principios de la educación a distancia	3
IDT 8001	Diseño didácticos	3
IDT 8008	Principios de la tecnología educativa	3
IDT 8006	Sistemas, análisis y diseño	3
Total de créditos		21

*La concentración de ITDE tiene 9 créditos de electivas

Liderazgo en la Organización (24 créditos)

(Major Code F878)

Códigos	Cursos	Créditos
EDD 8200	Liderazgo, comunicación y tecnología	3
ORGL 8730	Liderazgo virtual y global	3
ORGL 8740	Comportamiento de la organización y desarrollo humano	3
ORGL 8750	Planificación estratégica	3
ORGL 8760	Gerencia del cambio	3
ORGL 8770	Pensamiento crítico para la toma de decisiones	3
ORGL 8780	Teorías emergentes sobre liderazgo de la organización	3
ORGL 8790	Dinámica de la diversidad	3
Total de créditos		24

Maestría Internacional de Preparación Docente (ITEP)

El Programa Internacional de Preparación Docente (ITEP), ofrece una Maestría en tres áreas de la enseñanza: Matemáticas, Educación Especial y Español. Este programa, diseñado para aquellos que tengan un título universitario de un país hispanoparlante, le ofrece al profesional hispano la oportunidad de adquirir conocimientos en el campo de la educación. El currículo incrementa la capacidad docente del alumno y le permite adquirir técnicas y conocimientos para impartir-clases en una de las tres áreas.

Divulgación de Licencia Profesional

De acuerdo con las regulaciones estatales y federales, Nova Southeastern University (NSU) debe proporcionar la siguiente información a los futuros estudiantes que estén considerando inscribirse en un programa de grado que habitualmente conduce a una licencia profesional. Si bien la finalización de su programa de estudio de NSU puede ayudarlo a prepararse para sus futuros esfuerzos profesionales, en la actualidad no hemos tomado una determinación sobre si el programa conduce a una licencia profesional en otros estados, el Distrito de Columbia o los protectorados de EE. UU. como se define en 34 CFR §600.2. Lo alentamos a que se comunique con la autoridad estatal de licencias correspondiente para familiarizarse con los requisitos de licencia profesional específicos de su estado.

Proceso de Admisión

Los siguientes son **requisitos generales** de admisión que se aplican a todos los futuros estudiantes de postgrado de la Escuela de Educación y Escuela de Justicia Criminal Abraham S. Fischler (FCE&SCJ). Para obtener asistencia con el proceso de admisión, comuníquese con la Oficina de Servicios para Estudiantes (llamada gratuita al 800-986-3223, extensión 28500).

1. Todos los estudiantes potenciales deben presentar una solicitud completa con una cuota no reembolsable de \$ 50.00. La aplicación se hace por Internet entrando en este enlace <http://www.nova.edu/info-apply/index.html>. Si necesita asistencia, puede comunicarse con la oficina de ITEP al 305-275-2638.
2. Las transcripciones oficiales finales de todas las instituciones postsecundarias previamente asistidas son requeridas. Las transcripciones deben enviarse en un sobre cerrado y sellado para que se consideren una transcripción oficial.
 - Las fotocopias y los facsímiles no serán aceptados como transcripciones oficiales finales.
 - Los títulos obtenidos en instituciones extranjeras deben ser traducidos y evaluados por una de las agencias aprobadas por la Asociación Nacional de Servicios de Evaluación de Credenciales (NACES). La evaluación debe incluir un análisis de curso por curso y una lista de todas las asignaturas del curso con créditos de semestre de Estados Unidos y un promedio de calificaciones en una escala de 4.0. La evaluación debe mostrar un promedio ponderado (GPA) mínimo de 2.5. Para obtener más información, consulte la oficina del programa ITEP. (305-275-2638)
3. Los solicitantes pueden ser admitidos provisionalmente basándose en una revisión preliminar de expedientes académicos no oficiales y / o los requisitos de admisión específicos del programa. Sin embargo, la admisión completa a cualquier programa de grado requiere la presentación de todos los documentos oficiales finales requeridos para la admisión dentro de los 45 días del calendario a partir de la fecha oficial de inicio del término. Solo los estudiantes con admisión completa son elegibles para recibir ayuda financiera. Una vez otorgada la aceptación provisional, un estudiante que no logre la admisión completa dentro de los 45 días del calendario a partir de la fecha oficial de inicio del término no podrá continuar sus estudios. Se prohibirá el registro y se podrán suspender otros servicios.

Requisitos de Admisión Específicos para ITEP

Los siguientes son requisitos específicos de admisión para la entrada en ITEP.

1. Entrevista con la directora del programa o su representante.
2. Examen de ubicación de inglés para establecer un dominio del idioma a nivel intermedio. El examen incluye un ensayo en inglés.
3. Título universitario de un país hispanoparlante.

Características específicas y requisitos del programa ITEP

1. Todas las maestrías de ITEP requieren 4 cursos en educación de 3 créditos cada uno los cuales van acompañados de 1 curso cada uno de ½ crédito cuyo objetivo es asistir al estudiante a perfeccionar el idioma inglés, en el área del contenido.
2. Todos los cursos de las 3 áreas de enseñanza ofrecidas por el programa de ITEP son impartidos en la modalidad presencial o semipresencial.
3. Los estudiantes del programa de ITEP tienen que matricular los cursos que son ofrecidos en el campus donde se programen las clases.

Maestría en la Enseñanza de las Matemáticas

(Major Code F653)

El programa prepara a los participantes para convertirse en líderes de la enseñanza de la matemática en los diferentes niveles. Al completar el programa, el alumno manejará estrategias efectivas y tendrá conocimientos para preparar evaluaciones, adaptar currículos, aplicar nuevos conceptos didácticos y utilizar los más modernos métodos de enseñanza de las matemáticas. Las clases son impartidas en forma presencial y a través de la Internet.

Códigos	Cursos	Créditos
EDU 502	Fundamentos Sicológicos de la Educación	3
ITEP 510	Aprendizaje del Contenido y Lenguaje para Educadores de ESL I	.5
EDU 508	Estrategias de Instrucción y Evaluación	3
ITEP 520	Aprendizaje del Contenido y Lenguaje para Educadores de ESL II	.5
EDU 503	Gerencia y Organización del Aula	3
ITEP 530	Aprendizaje del Contenido y Lenguaje para Educadores de ESL III	.5
CUR 526	Investigación para Profesionales de la Educación	3
ITEP 540	Aprendizaje del Contenido y Lenguaje para Educadores de ESL IV	.5
MAT 506	Estrategias para enseñar Cálculo	3
MAT 513	Estrategias para la Solución de Problemas en Matemática	3
MAT 509	Enseñanza – Aprendizaje de la Geometría en K - 12	3
MAT 507	Algebra Lineal y Abstracta	3
MAT 511	La Enseñanza de la Probabilidades y las Estadísticas en K - 12	3
MAT 508	La Enseñanza del Cálculo	3
MAT 522	Metodología para la Enseñanza de la Matemática en la Intermedia y la cundaria	3
MAT 697	Experiencia Aplicada de la Enseñanza de Matemática	3
Total de créditos		38

Maestría en Educación Especial

(Major Code F515)

Este programa ha sido diseñado para aquellos profesionales que quieren ser más efectivos en la enseñanza de los estudiantes excepcionales. En la actualidad estos maestros ofrecen la atención que los niños y jóvenes con necesidades especiales requieren, así como ponen en práctica las políticas de inclusión. Al completar el programa, el alumno manejará estrategias efectivas y tendrá conocimientos para preparar evaluaciones, adaptar currículos, aplicar nuevos conceptos didácticos y utilizar los más modernos métodos de enseñanza.

Las clases son impartidas en forma presencial y a través de la Internet.

Códigos	Cursos	Créditos
EDU 502	Fundamentos Sicológicos de la Educación	3
ITEP 510	Aprendizaje del Contenido y Lenguaje para Educadores de ESL I	.5
EDU 508	Estrategias de Instrucción y Evaluación	3
ITEP 520	Aprendizaje del Contenido y Lenguaje para Educadores de ESL II	.5
EDU 503	Gerencia y Organización del Aula	3
ITEP 530	Aprendizaje del Contenido y Lenguaje para Educadores de ESL III	.5
CUR 526	Investigación para Profesionales de la Educación	3
ITEP 540	Aprendizaje del Contenido y Lenguaje para Educadores de ESL IV	.5
ESE 600	Excepcionalidades en los Niños y Jóvenes	3
ESE 610	Desarrollo y Problemas en el Desarrollo del Habla	3
ESE 620	Manejo de la Conducta con Alumnos Excepcionales	3
ESE 630	Evaluación de Alumnos Excepcionales	3
ESE 640	Competencias y Servicios de Transición para Alumnos Excepcionales	3
ESE 650	Estrategias Educativas para Alumnos Excepcionales	3
ESE 660	Currículo y Materiales Educativos para los Alumnos Excepcionales	3
ESE 670	Educación Inclusiva y Alumnos Excepcionales	3
ESE 680	La Enseñanza de las Destrezas Sociales y Personales para los Alumnos Excepcionales	3
ESE 690	Consulta y Colaboración en la Educación de los Alumnos Excepcionales	3
ESE 699	Experiencia Aplicada de la Enseñanza de Educación Especial	3
Total de créditos		47

Maestría en Español

(Major Code F520)

El programa prepara a los participantes para convertirse en líderes de la enseñanza del español en los diferentes niveles. Al completar el programa, el alumno manejará estrategias efectivas y tendrá conocimientos para preparar evaluaciones, adaptar currículos, aplicar nuevos conceptos didácticos y utilizar los más modernos métodos de enseñanza, preparar evaluaciones, adaptar currículos, aplicar nuevos conceptos didácticos y utilizar los más modernos conceptos en la enseñanza del español. Las clases son impartidas en forma presencial y a través de la Internet.

Códigos	Cursos	Créditos
EDU 502	Fundamentos Sicológicos de la Educación	3
ITEP 510	Aprendizaje del Contenido y Lenguaje para Educadores de ESL I	.5
EDU 508	Estrategias de Instrucción y Evaluación	3
ITEP 520	Aprendizaje del Contenido y Lenguaje para Educadores de ESL II	.5
EDU 503	Gerencia y Organización del Aula	3
ITEP 530	Aprendizaje del Contenido y Lenguaje para Educadores de ESL III	.5
CUR 526	Investigación para Profesionales de la Educación	3
ITEP 540	Aprendizaje del Contenido y Lenguaje para Educadores de ESL IV	.5
LANG 530	Gramática Avanzada	3
LANG 581	Métodos de Segundo Idioma	3
LANG 545	Gentes y Culturas de España	3
LANG 560	Autores Representativos I	3
LANG 561	Autores Representativos II	3
LANG 550	Lingüística	3
LANG 551	Español para Hispanoparlantes	3
LANG 699	Experiencia Aplicada de la Enseñanza del Español	3
Total de créditos		38

Especialista en Educación (Ed.S.) en Currículo, Instrucción y Administración (CIMA) diseñado para estudiantes de ITEP

(Major Code F519)

El programa de Ed.S. en CIMA le brinda al estudiante la oportunidad de incrementar su conocimiento en cuanto a planes de estudio, enseñanza, gerencia y administración. Este programa prepara al estudiante para convertirse en un verdadero líder de la educación y la enseñanza. El contenido del curso está basado en la investigación e inculca al estudiante las mejores prácticas en educación.

Divulgación de Licencia Profesional

De acuerdo con las regulaciones estatales y federales, Nova Southeastern University (NSU) debe proporcionar la siguiente información a los futuros estudiantes que estén considerando inscribirse en un programa de grado que habitualmente conduce a una licencia profesional. Si bien la finalización de su programa de estudio de NSU puede ayudarlo a prepararse para sus futuros esfuerzos profesionales, en la actualidad no hemos tomado una determinación sobre si el programa conduce a una licencia profesional en otros estados, el Distrito de Columbia o los protectorados de EE. UU. como se define en 34 CFR §600.2. Lo alentamos a que se comunique con la autoridad estatal de licencias correspondiente para familiarizarse con los requisitos de licencia profesional específicos de su estado.

Proceso de Admisión

Los siguientes son **requisitos generales** de admisión que se aplican a todos los futuros estudiantes de postgrado de la Escuela de Educación y Justicia Criminal Abraham S. Fischler (FCE&SCJ). Para obtener asistencia con el proceso de admisión, comuníquese con la Oficina de Servicios para Estudiantes (llamada gratuita al 800-986-3223, extensión 28500).

1. Todos los estudiantes que desean aplicar deben presentar una solicitud completa con una cuota no reembolsable de \$ 50.00. La aplicación se hace por Internet entrando en este enlace <http://www.nova.edu/info-apply/index.html>. Si necesita asistencia, puede comunicarse con la oficina de ITEP al 305-275-2638.
2. Todos los aplicantes deben haber completado una maestría con un promedio ponderado (GPA) de 3.0. Si el aplicante es graduado de Nova Southeastern University puede pedir una transcripción de notas interna. Si el aplicante tiene una maestría de una universidad de habla hispana debe presentar las transcripciones oficiales y el diploma. Los títulos obtenidos en instituciones extranjeras deben ser traducidos y evaluados por una de las agencias aprobadas por la Asociación Nacional de Servicios de Evaluación de Credenciales (NACES). La evaluación debe incluir un análisis de curso por curso y una lista de todas las asignaturas del curso con créditos de semestre de Estados Unidos y un promedio de calificaciones en una escala de 4.0. La evaluación debe mostrar un promedio ponderado (GPA) mínimo de 3.0. Para obtener más información, consulte la oficina del programa ITEP (305-275-2638).

Códigos	Cursos	Créditos
CIMA 0700	Investigación educativa y técnica de la investigación electrónica	3
CIMA 0702	Currículo e instrucción: tendencias y problemas	3
CIMA 0705	El líder educativo actual	3
CIMA 0706	Gestión de cambios en entornos educativos	3
CIMA 0715	Diversidad educativa y la comunidad	3
CIMA 0712	Administración de currículo e instrucción	3
CIMA 0717	Evaluación curricular	3
CIMA 0707	Enfoque hacia el futuro del currículo reconceptualizado	3
CIMA 0720	Seminario en síntesis de programas	3
	Electiva	3
Total de créditos		30

Programas en Puerto Rico

Some of the courses listed on the following pages have been approved by the Puerto Rico Department of Education for Title II funds reimbursement.

Algunos de los cursos que aparecen en las siguientes páginas han sido aprobados para reembolso de fondos Título II por el Departamento de Educación de Puerto Rico.

<https://www.nova.edu/campuses/puertorico/degree-programs.html>

La Escuela de Educación y Justicia Criminal Abraham S. Fischler de Nova Southeastern University en Puerto Rico ofrece Maestrías en Ciencias de la Educación (M.S.)

Maestría en Educación en las siguientes áreas.

- Currículo, Instrucción y Tecnología (CIT)
- Enseñanza del Inglés como Segundo Idioma (TESOL)
- La Enseñanza de las Matemáticas (MAT)
- Educación de Alumnos Excepcionales (Educación Especial-ESE)

Programas de Estudio

NSU y FCE&SCJ ofrecen maestrías que van desde 30 a 42 créditos, en una diversidad de temas y concentraciones.

Divulgación de Licencia Profesional

De acuerdo con las regulaciones estatales y federales, Nova Southeastern University (NSU) debe proporcionar la siguiente información a los futuros estudiantes que estén considerando inscribirse en un programa de grado que habitualmente conduce a una licencia profesional. Si bien la finalización de su programa de estudio de NSU puede ayudarlo a prepararse para sus futuros esfuerzos profesionales, en la actualidad no hemos tomado una determinación sobre si el programa conduce a una licencia profesional en otros estados, el Distrito de Columbia o los protectorados de EE. UU. como se define en 34 CFR §600.2. Lo alentamos a que se comuniquen con la autoridad estatal de licencias correspondiente para familiarizarse con los requisitos de licencia profesional específicos de su estado. Para obtener información sobre licencias o certificaciones, consulte los enlaces de Divulgaciones de Licencias Profesionales específicas del programa en: <https://education.nova.edu/international-programs/>

Maestría en Currículo, Instrucción y Tecnología

(Major Code F676)

El programa prepara a los participantes que están interesados en ser líderes en el área de la tecnología. Una vez completen la maestría, los egresados estarán en condiciones de desarrollar evaluaciones, currículos y métodos didácticos innovadores. Las clases son impartidas en formato híbrido con la asistencia de algunos fines de semana y con un alto porcentaje en línea. Los cursos que se ofrecen en esta maestría cumplen los requisitos del Departamento de Educación de Puerto Rico para la Certificación Docente en Especialista de Tecnología Educativa.

Códigos	Cursos	Créditos
CIT 522	Internet para Educadores	3
CIT 524	Introducción Autoría en la Web 1: Introducción al Desarrollo de Páginas Web	3
CIT 500	Teorías del Aprendizaje	3
CIT 520	Introducción a los Medios Instruccionales	3
CIT 501	Currículo e instrucción	3
CIT 622	Tecnología y Currículo Escolar	3
CIT 503	Evaluación del Aprendizaje	3
CIT 508	Diseño Educativo para el Adiestramiento y la Instrucción	3
CIT 630	Autoría en la Web 2.0: Aplicaciones para Enseñanza/Aprendizaje	3
CIT 502	Investigación Educativa: Procesos y Aplicaciones	3
TOTAL DE CRÉDITOS PARA GRADUARSE		30

Maestría en Enseñanza del Inglés como Segundo Idioma

(Major Code F660)

Esta maestría ofrece una especialización en la enseñanza del inglés como segundo idioma (TESOL, por sus siglas en inglés). La misma está destinada a formar a los educadores que buscan ser más efectivos al enseñar el inglés a personas que hablan otros idiomas. Las clases son impartidas en formato híbrido con la asistencia de algunos fines de semana y con un alto porcentaje en línea. Los cursos que se ofrecen en esta maestría cumplen los requisitos del Departamento de Educación de Puerto Rico para la Recertificación Docente en TESOL de K-12.

Códigos	Cursos	Créditos
TSOL 569	Metodología de la Enseñanza del Inglés (TESOL)	3
TEFL 575	Estructura del Inglés	3
RED 560	Literatura para Niños y Adolescentes	3
TSOL 567	Lingüística Aplicada	3
TEFL 525	Enseñanza del Inglés a Niños	3
TSOL 547	Pruebas y Evaluación en TESOL	3
RED 570	Fundamentos de Lectura: Teoría y Práctica	3

RED 565	Artes del Lenguaje en la Escuela Secundaria	3
TSOL 575	Temas Críticos en TESOL	3
TEFL 580	Adquisición y Aprendizaje de un Segundo Idioma	3
TSOL 525	Enseñanza de la Lectura y Desarrollo de la Alfabetización en Español	3
TSOL 515	Desarrollo del Currículo en TESOL	3
TOTAL DE CRÉDITOS PARA GRADUARSE		36

NOTA: Todos los cursos de la concentración de TESOL son impartidos en inglés.

Los estudiantes interesados en obtener el Certificado en Educación Bilingüe, además de cumplir con los 36 créditos de TESOL, es requisito añadir los siguientes dos (2) cursos:

TSOL 562	Estudios Culturales e Interculturales	3
TSOL 580	Salones de Aprendizaje en Dos Idiomas: Enseñanza de Matemáticas, Ciencias y Estudios Sociales a Estudiantes de Segundo Idioma	3

Maestría en la Enseñanza de las Matemáticas

(Major Code F653)

El programa prepara a los participantes para convertirse en líderes de la enseñanza de la matemática en los diferentes niveles. Al completar el programa, el alumno manejará estrategias efectivas y tendrá conocimientos para preparar evaluaciones, adaptar currículos, aplicar nuevos conceptos didácticos y utilizar los más modernos métodos de enseñanza de las matemáticas. Las clases son impartidas en formato híbrido con la asistencia de algunos fines de semana y con un alto porcentaje en línea. Los cursos que se ofrecen en esta maestría cumplen los requisitos del Departamento de Educación de Puerto Rico para la Recertificación Docente en Matemáticas Secundarias.

Códigos	Cursos	Créditos
CUR 526	Investigación para Profesionales de la Educación	3
MAT 680	Currículo de Matemáticas de K-12: Enseñanza, Aprendizaje, Evaluación y Diversidad	3
MAT 522	Metodología para la Enseñanza de la Matemáticas en Intermedia y Secundaria	3
MAT 513	Estrategias para la Solución de Problemas en Matemáticas	3
MAT 504	Álgebra en Escuela Secundaria	3
MAT 507	Álgebra Lineal y Abstracta	3
MAT 509	Enseñanza de la Geometría en la Sala de Clases de K-1	3
MAT 506	Estrategias para Enseñar Cálculo	3
MAT 508	Enseñanza del Cálculo	3
MAT 511	Enseñanza de la Probabilidad y Estadística en K-12	3
MAT 662	Historia, Tendencias Actuales y Tecnología en la Educación de Matemáticas	3
MAT 687	Diagnóstico y Corrección de Dificultades de Aprendizaje en Matemáticas	3
TOTAL DE CRÉDITOS PARA GRADUARSE		36

Maestría en Educación de Alumnos Excepcionales (Educación Especial)

(Major Code F515)

Este programa ha sido diseñado para aquellos profesionales que quieren ser más efectivos en la enseñanza de los estudiantes excepcionales. En la actualidad estos maestros ofrecen la atención que los niños y jóvenes con necesidades especiales requieren, así como ponen en práctica las políticas de inclusión. Las clases son impartidas en formato híbrido con la asistencia de algunos fines de semana y con un alto porcentaje en línea. Al completar el programa, el alumno manejará estrategias efectivas y tendrá conocimientos para preparar evaluaciones, adaptar currículos, aplicar nuevos conceptos didácticos y utilizar los más modernos métodos de enseñanza. Los cursos que se ofrecen en esta maestría cumplen los requisitos del Departamento de Educación de Puerto Rico para la Recertificación Docente en Educación Especial de K-12.

Códigos	Cursos	Créditos
CUR 526	Investigación para los Profesionales de la Educación	3
CBD 501	Ley de Educación Especial	3
ESE 600	Encuesta de Niños y Jóvenes con Necesidades Especiales	3
ESE 610	Discapacidades en el Desarrollo del Habla y Lenguaje	3
ESE 620	Manejo de Conducta en Estudiantes Excepcionales	3
ESE 630	Evaluación Psicológica y Educativa en Estudiantes Excepcionales	3
ESE 640	Servicios y Destrezas de Transición en Estudiantes Excepcionales	3
ESE 650	Estrategias Instruccionales para Estudiantes Excepcionales	3
ESE 660	Currículo y Materiales Instruccionales para Estudiantes Excepcionales	3
ESE 670	Educación Inclusiva para Estudiantes Excepcionales	3
ESE 680	Enseñanza de Destrezas Sociales y Personales para Estudiantes Excepcionales	3
ESE 690	Consulta y Colaboración para Estudiantes Excepcionales	3
TOTAL DE CRÉDITOS PARA GRADUARSE		36

Doctorado en Educación

El Doctorado en Educación de Abraham S. Fischler College of Education and School of Criminal Justice de Nova Southeastern University prepara a los alumnos para ser líderes en el campo de la educación. El programa fomenta una aplicación profunda de los conocimientos adquiridos además de destrezas en las áreas de investigación, colaboración, comunicación, y desarrollo profesional. Todos los participantes en el programa de Doctorado deben seleccionar un área de concentración, el correspondiente número de asignaturas de investigación, electivas (de ser requeridas), asistencia a Conferencia de Verano y las cuatro (4) etapas de la disertación para un total de 55 créditos.

Divulgación de Licencia Profesional

De acuerdo con las regulaciones estatales y federales, Nova Southeastern University (NSU) debe proporcionar la siguiente información a los futuros estudiantes que estén considerando inscribirse en un programa de grado que habitualmente conduce a una licencia profesional. Si bien la finalización de su programa de estudio de NSU puede ayudarlo a prepararse para sus futuros esfuerzos profesionales, en la actualidad no hemos tomado una determinación sobre si el programa conduce a una licencia profesional en otros estados, el Distrito de Columbia o los protectorados de EE. UU. como se define en 34 CFR §600.2. Lo alentamos a que se comunique con la autoridad estatal de licencias correspondiente para familiarizarse con los requisitos de licencia profesional específicos de su estado. Para obtener información sobre licencias o certificaciones, consulte los enlaces de Divulgaciones de Licencias Profesionales específicas del programa en:

<https://education.nova.edu/international-programs/doctorado-en-educacion.html>

En Puerto Rico se ofrece el Doctorado en Educación en las siguientes áreas de concentración:

- Liderazgo Educativo (EL)
- Tecnología Instrucciona y Educación a Distancia (ITDE)
- Liderazgo Organizacional (OL)
- Educación Especial (SPED)
- Liderazgo en Educación Superior (HEL)

Programa de Estudio

Este programa es muy rico y adaptable a las necesidades de cualquier medio. Tiene una gran cantidad de concentraciones y puede ser dimensionado de acuerdo a las necesidades de cada país. Todos los participantes en el programa de Doctorado en Educación deben completar los requisitos curriculares para un total de 55 créditos.

Requisitos Generales

Seminarios Generales (1 créditos)

Instituto de Verano

Los estudiantes de doctorado deben asistir al menos a un Instituto de verano como parte de los cursos obligatorios. Durante cada día del instituto, los estudiantes asistirán a varias sesiones obligatorias y optativas que se centran en la investigación y los puntos de referencia de la tesis. Las sesiones ofrecen una combinación única de instrucción directa y tiempo para que los estudiantes escriban y creen borradores de productos. Habrá numerosas oportunidades para interactuar con profesores y compañeros de estudios. El objetivo general del instituto es sumergir a los estudiantes en una experiencia de estudio / escritura que resulte en un trabajo preliminar digno de ser enviado a los tutores asignados para su consideración, edición y eventual aprobación de inmediato. Para obtener información adicional, visite el sitio web en <http://education.nova.edu/summer/>

Códigos	Cursos	Créditos
FSC 8000	Seminario de Verano	1
FSC 8005	Instituto de Verano – estudiantes que regresan	1

Opciones de Investigación

Opción A - Disertación Aplicada

Opción B - Proyecto de Investigación Estratégica

Disertación Aplicada – Opción A (12 créditos)

La disertación aplicada es una presentación detallada, precisa y coherente de una investigación científica escolar diseñada para responder una o más preguntas. Es un requisito para todos los estudiantes del Doctorado de FCE&SCJ cuyo objetivo es mejorar la práctica profesional en la educación. El proceso de disertación consiste en un total de 12 créditos abarcando cuatro grandes etapas.

Códigos	Cursos	Créditos
DISR 8966	Disertación Aplicada 1: Prospecto	3
DISR 8967	Disertación Aplicada 2: Desarrollo de la Propuesta	3
DISR 8968	Disertación Aplicada 3: Propuesta	3
DISR 8969	Disertación Aplicada 4: Disertación Aplicada	3

Servicios de Disertación Aplicada

Los estudiantes que están en los primeros tres (3) años, reciben servicios de disertación siempre y cuando estén matriculados. A partir del cuarto año (10º término) de haber comenzado el programa, los estudiantes se tienen que matricular cada término en IDS 8092, Servicios de Disertación Aplicada 1 para poder recibir servicios de su comité de disertación. A partir del quinto año (13º término) los estudiantes se tienen que matricular cada término en IDS 8093, Servicios de Disertación Aplicada 2 para poder recibir servicios de su comité de disertación. Los estudiantes que no se matriculan en los cursos IDS 8092 y 8093 no podrán recibir servicios de su comité ni tendrán acceso a subir sus documentos en ADRIANA.

Cursos de Investigación para Estudiantes que Optan por la Disertación Aplicada (12 créditos)

Códigos	Cursos	Créditos
RES 8100	La naturaleza del conocimiento: Introducción a Métodos de Investigación	3
RES 9300	Métodos de Investigación Educativa	3

Los estudiantes tomarán la vía de investigación cuantitativa o la vía de investigación cualitativa (elijan una). Los estudiantes serán guiados por la vía apropiada durante RES 9300: Métodos de investigación.

Favor seleccionar uno de los siguientes “Tracks” basado en su disertación

“Track” Cuantitativo

Códigos	Cursos	Créditos
RES 8911	Diseño de Investigación Cuantitativa	3
RES 8921	Análisis de Datos Cuantitativos	3

“Track” Cualitativo

Códigos	Cursos	Créditos
RES 8916	Diseño de Investigación Cualitativa	3
RES 8926	Análisis de Datos Cualitativos	3

Proyecto de Investigación Estratégica – Opción B (12 créditos)

El Proyecto de Investigación Estratégica (SRP) es un proyecto más orientado a la acción que se centra en el desarrollo de una estrategia para examinar un problema, utilizando una combinación de investigación y conversación con las partes involucradas en el proyecto. El SRP se enfoca más en extender o aplicar la investigación para ofrecer una solución inmediata a un problema dentro de un entorno del mundo real. A diferencia de la disertación aplicada, el SRP no incluye la recopilación de datos ni la implementación de una intervención. Sin embargo, el SRP incluye una planificación más completa de una solución propuesta que considera los comentarios tanto de académicos como de profesionales. El resultado será en forma de una propuesta integral que esboza un plan multifacético para enfrentar y resolver el problema en cuestión.

El SRP se ofrece en un formato estructurado, diseñado para ser completado como el último paso en su programa de doctorado. Una vez que se completen todos los cursos, los estudiantes se inscribirán en dos cursos de 6 créditos. Estos cursos de SRP se completarán a lo largo de 2 semestres, y se desarrollarán en piezas con retroalimentación y reflexión a lo largo del camino.

Cursos de Investigación para Estudiantes que Optan por el Proyecto de Investigación Estratégica

Códigos	Cursos	Créditos
RES 8911	Diseño de Investigación Cuantitativa	3
RES 8913	Evaluación de Programas	3

Códigos	Cursos	Créditos
ESRP 9000	Proyecto de Investigación Estratégica I	6
ESRP 9001	Proyecto de Investigación Estratégica II	6

Electivas (6 créditos)

Algunas concentraciones tienen de 6 créditos de asignaturas electivas. Estas serán seleccionadas basado en las necesidades e intereses del grupo específico.

Cursos de Concentración

Liderazgo Educativo (24 créditos)

(Major Code F987)

Códigos	Cursos	Créditos
EDD 8200	Liderazgo, Comunicación y Tecnología	3
EDLR 8410	Liderando una Institución Educativa: Teoría, Práctica y Reflexión	3
EDLR 8415	Planificación Estratégica para el Liderazgo Educativo	3
EDLR 8420	Normas, Poder y Políticas para el Liderazgo Educativo	3
EDLR 8425	Investigación y Transformación Escolar	3
EDLR 8430	Aspectos Legales y Éticos en el Liderazgo Educativo	3
EDLR 8435	Temas Actuales en Liderazgo Educativo	3
EDLR 8460	El Director y el Líder Escolar	3
Total de créditos		24

Los alumnos que deseen obtener la **Certificación Docente para Director Escolar y/o Facilitador del Departamento de Educación** deben matricularse en **siguientes cursos electivos:**

EDLR 8490	Reflexión y Visión del Líder Escolar	3
EDLR 8498	Internado	3

Liderazgo Organizacional (24 créditos)

(Major Code F878)

Códigos	Cursos	Créditos
EDD 8200	Liderazgo, Comunicación y Tecnología	3
ORGL 8730	Liderazgo Virtual y Global	3
ORGL 8740	Comportamiento Organizacional y Desarrollo Humano	3
ORGL 8750	Planificación Estratégica	3
ORGL 8760	Gerencia del Cambio	3
ORGL 8770	Pensamiento Crítico para la Toma de Decisiones	3
ORGL 8780	Teorías Emergentes sobre Liderazgo Organizacional	3
ORGL 8790	Dinámica de la Diversidad	3
Total de créditos		24

Tecnología Instruccional y Educación a Distancia (30 créditos)

(Major Code F877)

*La concentración de ITDE no tiene cursos electivos.

Códigos	Cursos	Créditos
EDD 8200	Liderazgo, Comunicación y Tecnología	3
IDT 7000	Investigación en ITDE	3
IDT 7005	Medios Instruccionales	3
IDT 7007	Principios de Educación a Distancia	3
IDT 8001	Diseño Instruccional	3
IDT 8008	Principios de la Tecnología Instruccional	3
IDT 8006	Análisis de Sistemas y Diseño	3
IDT 8012	Gerencia y Evaluación de ITDE	3
IDT 8119	Tópicos Contemporáneos en ITDE	3
IDT 8120	Perspectivas en ITDE	3
Total de créditos		30

Educación Especial (30 créditos)*

(Major Code F879)

Códigos	Cursos Requeridos	Créditos
EDD 8200	Liderazgo, Comunicación y Tecnología	3
SPED 8402	Familias, Leyes y Excepcionalidades	3
SPED 8404	Organización y Administración de Programas de Educación Especial	3
SPED 8405	Colaboración y Consulta	3
SPED 8401	Ley de Educación Especial	3
SPED 8403	Conferencias con Padres y Familias de Estudiantes con Necesidades Especiales	3
SPED 8406	Transición: Desarrollo de Carreras y Vida Independiente	3
SPED 8409	Controversias Multiculturales en Educación Especial	3
SPED 8410	Avalúo y Evaluación de Necesidades Especiales: Conducta y Destrezas Clínicas	3
SPED 8411	Problemas en la Administración de Educación Especial	3
Total de créditos		30

* La concentración de Educación Especial no tiene cursos electivos.

Liderazgo en Educación Superior (24 créditos)

(Major Code F874)

Códigos	Cursos de Concentración	Créditos
EDD 8200	Liderazgo, Comunicación y Tecnología	3
HEL 8300	Fases de las Instituciones de Educación Superior en el Siglo XXI	3
HEL 8310	Asuntos Estudiantiles en Educación Superior	3
HEL 8320	Planificación, Presupuesto y Financiamiento de los Recursos Institucionales	3
HEL 8330	Gobernanza, Ética y Ley de Educación Superior	3
HEL 8340	Liderando la Misión Académica en los Institutos y Universidades Actuales	3
HEL 8350	Políticas y Relaciones Externas de la Educación Superior	3
HEL 8360	Educación Superior Comparada	3
Total de créditos		24

**Abraham S.
Fischler College of
Education and
School of Criminal
Justice
Course
Descriptions**

FCE&SCJ Course Descriptions

ADS 8090 Applied Dissertation Services I (1 Cr)

Applied Dissertation Services I is continuing dissertation services for doctoral students who have completed all of their doctoral coursework and have registered for all dissertation benchmarks within the first three (3) years of their enrollment in the program.

ADS 8091 Applied Dissertation Services II (1 Cr)

Applied Dissertation Services II is continuing dissertation services for doctoral students entering their fourth (4th) year (37th month) in the program, but have not completed the applied dissertation or all required coursework. If a student is missing a dissertation benchmark registration, registration for ADS 8091 will not be required in order to receive dissertation advising services provided the student is registered for said benchmark during that semester. Student are responsible for registering for ADS 8091. Service fees will apply. **Prerequisite/s: None.**

APR 681 Practicum Seminar 1 (0 Cr)

The seminar takes place during crucial places in the program. It provides a forum for students to discuss and interact among themselves, other scholars, and professors. The seminar affords an opportunity for students to expand the knowledge gained in the classroom as well as their understanding of selected topics. Practical applications of theoretical concepts as well as critical discussions and scholarly writing form the essence of these sessions. The seminars are used to assist students in the development and implementation of the various products researched during the program.

APR 682 Practicum Seminar 2 (0 Cr)

The seminar takes place during crucial places in the program. It provides a forum for students to discuss and interact among themselves, other scholars, and professors. The seminar affords an opportunity for students to expand the knowledge gained in the classroom as well as their understanding of selected topics. Practical applications of theoretical concepts as well as critical discussions and scholarly writing form the essence of these sessions. The seminars are used to assist students in the development and implementation of the various products researched during the program.

APR 683 Practicum Seminar 3 (0 Cr)

The seminar takes place during crucial places in the program. It provides a forum for students to discuss and interact among themselves, other scholars, and professors. The seminar affords an opportunity for students to expand the knowledge gained in the classroom as well as their understanding of selected topics. Practical applications of theoretical concepts as well as critical discussions and scholarly writing form the essence of these sessions. The seminars are used to assist students in the development and implementation of the various products researched during the program.

APR 684 Practicum Seminar 4 (0 Cr)

The seminar takes place during crucial places in the program. It provides a forum for students to discuss and interact among themselves, other scholars, and professors. The seminar affords an opportunity for students to expand the knowledge gained in the classroom as well as their understanding of selected topics. Practical applications of theoretical concepts as well as critical discussions and scholarly writing form the essence of these sessions. The seminars are used to assist students in the development and implementation of the various products researched during the program.

APR 750 Educational Field-Based Project (3 Cr)

The Field-Based Project is intended to engage the students in a problem-solving experience designed to improve or enhance an education situation. This process is systematic and involves the participant in (a) submission of a structured proposal, (b) active intervention, and/or research, (c) evaluation of the implemented activities, and presentation a final report/product. **Prerequisite/s: EDU 708.**

ARC 8967 Applied Dissertation Service 2: Dissertation Proposal (5 Cr.)

The content of Applied Dissertation Service 2 (Dissertation Proposal) emphasizes the formulation and writing of the dissertation proposal and the process for Institutional Review Board (IRB) approval. Methodology and content for each of the proposal chapters are defined, including a thorough discussion of the role of the literature review to support or refute the dissertation topic. This service focusing on scientific inquiry will culminate in the completion of the second corresponding benchmark: the applied dissertation proposal. Credit for this service will be assigned following approval of the proposal. **Prerequisite/s: ARC 8966.**

ARC 8968 Applied Dissertation Service 3: Final Report (5 Cr.)

Applied Dissertation Service 3 (Final Report) involves data collection and implementation, the applied dissertation (i.e., final report), and the final-approval process. Content and format issues, as well as recommendations for further research, are highlighted. Dissemination of the dissertation and possible outlets for publication are covered. This service will culminate in the completion of the third corresponding benchmark: the applied dissertation. Credits for this service will be assigned following approval of the applied dissertation. **Prerequisite/s: ARC 8967.**

CBD 501 Special Education Law (3 Cr)

This course will provide participants with a clear understanding of the federal laws and regulations that apply to working with individuals with disabilities and their families in preschool and school settings. Legal and ethical issues, responsibilities, professionalism, and accountability of administrators, educators, and other service providers will be reviewed. Accommodations and modifications for students with disabilities will be explored. Additionally, inclusion and related issues will be discussed within the context of the laws. **Prerequisite/s: None.**

CBD 503 Classroom Management (3 Cr)

Students will examine various theoretical aspects of and practical applications for the effective organization and management of the special education classroom. The interdependence of instructional planning and behavior management systems will be emphasized. Variables related to teacher behaviors, student behaviors, curricular concerns, and academic planning will be addressed. **Prerequisite/s: None.**

CBD 505 Working with Families of Exceptional Learners (3 Cr)

This course will enable participants to develop knowledge of historical influences of parents in the provision of education of students with disabilities. Participants will become familiar with past and present issues, priorities, problems, and concerns facing parents. Further, participants will examine the emotional stages parents of students with disabilities frequently experience and will identify behavioral characteristics of the different emotions that parents encounter. Cultural factors impacting on parents' emotional reactions will be explored. Emphasis will be placed on participants' gaining an understanding of parents' emotional responses to their student's disability and enabling them to communicate and interact effectively with parents. **Prerequisite/s: None.**

CBD 510 Characteristics and Needs of Students with Developmental Disabilities (3 Cr)

This course provides a comprehensive coverage of developmental disabilities and outlines both past and present theories and practices in the field. The course also provides participants with basic information and foundational skills for understanding and working with students with developmental disabilities. Emphasis is on what the concept of developmental disabilities involves, how learning problems can be recognized, and how to address these problems. **Prerequisite/s: None.**

CBD 511 Characteristics and Needs of Students with Learning Disabilities (3 Cr)

This course will focus on the strategies, methods, curriculum, and assessment for facilitating an effective transition from school to adulthood for students with disabilities. Special emphasis will be placed on career development and independent living. **Prerequisite/s: None.**

CBD 512 Characteristics and Needs of Students with Emotional and Behavioral Disabilities (3 Cr)

This course involves a study of characteristics of children and youth with Emotional and Behavioral Disorders (EBD). Participants will develop an understanding of diverse theoretical perspectives, definitions, and intervention models; symptomology and etiological factors that contribute to EBD; and descriptive data currently used in both the literature and professional discipline. **Prerequisites: None.**

CBD 513 Methods for Teaching Students with Developmental Disabilities (3 Cr)

This course introduces preservice teachers to various strategies and techniques to educate students with developmental disabilities. Methods of managing and teaching children with developmental disabilities utilizing visual, auditory, kinesthetic, and tactile concepts in remediation are also explored. Special attention will be devoted to developing individualized program strategies for enhancing learning for students with developmental disabilities. **Prerequisite/s: None.**

CBD 514 Methods for Teaching Students with Learning Disabilities (3 Cr)

This course introduces participants to the various educational programs and teaching strategies which have been used successfully in remediation. Methods of managing and teaching children with learning disabilities utilizing visual, auditory, kinesthetic, and tactile concepts in remediation are also explored. **Prerequisite/s: None.**

CBD 515 Methods for Teaching Students with Emotional and Behavioral Disorders (3 Cr)

This course introduces preservice and inservice teachers to the professional and academic contexts of the field of emotional and behavioral disorders. The course content integrates the multiple perspectives necessary for understanding and influencing student's behavioral adjustment, and provides information on how to plan, organize, and manage instructional programs for students in different settings. **Prerequisite/s: None.**

CBD 516 Teaching Mathematics to Exceptional Learners (3 Cr)

This course is designed to ensure that exceptional student education teachers have the content knowledge necessary to teach mathematics. In addition, students will learn ways to adapt math instructional strategies, assessment, and materials for students with disabilities. Topics will include strategies for number operations, thematic approach in mathematics, and alternative assessment strategies for the exceptional students. Students will learn the number structure and theory of numbers through puzzles and games. **Prerequisite/s: None.**

CBD 517 Teaching Reading to Exceptional Learners (3 Cr)

This course will concentrate on the best practices for teaching reading to students with disabilities. Participants will increase their understanding in the assessment and correction of reading difficulties and the analysis of these difficulties. The major components of literacy instruction for students with disabilities will be explored as well as modifications and adaptations to achieve a balanced literacy curriculum.

CIMA 700 Educational Inquiry and Electronic Research Technologies (3 Cr)

CIMA 0700 examines and applies research paradigms, examples of sound research, critical interpretation and evaluation of research and theoretical writing in the field. **Prerequisite/s: None.**

CIMA 702 Curriculum and Instruction: Trends and Issues (3 Cr)

This course provides students the opportunity to explore and investigate current practices and emerging trends and issues in the field of curriculum and instruction. **Prerequisite/s: None.**

CIMA 705 Today's Educational Leader (3 Cr)

This course provides students the opportunity to study leadership characteristics and styles. Students will assess their own strengths and areas for development in the practice of leadership. They will gain an understanding and appreciation for the impact of their leadership. **Prerequisite/s: None.**

CIMA 706 Managing Change in the Educational Environment (3 Cr)

This course provides students with the skills and knowledge to serve as a catalyst for change and to assist others in the acceptance and adoption of educational innovation. Through examining pertinent literature and educational reform indicatives, they will identify elements of effective change strategies and develop leadership competencies needed to proactively manage personal and organizational change. **Prerequisite/s: CIMA 0700.**

CIMA 707 Focus on the Future: Reconceptualizing Curriculum (3 Cr)

This course provides students with the opportunity to research current best practices in curriculum design for traditional electronic and distance learning environments and the skills and knowledge to assess relevant products. **Prerequisite/s: None.**

CIMA 712 Management for Curriculum and Instruction (3 Cr)

This course provides students with the skills and knowledge required to design and manage curricula resources and delivery to ensure congruence among the written, taught, and tested curricula. **Prerequisite/s: None.**

CIMA 715 Educational Diversity and Community (3 Cr)

This course provides students with the skills and knowledge to apply cognitive theory in instructional program management for special needs students whose learning necessitates experiential differentiation. Participants will examine and apply best practices to encourage and accommodate diversity and equity while simultaneously promoting academic excellence. **Prerequisite/s: CIMA 0700.**

CIMA 717 Curricular Product Evaluation (3 Cr)

This course provides students with the skills & knowledge required to examine, review, evaluate & select consistent and equitable instructional programs, materials, and products that support student achievement and institutional goals. **Prerequisite/s: None.**

CIMA 720 Seminar in Program Synthesis (3 Cr)

This course is designed to provide an analysis and synthesis of the information learned in the online Ed. S. program of study. It is based on reflection, and focusing on analysis and synthesis, it provides the student with an opportunity to prepare a detailed statement of where the field is and where it is going. The course will also include practical applications of the research process to the student's professional settings. The Learning Program Review will provide the student with the opportunity to look back on the entire degree program in order to examine how it has contributed to the student's intellectual and personal development. It also includes all learning experiences that have taken place during the students NSU program. **Prerequisite/s: CIMA 0700.**

CIT 500 Theories of Learning (3 Cr)

Learning theory remains a crucial component of instructional delivery. Instruction should be tailored to the learning process, and learning theory provides a framework for analysis of teaching practices. This course examines various learning theories that directly impact education and their influence on teaching and learning. Philosophies relating to how people learn, curriculum design, assessment, and reorganization for school change will be discussed. Classroom teachers and media specialists working with kindergarten through Grade12 will find this course particularly useful. **Prerequisite/s: None.**

CIT 501 Curriculum and Instruction (3 Cr)

This course is intended to provide skills to the participants to develop, design, plan and assess the curriculum. Major topics that include theories and foundations of the curriculum are balanced with practical applications of developing curriculum materials appropriate for the participants setting. Current topics including multicultural curriculum, program evaluation, integrated curriculum, thematic units, technology-based learning, and assessment of student learning outcomes are examined. **Prerequisite/s: None.**

CIT 502 Research in Education: Process and Application (3 Cr)

Taken as one of the first courses in the master's concentration, CIT 502 begins a process that continues throughout the student's program of study, emphasizing research skills and development of an applied research project. **Prerequisite/s: None.**

CIT 503 Assessment of Learning (3 Cr)

This course offers a variety of practical skills for improving assessment techniques and instruments. Among assessment topics to be covered are design and development of assessment plans, teacher-made tests, standardized and commercial tests, and performance assessments. Program evaluation, the role of high stakes testing and its relationship of learning, and assessment and decision-making will also be examined. **Prerequisite/s: None.**

CIT 504 Creativity in the Curriculum (3 Cr)

This course offers a variety of strategies and hands-on ideas for fostering creativity in the K-12 environment. Methods for planning creative activities, assignments that call for original work, independent learning, self-initiated projects, and experimentation are examined.

CIT 508 Instructional Design for Trainers and Teachers (3 Cr)

This course was designed using a case study approach demonstrating the process for the systematic design of instruction—called instructional design or instructional systems design. A real-world instructional design event will be used to illustrate how instructional design happens. Major topics include systems theory, models of instructional design, development of instruction for the private and public sectors, the assessment and analysis of needs, the systematic design of instructional materials and events, and the formative and summative evaluation of instructional materials. **Prerequisite/s: None.**

CIT 520 Introduction to Media and Instruction (3 Cr)

This course introduces students to the principles of instructional design and learning theory, examines methods for planning, production and utilization of media in instruction and provides experience in the development of a lesson plan that incorporates the use of instructional media. **Prerequisite/s: None.**

CIT 522 Internet for Educators (3 Cr)

This introductory course includes the fundamentals of navigating the Internet and its role in the K-12 classroom. Participants will explore Internet terminology, Internet services, forms of Internet communication and retrieval of information. Educational Web sites will be examined and evaluated. Current issues and controversies concerning Internet access and use in the K-12 environment will be discussed. Target audience: classroom teachers and media specialists working with grades Kindergarten through 12. **Prerequisite/s: None.**

CIT 524 Introduction to Web Authoring (3 Cr)

This introductory project-based course examines and demonstrates the elements of Webpage development including page and site design, copyright issues, HTML coding, and World Wide Web (web) related resources. Each participant will use problem-based learning experiences to create basic web pages culminating in a final web site. **Prerequisite/s: None.**

CIT 622 Technology and the School Curriculum (3 Cr)

This course examines the role of technology in the curriculum and its impact on school change. Research on design of computer-aided instruction and computer utilization in the K-12 classroom will be explored. Methods of educational software evaluation,

selection, and acquisition are introduced. Students will apply modern technologies and principles of instructional design curriculum development in producing programs of instruction. **Prerequisite/s: None.**

CIT 630 Web 2.0 Tools: Applications for Teaching and Learning (3 Cr)

This course provides students with the knowledge, skills, and tools to integrate Web 2.0 tools into classroom instruction. Students will research and learn to use popular free educational Web 2.0 tools and resources, create learning activities, and develop teaching and learning resources that can be used immediately in classrooms with students. **Prerequisite/s: None.**

CJI 0510 Survey Issues in Criminal Justice (3 Cr)

This course will review historical context, theory, policy making, political factors, and behavioral influences related to criminal justice policy department.

CJI 0520 Social Administration of Criminal Justice (3 Cr)

This course will provide an overview of the federal, state, and local criminal justice systems. An introduction to management and methods of conflict management will be provided.

CJI 0530 Legal Issues in Criminal Justice (3 Cr)

This course will provide an overview to the legal issues that govern criminal justice activities that will include state and constitutional perspectives of law. An historical development of the various statutes that regulate criminal justice activities will be provided.

CJI 0540 Program Evaluation in Criminal Justice (3 Cr)

This course provides students with the foundational knowledge and basic competencies necessary to plan an evaluation of a criminal justice program and to interpret and utilize evaluation findings. This comprises an understanding of the evaluation process including, developing relevant evaluation questions, selecting an appropriate evaluation model, data collection and analysis, and accurate and ethical interpretation and dissemination of evaluation findings. Through a series of assignments, students will have the opportunity to engage in the planning of an evaluation of a criminal justice program, which culminates in the creation of a program evaluation plan. Students will be introduced to the types of data commonly collected in a program evaluation, and the use of both qualitative and quantitative methods.

CJI 0550 Investigative Processes (3 Cr)

This course will provide a fundamental background for investigative processes to include the responsibilities of the investigator from the initial crime scene all the way through follow-up. Felony cases will be used to demonstrate examples of criminal principles.

CJI 0601 Examining the Role of Police and Minority Communities (3 Cr)

The course will examine the ever-changing roles of the police and those of minority communities that presently exist within the boundary of most jurisdictions in South Florida. What were viewed, as traditional minority communities no longer exist within the same context. Minority groups from different countries that have settled in the United States are displacing those traditional minority groups or subcultures that have evolved separated from the dominant culture. The demands of policing those communities have put strains on police agencies and involved a great deal of educational efforts to train both the police and the community. Laws that are effective to the society as whole often conflict with the social and moral fibers of these communities creating turmoil for the parties involved in these conflicts.

CJI 0602 Clinical Investigation of Fraud (3 Cr)

This course provides an overview of the prevalence and magnitude of fraudulent activities in modern society. Estimates of social/business cost, and individual costs will be discussed. Examples with discussion of the various types of fraudulent activities will be provided. Various identification techniques and procedures will be discussed.

CJI 0603 Practicum I (3 Cr)

This course will provide the criminal justice student with first-hand experience working alongside law enforcement agents. Students will have the opportunity to observe various entities within a department of police or corrections.

CJI 0604 Practicum II (6 Cr)

This course will provide the criminal justice student with first-hand experience working alongside law enforcement agents. Students will have the opportunity to observe various entities within a department of police or corrections.

CJI 0605 Practicum III (9 Cr)

This course will provide the criminal justice student with first-hand experience working alongside law enforcement agents. Students will have the opportunity to observe various entities within a department of police or corrections.

CJI 0606 Terrorism from a Criminal Justice Perspective (3 Cr)

This course addresses the problem of terrorism from a criminal justice perspective. It is designed to provide students with an understanding of terrorism and the major issues associated with responding to terrorism in a democratic society. The first half of the course defines and conceptualizes international criminal law generally and terrorism specifically, reviews the history of terrorism, and discusses criminological theories that can best be applied to terrorism. The second half of the course focuses on the threat of terrorism in and against the United States. We will review and analyze trends in terroristic activity, terroristic groups, and specific strategies used to respond to terrorist threats in the United States.

CJI 0608 Forensic Odontology (Dental Forensics) (3 Cr)

This course is an introductory course to describe the role and function of the dental scientist as an important (essential) part of the term of Forensic Scientists.

CJI 0609 White Collar Crime (3 Cr)

White-collar crime is a serious social problem and is among the greatest threats to public health and safety. Indeed, the physical, financial, and emotional costs of white-collar crime dwarf those caused by traditional street crimes, such as homicide, robbery, and burglary. We will approach the study of white-collar crime from *sociological* and *criminological* perspectives. We begin by defining the various forms of white-collar crime and then move on to an examination of a number of instances/cases of the phenomenon.

Next, we shall engage in a rigorous theoretical examination of the causes and correlates of white-collar crime. Finally, we will focus on what we can do "in the real world" about the problems associated with white-collar crime.

CJI 0610 Private and Public Policing (3 Cr)

This course is a survey of the security field, including private, corporate, industrial, and retail applications. Comparisons are made between private and public policing. This course discusses the history evolution of private security and its role in American society. The course will cover various types of private security agencies and the varying types of services provided. The interaction of private security law enforcement and the restrictions placed upon each by the law and various legal decisions will be addressed.

CJI 0611 Clinical Applications of Hypnosis (1 Cr)

This course is intended to familiarize students with both research issues and clinical applications of hypnosis. Such topics as the nature of hypnosis; physiological and psychological manifestations of hypnosis; the effects of hypnosis on physical, cognitive, and intellectual performance; applications of hypnosis to psychosomatic disorders; hypnotic amnesia; and applications of hypnosis to a variety of clinical and addictive disorders will be examined.

CJI 0612 Women and the Criminal Justice System (3 Cr)

The Women and the Criminal Justice System class will provide an overview of the roles of women as victims, offenders, and professional workers within the system. Students will have the opportunity to learn and evaluate social issues that may motivate women to engage in criminal activities. The interaction of race, culture, class and gender in the criminal justice system will be infused throughout weekly discussions. Topics of emphasis include victims of domestic violence, rape, and delinquent adolescent girls. Compassionate techniques for working with female victims of crime will also be reviewed.

CJI 0613 Crime and the Media (3 Cr)

This course examines the relationship between the mass media, crime, and criminal justice in the United States. The way in which the criminal justice system, criminals, and crime are depicted in the entertainment and news media will be surveyed, as well as the effects that these depictions have on society and the criminal justice system.

CJI 0614 Becoming an Effective Expert Witness (3 Cr)

Professionals have numerous opportunities to testify as "Expert Witnesses" in litigation. This includes both civil and/or criminal cases. This may include accident litigation, malpractice litigation, forensic evidence in criminal cases, or various other cases. This course will help professionals understand the sequence of events leading to becoming an expert, the preparation involved, and the art of testifying.

CJI 0615 Correctional Psychology (3 Cr)

This course will provide an overview of correctional psychology. Students will obtain a general overview of the various components of the correctional system and the role of psychologists within that system. In addition, students will gain an understanding of working with offenders in an institutional setting. Themes covered include: The role of power in corrections, Ethical Concerns, the mission of mental health, Assessment, Treatment, Special Populations, Suicide, Self-mutilation, malingering etc.

CJI 0616 Communication and Problem-Solving Techniques (3 Cr)

This course examines various theories of effective interpersonal communication. The course focuses on strategies to better deal with communication issues presented to those who work in law enforcement and criminal justice agencies. In addition, the course provides the student with appropriate step by step problem solving strategies alleviating his/her work environment stress level.

CJI 0617 Street Gangs (3 Cr)

This course introduces students to the area of Criminal Street Gangs and explores its impact on our society. The course will be delimited by the exploration of the topics: gang history, typology, causations, organizational structure, criminal activities of gangs, girls and gangs, community impact, community based and national intervention strategies.

CJI 0618 Forensic Laboratory Technologies (3 Cr)

This course will provide students with a broad overview of forensic science with emphasis on the latest technologies. Topics will include trace evidence (fibers, paint, glass, fractures, hairs, etc.), arson, impression evidence (firearms, tool marks, and latent fingerprints), questioned documents, drugs/narcotics, DNA, and the CSI effect. Crime scene topics, as they relate to the laboratory, will also be covered. Concepts will be solidified via case studies.

CJI 0619 Interview and Interrogation (3 Cr)

This course covers the basic skills and explores the personality traits that contribute to conducting successful interviews. It covers detection of deception in verbal communications, nonverbal behavior, and written statements. In addition, the course contrasts interviewing and interrogation and covers the seven steps comprising effective interrogations.

CJI 0620 Executive Leadership (6 Cr)

This comprehensive course is designed to "bridge theory and practice" of leadership in the criminal justice and public safety environments. Particular emphasis is placed on three areas of leadership: management and leadership, organizational change and strategic management, and leadership during critical incidents and emergency response. Specifically, this course will cover topics such as leadership theory, practices, traits and skills; organizational behavior; performance management; decision making and problem solving; leadership and personality types; dealing with and initiating organizational change; developing strategic plans, developing and justifying budgets; planning and engaging in labor relations; crisis and emergency operations; critical incident stress management, conflict management; group dynamics; trauma; psychological effects of crises; and crisis response in the context of natural and manmade disasters. Students are exposed to an innovative approach to learning by providing them with both in class and online delivery of subject matter. In-class lectures, in-class and online discussions, and analyses of case studies will provide each student with the opportunity for understanding and applying theory to a real-world setting. **Prerequisite/s: ELC 0020, ELC 0030, ELC 0040.**

CJI 0621 Political and Public Policy Basis of Emergency Management (3 Cr)

This course is an examination of the political and public policy environment in which Emergency Planning and Management is practiced. It examines the political dynamics of emergency management, and analyzes governmental decision-making before,

during, and after disasters. Students learn how political factors play a role in all phases of emergency management. Students also analyze various disaster policy studies for lessons learned.

CJI 0622 Preventing Juvenile Delinquency (3 Cr)

The course will provide students with up-to-date research on prevention in the area of juvenile delinquency ---what programs exist, what works and what does not work based on research evidence. The course will address the history of the juvenile justice system focusing on the policies and programs undertaken currently as well as those of the past. Varying views on juvenile violence will be covered including the epidemic and the non-epidemic views. Juvenile offender careers involving entry, continuation in and exit from these careers will be dealt with using developmental theories of delinquency. A review of effective and not so effective prevention programs will be presented. In the weekly discussions, the instructor will incorporate her research and administrative experience in the area of prevention and the challenges prevention presents as an alternative perspective within criminal justice. In addition to readings from the main text, the course will incorporate supplemental readings in the area of cost benefit analysis. It is partly due to the impact of cost benefit analyses that prevention as a policy approach has emerged as a hot-button issue.

CJI 0623 Sociological Dynamics of Youth Gangs (3 Cr)

This course is designed to introduce students to the cultural and structural components of gang activity and will present a comprehensive review of all the critical elements relevant to the growing phenomenon of gang life. It will provide an overview of criminal street gangs and explore its impact on our society. The course will be delimited by the introduction of the topics: history of gangs, typology, theoretical explanations, causations, organizational structure, criminal activities of gangs, girls and gangs, community impact, community based and national intervention strategies. The interaction of race, culture, class, and gender in the criminal justice system will be infused throughout weekly discussions. Additionally, psychological and sociological dynamics will be explored. Furthermore, how to work with and treat children and adolescents as well as their families who have been associated with street gangs will be investigated. Along with this, students will also examine the short- and long-term goals of child and family protection, laws, as well as future relationships with regards to gang life.

CJI 0624 Ethics in Law and Criminal Justice (3 Cr)

This course is an intense examination of the ethical considerations facing the criminal justice practitioner. Topics include determining moral behavior, developing moral and ethical behavior, legal ethics, ethics and law enforcement, ethics and the courts, ethics and corrections, the ethics of punishment, policy and management issues, professionalism, pride and ethics for practitioners

CJI 0625 Child Sexual Abuse (3 Cr)

This course is designed to prepare students to identify factors and indicators associated with childhood sexual abuse, crisis assistance and intervention. Students will enhance their knowledge and skills required to assess and interview children, families, and offenders in child sexual abuse cases. Students will gain critical knowledge to assess the placement needs, make appropriate referrals, and prepare for the placement of the child, when indicated. Additionally, students will learn the I worker's role in a multidisciplinary team and be able to prepare agency workers to identify and become effective in handling child sexual abuse matters.

CJI 0626 International Crime (3 Cr)

While most criminal justice academics, professionals, and researchers focus on problems related to domestic criminality, another type of serious criminality occurs at the international level. International crimes are violations of international criminal law, while transnational crimes refer to violations of the laws of more than one country. This course covers both types of law violations and seeks to familiarize the student with the distinct types of causation, victimization, and control problems the global community faces as nation states become increasingly interdependent. The growing interdependence of all members of the international community is manifested through wrongdoings and illicit enterprises that involve several countries at one time. References are constantly made through the media about international bodies seeking to resolve disputes that transcend national borders (e.g., the United Nations and the World Court). Offenders and victims are frequently located in different jurisdictions. Often, we may look beyond our state or national frontiers in order to better understand the nature of even domestic crime and problems of its control. The causes of international and transnational crime may be traced to developments and policies in several nations. The only effective response to such problems requires close collaboration and coordination of efforts of all countries concerned.

CJI 0627 Critical Issues in Corrections (3 Cr)

This course will address selected issues in the field of corrections from various theoretical perspectives including conventional and critical sociology perspectives. Topics addressed include the growing incarcerated population, the composition of this population and efforts to reduce this rate of incarceration. The course will also address the risk factors contributing to becoming an inmate and recidivating, correctional education and substance abuse treatment services, the corrections experience for inmates and corrections staff, privatization of prisons, community reentry and evidence-based corrections programs.

CJI 0628 Administrative Investigations (3 Cr)

This course will provide an in-depth exploration of the administrative investigations process required of criminal justice organizations when allegations of misconduct surface. The general focus will be on the investigative, legal, procedural, managerial, and ethical issues directly related to the administrative / internal investigations process. Specific concentrations will also explore specialized investigation techniques, interview processes, evidence requirements, training, disciplinary proceedings, and case management. Emphasis is placed on the objectivity of the administrative investigation process triangle of procedural, civil, and criminal implications of every case. This course is designed for investigators and administrators to examine and manage the process so as the administrative, legal, and social justice requirements can all be served equally.

CJI 0629 Thesis I (3 Cr)

Thesis will require 6 credits of course registration. These courses may fulfill 6 credits of elective requirement for the MS in Criminal Justice. The thesis committee will consist of two faculty members, approved by the Executive Associate Dean of the HSHJ. One member will be approved by the Executive Associate Dean to serve as Chair. The thesis will require a proposal defense and a final defense. All members of the thesis committee must unanimously approve both the proposal defense and the final defense. The thesis proposal will include the following written sections: A critical review of relevant literature, a statement of the research question (hypothesis), and a statement of methodology (including statistical analysis to be applied to the data collected). -The final thesis will include the following written sections: The thesis proposal sections revised in final form, a statement of the results found, and a written discussion of the implications of the thesis findings.

CJI 0630 Thesis II (3 Cr)

This course will require 6 credits of course registration. These courses may fulfill 6 credits of elective requirement for the MS in Criminal Justice. The thesis committee will consist of two faculty members, approved by the Executive Associate Dean of the HSHJ. One member will be approved by the Executive Associate Dean to serve as Chair. The thesis will require a proposal defense and a final defense. All members of the thesis committee must unanimously approve both the proposal defense and the final defense. The thesis proposal will include the following written sections: A critical review of relevant literature, a statement of the research question (hypothesis), and a statement of methodology (including statistical analysis to be applied to the data collected). -The final thesis will include the following written sections: The thesis proposal sections revised in final form, a statement of the results found, and a written discussion of the implications of the thesis findings. **Prerequisite/s: CJI 0629**

CJI 0631 Managing Generational Cohorts (3 Cr)

This course will provide an in-depth exploration of the opinions, attitudes, values, and management techniques for generational age cohorts that are employed in the criminal justice field. The general focus will be on the cohorts whom are employed in all strata and in all types of criminal justice organizations: to wit, Veterans, Baby Boomers, Generation X, and Generation Y / Millennials. Applications of the contemporary theories, methods, and practices that relate to law enforcement, corrections, and other organizational entities in the criminal justice system for the purposes of recruiting, hiring, retention, and ongoing management issues will all be addressed. Students should feel free to focus their research and writing in the specific areas of interest as well as their own criminal justice organizations to develop their acumen in the topic area.

CJI 0632 Continuing Services (for continuing Thesis students)

This course will be utilized for the thesis student who needs additional time to complete the thesis. Prerequisite/s CJI 0629 and CJI 0630.

CJI 0633 Law Enforcement Interviewing (3 Cr)

This course introduces students to interviewing skills and criminal assessment. The fundamentals of interviewing are presented to establish a baseline of knowledge even though the students may have previous interviewing experience. Students will learn: the basic structure of interviews, the distinction between hearing and listening, the efficacy of neuro-linguistic rapport, and the value of the cognitive approach in stimulating memory. Special techniques for interviewing children and using translators will be covered in depth. The desirability of detecting non-verbal, verbal and written deception will be introduced. The ramifications of challenges arising from differences in personality, age, gender, culture & language, as well as the necessity for recognizing dangerous behavior in interviewees will be established. The main difference between an interview and an interrogation will be briefly covered.

CJI 0634 Animals in Criminal Justice (3 Cr)

This course discusses different service animals, e.g. K-9s, and their roles and limitations in the Criminal Justice System. This course will also discuss criminal animal neglect and abuse. This class will consider the role that law enforcement and the justice system plays in protecting animals. Students will also learn about animal rights activism in the context of domestic terrorism, undercover surveillance, and Constitutional rights.

CJI 0635 Pre-Employment Investigations for Criminal Justice Professionals (3 Cr)

This course is designed to meet the contemporary needs of pre-employment screeners in criminal justice / public safety organizations. The course delivers the processes, techniques, and information sources that also have implications for many private sector organizations that conduct these types of investigations. The unique presentation provides complete guidance on the investigative, legal, procedural, organizational, and social issues that must be considered when completing the screening process of bringing new employees into the organizational fold. The course also addresses the required medical and psychological standards for these types of positions. The course will be of immense value to investigators, through and including the highest-level criminal justice, human resource, and legal administrators.

CJI 0636 Bullying Prevention (3 Cr)

This course focuses on information about all forms of bullying, including cyber bullying, and approaches that have been shown to be effective in preventing bullying. Participants will pursue best practices and research focusing on preventing bullying by: changing school climates, raising awareness about bullying and its many forms, developing strong social norms against bullying, increasing supervision and support, forming clear rules, policies and procedures and providing the training to identify, intervene and prevent bullying behaviors.

CJI 0638 Police and the Community: Cohesion, Communication, and Cooperation (3 Cr)

This course addresses the intersectionality and complex factors involved in the relationship between law enforcement and the communities they serve. The implications of policing a free society through upholding the social contract are explored, while examining evidence-based practices for successful police-community cohesion. This course identifies some of the critical issues facing law enforcement today and the strain that exists between the police and the community and how police culture and accountability play a role. Through a critical analysis lens, this course examines police service in a contemporary society. Topics include; culturally competent policing, abuse of authority, excessive use of force, disparate treatment of people of color, police stress, supervision, monitoring, discipline & intervention. Appraisal of current police policies and practices that require reform are identified and programming, strategies, and initiatives for change are provided.

CJI 0700 Theories of Crime (3 Cr)

Theories of crime causation ranging through biological, psychological, sociological, and cultural and political theories, giving close attention to the problems inherent in approaching the study of crime from a "cause of crime" perspective. Emphasis around the key concepts used in theories of crime (e.g. responsibility, rationalization) and the multidisciplinary source of these concepts, how they are applied to criminological theory and their importance for understanding the present state of criminological theory.

CJI 0701 The Police and Society (3 Cr)

A social psychological examination of current issues and problems in municipal law enforcement, including topics such as the informal exercise of police authority, police role conflict, the relative significance of law enforcement and social services and interactional dynamics of police subculture.

CJI 0702: Criminal Law, Procedure and Individual Rights (3 Cr)

The criminal justice system is based upon substantive and procedural criminal law, criminal procedures, and criminal rights with emphasis on constitutional theory and practice.

CJI 0703: Applied Statistics I (3 Cr)

This course will introduce concepts, and methods in descriptive and inferential statistics. The course is designed to provide students with the statistical background required for doctoral level applied research. Application of statistics educational and human service research will be emphasized. Areas of study will include estimation, probability, variables, normal distribution, t-distribution, chi-square distribution, F-distribution, confidence intervals, hypotheses testing, and correlation. This course will provide the skills necessary to properly apply descriptive and inferential statistics by helping students understand the role of statistics in scientific research. Further, the assignments were designed to help students identify and implement the correct statistical procedure for a research question through data analysis, using a microcomputer (e.g., SPSS). Students will gain the requisite knowledge necessary to learn more complex statistical/research procedures and become more critical of various statistical presentations in academic journals and the mass media.

CJI 0704: Applied Statistics II (3 Cr)

The goal of this course is to prepare students to use advanced statistics. The course provides an introduction to some of the statistical tools commonly used. While students taking this class will have already taken a course in statistics, this course will place a much stronger emphasis on conceptually understanding the statistical methods. Since the course is targeted to students already familiar with mathematical concepts, we will not shy away from using the mathematical tools needed to develop the conceptual understanding. But the emphasis of the course will be on the conceptual understanding and application of the tools rather than on the math or the mechanics behind the tools. So, for example, when studying hypothesis testing, we will place a heavier emphasis on what the test is doing, when to use it and how to interpret its results, than on mechanical repetitions of the calculations involved in conducting the test. **Prerequisite/s:** HSHJ 703.

CJI 0705: Qualitative Methods (3 Cr)

This course will 1) to suggest the kinds of phenomena for which qualitative approaches are most apt to be useful and 2) to equip students with the skills necessary in order to successfully conduct rigorous and ethical studies. The epistemological bases for such approaches and the complimentary aspects of qualitative approaches will be explored in great detail. The emphasis, however, will be on a hands-on approach on how to do field research, case studies, interviews etc. In addition to a common core of readings, the students may choose from a wide menu of readings in terms of their particular research interests. Course assignments will be topics from the chapters of the textbooks. Feedback will be provided on the evolving research projects including the possible utility of the various approaches listed. Colleagues who are experts at doing field research, analysis, interviewing etc., will be asked to make their contributions at relevant places in the course. For the last five to ten years, there has been burgeoning literature on the value of qualitative research, and guidelines on how to do it well. Most of these earlier studies have drawn from other disciplines.

CJI 0706: Research Methods I (3 Cr)

The overall purpose of this class is to familiarize the student with the language and major issues confronting criminal justice research and researchers. As such, students will learn the basic rudiments of social science inquiry with special focus on how one conceptualizes a problem, uses theory to structure research questions, designs a method to examine the problem and answer the questions of interest, and implements that research approach. This is the first of a required two course sequence. In addition to class exams, during this semester students will begin the design of one research project.

CJI 0707: Research Methods II (3 Cr)

This course is an on-line, doctoral level core course within the HSHJ at Nova Southeastern University. This course is the second part of the research methods requirement. Because a basic understanding of research methods has been addressed in the previous course, Research Methods II will provide detailed instruction on scientific methods and research designs, as applied to problems of criminal justice, as well as the superiority of scientific knowledge over other forms of human knowledge. It will cover topics such as problem conceptualization and formulation, experimental and quasi-experimental design, sampling, measurement, survey research, observation, unobtrusive measures, and methods of data management and analysis. The final product of this course can, and should, serve as a dissertation prospectus, grant proposal, or publishable article. **Prerequisite/s:** HSHJ 706.

CJI 0708: Program Evaluation I (3 Cr)

This course will examine key concepts, methods, and approaches in the field of program evaluation research. Students will be exposed to the theoretical and methodological diversity inherent in current evaluation practices across a number of substantive areas. The comprehensive range of activities involved in designing, implementing, and assessing the utility of social programs will be a primary focus of the course.

CJI 0709: Program Evaluation II (3 Cr)

This course is intended to provide students with an in-depth and comprehensive foundation in advanced program evaluation methods. Topics will include the development and use of logic models, as well as the use of quasi-experimental and randomized designs in evaluation research. A wide range of data-collection procedures, including conventional (e.g., systematic surveys) and unconventional (e.g., trained observer ratings) will be highlighted. The course will introduce a range of strategies for analysis of evaluation data that will facilitate the use of statistical procedures in evaluation research, address qualitative approaches to analysis of evaluation data, and provide guidance on the application of cost-effectiveness and cost-benefit techniques in program evaluation. **Prerequisite/s:** HSHJ 708.

CJI 0710: Data Analysis and Interpretation (3 Cr)

The purpose of this course is to provide you with a rudimentary understanding of data analysis and interpretation in order to help you read and understand research literature. No previous experience in statistics or data analysis is expected. The course is designed with a focus on you as a consumer of the research literature, not as the person doing the research (although you will get some suggestions about that as we go along). The course is designed to teach you concepts; it is not designed to teach you how to do statistics and thus it will not focus on statistical formulas or computation. Rather, this course will involve reading, writing, and interpretation of basic research and statistical concepts and models.

CJI 6101 Fundamentals of Cybersecurity (3 Cr)

An overview of the technical aspects of cybersecurity. Issues discussed include confidentiality, integrity, and availability (CIA), as well as authentication, access control, trust, and non-repudiation. Furthermore, topics covered include the threat types and attack vectors used for compromising computer and network security. Investigation of fundamental cybersecurity and assurance technologies that can be applied to mitigate threat vectors. The selection of appropriate information security applications, security lifecycles, as well as controls utilized to protect computers and networks from the variety of threat vectors will also be covered.

CJI 6102 Information Security Operations Management (3 Cr)

Provides an understanding to implement effectively the information security vision and strategy set forth by the executive management. The emphasis will be on the management of an information security program. Focus is on the implementation of information security policy, information security planning, development of information security processes, and establishment of information security measures. Concepts and techniques from the management and organizational behavior disciplines will be integrated in order to identify and propose solutions to the problems of information security administration.

CJI 6103 Information Security Governance (3 Cr)

Challenges and opportunities of effectively governing an organization's information security requirements and resources. Information security governance lays out the vision for the information security program. Discussions include what constitutes good information security governance, and development of an effective information security strategy and policy. Also focuses on how to improve information security accountability, regulatory compliance, and maturity. **Prerequisite/s:** CJI 6102.

CJI 6104 Information Systems Auditing (3 Cr)

This course will evaluate fundamental concepts related to an information systems audit. Principles and practices related to secure operation of existing information technology. Information security accountability, development of internal control objectives and framework, and identification of appropriate information systems audit procedures covering security, compliance, risk mitigation, and business continuity. **Prerequisite/s:** CJI 6101 and CJI 6102.

CJI 6105 Information Security Management Project (3 Cr)

This project course focuses on integrating best practices for protecting critical information infrastructures through national cybersecurity standards and systems assessments in order to help students develop a final information security project focusing on Information Security Policy Development and Compliance. Students may enroll in this class only after completing all of the information security core courses. Upon request, the course may be taken concurrently with one of the prerequisite courses. Such a request will only be approved in the last term of a student's matriculation, and students taking a prerequisite concurrently are subject to the same expectations as those who have completed all prerequisites. Students will work in teams to enhance their team building and communication skills, along with working on a real-life organizational project focus on Information Security Policy Development and Compliance. **Prerequisite/s:** CJI 6101, CJI 6102, CJI 6103, and CJI 6104.

CJI 6110 Criminal Evidence (3 Cr)

This first course in the criminal justice track will offer students an in-depth analysis of the Federal Rules of Evidence as a legal foundation for understanding criminal law and procedure. Topics covered will include trial procedure, examination of witnesses, circumstantial evidence, opinion evidence, hearsay and character evidence, privileged communications, declarations against interests, presumptions, and judicial notice.

CJI 6111 Firearms, Fingerprints and Other Impression Evidence (3 Cr)

This course will provide students with a broad overview of the impression evidence discipline in forensic science. Topics discussed will include firearms and tool mark examination and microscopy, footwear and tire track examination, and latent fingerprints. Current courtroom challenges such as Daubert issues related to impression evidence will also be discussed. Students will be evaluated on the concepts learned based on practical exercises, tests, final exam, and research paper.

CJI 6112 Forensic Analysis of Trace and Drug Evidence (3 Cr)

This course will be divided into two sections: Trace and Drugs. In the first segment we will cover the different drugs of abuse, the controlled substances act, dependency, and the forensic analysis of these samples. The Trace Evidence segment will include basic microscopy, fibers, paint, glass, fractures, hairs, explosives and arson. Concepts will be solidified via case studies.

CJI 6113 Crime Scene (3 Cr)

This course will provide students with an in depth understanding of the various steps to processing a crime scene such as: scene documentation, evidence collection and preservation, and interpretation. In addition, scene safety and current court room challenges will be discussed.

CJI 6114 DNA – Technology that Revolutionized Criminal Investigations (3 Cr)

This course will provide students with a survey of the field of forensic genetics in an understandable manner. Topics will include presumptive testing, a history of serological analyses, the beginning of the era of DNA technology including RFLP and AMPFLP analysis. Newer methods of typing such as Short Tandem Repeat, Y-chromosome STR, SNP analysis, mitochondrial sequencing and finally mini-STRs will be explored. Case studies and examples of these methods will be examined and fully investigated empirically. This course would be an invaluable tool for the criminal investigator and attorneys or those students planning to work in such fields.

CJI 6115 Overview of Crime Laboratory Management (3 Cr)

A review of process management, workflow and future growth will be discussed. This course will provide students with a survey of manpower, quality assurance, safety, and budgeting issues. What job requirements are needed to perform the various jobs from Crime Scene Detective to DNA analyst? Accreditation, certification, and outside review of laboratory performance will be explored. The C.S.I. effect and its impact on the modern forensic laboratory will be examined. The competing interests of case analysis, prosecution and investigation will be detailed.

CJI 6120 Advanced Criminal Procedure (3 Cr)

This course will provide the criminal justice professional with an in-depth introduction to the role of the court, the law, and the judge. It will include the advanced study of the constitution with a specific focus on the Fourth, Fifth and Sixth Amendments. The impact of

these provisions during a criminal investigation will be examined with a focus on arrest, warrants, Miranda, the right to counsel and the exclusionary rule

CJI 6121 All-Hazards Preparedness (3 Cr)

The course will define the interdisciplinary roles and responsibilities of interdisciplinary professionals, paraprofessionals, and volunteers in all-hazards emergency planning, response, mitigation, and recovery. In view of the constant changes in emergency preparedness this course is designed to provide knowledge, concepts and skills to equip law enforcement professional and other social and health related professions with a background in planning, preventing, protecting against, responding to and recovering from acts of bioterrorism and all-hazards events. Given the role of public health, social service professionals, and law enforcement in emergency preparedness, students will gain insights into effective communication with the health system, the community, and state and local agencies.

CJI 6122 Communicable Diseases and Chemical, Biological, Radiological, Nuclear, Explosive (CBRNE), Challenges (3 Cr)

Major challenges in all-hazards preparedness, response, and recovery center around issues and challenges with pandemic influenza and other communicable diseases and effects to humans and the environment due to chemical, biological, radiological, nuclear and explosive events. This course will provide students with an understanding of pandemic influenza, including the risk factors for first responders and the community at large. During a pandemic or a wave of contagious disease, decisions about how to protect the public before an effective vaccine or treatment is available will be reviewed and discussed. Communities, individuals and families, employers, schools, and other organizations will be asked to plan for the use of these interventions to help limit exposure, prevent disease and death, lessen the impact on the economy, and keep societies functioning. The course participants will learn the expectations of preparation and response to a pandemic and to issues related to a CBRNE event or combination of events and the support measures necessary to enforce prevention strategies defined by the community, region, state, nation, and global society.

CJI 6123 Interagency Disaster Communication (3 Cr)

This course provides the student with information on the Incident Command system (ICS) joined with the state and federal response efforts in the event of a public emergency. Students will identify the core components in the ICS and the National Incident Management System (NIMS). An overview will describe the history, principles and organizational structure of the ICS and enable the responders to operate efficiently during an incident. The material presented will expand upon information covered in the ICS 100 and ICS 700 courses, and include topics such as; communication, pre and post mitigation planning, operational concepts, prioritization of target capabilities, and development of a local Incident Response Plan (IRP). Students will participate in online tabletop exercises utilizing the ICS. **Prerequisite/s: HSHJ 6121**

CJI 6124 Community Disaster Preparedness (3 Cr)

An all-hazards plan provides a basis for a higher state of readiness. These courses will emphasize “disaster resistant communities” to build on ongoing “Culture of Preparedness. Regardless of whether the incident is non-intentional (as in a natural disaster) or intentional (as in a terrorist threat), law enforcement’s role may include enforcing public health orders, securing contaminated areas and health facilities, providing support for transfer of national stockpiles and control of civic unrest. Resources may be overwhelmed and the ability to respond will depend on preparation and partnerships within the community. This course will provide information on development of law enforcement and operational continuity, protection of the officers to contagion and maintaining public order. The importance of law enforcement working in partnership with public health will be emphasized throughout the course. **Prerequisite/s: CJI 6121**

CJI 6125 Special Topics in All-Hazards Preparedness (3 Cr)

This course is a capstone research and experience course for the student. Each student will select a topic of interest related to all-hazards preparedness research. In addition, students must take part in an approved community project at the volunteer or professional level in the all-hazards field. **Prerequisite/s: CJI 6121**

CJI 6130 Criminal Law (3 Cr)

This course will introduce students to the common law elements and principles of criminal law as a legal foundation for understanding the criminal justice system. It will include the study of substantive criminal law including offenses against persons and property, public morality, public health, public order and safety, and justice and public administration. Alcohol and drug offenses, white collar and organized crime and criminal responsibility and defenses will also be covered.

CJI 6140 Legal Research and Writing for Non-Lawyers (3 Cr)

In this course the student will research, analyze and write about legal issues in the criminal justice system. This course is intended to assist the legal professional in recognizing the need for legal intervention and to identify relevant issues. Topics covered will include the fundamentals of case research, statutory law, administrative law, secondary sources, and electronic research.

CJI 6150 Selected Issues in Forensic and Social Science (3 Cr)

This final course in the track is intended to offer the criminal justice professional an opportunity to conduct in-depth analysis of forensic and social science as an administrative tool for litigation. Social Sciences in the law will enable the student to understand the interrelationship between the forensic science, social science and the admission of evidence. Topics covered will include social sciences as a basis for determining facts and making law.

CJI 6210 Law Enforcement and the Mentally Disordered Offender (3 Cr)

This course provides students with knowledge of the various forms of mental disorders and disabilities that law enforcement officers will likely see in people during their policing careers. Understanding the origin of various forms of mental illnesses together with practical application for law enforcement officers in how to recognize and techniques for handling victims and offenders will be addressed. Topics include distinguishing behavioral problems such as those caused by temporary situations such as grief or abuse impact from those of a long-lasting and pervasive impact from internal events like delusions and hallucinations, differentiating impulsive behavior caused by immaturity, bi-polar disorder, or brain dysfunction, understanding mental retardation versus psychotic behavior, figuring out who needs to be immediately taken to a detoxification center, and identifying those who might be attempting to avoid consequences of their violent behavior. Focus is also on helping law enforcement officers identify those who need to be deferred into specialty courts such as mental health, drug, and domestic violence courts as well as management of the mentally ill once they are detained. Victim impact will also be discussed.

CJI 6220 Police Psychology and Criminology (3 Cr)

The purpose of this course is to examine current strategies and issues in the field of police psychology. Specific topics that will be covered include: selection and fitness for duty evaluations, mental health issues in law enforcement (e.g., stress, family problems, critical incident debriefings, and domestic violence), role of psychology in crisis (hostage) negotiations, and supportive functions of the police psychologist in police operations. Tactical operations and police procedures relevant to the work of the police psychologist also will be covered.

CJI 6230 Behavioral Criminology (3 Cr)

This course will familiarize the student with various techniques for analyzing and understanding criminal behavior through crime and crime scene analysis. These techniques include an introduction to the fundamentals of criminal investigative analysis and profiling. Critical thinking skills will be emphasized in crime and crime scene analysis in order to draw logical inferences regarding any underlying psychopathology, motive, criminal history or other dynamics unique to that particular offender.

CJI 6240 Police Stress and Mental Health (3 Cr)

This course provides an overview of stress management in law enforcement. The course will cover the physiological and psychological basis of the stress response. The physical, emotional, mental, rational, and spiritual signs of distress will be examined. Understanding, recognizing, and coping with the stressors associated with modern policing helps prevent maladaptive responses such as domestic violence and suicide. Lectures and case studies will emphasize the application of successful stress management techniques within a law enforcement context.

CJI 6250 Forensic Psychology (3 Cr)

This survey course provides students with knowledge of psychology that can be used in law and the criminal justice system. Practical and research applications to psychology will be addressed. Topics include an overview of the legal system, expert witness testimony, assessment of various mental states to meet legal requirements for competency; insanity; abuse syndromes, and other psychological harm; assessment of violent behavior; working with police and the criminal justice system; and child custody and dependency issues. The legal system will be reviewed.

CJI 6303 Marketing Decisions for Managers (3 Cr)

Students will gain a working knowledge of the decisions marketing managers make by learning to think strategically. Students will develop marketing plans aligning marketing decisions and strategies. Students will be able to implement marketing decisions to optimize customer and organizational value.

CJI 6304 Leading People and Organizations (3 Cr)

This course investigates strategies and skills for influencing individuals and groups for organizational effectiveness. Students will learn leadership models and skills that can be used in a diverse and global environment. Attention will be given to important leadership issues in the 21st century such as ethics, change, and innovation. Students will have the opportunity to assess their own skill sets and consider development plans for enhancing those skills sets.

CJI 6340 Managing Human Resources (3 Cr)

Students will gain a working knowledge of planning, organizing, and managing human resource systems; and will gain hands-on abilities to design, direct, and assess human resource systems in enhancing relationships with internal and external customers, leading to organizational effectiveness.

CJI 6343 Building and Leading Teams (3 Cr)

This course focuses on how to build and lead successful teams to strengthen the overall performance of organizations. Team building models will be analyzed with emphasis on actionable steps that can be taken to overcome common hurdles and build cohesive, high performing teams. An emphasis will be placed on the role of the leader in developing successful work teams, project teams, virtual teams, and inter-organizational teams.

CJI 6410 Administrative Law and Ethics in the Public Sector (3 Cr)

This course introduces students to fundamental legal concepts regarding administrative law and the administrative process. The course also introduces students to the field of ethics and shows how ethical principles are applied to administrative agencies to ensure not only legal but also moral government decision-making. Administrative law is the body of law concerned with the actions of administrative agencies, frequently called the "4th branch of government" in the United States. The course thus examines how administrative agencies are created, how they exercise their powers, how they make laws and policy, formally as well as informally, the laws that govern agency rulemaking and adjudications, especially the Administrative Procedures Act, Constitutional and other legal protections afforded against agency actions, and how agency actions are reviewed and remedied by the courts and legislative branch of government. The course also examines the intergovernmental relations and the political and practical constraints that influence administrative policy.

CJI 6420 Public Administration in Theory and Practice (3 Cr)

This course examines the role of public administration and not-for-profit organizations in a democratic society. Students examine the cultural and intellectual evolution of the field, the theories, forces, and people that drive the public sector and the specific management techniques used to implement public policy. Finally, attention is given to how public policies are developed and the institutions that governments use to implement those policies.

CJI 6460 Public and Non-Profit Strategic Management (3 Cr)

Strategic management is defined as "a disciplined effort to produce fundamental decisions and actions that shape and guide what an organization is, what it does, and why it does it." The focus of strategic management is on "fundamental decisions." Strategic management is about shaping the mission and goals of an organization. Strategic management focuses on the future of an organization by trying to define the opportunities to act and the barriers to action that prevent us from achieving a desired future state. The goal of the process is to implement a program and complete a set of tasks, not to produce a plan (hence the shift in terminology from strategic planning to strategic management). **Prerequisite/s:** CJI 6420.

CJI 6510 Psychopharmacology of Illicit and Licit Drugs (3 Cr)

This course reviews the physical and psychodynamic effects of legal and illegal drugs. Mental disorders, symptomatology, assessment measures for addicts and dual diagnosis, along with a thorough examination of the DSM-IV.

CJI 6520 Alcohol and Other Drug Treatment in the Criminal Justice System (3 Cr)

This course will examine treatment and intervention approaches that are effective with the offenders in correctional settings. Such topics to be introduced are drug and alcohol treatment in correctional institutions, treatment modalities, principles of the therapeutic communities, characteristics and traits of the offender and issues related to the transition into the community.

CJI 6530 Substance Abuse Treatment in the Community (3 Cr)

This course will examine various models of community-based programs for the individual who has a substance abuse disorder and is in the criminal justice system. It will focus on research regarding factors of recidivism, treatment matching, and case management, relapse prevention techniques, setting treatment goals and resources in the community.

CJI 6540 Cultural Factors in Treatment Associated with Substance Abuse Issues and the Criminal Justice System (3 Cr)

This course will introduce students to cultural and racial identity development, The impact that class, race, ethnicity and sexual orientation have on court disposition, sentencing and the correctional process, culturally specific treatment techniques, racial and sexual dynamics in institutional settings and in community programs, including knowledge of cross-cultural interviewing skills.

CJI 6550 Special Topics in Substance Abuse and the Criminal Justice System (3 Cr)

This course is designed to give the student an opportunity to research a specific topic related to substance abuse services and the Criminal Justice System. Students are expected to work in an independent fashion and engage in in-depth research through the use of various sources. Such sources may include journal articles, books, online resources, and other scholarly works as deemed appropriate by the instructor. Students will receive guidance from the instructor regarding topic selection, along with scope and focus of the required paper.

CJI 6610 Human Factors (3 Cr)

This course presents communication theories relevant to conflict resolution as well as theories about understanding, analyzing, and managing conflict. The course focuses on the human and emotional aspects of conflict and includes the influence of gender and culture. This course is pragmatic as well as theoretical and presents communication and conflict resolution models in a practice-based approach.

CJI 6630 Conflict and Crisis Management Theory and Practice (3 Cr)

This course is an overview of the theories of conflict and crisis management and the intervention models and protocols used. Conflict and crisis management will be explored among and between individuals and groups, organizations, communities, and governments around the globe. Topics will include the management of violent conflicts, such as kidnapping, hostage-barricade and terrorist acts, homeland security, and the response to natural disasters. There will be interactive exercises as well as a case study approach used.

CJI 6640 Family Violence: The Effects on Families, Communities and Workplaces (3 Cr)

This course explores the overall effects of trauma and violence on individuals, families, communities, and the workplace. Issues of abuse, violence, and systemic responses are explored in relation to their effect on individual behavior, family dynamics, service provision, and community systems. Methods for identifying such issues in the context of family mediation and other types of conflict intervention are explored.

CJI 6650 Strategic Community Planning and Partnership (3 Cr)

An overview of the community from a strategic perspective, identifying: social, economic, demographic and cultural trends and patterns within the community; areas of concern for law enforcement and government; ways to initiate and develop community-wide strategic planning for peaceful community relations and growth; building community partnerships between law enforcement, the criminal justice system and community agencies and groups; community justice; and the use of data, data collection and analysis in developing and implementing collaborative long and short term plans for community development, problem solving and funding initiatives.

CJI 6660 Race and Ethnic Relations in America (3 Cr)

This course examines the social constructionist approach toward the study of racial and ethnic conflict and conflict analysis in the U.S. It is designed to assist students in increasing their ability to analyze racial issues from a historical and contemporary perspective, and to explore the basic theoretical paradigms that have been used to conceptualize the idea of race and ethnicity from the 9th century to the present. The course will also explore the effects of contemporary policies in addressing racial and ethnic inequities, and strategies to combat racism.

CJI 6670 Metropolitan Conflict (3 Cr)

This course will explore historical and theoretical explanations for the different types of conflict prevalent in various metropolitan areas. A series of case studies, focusing on both cities within the United States and abroad, students will explore such topics as the role of ethnicity in conflict, structural inequalities of the system, urban/suburban relations, urbanization, and metropolitan growth and development.

CJI 6680 Transformational Narratives (3 Cr)

Across cultures, people effectively communicate about their conflicts and issues through narratives. In any helping profession, it is effective to create useful change with a clear understanding of the strategies of transformational narratives. By understanding what creates change in stories, we can help people rewrite their own accounts in ways that redefine their possibilities. This course offers analyses of narratives from traditions of conflict resolution and other interdisciplinary perspectives, promoting the ability to reframe, refocus, and creatively intervene in stories of a personal and social nature to open useful possibilities for people who carry stories of unresolved struggle.

CJI 6690 Federalism and Intergovernmental Conflict (3 Cr)

This course describes and analyzes the guiding principles and the operational processes of "American Federalism," as well as its intended and unintended consequences. It seeks to provide students with a working understanding of the complex set of interactions occurring between all government units and levels (national/federal, States, Counties, municipalities, school districts and special districts, townships, etc.) in the USA; the various types of conflicts which necessarily result from these interactions; and the solutions that have been implemented in the past, or are currently suggested, in order to address and resolve these conflicts.

CJI 6710 Information Security Operations Management (3 Cr)

Provides an understanding to implement effectively the information security vision and strategy set forth by the executive management. The emphasis will be on the management of an information security program. Focus is on the implementation of information security policy, information security planning, development of information security processes, and establishment of information security measures. Concepts and techniques from the management and organizational behavior disciplines will be integrated in order to identify and propose solutions to the problems of information security administration.

CJI 6720 Information Privacy and Ethics (3 Cr)

In this course we examine the impact of the computer and the Internet on our society. Topics include ethical decision-making and frameworks, professional codes, free speech, intellectual property, cybercrime, privacy, security, and digital identity.

CJI 6740 Database Management and Applications (3 Cr)

The application of database concepts to management information systems. Design objectives, methods, costs, and benefits associated with the use of a database management system. Tools and techniques for the management of large amounts of data. Database design, performance, and administration. File organization and access methods. The architectures of database systems, data models for database systems (network, hierarchical, relational, and object-oriented model), client-server database applications, distributed databases, and object-oriented databases.

CJI 6750 Telecommunications and Computer Networking (3 Cr)

This course provides a framework for understanding computer network functionality, characteristics, and configurations. Topics include network topologies, protocols, and architectures and emerging trends in network technologies and services. The role of optical technologies in supporting national and international implementations is explored. Strategies for network planning, implementation, management, and security are introduced. Recent advances in standardization, internetworking, and deployment of LANs (local area networks), MANs (metropolitan area networks), and WANs (wide area networks) are introduced.

CJI 6810 Violence Prevention (3 Cr)

This course examines various theories of human aggression and violence, exploring their underlying assumptions about human nature and the causes of violence. Also included is an introduction to a range of violence intervention and prevention approaches developed for use at the interpersonal, intergroup, and societal level.

CJI 6820 Human Factors (3 Cr)

This course presents communication theories relevant to conflict resolution as well as theories about understanding, analyzing, and managing conflict. The course focuses on the human and emotional aspects of conflict and includes the influence of gender and culture. This course is pragmatic as well as theoretical and presents communication and conflict resolution models in a practice-based approach.

CJI 6830 Conflict & Crisis Negotiation (3 Cr)

This course will provide an overview of law enforcement crisis negotiation and its application to crisis situations, such as domestic violence encounters on an individual level and hostage/barricade encounters on an organizational level. Lecture, expert demonstration, and interactive negotiation with role-play will provide an experiential learning environment for understanding and applying active listening skills, empathy, rapport, influence, and behavioral change concepts to conflict and crisis situations.

CJI 6840 Conflict and Crisis Management Theory (3 Cr)

This course is an overview of the theories of conflict and crisis management and the intervention models and protocols used. Conflict and crisis management will be explored among and between individuals and groups, organizations, communities, and governments around the globe. Topics will include the management of violent conflicts, such as kidnapping, hostage-barricade and terrorist acts, homeland security, and the response to natural disasters. There will be interactive exercises as well as a case study approach used.

CJI 6910 Theory of Child Protection, Investigation, and Advocacy (3 Cr)

This course will focus on the interpretation of social and systemic policies and procedures of child welfare agencies and nongovernmental agencies with emphasis on child advocacy, due process, and institutional standards. Emphasis will also be included regarding the remediation, intervention, rehabilitation, education, and other services designed to reduce recidivism amongst children and their families.

CJI 6920 Juvenile Justice: Systems, Structure, and Process (3 Cr)

Emphasis will be placed on an examination of the juvenile court as an institution and the policies and practices involved in processing children and youth through the juvenile justice system. The course introduces students to the juvenile justice system as it explores the history, development, and evolution/progress of the way juveniles have been treated by our country's criminal justice systems. This course will focus on the response of law enforcement in the protection of children in trouble or in need of services. The formal and informal processing of youth involved in the juvenile justice system or community-based agencies will then be examined. Adapting an assessment instrument to ensure that all children are given due process protection, treatment, and delinquency prevention is reinforced.

CJI 6930 Family Dynamics: Motivation, Support and Communication (3 Cr)

This course will examine the protective and risk factors associated with the developmental pathways internalized by youth through interaction with their family system. Emphasis will be given to child and youth development as it is affected by the family system, peer groups, schools and teachers, community and other social influences. In addition, the dynamics of traditional, non-traditional, and culturally diverse family construction in contemporary society will be explored. Basic cause of crimes and the various social issues confronting children and their families will be explored. Students will look at the various layers of services available for families and how they connect in reducing risk factors associated with the children.

CJI 6940 Victimology: Child Abuse and Exploited Children (3 Cr)

This course introduces students to the field of victimology and explores its conceptual boundaries, basic concepts and literature. The course will be delimited by the exploration of the topics: family violence, child abuse including neglect, physical abuse, sexual abuse, and emotional and verbal abuse; and prevention, intervention and treatment issues associated with exploited children.

CJI 6950 Safe Schools: Climate and Culture (3 Cr)

This course provides students with an overview of school safety and is intended to prepare students to develop or strengthen strategies, activities, and processes that will enhance the safety and wellbeing of students, staff, and community members. Emphasis will be placed on the interaction between stakeholders and the importance of building and sustaining community collaboration for the purpose of school safety. The importance of policies and procedures, legislative mandates, and current safe school standards will be explored.

CJI 8110 Criminal Justice Organization and Management (3 Cr)

Students will explore various organizational systems such as information and communication, policy, politics and accountability, power and influence, finance, budget and stewardship and decision-making and conflict resolution. Topics to be explored include the identification of innovative approaches currently being implemented or that may be required; "best practices" and "innovative excellence", the application of change theory for new approaches, and the exploration of leadership initiatives and strategies

CJI 8120 Criminal Justice Organizational Planning and Change (3 Cr)

To be an organizational leader demands an understanding of the basic principles and practices underlying the management of large and diverse organizations. The contrast of management of stability and control with the management of chaos and instability suggests different techniques of leadership and management. Students will explore various organizational systems such as information and communication, policy, politics and accountability, power and influence, finance, budget and stewardship and decision-making and conflict resolution. Topics to be explored include the identification of innovative approaches currently being implemented or that may be required; "best practices" and "innovative excellence", the application of change theory for new approaches, and the exploration of leadership initiatives and strategies.

CJI 8130 Ethical Practices in Criminal Justice Leadership (3 Cr)

This course explores the role of ethics in criminal justice service and policy. The course is designed to empower emerging leaders to be prepared for ethical issues and conflicts that are likely to arise in the field of criminal justice. Participants will explore various concepts, such as what ethics is, what morality is, how does morality and realism affect criminal justice policy decision makers, and in what practical situations have ethics become an issue in criminal justice. Students will have the opportunity to evaluate a variety of ethical conflicts in criminal justice, and the results of those implementations.

CJI 8140 Current Trends and Issues in Criminal Justice Organizations (3 Cr)

This course identifies and examines the current issues and trends influencing the roles, responsibilities, and management challenges in a criminal justice setting. The course explores contemporary political, managerial, and cultural issues impacting criminal justice organizations. The student will develop a critical understanding of contemporary issues in criminal justice leadership; identify and analyze the major trends impacting organizational function, processes, and accountability; review conceptual and theoretical models and strategies to meet the inherent challenges; and critically examine the leader's role in shaping and guiding organizational response to changing public expectations and demands.

CJI 8150 Advanced Study: Ideas, Issues and Practices in Criminal Justice (3 Cr)

This is a course that includes a menu of topics and issues in criminal justice that students will select for further study, contingent upon faculty approval. Students are expected to synthesize and integrate the learning experiences in criminal justice and to evaluate research and current topics relative to the field. Topics for consideration include but are not limited to: leadership perspectives on criminal justice; the changing nature of criminal justice in the United States; evolving models and practices; and self-care and burnout prevention strategies for criminal justice practitioners.

CJI 8210 Risk Assessment (3 Cr)

One of the most controversial areas in forensic psychology is the ability of mental health professionals to predict violent behavior. This course will review the controversy from a historical point of view, and then look at the different methods of assessing the potential for violent behavior. The course will conclude with a discussion of ethical issues involved in the assessment of violent behavior, such as harm to others, and making statements based on insufficient information.

CJI 8220 Gender Violence: Domestic Violence & Sexual Abuse (3 Cr)

Domestic violence and sexual abuse crimes are different from other criminal acts in that the victims, usually but not always women, often have an intimate relationship with the perpetrators, usually but not always, men. The victims' testimony, which is often the most compelling evidence to prosecute the crime, must be obtained despite the fact that the victims have experienced trauma and may develop psychological symptomology subsequent to the events. This course will explore the current psychological theories about the impact of abuse on the victim and the best practices in working with victims who have been traumatized both to obtain their cooperation in prosecution and to prevent future abuse by exploring domestic violence courts and offender-specific treatment programs.

CJI 8230 Mental Health Courts and Therapeutic and Restorative Justice (3 Cr)

In this course the theoretical underpinnings and psychological practices used by therapeutic and restorative justice courts will be examined. An appreciation of the difficulties of blending therapeutic and punishment systems will be explored. The Mental Health Court is the newest member of the therapeutic and restorative justice courts in the criminal justice system. The first mental health court opened in 1997 when it became clear that close to 25% of those people arrested for non-violent misdemeanor crimes suffer from serious mental illness. Most had no permanent home, few family ties left, and were recycling in and out of the criminal justice system. The court is modeled after drug and domestic violence courts that have been operational for a longer period of time. The goal is to identify the seriously mentally ill defendants at the point they entered the justice system and defer them to treatment facilities in the community to restore them to optimum mental health functioning.

CJI 8240 Sexual Offenders (3 Cr)

This course will examine sexual deviance and sexual criminality from the perspectives of victims, offenders, investigators, prosecutors, mental health professionals, and supervision/parole officers. Special emphasis will be paid to the burgeoning problem of online sexual criminality, including Internet predation and the production and distribution of child pornography. The course will identify and integrate psychological factors (e.g., diagnostic and treatment issues, offender typology) with law enforcement factors (e.g., investigative strategies, online undercover operations, interrogation and interviewing techniques, and community supervision of sex offenders). Causal and maintaining factors involved in sexual offending also will be discussed within a context of risk assessment and relapse prevention.

CJI 8250 Psychological Issues for Children and Adolescents in the Legal System (3 Cr)

Children and adolescents may be involved with many different areas within the legal system such as delinquency, dependency, family, drug, domestic violence, and criminal/juvenile courts. Courts dealing with youth often rely heavily on the mental health expert to assist in understanding the psychological needs of the youth. Psychology can provide information about the child's cognitive, emotional, and behavioral development as compared to others his or her age by using standardized tests, expert consultation, and evaluation. Psychological interventions available for use with children involved with the legal system, such as medication, psychotherapy, competency restoration, and cognitive retraining will be reviewed. Forensic psychologists can use these data to inform the court as to the special needs of these justice involved youth as well as assist the judge in meeting the legal standards.

CJI 8310 Contemporary Challenges in Juvenile Justice Leadership (3 Cr)

This course is designed to provide a comprehensive overview of the various challenges facing the juvenile justice system in the 21st century. A range of contemporary issues central to juvenile justice will be analyzed including: trends in juvenile violence; the proliferation of gangs; the impact of significant institutional influences (family, peers, schools and community) on delinquents; gender and racial disparity in the administration of justice; the correlates of delinquency including childhood abuse, exposure to violence, drugs; and the philosophical shift toward balanced and restorative justice.

CJI 8320 Legal and Ethical Issues in Juvenile Justice (3 Cr)

This course examines contemporary legal and ethical issues from the perspective of their integration into the practice of leadership in juvenile justice systems. Students will research a variety of topics, including institutional values and ethical decision-making processes, punishment and treatment of the juvenile offender, criminal culpability, police handling of juveniles, the juvenile court, and juvenile corrections and rehabilitation.

CJI 8330 Comparative Juvenile Justice Systems (3 Cr)

Examines world crime and criminal justice surveys of the United Nations; analyzes the relationship between crime rates and differential juvenile justice systems, as well as socioeconomic development indicators. This course will cover an in-depth analysis of different approaches to law enforcement, juvenile-criminal procedure and juvenile law, and juvenile justice and corrections worldwide.

CJI 8340 Advanced Juvenile Justice Policy (3 Cr)

This course provides a comprehensive overview of the origin, philosophy and objectives of the juvenile justice system. An extensive and systematic analysis of juvenile justice policies and practices will be undertaken, especially those reflecting the philosophical shift toward offender accountability and public safety. Topics include an examination of Supreme Court decisions and legislative reforms related to the treatment, prevention, and control of juvenile delinquents.

CJI 8350 Advanced Study: Ideas, Issues and Practices in Juvenile Justice (3 Cr)

This is a course that includes a menu of topics and issues in juvenile justice that students will select for further study, contingent upon faculty approval. Students are expected to synthesize and integrate the learning experiences in juvenile justice and to evaluate research and current topics relative to the field. Topics for consideration include but are not limited to: leadership perspectives on juvenile justice; the changing nature of juvenile justice in the United States; evolving models and practices; and self-care and burnout prevention strategies for juvenile justice practitioners.

CJI 9000 Dissertation I (3 Cr)

This course provides the student with an opportunity to examine the dissertation process. The course focuses on structure and design of a concept for PhD dissertation research that includes peer/collegial review and scholarly discourse leading to a draft of Chapter one of the proposal development. **Prerequisite/s:** HSHJ 700-HSHJ 710.

CJI 9001 Dissertation II (3 Cr)

This course provides the student with a continuation of the dissertation process. The course focuses on structure and design of PhD dissertation research that includes chairperson review and scholarly discourse leading to proposal development. **Prerequisite/s:** HSHJ 700-710 & HSHJ 9000.

CJI 9002 Dissertation III (3 Cr)

This course provides the student with a continuation of the dissertation process. The course focuses on structure and design of PhD dissertation research that includes chairperson review and scholarly discourse leading to proposal development. **Prerequisite/s:** HSHJ 700-HSHJ 710, HSHJ 9000 & HSHJ 9001.

CJI 9003 Dissertation IV (3 Cr)

Students enroll in this course after enrolling in Dissertation I-III and before they receive final dissertation approval from their dissertation committee.

CJI 9004 Continuing Services (1 Cr)

Students will be required to enroll in this course after the completion of Dissertation I-IV, each term, until the completion of their final dissertation defense.

CJI 9005 Continuing Services (1 Cr)

Students may be required to enroll in this course after the completion of Dissertation I-IV, each term, until the completion of their final dissertation defense. Assignments will be set forth. The course will provide an opportunity for the enhancement of subject matter knowledge and expertise.

CSPA 5001 The 21st Century College Student (3 Cr)

An examination is made of students in higher education to prepare professionals for the various groups they will serve. Focus is given to the ever-changing student clientele, its subgroups and cultures. Along with student development theories, student characteristics, attitudes, values and broad issues regarding their participation in the educational experience will be explored. **Frequency:** Every Fall.

CSPA 5002 Current Issues in College Student Personnel Administration (3 Cr)

Staying abreast of current issues and trends in higher education is critical to becoming a competent student affairs educator. This course is designed to expose students to a variety of current issues and trends in higher education that have a dramatic impact on the student affairs profession and on our work as student affairs educators. Strategies to address major issues will be discussed. **Frequency: Offered every Winter.**

CSPA 5003 The College Student and the Law (3 Cr)

Increasingly the courts play a pivotal role in the lives of student affairs practitioners. From student judicial cases to Supreme Court decisions on activity fees, a broad-based understanding of the law related to higher education is essential. This course will examine the impact of the legal system on both public and private colleges and universities as well as explore model student codes of conduct. **Frequency: Every Summer.**

CSPA 5004 Administration in College Student Personnel (3 Cr)

This course will examine attributes, skills, and institutional conditions within student personnel work that impact effective administration. Some of the major areas to be explored include personnel practices, supervision, budget, finance, program development, short/long range planning, and internal and external governing bodies. An interactive course design will allow for hands-on practical applications and the development of well-grounded practitioners. **Frequency: Every Fall.**

CSPA 5006 Student and Adult Development in College (3 Cr)

This course will focus on developing an understanding of students' intellectual, cognitive, social, moral, and identity development during the college years. Issues related to adult student development in the college setting will also be explored. Student development theories, research and current practices related to student development will be presented. **Frequency: Every Winter.**

CSPA 5007 Research Design and Assessment in Student Affairs (3 Cr)

This course focuses on the development of applied research skills appropriate for social sciences, including basic research tools, assessment, social science research, and current research in the field. It provides the opportunity for students to learn about the conceptualization and writing of a student affairs assessment or research project. **Frequency: Every Fall.**

CSPA 5040 Communication Dynamics in Dispute Resolution: The Human Factor (3 Cr)

This course presents communication theories relevant to conflict resolution as well as theories about understanding, analyzing, and managing conflict. The course focuses on the human and emotional aspects of conflict and includes the influence of gender and culture. This course is pragmatic as well as theoretical and presents communication and conflict resolution models in a practice-based approach. **Frequency: Every Fall.**

CSPA 5100 Mediation Theory and Practice (3 Cr)

This course examines theories, methods, and techniques of mediation. Students will have the opportunity to demonstrate their knowledge of mediation skills. **Prerequisite: CSPA 5040. Frequency: Every Winter.**

CSPA 6130 Practicum Supervised Field Exp. (3 Cr)

This supervised practicum experience offers students the opportunity to explore a breadth of student affairs functions thereby gaining exposure, knowledge and experience in the variety of services and programs that make up a college/university division of student affairs. Students may select to generally explore all of the functional departments within the division, or select specific functions they wish to learn more about: residential life, housing, career services, student union, student activities, leadership development, recreation and wellness, volunteer services, special events, judicial programs, and the office of the dean of students. By experiencing the 'big picture' of the functions, programs and services of the division of student affairs, students will have the opportunity to be exposed to the numerous professional positions and opportunities available to them upon graduation. **Frequency: Every Summer.**

CSPA 6140 Facilitation Theory and Practice (3 Cr)

This course develops students' skills in working with groups. It incorporates theories and models of group dynamics, facilitation, and group development, as well as workshop development and delivery. This course uses a practice-based approach, including role-plays and workshop presentations. **Frequency: Every Winter.**

CSPA 6160 Practicum II: Supervised Field Experience (3 Cr)

This supervised practicum experience offers students the opportunity to gain in-depth exposure, knowledge and practical experience in a selected area of specialization in student affairs that supports their professional goals, and will assist them in being prepared to work in a professional student affairs position in a college or university upon graduation. Students may select to focus their experience in: residence life (including conflict resolution and mediation services), housing, career services, student union, student activities, student leadership training and development, recreation and wellness, volunteer services, student judicial affairs, special events, orientation, and professional program student services. Students may elect to complete this phase of their practicum experience at Nova Southeastern University or at another college or university. **Prerequisite: CSPA 6130. Frequency: Every Fall.**

CSPA 6350 Capstone in Student Affairs (3 Cr)

The Capstone is designed to be taken at the end of the program. It will provide the unique opportunity for students to focus on the applied practice of student affairs, utilizing theories, research, and practice. The course is designed to incorporate both previous course work, and experiences in the program. Students will be challenged to apply their knowledge to practical problems they are likely to encounter as college student affairs professionals. **Prerequisite: CSPA 5001, 5002, 5003, 5004, 5006, 5007, 5040, 6140, 6130, 6160. Course Frequency: Every Winter.**

CUR 506 Curriculum and Instruction (3 Cr)

This course provides a comprehensive analysis of the *process* of curriculum development. It will begin with an examination of the theoretical dimensions of curriculum development followed by its relationship to instruction. There will be a study of the roles of various school personnel whose primary responsibility is the development of curriculum. The course will conclude with an in-depth study of a number of models of curriculum development. **Prerequisite/s: None.**

CUR 526 Educational Research for Practitioners (3 Cr)

This course introduces students to the concepts and skills needed by educational practitioners in accessing, critically reviewing, and

designing research. These skills include the use of electronic databases, synthesizing research for application in instruction and training, developing objectives to evaluate both progress and process, and collecting and analyzing data within an educational context. Students are required to design an action research project that is relevant to their concentration.

CUR 8110 Principles of Curriculum and Teaching (3 Cr)

A major focus for course participants will be the survey of the historical, philosophical, psychological, and social foundations of the curriculum development process and the issues that influence its development. A secondary focus of the course will be pedagogic theory and its relationship to curriculum theory. **Prerequisite/s:** RES 8100.

CUR 8210 Curriculum Development and Design (3 Cr)

The course challenges students to contextualize different models of curriculum development in the historical and ideological contexts in which they emerged. Students will read primary and secondary sources on curriculum to explore different models of curriculum development, current trends and issues in curriculum, and to make connections between curriculum and the principles underlying the development of a curriculum. Students will also examine and critically analyze current curriculum development trends and develop an understanding and a critical perspective of curriculum issues. **Prerequisite/s:** CUR 8110.

CUR 8310 Curriculum Assessment and Evaluation (3 Cr)

Focuses on current theory and practice for assessing curriculum at various levels. Emphasizes models and strategies for systematically analyzing curriculum to determine the extent to which program and student learning outcomes have been achieved. Forms the basis for making judgments and planning for continuous improvement. **Prerequisite/s:** CUR 8110.

CUR 8510 Social and Political Context of Curriculum (3 Cr)

Examines the theories, research, and processes of curriculum decision-making. Examines the role of business, industry, and social and political forces on curriculum and their impact on curricular change. **Prerequisite/s:** CUR 8110, CUR 8210, CUR 8310, CUR 9510, CUR 9610.

CUR 9510 Curriculum: Theory and Research (3 Cr)

Candidates explore relevant topics in curriculum such as traditional and contemporary theories of curriculum organization, curriculum development, teaching and learning, and the contexts in which these occur. Candidates conduct scholarly research to deepen their understanding of the field of curriculum. **Prerequisite/s:** CUR 8110.

CUR 9610 Teaching: Theory and Research (3 Cr)

Emphasizes theories and current research in instruction and instructional design that facilitates the learning process, pedagogic creativity, and the role of thought process related to the advancement of instructional theory and practice. **Prerequisite/s:** CUR 8110.

DISR 8966 Applied Dissertation 1: Prospectus (3 Cr)

Applied Dissertation 1: Prospectus focuses on development of the dissertation prospectus, the first benchmark in the dissertation process. Students will work with their dissertation chair to develop the prospectus. Credit for this benchmark will be assigned following approval of the prospectus. **Prerequisite/s:** RES 8100.

DISR 8967 Applied Dissertation 2: Proposal Development (3 Cr)

In this benchmark the student will write Chapters 1 and 2 of the Dissertation Proposal. He/She will refine the problem statement, background and justification, the purpose statement, and research questions that were developed in DISR 8966 Applied Dissertation 1: Prospectus. In addition, the student will write an exhaustive literature review on the topic and identify a suitable, well-developed theoretical or conceptual framework for the proposed study. This will be done using primarily current, peer reviewed journal articles and other scholarly resources such as textbooks, dissertations, conference presentations, etc. In addition, when necessary, the student may also reference other credible sources such as official websites reports, etc. **Prerequisite/s:** DISR 8966.

DISR 8968 Applied Dissertation 3: Proposal (3 Cr)

Applied Dissertation 3 focuses on finalizing the dissertation proposal. Students will refine the problem statement, background and justification, purpose statement, literature review, and research questions developed in DISR 8967. In addition, students will identify an appropriate research design, and detail the participants, data collection instruments, data collection procedures, and data analysis procedures to answer the research questions. Students will also understand the elements regarding human-subjects research and the process for Institutional Review Board (IRB) approval. **Prerequisite/s:** DISR 8967.

DISR 8969 Applied Dissertation 4: Applied Dissertation (3 Cr)

Applied Dissertation 4 focuses on writing the final dissertation report. Upon IRB approval students will collect data in order to answer the research questions developed in DISR 8968. Students will analyze the data appropriately, write up the results, and discuss the results in context of the current literature. Study implications and future research directions will be discussed in the final report. **Prerequisite/s:** DISR 8968.

EDD 8020 Continuing Education for the Health Care Professions (3 Cr)

This course will cover the changing roles of health care educators as facilitators, innovators, leaders, consultants, and instructional designers. Fundamental principles of teaching and learning are covered, so that the health educator can learn to be effective while teaching colleagues in a continuing education setting, students in the classroom, and patients in clinical settings. Besides developing a multiskilled and flexible workforce, lifelong learning and adult education principles form a foundation for consideration of technologically based educational delivery systems and career and professional development patterns. Implications for education and training caused by operational restructuring of health care organizations and patient care delivery are studied. The purpose, benefits, and goals of health care education; the nature of the educational process; and the role of the health care practitioner as educator are examined. Online group interaction is emphasized. **Prerequisite/s:** None.

EDD 8021 Contemporary Theories in Healthcare Education and Promotion (3 Cr)

This course examines current theories, challenges, and practices influencing the field of health promotion and education. Topics include the global context of health care consumers; demographic, economic, ethical, political, and technological factors influencing the practice of health promotion and education; current and evolving theories of health promotion that serve as a basis for practice; the influence of special populations on health promotion and education; and emerging opportunities for improving public health.

EDD 8022 Trends in Health Care Policy (3 Cr)

This course explores contemporary issues of health care organizations and institutions. The course will examine current trends and issues in health care policy and health care education. Students will be responsible for researching and presenting contemporary issues affecting today's health care and health care organizations. The course examines major trends in health care education and policy that determine the role and future of health care as well as health care educators. Topics include challenges in provision of health services; health care reform; managed health care systems; mortality trends; public health; political aspects of health care; elderly health care; health care safety; long term health care; disease trends; mental health concerns; health behavior; economics of health care; reproductive health; alternative medical therapies; and complementary medical approaches. Disease trends and determinants of health and illness will also be examined. **Prerequisite/s: None.**

EDD 8023 Ethics and Professionalism in Healthcare (3 Cr)

This course is designed to provide an understanding of essential ethical considerations in health care occupations and will examine prominent bioethical issues that confront today's health care professionals. The course has an applied focus for health care educators and practitioners and focuses on social and ethical developments in health care. Topics include professional relationships among health professionals and patients, critical thinking and ethical decision-making skills, the systematic analysis of bioethics, relevant information on social developments and ethical issues in health care, and developments in standards of care. Included are analyses of practitioners' responsibilities and duties, professional codes of ethics, moral dilemmas in health care, casuistry, and the fundamental concepts of patient confidentiality, competency, informed consent, refusal of treatment, autonomy, passive and active euthanasia, and the legal and moral implications of patient care and professional practice. **Prerequisite/s: None.**

EDD 8024 Health Care Communication (3 Cr)

This course examines major issues in healthcare communication. The course will address topics related to communication with patients/clients, among caregivers of various disciplines, images of healthcare in the media, the major forms of healthcare education including healthcare issues using technology and the Internet. Course participants will then examine best practices in healthcare communication that yield positive outcomes in targeted populations for healthy behaviors, lifestyle changes, and healthcare compliance. **Prerequisite/s: None.**

EDD 8025 Legal Aspects of Health Care Education (3 Cr)

This course investigates the legal aspects in health care that may affect the delivery of health care education. This course reviews the extent of the legal implications of working in health care settings, including such aspects as individual and corporate liability, negligence, malpractice, malfeasance, fraud, licensing, accreditation, informed consent, patients' rights, staffing privileges, wrongful discharge from employment, and emergent developments in the health care delivery system. Additionally, legal dimensions of medical information management, health financing, patients and employee rights, conditions of confidentiality and privacy, and ethical conduct are explored. This course provides an emphasis on teaching students and staff about the legal aspects in health care which are fundamental to practice. **Prerequisite/s: None.**

EDD 8026 Health and Learning (3 Cr)

This course examines how health issues may affect learning in children in grades pre-K-12. This course reviews the extent that physical and mental health issues including such aspects as emotional/behavioral health, learning disorders, chronic health problems, classroom and community health, family health, and health promotion affect the learning process. This course provides an emphasis on recognizing signs of health-related issues and provides suggestions for teachers of students with health-related learning issues. Course participants will have the opportunity to examine issues directly related to their individual setting. **Prerequisite/s: None**

EDD 8200 Leadership, Communication, and Technology (3 Cr)

This course will allow you to gain a deeper understanding of the unique nature of leadership communication. In this course, you will evaluate your own leadership communication style and build a communication improvement plan. You will experience the particular communication processes leaders need to embrace and apply the special relationship issues that leaders need to consider. A variety of relevant issues will be addressed, including communication and cultural competence, diversity, organizational culture, collaboration, teams, and technology in face-to-face and virtual settings. **Prerequisite/s: None.**

EDL 500 Problem Solving and Visionary Leadership (3 Cr)

Effective educational leaders need to be able to work with and through others. Through the activities in this course, the student will develop and apply various leadership, visionary, interpersonal, and supervisory skills. The development of these skills will enhance the students' ability to problem solve, interpret various types of data, and communicate information to diverse types of stakeholders. **Prerequisite/s: None.**

EDL 505 Educational Budgeting and Finance (3 Cr)

Using acquired knowledge of historical and current school finance concepts and applicable state funding procedures for computation, accounting, auditing, and reporting, students will analyze the planning, development, implementation, and evaluation of a school budget. This course also provides an overview of the charter school movement. **Prerequisite/s: None.**

EDL 506 Standards-Based Curriculum and Assessment (3 Cr)

This course addresses the need for educational leaders to position teaching and learning at the focal point of schools. It prepares students to make decisions about curriculum, addressing the need for improving student achievement. The course provides conceptual knowledge about standards, instruction strategies, and assessment, as well as reflection and practice in the analysis of the curricular processes such as unlocking standards, creating objectives, creating units, designing lessons, and assessing. The class gives students opportunities to align the curriculum, instruction, and assessment process to promote student performance. The course promotes the use of the William C. Golden School Leadership Development Program as a leadership tool for professional improvement. **Prerequisite/s: None.**

EDL 510 School Leadership (3 Cr)

Students will explore and demonstrate knowledge of basic theories of leadership, change process, group dynamics, motivation, planning techniques, responses to external forces, and application of the Florida Principal Competencies. **Prerequisite/s: None.**

EDL 520 School Law for Administrators (3 Cr)

Students will investigate the impact of school law on the rights of students and educators as guaranteed by the United States Constitution and will include federal and state statutes and regulations (state and federal statutory and regulatory provisions) as well as tort and contract liability as they influence public education. Students will explore federal and state regulations that present specific processes and procedures to be implemented by school administrators in working with parents, students, and educators. **Prerequisite/s: None.**

EDL 525 Human Resources: Process and Staff Development (3 Cr)

This course prepares prospective school administrators in the personnel components of the profession. From analysis of positions to recruitment, selection, induction, retention to termination current and past court cases are used to understand the historical and legal responsibilities of administrators in today's educational personnel climate. Readings, case studies, presentations, papers, field experience and group activities are the tools used to cover these topics. **Prerequisite/s: None.**

EDL 530 Management of Schools (3 Cr)

Students will internalize the implications of the authority and total responsibility placed on school administrators. Emphasis will be placed on the students' ability to implement the components of a vision and mission statement, by evaluating a research-based program to improve student achievement. In addition, students will demonstrate their ability to distinguish between different leadership models. Further, students will display a thorough understanding of effective school management, information gathering, delegation, decision-making strategies/models, ethical leadership, systematic planning, as well as community and stakeholder partnerships. **Prerequisite/s: None.**

EDL 545 School Improvement Process (3 Cr)

Course description: This course addresses the need for educational leaders to focus on school improvement that promotes the success of all students. The course provides conceptual knowledge about school vision and school improvement processes. It also provides opportunity for reflection on the importance of assuring instructional focus, and the importance of the use of students' achievement data in the process of school improvement. **Prerequisite/s: None.**

EDL 550 Electronic Tools for Educational Leaders (3 Cr)

This course constitutes an overview of the technology competencies appropriate for educational leaders. Educational leadership applications of technology are addressed with an emphasis on new and emerging hardware and software tools related to instruction and the management of a school. The major topics of the course are covered in a variety of learning activities: lecture, discussion, cooperative activities, hands-on computer activities, research, writing, scenarios, reflective thinking, analysis of technology plans, administrative policies and practices related to technology. Students are expected to have a basic level of computer literacy prior to beginning this course. **Prerequisite/s: None.**

EDL 700 Problem Solving and Visionary Leadership (3 Cr)

Effective educational leaders need to be able to work with and through others. Through the activities in this course, the student will develop and apply various leadership, visionary, interpersonal, and supervisory skills. The development of these skills will enhance the students' ability to problem solve, interpret various types of data, and communicate information to diverse types of stakeholders. **Prerequisite/s: None.**

EDL 702 Standards-Based Curriculum and Assessment (3 Cr)

Course description: This course addresses the need for educational leaders to position teaching and learning at the focal point of schools. It prepares students to make decisions about curriculum, addressing the need for improving student achievement. The course provides conceptual knowledge about standards, instruction strategies, and assessment, as well as reflection and practice in the analysis of the curricular processes such as unlocking standards, creating objectives, creating units, designing lessons, and assessing. The class gives students opportunities to align the curriculum, instruction, and assessment process to promote student performance. The course promotes the use of the William C. Golden School Leadership Development Program as a leadership tool for professional improvement. **Prerequisite/s: None.**

EDL 705 Educational Budgeting and Finance (3 Cr)

Using acquired knowledge of historical and current school finance concepts and applicable state funding procedures for computation, accounting, auditing, and reporting, students will analyze the planning, development, implementation, and evaluation of a school budget. This course also provides an overview of the charter school movement. **Prerequisite/s: None.**

EDL 710 Educational Leadership (3 Cr)

Student will explore and demonstrate knowledge of basic theories of leadership, change process, group dynamics, and motivation as applicable to the principalship. Planning techniques, responses to external forces, and a thorough conversance with the Florida Principal Competencies are also included. **Prerequisite/s: None.**

EDL 720 School Law for Administrators (3 Cr)

Students will investigate the impact of school law on the rights of students and educators as guaranteed by the United States Constitution and will include federal and state statutes and regulations (state and federal statutory and regulatory provisions) as well as tort and contract liability as they influence public education. Students will explore federal and state regulations that present specific processes and procedures to be implemented by school administrators in working with parents, students, and educators. **Prerequisite/s: None.**

EDL 725 Human Resources and Staff Development (3 Cr)

This course prepares prospective school administrators in the personnel components of the profession. From analysis of positions to recruitment, selection, induction, retention to termination current and past court cases are used to understand the historical and legal responsibilities of administrators in today's educational personnel climate. Readings, case studies, presentations, papers, field experience and group activities are the tools used to cover these topics. **Prerequisite/s: None.**

EDL 730 Management of Schools (3 Cr)

Students will internalize the implications of the authority and total responsibility placed on school administrators. Emphasis will be placed on the students' ability to implement the components of a vision and mission statement, by evaluating a research-based program to improve student achievement. In addition, students will demonstrate their ability to distinguish between different

leadership models. Further, students will display a thorough understanding of effective school management, information gathering, delegation, decision-making strategies/models, ethical leadership, systematic planning, as well as community and stakeholder partnerships. **Prerequisite/s: None.**

EDL 745 Administration of School Improvement Process (3 Cr)

This course addresses the need for educational leaders to focus on school improvement that promotes the success of all students. The course provides conceptual knowledge about school vision and school improvement processes. It also provides opportunity for reflection on the importance of assuring instructional focus, and the importance of the use of students' achievement data in the process of school improvement. **Prerequisite/s: Enrollment for this course requires academic advisor registration.**

EDL 750 Technology for Educational Leaders (3 Cr)

This course constitutes an overview of the technology competencies appropriate for educational leaders. Educational leadership applications of technology are addressed with an emphasis on new and emerging hardware and software tools related to instruction and the management of a school. The major topics of the course are covered in a variety of learning activities: lecture, discussion, cooperative activities, hands-on computer activities, research, writing, scenarios, reflective thinking, analysis of technology plans, administrative policies and practices related to technology. Students are expected to have a basic level of computer literacy prior to beginning this course. **Prerequisite/s: None.**

EDLR 500 Leadership for Equitable Schools (2 Cr)

In this course, candidates will gain knowledge of educational leadership models and effective strategies for developing a school improvement plan that fosters collaboration, meets the needs of all students, prioritizes safety and well-being, values equity and diversity, and promotes social justice. This course will challenge future educational leaders to explore personal and organizational biases and engage in transformational leadership practices and data-driven decision making to improve a school's vision and mission, enhance student learning, and design a culturally responsive leadership plan that identifies potential leaders, effectively delegates trust and responsibility to emerging leaders, and plans for succession management in key positions. Candidates will learn to promote safe, respectful, and equitable student-centered learning environments, and lead faculty in the implementation of culturally relevant pedagogy. **Frequency: Every Fall, Winter and Summer.**

EDLR 510 Research Principles for Educational Leaders (2 Cr)

This course aims to provide aspiring school leaders an introduction to the core principles of educational research to help them develop and cultivate a critical research lens. School leaders should be able to discuss and critically evaluate research conducted by others, be prepared to plan and carry out their own research and contribute as part of a research team. Candidates will learn foundational educational leadership research principles and methodologies; critically analyze existing educational research to determine the quality and integrity of its design and reported conclusions; and evaluate the use of research-based practices to develop solutions for educational leadership problems and promote school improvement. **Frequency: Every Fall, Winter and Summer.**

EDLR 520 Leaders of Curriculum, Learning, & Diversity (2 Cr)

In this course, candidates will use technology tools to analyze data in order to monitor and improve the quality of the learning environment at a school. As curriculum leaders, they will learn to evaluate the alignment of standards, learning targets, assessments and learning activities. After teaching their faculty the principles of culturally relevant pedagogy, candidates will support and monitor the implementation of culturally relevant pedagogy in their school. Candidates will also learn how to challenge teachers to continuously analyze learning achievement data to improve instruction. They will also guide teachers to evaluate and improve curriculum alignment and quality to improve learning achievement. **Frequency: Every Fall, Winter and Summer.**

EDLR 530 Assessment & Strategic Decision Making (2 Cr)

This course will engage candidates in the study of assessment strategies that promote an organizational culture that utilizes an effective and regular decision-making process to guide strategic planning and increase efficiency. Emphasis will be placed on development of a quality assurance plan that relies on valid and reliable data sources and includes analysis based on current and effective assessment tools. Candidates will also explore the psychological implications related to decision making with the aim of identifying cognitive biases, building self-awareness, and potential pitfalls. **Frequency: Every Fall, Winter and Summer.**

EDLR 550 Applied Professional Experiences in Educational Leadership (2 Cr)

The Applied Professional Experiences in Educational Leadership is a pre-internship set of face-to-face and virtual field experiences designed to help students observe and analyze how theoretical concepts and practices they learn in the EDLR 0500 and EDLR 0510 manifest in the school settings. These experiences, that take place in three settings in different levels of education (elementary, middle, and high school), offer a practical perspective of the theoretical issues addressed in class, allowing for the integration of theory and practice. The experiences are designed to help students explore the role of the educational leader from the perspective of a leader concerned with social justice education. **Pre-requisites or Co-requisites: EDLR 0500 and EDLR 0510.**

EDLR 555 Educational Leadership Internship I (2 Cr)

This is the first of three internship courses in which candidates serve in the role of an administrator and begin to perform the duties of a school leader in an authentic educational setting. Candidates must complete a minimum of 100 contact hours as well as engage in activities associated with EDLR 0520 and EDLR 0530. Activities will culminate in the analysis of curriculum alignment and assessment data to inform decision-making in the internship setting. In addition, candidates will engage in virtual simulations designed to prepare them for the roles and responsibilities of educational leaders. **Prerequisites OR Corequisites: EDLR 0520 and EDLR 0530.**

EDLR 8410 Leading an Educational Organization: Theory, Practice, and Reflection (3 Cr)

This course provides school leaders with preparation in skills for providing purpose and direction for individuals and groups by integrating theory, practice, and reflection. This includes shaping educational culture and values, facilitating the development of shared strategic vision, formulating goals and planning change efforts with staff, and setting priorities in the context of community and district priorities for all student and staff needs. It links theory to practice in the exploration of topics such as models of educational leadership, organizational behavior, institutional change, resource allocation, conflict management, problem solving, decision making, and ethical considerations.

EDLR 8415 Strategic Planning for Educational Leadership (3 Cr)

This course establishes the knowledge and skills needed to assist an educational leader in planning more effectively for a constantly changing environment. The course covers components of the strategic planning processes that can be adapted to specific educational environments. Students will create a strategic plan that incorporates/facilitates the development of a vision, mission, core values, and a positive organizational culture. They will be assessed on their ability to incorporate/facilitate evidence-based practices when implementing effective instructional programs and: (1) respond to the diverse needs of the community served, (2) mobilize and effectively use resources, and (3) marketing of their school/organization.

EDLR 8420 Policy, Power, and Politics in Educational Leadership (3 Cr)

This course is designed to provide current and future school leaders with a view of the global process of policy making, while balancing the appropriate use of power with the political culture. Emphasis will be placed on the process of reviewing, constructing, implementing, and executing policy proposals and recommendations. Additionally, this course will explore the relevance and proactive approaches of political and power-based influences in regard to policy development and/or revision. While applying and sharing these concepts, school leaders will increase their knowledge base with the critical examination of policy analysis. Students will leave the course with a clearer understanding of their role as educational leaders and policy makers to their everyday experiences.

EDLR 8425 School-Based Inquiry and Transformation (3 Cr)

This course focuses on the identification and application of individual, school, and district data for school transformation. Using data driven decision making strategies, participants will address real life problems for curricular change and program development in PK-12 schools. Participants will pursue research focusing on the foundation to shape a vision of academic success for all students based on data and processes that are fundamental for school improvement.

EDLR 8430 Legal and Ethical Issues in Educational Leadership (3 Cr)

This course will focus on the major areas of school-related litigation, the implications of court rulings on school districts, school settings, personnel and students and how to apply ethical frameworks to educational decision-making. Course assignments will require candidates to analyze, evaluate, and synthesize legal knowledge and ethics and present their views in a logical, coherent manner. Candidates will examine how changes in law and society impact their decisions. They will study legal issues using real-world, problem-based approaches that emphasize the knowledge, skills, and dispositions needed for successful leadership. They will examine how to deal in legally defensible ways with school- and community-based situations. Candidates will be armed with the knowledge to remain current with school related law and policy issues and equipped with the skills to positively and ethically impact the lives of the personnel and students with whom they interact and for whom they are responsible.

EDLR 8435 Current Topics in Educational Leadership (3 Cr)

This course focuses on the study of significant current topics and issues that impact educational institutions on a local, national, and global level. Emphasis will be placed on a critical review of trends and issues to include but not be limited to virtual learning, school choice, charter schools, privatization of schools, marketing a school, standards-based education, and other reform initiatives. Students will examine these issues through reading, research, and case study analysis in order to develop informed opinions and formulate logical, coherent arguments.

EDLR 8460 The Principal and School Leadership (3 Cr)

This course will focus on individuals who are planning to enter the field of K-12 school administration. The perspective of school-based administrators will serve as the basis for leaders to develop skills and an understanding of the importance of developing and implementing a vision at the school level; developing a school culture that promotes learning; establishing a safe learning environment; promoting family and community involvement; promoting high ethical standards and integrity; and an understanding of schools in the larger political, social, economic, legal and cultural context of society, promoting the integration of technology into the operation of the school, and diversity as they relate to school leadership. Candidates will also be exposed to learning activities that will specifically focus on the various state standards that are required for licensure.

EDLR 8461 The Superintendent and District Leadership (3 Cr)

This course will focus on individuals who are planning to enter the field of K-12 school administration at the central office of a district. The perspective of superintendents and district leaders will serve as the basis for leaders to develop skills and an understanding of the importance of developing and implementing a vision at the district level; developing a culture within the district that promotes learning; establishing a safe learning environment throughout the district; promoting family and community involvement at all levels of the district; promoting high ethical standards and integrity; and an understanding of the district in the larger political, social, economic, legal, and cultural context of society will be explored. Candidates will also be exposed to learning activities that will specifically focus on the various state standards that are required for licensure.

EDLR 8490 Reflection and Vision for School Leaders (3 Cr)

This course will focus on the developmental framework for candidates who are seeking to enter the field of K-12 educational leadership at the school-level. Candidates will explore and assess their knowledge, skills, and dispositions regarding the various aspects of developing a school-level vision; a positive school culture; the issues involved in the management of a school building; the collaboration between the school and families and other community members; acting with integrity, fairness, and in an ethical manner; and the larger political, social, economic, legal, and cultural impact on the school.

EDLR 8498 Internship (Building Level) (3 Cr)

This course will provide candidates with an opportunity to observe, interview, work with, and perform the duties of K-12 administrators and leaders at the school level in an actual work setting. Course requirements include a minimum of 120 contact hours, completion of a leadership portfolio, and structured performance activities related to the role and responsibilities of K-12 educational leader at the school level that are aligned with national standards for educational leaders and individual state standards.

EDU 501 School and Society (3 Cr)

Current issues and practices in today's schools are examined in the context of the historical and philosophical trends that have shaped American education. **Prerequisite/s: None.**

EDU 502 Psychological Foundations in Education (3 Cr)

This course establishes a psychological foundation for teaching. Developmental theories, diversity, approaches to instruction, differentiation, exceptional students, and assessment are studied and practiced. Emphasis is placed on the implications of developmental processes for the design of appropriate curriculum and instruction. **Prerequisite/s: EDU 600.**

EDU 503 Classroom Management and Organization (3 Cr)

This course assists students in integrating teaching methods, principles of curriculum development and evaluation, and methods for dealing with student behavior in a cohesive, well-managed educational program. The course also covers techniques for communicating with parents and methods for working effectively with the school's administrative structure. A field experience component is included. **Prerequisite/s: None.**

EDU 508 Instructional and Assessment Strategies (3 Cr)

This course offers a comprehensive review and practical application of effective teaching and assessment strategies in the classroom. Areas covered include organization and development of instruction, instructional strategies that meet the needs of diverse learners, and effective assessment strategies, which include interpretation and utilization of data from state achievement tests. **Prerequisite/s: None.**

EDU 702 Curriculum Trends and Innovation (3 Cr)

This course focuses on the analysis of current educational practices, models and futuristic approaches. Emphasis is placed in the investigation of educational, curricular policies and techniques developed for a variety of settings (i.e., community schools, hospital-based instruction, distance education, homeschooling). Integration of technology and multimedia is also included. **Prerequisite/s: None.**

EDU 708 Research Design in Education (3 Cr)

This course provides an in-depth analysis of educational research methodologies, including quantitative (i.e., experimental, correlational, survey) and qualitative (i.e., ethnographic, case study, historical) methodologies. Students will engage in analysis and interpretation of research findings to identify viable intervention strategies that could be used to address a critical academic need. **Prerequisite/s: None**

EDU 714 Families, Schools, and Communities: Current Perspectives in a Diverse Society (3 Cr)

In this course students examine the roles, practices, and responsibilities of educators with families and communities from the perspective of multiculturalism and diversity. Ethical issues related to equity, services, advocacy, and professional behaviors of educators in multicultural settings are discussed. **Prerequisite/s: None.**

EDU 719 Current Research in Human Development (3 Cr)

This course engages students in the analysis of theoretical positions and research in human development. Selected research findings from the different domains (social-emotional, cognitive, language, and biological) are examined. Emphasis is placed on the educational applications/implications of developmental research, e.g., brain research, learning styles, multiple intelligences, and neo-Piagetian studies. **Prerequisite/s: None.**

EDU 729 Evaluation and Assessment Practices (3 Cr)

The purpose of EDU 729 is to introduce elements of measurement and assessment essential to good teaching. The assessment of learning plays an important role in the instructional process and its effectiveness depends largely on the ability to construct and select tests and assessments that provide valid measures of learning outcomes. Areas addressed include educational testing and assessment, the role of measurement and assessment in teaching, instructional goals and objectives, validity and reliability, classroom tests and assessments, standardized tests, and interpreting test scores and norms. **Prerequisite/s: None.**

EL 600 Seminar in the Knowledge Base of Educational Leadership (3 Cr)

All content taught in the Educational Leadership Program is reviewed. The intent of this course is to provide students with a synthesis of the knowledge base required as the intellectual underpinning for successful practice as a school administrator. The program comprehensive examination is administered as part of this course. **Prerequisite/s: Enrollment for this course requires academic advisor registration.**

EL 699 Administrative/Educational Leadership Internship (6 Cr)

This course provides an opportunity to observe, interview, work with, and perform the duties of administrators in the actual work setting. Course requirements include a minimum of 300 contact hours, completion of a leadership portfolio, and structured activities related to the role and responsibilities of educational leaders. The Internship is designed to fulfill the competency and experience goals of the Intern. Responsibilities assigned and tasks performed are to be in keeping with the administrative areas identified as important to the growth of the Intern while meeting the State of Florida Field Experience requirements needed for certification as an Educational Leader. The internship is also designed to ensure that any products or output are useful to the system in which the Intern works. The internship allows the Intern to serve with selected successful administrators in a controlled setting built around the Intern's competency needs and desired experiences. **Prerequisite/s: Enrollment for this course requires academic advisor registration.**

ELE 502 Methods of Teaching Mathematics in the Elementary School (3 Cr)

This course focuses on methods, materials, and approaches for teaching mathematics, including numeration, number systems, problem solving, measurement, informal geometry, and computational algorithms. Emphasis is given to the teaching and assessment of concepts. **Prerequisite/s: None.**

ELE 503 Reading in the Elementary Classroom (3 Cr)

This course focuses on the key theories and models of the reading process and a critical evaluation of competing ideologies and approaches. Emphasis is placed on understanding reading theory and building on a research foundation to address complex issues such as designing effective reading instruction and assessment, diagnosing and treating reading disabilities, and analyzing the impact of language and social contexts on reading instruction. **Prerequisite/s: None.**

ELE 504 Methods of Teaching Reading in the Elementary School (3 Cr)

This course focuses on the practical application of reading theory in an elementary classroom through the selection and use of a variety of methods, materials, and approaches for the learner's continuous improvement. In this course, emphasis is placed on the application of curriculum models as well as diagnostic and remedial strategies that address effectively the developmental and instructional needs of diverse student populations. **Prerequisite/s:** ELE 503.

ELE 505 Teaching Visual Arts and Music in the Elementary School (2 Cr)

This course focuses on the skills and techniques, cultural and historical connections, creation and communication, aesthetic and critical analysis, and design and use of appropriate assessment strategies in teaching visual arts and music in the elementary school. **Prerequisite/s:** None.

ELE 506 Teaching Physical Education and Health Education in the Elementary School (2 Cr)

This course focuses on physical, social, and emotional growth and development, personal health and wellness, community health and safety issues, instructional practices, subject content and appropriate curriculum design and assessment strategies in teaching physical education and health education in the elementary school. **Prerequisite/s:** None.

ELE 601 Teaching Language Arts in the Elementary School (3 Cr)

This course focuses on research, trends, professional improvement, and pedagogy in the area of language arts. Emphasis is placed on knowledge and comprehension of the language arts subject area, the design and implementation of instructional strategies that integrate technology and reinforce effective communication skills, and the use of performance-based assessment with diverse populations of elementary students. **Prerequisite/s:** None.

ELE 602 Teaching of Science in the Elementary School (3 Cr)

This course focuses on the methods, materials and approaches for teaching science, including developmentally appropriate introductions to the physical, Earth and life sciences. Emphasis is given to exemplary processes and projects. **Prerequisite/s:** None.

ELE 603 Teaching Elementary Social Studies in a Multicultural Society (3 Cr)

This course focuses on recent trends and issues in curriculum development and instructional practice in elementary social studies. Models of social studies programs will be examined. Emphasis is on the areas of concept and skill development as they relate to the needs of children living in a multicultural society. **Prerequisite/s:** ELE 502, ELE 503, ELE 504, ELE 505, ELE 506, ELE 601, and ELE 602.

ELE 699 Applied Professional Experience in Elementary Education (3 Cr)

This course will require graduate students to complete an applied professional experience in Elementary Education. The applied professional experience is a synthesis of concepts learned throughout the Master's in elementary education program. Students will complete a capstone project that integrates educational research and professional development. This capstone project will be differentiated based upon the previous experience and needs of each student. **Prerequisites:** 24 credits, including CUR 0526, ELE 0502, ELE 0503, ELE 0504, ELE 0505, ELE 0506, ELE 0601, ELE 0602, ELE 0603.

EP 650 Assessment, Diagnosis, and Nature of Children with Autism Spectrum Disorder (3 Cr)

This course focuses on providing information and discussion about the major social, behavioral, communication, and learning characteristics of autism spectrum disorders (ASD). Theories as to etiology and prevalence will be discussed and researched. Screening and diagnostic tools used to identify individuals with ASD will be reviewed. A variety of discipline-specific tools and strategies to assist in educational planning will be reviewed. Methods for adapting assessment strategies to better evaluate individuals with ASD will be discussed. The role of the parents in the assessment process and methods to share assessment information with them will be studied. Field experience is embedded into the course through observations of individuals with ASD and interviews with families. **Prerequisite/s:** None.

EP 655 Nature of Autism Spectrum Disorder: Intervention Methods, Strategies, and Application (3 Cr)

This course focuses on review of research-based interventions from classroom structure and organization through application and assessment of intervention strategies. Interventions designed to ameliorate deficits in the areas of academics, communication, learning readiness, independent functioning, social skills, and behavior will be highlighted. The class will also focus on accommodations and modifications needed to include individuals with Autism Spectrum Disorder (ASD) in the general education curriculum. The role of collaboration among school personnel, with families and community agencies to advocate and promote the success of the student with ASD will be addressed. Students will participate in field work through designing classroom environments, developing and/or analyzing Individual Education Program (IEP) goals and a teaching plan for a student, implementing an intervention, collecting and analyzing data from the intervention, and presenting it to the class. Special emphasis on transition planning will be included. **Prerequisite/s:** EP 650.

EP 660 Behavioral Assessment and Intervention for Students with Autism Spectrum Disorder (3 Cr)

Students will focus on assessment and intervention strategies for addressing challenging behaviors in the classroom, at home, and in the community for students with autism spectrum disorder (ASD). Students will learn to generate hypotheses about the functions of challenging behavior as they relate to communication skills and identify positive behavioral support strategies to implement to replace the negative behaviors. Positive behavioral support, functional behavioral assessment, functional communication training, and other more traditional behavior management strategies will be discussed. Students will participate in a field experience that involves completing a functional assessment through direct and indirect assessment and developing a positive behavioral support plan based on that assessment. **Prerequisite/s:** EP 650 and EP 655.

EP 665 Language, Communication Development and Augmentative Communication in Autism Spectrum Disorder (3 Cr)

Communication is one of the most significant deficits for most individuals with Autism Spectrum Disorders (ASD). This course will focus on the nature of the language and communication difficulties and methods for remediating them using high and low levels of technology. Research supporting the use of a variety of augmentative and alternative communication (AAC), language facilitation, and assistive technology to support communication development will be discussed. The role of assistive technology in language facilitation, teaching literacy, and providing a method for communication for children who are nonverbal will be reviewed. Students will complete field experiences to create communication and literacy activities for home and school settings. **Prerequisite/s:** EP 650 and EP 655.

EP 5265 Nature and Needs of Young Children with Disabilities (3 Cr)

This course provides an overview of the effects of disabilities and risk factors on the development of young children, birth to age five, and on their families. The referral, assessment, planning, and intervention process is reviewed. Models of intervention practices are explored. Legal and ethical issues related to early intervention/special education are examined. Field experience is integrated into course activities. **Prerequisite/s:** EC 620, or equivalent.

EP 5270 Assessing the Needs of Young Children with Disabilities (3 Cr)

This course presents an overview of basic measurement and evaluation concepts for interpreting formal and informal screening and assessment processes used with young children, birth to five. Legal and ethical issues related to assessment are covered. The types of measures used to gather information and the interpretation and utilization of data in developing an individualized program are reviewed. Field experience is integrated into course activities. **Prerequisite/s:** EP 5265.

EP 5275 Intervention Strategies and Classroom Behavior Management of Young Children with Disabilities (3 Cr)

This course covers the development and adaptation of curriculum, teaching methods, materials, and the physical environment for use with young children with disabilities. Students are also trained in the use of behavior modification techniques for managing and evaluating individual behavior problems and for establishing and maintaining standards for behavior in the classroom setting. Field experience is integrated into course activities. **Prerequisite/s:** EP 5265 and EP 5270.

EP 5280 Working with Families of Young Children with Disabilities and the Community (3 Cr)

This course focuses on applications of the family systems approach for assessing family needs and developing and implementing the Individualized Family Service Plan. Community resources and services and the legal rights of the family and child are reviewed. Students are trained in techniques for working with parents as case managers and advocates in setting educational goals and utilizing community resources. **Prerequisite/s:** None.

ESE 600 Survey of Exceptionalities of Children and Youth (3 Cr)

This course will provide students with fundamental information on laws, policies and practices in exceptional student education and on specific categories of exceptionality, including definitions, prevalence, causes, assessment techniques, educational strategies, and current and future trends in the field of exceptional student education. **Prerequisite/s:** CUR 526.

ESE 610 Speech and Language Development and Disabilities (3 Cr)

This course will provide students with a basic understanding of the nature of speech and language; the developmental progression in language acquisition; and the techniques for evaluating language development and remediating speech, language, and communication disorders in children. **Prerequisite/s:** CUR 526 and ESE 600.

ESE 620 Behavior Management of Exceptional Students (3 Cr)

This course will provide students with various management techniques for managing classroom behavior promoting social adjustment of their students and coordinating the classroom learning environment for the purpose of improving the academic and social development of students with learning and behavior problems. **Prerequisite/s:** CUR 526, ESE 600, and ESE 610.

ESE 630 Educational and Psychological Assessment of Exceptional Students (3 Cr)

This course will introduce students to the various educational and psychological tests and assessment tools most widely used to evaluate exceptional students, with emphasis on the practical application of assessment in schools and on the assessment process from initial identification through the development of an Individualized Education Program (IEP). It will also prepare all those concerned with the teaching-learning process to be sensitive to the social and ethical implications of test use and to be familiar with both formal and informal assessment strategies that will help them contribute to the decision-making process for exceptional students. **Prerequisite/s:** CUR 526, ESE 600, ESE 610, and ESE 620.

ESE 640 Transition Skills and Services for Exceptional Students (3 Cr)

This course will introduce students to a variety of educational, career, and vocational choices available to exceptional students. These choices include academic skills, personal skills, social skills, employability skills, and daily living skills, which exceptional students need in order to actualize their potential and become contributing members of society. Emphasis will be given to the concept of planning for transition within the educational program and the need to plan more carefully for the transition to adulthood. **Prerequisites:** CUR 526, ESE 600, ESE 610, ESE 620, and ESE 630.

ESE 650 Instructional Strategies for Exceptional Students (3 Cr)

This course will focus on the various strategies and techniques used to educate and train exceptional students. Emphasis will be on normalization and on the array of services available to students with disabilities from elementary school to high school. Special attention will be devoted to strategies that help teachers develop individualized educational programs, strategies for classroom organization and management, and strategies to enhance learning through microcomputer technology. **Prerequisite/s:** CUR 526, ESE 600, ESE 610, ESE 620, ESE 630, and ESE 640.

ESE 660 Curriculum and Instructional Materials for Exceptional Students (3 Cr)

This course will introduce students to the various curriculum and instructional materials used to teach exceptional students. It will provide students with specific suggestions for selecting and modifying the curriculum to promote learning and for developing appropriate materials to use in the classroom. Students will also be provided strategies for adapting curriculum materials, teacher instruction, and student practice activities for both basic and content-area instruction. **Prerequisite/s:** CUR 526, ESE 600, ESE 610, ESE 620, ESE 630, ESE 640, and ESE 650.

ESE 670 Inclusive Education for Exceptional Students (3 Cr)

This course will introduce students to the current information on how exceptional children are served within inclusive school environments. Students will learn about the role of working with other professionals and parents to determine student eligibility for special education, to carry out educational programs, and to monitor learning. Information will also be provided about students who are not necessarily eligible for special education, but who would benefit from the same instructional strategies as exceptional students because of their own special needs. **Prerequisite/s:** CUR 526, ESE 600, ESE 610, ESE 620, ESE 630, ESE 640, ESE 650, and ESE 660.

ESE 680 Teaching Social and Personal Skills to Exceptional Students (3 Cr)

This course will present students with a wide range of information regarding the social and personal skills that children with disabilities need in order to achieve their personal independence in school, at home, and in the community. Emphasis will be on the importance of teaching personal management and independent living skills, on providing appropriate adaptations to promote personal autonomy, and on creating supports and services that maximize independence and community integration of students with disabilities. **Prerequisite/s:** CUR 526, ESE 600, ESE 610, ESE 620, ESE 630, ESE 640, ESE 650, ESE 660, and ESE 670.

ESE 690 Consultation and Collaboration in Exceptional Student Education (3 Cr)

This course will help students become more proficient in working together within school contexts. Emphasis will be on the context of school and home collaborations, and on the diversity issues that may affect the way people work together. Students will learn that school consultation, collaboration, and teamwork are essential in creating positive school learning environments. Students in this course will practice communication between school personnel and families, plan a parent-teacher conference, and conduct an informal in-home interview with the parents/guardians of a student with disabilities. Students will learn how teachers, administrators, and parents of exceptional students can work together and trust each other for the benefit of the students. **Prerequisites:** CUR 526, ESE 600, ESE 610, ESE 620, ESE 630, ESE 640, ESE 650, ESE 660, & ESE 680.

ESE 699 Applied Professional Experience in Exceptional Student Education (3 Cr)

The applied professional experience is the culmination of each student's Master's program of study in exceptional student education and will focus on K-12 students with disabilities who have Individual Education Plans (IEPs). Students will apply pedagogical and content-area knowledge and skills and their prior experiences through a capstone project or a field experience that integrates educational research and professional development. Which option will be determined based upon the previous experience and needs of each student. **Prerequisites:** CUR 0526, ESE 0600, ESE 0610, ESE 0620, ESE 0630, ESE 0640, ESE 0650, ESE 660, ESE 0670, ESE 0680, and ESE 0690.

ESRP 9000 Strategic Research Project 1 (6 Cr)

This course represents the first phase in the development of the Strategic Research Project (SRP). Students will begin the conceptualization and development of the Strategic Research Project. Students will identify the problem they wish to investigate. The problem can take many forms including but not limited to a problem of practice, challenge, or complex phenomenon in the student's organization or in an organization they choose to study. Students will investigate this problem and provide multiple forms of evidence that demonstrate a need to focus on the problem in the particular organizational context. Students will (a) examine a problematic process/issue in an organization that could be improved through the implementation of planned intervention, (b) identify the specific evidence that serves to define the problem and the potential impact if it is not addressed, (c) determine a potential action, intervention, or change that could be implemented to bring about improvement, (d) review the literature to learn how other organizations have addressed the issue and which actions or interventions have been shown to be most effective, (e) discuss potential actions/interventions with your colleagues, professors, and other key experts in the field to gather additional ideas and feedback. **Prerequisites:** Enrollment for this course requires Academic Advisor registration.

ESRP 9001 Strategic Research Project II (6 Cr)

This course represents the second phase in the development of the Strategic Research Project (SRP). Students continue to develop their project as they incorporate feedback on the proposed intervention, outline a system of evaluation for the recommended design and integrate the content of the entire project into one narrative and final deliverable. While students are not required to implement the intervention, their final strategic research project should provide a detailed plan and evaluation strategy that, backed by extensive research, would result in the expected improvement in the organization or successfully address the organization's challenges. In addition, the final product will include an insightful reflection piece analyzing what was learned from development of the SRP, what worked and what didn't, and what changes or recommendations for improving the initial strategy resulted from the experiences. **Prerequisite:** ESRP 9000.

FSC 8000 Summer Institute (1 Cr)

Required research and workshops will be held during the month of July. All of these events will offer unique opportunities for both individual and collaborative learning with a national and international network of faculty, students, and colleagues. **Prerequisite/s:** None.

FSC 8005 Summer Institute – Returning Students (1 Cr)

For students who have already attended the mandatory FSC 8000 required of all doctoral students and who wish to return for additional assistance with the applied dissertation process. Targeted sessions will be held on the dissertation benchmarks. **Prerequisite/s:** FSC 8000 or ARC 9300.

HCP 0510 Foundations in Child Protection Law (4 Cr)

This course will introduce students to the legal framework for child protection proceedings. It is designed to introduce students to the basic legal concepts governing child protection law, providing them with a background in the legal process and assisting them in understanding how that process responds to the particularized needs of children in the child protection proceedings. This background will also be helpful in analyzing material in other courses in the degree program that focus on the legal process of child protection.

HCP 0520 Foundations in Family Diversity & Conflict Resolution (4 Cr)

This course will focus on the fundamental concepts of family structure and interpersonal family dynamics that impact family functioning including communication and cultural diversity. Students will be introduced to the theoretical aspects of family systems functioning and investigate through practice the most effective application of theories introduced.

HCP 0530 Foundations in Child Development (4 Cr)

This course reviews child growth and development and individual differences in brain development, temperament and biology. Physical, social, emotional, intellectual, and language developmental sequences will be emphasized. Major theories of development will be reviewed.

HCP 0540 Foundations in Placement Risk & Protective Factors (4 Cr)

This course will provide an overview of perspectives on placement and permanency, child protection trends, children in need, and the processes used to support children and their families while moving them through the system.

HCP 0550 Foundations in Assessment and Case Planning (4 Cr)

This course introduces students to various forms of family assessments and case planning. It introduces students to multiple and holistic family assessments and provides students with skills to increase their effectiveness and efficacy while providing services to their clients.

HCP 0560 Program Evaluation (4 Cr)

This course will provide students with the foundational knowledge and basic skills necessary to plan an evaluation of a human services program in the field of child protection, and to interpret and utilize evaluation findings. This comprises an understanding of the evaluation process including developing relevant evaluation questions, selecting an appropriate evaluation model, as well as exploring accurate and ethical interpretation and dissemination of evaluation findings. In addition to the opportunity to engage in the planning of a program evaluation of a child protection program, students will also be able to identify grant proposal opportunities that best fit the needs of specific human services programs.

HCP 0601 Social Policy of Child Custody and Visitation (3 Cr)

Students will explore social policies as it relates to child custody and visitation. The course will examine the effects of child custody and visitation on the child and parents and third parties. Students will also critically examine laws, policies and regulations that govern child custody and visitation. The class will also explore recent trends and issues as it relates to the topic.

HCP 0602 Social Dynamics of Youth Gangs (3 Cr)

This course is designed to introduce students to the cultural and structural components of gang activity and will present a comprehensive review of all the critical elements relevant to the growing phenomenon of gang life. It will provide an overview of criminal street gangs and explore its impact on our society. The course will be delimited by the introduction of the topics: history of gangs, typology, theoretical explanations, causations, organizational structure, criminal activities of gangs, girls and gangs, community impact, community based and national intervention strategies. The interaction of race, culture, class, and gender in the criminal justice system will be infused throughout weekly discussions. Additionally, psychological and sociological dynamics will be explored. Furthermore, how to work with and treat children and adolescents as well as their families who have been associated with street gangs will be investigated. Along with this, students will also examine the short- and long-term goals of child and family protection, laws, as well as future relationships with regards to gang life.

HCP 0604 Practicum I (3 Cr)

This practica will provide the MHS student with first-hand experience working alongside organizations, agencies, and employees in the field of child protection. During a ten-week term, students will have the opportunity to observe various entities within a department of child protection or other child protection related field 8 hours per week.

HCP 0605 Practicum II (6 Cr)

This practica will provide the MHS student with first-hand experience working alongside organizations, agencies, and employees in the field of child protection. During a ten-week term, students will have the opportunity to observe various entities within a department of child protection or other child protection related field 24 hours per week.

HCP 0606 Practicum III (9 Cr)

This practica will provide the MHS student with first-hand experience working alongside organizations, agencies, and employees in the field of child protection. During a ten-week term, students will have the opportunity to observe various entities within a department of child protection or other child protection related field 40 hours per week.

HCP 0607 Child Sexual Abuse (3 Cr)

Studying the effect child sexual abuse can have on children. Explore how sexual abuse is handled in the Child Protection System. Discuss effective therapeutic plans for the abused child.

HCP 0608 Preventing Juvenile Delinquency (3 Cr)

The course will provide students with up-to-date research on prevention in the area of juvenile delinquency ---what programs exist, what works and what does not work based on research evidence. The course will address the history of the juvenile justice system focusing on the policies and programs undertaken currently as well as those of the past. Varying views on juvenile violence will be covered including the epidemic and the non-epidemic views. Juvenile offender careers involving entry, continuation in and exit from these careers will be dealt with using developmental theories of delinquency. A review of effective and not so effective prevention programs will be presented. In the weekly discussions, the instructor will incorporate her research and administrative experience in the area of prevention and the challenges prevention presents as an alternative perspective within criminal justice. In addition to readings from the main text, the course will incorporate supplemental readings in the area of cost benefit analysis. It is partly due to the impact of cost benefit analyses that prevention as a policy approach has emerged as a hot-button issue.

HCP 0609 Bullying Prevention (3 Cr)

This course focuses on information about all forms of bullying, including cyber bullying, and approaches that have been shown to be effective in preventing bullying. Participants will pursue best practices and research focusing on preventing bullying by: changing school climates, raising awareness about bullying and its many forms, developing strong social norms against bullying, increasing supervision and support, forming clear rules, policies and procedures and providing the training to identify, intervene and prevent bullying behaviors.

HCP 0610 Child Protection and the Internet (3 Cr)

This course will provide students with information regarding technology-facilitated crimes against children, including child sexual abuse and exploitation. Students will gain an understanding of how computers, the internet, and emerging technologies are being utilized by perpetrators to seek out, solicit, and exploit children. Current legislation regarding the use of the internet to commit crimes against children will be discussed, including the Children's Online Privacy Protection Act (2000). Additionally, criminal justice and social services response procedures for internet child sexual abuse and exploitation will be addressed, as well as specific roles and responsibilities of law enforcement, parents, health care professionals, teachers, child protection workers, case managers, and courts in the prevention, identification, reporting, investigation and prosecution of internet related offenses.

HCP 0611 Child Poverty: Social & Cultural Perspectives (3 Cr)

This course will provide students with a comprehensive understanding of child poverty in the United States, including historical underpinnings, in addition to demographic, political, economic, and social contexts of child poverty in America. Students will gain knowledge of the experience of families and children in poverty, including homelessness, access to systems of care (i.e., medical, mental health care), and education. Policy and legislation enacted to address child poverty will be discussed, including Child Welfare, Public Housing, and Medicaid programs. Special emphasis will be placed on how poverty impacts child and family functioning, how it relates to child maltreatment, and the role of the child protection worker in working with impoverished families.

HCP 6101 All-Hazards Preparedness (3 Cr) (Required before taking any other courses in the concentration)

The course will define the interdisciplinary roles and responsibilities of interdisciplinary professionals, paraprofessionals, and volunteers in all-hazards emergency planning, response, mitigation, and recovery. In view of the constant changes in emergency preparedness this course is designed to provide knowledge, concepts and skills to equip law enforcement professional and other social and health related professions with a background in planning, preventing, protecting against, and recovering from acts of bioterrorism and all-hazards events. Given the role of public health, education and social service professionals, and law enforcement in emergency preparedness, students will gain insights into effective communication with the health system, the community, and state and local agencies.

HCP 6102 Communicable Diseases and Chemical, Biological, Radiological, Nuclear, Explosive (CBRNE), Challenges for Vulnerable Populations (3 Cr) This course will provide understanding of pandemic influenza, including the risk factors for first responders and the community at large with a special focus on emergency management issues involving healthcare and public safety in times of crisis. Support for those sheltering in place, homecare, as well as distribution of medicine and supplies will lessen the impact on the economy and keeps society functioning. The course participants will learn the expectations of preparation and response to a pandemic and the support measures necessary to enforce prevention strategies defined by the community. The effects of CBRNE in the vulnerable groups, especially children, will be reviewed in depth.

HCP 6103 Legal Issues in Emergency Preparedness for Families and Individuals with Special Needs (3 Cr)

This course will identify 13 vulnerable and hard to reach populations and discuss how each of these groups are affected in times of disaster. Legal issues will be presented and discussed. Individuals with disabilities have always been aware of their special needs during emergencies; however, Sept. 11 demonstrated a need for partnering within the community and emergency response efforts. This population segment requires first responders to act appropriately with creative problem solving. Special needs shelters provide a safe refuge for those who require health care supervision during the time of a disaster. These shelters require staffing and a secure setting before, during and after an event. County health departments assist local emergency management agencies to operate and maintain these efforts. Each of these situations has numerous legal issues that those involved in emergency preparedness need to be knowledgeable of. The course will be team taught.

HCP 6104 Community Planning, Response, and Recovery for Families and Children (3 Cr)

The design of this course will address interdisciplinary roles in preparation and post disaster community health among families and children. Topics will include: best practice methods and evaluations the impact of the disaster on health and family. Dissemination of health information, guides to family emergency planning, and avenues for public health and safety disciplines to interface with the health management organizations in place. Students will have an opportunity to interview families and assess their individual and family plans.

HCP 6105 Special Topics in All-Hazards Preparedness for Vulnerable Populations (3 Cr)

This course is a capstone research and experience course for the student. Each student will select a topic of interest related to all-hazards preparedness for vulnerable populations research. In addition, students must take part in an approved community project at the volunteer or professional level in the all-hazards field.

HCP 6110 Intervention Strategies (3 Cr)

This course is designed to give students a foundation in the issues involved in interpersonal communication, basic intervention strategies, and interviewing techniques in a multicultural world. Effective interviewing relies on knowledge of child development, mental health diagnoses, culture, family systems, and conflict resolution. Emphasis will be placed on learning strategies to effectively deal with difficult individuals and minimizing potential for conflict situations. **Prerequisite/s:** HCP 6120 and HCP 6130

HCP 6120 Overview: Childhood and Adolescent Development (3 Cr)

This course covers how developmental maturation and social learning shapes personality in early childhood through the adolescent years. Theory and research in social and psychological development and learning are covered in topics such as attachment, aggression, sexuality, morality, cognitive development, self-regulation and self-concept. This course will also focus on the developmental process as it relates to special populations.

HCP 6130 Overview: Childhood & Adolescent Psychological Disorders (3 Cr)

Through the course readings, assignments and discussion boards, the students are expected to gain a working knowledge of the psychological disorders affecting children and adolescents and how these children with special needs are classified in the educational system. The objective of this course is to prepare students for assessing children and adolescents with the intent to understand how their needs will affect their ability to function in an academic setting.

HCP 6140 Overview: Children and Trauma (3 Cr)

This course will provide an overview of how to assist children who have been traumatized, and emphasis will be placed on understanding the developmental level of children and how that affects their behavior. This course will include information on building resilience in children.

HCP 6150 Special Topics: Seminar & Case Studies (3 Cr)

This course focuses on building concepts and skills in critical thinking and application. It will offer students the opportunity to consider cases and explore varying intervention and management strategies with consideration for ethical and legal issues. Topics of interest include: addressing the current and emerging models of the Mental Health Delivery System and the core principles of system care approach, testifying in court, waiver of juveniles to adult court, differences in family and juvenile court

protection of children, competency for Miranda and other issues for children, placement decisions, report writing, case management, reducing work stress/burn-out and enhancing professional functioning, legal rights of children in termination of their parent's rights, what are the 'best interests of a child' in domestic violence or sexual abuse cases, and other contemporary issues. **Prerequisite/s:** HCP 6110, HCP 6120, and HCP 6130

HCP 6210 Theory of Child Protection, Investigation & Advocacy (3 Cr)

This course will focus on the interpretation of social and systemic policies and procedures of child welfare agencies and nongovernmental agencies with emphasis on child advocacy, due process, and institutional standards. Emphasis will also be included regarding the remediation, intervention, rehabilitation, education, and other services designed to reduce recidivism amongst children and their families.

HCP 6220 Family Dynamics: Motivation, Support & Communities (3 Cr)

This course will examine the protective and risk factors associated with the developmental pathways internalized by youth through interaction with their family system. Emphasis will be given to child and youth development as it is affected by the family system, peer groups, schools and teachers, community, and other social influences. In addition, the dynamics of traditional, non-traditional and culturally diverse family construction in contemporary society will be explored. Basic cause of crimes and the various social issues confronting children and their families will be explored. Students will look at the various layers of services available for families and how they connect in reducing risk factors associated with the children.

HCP 6230 Victimology: Child Abuse & Exploited Children (3 Cr)

This course introduces students to the field of victimology and explores its conceptual boundaries, basic concepts, and literature. The course will be delimited by the exploration of the topics: family violence, child abuse including neglect, physical abuse, sexual abuse and emotional and verbal abuse; and prevention, intervention and treatment issues associated with exploited children.

HCP 6240 Juvenile Justice: Systems, Structure & Process (3 Cr)

Emphasis will be placed on an examination of the juvenile court as an institution and the policies and practices involved in processing children and youth through the juvenile justice system. The course introduces students to the juvenile justice system as it explores the history, development, and evolution/progress of the way juveniles have been treated by our country's criminal justice systems. This course will focus on the response of law enforcement in the protection of children in trouble or in need of services. The formal and informal processing of youth involved in the juvenile justice system or community-based agencies will then be examined. Adapting an assessment instrument to ensure that all children are given due process protection, treatment, and delinquency prevention is reinforced.

HCP 6250 Substance Abuse Treatment in the Community (3 Cr)

This course will examine various models of community-based programs for the individual who has a substance abuse disorder and is in the criminal justice system. It will focus on research regarding factors of recidivism, treatment matching, case management, relapse prevention techniques, setting treatment goals and resources in the community.

HCP 6260 Cultural Factors in Treatment Associated w/Substance Abuse Issues & the CJ System (3 Cr)

This course will introduce students to cultural and racial identity development. The impact that class, race, ethnicity and sexual orientation have on disposition, sentencing and the correctional process, culturally specific treatment techniques, racial and sexual dynamics in institutional settings and in community programs including knowledge of cross-cultural interviewing skills.

HCP 6310 Human Factors (3 Cr)

This course presents communication theories relevant to conflict resolution as well as theories about understanding, analyzing, and managing conflict. The course focuses on the human and emotional aspects of conflict and includes the influence of gender and culture. This course is pragmatic as well as theoretical and presents communication and conflict resolution models in a practice-based approach.

HCP 6320 Introduction to Systems Theories (3 Cr)

This course provides an overview of theories that use metaphors of system, pattern, interaction, and communication to describe human behavior and relationships. Students will also study of the emergence of theories from cybernetics to language studies.

HCP 6330 Mediation Theory and Practice (3 Cr)

This course examines theories, methods, and techniques of mediation. Students will have the opportunity to demonstrate their knowledge of mediation skills. **Prerequisite/s:** HCP 6310. (**THIS COURSE REQUIRES STUDENTS TO PHYSICALLY ATTEND THE MAIN NSU CAMPUS TO ATTEND THE "RESIDENTIAL INSTITUTE" (RI)**).

HCP 6350 Conflict and Crisis Management Theory and Practice (3 Cr)

This course is an overview of the theories of conflict and crisis management and the intervention models and protocols used. Conflict and crisis management will be explored among and between individuals and groups, organizations, communities, and governments around the globe. Topics will include the management of violent conflicts, such as kidnapping, hostage-barricade and terrorist acts, homeland security, and the response to natural disasters. There will be interactive exercises as well as a case study approach used.

HCP 6360 Critical Incidents (3 Cr)

This course will provide an in-depth analysis and understanding of inter-group and intra-group dynamics associated with the organizational response to critical incidents such as hostage/barricade management, terrorism, kidnapping, natural or other disasters, and tactical operations, which comprise the negotiations team, the government, organizations, and the community.

HCP 6370 Family Violence: The Effects on Families, Communities and Workplaces (3 Cr)

This course explores the overall effects of trauma and violence on individuals, families, communities, and the workplace. Issues of abuse, violence, and systemic responses are explored in relation to their effect on individual behavior, family dynamics, service provision, and community systems. Methods for identifying such issues in the context of family mediation and other types of conflict intervention are explored.

HCP 6410 Family Law (3 Cr)

This course covers the law regarding the family relationship - including the rights and responsibilities of parents, spouses, grandparents, and children - and the creation and dissolution of the family. Topics include adoption, spouse and child abuse, alimony, property distribution, child support, and child custody.

HCP 6420 Children's Rights Seminar (3 Cr)

Children have distinct rights recognizable at law even though they are considered to be incompetent minors as a matter of law. Even though their legal status is not equivalent to those of emancipated adults, children are entitled to specific legal protections in a variety of specific situations. To some extent they are entitled to similar constitutional protections of their adult counterparts. The course will also examine parental authority over minor children when there is disharmony between parent and child.

HCP 6430 Juvenile Law (3 Cr)

This is a course examining the juvenile justice system, focusing on issues of delinquency, dependency (abuse and neglect), and status offenses (non-criminal misbehavior).

HCP 6440 Interviewing, Counseling, and Negotiating (3 Cr)

ALSV workshop examining and developing skills involved in investigating facts, interviewing and counseling clients, settling disputes, and negotiating transactions. Instructional techniques include readings, discussions, audiovisual presentations, and extensive participation in role-plays and simulations. Students also investigate doctrinal, procedural, and evidentiary issues in order to discharge effectively their role in each step of the process.

HCP 6450 Civil Rights of Children in State Care (3 Cr)

This course will provide the student with an introduction to Constitutional Law and federal legislation regulating the legal rights of children in state care. This field includes, among other subjects: (1) the constitutional/statutory rights of children in juvenile detention; (2) the constitutional/statutory rights of children in state protective custody, i.e., those children who have been adjudicated as state dependent. This second category includes, among other things, the rights of children: (a) while under state guardianship, (b) with respect to foster care and adoption resulting from an initial adjudication of dependency.

HCP 6460 Domestic Violence Seminar (3 Cr)

Domestic violence is a societal problem of epidemic proportions that affects families across America in all socioeconomic, racial, and ethnic groups. As information about the extent and impact of domestic violence emerges, it has been identified as a criminal justice issue, a public health crisis, and a costly drain in economic productivity. Domestic violence has a tremendous impact on the legal profession. Domestic violence and interpersonal family violence have direct connections to the child protection system and family court system as well. This course will explore those links from a legal standpoint and explore the system protections designed to stop the violence.

HCP 6470 Legal Research Methods and Reasoning (3 Cr)

This course will focus on legal research methodology and the application of electronic research methods. Students will develop an understanding of legal precedents and the use of persuasive legal authority in the construction of legal arguments. Students will develop electronic research skill through hands-on application of appropriate legal research techniques. Students will be instructed on the use and importance of legal citations and how to identify legal authority based on citation methods as they explore statutory law and decisional case law.

HCP 6510 Principles of Applied Behavioral Analysis (3 Cr)

This course will focus on the basic tenets of the science of applied behavior analysis that are the underpinnings of effective teaching strategies. Students will study the philosophy and science of applied behavior analysis, an overview of the areas of the field of ABA and its relation to education and psychology, basic vocabulary and concepts in the field, strategies for measuring behavior, basic strategies for increasing and decreasing behaviors of students, and ethical considerations in the application of ABA in a variety of settings.

HCP 6511 Concepts and Principles of Applied Behavior Analysis I (3 Cr)

This 45-hour graduate-level course is Part I of a two-part series of ABA concepts and principles. Students will study the philosophy and science of applied behavior analysis, an overview of the field of ABA, basic vocabulary and concepts in the field, and basic strategies for increasing and decreasing behaviors of students in a variety of settings. Specifically, this course covers the following BACB Fifth Edition content areas: A: Philosophical Underpinnings and B: Concepts and Principles. **Prerequisites: None**

HCP 6512 Concepts and Principles of Applied Behavior Analysis II (3 Cr)

This 45-hour graduate-level course is Part II of a two-part series of ABA concepts and principles. Students will study the science of applied behavior analysis, the field of ABA, basic vocabulary and concepts in the field, and basic strategies for increasing and decreasing behaviors of students in a variety of settings. Specifically, this course will cover Unit B: Concepts and Principles from the BACB Fifth Edition task list. **Prerequisite (or can be taken in conjunction with): HCP 6511.**

HCP 6520 Application of Applied Behavioral Analysis (3 Cr)

This course will extend the Basic Principles and Concepts course to include application of the principles of applied behavior analysis in educational and other therapeutic settings. It will focus on behavioral intervention strategies and change procedures, evaluation and assessment strategies, and methods of accountability in ABA interventions. In addition, focus will be placed on the ethical use of intervention strategies and making decisions regarding ethical treatment for individuals with a variety of challenges. The course will emphasize applications in applied behavior analysis in education as well as other areas of study. **Prerequisite/s: HCP 6510.**

HCP 6521 Applied Behavior Analysis Assessment and Application (3 Cr)

This 45-hour graduate-level course will delve into the application of the concepts and principles of applied behavior analysis. It will focus on the current research on behavior assessment strategies, behavioral intervention strategies and change procedures, and methods of accountability in ABA interventions. This course covers BACB Fifth Edition Task List content areas: F: Behavior Assessment, G: Behavior-Change Procedures, and H: Selecting and Implementing Interventions. **Prerequisites: HCP 6511 and HCP 6512.**

HCP 6530 Behavioral Models in Assessment and Intervention in Applied Behavioral Analysis (3 Cr)

This course will focus on the variety of delivery models for services within the ABA model. Areas of focus will include the behavioral models of developmental disabilities, treatment of autism, organizational behavior management, school psychology, sports psychology, and education. Principles and research in each area will be addressed and participants will employ a variety of strategies from each area in the course assignments. **Prerequisite/s:** HCP 6510.

HCP 6531 Applied Behavior Analysis Assessment and Delivery Methods (3 Cr)

This 45-hour graduate-level course will focus on conducting behavior analytic assessments in order to identify targets for behavior change programs. Additionally, the class will explore the variety of delivery models for services within the ABA model. Specifically, the delivery models of behavioral medicine, treatment of autism/developmental disabilities, organizational behavior management, and education will be examined. This course covers BACB Fifth Edition Task List content areas F: Behavior Assessment, G: Behavior-Change Procedures, and H: Selecting and Implementing Interventions. **Prerequisites:** HCP 6511 and HCP 6512.

HCP 6540 Evaluation and Interventions in Applied Behavioral Analysis (3 Cr)

This course will focus on evaluation strategies used in both research and in the ethical provision of interventions. It will cover a variety of measurement and assessment strategies for determining the effectiveness of interventions on a single-subject and small group design. Additional focus will be placed on the interpretation of the research literature to make sound decisions about assessment and intervention strategies for a variety of populations.

HCP 6541 Evaluating Interventions in Applied Behavior Analysis (3 Cr)

This 45-hour graduate-level course will focus on evaluation strategies used in research and in the ethical provision of interventions. This course covers the following BACB Fifth Edition content areas: C: Measurement, Data Display, and Interpretation and D: Experimental Design. Mastery of this content allows for critical evaluation of research literature resulting in evidenced based decision making on assessment and intervention strategies across a variety of populations. **Prerequisites:** HCP 6511 and HCP 6512.

HCP 6550 Professional Issues in Applied Behavioral Analysis (3 Cr)

This course will focus on issues of professionalism and ethics for the practice of applied behavior analysis in research and clinical settings. It will also address issues of working with systems to effect positive change in organizations and for individuals through consultation and collaboration with other professionals. Using applied behavior analysis to provide systems support and change and to enhance work as a consultant will be the underlying basis for the course. **Prerequisite/s:** HCP 6510.

HCP 6551 Supervision and Management in Applied Behavior Analysis (3 Cr)

This 45-hour graduate-level course will focus on applied behavior analysis supervision and management of behavior change agents. It will address the components of effective supervision, as well as the development of performance monitoring, reinforcement, and feedback systems. In addition, focus will be placed on the role of assessment in supervision and management. This course covers the following BACB Fifth Edition content areas: F: Behavior Assessment and I: Personnel Supervision and Management. **Prerequisites:** HCP 6511 and HCP 6512.

HCP 6560 Practicum in Applied Behavior Analysis I (3 Cr)

This introductory practicum is designed to meet the supervision requirements for the BCBA or BCABA certification. Students must participate at least 20 hours per week in a clinical experience that requires the application of ABA principles. Students will receive at least 2 hours of supervision weekly from their onsite supervisor. Students will be expected to collect and share data on their cases and employ strategies of behavioral assessment and intervention with input from their supervisor during the online sessions. **Prerequisite/s:** HCP 6510.

HCP 6570 Practicum in Applied Behavior Analysis II (3 Cr)

This practicum is the continuation of ABA 760 and designed to meet the supervision requirements for the BCBA or BCABA certification. Students must participate at least 25 hours per week in a clinical experience that requires the application of ABA principles. Students will receive at least 2 ½ hours of supervision weekly from their onsite supervisor. Students will be expected to collect and share data on their cases and employ strategies of behavioral assessment and intervention with input from their supervisor during the online sessions. **Prerequisite/s:** HCP 6510 and HCP 6560.

HCP 6580 Advanced Practicum in Applied Behavior Analysis (3 Cr)

This practicum is the continuation of ABA 770 and designed to meet the supervision requirements for the BCBA certification. Students must participate at least 25 hours per week in a clinical experience that requires the application of ABA principles. Students will receive at least 2 ½ hours of supervision weekly from their onsite supervisor. Students will be expected to collect and share data on their cases and employ strategies of behavioral assessment and intervention with input from their supervisor during the online sessions. **Prerequisite/s:** HCP 6510, HCP 6560, and HCP 6570.

HCP 6590 Ethical Conduct for Applied Behavior Analysis (3 Cr)

This course will focus on the ethical practice of applied behavior analysis across clinical, research and professional settings. The Behavior Analyst Certification Board's Guidelines for Responsible Conduct for Behavior Analysts and Professional Disciplinary and Ethical Standards will be reviewed, explored and applied. Additional focus will be given to common ethical dilemmas that may arise during clinical research and practice in applied behavior analysis and strategies and guidelines for resolving ethical issues. **Prerequisite/s:** HSDD 0710.

HCP 6591 Ethical and Professional Issues in Applied Behavior Analysis (3 Cr)

This 45-hour graduate-level course will focus on the ethical practice of applied behavior analysis across clinical, research, and professional settings. It covers content area E: Ethics (Professional and Ethical Compliance Code for Behavior Analysts) from the BACB's Fifth Edition Task List. Students will evaluate common ethical dilemmas that arise during clinical research and practice in applied behavior analysis and identify and apply strategies and guidelines for resolving ethical issues. **Prerequisites:** HCP 6511 and HCP 6512.

HCP 6610 Survey of Exceptionalities of Children & Youth (3 Cr)

This course will provide students with fundamental information on laws, policies and practices in exceptional student education and on specific categories of exceptionality, including definitions, prevalence, causes, assessment techniques, educational strategies, and current and future trends in the field of exceptional student education.

HCP 6620 Inclusive Education for Exceptional Students (3 Cr)

This course will introduce students to the current information on how exceptional children are served within inclusive school environments. Students will learn about the role of working with other professionals and parents to determine student eligibility for special education, to carry out educational programs, and to monitor learning. Information will also be provided about students who are not necessarily eligible for special education, but who would benefit from the same instructional strategies as exceptional students because of their own special needs.

HCP 6630 Teaching Social & Personal Skills to Exceptional Students (3 Cr)

This course will present students with a wide range of information regarding the social and personal skills that children with disabilities need in order to achieve their personal independence in school, at home, and in the community. Emphasis will be on the importance of teaching personal management and independent living skills, on providing appropriate adaptations to promote personal autonomy, and on creating supports and services that maximize independence and community integration of students with disabilities.

HCP 6640 Consultation & Collaboration in Exceptional Student Education (3 Cr)

This course will help students become more proficient in working together within school contexts. Emphasis will be on the context of school and home collaborations, and on the diversity issues that may affect the way people work together. Students will learn that school consultation, collaboration, and teamwork are essential in transforming school learning environments into settings where teachers, administrators, and parents of exceptional students work together and trust each other for the benefit of the students.

HCP 6650 Special Education Law (3 Cr)

This course focuses on laws and policies that apply to the education of students with disabilities. The legal system, constitutional and statutory provisions of federal and state law, and the judicial decisions relating to the education of students with disabilities are reviewed. Students will examine the foundational concepts of equal protection, procedural and substantive due process in general and as they relate to special education specifically. Students will examine IDEA legislation and its six principles, The Rehabilitation Act of 1973 (Section 504) and the Family Education Rights and Privacy Act (FERPA). In addition, students will examine similar principles in state legislation with particular emphasis on school practices in special education.

HCP 6710 Family Systems (3 Cr)

This course provides a framework for understanding the dynamics of traditional, nontraditional, and culturally diverse families.

HCP 6720 Program Models (3 Cr)

This course represents a comprehensive overview of family support programs and identifies emerging trends and unresolved issues.

HCP 6730 Parent Support & Education (3 Cr)

This course examines the acquisition of knowledge and technical skills for practitioners working with families.

HCP 6740 The Profession in the Field of Family Support (3 Cr)

This course provides a historical review of the field of family support and a sociopolitical analysis of its status as an occupation and a human service.

HCP 6750 Public Policy in the Field of Family Support (3 Cr)

This course examines the policy-making process as it relates to children and families. It reviews current agencies and organizations involved in developing and implementing child and family policy programs. Social issues and principles of advocacy are covered.

HCP 6760 Assessment & Evaluation of Family Support Programs (3 Cr)

This course identifies dimensions of differences in families and family support systems and describes formative and summative evaluation systems that tap these dimensions.

HCP 6810 Supervision Methods & Approaches for Child & Youth Care Administrators (3 Cr)

This course provides a survey of specific approaches and aspects for the supervision of staff in programs for children and youths.

HCP 6820 Public Policy & the Child & Youth Care Field for Program Administrators (3 Cr)

This course examines the process and dynamics involved in the development of public policy as it relates to programs for children and youths.

HCP 6830 The Development & Acquisition of Resources for Child & Youth Care Program (3 Cr)

This course reviews a number of strategies for seeking and obtaining financial and non-financial resources for child and youth care programs.

HCP 6840 Supervision of Family Support Programs (3 Cr)

This course provides an orientation to a range of supervision issues, including staff motivation, in-service training, and evaluation of personnel.

HCP 6850 Legal Aspects of the Management of Programs for Children & Youth (3 Cr)

This course examines many of the legal elements involved in the daily management of programs for children and youths. Personnel law, licensing, child abuse, and liability are among the topics addressed.

HCP 6860 Financial Aspects of the Management of Programs for Children & Youth (3 Cr)

This course covers the basic components of financial management in programs for children and youths. The budget process, fiscal management, and policy determination will be covered.

HCP 6910 Public Health Issues in Child Protection (3 Cr)

In this course students will learn to apply public health planning principles to the creation and refinement of programs to protect children from negative health impacts of abuse and neglect. This includes both follow-up restorative programs for children already identified as abused/neglected and community programs to prevent abuse/neglect before they occur. Since research knowledge in this field is expected to continue growing, students will become accustomed to adding to their personal knowledge base through critical study of new findings.

HCP 6920 Health Promotion & Disease Prevention (3 Cr)

Students learn health education strategies that can be incorporated into multiple settings, focusing on wellness and preventive interventions. This course addresses individual and social factors as well as behavioral issues, health detriments, and community resources.

HCP 6930 Health Services Planning & Evaluation (3 Cr)

An in-depth study of basic planning and evaluation techniques for the implementation of a community health care program. It addresses policy analysis techniques as well as the conceptual framework for the planning and management of health care programs. The course also reviews essential methods for effective planning and evaluation considering the economic, political, epidemiological, demographic, and other components that contribute to the assessment of health needs and resource allocation.

HCP 6940 Health Policy, Planning & Management (3 Cr)

Discusses principles and logic involved in health policy, planning, and management. Addresses history, political, and environmental contexts, and their incorporation into population research.

HEL 8300 The Faces of 21st Century Higher Education Institutions (3 Cr)

This foundation course focuses on the identification and analysis of issues, innovations, global trends, and policies of current importance in contemporary higher education. Topics will include the different types and characteristics of public, private, and for-profit colleges and universities and the key stakeholders; changing student demographics; student retention; faculty development; accountability and accreditation; life-long learning; the job market and higher education; and technology and distance learning. This course will examine the current landscape of higher education and explore the faculty, student, and administrative culture.

HEL 8310 Student Affairs in Higher Education (3 Cr)

This course will introduce student affairs components, its theoretical underpinnings, and how it operates within institutions of higher education. Student affairs can be comprised of the offices of academic advising, admissions, athletics, financial aid, student development, student life and safety, student health, and in certain instances, student centers and bookstore oversight. The course will demonstrate how these offices seek to ensure each student's sense of belonging and personal growth.

HEL 8320 Planning, Budgeting, and Financing of Institutional Resources (3 Cr)

Planning, Budgeting and Financing of Institutional Resources is an introduction to institutional finance for academic administrators or for those seeking to become involved in higher education, whether it be in for or not-for-profit institutions. An understanding of institutional finance is the key to the future health and stability of all organizations. It is integral to the accreditation process and an indicator for the institution's future. Students participating in the course are introduced to the budget process as an outcome to their institution's mission, vision, and strategic planning.

HEL 8330 Governance, Ethics, and the Law of Higher Education (3 Cr)

The effective governance and management of colleges and universities requires a broad understanding of not only the range of organizational frameworks that encompass the administrative and academic functions but an awareness of the state and federal agencies that exert regulatory authority and influence through laws, policies, statutes, and planning/coordinating/governing boards. Depending upon an institution's classification, structure, and type of control (public, private, for-profit), the approaches to governance can vary widely across multiple higher education settings, and in this course students will have an opportunity to explore and analyze the various organizational paradigms and practices as they apply to governing boards, presidential leadership, administrative and academic units, stakeholders, and external government bodies. Special consideration will also be given to the sources of higher education law and ethics in the governance process.

HEL 8340 Leading the Academic Mission of Today's Colleges & Universities (3 Cr)

The extent to which a postsecondary institution achieves its purpose is a direct function of the intentional effort to establish coherent and educationally purposeful curricular and co-curricular academic programming. In this course, students will have the opportunity to review, analyze, and become more familiar with the purpose, principles, and impact of academic missions at two- and four-year public, private, and for-profit institutions. They will gain insight into the academic mission and its critical role in guiding curriculum and program planning, teaching and student learning, assessment and evaluation, faculty development, and institutional policy-and decision-making.

HEL 8350 Politics and External Relations of Higher Education (3 Cr)

This course introduces the future higher education leader to key roles in a complex external environment. It emphasizes the development of an awareness and recognition of the importance that external entities, diverse interests, and the external domain and processes have on the leadership of a higher educational institution. It includes the importance of developing productive relationships with boards, unions, professional organizations and associations, as well as the skills necessary to lead during crisis, and deal with public image control.

HEL 8360 Comparative Higher Education (3 Cr)

This course introduces students to the international aspects of higher education. Different interpretations of internationalization and globalization of higher education are considered; organizations that sponsor and support international activities are examined; and select national "systems" of higher education are considered in-depth. The purpose of this foundations course is to provide the student with information concerning the historical and philosophical roots of American and International higher education, with a focus on the societal contexts in which colleges and universities developed. The student will be required to demonstrate an ability to

trace such roots from Medieval, Renaissance, and Reformation periods in Europe to the present. The course will also expose the student to the societal, economic, political, and cultural forces that have impacted various stages in the development of the world higher education enterprise.

HSA 8600 Human Services Delivery Systems (3 Cr)

Systems of delivery within the human services field will be introduced and examined. Specifically, this course will focus on how different human services programs address myriad social problems including but not limited to, mental health, substance abuse, homelessness, domestic violence, child abuse, and poverty. Emphasis will be placed on how these programs intersect and work collaboratively to meet the needs of individuals and families in our communities. Factors which facilitate and impede access to care among different populations, will also be discussed.

HSA 8601 Administration, Management and Policy Development of Human Services Agencies and Programs (3 Cr)

This course focuses on leadership dynamics of administrators, managers and directors in the human services field. Emphasis is on analyzing and evaluating the wide variety of human service organizations at the community, state, national and international levels with a view to assess just how well they support consumer (i.e. patient) and family participation. Course study will include leadership and theoretical foundations necessary for human service organizations to deliver quality services within integrated community settings and with collaborative community partnerships. Effective administrator/leader strategies, such as policy development and evaluation, influences of cultural and political diversity as well as socioeconomic differences, will be emphasized.

HSA 8602 Developing Human Services in the Context of the Family and the Community (3 Cr)

The character and qualities of each human services organization are unique to the community in which it is placed and to the community members it serves. Policies in one particular environment may not serve well in another community environment. Concepts and processes of organizational systems, assessment and analysis of these systems and their applicability to particular communities and community groups are included. In this course, you will compare and contrast human services practices in diverse community settings. The incorporation of community members as human resources and the dynamics of community partnerships will be analyzed.

HSA 8603 Human Resource Development (3 Cr)

This course provides the principles of human resources and administrative supervision techniques for educational institutions, administrative offices, and public and private organizations and associations. Topics include skills needed for planning, organizing, staffing, directing and controlling, communicating, motivating, decision-making, priority setting and time management toward effective objectives and organizational goals. Focused areas include job performance, employee development, management of a diverse work force, employment law, harassment and health issues and disabilities and discrimination in the workplace.

HSA 8604 Human Services and the Law (3 Cr)

A review of human resource laws, policies and practices is essential to effective leadership both within the human service organization as well as to those being served. Students will explore such legal topics as equal opportunity, sexual harassment, constitutional rights, fair labor practices, grievance, misrepresentation and violence in the workplace. Developing a positive work environment for employees and volunteers is critical to success. Strategic implications of effectively managing, recruiting, compensation, performance appraisal, training and development, and disciplinary action will be explored. Also discussed will be such topics as the influence of the internet and online services on human services work, diversity in the workplace, and social justice.

HSA 8605 Human Services Organizational Theory and Behavior (3 Cr)

All contemporary organizations, including human service organizations operate within a specific organizational culture. As part of exploring the various aspects of organizational culture, this course will examine varying organizational theories as these relate to organizational behaviors within human service systems. The implications for leadership practice will be analyzed within the context of the current literature.

HSA 8606 Special Topics in Human Services (3 Cr)

This course provides an integrating experience for students who are completing their human services administration concentration. It affords the opportunity to research in great detail current and emerging human service administrative issues. Students will have the opportunity to submit research topics and engage in one or more of the following: case studies, changing policies on today's issues, legal and political influences on current trends, ethics, career development, strategic planning, and other 'hot' topics that surround the human services field. Topics can relate to the student's minor concentration.

HSDD 0710 Principles of Applied Behavior Analysis (3 Cr)

This course will focus on the basic tenets of the science of applied behavior analysis that are the underpinnings of effective teaching strategies. Students will study the philosophy and science of applied behavior analysis, an overview of the areas of the field of ABA and its relation to education and psychology, basic vocabulary and concepts in the field, strategies for measuring behavior, basic strategies for increasing and decreasing behaviors of students, and ethical considerations in the application of ABA in a variety of settings.

HSDD 0711 Concepts and Principles of Applied Behavior Analysis I (3 Cr)

This 45-hour graduate-level course is Part I of a two-part series of ABA concepts and principles. Students will study the philosophy and science of applied behavior analysis, an overview of the field of ABA, basic vocabulary and concepts in the field, and basic strategies for increasing and decreasing behaviors of students in a variety of settings. Specifically, this course covers the following BACB Fifth Edition content areas: A: Philosophical Underpinnings and B: Concepts and Principles. **Prerequisites: None.**

HSDD 0712 Concepts and Principles of Applied Behavior Analysis II (3 Cr)

This 45-hour graduate-level course is Part II of a two-part series of ABA concepts and principles. Students will study the science of applied behavior analysis, the field of ABA, basic vocabulary and concepts in the field, and basic strategies for increasing and decreasing behaviors of students in a variety of settings. Specifically, this course will cover Unit B: Concepts and Principles from the BACB Fifth Edition task list. **Prerequisite (or can be taken in conjunction with): HSDD 0711.**

HSDD 0720 Applications of Applied Behavior Analysis (3 Cr)

This course will extend the Basic Principles and Concepts course to include application of the principles of applied behavior analysis in educational and other therapeutic settings. It will focus on behavioral intervention strategies and change procedures, evaluation and assessment strategies, and methods of accountability in ABA interventions. In addition, focus will be placed on the ethical use of intervention strategies and making decisions regarding ethical treatment for individuals with a variety of challenges. The course will emphasize applications in applied behavior analysis in education as well as other areas of study. **Prerequisite/s:** HSDD 710.

HSDD 0721 Applied Behavior Analysis Assessment and Application (3 Cr)

This 45-hour graduate-level course will delve into the application of the concepts and principles of applied behavior analysis. It will focus on the current research on behavior assessment strategies, behavioral intervention strategies and change procedures, and methods of accountability in ABA interventions. This course covers BACB Fifth Edition Task List content areas: F: Behavior Assessment, G: Behavior-Change Procedures, and H: Selecting and Implementing Interventions. **Prerequisites:** HSDD 0711 and HSDD 0712.

HSDD 0730 Behavioral Assessment Models in Applied Behavior Analysis (3 Cr)

This course will focus on the variety of delivery models for services within the ABA model. Areas of focus will include the behavioral models of developmental disabilities, treatment of autism, organizational behavior management, school psychology, sports psychology, and education. Principles and research in each area will be addressed and participants will employ a variety of strategies from each area in the course assignments. **Prerequisite/s:** HSDD 710.

HSDD 0731 Applied Behavior Analysis Assessment and Delivery Models (3 Cr)

This 45-hour graduate-level course will focus on conducting behavior analytic assessments in order to identify targets for behavior change programs. Additionally, the class will explore the variety of delivery models for services within the ABA model. Specifically, the delivery models of behavioral medicine, treatment of autism/developmental disabilities, organizational behavior management, and education will be examined. This course covers BACB Fifth Edition Task List content areas F: Behavior Assessment, G: Behavior-Change Procedures, and H: Selecting and Implementing Interventions. **Prerequisites:** HSDD 0711 and HSDD 0712.

HSDD 0740 Evaluating Interventions in Applied Behavior Analysis (3 Cr)

This course will focus on evaluation strategies used in both research and in the ethical provision of interventions. It will cover a variety of measurement and assessment strategies for determining the effectiveness of interventions on a single- subject and small group design. Additional focus will be placed on the interpretation of the research literature to make sound decisions about assessment and intervention strategies for a variety of populations.

HSDD 0741 Evaluating Interventions in Applied Behavior Analysis (3 Cr)

This 45-hour graduate-level course will focus on evaluation strategies used in research and in the ethical provision of interventions. This course covers the following BACB Fifth Edition content areas: C: Measurement, Data Display, and Interpretation and D: Experimental Design. Mastery of this content allows for critical evaluation of research literature resulting in evidenced based decision making on assessment and intervention strategies across a variety of populations. **Prerequisites:** HSDD 0711 and HSDD 0712.

HSDD 0750 Professional Issues in Applied Behavior Analysis (3 Cr)

This course will focus on issues of professionalism and ethics for the practice of applied behavior analysis in research and clinical settings. It will also address issues of working with systems to effect positive change in organizations and for individuals through consultation and collaboration with other professionals. Using applied behavior analysis to provide systems support and change to enhance work as a consultant will be the underlying basis for the course. **Prerequisite/s:** HSDD 710.

HSDD 0751 Supervision and Management in Applied Behavior Analysis (3 Cr.)

This 45-hour graduate-level course will focus on applied behavior analysis supervision and management of behavior change agents. It will address the components of effective supervision, as well as the development of performance monitoring, reinforcement, and feedback systems. In addition, focus will be placed on the role of assessment in supervision and management. This course covers the following BACB Fifth Edition content areas: F: Behavior Assessment and I: Personnel Supervision and Management. **Prerequisites:** HSDD 0711 and HSDD 0712.

HSDD 0760 Practicum in Applied Behavior Analysis I (3 Cr)

This introductory practicum is designed to meet the supervision requirements for the BCBA or BCABA certification. Students must be engaged in practicum activities at least 20 hours per week in a job that requires the application of ABA principles. Supervision will take place weekly in both group and individual formats and will address both increasing and decreasing behaviors. Students will be expected to collect and share data on their cases and employ strategies of behavioral assessment and intervention with input from their supervisor. **Prerequisite/s:** HSDD 710.

HSDD 0770 Practicum in Applied Behavior Analysis II (3 Cr)

This course is designed to continue the supervision begun in HSDD 760 and has similar requirements. Students will be expected to provide written reports and intervention plans as part of their supervision. Students must be engaged in practicum activities at least 20 hours per week in a position that requires the application of ABA principles. Supervision will take place weekly in both group format and individual formats and will address both increasing and decreasing behaviors. **Prerequisite/s:** HSDD 710.

HSDD 0780 Advanced Practicum in Applied Behavior Analysis I (3 Cr)

This advanced practicum is designed to meet the supervision requirements for students seeking their BCBA and will continue the work begun in the previous two practicums. Students must be engaged in a position requiring the application of ABA principles at least 20 hours per week. Supervision will take place weekly or bi-weekly in a group or individual format and will address both increasing and decreasing behaviors. Students will be expected to collect and share data on their cases and employ strategies of behavioral assessment and intervention with input from their supervisor. **Prerequisite/s:** HSDD 710.

HSDD 0790 Ethical Conduct for Applied Behavior Analysis (3 Cr)

This course will focus on the ethical practice of applied behavior analysis across clinical, research and professional settings. The Behavior Analyst Certification Board's Guidelines for Responsible Conduct for Behavior Analysts and Professional Disciplinary and Ethical Standards will be reviewed, explored and applied. Additional focus will be given to common ethical dilemmas that may arise during clinical research and practice in applied behavior analysis and strategies and guidelines for resolving ethical issues.

HSDD 0791 Ethical and Professional Issues in Applied Behavior Analysis (3 Cr)

This 45-hour graduate-level course will focus on the ethical practice of applied behavior analysis across clinical, research, and professional settings. It covers content area E: Ethics (Professional and Ethical Compliance Code for Behavior Analysts) from the BACB's Fifth Edition Task List. Students will evaluate common ethical dilemmas that arise during clinical research and practice in applied behavior analysis and identify and apply strategies and guidelines for resolving ethical issues. Prerequisites: HSDD 0711 and HSDD 0712.

HSDD 5000 Survey of Developmental Disabilities (3 Cr)

This course provides an overview of the various types of developmental disabilities as experienced throughout the lifespan. Students will have the opportunity to develop a working knowledge of the unique challenges faced by individuals with developmental disabilities, including problems associated with transitional periods in development. In addition, the course will provide an understanding of the assessment process in diagnosing developmental disabilities, as well as how to select the services that will meet the unique needs of individuals and assist them and their families in developing and implementing an individual plan. The course will also address cultural factors in the experience of developmental disabilities and in-service provision. The course will also outline strategies for working with families in order to improve access and engagement in services.

HSDD 5100 Program Design and Evaluation (3 Cr)

This course familiarizes students with the different components of program design such as developing a program philosophy, mission and vision, marketing, and budgeting. In addition, the process of program evaluation, including needs assessment, formative research, process evaluation, impact assessment, and cost analysis will be covered. Students will gain practical experience through a series of exercises involving the design of a conceptual framework, development of indicators, and development of an evaluation plan to measure impact. In addition, the course covers experimental, quasi-experimental, and non-experimental study designs, including the strengths and limitations of each.

HSDD 5110 Grant Writing (3 Cr)

Students in this course will learn the basic principles of grant writing and will develop the critical thinking and writing skills required to effectively define a problem or recognize an opportunity (Assessment), map a viable plan (Proposal Writing), weigh funding options and create funding relationships (Grant Development) and communicate information and leverage collaboration (Report Generation).

HSDD 5120 Leading for Change in Disability Services (3 Cr)

This course will examine the role that public policies currently in place play in providing quality services to individuals with developmental disabilities, as well as analysis of the costs of these services. Organizational factors will examine the impact of program administration in public and private agencies servicing individuals with disabilities. Also, the design and evaluation of community-based services are addressed.

HSDD 5130 Trends and Issues in Disability Advocacy (3 Cr)

This course provides insight into disability policy through the examination of policy making. The course will focus on different political/ideological approaches to disability policy. In addition, examines how the federal government addresses discrimination against individuals with disabilities in public (e.g. transportation, housing education, and employment). Participants will gain basic skills and knowledge in: contextual analysis; problem/issue identification; analysis and prioritization; power mapping; goal/objective setting; analysis of advocacy arenas and strategies; message development, writing reports and working with the media; engaging in public outreach and mobilization; lobbying and negotiation; advocacy leadership and coalition building; and assessment of program success.

HSDD 5200 Disability and the Family Life Cycle (3 Cr)

This course focuses on disability viewed from the perspective of lifespan development and the family life cycle. The course will discuss a wide range of issues in this area including: the sociology of the family; the experience of family members of persons with a disability; the educational system and its impact on outcomes of children with disabilities; characteristics of successful inclusion efforts, and the relationship between inclusion and school reform. Transitional issues from youth to adult life for individuals with disabilities will also be discussed. These will include: family life of adults with disabilities such as, marriage, parenting, and caring for aging parents; the importance of social networks and support in the lives of people with disabilities; and approaches to challenging dynamics, such as individuals dually diagnosed with intellectual disabilities and mental illness. Finally, the use of various treatment approaches and support options for individuals with disabilities will be discussed.

HSDD 5300 Legal and Ethical Issues in Disability (3 Cr)

This course discusses current laws related to disabilities such as ADA and IDEA as well as contemporary issues affecting the lives of individuals with disabilities and the daily responsibilities of disability professionals. This course further examines the application of ethical principles to matters associated with genetics, treatment decisions, and competency.

HSDD 5310 Aging and Disability Across the Lifespan (3 Cr)

This course will provide an interdisciplinary focus on aging and disability from different theoretical perspectives. The dynamics of aging across the lifespan will be addressed and specific challenges faced by young adults, middle age individuals, and older adults with developmental disabilities will be reviewed. Students will be able to apply knowledge obtained to specialized population and be able to assume leadership roles and engage in support efforts for these individuals as demonstrated through paper and presentations.

HSDD 5320 Students with Disabilities in Higher Education (3 Cr)

Examines the experience of students with developmental disabilities in higher education and crucial components related to their full participation in college life. Knowledge of demographic trends of students with developmental disabilities in higher education, awareness of important transition issues of students from K-12 to postsecondary education, strategies for increasing retention, and understanding the different types of accommodations typically required of students with developmental disabilities will be covered.

HSDD 5330 Employment and Independent Living (3 Cr)

This course provides an analysis of the integration of individuals with developmental disabilities into the community and within institutions. Challenges faced by individuals with developmental disabilities in obtaining and maintaining employment and independent living will be addressed as well as strategies for promoting successful community integration.

HSDD 5400 Healthcare Issues in Developmental Disabilities (3 Cr)

Provides an introduction to the health disparities experienced by individuals with developmental disabilities. This course will cover the Declaration on Health Parity for Persons with Disabilities issued by the American Association of Intellectual and Developmental Disabilities (AIDD). Challenges faced by individuals with disabilities in access to appropriate medical, dental, and mental health services will be discussed as well as the importance of health promotion for those with developmental disabilities. The significance of attention to inclusion of the impact of developmental disability upon individuals, families, schools, and other organizations and agencies in the education of health professionals will be addressed. **Prerequisite/s:** HSDD 5000, HSDD 5100.

HSDD 5410 Early Identification and Assessment of Developmental Disabilities (3 Cr)

This course will provide students with the opportunity to obtain knowledge of the assessment, evaluation, and diagnostic skills of young children with developmental disabilities from an interdisciplinary perspective. Risk factors and early warning signs of atypical development will be reviewed. Students will be exposed to commonly used assessments to identify developmental delays in various fields and will be exposed to different diagnostic approaches such as the DSM-IV, ICD-10, and Zero to Three. **Prerequisite/s:** HSDD 5000, HSDD 5100.

HSDD 5420 Early Intervention in Developmental Disabilities (3 Cr)

This course helps students apply their knowledge of challenging behaviors such as aggression, self-injury, tantrums, etc. and of different modalities of intervention typically applied with individuals with developmental disabilities such as developmental (speech, physical, occupational), behavioral [Applied Behavior Analysis (ABA), Relationship Development Intervention (RDI), and Floortime], and educational supports through case analysis and discussion. Factors that contribute to treatment success will be addressed.

HSDD 5430 Integrating Children with Disabilities in Educational Settings (3 Cr)

This course will focus on historical approaches to the education of children with disabilities. It will address current models utilized in educational settings such as inclusion, mainstreaming, and self-contained classrooms. Supports that can be provided to children with developmental disabilities to promote successful educational outcomes will be assessed. The common approaches to providing supports including individualized education plans, frequency assessments of behavior, behavioral intervention plans, and the role that they each play in the educational system will be critiqued.

HSDD 5500 Disability Services Administration (3 Cr)

The application of management and leadership theory and research in non-profit and public agencies will be addressed. This course will focus on strategic planning, employee motivation, recruitment, retention, fiscal management, long-term planning, board development and succession planning. In addition, effective communication skills will be addressed and strengthened through interactive exercises with feedback.

HSDD 5510 Foundations of Child Life & Family-Centered Care (3 Cr)

This course will provide an introduction to the spectrum of direct and non-direct child life services practiced within the pediatric healthcare environment, including a historical review of the profession and its development in the evolution of children's healthcare settings. Students will develop an overall understanding of the impact of illness, injury and healthcare experience on children and families and will further gain an increased awareness of the values of supporting individual development, family-centered care, the therapeutic relationship and developmentally appropriate communication. Students will learn proven effective strategies to provide developmentally appropriate preparation for healthcare experiences in tandem with the elements of therapeutic play, as well as the benefits of play for children impacted by illness, injury and healthcare encounters. Upon completion of this course, students will be able to effectively articulate the components of child life practice and psychosocial issues of infants, children, youth and families and will have a thorough understanding of, and be able to effectively articulate, the official documents of the Association of Child Life Professionals. This course will provide students with effective strategies necessary to assess and support healthy interactions between families within the hospital and non-traditional settings.

HSDD 5515 Ethics in Child Life (3 Cr)

This course will provide students with the insight necessary to identify and manage ethical and professional issues within a multidisciplinary approach in clinical and research settings. Students will learn the ethical and legal issues surrounding healthcare, including transition of pediatric patients to adult healthcare; medical treatment; and medical technology, including: advance directives and living wills, resource allocation, transplantation issues, withholding and termination of treatment, and death and dying. Both the ethical and legal perspectives regarding how to support patients and their family members when making challenging medical choices will be explored. The official documents of the Association of Child Life Professionals (ACLP) including the Code of Ethical Responsibility, Child Life Competencies and Standards of Clinical Practice, the Child Life Mission, Values and Vision Statements, and the Code of Professional Practice and their role in ethics will also be addressed. Students will also develop the ability to evaluate child life services and make recommendations for program improvement. As part of this course, teaching and supervision of students and volunteers will be addressed.

HSDD 5518 Family Systems and the Hospitalized Child (3 Cr)

This course will provide students with in-depth training regarding family systems and their importance when working with children and families in healthcare settings. Focus will be placed on the family as a social system. We will discuss family relationships; the historical and contemporary theories related to family structure and functions; adaptations in family structure and interaction patterns; diverse

family systems; parenting, caregiving and family life from a cross-cultural perspective; adult-child interactions; and exploration of current research and theory as it applies to family systems.

HSDD 5520 Child and Adolescent Growth and Development (3 Cr)

This course will examine issues in human development that are especially relevant to infants, children, and adolescents. It is designed to present theory, research and evidence-based practice concerning the physical, cognitive, emotional, and social development of children. Typical versus atypical developmental progress, as well as factors that threaten to impede typical development will be addressed. This course will also emphasize cultural competence when working with children and families in a collaborative context.

HSDD 5522 Theories of Child Growth and Development (3 Cr)

This course will examine theories of human development that are especially relevant to infants and children in early and middle childhood. Students will learn psychoanalytic, social learning, behaviorist, ecological, humanistic and psychosexual theories and will apply these theoretical perspectives to child growth and development. This course is also designed to present research and evidence-based practice concerning the physical, cognitive, emotional and social development of children. **Prerequisite/s: HSDD 5510.**

HSDD 5523 Theories of Adolescent Growth and Development (3 Cr)

Adolescent Development reviews the physical and sexual, cognitive, emotional, moral and social growth and development of young people as they transition between the immaturity of childhood and the maturity of adulthood. We will view adolescence from a scientific (rather than intuitive) research perspective within the context of the adolescents' lives. This requires a multi-disciplinary approach with input from the sciences of psychology, biology, sociology, anthropology and the disciplines of education and history. A critical examination of theories, methods of research, and findings from current research on human growth and development will assist in this review.

HSDD 5525 Medical Terminology for the Child Life Professional (3 Cr)

Students participating in this course will receive an introduction to medical terminology, designed to increase familiarity with medical terms while reviewing basic anatomy and physiology; an introduction to medical procedures and diagnoses; and will discuss ways to explain common tests, procedures, and diagnoses to children of different developmental levels and children with developmental differences. **Prerequisite/s: HSDD 5510.**

HSDD 5530 Interventions in Child Life (3 Cr)

This course will introduce students to theories and intervention techniques that help children and families cope with stress from hospitalization or other life events that disrupt normal development. Strategies to assist with issues such as pain management; adjustment to chronic illness and long-term hospitalization; and adherence to medication management and routine medical care will be covered. Students will learn to assess and implement developmentally appropriate interventions, based on empirical data, to create individualized treatment plans in collaboration with the treatment team. The central role of play therapy in child life services will be emphasized, along with the provision of a safe, therapeutic, and healing environment. **Prerequisite/s: HSDD 5510.**

HSDD 5532 Therapeutic Benefits of Play (3 Cr)

This course will provide students with training necessary to identify and understand the therapeutic benefits of various types of play. We will discuss the classical and contemporary theories of play, assessment of children's understanding using play, play principles and values, the role of play in the development of children, the structure of therapeutic play sessions, promoting creativity in play, providing guidance of play in a therapeutic context, the function of play in curriculum and program development, and the therapeutic benefits of play for the hospitalized child.

HSDD 5534 Death and Dying (3 Cr)

This course provides students with training regarding theories related to death and dying, developmental understandings of death and dying, and provision of interventions when working with the child and family experiencing death and dying. We will examine the cultural context of death and the effect of death upon surviving family members. This course will also cover historical and ethical viewpoints, along with exploration of one's own reactions to death, dying and bereavement.

HSDD 5535 Child Life Practicum (3 Cr)

Students are required to complete a specified number of hours of child life clinical experience at a selected agency working under the supervision of a Certified Child Life Specialist who meets specific qualifications at an approved setting. Students will need to complete a minimum of 100 hours in 14 weeks, completing 8 hours a week. During that time, the student is expected to increase his or her competence in the areas of observation, child life assessments, developmental theory integration, therapeutic play interventions, and rapport building. It is mandatory that students enrolled in this course will meet in "live" sessions via GoToTraining/GoToMeeting on a biweekly basis, for two hours, on a day and time to be determined by both the instructor and the students enrolled in this course. **Prerequisite/s: HSDD 5510 and HSDD 5515.**

HSDD 5550 Child Life Internship I (3 Cr)

Students will be required to successfully complete a specified number hours of child life clinical experience under the direct supervision of a Certified Child Life Specialist who meets specific qualifications at an approved setting. During that time, the students will be expected to increase their competence in the areas of basic interviewing, assessment, and intervention skills. Furthermore, integration of ethical, legal, and professional issues inherent in child life service delivery will be addressed. Best practice and conflict resolution issues will also be incorporated. **Prerequisite/s: HSDD 5510, HSDD 5515, and HSDD 5532.**

HSDD 5560 Child Life Internship II (3 Cr)

Students will be required to successfully complete a specified number hours of child life clinical experience under the direct supervision of a Certified Child Life Specialist who meets specific qualifications at an approved setting. During that time, the students will be expected to increase their competence in the areas of basic interviewing, assessment, and intervention skills. Furthermore, integration of ethical, legal, and professional issues inherent in child life service delivery will be addressed. Best practice and conflict resolution issues will also be incorporated. **Prerequisite/s: HSDD 5510, HSDD 5515, and HSDD 5532.**

HSDD 6000: Developmental Disabilities Masters Project (3 Cr)

In this course, students are expected to work with a faculty member advisor to complete a research project in which they will design a social service program targeting individuals with developmental disabilities or will evaluate an existing program that serves developmentally delayed individuals. Program design and evaluation methodology, analytic thinking, and writing skills will be infused throughout the curriculum to prepare students to complete this research project. Specific deadlines will be provided so that the student can complete the project in a timely manner. Students may register for this course more than once if necessary, to complete their project.

HSDD 6100 Elective Practicum (3 Cr)

This elective course will provide the developmental disabilities student with the opportunity to gain hands-on experience working alongside professionals in the field.

IDS 8092 International Applied Dissertation Services I (1 Cr)

Applied Dissertation Services 1 is continuing dissertation services for International students. International students entering their fourth (4th) year (37th month) in the program but have not completed the applied dissertation are required to enroll in IDS 8092.

IDS 8093 International Applied Dissertation Services II (1 Cr)

Applied Dissertation Services II is continuing dissertation services for International students entering the fifth (5) year (49th month) and beyond in the program but have not completed the applied dissertation.

IDT 7000 Research in Instructional Design and Technology (3 Cr)

This course will focus on research design, implementation, and analysis and its place in leading educational change in the fields of Curriculum and Teaching, and Instructional Technology and Distance Education with an emphasis on the overlap between these fields. Presents sources of important information about curriculum, instructional technology and distance education. Emphasizes scholarship and an understanding of the role of the scientist and researcher to guide the practice of the field. **Prerequisite/s: None.**

IDT 7005 Instructional Media (3 Cr)

An introduction to the effective use of instructional media. Major topics include planning for instructional media use, visual communication, audio and motion media, computers as tools for learning, and evaluating the effectiveness of instructional media. **Prerequisite/s: None.**

IDT 7007 Principles of Distance Education (3 Cr)

Historical, theoretical, and philosophical foundations of distance education; an overview of distance education technologies; an exploration of the literature of the field, and an examination of effective techniques for teaching and learning within a distance education system. **Prerequisite/s: None.**

IDT 7123 Digital Media for Instructional Technology and Distance Education (3 Cr)

Designing digital media for classroom and online instruction will be the first unit of this course, with primary emphasis on planning, designing, producing, and publishing digital media instruction. The second unit will deal with planning, producing, and teaching with digital audio. Unit three will present strategies for planning, producing and teaching with digital photography in a variety of instructional settings, and the final unit will present strategies for planning, producing, and teaching with digital video lessons that incorporate narration, still pictures, and live motion video into a single concept lesson. Topics covered will include basic terminology, file formats, scripting and storyboarding, equipment and software for digital media, and digital media for teaching and learning.

IDT 7914 Curriculum, Teaching, and Technology (3 Cr)

This course will focus on the integration of curriculum, teaching, and instructional technology. The topics will include teaching with emerging technologies, development of media, integration of technology into the curriculum, evaluating the use of technology using rubrics, distance education, course design and online teaching, diffusion of innovations, and production of media for teaching.

IDT 8001 Instructional Design (3 Cr)

This course is a practical experience in the systematic design of instruction. Major topics include the assessment and analysis of needs, performance improvement, the systematic design of instructional materials and events, and the formative and summative evaluation of instructional materials. Students will produce and formatively evaluate an instructional unit. **Prerequisite/s: None.**

IDT 8006 System Analysis and Design (3 Cr)

An advanced course providing skills for the analysis and design of educational and instructional systems. Major topics include critical elements in the structure of a distance education delivery system; analysis of educational systems and instructional systems; relationship of subsystems within an educational system; design of an educational system; design of instructional systems; and evaluation and continuous improvement of a system. **Prerequisite/s: None.**

IDT 8008 Principles of Instructional Technology (3 Cr)

An exploration of the historical, theoretical, and philosophical foundations of instructional technology and an examination of the literature and status of the field. **Prerequisite/s: none.**

IDT 8012 Management and Evaluation of ITDE Programs (3 Cr)

Theories and methods of planning, operating, and evaluating instructional technology and distance education are studied and applied to case studies. This course explores the process for managing ITDE programs in educational and corporate settings, and emphasizes the principles of staff training, proposal development, and legal issues of the ITDE manager. **Prerequisite/s: none.**

IDT 8119 Contemporary Topics in ITDE (3 Cr)

Catalog Description: Policy issues related to technology implementation and utilization are studied in this course. The role of the distance education and technology leader is examined using video-based case studies. Special emphasis is on the practice of ITDE, and how the field is defined in a changing educational and training environment. Research related to barriers to the integration and adoption of instructional technology and distance education is analyzed and applied to the workplace. New content will be added as contemporary topics are identified. **Prerequisite/s: None.**

IDT 8120 Perspectives in Instructional Technology and Distance Education (3 Cr)

Instructional Technology and Distance Education are examined and compared to other professions. A special emphasis is made on the impact of media and technology on teaching and learning. In order to understand the dynamic nature of the field, the literature of ITDE is analyzed as a basis for increasing the impact of instructional technology on education and training. National expert's positions on the status of the field are closely examined using videos, audios, and discussions. The impact of instructional technologies on schools and training organizations is studied in this course. Case studies dealing with various perspectives for implementation of distance education initiatives are examined using videos, audios and interviews. **Prerequisite/s: None.**

IDT 8121 Advanced Instructional Design (3 Cr)

This course combines the use of case studies, discussion of seminal publications, and evaluation of recent publications in Instructional Design to allow the student to become a knowledgeable consumer of research and a researcher in the field of instructional design. Discussion of articles will encourage an evaluative view of the field's principles, while analysis of case studies will allow students to apply theory and research to realistic situations. **Prerequisite/s: None.**

IDT 8122 Professional Practice in ITDE (3 Cr)

Students in this course will examine the roles and responsibilities of individuals in the fields of instructional technology and distance education from the perspectives of K-12 education, higher education, business and industry, the military, and consulting. Through readings, discussions, activities, and presentations, students will better understand the scope of the fields while positioning themselves for employment and advancement. **Prerequisite/s: Six credits in IDT courses, or permission of the instructor.**

IDT 8123 Advanced Applications of ITDE (3 Cr)

This course deals with the examination of large-scale distance education projects, including statewide technology and distance education initiatives. Special attention is directed towards the changed roles of students, teachers and the curriculum. Virtual schools and virtual training are studied. The study of leadership for online learning is included in this course. Technologies for distance education are examined with special emphasis on the use of video for virtual instruction. **Prerequisite/s: None.**

IDT 8124 Theories of Learning (3 Cr)

This course provides a theoretical foundation for understanding how human learning occurs. Concepts from the major writers in behaviorism, cognitivism, humanism, constructivism, and social and adult learning will be presented. Key elements of student development are also included. **Prerequisite/s: None.**

INED 691 Action Research in Practice (3 Cr)

This course is intended to engage the student in a problem-solving experience designed to improve or enhance an educational situation. This process is systematic and involves the identification of a need or problem and the creation of a viable solution, based on educational research. A project proposal that is approved by the student's Advisor and the Reader will be the culminating product. **Prerequisite/s: CUR 526 and at least one additional course.**

INED 692 Action Research in Practice (Part 2) (3 Cr)

The students will actively engage in problem-solving in an educational setting. Each student will implement his/her approved INED 691 proposal for a minimum of 12 weeks, monitor progress toward the objectives, using formative and summative assessment strategies, analyze the resulting data, and write a final report. **Prerequisite/s: INED 691.**

ITEP 510 Education Content and Language Learning for ESL Educators I (0.5 Cr)

This course introduces the non-native intermediate speaker of English to the skills necessary to improve their skills in the writing, reading and analysis of academic text. Additionally, this course prepares students for classroom instruction through the development of speaking and listening skills needed for educational classroom success. Students develop the skills necessary for success in the classroom, progressing from writing of paragraphs to essays. Reading, speaking and listening language skills will be developed through the inclusion of interactive educational scenarios. The terminology, concepts and content of the Psychological Foundation of Education course will be the basis of the language development activities of the course. This will enable students to learn about the educational field in a content-based approach to language learning. **Prerequisite/s: None.**

ITEP 520 Education Content and Language Learning for ESL Educators II (0.5 Cr)

This course introduces the non-native intermediate speaker of English to the skills necessary to improve their skills in the writing, reading and analysis of academic text. Additionally, this course prepares students for classroom instruction through the development of speaking and listening skills needed for educational classroom success. Students develop the skills necessary for success in the classroom, progressing from writing of paragraphs to essays. Reading, speaking and listening language skills will be developed through the inclusion of interactive educational scenarios. The terminology, concepts and content of the Curriculum and Instruction course will be the basis of the language development activities of the course. This will enable students to learn about the educational field in a content-based approach to language learning. **Prerequisite/s: None.**

ITEP 530 – Education Content and Language Learning for ESL Educators III (0.5 Cr)

This course introduces the non-native intermediate speaker of English to the skills necessary to improve their skills in the writing, reading and analysis of academic text. Additionally, this course prepares students for classroom instruction through the development of speaking and listening skills needed for educational classroom success. Students develop the skills necessary for success in the classroom, progressing from writing of paragraphs to essays. Reading, speaking and listening language skills will be developed through the inclusion of interactive educational scenarios. The terminology, concepts and content of the Classroom Management and Organization course will be the basis of the language development activities of the course. This will enable students to learn about the educational field in a content-based approach to language learning. **Prerequisite/s: None.**

ITEP 540 Education Content and Language Learning for ESL Educators IV (0.5 Cr)

This course introduces the non-native intermediate speaker of English to the skills necessary to improve their skills in the writing, reading and analysis of academic text. Additionally, this course prepares students for classroom instruction through the development of speaking and listening skills needed for educational classroom success. Students develop the skills necessary for success in the classroom, progressing from writing of paragraphs to essays. Reading, speaking and listening language skills will be developed through the inclusion of interactive educational scenarios. The terminology, concepts and content of the Educational Research for Practitioners course will be the basis of the language development activities of the course. This will enable students to learn about the educational field in a content-based approach to language learning. **Prerequisite/s: None.**

LANG 530 Advanced Spanish Grammar (3 Cr)

This master level grammar course assumes that the candidate speaks Spanish and has studied Spanish grammar; therefore, this course is not a general review of grammar. It essentially focuses on the most problematic topics of Spanish grammar even though all grammar topics are open to discussion. **Prerequisite/s: None.**

LANG 531 Advanced Spanish Composition (3 Cr)

This master level composition course assumes that the candidate speaks Spanish and has had experience writing in Spanish. The purpose of this course is to further develop the writing abilities of the candidates by applying the Process Writing Method. Grammar topics and writing methodologies are discussed as needed. **Prerequisite/s: None.**

LANG 545 Peoples and Cultures of Spain (3 Cr)

This course will cover the history and culture of Spain from Roman times to the present. Elements of culture such as ethnicity, art, architecture and music are intertwined with the history. **Prerequisite/s: None.**

LANG 550 Spanish Linguistics for Teachers (3 Cr)

This course in applied linguistics helps teachers gain a better understanding of the inner structure of the Spanish language, words and their meaning, pragmatics, the history of the language and second language acquisition. **Prerequisite/s: None.**

LANG 551 Teaching Spanish to Heritage Speakers (3 Cr)

This course will examine how to teach Spanish to students who grew up in homes where Spanish was spoken. **Prerequisite/s: LANG 581** or permission from the Content Professor.

LANG 556 Peoples and Cultures in Latin America (3 Cr)

This course examines Latin American history and culture from Pre-Columbian times to the present. Elements of culture such as ethnicity, art, architecture and music are intertwined with the history. **Prerequisite/s: None.**

LANG 560 Representative Spanish Authors (3 Cr)

Readings from selected masterpieces of Spanish literature and teaching strategies for their presentation in the classroom. **Prerequisite/s: LANG 530** or **LANG 531.**

LANG 561 Representative Spanish Authors II (3 Cr)

Readings from selected masterpieces of Spanish literature and teaching strategies for their presentation in the classroom. **Prerequisite/s: None.**

LANG 575 Spanish Children's Literature (3 Cr)

This course will examine the characteristics of traditional and modern Spanish children's literature. Students will analyze Spanish children's literature representing the different genres and themes. Attention will be given to works written in Spanish in Latin America, Spain and the USA. Guidelines for the selection, design and implementation of appropriate Spanish literature-based activities will be addressed throughout the course. **Prerequisite/s: None.**

LANG 576 Readings in Content Area Spanish (3 Cr)

Candidates will acquire the pedagogy and the vocabulary that will enable them to teach in Spanish in the areas of social studies, science and math at the elementary level. **Prerequisite/s: None.**

LANG 581 Foreign Language Methods (3 Cr)

This course presents teachers with a wide spectrum of techniques and strategies that promote more effective foreign language learning. Teaching strategies for listening, speaking, reading and writing will be explored. Candidates will have an opportunity to understand the differences between the presentational, interpretive and interpersonal communicative lesson plans. **Prerequisite/s: None.**

LANG 699 Applied Professional Experience in Spanish Language Education (3 Cr)

This course will require graduate students to complete an applied professional experience in Spanish Language Education. The students will demonstrate mastery of the concepts and skills learned throughout the Master's degree program in Spanish Language education. The students will have two options to fulfill the course requirements: a capstone project or the student field experience. **Prerequisite/s: 24 credits from the individual candidate's Program of Studies, including LANG 0551 and LANG 0581.**

LDR 8501 Effective Instruments and Designs for Effective Curriculums (0 Cr)

The doctoral seminar will take place at the last session of each study areas and will provide a forum for participants to discuss and interchange ideas between themselves, with scholars and their professors. The seminar will afford an opportunity for participants to expand the knowledge gained in the classroom and their understanding of selected topics; by interacting with the lessons, texts, experiences and colleagues on an equal footing rather than in the more traditional didactic and hierarchical style. The practical application of theoretical concepts as well as critical discussions and scholarly writing will make up the essence of these sessions. There will be nine Doctoral Seminars linking the end of each study area with the beginning of the next study area: and therefore, providing a continuum between the last session of a study areas and the next study area.

LDR 8502 Effective Instruments and Designs for Effective Curriculums (0 Cr)

The doctoral seminar will take place at the last session of each study areas and will provide a forum for participants to discuss and interchange ideas between themselves, with scholars and their professors. The seminar will afford an opportunity for participants to expand the knowledge gained in the classroom and their understanding of selected topics; by interacting with the lessons, texts, experiences and colleagues on an equal footing rather than in the more traditional didactic and hierarchical style. The practical application of theoretical concepts as well as critical discussions and scholarly writing will make up the essence of these sessions. There will be nine Doctoral Seminars linking the end of each study area with the beginning of the next study area: and therefore, providing a continuum between the last session of a study areas and the next study area.

LDR 8503 Effective Instruments and Designs for Effective Curriculums (0 Cr)

The doctoral seminar will take place at the last session of each study areas and will provide a forum for participants to discuss and interchange ideas between themselves, with scholars and their professors. The seminar will afford an opportunity for participants to

expand the knowledge gained in the classroom and their understanding of selected topics; by interacting with the lessons, texts, experiences and colleagues on an equal footing rather than in the more traditional didactic and hierarchical style. The practical application of theoretical concepts as well as critical discussions and scholarly writing will make up the essence of these sessions. There will be nine Doctoral Seminars linking the end of each study area with the beginning of the next study area: and therefore, providing a continuum between the last session of a study areas and the next study area.

LDR 8504 Effective Instruments and Designs for Effective Curriculums (0 Cr)

The doctoral seminar will take place at the last session of each study areas and will provide a forum for participants to discuss and interchange ideas between themselves, with scholars and their professors. The seminar will afford an opportunity for participants to expand the knowledge gained in the classroom and their understanding of selected topics; by interacting with the lessons, texts, experiences and colleagues on an equal footing rather than in the more traditional didactic and hierarchical style. The practical application of theoretical concepts as well as critical discussions and scholarly writing will make up the essence of these sessions. There will be nine Doctoral Seminars linking the end of each study area with the beginning of the next study area: and therefore, providing a continuum between the last session of a study areas and the next study area.

MAT 504 Algebra in Secondary Schools (3 Cr)

This course engages participants in the study of the algebraic concepts necessary for teaching in grades 5-12 in accordance with the standards developed by the National Council of Teachers of Mathematics (NCTM). Concurrently, participants will examine research related to the effective development of algebraic concepts that is both appropriate and meaningful for diverse learners in grades 5-12. Emphasis will be placed on building teachers' mathematical practices in problem solving, reasoning, modeling with mathematics, strategic use of technology, use of mathematical structure, and attention to precision in mathematical language.

Prerequisite/s: None.

MAT 506 Strategies for Teaching Calculus (3 Cr)

This course engages participants in the study of the concepts necessary for teaching a beginning calculus course at the secondary level. Topics will include functions and their graphs, limits and continuity, differentiation, and applications of derivatives. Concurrently, participants will examine research related to effective teaching and learning of calculus. Course activities are designed to develop the participants' ability to create effective technology-based, calculus lessons and unit plans. **Prerequisite/s:** MAT 504 and MAT 509.

MAT 507 Linear and Abstract Algebra for Teachers (3 Cr)

This course investigates the concept of linear and abstract algebra through real-life problem-solving situations. Graduate students will be exposed to a variety of successful teaching strategies that will facilitate the learning of these concepts. **Prerequisite/s:** MAT 504.

MAT 508 Conquering the Teaching of Calculus (3 Cr)

This course engages participants in the study of the concepts necessary for teaching a second-year calculus course at the secondary level. Topics will include applications of derivatives, integration, applications of definite integrals, and infinite sequences and series. Concurrently, participants will examine research related to the effective teaching and learning of calculus. Course activities are designed to develop the participants' ability to create effective technology-based, calculus lessons and unit plans.

Prerequisite/s: MAT 506.

MAT 509 Learning and Teaching Geometry in the K-12 Classrooms (3 Cr)

This course engages participants in the study of the geometric concepts necessary for teaching at the middle and secondary levels in accordance with the standards developed by the National Council of Teachers of Mathematics (NCTM). Core concepts and principles of Euclidean and non-Euclidean geometries in two and three dimensions will be examined. Emphasis will be placed on building teachers' mathematical practices in problem solving, reasoning and proof writing, connecting geometry to algebra, and strategic use of technology for developing geometric concepts. Concurrently, participants will examine research related to the effective development of geometric concepts that is both appropriate and meaningful for diverse learners at the middle and secondary grade levels. Course activities are designed to develop the participants' ability to create effective technology-based, geometry lessons, unit plans, and analyze student thinking with respect to geometry. **Prerequisite/s:** None.

MAT 511 Teaching Probability and Statistics in the K-12 Classroom (3 Cr)

This course will examine issues related to probability and statistics. Graduate students will explore means of collecting, classifying, representing, analyzing, and interpreting data. Given certain data and conditions, the graduate students will make connections to everyday-life occurrences and be exposed to hands-on strategies in the teaching of probability and statistics in the classrooms.

Prerequisite/s: None.

MAT 513 Problem Solving Strategies in Mathematics Classrooms (3 Cr)

This course will concentrate on the role of problem-solving in the mathematics classroom. Through the exploration of various mathematics contexts, students learn to solve and pose problems, and communicate their problem-solving strategies, by engaging in mathematical demonstrations. The goal is to provide the skills and strategies needed for developing and implementing successful problem-solving lessons. **Prerequisite/s:** None.

MAT 514 Topics in Applied Algebra and Geometry (3 Cr)

This course covers concepts in number theory, the real number system as well as algebra and geometry. The emphasis is on algebraic models (linear, quadratic, and exponential) and their applications. Additionally, this course will serve students well as a foundation course leading to further study in more advanced topics in algebra, geometry, trigonometry and calculus. **Prerequisite/s:** None.

MAT 515 Probability and Statistics (3 Cr)

This course is designed to give students an introduction to probability and statistics with a focus on problem solving. The course includes set theory, Venn diagrams, combinations and permutations, probability, and expected value and concludes with a unit on descriptive statistics and normal distributions. A class project requires students to think and write critically as well as apply the concepts learned in the course. **Prerequisite/s:** None.

MAT 516 Elements of Differential Calculus (3 Cr)

This is the first course in a two-course graduate calculus sequence. Topics include Limits, Continuity, Definition of the Derivative, Rules of Differentiation, Implicit Differentiation, Applications of the Derivative: Curve Sketching, Related Rates, and Optimization Problems. **Prerequisite/s:** MAT 514.

MAT 517 Elements of Integral Calculus (3 Cr)

This is the second part of a two-course graduate calculus sequence. Topics include differentiation and applications of exponential and logarithmic functions, indefinite integrals via the antiderivatives, definite integrals, calculating areas using Riemann sums and The Fundamental Theorem of Calculus, properties of the definite integral, integration by substitution, integration by parts, use of integration tables, additional applications of the definite integral to probability theory, volumes of revolution, and separation of variables. **Prerequisite/s:** MAT 516.

MAT 518 Linear Algebra (3 Cr)

This course is part of a sequence of classes intended to prepare participants to teach in post-secondary settings. Topics will include an introduction to determinants, geometric vectors in 2-space and 3-space, algebraic (component) vectors in n-space, properties of vectors in n-space, dot products, projections, orthogonality, geometric applications, lines and planes in 2-space and 3-space, distances from a point to a line or to a plane, distances between lines, cross-products, properties of real vector spaces and subspaces, spanning subsets and linear combinations, linear dependence and independence, basis vectors. **Prerequisite/s:** None.

MAT 519 Abstract Algebra (3 Cr)

This course is part of a sequence of classes intended to prepare participants to teach in post-secondary settings. Topics will include a review of sets and set theory, properties of finite and infinite groups, elementary properties of groups, definition and properties of subgroups, representations of functions and mappings, permutation groups of finite sets, definition/properties of isomorphisms, partitions and equivalence relations, definition and elementary properties of rings. **Prerequisite/s:** None.

MAT 522 Methods of Teaching Middle and Secondary Mathematics (3 Cr)

This course provides an overview of current practices in curriculum and instruction in middle and secondary schools with emphasis on using mathematics-specific technology and varied instruction for teaching grades 6-12 Mathematics content. This course draws on current research-based instructional practices to integrate STEM education through project-based learning activities implemented in the grades 6-12 classrooms. Candidates engage in a series of open-ended, hands-on activities related to a thematic topic that addresses important concepts related to STEM disciplines. These activities sharpen and enhance candidates' instructional practices by focusing on real-world authentic activities, reflecting on the problem-solving process, and collaborating with peers to teach students more effectively. **Prerequisite/s:** None.

MAT 662 History, Current Trends, and Technology in Mathematics Education (3 Cr)

This course traces the development of several branches of mathematics, including logic, algebra, and analysis of functions from ancient to modern times. The aim of the course is to familiarize graduate students with developments in a rapidly changing field, with particular attention given to curricular patterns and instructional practices in mathematics. It further examines the role of technology in mathematics education and its impact on teaching, learning, assessment, and teacher preparation. **Prerequisite/s:** MAT 513, MAT 504, and MAT 509.

MAT 680 The K-12 Mathematics Curriculum: Teaching, Learning, Assessment, and Diversity (3 Cr)

This course will help teachers integrate the National Council of Teachers of Mathematics (NCTM) standards with their own mathematics curriculum. A major emphasis will be to help teachers improve classroom teaching practices and to assess learning outcome. In addition, application of conceptual understanding and issues related to diverse learners will be emphasized. **Prerequisite/s:** None.

MAT 687 Diagnosis and Remediation of Learning Difficulties in Mathematics (3 Cr)

This course provides an overview of those conditions which impair learning mathematics. Graduate students will focus on analyzing various inhibitors in K-12 mathematics, such as dyscalculia and "math anxiety". The content will include reviewing policies, theories, methods, techniques, and ethical principles for individuals with exceptional learning needs. There will be an examination of differentiated instructional strategies for teaching math to students who have fear of mathematics or limited math comprehension. **Prerequisite/s:** None.

MAT 697 Applied Professional Experience in Mathematics Education (3 Cr)

This course will require graduate students to complete applied professional experiences in Mathematics Education. The applied professional experience is a synthesis of concepts, skills, and competencies learned throughout the master's in mathematics education. Students will have two options to fulfill the applied professional experience requirement. The two options are: a capstone project or the student field experience. **Prerequisite/s:** CUR 0526, MAT 0504, MAT 0506, MAT 0507, MAT 0508, MAT 0509, MAT 0510, MAT 0513, MAT 0522, MAT 0662, and MAT 0687.

MAT 700 Incorporating Calculus Ideas (3 Cr)

This course is intended to deepen and enlarge the participant's understanding of calculus in order to incorporate calculus ideas in their lessons. Participants will learn innovative strategies to introduce the concepts of basic calculus in their classrooms. It introduces Graphing Lines, Graphing half-planes, conic sections, functions, limits, and integrals. It also includes computational calculus. Highlights of the course include several scientific projects that participants will be building and utilizing the product as models for their math students. **Prerequisite/s:** None.

MAT 701 Creative Geometry for the Classroom (3 Cr)

This course is intended to enhance participants understanding of the geometric concepts necessary for teaching at the middle and secondary grade levels in accordance with the standards developed by the National Council of Teachers of Mathematics (NCTM). Emphasis will be placed on the applications and connections within this content as well as to algebra topics along with appropriate use of technology to develop these concepts in students. Concurrently, participants will analyze research related to the effective development of geometric concepts that is both appropriate and meaningful for diverse learners at the middle and secondary grade levels. Course activities are designed to develop the participants' ability to act as a mathematics specialist and promote enhanced mathematics instruction and student learning in their school with respect to geometry topics. **Prerequisite/s:** None.

MAT 702 Probability and Statistics for the Educational Specialist (3 Cr)

This course will help demonstrate to teachers' ways to present the concepts of chance phenomena. Participants will examine charts, tables, and methodology for collecting, analyzing, and interpreting data. Teachers will learn to use these tools to enhance learning for their students. **Prerequisite/s: None.**

MAT 704 Algebra for Teachers (3 Cr)

This course is intended to prepare participants to act as a mathematics specialist and promote enhanced mathematics instruction and student learning in their school with respect to algebra topics. Participants will review the study of the algebraic concepts necessary for teaching at the middle and secondary grade levels in accordance with the standards developed by the National Council of Teachers of Mathematics (NCTM). Emphasis will be placed on the applications and connections in this content as well as appropriate use of technology to develop these concepts in students. Concurrently, participants will analyze research related to the effective development of algebraic concepts that is both appropriate and meaningful for diverse learners at the middle and secondary grade levels. Course activities are designed to develop the participants' ability to act as a leader in their school. **Prerequisite/s: None.**

MAT 705 Advanced Problem-Solving Strategies for Teachers (3 Cr)

This course provides teachers with techniques and strategies to help their students solve a variety of word problems. Learners will be introduced to inductive and deductive reasoning, scientific notation and estimation, and operations with sets. **Prerequisite/s: None.**

MSL 680 Leadership Theory and Practice (3 Cr)

This is the introductory leadership course in the MS in Leadership program. The course examines leadership as a process with a tri-fold focus: the leader, the followers, and the situation. Students will have the opportunity to explore leadership theories and build leadership skills. An additional focus will be on leadership development. **Prerequisite/s: None.**

MSL 681 Leading Change (3 Cr)

Leaders in organizations are continuously required to lead their organizations through the change process. Participants will explore various organizational systems such as organizational culture, diversity, effective work relationships and steps necessary in the change process. Armed with this knowledge, the effective leader will succeed in moving their organization through change. **Prerequisite/s: None.**

MSL 682 Ethical Leadership (3 Cr)

Leadership studies have acknowledged the significance of the ethical dimensions of leadership and their effects on organizations and personnel. Ethics and values have attained prominent status as factors which can shape behaviors and performance in organizations. This course is designed to analyze and consider the practical and fundamental relationships between leadership and ethics. Topics include moral reasoning, confronting ethical dilemmas, analyzing power and authority, managing ethics in organizations, communicating values in an organization, and the personal and professional manifestation of ethical leadership. **Prerequisite/s: None.**

MSL 683 Research for Leaders in Education and Human Services (3 Cr)

This course introduces the student to the role and importance of research as an organizational and educational leadership tool. Identifying a research topic, developing a problem statement, developing a hypothesis, reviewing the research, sampling, measurement, data collection, proposal writing, and ethical considerations of research are topics included in this course. Basic statistical techniques are also introduced. **Prerequisite/s: None.**

MSL 684 Organizational Systems (3 Cr)

This course examines the role of leadership in diverse educational and human service organizations. Various models and paradigms presented through use of metaphors stretch the students' imagination and invite further analyses of the students' own places of work. By learning how to read and apply organizational metaphors, students will better understand their own organizations and how they function. **Prerequisite/s: None.**

MSL 685 Leading Learning Communities (3 Cr)

This course examines the concept of learning communities from organizational and individual leadership perspectives. Emphasis is placed on developing leadership skills and strategies needed to create and sustain learning communities. Models from educational and human service organizations are examined. Creating, leading and sustaining learning communities along with visionary leadership are needed to promote organizational effectiveness and move organizations forward. **Prerequisite/s: None.**

MSL 686 Strategic Leadership in Education and Human Services (3 Cr)

This course focuses on the critical analysis of strategic leadership. Students identify organizational strengths and needs in order to develop a strategic plan to achieve organizational mission, vision, and objectives. Nowhere is this so important as for individuals leading educational, human services and non-profit organizations. The essential elements of strategic leadership, team building, and team collaboration are highlighted as essential elements of the developmental process. **Prerequisite/s: None.**

MSL 687 Current Organizational Issues and Trends in Educational and Human Services Organizations (3 Cr)

This course is designed to offer students the opportunity to explore current issues and trends in the context of their workplace. Changing social conditions, cultural influences, and ethical considerations are discussed in relation to educational and human services organizations. **Prerequisite/s: None.**

MSL 689 The Business of Leadership: Special Topics (4 Cr)

The course offers students the opportunity to apply the concepts of leadership and problem solving to real life experiences as they explore an area of individual interest. Readings from the "masters" in the field provide a framework for case studies, web seminars, and projects. **Prerequisite/s: None.**

MSL 690 International Leadership Perspectives (3 Cr)

The course focuses on the key leadership behaviors and practices involved in leading institutions and organizations internationally. It provides insights on current international affairs, cultural diversity issues, social responsibility and the ramifications for leading an organization in a global environment. **Prerequisite/s: None.**

ORGL 8730 Virtual and Global Leadership (3 Cr)

Virtual and global leadership develops the intercultural competence that is imperative to the success of an individual, or an organization, in the virtual and global workplace. This course will help students develop the skills necessary to interact virtually and globally in any setting or location. It will lead students to develop a sense of the importance of the culture and the cultural distinctions and characteristics in the virtual and global workplace—behaviors, attitudes and emotions that can be confusing and, at times, exasperating if one does not understand the impacts of culture. Students will learn to move beyond the home solutions by asking themselves how they can come to know what they do not understand or distinguish between global differences, and they will be inspired to extend themselves, humbly and openly, to connect with those who are culturally different.

ORGL 8740 Organizational Behavior and Human Development (3 Cr)

The course addresses the theories, techniques and models necessary to develop the behavior of individuals and groups in the 21st century, within organizations. Participants will examine practices and strategies necessary for enhancing the efficiency and effectiveness of an organization's human capital. Topics include: employee motivation, leadership styles, organizational culture and climates, change and conflict management, workplace health and safety, workplace diversity, training and policies and employee performance enhancements.

ORGL 8750 Strategic Planning (3 Cr)

This course focuses on strategic planning and the visioning process for future directions of a 21st century organization. Emphasis is placed on the development, execution and monitoring of a strategic plan. The course uses case study analysis as an important aspect of instruction. In addition, since project management involves a significant planning and monitoring process, this course will also cover the practical approach to managing projects, focusing on organizing, planning, coordinating and evaluating the efforts of each project desired or required within the organization. Students will develop, participate, design and implement plans for organizations in order to complete achievable objectives in strategic organizational units.

ORGL 8760 Change Management (3 Cr)

Leadership, by characterization, is about change. This course emphasizes the need for leaders to understand the importance of mastering the change process and identifying the leadership opportunities in the process. This course will examine change and the inevitability of change in organizational environments. The course will focus on identifying the targets for change, the economic and social forces driving change, levels of change, models for managing change, and the different leadership intelligences involved in the process.

ORGL 8770 Critical Thinking for Decision Making (3 Cr)

Provide a framework to enhance creative and critical thinking toward applying a structured decision-making process within the context of an organization. Analyze situations requiring decisions and determine those approaches most effective. Focuses on prospective organizational leader's knowledge, skills, and abilities impacting and enhancing organizational activities. Develop and explore solutions toward making informed decisions using resources when planning and evaluating strategies. This course aims to improve decision-making policies by applying critical thinking techniques that minimize risks and maximize the impact of an organization's mission.

ORGL 8780 Emerging Theories of Organizational Leadership (3 Cr)

Leadership theories and practice serve to focus on the designed to prompt self-awareness. The goal is to focus on what is effective leadership and what it means to be a good leader. The emphasis is on the practice of leadership. The course includes an examination of the nature of leadership, recognition of leadership traits, development of leadership skills, the creation of a vision, displaying excellent organizational goals, setting the authoritative tone, communication with group members, overcoming obstacles, and the recognition of values and ethics in leadership.

ORGL 8790 Diversity Dynamics (3 Cr)

This course highlights the need for leaders to understand the importance of diversity and cultural values within an organization. Diversity and cultural proficiency is imperative to the success of an individual and organization. The goal is to help students develop the skills necessary to interact in a diverse environment. Methodologies of organizational and cultural diagnosis will be explored as well as methodologies between organizational structure and culture, and cultural development and deployment. Topics will include minorities and women in leadership role and the contribution to leadership and organizations.

RED 554 Assessment in Reading (3 Cr)

This course familiarizes the students with a variety of techniques both formal and informal, for assessing reading levels diagnosing reading disability, and measuring achievement. Techniques for assessing reading level and readability are explored. **Prerequisite/s:** RED 570.

RED 555 Supervised Reading Practicum I: Individual Remediation (3 Cr)

This course includes the development and use of informal diagnostic procedures, organization of small group and individualized reading instruction, and evaluation of remedial reading techniques and materials. **Prerequisite/s:** RED 554.

RED 560 Literature for Children and Adolescents (3 Cr)

Students will become acquainted with the literature available for children in the various media of communication and develop and practice techniques for introducing literature to children and adolescents. Participants will analyze children's literature on the basis of literary style, patterns of organization, reading level, and the needs and interests of children. Participants will develop skills for broadening children's understanding of literature in specific content areas. **Prerequisite/s:** None.

RED 565 Language Arts in the Secondary School (3 Cr)

The focus of this course will be on the development of instructional methods and techniques for teaching the language arts in grades 6-12. Candidates will explore strategies to teach reading, writing, listening, speaking, viewing, and visually representing to secondary students, as well as strategies to help ensure that all students can demonstrate appropriate digital literacy skills with both literature and informational texts. **Prerequisite/s:** RED 570.

RED 570 Foundations of Reading: Theory and Practice (3 Cr)

This course examines and presents a general overview of the nature of reading and reading models; describes and defines the reading process including patterns that make it possible for readers to decode words that are unfamiliar to them. The course also

explores the theoretical basis for different reading systems including research-based methods in the instruction of phonics and phonemic awareness. It also provides opportunities for practical application of the reading theories. **Prerequisite/s: None.**

RED 575 Contemporary Foundations of Reading: Research Perspective (3 Cr)

This course will familiarize students with current research-based theories of learning related to reading at the elementary and secondary level. There will be an emphasis on differentiating instruction to meet the needs of students from varying cultures, and those with special needs and varying learning styles. Practical application of the theories will be addressed.

Prerequisite/s: CUR 526.

RED 580 Educational Measurements (3 Cr)

This course explores a variety of assessment tools for the evaluation of reading abilities. It examines the construction of classroom tests, published tests and the development of instructional objectives. Emphasis is placed on the ability to construct, select, and interpret tests that would provide valid measures of instructional objectives. **Prerequisite/s: RED 554, RED 555, and RED 570.**

RED 585 Reading in the Content Area (3 Cr)

The focus of this course is to provide classroom instructional strategies for reading across the content areas, such as social studies, science, and mathematics. Candidates will explore strategies for reconciling text difficulties, identify skills that can be applied for maximizing information from text, identify strategies for improving study skills, and identify strategies for determining suitability of content area text for individual students, including diverse and ELL learners. **Prerequisite/s: RED 570.**

RED 587 Supervised Reading Practicum II: Group Remediation (3 Cr)

The candidate will be engaged in a supervised practicum involving problem-solving experiences designed to improve reading-related challenges. Based on a thorough review of the reading research literature and knowledge gained in his or her coursework and field experiences, the candidate will select, plan, and use appropriate reading assessment instruments, strategies, and materials to identify needs and provide remedial reading instruction, for a designated period of time, in a K-12 classroom setting.

Prerequisite/s: 24 credits, including RED 554, RED 555, RED 570, and RED 575.

RED 590 Administration and Interpretation of Instructional Assessments (3 Cr)

This course focuses on the administration and interpretation of instructional assessments and research-based classroom teaching strategies in reading for grades 1-12. **Prerequisite/s: RED 570.**

RED 5271 Reading Supervision and Curriculum Development—Theory and Practice (3 Cr)

This course focuses on the administration and interpretation of reading programs in grades pre-K-12. The role of the reading specialist in supervising and improving reading instruction will be researched. **Prerequisite/s: RED 570.**

RED 9001 Issues and Trends in Literacy Education (3 Cr)

This course will critically analyze historical perspectives and current issues in literacy education. These issues include social, cultural, political, economic, scientific and technological developments on how literacy is developed and instructed in today's world.

Prerequisite/s: None.

RED 9002 Theories of Reading (3 Cr)

This course will introduce the foundational literacy practices that provide the frameworks for teaching reading. Special attention will be paid to the evidence-based theories of reading that support contemporary reading instruction, including the structured frameworks and strategies used in today's PK-12 schools. **Prerequisites: None.**

RED 9004 Teaching Reading in Diverse Classrooms (3 Cr)

This course will examine critical issues, challenges, and research perspectives on teaching reading in multicultural, multilingual and other diverse classroom settings. Students will discuss the research on how issues of literacy learning intersect with policy decisions that affect diverse learners. **Prerequisite/s: None.**

RED 9005 Literacy Across the Curriculum (3 Cr)

This course focuses on the many definitions of literacy in modern reading instruction. Special attention is given to how disciplinary literacy is manifested in the content areas. Students will also explore the socio-cultural theories on literacy learning and how to develop and sustain subject-specific reading instruction for all learners. **Prerequisite/s: None.**

RED 9006 Reading Assessment and Intervention PK-3 (3 Cr)

This course discusses the importance of early (birth through eight) learning environments and how they affect later performance. Specific focus will be given to evidence-based instructional practices and appropriate assessments from grades PK-3 that fit within the guidelines of the Response to Intervention model. Students will examine research on how to best address the needs of struggling early readers before they enter the upper grades. **Prerequisite/s: None.**

RED 9007 Reading Assessment and Intervention for Adolescents and Adults (3 Cr)

This course offers a survey in the principles and practices of literacy assessments geared towards adolescent and adult learners. Specific focus will be given to intervention strategies for addressing and remediating the unique needs of students in upper elementary and secondary grades, as well as adult learners with reading and writing difficulties. Students will examine how struggling to make the transition from learning-to-read to reading-to-learn can affect readers for the rest of their schooling and beyond. **Prerequisite/s: None.**

RED 9009 Literature for Children and Young Adults: Critical Analysis (3 Cr)

This course will provide an extensive review of current and classic children's literature, as well as literature geared towards adolescents and young adults. Contemporary issues, including topics such as race, culture, gender, and class, will be critically analyzed. This course will deepen students' understanding of the cultural contexts of literature for children and young adults and the methods of thematic text selection for classroom use. **Prerequisite/s: None.**

RED 9010 Advanced Seminar in Foundations of Reading Education (3 Cr)

Candidates will examine critical issues, problems, and perspectives involved in best practices in literacy education. They will be able to define problems and propose and incorporate solutions when teaching to a heterogeneous audience. **Prerequisite/s: None.**
Frequency: Every Winter.

RES 8100 Nature of Knowing: Introduction to Research Methods (3 Cr)

The purpose of this common course is to provide an intellectual foundation for conducting educational research. Students will (a) understand the differences between quantitative and qualitative research; (b) locate, read, and evaluate educational and social science research articles; and (c) identify a research problem. Students will engage in scholarly writing using appropriate format and style, while learning concepts such as paraphrasing and plagiarism. In addition, students will develop the necessary skills to be successful in an online course environment; participate in synchronous and asynchronous course activities; and utilize technology for productivity, communication, and engagement. **Prerequisite/s: None.**

RES 8911 Quantitative Research Design (3 Cr)

Quantitative Research Design is the first course in a two-course sequence in the Quantitative Research Track. Students will gain an in-depth understanding of the various quantitative and mixed methods research designs, and be introduced to various factors affecting the integrity of different research designs, including conditions required to establish cause-and-effect, types of reliability and validity, and threats to internal and external validity. Students will learn how to select instruments to operationalize study variables and understand the various ways to collect quantitative data in order to answer their research questions. **Prerequisite/s: RES 9300.**

RES 8913 Program Evaluation (3 Cr)

This course will examine key concepts, methods, and approaches in the field of evaluation research. Students will be exposed to the theoretical and methodological diversity inherent in current evaluation practices across a number of substantive areas (e.g., social services, education, and business). The comprehensive range of activities involved in designing, implementing, and assessing the utility of social programs will be a primary focus of the course. **Prerequisite/s: RES 9300**

RES 8916 Qualitative Research Design (3 Cr)

Qualitative Research Design is the first course in a two-course sequence in the Qualitative Research Track. The purpose of the Qualitative Research course is to introduce doctoral students to the principles of qualitative research methods. The course content includes in-depth and formal interviewing techniques, principles of field observation, content analysis, literature reviews, questionnaire design, and philosophical inquiry into qualitative research perspectives. Major emphasis in the course is placed upon learning how to integrate appropriate qualitative methods; however, mixed methods designs will also be discussed. **Prerequisite/s: RES 9300.**

RES 8921 Quantitative Data Analysis (3 Cr)

Quantitative Data Analysis is the second course in a two-course sequence in the Quantitative Research Track. Students will gain an in-depth understanding of parametric and nonparametric data analytic approaches used for the most prevalent research designs. Students will learn how to analyze data using the following methods: (a) descriptive statistics, including measures of central tendency, dispersion, and shape of sample distributions, as well as graphical methods for representing data; and (b) inferential procedures, including correlational approaches that describe associations among variables and comparative procedures that evaluate the differences between two or more means. Students will also understand how to apply statistical methods to evaluate the quality of measurement instruments. Students will use IBM SPSS® and G*Power statistical software to apply the appropriate data analysis procedures to answer their research questions and write-up the results in accordance with the current APA publication manual. **Prerequisite/s: RES 8911.**

RES 8926 Qualitative Data Analysis (3 Cr)

Qualitative Data Analysis is the second course in a two-course sequence in the Qualitative Research Track. This course covers best practices in qualitative data analysis and qualitative report writing. Students will learn and practice core competencies of qualitative data analysis such as coding, categorizing, and thematic development. In addition, students will learn and practice Descriptive/Case Study, Interpretative Phenomenological Analysis (IPA) and constructivist grounded theory. Students will also learn quality control measures such as bracketing, constant comparison, member checking, and use of an audit trail. **Prerequisite/s: RES 8916.**

RES 8930 Single Subject Design in Applied Behavior Analysis (3 Cr)

This 45-hour graduate-level course will focus on basic concepts and methods employed in single-subject research. Students will learn about single-subject research designs including the case study, AB and its variations, changing criterion, multiple baselines, and alternating treatment. Important factors in designing and critically reviewing single-subject research will be presented, along with options for analyzing data from single-subject research studies. Ethical issues in single-subject research will also be reviewed. This course covers the following BACB Fifth Edition content areas: C: Measurement, Data Display, and Interpretation, and D: Experimental Design. **Prerequisites: SPED 9651 and SPED 9652.**

RES 9300 Methods of Inquiry (3 Cr)

The purpose of this core course is to cultivate doctoral students' scientific inquiry in educational and social science research to ensure informed decision making grounded in empirical research. After developing an understanding of the utilization of library database applications and various research methodologies, students will formulate (a) the elements of a research study based on a problem in the workplace or field of interest, (b) a related theoretical framework, (c) a purpose statement, and (d) preliminary research questions. This course is to be taken concurrently with DISR 8966: Applied Dissertation I Prospectus. Students will work directly with their dissertation chairs to finalize their Prospectus, the first of four benchmarks in the NSU/FCE&SCJ dissertation process. **Prerequisite/s: RES 8100.**

SCI 523 Methods in Science Education (3 Cr)

This course provides an overview of current practices in curriculum and instruction in the modern science classroom with emphasis on special methods for teaching Middle and High School Science. The student will explore a variety of techniques utilized in an inclusive and effective learning environment for both typical and atypical students and for those who are limited in English proficiency (LEP). Effective laboratory management will be discussed in terms of legal, safety and ethical issues. The student will design an investigative report, develop a Unit Plan and present a lesson in a local school. **Prerequisite/s: None.**

SCI 600 Foundations of Physical Science for Teachers (3 Cr)

This course examines content and methods for teaching physical science in the preK-12 classroom in accordance with National Science Teacher Association (NSTA) Science Standards. The topics of the subject matter content are concepts in force and motion which are developmentally appropriate for elementary, middle, and secondary school students. There will be a field experience in a local school. **Prerequisite/s:** SCI 523.

SCI 601 Inquiry-Based Space Science for Teachers (3 Cr)

This course examines content and methods for teaching space science in the preK-12 classroom in accordance with National Science Teacher Association (NSTA) Science Standards. Space science is a growing field, yet not well established in public school curricula. There is an emphasis on integrating space science concepts with established science topics in standards-based coursework. There will be a field experience in a local school. **Prerequisite/s:** SCI 523.

SCI 602 Teaching Comprehensive Ocean Science (3 Cr)

This course examines content and methods for teaching ocean science in the preK-12 classroom in accordance with National Science Teacher Association (NSTA) Science Standards. The ocean is a vast unknown relative to our knowledge of other regions of the world. This course explores methods of instruction to introduce the natural composition of the oceans and the growing effect of human activities on the ocean environment. There will be a clinical field experience in a local school. **Prerequisite/s:** SCI 523.

SCI 603 Teaching Inquiry-Based Life Science (3 Cr)

This course examines content and methods for teaching life science in the preK-12 classroom in accordance with National Science Teacher Association (NSTA) Science Standards. The student will explore a variety of techniques utilized in an inclusive learning environment for both typical and atypical students and for those who are Limited in English Proficiency (LEP). This is an ESOL infused course. "Hands-on" approaches, resources, materials, and technology applicable to skills in laboratory management will be discussed. There will be a clinical field experience in a local school. **Prerequisite/s:** SCI 523.

SCI 604 Teaching Chemistry: An Activity-Based Study of Matter and Energy (3 Cr)

This course examines content and methods for teaching concepts in matter and energy leading to chemistry in the preK-12 classroom in accordance with National Science Teacher Association (NSTA) Science Standards. Elementary and middle school students study concepts in matter and energy in a hands-on activity-based learning method which creates a foundation of understanding for later high school study of chemistry which utilizes both concrete and abstract learning strategies. There will be a clinical field experience in a local school. **Prerequisite/s:** SCI 523.

SCI 605 Interdisciplinary Earth Science for Teachers (3 Cr)

This course examines content and methods for teaching concepts in earth science in the preK-12 classroom in accordance with National Science Teacher Association (NSTA) Science Standards. Earth science has become increasingly important in the modern school curriculum as the conservation of the natural environment has become more of a concern to society. This course explores the relationship between science, technology, and society in our endeavor to understand and preserve Earth's environment. There will be a clinical field experience in a local school. **Prerequisite/s:** SCI 523.

SCI 699 Applied Professional Experience in Science Education (3 Cr)

This course will require graduate students to complete an applied professional experience in science education. The applied professional experience is a synthesis of concepts, skills, and competencies learned throughout the master's in science education program. Students will have two options to fulfill the applied professional experience requirement: a capstone project or field experience. Students will demonstrate achievement of professional and state standards. **Prerequisite/s:** 33 credits, including CUR 0526, EDU 0600, and SCI 0523.

SPED 8401 Special Education Law and Policy (3 Cr)

This course focuses on law and policies that apply to the education of students with disabilities. The legal system, constitutional and statutory provisions of federal and state law, and the judicial decisions relating to the education of students with disabilities are reviewed. Students will examine the foundational concepts of equal protection, procedural and substantive due process in general and as they relate to special education specifically. Students will examine IDEA legislation and its six principles, The Rehabilitation Act of 1973 (Section 504) and the Family Education Rights Act (FERPA). In addition, students will examine similar principles in state legislation, with particular emphasis on school practices in special education. **Prerequisites:** None.

SPED 8402 Families, the Law, and Exceptionalities (3 Cr)

This course focuses on the rights and responsibilities of individuals with disabilities across the lifespan and their families. Candidates will demonstrate their understanding of the history of special education legislation, case law, and policies and current legal and ethical issues. They will do a literature review to identify best practices to recruit, induct, and retain special education teachers and to support and advocate on behalf of individuals with disabilities and their families. **Prerequisites:** None

SPED 8403 Conferencing with Parents and Families of Individuals with Disabilities (3 Cr)

The purpose of this course is to provide students with the theoretical foundations and applied skills requisite for fostering collaborative partnerships with and among families, individuals with disabilities, professionals, and other stakeholders that will lead to outcomes of individual and mutual empowerment. Students will engage in study, simulations, and actual practice across a variety of conference formats and counseling situations.

SPED 8404 Organization and Administration of Special Education Programs (3 Cr)

The purpose of this course is to contribute to the development of special education leaders who are equipped to think and act more effectively for the benefit of individuals with disabilities, families, and the organizations that serve disability populations. Students will examine the organization, administration, and supervision of special education programs provided by schools, agencies, and other support services, with particular emphasis on the role of the special education leader within such organizations. Students will research the development, implementation, and evaluation of effective program designs, and the analysis of leadership practices and personnel performance as factors in program efficacy. The impact of federal legislation, as well as state and local regulatory policies and procedures, on the development and implementation of effective programs will be addressed.

SPED 8405 Collaboration and Consultation (3 Cr)

This course is designed to equip students with the knowledge and skills required to conduct effective collaboration and consultation activities among professionals from school agencies, parents and families, and individuals with disabilities. General theories and methods and techniques for collaborative problem solving, program planning, and shared decision-making will be examined through materials and related experiential activities. Additionally, this course is designed to teach students the theory and practice of collaborative consultation, increase pedagogical knowledge, and to prepare students to become reflective decision makers with the skills to facilitate and employ collaborative consultation in work and life settings. The instructor acts primarily as a facilitator providing discussion and related materials on the topic of collaborative consultation; otherwise, the course is student driven. The course is designed so that every aspect is collaborative, including selecting the activities in which to engage collaboratively with peers.

SPED 8406 Transition, Career Development and Independent Living (3 Cr)

The course will focus on the strategies and methodologies professionals need to devise and methodologies professionals need to devise and implement intervention plans that assist individuals with disabilities and their families in planning for post-secondary life. Students will examine the practices and procedures fundamental to successful transition, as well as the challenges, issues, and trends pertaining to the development of independent living, occupational and vocational abilities, and interpersonal skills.

SPED 8409 Multicultural Issues in Special Education (3 Cr)

In this course students will examine relationships among race, gender, culture, social class, and disability as well as fundamental information on individual, group, and social responses to disability. Anthropological, social, and psychological theories about origins of cultural diversity will also be discussed. At no time in history has there been greater diversity in our population. Students entering the public, parochial, and private school system bring a wider array of culture, ethnicity, language, and ability than ever before. Preparing teachers to work with this diversity, creating curricula to adequately represent this profile, and impacting the social, political, economic, and ideological conditions for a truly multicultural education demands a transformation of policy and practice at many levels. Students with special needs who bring non-majority backgrounds to school often face a double whammy-the very ethnic and/or language differences these students exhibit can both serve to mask or exacerbate underlying learning, social, and/or behavioral challenges. Thousands of students are misidentified, while thousands more are denied special education services.

SPED 8410 Assessment and Evaluation of Special Needs: Cognitive and Behavioral Domains (3 Cr)

This course will emphasize the acquisition of the skills and knowledge needed to analyze and interpret measures of cognitive and behavioral/emotional development. The selection, administration, and uses of cognitive and behavioral assessment instruments will be discussed, with an emphasis on the use of both quantitative and qualitative data for the purposes of making referral, placements, and programmatic decisions regarding service delivery for individuals with disabilities. Practice in the administration, scoring and interpretation of various academic and behavioral instruments will be provided.

SPED 8411 Issues in Special Education Administration (3 Cr)

This course is designed for those who are responsible for planning, developing, and implementing educational programs for students with disabilities. It will provide these educators with the legal and ethical bases for providing services to children with disabilities, and with instructional and organizational methods to help these children succeed in their schools.

SPED 8801 Seminar in the Behavior Communication Connection for Students with Autism Spectrum Disorder (3 Cr)

This course will include the use of actual assessment tools to perform a functional analysis of behavior upon which hypotheses regarding the function of challenging behaviors will be made. Intervention techniques which focus on the development of functional communication will be researched and implemented. Applied behavior analysis will form the basis of assessment and intervention strategies for individuals with autism and other developmental disabilities. **Prerequisite/s: None.**

SPED 8802 Seminar in the Nature of Students with Autism Spectrum Disorder (3 Cr)

This course will include an in-depth coverage of the multiple etiological factors of autism and the current research in the bio-medical field. Literature, which links theory with research and practice, in the areas of symptomatology, interventions, and outcomes, will be examined. The effects of autism on family systems will be explored through both stories of family members and the research literature. **Prerequisite/s: None.**

SPED 8803 Advanced Topics in the Assessment of Students with Autism Spectrum Disorder (3 Cr)

This course will focus on diagnostic frameworks, the instruments and tests, which form the basis of diagnosing children with autism spectrum disorders. The diagnostic process in older adolescents and adults will also be covered. The use of assessment in program planning will be covered through both discipline specific and transdisciplinary procedures. The research behind the development of instruments specific to autism will be discussed. **Prerequisite/s: None.**

SPED 8804 Advanced Topics in Interventions for Students with Autism Spectrum Disorder (3 Cr)

The number of interventions used with individuals with autism spectrum disorders continues to increase. The theoretical foundation and research base behind the interventions will be covered in depth. The literature that links assessment to intervention will be used to form the base of intervention planning for individuals with autism. Helping families make decisions based upon their child's symptom presentation will be a focus of this course. **Prerequisite/s: None.**

SPED 8805 Seminar in Professional Issues in Leading Programs for Individuals with Autism Spectrum Disorder (3 Cr)

This course is designed to prepare individuals in leadership positions of programs for students with autism. Topical content will include essential elements for educational programs, planning and implementing professional development activities, strategic planning for school districts and agencies, legal issues in the education of student with autism, dealing with resistant staff, and resolving conflicts with parents. **Prerequisite/s: None.**

SPED 8806 Special Topics Across the Lifespan for Individuals with Autism Spectrum Disorder (3 Cr)

This course will include topics that either affect individuals with autism and their families at particular points in the life span, including diagnosis, early intervention, transition from school to adulthood, and adulthood. Other special topics will include treatment of dually diagnosed individuals with autism and mental health diagnoses, and autism and sensory impairment. Consideration of extremely cognitively impaired and gifted individuals with autism will also be included. **Prerequisite/s: None.**

SPED 9651 Concepts and Principles of Applied Behavior Analysis I (3 Cr)

This 45-hour graduate-level course is Part I of a two-part series of ABA principles and concepts. History of the development of Applied Behavior Analysis (ABA) as a science, its relationship to education and psychology, and an overview of the present applications of ABA provide an introduction to the application of ABA in a variety of settings. The majority of the course will focus on the basic underlying principles of ABA upon which all more advanced assessments and applications are based. Specifically, this course covers the following BACB Fifth Edition content areas: A: Philosophical Underpinnings and B: Concepts and Principles. **Prerequisite: None.**

SPED 9652 Concepts and Principles of Behavior Analysis II (3 Cr)

This 45-hour graduate-level course is Part II of a two-part series of ABA principles and concepts. Topics include increasing desired behaviors, ethical/research-based approaches to reducing unwanted behaviors and evaluating the effectiveness of behavior intervention programs. Specifically, this course covers the following BACB Fifth Edition content areas: B: Concepts and Principles. **Prerequisites (or may be taken in conjunction with SPED 9652): SPED 9651.**

SPED 9656 Assessment in Applied Behavior Analysis (3 Cr)

This 45-hour graduate-level course will build upon the concepts and principles courses to introduce methods of assessment grounded in the science of ABA. The primary focus will be on selecting assessment strategies and determining the appropriate intervention. Methods of sharing assessment information with a variety of audiences as well as functional assessment technologies for assessing the purpose of challenging behaviors, methods for assessing effects of intervention, and methods of data collection in a variety of educational and human settings will be discussed. This course covers the following BACB Fifth Edition content areas: F: Behavior Assessment, H: Selecting and Implementing Interventions, and G: Behavior-Change Procedures. **Prerequisites: SPED 9651 and SPED 9652.**

SPED 9661 Applications of Applied Behavior Analysis (3 Cr)

This 45-hour graduate-level course will focus on behavioral intervention strategies and change procedures as they are applied to individuals, classrooms, schools, and organizations. Models of evidence-based practice using ABA will be highlighted. Additional focus will be placed on selecting effective interventions based on multiple sources of assessment data and methods of performance-based training and collaboration with systems of support. This course covers the following BACB Fifth Edition content areas: F: Behavior Assessment, G: Behavior-Change Procedures, and H: Selecting and Implementing Interventions. **Prerequisites: SPED 9651 and SPED 9652.**

SPED 9666 Supervision and Management in Applied Behavior Analysis (3 Cr)

This 45-hour graduate-level course will review the current BACB standards and how to apply them to best practices in supervision. Students will explain the role, characteristics, and skills of a supervisor; identify the principles of management at the supervisory level; determine appropriate steps to be taken when addressing supervisee concerns; and explain motivational techniques used by a supervisor in various environments. This course covers the following BACB Fifth Edition content areas: I: Personnel Supervision and Management, F: Behavior Assessment, and G: Behavior-Change Procedures. **Prerequisites: SPED 9651 and SPED 9652.**

SPED 9671 Ethical and Professional Conduct in Applied Behavior Analysis (3 Cr)

This 45-hour graduate-level course will delve into ethics and professional behavior in applied behavior analysis as set forth by the BACB Professional and Ethical Compliance Code for Behavior Analysts. The course content focuses on the importance of practicing within one's competency limits, obtaining consent, utilizing research-based methods, and protecting confidentiality as it relates to the behavior analytic field. This course also emphasizes the necessity of protecting a client's dignity, health, and safety in the applied field. Students will understand the rationale for demonstrating ethical behavior while implementing behavior intervention services and gain a comprehensive understanding of the BACB Professional and Ethical Compliance Code for Behavior Analysts. This course covers the following BACB Fifth Edition content areas: E: Ethics. **Prerequisites: SPED 9651 and SPED 9652.**

TEFL 525 Teaching English to Children (3 Cr)

Through this course student examine the conceptual and developmental background of the process of second language acquisition during the early childhood years (birth-age 8). Classroom applications to support young children's acquisition of the English language are discussed. Appropriate field experiences are integrated. **Prerequisite/s: None.**

TEFL 530 Technology in TEFL (3 Cr)

This course explores the various technological options at the disposal of English as a Foreign Language (EFL) teachers which include language software, commercial and free web-based teaching materials and tools and other multimedia resources. Course participants will review the latest technological innovations in English language teaching as well as situate them in the technology and language standards of their respective countries. Course participants will also create a plan of action for implementing an integrated use of technology in language teaching in their EFL classrooms. **Prerequisite/s: None.**

TEFL 535 Teaching English to Adolescents and Adults (3 Cr)

This course describes the different learning styles that adolescents and adults bring to learning English as a foreign language. The role of the teacher in the various stages of the teaching and learning process and in various learning contexts is examined. Information is presented regarding the planning and implementation of teaching methodologies that address the specific needs and interests of adolescent and adult learners of English as a foreign language. **Prerequisite/s: None.**

TEFL 563 International English: Historical Development and Usage (3 Cr)

This course investigates the historical development and usage of varieties of International English. The English language has the standing of the major international language. How English has developed, and arrived at that status, what are its current varieties, and what the future holds for international communication through this language are the major themes presented. Through analysis of online international news journals, students will compare how similar issues are presented differently, from a cultural and a technical writing perspective. The varieties of English throughout the world will be compared to local usage. Students will gain an appreciation of how language changes through cultural contact. **Prerequisite/s: None.**

TEFL 575 Structure of English (3 Cr)

This course is primarily designed to provide course participants with a survey of the major components of the structures of English and their grammatical functions. Course participants will review English grammar websites in order to determine their applicability to the TEFL classroom. **Prerequisite/s: None.**

TEFL 580 Second Language Acquisition and Learning (3 Cr)

This course provides an introduction to the field of second language acquisition (SLA). It covers research, theory and data analysis. Major theories of SLA are discussed in both naturalistic and instructed settings. Issues and problems in current SLA research and theory will be addressed to determine what insights the theories offer to second and foreign language teachers. The course will also focus on the role of affective variables, interaction, learner strategies, and learner factors in the language acquisition process. **Prerequisite/s: None.**

TLDR 653 Teacher as Leader: Collaborative Practices for Promoting Student, Classroom, and School Improvement (3 Cr)

This course introduces the concepts of teacher as leader within an educational organization and the importance of collaboration to enhance student achievement and promote improvement in classroom practices and overall school culture. Practitioners will investigate the current research on school organizations that value and understand diverse perspectives, foster collaboration among all stakeholders, and establish rigorous academic standards. **Prerequisite/s: None.**

TSOL 500 Foundations of Bilingual Education (3 Cr)

This course provides a broad foundational basis for understanding the history and legal basis of bilingual education in the United States and in the NSU candidate's state of residence. Ethical, legal, historical, and linguistic aspects of second language education are explored. Florida students learn the basics of the Florida Consent Decree and explore its specific remedies. The course is not applicable towards the Florida add-on TESOL endorsement but is required of all M.S. in TESOL degree candidates and Nevada bilingual endorsement programs. **Prerequisite/s: None.**

TSOL 510 Classroom TESOL, Theory and Strategies for Teachers (3 Cr)

This course presents an integrated view of TESOL for secondary classroom teachers and ICP candidates who are not majoring in TESOL. It provides a broad conceptual framework and many practical strategies for teachers to understand the potentials and hurdles of the ELL student in all classroom settings. It surveys the Florida Department of Education newest ESOL performance standards for Teachers of English for Speakers of Other Languages, and reviews some of the latest research written by experts in the field. This course is required of all approved program M.S. education majors including Secondary English Education, Elementary Education, Pre-K Primary Education, Exceptional Student Education, and Reading, who are seeking initial certification. It may be used to fulfill the Category II teacher ESOL requirement. **Prerequisite/s: None.**

TSOL 515 Curriculum Development for TESOL (3 Cr)

This course is an introduction to curriculum development for ESOL teachers. It includes a general overview of curriculum design, the basics of second language curricular needs and how to adapt the content curriculum for ELL students, with emphasis on integrating language and content by means of thematic units. Different types of ESOL programs and plans will be studied. Students will also learn how to evaluate and adapt materials for ELL students. This is a required course for the M.S. degree in TESOL and for the Nevada and Florida add-on ESOL Endorsement. **Prerequisite/s: None.**

TSOL 520 Second Language Learning: Theory, Methods, and Evaluation (3 Cr)

TSOL 520 is the second ESOL course required by all ICP candidates enrolled in an approved Florida ESOL infused program. The course also fulfills the Nevada bilingual endorsement requirement for acquisition of theories of second language acquisition. It focuses on applying second language development, language learning theories, methods, and assessment strategies in the field. Current and classic language learning theories are analyzed and applied. The student is expected to be able to locate and use research and resources in ESOL methods and assessment. This course is divided into six modules plus a comprehensive assessment. Each module addresses one of the TESOL endorsement areas: cross-cultural studies, applied linguistics, TESOL methods, TESOL curriculum development, and testing and evaluation for TESOL students. **Prerequisite/s: TSOL 510.**

TSOL 525 Teaching Reading and Literacy Development in Spanish (3 Cr)

This course offers students an in-depth analysis of methods and approaches to teach reading in the Spanish language. Students will analyze various techniques used in the bilingual classroom in order to teach children strategies to foster literacy and writing development in Spanish. The course will engage students in the selection of age-appropriate classroom materials, curricular planning and appropriate field experiences. This course fulfills the requirement for the M.S. degree in TESOL and a TSOL endorsement to meet Nevada State bilingual certification. **Prerequisite/s: None.**

TSOL 547 Testing and Evaluation in TESOL (3 Cr)

This course is written for those who are working with English Language Learners (ELLs) in elementary and secondary schools, and in sheltered and mainstreamed English for Speakers of Other Languages (ESOL) programs (K-12). This course will help all educators to recognize the progress ELL students make, and to identify ways of documenting that growth. Reliable and valid evaluations assume the need for substantial assessment skills on the part of the evaluator to deal effectively with a wide range of issues that arise. **Prerequisite/s: None.**

TSOL 562 Cultural and Cross-Cultural Studies (3 Cr)

The course examines cultural factors that may influence learning. The course focuses on concepts of culture and cultural issues as they are viewed by different theoretical perspectives. It builds a greater awareness of the role culture plays in defining who we are. The course encourages teachers to apply this knowledge to make practical changes in the classroom so that it will facilitate better learning. This course is required for a M.S. in TESOL and for the Florida and Nevada add-on ESOL Endorsement. **Prerequisite/s: None.**

TSOL 567 Applied Linguistics (3 Cr)

This course provides an introduction to the linguistic principles and terminology that inform English Language Learning (ELL) methodology. Students will analyze phonological, morphological, syntactical, and lexical aspects of the ELL student. Emphasis will be on first and second language acquisition. Students will gain insight and understanding about linguistic issues and stay current with important linguistic research. This is a required course for the M.S. degree in TESOL and for the Florida and Nevada add-on ESOL Endorsement. **Prerequisite/s: None.**

TSOL 569 Methodology of TESOL (3 Cr)

A survey of approaches, methods, techniques, and procedures for teaching English to non-native speakers in grades K-12. This is a required course for the M.S. degree in TESOL and for the Florida and Nevada add-on ESOL Endorsement. **Prerequisite/s: None.**

TSOL 575 Critical Issues in TESOL (3 Cr)

This course offers an in-depth analysis of a wide range of issues affecting the programs and teaching of ESOL. Issues such as linguistics, foreign language teaching, second language acquisition, the teaching of phonics, educational politics, and multicultural education are analyzed and discussed with the help of current textbook and online reading assignments. Students are expected to examine the various sides of each issue and to form and support their own viewpoints. This course is required for the M.S. in TESOL degree. **Prerequisite/s: None.**

TSOL 580 Dual Language Classrooms: Teaching Math, Science, and Social Studies to Speakers of Other Languages (3 Cr)

This course covers various aspects of teaching English language learners (ELLs) in order to determine what conditions can enhance their achievement in math, science, and social studies. It provides an exploration of advanced methods of teaching ELLs in the content areas, integrating all language production and reception skills within a content/theme-based pedagogical framework. Key issues in content area teaching and learning will be explored with the goal of identifying specific concepts, components, and strategies for optimum subject area instruction in ESOL and bilingual classroom settings. This course fulfills the Nevada bilingual endorsement requirement for methods of teaching math, science, and social studies in the native language. **Prerequisite/s: None.**

TSOL 699 Applied Professional Experience in TESOL (3 Cr)

This course will require graduate students to complete an applied professional experience in TESOL. Students will apply pedagogical and content-area skills by completing a capstone project that integrates educational research and professional development in TESOL. This capstone project will be differentiated so that it can be completed either in a K-16 educational setting or an online English language learning platform. **Prerequisite/s: 24 credits, including CUR 0526.**

NSU

Florida

Abraham S. Fischler
College of Education and
School of Criminal Justice
**NOVA SOUTHEASTERN
UNIVERSITY**

2020 – 2021 Student Handbook Policies, Regulations, Procedures, and General Student Information

The FCE&SCJ Catalog and FCE&SCJ Student Handbook have been combined into one document. Policies and programs set forth in this handbook are effective through the academic year 2020 – 2021. Changes in the content of the *NSU Student Handbook* may be made, at any time, by the university, division, or college administration. Adequate notice of anticipated changes will be given to the student, whenever possible. This *Student Handbook* supersedes all previous handbooks, documents, and directives where they may be in conflict. The *Student Handbook* is the governing document for all program-related information. Please become familiar with the policies and procedures listed within. Failure to read this handbook does not excuse students from the rules, policies, and procedures contained within.

General Student Information

NSU Student Handbook

For the purpose of promoting its educational mission, Nova Southeastern University (NSU) has the inherent right to preserve order and maintain stability through the setting of standards of conduct and the prescribing of procedures for the enforcement of such standards. In addition to maintaining order and stability, whenever possible, the university aims to utilize its disciplinary procedure as a developmental process. In accordance with this philosophy, educational assignments may be added to any disciplinary penalties. The foundation underlying such student standards relies on the tenet that the exercise of individual rights must be accompanied by an equal amount of responsibility. This assures that the same rights are not denied to others. By becoming a member of the university community, a student acquires rights in, as well as responsibilities to, the whole university community. These rights and responsibilities are included in this handbook.

Students are required to comply with all NSU regulations as well as all local, city, county, state, and federal laws. All students are subject to the policies and procedures as contained herein. The term “students” includes any individual enrolled in a course or academic program offered by Nova Southeastern University, whether in a degree-seeking program or not. In addition, any student residing in university residence facilities is subject to these policies and procedures for violations occurring within those facilities. Any act that constitutes a violation or an attempt to violate any of the policies or procedures contained herein may establish cause for disciplinary and/or legal action by the university. In circumstances where this handbook defines a violation more stringently or differently than local/state law, the handbook’s definition shall supersede. The university is not limited to or bound by the definitions contained in the local/state statutes or case law in addressing student conduct violations.

Students are also subject to rules and regulations that apply to academic programs of the various schools and colleges of the university, including but not limited to, the Code of Student Conduct and Academic Responsibility. Students should familiarize themselves with their individual college academic, conduct, and professionalism standards, in addition to the information contained in the *NSU Student Handbook*.

Students who engage in conduct that endangers their health or safety, or the health or safety of others, may be required to participate and make satisfactory progress in a program of medical evaluation and/or treatment if they are to remain at the university. The determination as to the student’s participation and progress is to be made by the NSU Student Behavioral Concerns Committee. The university reserves the right to require the withdrawal of a student from either enrollment and/or university housing, whose continuation in school, in the university’s judgment, is detrimental to the health or safety of the student or others. Students who withdraw for reasons of health or safety must contact the Office of Student Conduct before seeking readmission to NSU. Decisions made under this policy are final.

In lieu of, or in addition to, disciplinary action, NSU also reserves the right to impose fines, take legal action, rescind housing privileges, revoke study abroad privileges, withhold student records, revoke other privileges, and impose other penalties as may be deemed appropriate. Students should also be aware that disciplinary action may impact eligibility for scholarships or other institutional financial aid. Furthermore, admission of a student to Nova Southeastern University for any semester does not imply or guarantee that such student will be reenrolled in any succeeding academic semester. Students may also be subject to disciplinary proceedings for acts committed before their admission and/or enrollment at Nova Southeastern University.

The most current version of the *NSU Student Handbook* will always be available at:
<https://www.nova.edu/studentaffairs/index.html>.

Reservation of Power

The *Fischler College of Education and School of Criminal Justice Graduate Catalog and Student Handbook*, and *NSU Student Handbook*, are not intended to be a contract or part of a contractual agreement between NSU and the student. From time to time, it may be advisable for the university to alter or amend its procedures or policies. Reasonable notice may be furnished to the university community of any substantive changes, but is not required.

Whenever specific titles are used in these procedures, they shall include the appropriate designee of the person bearing these titles. Whenever references to the singular appear in this handbook, the plural is also intended; whenever the plural is used, the singular is also intended. Wherever a reference is made to the masculine gender, the feminine gender is included.

Failure to read the *Fischler College of Education and School of Criminal Justice Graduate Catalog and Student Handbook* and *NSU Student Handbook* does not excuse students from the rules, policies, and procedures contained therein. The rights and responsibilities that follow take effect immediately upon publication of this document.

Fischler College of Education and School of Criminal Justice Policies, Regulations, and Procedures

Student Code of Conduct

The university is a community of scholars in which the ideals of freedom of inquiry, freedom of thought, freedom of expression, and freedom of the individual are sustained. However, the exercise and preservation of these freedoms and rights require a respect for the rights of all in the community to enjoy them to the same extent. It is clear that in a community of learning, willful disruption of the educational process, destruction of property, and interference with the orderly process of the university as defined by the university administration or with the rights of other members of the university cannot be tolerated. Students enrolling in the university assume an obligation to conduct themselves in a manner compatible with the university's function as an educational institution. To fulfill its functions of imparting and gaining knowledge, the university retains the power to maintain order within the university and to exclude those who are disruptive to the educational process.

In support of the Code of Student Conduct, any violations of the Code of Student Conduct and Academic Responsibility and/or university policies and procedures may result in disciplinary action and/or criminal prosecution. Violations of academic and/or supplementary standards will be handled through the student's academic college or center. Violations of conduct standards, university policies and/or procedures, will be handled by the Office of the Vice President of Student Affairs, or through the individual college when appropriate. An academic unit, as a result of professional education standards/requirements, may have additional procedures to address student misconduct. Student violations of sexual misconduct/discrimination will be handled by the Office of the Vice President of Student Affairs, following an investigation by the Title IX Coordinator+++++. Changes to the Code of Student Conduct and Academic Responsibility will be posted on the Student Affairs website. Students are required to be familiar with the rules, policies, and Code of Student Conduct and Academic Responsibility.

All **student organizations** are subject to university rules and regulations concerning conduct as set forth in the *NSU Student Handbook*, whether an incident occurs on campus or anywhere off campus.

Procedures for investigating and adjudicating each kind of incident are provided in the *NSU Student Handbook*.

In circumstances where the *NSU Student Handbook* or the *Fischler College of Education and School of Criminal Justice Graduate Catalog and Student Handbook* define a violation more stringently or differently than local or state law, the handbook's definition shall supersede. The university is not limited or bound to the definitions contained in local or state statutes or case law in addressing code of conduct violations.

Students should refer to the *NSU Student Handbook* for a complete list of student conduct standards. The *NSU Student Handbook* is available at the Office of Student Affairs website at: <http://www.nova.edu/studentaffairs/index.html>.

Academic Misconduct

The university, as a community of scholars, embraces the free expression of ideas in furthering the acquisition of knowledge while upholding the principles of trust, responsibility, honor, integrity, and ethical behavior in meeting program and degree requirements. As such, students are expected to adhere to a standard of academic honesty in all work submitted. Violations of academic honesty standards constitute academic misconduct, and violate the NSU Code of Student Conduct and Academic Responsibility contained in the *NSU Student Handbook*, available online at the Office of Student Affairs website, <http://www.nova.edu/studentaffairs/index.html>.

The following acts violate the academic honesty standards and will result in a finding of academic misconduct:

1. **Cheating in any form:** intentionally using or attempting to use unauthorized materials, information, or study aids in any academic exercise, or having others complete work or exams and representing it as one's own.
2. **Fabrication:** intentional and unauthorized falsification or invention of any information or citation in an academic exercise.
3. **Facilitating academic dishonesty:** intentionally or knowingly helping or attempting to help another to violate any provision of this code.
4. **Plagiarism:** the adoption or reproduction of ideas, words, or statements of another person as one's own without proper acknowledgment. (See Academic Honesty Standards.)
5. **Conspiracy to commit academic dishonesty:** assisting others to commit acts of academic misconduct.
6. **Misrepresentation:** intentionally making false statements or omissions of facts in a contract. Examples include, but are not limited to portfolios, cover sheets, and clinic, training station, and practicum agreements.
7. **Bribery:** offering of goods, services, property or money in an attempt to gain an academic advantage.
8. **Forging or altering documents or credentials:** examples include, but are not limited to signatures, dates and other information on portfolios, cover sheets, and clinic, training station, and practicum agreements.
9. **Knowingly furnishing false information to the institution.**

Penalties for academic misconduct can range from reduced grades on assignments or in courses, to failing grades on assignments or in courses, as determined by the course professor. Academic misconduct may also result in dismissal

from the Abraham S. Fischler College of Education and School of Criminal Justice without the possibility of re-enrolling at any time. Students may not withdraw from a course in progress to avoid a failing grade upon receiving notice that academic misconduct may have occurred.

Note: If a charge of academic misconduct is determined in a course, any student-initiated withdrawal for that course may be administratively reversed and a grade of F may be entered on the student's transcript for that course. All students are entitled to due process pursuant to the *Abraham S. Fischler College of Education and School of Criminal Justice* policies and procedures.

Academic Progress

Academic progress is the steady progression from one term/semester to the next by completing all required courses and benchmarks within a specified time frame, absent of failing grades, grades of incomplete, withdrawal from courses, or academic probation.

Students receiving financial aid should refer to the standards for Satisfactory Academic Progress (SAP) as set forth in this catalog, or on the Office of Student Financial Assistance (OSFA) website at www.nova.edu/sap.

Academic Standing

Students who maintain the requisite passing grades and minimum cumulative grade point average (GPA) for their respective program of study and proceed through the program at a pace compatible with established program completion timelines, are considered in good academic standing.

Academic Warning, Probation and Dismissal—M.H.S., M.S., Ed.S., Ed.D., and Ph.D. Students

Academic Warning

Students will receive an academic warning letter when their GPA is at or above the required 3.0 and the following conditions exist:

- First grade of 'C' earned
- First grade of 'NPR' earned (dissertation benchmarks only)
- Second grade of 'C' earned
- Second grade of 'NPR' earned (dissertation benchmarks only)

Academic Probation

Academic probation will occur when any of the following conditions exist:

- First grade of 'F' earned
- Cumulative GPA drops below the required 3.0

To clear academic probation status and return to good academic standing, students must repeat any required course in which a failing grade (F) was earned. Students can also choose to retake an elective course. Please note, once a failed course is successfully repeated, the original failing grade will remain on the transcript, but will not be calculated in the GPA.

Academic Dismissal

Academic dismissal may occur when any of the following conditions exist:

- Second grade of 'F' earned
- Third grade below 'B' earned
- Third grade of 'NPR' earned (dissertation benchmarks only)
- Cumulative GPA remains below 3.0 for more than two consecutive semesters (subject to course availability)

Note: Notification of academic probation or academic dismissal may occur during the succeeding term/semester of registration. Students who are academically dismissed have the option to appeal (see Student Appeal Process).

Note: Students receiving financial aid should refer to the standards for Satisfactory Academic Progress (SAP) as set forth in this catalog, or on the Office of Student Financial Assistance (OSFA) website at <https://www.nova.edu/financialaid/eligibility/satisfactory-academic-progress.html>.

Address and Name Changes

NSU maintains student contact information through the Student Information System Banner Self-Service, accessible to students through [SharkLink](#). Students must update their records, including current mailing address and telephone number and notify their academic division if there is a change in their contact information. Name changes require official documentation to be submitted along with a Data Change Form. For detailed instructions, visit the Registrar's website at <http://www.nova.edu/registrar/services/name-change.html>.

Note: Regarding Professional Licensure Programs, students should discuss the consequences of relocation to a state where the institution does not meet state authorization requirements with their advisor. Students are encouraged to contact their applicable state licensing authority for specific professional licensure requirements of their state.

Advisement Services

Academic and Faculty advisors in the Abraham S. Fischler College of Education and School of Criminal Justice provide students with support services to assist them in successfully completing their educational goals. These services include confidential academic, social, and developmental advising to ensure students receive the individual attention they need to succeed. Advisors assist students with:

- Selecting the most appropriate education major to fulfill their professional goals in the field of education;
- Reviewing, selecting, and assisting with registration for appropriate courses to ensure successful progress and completion of all degree requirements;
- Determining potential career goals; and
- Facilitating assistance from other services and departments provided by the University.

Americans with Disabilities Act (ADA)

Nova Southeastern University complies with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) of 1990. No qualified individual with a disability shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination in any activity, service, or program of the university solely by reason of his or her disability. Each qualified individual with a disability who meets the academic and technical standards required to enroll in and participate in Nova Southeastern University's programs shall be provided with equal access to educational programs in the most integrated setting appropriate to that person's needs through reasonable accommodation.

At the postsecondary level, it is the student's responsibility to initiate the process for disability services. The process for obtaining a reasonable accommodation is an interactive one that begins with the student's disclosure of a disability and a request for a reasonable accommodation. The student has the responsibility to provide Nova Southeastern University with proper documentation of a disability from a qualified physician or clinician who diagnoses disabilities and sets forth the recommended accommodations.

The University's ADA Policies and Procedures, and the necessary forms for requesting disability-related accommodations can be obtained by contacting the NSU Office of Student Disability Services at (954) 262-7185 or 800-986-3223, ext. 27185, or visit the Web site at <http://www.nova.edu/disabilityservices>.

To ensure that reasonable accommodations can be provided in a timely manner, all forms and documentation should be completed and on file in the NSU Office of Disability Services a minimum of four (4) weeks prior to the commencement of classes for any given semester.

Attendance

Each course professor/instructor may advise students as to the repercussions that may be incurred as a result of absence from class. Missed assignments/tests may be made up solely at the discretion of the course professor/instructor. The university reserves the right to administratively withdraw any student from a course if that student fails to appear during the first week of the course.

Religious Holidays Policy

See the *NSU Student Handbook*, Religious Holidays Policy section. Visit nova.edu/studentconduct/religious-holiday-policy.html for more information.

A student with a personal religious belief requesting to be excused from class, or an educational activity for a work-restricted religious holiday, shall notify the NSU Assistant Dean for Student Development at mmichell@nova.edu or (954) 262-7281 within three (3) calendar days after the start of the semester.

Cancellation of Courses

The University reserves the right to cancel any course or section. If a course section is canceled and a replacement is not offered, students will receive a full refund of tuition paid for the canceled course. If the student registered for only one course, the registration fee and student services fee will also be refunded.

Enrollment Status

Students enrolled in the Master of Science and Educational Specialist degree programs are considered full-time students when enrolled in a minimum of six (6) credit hours. Master's and Educational Specialist students must be registered for both parts-of-term in a semester (i.e., a minimum of three [3] credit hours in both the first **and** second session of a semester). Master's and Educational Specialist students not registered for both sessions of a semester,

irrespective of the number of credits taken in any one session, are still considered half-time. Master's and Educational Specialist degree seeking students registered for a practicum, internship, externship, or applied professional/field experience (minimum of six [6] credit hours) are considered full-time.

Doctoral students are considered full-time when registered for a minimum of six (6) credit hours per semester, and part-time when registered for three (3) credit hours per semester only. Doctoral students registered for continuing dissertation services, or a dissertation benchmark course, are considered full-time.

Grades and Grading

Letter Grade	Quality Points	Percentage
Doctoral Programs: Ph.D. and Ed.D.*		
A	4.0	90–100
B	3.0	80–89
C	2.0	70–79
F	0.0	Below 70
Master's and Ed.S. Programs		
A	4.0	90–100
B	3.0	80–89
C	2.0	70–79
F	0.0	Below 70

Additional Grading Codes

- I** Incomplete
NPR No Progress (continuing dissertation services and applied dissertation benchmarks only)
P Pass
PR Progress (continuing dissertation services and applied dissertation benchmarks only)
W Withdrawn

All applied dissertation benchmarks (prospectus, proposal development, proposal, and applied dissertation) will be graded Pass (P), Progress (PR), or No Progress (NPR). Some courses will be graded Pass/Fail (P/F) and are identified accordingly.

Incomplete Grades

A grade of incomplete (I) may be granted at the discretion of the professor/instructor to students who are in good academic standing, but who may have experienced an unexpected medical, personal, or professional emergency. A grade of "I" may not be granted to a student whose work has been unsatisfactory or who has failed to submit a majority of the assignments (e.g., postings, responses, written assignments, references, etc.) by the end of the course. Incomplete grades are **not** automatically awarded. Students are responsible for contacting the professor/instructor to initiate their request for an incomplete grade prior to the end of the course. If the professor/instructor agrees to the request, the student is responsible for submitting the Incomplete Grade Agreement Form for approval. The form is located on the FCE&SCJ website at:

http://apps.fischlerschool.nova.edu/graft/student_incomplete_grade_form.aspx.

Students may be asked to provide documentation if requested by the professor/instructor. All incomplete coursework must be submitted within one term/semester of the final class meeting of the course, or sooner as stipulated by the professor/instructor. Assignments will not be accepted after the date indicated on the Incomplete Grade Agreement Form. If the incomplete (I) is not resolved within the time frame established by the professor/instructor, the following may occur:

- The professor/instructor submits a change of grade form to issue a final course grade based on the coursework submitted, or
- The incomplete (I) grade is administratively changed to a grade of F.

Note: Students may not withdraw from a course once they have been issued a grade of Incomplete.

Repeated Course/Grade Replacement

Repeated course/grade replacement allows students who have done poorly in a course to repeat the course and remove the weight of the earlier grade from the student's cumulative grade point average (GPA). The following applies to all repeated courses and all students who are pursuing a degree.

- If a student repeats a course, then the highest grade will be applied to the cumulative GPA calculation. The lowest grade will be displayed on the record but will not be calculated in the cumulative GPA.
- If a student repeats a course two times, then the highest grade will be applied to the cumulative GPA calculation. The two lowest grades will be displayed on the record but not calculated in the cumulative GPA.
- If a student repeats a course three or more times, then the two lowest grades will be excluded (forgiven) from the cumulative GPA calculation. All other grades will be applied to the cumulative GPA calculation.

Only courses taken at NSU qualify for grade replacement. Students must gain prior approval of the equivalency of the course before enrollment. In cases where students believe courses to be identical, although the course number or title may differ, it will be necessary to obtain validation from the department offering the course.

Repeated coursework will be included when determining financial aid enrollment status with the exception of a limitation on previously passed coursework. A previously passed course is financial aid eligible one time only.

If a student is receiving financial aid, please be aware that the Standards of Academic Progress (SAP) is separate from the Grading Policy. Repeated coursework does affect SAP measures. All repeated courses must be counted

towards the maximum time frame which could negatively affect the student's eligibility for financial aid. Questions regarding satisfactory academic progress should be directed to the Office of Student Financial Assistance.

The Veterans Administration will not pay for repeated courses if the previous grade met academic standards. Students should direct questions to the Office of Veterans Affairs.

Graduation Requirements

M.H.S., M.S., and Ed.S. Students

Students enrolled in any FCE&SCJ M.H.S., M.S., or Ed.S. program must fulfill the following graduation requirements (refer to *Graduation Requirements* in the Programs/Department section of the catalog for a complete listing of requirements):

- successfully complete all academic and program requirements,
- attain an overall 3.0 GPA,
- complete a degree application (refer to the General Student Information section of the catalog for the degree conferral procedure), and
- fulfill all financial obligations to the university for the diploma and transcript to be released.

State approved certification/licensure programs additional graduation requirements:

- Each program has different requirements. It is the student's responsibility to complete all requirements outlined in the program of study that are in effect at the time of initial enrollment.

Ed.D. Students

Students enrolled in any FCE&SCJ doctoral program must fulfill the following graduation requirements (refer to *Graduation Requirements* in the Programs/Department section of the catalog for a complete listing of requirements):

- attend the mandatory Summer Institute,
- complete all required coursework,
- attain an overall 3.0 GPA,
- complete an applied dissertation or a Strategic Research Project,
- complete all state testing requirements as applicable, dependent upon program concentration (students should consult a faculty member or doctoral advisor),
- complete a degree application (refer to the Student Information section of the catalog for the degree conferral procedure), and
- fulfill all financial obligations to the University for the diploma and transcript to be released.

Ph.D. in Education Students

Students enrolled in any FCE&SCJ doctoral program must fulfill the following graduation requirements (refer to *Graduation Requirements* in the Programs/Department section of the catalog for a complete listing of requirements):

- PPO 8000: Ph.D. Program Orientation,
- complete all required coursework,
- attain an overall 3.0 GPA,
- complete a research practicum,
- complete a research dissertation,
- complete a degree application (refer to the Student Information section of the catalog for the degree conferral procedure), and
- fulfill all financial obligations to the University for the diploma and transcript to be released.

Ph.D. in Criminal Justice Students

Students enrolled in any FCE&SCJ doctoral program must fulfill the following graduation requirements (refer to *Graduation Requirements* in the Programs/Department section of the catalog for a complete listing of requirements):

- complete all required coursework,
- attain an overall 3.0 GPA,
- successfully complete and defend dissertation,
- complete a degree application (refer to the Student Information section of the catalog for the degree conferral procedure), and
- fulfill all financial obligations to the University for the diploma and transcript to be released.

Commencement Participation

Students must satisfy all NSU and Abraham S. Fischler College of Education and School of Criminal Justice requirements, including degree conferral, prior to June 1 of the same year. Students not conferred prior to June 1 of the same year, and who meet the below criteria for their respective program, may petition the College to participate in the commencement ceremony. A Commencement Participation Petition Form is available at

<https://education.nova.edu/commencement/index.html>.

- Ed.D.:
 - Final Applied Dissertation Report approved for content and/or in Format Review prior to June 1 of the same year; all course work completed.
 - Scheduled/registered to have the Strategic Research Project completed by the end of the summer semester of the same year.
- Ph.D.:
 - Final Dissertation completed and/or oral defense scheduled or taken place prior to June 1 of the same year; all course work completed.
- M.H.S., M.S., and Ed.S.:
 - Scheduled/registered to have all course work completed by the end of the summer semester of the same year (i.e., students must be currently enrolled in their last two courses [maximum of 9 credits] for degree completion).
 - All exams completed and submitted to the program office prior to June 1 of the same year (i.e., receipt of passing scores on all required exams for degree conferral).
 - Must meet GPA requirements for degree conferral.

Note: Names of students not conferred by April 30 and approved for participation may not be listed in the commencement program.

Plagiarism

Work that is submitted for credit must be the original work of the student. Any assignment that is not the original work of the student is considered plagiarized and in violation of the Code of Student Conduct and Academic Responsibility. Plagiarism occurs when another person's work, words, or ideas are represented as one's own without the use of a school-recognized method of citation (e.g., copied from another source such as an author or another student without properly acknowledging the actual writer/author) or when another person's work is copied or otherwise duplicated for academic credit. Plagiarism also occurs when knowingly giving or allowing one's own work to be copied or otherwise duplicated by another for academic credit, or when resubmitting one's own work for academic credit (i.e., work that has previously been submitted for academic credit). Cutting and pasting from online sources on the Internet without proper acknowledgment and citation of primary and secondary sources (e.g., writers/authors/organizations) also constitutes plagiarism.

Penalties for plagiarism may range from reduced grades on assignments or in courses, to failing grades on assignments or in courses, as determined by the course professor. A subsequent determination of plagiarism in a future course (i.e., a second violation) may result in dismissal from the Abraham S. Fischler College of Education and School of Criminal Justice without the possibility of re-enrolling at any time.

Any determination of plagiarism on a practicum, the SRP, or dissertation, or any part thereof (prospectus, proposal development, proposal, final report), also may result in dismissal from the Abraham S. Fischler College of Education and School of Criminal Justice without the possibility of re-enrolling at any time.

Course assignments, practicums, the SRP, and dissertations submitted in partial fulfillment of degree requirements may be checked for plagiarism. Students may not withdraw from a course in progress to avoid a failing grade or other consequence upon receiving notice that plagiarism may have occurred. If a charge of plagiarism is determined in a course, any student-initiated course withdrawal for that course may be administratively reversed and a grade of F entered on the student's transcript for that course (see Academic Misconduct). Student access to online courses, and attendance at site-based courses, may be discontinued following a determination of plagiarism that results in an "F" for the course. All students are entitled to due process pursuant to Abraham S. Fischler College of Education and School of Criminal Justice policies and procedures.

Program Completion Timelines

M.H.S., M.S., and Ed.S. Program Completion Timeline

Master's and Educational Specialist students are allotted five (5) years from the initial term of enrollment in which to complete all program/degree requirements. Students unable to complete all program/degree requirements within this five year time frame will be subject to dismissal.

Doctoral Program Completion Timeline

Doctoral students are allotted eight (8) years from the initial term of enrollment in which to complete all program/degree requirements. An additional two (2) years (not to exceed 10 years in total) will be made available for dissertation students with an approved dissertation proposal by the end of year 8 in which to complete the remainder of their program/degree requirements. Students unable to complete all program/degree requirements within these time frames will be subject to dismissal.

Note: Graduate students who seek to re-enroll after exceeding the Program Completion Timeline must reapply to the program/university consistent with the Readmission Policy detailed below.

Leave of Absence

In the event a graduate student must unexpectedly take time away from his/her studies, the student may submit a request in writing to the Office of Advising (fceadvise@nova.edu; 954-262-8500) for a Leave of Absence, which is a temporary period of time in which the student is not enrolled; however, is not withdrawn from the university. If approved, the leave shall be granted with an expected return date not to exceed 1 year (i.e., three [3] consecutive semesters), from the time the leave was approved. Students can take up to 3 semesters on Leave of Absence in total during their time in the program. This excludes students on active military duty who must deploy to fulfill their military obligations. The student should provide a justification for the request, which reflects unforeseen circumstances which are likely to prevent the student from successfully completing his/her coursework during that time. A request for a leave of absence due to poor academic performance will not be approved. Time spent on an approved leave of absence does not count against the five-year time limit for M.S. or Ed.S. students, or 8-year time limit for doctoral students. Candidates on leave of absence are not permitted to participate in any university related activity, including dissertation services. Students should contact the Office of Advising (fceadvise@nova.edu; 954-262-8500) well in advance of their return to register for courses.

Readmission

Students who are dismissed or withdrawn from the program may reapply to the program under the following conditions:

Note: *Doctoral students who are dismissed for disciplinary reasons are ineligible for readmission.*

- Students must wait one (1) term/semester from the date of dismissal or withdrawal before reapplying.
- Students who reapply must submit the following:
 - Completed application
 - Application fee
 - Personal statement (must address prior academic challenges and plan for success if readmitted to the program)
- Previously earned credits may be applied under the following conditions:
 - Credits were earned within the past five (5) years for Masters and Educational Specialist students, eight (8) years for Doctoral students.
 - A grade of B, Pass, or better was earned in the courses to be applied.
 - Credits are consistent with concentration, major, and degree requirements as stated in the current catalog.

* Previously earned credits in the following areas are not applicable: Supervised Teaching Internship or Teaching Internship, Core Courses (CUR 526, EDU 708, CIMA 700, CIMA 720), Capstone Courses (Administrative/Educational Leadership Internship, Applied Field Experience, Applied Professional Experience, Educational Applied Research Project, Field-Based Project, Supervised Reading Practicum, Applied Dissertation Benchmarks, Summer Institute).

Registration

All students must be officially registered and pay tuition and fees in order to attend class, receive a grade, and receive academic credit. Prior to registration, students must complete the Nova Southeastern University Student Enrollment Agreement (SEA) each year or risk being dropped from their courses. Students should register via SharkLink for the fall, winter, and summer term/semester during the open registration period before the registration deadline. Students should register for all courses they intend to complete within a semester and not wait until the semester has started to register for part of a term. Petitions for changes to course registrations will not be accepted 20 days after each semester ends. Registering early for the entire semester ensures availability of seats in required classes and allows the NSU Office of Student Financial Assistance to properly process and disburse the student's financial aid. Students must have completed all admission requirements for financial aid funds to disburse. An official grade will not be recorded and credit will not be given for anyone who attends class as an unregistered student.

All student registrations (adds, drops, and withdrawals) should be requested using the [Student Transaction Form \(STF\)](#). STF's should be emailed directly to the student's Academic Advisor or emailed to fceadvise@nova.edu. For additional information or assistance, please call the Office of Advising at (954)262-8500.

Transcript Issuance

Students may request an official transcript through SharkLink. After entering your SharkLink ID and Password, click on "My Academics" on the left navigation bar, select "I Would Like To...", and click on "Transcripts/Degree Evaluation." This process allows you to request and pay for the transcript online. Generally, transcripts are processed within one (1) business day of receiving your request.

For standard U.S. mail, please allow up to 10 days for delivery. If a student chooses to have a transcript mailed directly to him or herself, be aware that the student's name and address will appear as the one it was "Issued to." This may not be considered as official by some recipients.

If you are unable to request the transcript through the online process, you may submit a Transcript Request Form available at <https://www.nova.edu/registrar/forms/transreq.pdf> either by fax to (954) 262-4862 or by mail to:

Nova Southeastern University
Enrollment and Student Services
Office of the University Registrar
3301 College Ave.
Fort Lauderdale-Davie, FL 33314-7796

For additional information regarding transcript requests, visit [nova.edu/registrar/services/transcript.html](https://www.nova.edu/registrar/services/transcript.html).

Withdrawal

Withdrawal from a Course

Students must submit withdrawal requests on or before the *'Last Day to Withdraw'* date listed in the current academic calendar/tuition refund schedule. Students are considered active participants in all classes for which a registration has been accepted and processed. Active participation includes, but is not limited to:

- physically attending a class where there is an opportunity for direct interaction between the instructor and students;
- submitting an academic assignment;
- taking an exam, an interactive tutorial, or computer-assisted instruction;
- attending a study group that is assigned by the instructor;
- participating in an online discussion about academic matters; and
- initiating contact with a faculty member to ask a question about the academic subject studies in the course.

Students who seek to withdraw from a class after the Last Day to Withdraw date must submit a written request to their academic advisor prior to the end of the term. Approvals will be based on extenuating circumstances, and documentation may be required.

Note: Unless withdrawal procedures have been completed within the stated deadline (see Tuition Refund Policy and Schedule), students are considered active participants in all classes for which a registration has been accepted and processed unless the Office of Advising has received written notification of the drop/withdrawal via a [Student Transaction Form \(STF\)](#).

Note: Financial aid recipients are strongly encouraged to speak with a financial aid counselor to avoid consequences such as a reversal or reduction of funds received when withdrawing from a course.

Note: International students must be mindful that their immigration status can be affected by changes in schedule.

Withdrawal from a Program

Students who wish to withdraw from their program of study must follow the procedure outlined below. Students must notify the Office of Advising, in writing, of their intent to withdraw from their program. All students must send their request via their NSU email account to fceadvise@nova.edu. Students must include their full name, NSU ID number, program and major/concentration information, and effective date for program withdrawal.

Upon receipt of written notification from the student, the Office of Advising will process the program withdrawal and will send an official confirmation to the student via NSU email. Students who are enrolled in courses during a term/session coinciding with the dates of program withdrawal must follow the course withdrawal procedure.

Note: Any student who fails to register or enroll in any courses at the Fischler College of Education and School of Criminal Justice for a period of one year (3 consecutive full terms/semesters) may be dismissed or withdrawn from the program/college and subject to the readmission policies detailed above.

Note: Financial aid recipients are strongly encouraged to speak with a financial aid counselor to avoid consequences such as a reversal or reduction of funds received when withdrawing from a program.

Note: International students must be mindful that their immigration status can be affected by changes in schedule.

Image Use Statement

As part of the Student Enrollment Agreement (SEA), which students must complete with their first registration each academic year, students are required to agree with the following Image Use Statement: I permit and authorize Nova Southeastern University (NSU) and its employees, agents, representatives, contractors, and personnel, who are acting on behalf of NSU to take and/or obtain my photograph, *name, alias, a video and/or audio recording, or other likeness of myself* or any combination thereof, at any public NSU-related events or at any public areas on NSU's property (hereinafter "My Likeness"). I further grant NSU Permission to utilize My Likeness for commercial purposes including publicity, marketing, and promotion for NSU and its programs,—without compensation for me, to the extent permissible under the Family Educational Rights and Privacy Act ("FERPA").

"I understand and consent to NSU copying, reproducing, and distributing My Likeness in any media format. I further understand that My Likeness may be subject to reasonable modification and/or editing and waive any right to inspect or approve the finished product or material in which NSU may eventually use My Likeness. I acknowledge that NSU owns all rights to My Likeness and understand that, although NSU will endeavor to use My Likeness in accordance with standards of good judgment, NSU cannot warrant or guarantee that any further dissemination of My Likeness will be subject to NSU's supervision or control. Accordingly, I release NSU from any and all liability related to the use, dissemination, reproduction, distribution, and/or display of My Likeness in any media format, and any alteration, distortion, or illusionary effect of My Likeness, whether intentional or otherwise, in connection with said use. I also understand that I may not withdraw my permission for use of my likeness, which was granted.

Appeal and Grievance Procedures

Student Appeal Process

Forms for initiating the Student Appeal Process may be obtained through the FCE&SCJ Office of Student Judicial Affairs by email at osja@nova.edu or the website, at <http://education.nova.edu/judicial-affairs/index.html>.

The appeal process for the Abraham S. Fischler College of Education and School of Criminal Justice (FCE&SCJ) serves to provide a formal means of resolving disputes between students and the administration or faculty. The recommended protocol for resolving disputes involves first utilizing the following informal measures:

- For any *administrative action* (e.g., dismissal, violations of academic standards), first consult the appropriate administrator (i.e., chair, dean, or designee). A written account of any perceived discrepancies may be requested by the administrator prior to his/her review. The administrator may, at his/her discretion, either intercede or suggest a formal review by the Appeals Committee.
- For disputes over a *final course grade* or *other course related academic matters*, first consult the course professor. If the dispute persists after consulting the course professor, then consult the academic department chair or designee. A written account of any perceived discrepancies may be requested by the chair or designee prior to his/her review. The chair or designee may, at his/her discretion, either intercede or suggest a formal review by the Appeals Committee.

If no resolution is achieved after utilizing the above informal measures, a formal appeal may then be filed through the Office of Student Judicial Affairs by completing a *Student Appeal Form*. This form must be completed and on file in Student Judicial Affairs within fifteen (15) days following receipt of notification of the administrative action, or if appealing a grade, fifteen (15) days from the date the final course grade is posted (for an incomplete, fifteen [15] days from the date a final course grade is posted), for consideration by the committee.

- A. A three-member committee comprised of faculty and/or administrators from within the college, presided over by a chairperson in a non-voting capacity, shall meet on a monthly basis on or about the middle of each month, or as needed, to review appeals. Neither students, nor administration or faculty against whom an appeal is filed, attend the committee's review. Students present written statements to include relevant facts and rationale pertaining to the appeal, and any applicable supporting documentation. The appeal is decided by a majority vote of the committee.
1. When appealing a *final course grade*, written statements and accompanying documentation submitted with the *Student Appeal Form* are forwarded to the course professor within a reasonable time frame for their written response to the issues raised by the student. Upon receipt of the course professor's written response, the matter is then taken under review by the Appeals Committee at its next meeting.
 - a. Because the assignment of grades resides with the expertise and academic/professional discretion of the professor, the committee does not evaluate coursework for the purpose of assigning or changing grades (i.e., faculty assessment of students' work is not reviewable). The committee does, however, seek to determine whether the professor issued grades in accordance with the policies and guidelines of the program and the college. Any allegation that a grade was awarded capriciously or arbitrarily, or that there were procedural irregularities, must be supported by clear and compelling evidence; not merely a statement to this effect.
 - b. Should the committee's decision favor the student, one of the following measures will ensue:
 - The Appeals Coordinator will consult the course professor to resolve the matter consistent with the committee's determination.
 - If the Appeals Coordinator is unable to resolve the matter, a three-member faculty panel will be convened to review the appeal for a final determination by majority vote, which shall be binding upon either party. Faculty serving on the panel will not have had any prior knowledge of the appeal under review.
 2. When appealing *other academic matters* (e.g., violations of academic standards), written statements and accompanying documentation submitted with the *Student Appeal Form* are forwarded to the course professor within a reasonable time frame for their written response to the issues raised by the student. Upon receipt of the course professor's written response, the matter is then taken under review by the Appeals Committee at its next meeting.
 - a. Should the committee's decision favor the student, one of the following measures will ensue:
 - The Appeals Coordinator will consult the course professor to resolve the matter consistent with the committee's determination.

- If the Appeals Coordinator is unable to resolve the matter, a three-member faculty panel will be convened to review the appeal for a final determination by majority vote, which shall be binding upon either party. Faculty serving on the panel will not have had any prior knowledge of the appeal under review.
 - 3. When appealing an *administrative action* (e.g., dismissal; violations of academic standards), written statements and accompanying documentation submitted with the *Student Appeal Form* may be forwarded to an appropriate administrator (i.e., chair, dean or designee) within a reasonable time frame for a written response to the issues raised by the student. Upon receipt of the administrator's written response, the matter is then taken under review by the Appeals Committee at its next meeting. The decision of the committee shall be binding upon either party.
- B. In the event all documentation to be reviewed is not received within ten (10) working days of the committee's scheduled meeting, the appeal is carried forward to its next meeting. If the documentation is not provided within ten (10) working days prior to the following scheduled meeting, the committee may proceed with the appeal without such documentation.
- C. Written notification of the committee's decision is provided within a reasonable time frame of its review via email and first-class U.S. mail.
1. The committee may request additional information from the student, and/or the administration or faculty, if it determines that a decision cannot be reached based on the information provided.
 - When additional information from the student, and/or the administration or faculty is necessary, the appeal, to include any additional information, is carried forward to the committee's next meeting.
 2. Administrative actions, final course grades, and other academic matters may be appealed one (1) time only.
- D. If the student is not satisfied with the decision of the committee and wishes to pursue his/her dispute, a formal grievance may be filed through the FCE&SCJ Office of Student Judicial Affairs.
1. A formal grievance may be pursued when a satisfactory resolution has not been achieved through utilizing the process outlined above.
 - Grievance forms must be received within fifteen (15) days following receipt of correspondence disclosing the appeal committee's decision.
 2. Students who wish to file a formal grievance may discuss the matter with the Director of Student Judicial Affairs.

Grievance Procedure

Forms for initiating a formal grievance may be obtained through the FCE&SCJ Office of Student Judicial Affairs via email at osja@nova.edu or the website, at <http://education.nova.edu/judicial-affairs/index.html>.

The Student Grievance Procedure for the Abraham S. Fischler College of Education and School of Criminal Justice (FCE&SCJ) serves as a second and final level of appeal for resolving disputes between students and the administration or faculty. Students who do not achieve a satisfactory resolution through a formal appeal may file a grievance through the Office of Student Judicial Affairs.

This level of appeal provides students with an opportunity to (a) counter (not rebuke) an unfavorable outcome by the appeals committee and/or (b) introduce new information that may not have previously been disclosed. The written grievance statement should describe concisely (a) all relevant facts in response to the appeal committee's decision, and (b) the desired resolution; the statement should not be merely a reiteration of the appeal.

The grievance material (i.e., the Grievance Form, written statement, and supporting documentation) must be properly completed and on file in the Office of Student Judicial Affairs within fifteen (15) days following receipt of correspondence disclosing the appeal committee's decision.

- A. A three-member committee comprised of faculty and/or administrators from within the college, presided over by a chairperson in a non-voting capacity, shall meet on a monthly basis, or as needed, to review grievances. Faculty and/or administrators serving on the committee will not have had any prior knowledge of the grievance under review. Neither the student, nor the administrator or faculty member against whom a grievance is filed, may attend the committee's review in person. All parties involved (i.e., students, administrators or faculty members) are represented by written statements and any applicable supporting documentation setting forth their position. In addition to submitting written statements, each party involved is provided an opportunity to address the committee during its review and answer questions from committee members via an optional teleconference.
1. Teleconferences are scheduled no less than one week in advance of the committee's meeting date. Only the individual party involved may participate in a teleconference with the committee; no other person may participate or listen to the teleconference. Teleconferences with the parties involved are conducted separately with the student addressing the committee first. Each party involved in the grievance will be given a 30-minute window during which the committee will call a previously provided telephone number. Dates, times, and telephone numbers are verified via e-mail.
 - a. If either of the parties involved is not responsive to attempts to schedule a teleconference, the

- teleconference for that party will be forfeited; the committee will then base its decision on the written information provided and on the other party's teleconference testimony, if given.
- b. If either of the parties involved does not respond to the committee's scheduled call, the teleconference for that party will be forfeited; the committee will then base its decision on the written information provided and on the other party's teleconference testimony, if given.
 - c. If either of the parties involved chooses not to participate in the optional teleconference, the committee will base its decision on the written information provided.
2. Grades and Other Academic Matters (e.g., final course grades, violations of academic standards): Written statements and accompanying documentation submitted with the Grievance Form are forwarded to the faculty member within a reasonable time frame for a written response to the issues raised by the student. Upon receipt of the faculty member's written response, the matter is then taken under review by the Grievance Committee.
 - a. The committee does not substitute its judgment for the professional academic discretion of faculty in assessing the quality of students' work; the qualitative/quantitative assessment of students' work by faculty in awarding grades is not subject to review. Any allegation that a grade was awarded capriciously or arbitrarily, or that there were procedural irregularities, must be supported by clear and compelling evidence, not merely a statement to this effect.
 3. Administrative Actions (e.g., dismissal, violations of academic standards): Written statements and accompanying documentation submitted with the Grievance Form may be forwarded to an appropriate administrator (i.e., chair, dean, or designee) within a reasonable time frame for a written response. Upon receipt of a written response from the administrator, the matter is then taken under review by the Grievance Committee.

Note: The committee may request additional information from the student, and/or the administrator or faculty if it determines that a decision cannot be reached based on the information provided. When additional information is deemed necessary, the grievance will be placed on hold pending receipt of the requested information. Upon receipt of the requested information, the committee will complete its review at its next meeting. Additional teleconferences with either party may be scheduled as deemed necessary by the committee.

- B. Grievances are decided by a majority vote of the committee. If the grievance is found to have no basis, to be insubstantial, or to be wholly a question of academic discretion*, the grievance will be dismissed without further action.

* See above reference to faculty assessment of students' work in assigning grades (A.2.a.)

1. The decision of the committee is final, and it shall be binding upon both parties.
2. Written notification of the committee's decision is provided within a reasonable time frame via e-mail and first-class U.S. mail.
3. Grades and Other Academic Matters, and Administrative Actions, are subject to review one (1) time only.

Distance Education Student Complaint Process: If the complaint cannot be resolved after exhausting the institution's grievance procedure, the student may file a complaint with their respective state licensing authority. Additional information is available through the following web page: <https://www.nova.edu/academics/distance-education.html#DistanceEducationStudentComplaintProcess2>. The complaint/grievance process described in this handbook/catalog does not limit or prohibit the student from filing a complaint/grievance related to perceived discrimination at any time, as provided for in the *NSU Student Handbook* or through any governmental agency.

Note for Residents of Arizona: If the complaint cannot be resolved after exhausting the institution's grievance procedure, the student may file a complaint with the Arizona State Board for Private Postsecondary Education. The student must contact the State Board for further details. The State Board's address is 1400 W. Washington Street, Room 260, Phoenix, AZ 85007, (602)-542-5709, Web site address: <http://azppse.state.az.us>.

Note for Residents of Georgia: Students have the right of appeal of the final institutional decision regarding a grievance to the Georgia Nonpublic Postsecondary Education Commission (2082 East Exchange Place, Suite 220, Tucker GA 30084-5305); (770) 414-3300; <http://www.gnpec.org>.

Note for Residents of South Carolina: If the complaint cannot be resolved after exhausting the institution's grievance procedure, the student may file a complaint with the South Carolina Commission on Higher Education. The student must contact the Commission for further details. The Commission's address is 1333 Main Street, Suite 200, Columbia, SC 29201; telephone (803) 737-2260.

Note for Residents of Virginia: If the complaint cannot be resolved after exhausting the institution's grievance procedure, the student may file a complaint with the State Council of Higher Education for Virginia, 101 N. 14th Street, James Monroe Building, Richmond, Virginia 23219; (804) 225-2600.

The following information is supplied in support of the Virginia Commonwealth Administrative Code 8 VAC 40-31-160 F: *For anyone interested in the number of Nova Southeastern University students who are residents of the Virginia Commonwealth, a request may be sent to: Don Rudawsky, Ph.D., Vice President, Nova Southeastern University,*

Office of Institutional Effectiveness, 3301 College Avenue, Fort Lauderdale, FL 33314, rudawsky@nova.edu.
(954)262-5392

Venue shall lie in Broward County, State of Florida, for any and all Abraham S. Fischler College of Education and School of Criminal Justice student disputes, grievances or appeals.

Office of International Affairs (OIA)

The Office of International Affairs (OIA) serves as a base for the university's international initiatives. OIA provides ongoing assistance and support for all members of the university community engaged in campus internationalization, global partnerships and exchanges and other globalization efforts. Under the OIA umbrella are the following offices.

Office of International Students & Scholars

The Office of International Students and Scholars (OISS) is committed to welcoming international students, scholars, and their families while facilitating their transition to life in the United States and at Nova Southeastern University. Specifically, OISS provides immigration assistance to international students and their dependents on F visas and exchange visitor scholars and their dependents on J visas. OISS is committed to providing timely, thorough, and accurate information to enable international students and scholars to maintain valid immigration statuses and achieve their educational objectives.

Admitted students: OISS communicates with admitted students regarding the process and required documentation for I-20 and DS-2019 issuance and provides pre-arrival support. All prospective international students must follow these steps in order to receive an I-20 AB Form Certificate of Eligibility:

- You must apply and be fully accepted to an academic program (see eligibility criteria for your specific program).
- You must provide proof of English language competency (please see language requirements at: https://www.nova.edu/internationalaffairs/students/prospective/language_proficiency.html).
- You must provide a statement of financial capability (a bank statement with funds available to cover the cost of one year's tuition and living expenses).
- If you attended a U.S academic institution and had a previous F-1 visa, you must download and have your current institution's international office complete a *Transfer of Authorization* form.
- In order to be considered an international student in good standing and maintain your status, you must pursue a full course of study.

Note: International candidates may not qualify for a student visa due to the online instructional delivery format of all FCE&SCJ programs currently available. Candidates should contact an academic advisor or an assistant/associate director of recruitment to discuss their options prior to beginning the application process.

New Students: OISS facilitates online and in-person International Student Orientations each semester.

Continuing students: OISS communicates regularly with students regarding immigration regulations and requirements. OISS offers workshops and events for international students and promotes opportunities for international students to share their cultures with the entire NSU community. International student advisors within OISS provide walk-in and by-appointment immigration advising to enable students to maintain their valid immigration status.

Graduating students and alumni: OISS supports graduating international students and their alumni through the Optional Practical Training (OPT) and STEM OPT application and reporting process.

Additional information and resources for international students and scholars are available at <https://www.nova.edu/internationalaffairs/students/>. Questions may be directed to intl@nova.edu or (954) 262-7240.

Office of Education Abroad (OEA)

The Office of Education Abroad (OEA) provides comprehensive assistance to all students who wish to travel abroad on any of the many international travel experiences offered at the institution including summer, semester, and academic year study abroad programs, faculty-led travel study programs, international internships, and international service learning opportunities. Nova Southeastern University is committed to providing students with study abroad opportunities, the flexibility to earn college credit at a university abroad and receive financial assistance.

All International Travel by NSU Students, Faculty and Staff: NSU faculty, students, and staff travel across the globe to teach, conduct research, present at seminars and workshops, attend conferences, and study. The university maintains a central international travel registration program that assists travelers on NSU related business or study with the assessment of health and safety issues associated with traveling to international destinations and provides important contact information for services and assistance in the event of an emergency.

As per university policy, all faculty, staff, and students traveling to international destinations on NSU-related trips are required to complete the NSU Travel Registration process. Pertinent international travel information including a country's risk rating is available at nova.edu/internationalaffairs/travelreg.

Study Abroad: Participation in approved NSU study abroad programs allow NSU students to take courses at foreign institutions and earn credit which can be transferred back to fulfill requirements toward an NSU degrees. All

expectations are outlined in the Sharks Abroad Canvas course. Students will be enrolled in this course upon receiving their NSU approval to study abroad.

- *Application and Deadlines:* In order to be approved to study abroad, a student must submit the NSU Study Abroad Application by the posted deadline. Summer, fall, and academic year programs have a deadline in early March and winter and spring programs have a deadline in October. Applications are reviewed by staff within the Office of Education Abroad and approvals are granted following consultation with the assistant dean of student development, the student's academic advisor, and premier program coordinators, as appropriate. Students should not apply externally until their internal NSU Study Abroad Application has been approved. Some external program application deadlines are prior to the NSU application deadline so students should plan ahead to ensure they are able to meet both deadlines.
- *Pre-Departure Requirements:* In order for a study abroad program to be fully approved, students must complete all mandatory pre-departure requirements including the submission of all required documents, the successful completion of all required financial aid and credit transfer paperwork, and completion of the mandatory pre-departure orientation. Students who fail to complete all mandatory pre-departure requirements will not have their participation approved by the Office of Education Abroad which will impact a student's ability to utilize financial aid and/or have study abroad credits transferred back to NSU.
- *While Abroad and Re-Entry Requirements:* Students who have been approved to study abroad are expected to remain in contact with the Office of Education Abroad throughout the duration of their program and upon re-entry back to NSU.

Additional information regarding financial aid availability, the credit transfer process, and program destinations is available at nova.edu/sharksabroad. Questions may be directed to NSU's Sharks Abroad team at sharksabroad@nova.edu.

Travel Study: Several NSU colleges, in cooperation with the Office of Education Abroad, offer organized faculty-led travel study programs that are part of established courses and may satisfy specific major, minor, and/or general education elective requirements. A current listing of travel study courses is available at nova.edu/internationalaffairs/travel-study-abroad/travel-study. Additional information regarding application deadlines, payments, and pre-departure is available at nova.edu/sharksabroad. Questions may be directed to NSU's Sharks Abroad team at sharksabroad@nova.edu.

Technology Requirements

All applicants, students, employees and alumni are assigned an NSU ID that uniquely identifies them and provides them access to our administrative system (Self-Service Banner). In addition, students, employees and alumni are assigned a SharkLink ID which is also their NSU email name.

Your NSU Email Name is created automatically when you become a new student, faculty, or staff member of NSU. Your NSU Email Name & Password is used for:

- Your SharkLink Login
- Your Canvas Login
- Security access to various NSU Web Applications

Canvas

Canvas is a course-management system designed to allow students and faculty to participate in classes delivered online or use online materials and activities to complement face-to-face teaching. Canvas enables instructors to provide students with course materials, discussion boards, virtual chat, online quizzes, an academic resource center and more.

SharkLink

SharkLink combines the NSU computing systems by providing a single sign-on environment. What this means for you is an environment in which you only need to remember a single username and password to access all the tools needed to stay informed, communicate and participate at the university. This also means that the security and integrity of your access credentials must be safeguarded as it opens many doors. SharkLink is also specially tailored for each individual and recognizes your role as has been defined at the university. In SharkLink you will have access to the following areas; Canvas, Email, Self-Service Banner, Calendars, Groups, Events, and Activities. Access SharkLink at sharklink.nova.edu

Self-Service Banner

Self-Service Banner (SSB) is available to all students, faculty, and staff members. Students can use SSB to register for classes online, view grades and transcripts and also pay tuition and fees. Faculty members can view their courses, contact students, and enter grades. Employees are able to sign up for benefits, view pay stub information, and tax forms. Access SSB at ssb.nova.edu. You will need your NSU ID and password to enter the system.

Need Technical Help?

The Help Desk is dedicated to serving the NSU community from enrollment to graduation and beyond. Help Desk services include, but are not limited to, computer and browser configuration for NSU online resources; SharkLink account support; academic specified program installations; email configuration; basic network troubleshooting and configuration, and mobile device support. For technical help, call (954) 262-4357; 800-541-6682 ext. 24357; or email help@nova.edu.

For Canvas support, students may visit nova.edu/canvas/support.html.

Library Support Overview

Nova Southeastern University Libraries provide NSU students with services from a variety of sources including:

- Alvin Sherman Library, Research, and Information Technology Center,
- Martin and Gail Press Health Professions Division Library,
- Panza Maurer Law Library,
- Oceanographic Library,
- NSU Libraries' collection of electronic resources,
- Interlibrary loan and document delivery,
- SEFLIN consortium libraries in southeast Florida, and the
- ICUF consortium libraries throughout Florida

The NSU Libraries have designed, developed, and implemented an up-to-date collection to support the research needs for students from undergraduate to doctoral level. Librarians, teaching faculty, and researchers at NSU share in the development of collections, and NSU has policies that define their involvement.

The modern Alvin Sherman Library, Research, and Information Technology Center is the main library at NSU and includes multiple service points; high-density, movable shelving; 13 electronic classrooms; 33 group study rooms; 7 conference rooms; a 25-seat teleconference room; the 75-seat, technology-rich Circle of Friends Collaborative Study Room; the Ann Porterfield Digital Media Lab; Makerspace Lab; a café; and the University Archives. It is also the host to NSU's 2,800-square-foot *Write from the Start Writing and Communication Center*.

The Alvin Sherman Library provides online students with the same full array of resources and services available to the students on the Fort Lauderdale/Davie campus. The Alvin Sherman Library offers a number of methods to support online students, including more than 550 research databases accessible online, and an NSU print collection that is accessible via Document Delivery. Students can request, at no additional cost, items that are not available full text online, including books, copies of journal articles, NSU dissertations, and more. Resources that can be scanned are disseminated electronically through the ILLiad system, while books available only in print are mailed to students' homes.

The Alvin Sherman Library provides all students with reference assistance via a toll-free telephone number, email, online chat, and text messaging. Students can also request a face-to-face or online appointment with a librarian to receive individual assistance. The library offers synchronous training embedded in various courses across the NSU colleges and through online workshops. Additional asynchronous instruction is available through the *Razor's Research Bytes* introductory modules, short videos on *LibraryLearn*, and an extensive collection of library guides and other digital instructional materials. All of this can be easily accessed through sherman.library.nova.edu/, the Alvin Sherman Library website.

Write from the Start Writing and Communications Center (WCC)

The NSU Write from the Start Writing and Communications Center (WCC) is an innovative workspace where students, consultants, and faculty from all disciplines come together, in person and online, to discuss and develop writing and communication skills. Located on the fourth floor of Alvin Sherman Library, the WCC offers all NSU students one-on-one assistance at any stage of the writing process, from brainstorming through final editing. WCC consultants help students develop and strengthen general writing and communication skills during face-to-face or online consultations. Services include assistance on academic projects (essays, lab reports, theses, dissertations); digital projects (presentations, posters, infographics); professional projects (articles for publication); personal projects (creative writing); and oral presentations. For more information or to make an appointment, students can visit the WCC website at nova.edu/wcc or call (954) 262-4644.

Enrollment and Student Services (ESS) Policies, Regulations, and Procedures

Financial Aid

Financial aid policies and information in this section are provided by Enrollment and Student Services. Policies listed in this section apply to all FCE&SCJ master's, educational specialist, and doctoral students and programs, unless otherwise stated within this text.

Enrollment and Student Services

Enrollment and Student Services (ESS) is comprised of the Office of Student Financial Assistance (OSFA), the Office of the University Registrar, the Office of the University Bursar, NSU Student Health Insurance, the One-Stop Shops in the Horvitz and Terry Administration Buildings, Enrollment Processing Services/Admissions Management Services, Transfer Evaluation Services, the Health Professions Divisions (HPD) Office of Admissions, and SharkCard Services. Collectively, ESS' ultimate goal is to exceed the information and service needs of all NSU students.

Means of Communication with Students

ESS' official means of communicating with students is via SharkLink and NSU email. Students are encouraged to access SharkLink at <https://sharklink.nova.edu> to complete the following tasks:

- check their NSU email
- access their financial aid information
- request official transcripts and view unofficial transcripts
- view their student account
- make payments
- access their grades
- register for and drop courses
- view their course schedule
- access their online degree evaluation (Degree Works)
- obtain enrollment verification
- change their primary and mailing addresses and phone numbers
- apply for student employment jobs
- sign the Student Enrollment Agreement (SEA)
- apply for degree

The Office of Student Financial Assistance

The Office of Student Financial Assistance (OSFA) is dedicated to assisting students in making well-informed decisions regarding the funding of their education at NSU. The OSFA administers grants, scholarships, student employment, and loans, and prepares student financial aid award offers based on federal and state regulations and institutional guidelines. The OSFA provides information on the application processes for financial aid, student employment, and veterans educational benefits, and counsels students on proactive debt management strategies and financial literacy. The office also monitors student Satisfactory Academic Progress (SAP) for financial aid eligibility and awards scholarships from internal and external sources. Students may receive financial aid guidance in person, by email, or telephone. For more details, including contact information, visit nova.edu/financialaid/.

Financial Aid Checklist

1. **Complete the FAFSA.**
Students should complete the Free Application for Federal Student Aid (FAFSA) at studentaid.gov/ annually. The application becomes available each October 1 for aid in the following award year. The NSU federal school code is 001509. The earlier students apply, the better chance they have of being considered for maximum available funds.
2. **Identify and apply for scholarships.**
Institutional and external scholarship opportunities are available to assist students in meeting their educational goals. The best resource for up-to-date information is the NSU scholarship website located at nova.edu/financialaid/scholarships. Students will find information on how to apply, as well as resources to help them identify scholarships. Students should commit to continuously identifying and applying for scholarships. This type of financial aid does not have to be repaid.
3. **Plan for housing and meal expenses.**
The budget includes a housing and meal component. Students should ensure that they budget for these expenses.
4. **Check financial aid account regularly.**
Students are expected to log in to SharkLink at sharklink.nova.edu and regularly check their financial aid status to ensure that there are no outstanding requirements. Students who must submit additional documents in order to be awarded financial aid will also be notified via NSU email.

5. **Accept, modify, or decline loan and federal work-study award(s).**
The financial aid award offer provides students with detailed instructions on how to accept, modify, or decline their financial aid offer. Loan offers are not disbursed, and students are not able to apply for student employment in JobX until this step has been completed.
6. **Complete Master Promissory Note and Entrance Counseling.**
Students interested in receiving Federal Direct Loans are required to complete a Direct Loan Master Promissory Note (MPN) and entrance counseling at studentaid.gov before loan funds can be disbursed.
7. **Register for classes (early).**
Students are to use NSU's online degree evaluation system, Degree Works, to keep track of completed and outstanding degree requirements when registering for courses. For more information, on Degree Works visit the [Registrar's website](#). In order for students to receive any federal Title IV or state financial aid (grants, scholarships, Federal Work-Study, and loans), they must register for a minimum number of credits that are required for degree/certificate completion (degree-applicable) as published in the catalog from the year the student matriculated. Enrollment requirements for federal and state grants vary. Students awarded federal direct loans must be enrolled at least half time in degree-applicable courses to receive loans. Half-time status varies by program. Students should register as early as possible to ensure timely disbursement of their financial aid funds.

Grants and Scholarships

Grants and scholarships generally do not have to be repaid. However, if a student drops or withdraws from any classes for which financial aid has been received, the student may have to return any unearned funds (See Return of Title IV Funds).

TEACH Grant

The Teacher Education Assistance for College and Higher Education (TEACH) Grant program provides grants of up to \$2,000 per semester to students in an eligible TEACH Grant program who meet certain qualifications and intend to teach in a high-need field in a public or private elementary or secondary school that serves students from low-income families. TEACH Grant recipients must teach at least four academic years within eight calendar years of ceasing enrollment or completing the program of study for which they received TEACH Grant funds. Failure to complete this service agreement will result in the TEACH Grant funds being converted to a Federal Direct Unsubsidized Loan with interest charged retroactively from the date of each TEACH Grant disbursement. For more information, visit the financial aid website <http://www.nova.edu/financialaid/graduate-professional/grants/teachgrant.html>

Scholarships

There are numerous scholarships available to help students fund the cost of attending NSU. The NSU scholarship webpage at www.nova.edu/financialaid/scholarships/ provides resources to help students locate and apply for scholarships. New scholarships are regularly added to the website.

Student Employment

There are four student employment programs: Federal Work-Study (FWS), Florida Work Experience Program (FWEP), Nova Student Employment (NSE), and Job Location and Development (JLD). The NSE and JLD programs provide jobs to students regardless of financial need. FWS and FWEP are need-based and require the completion of the FAFSA. Students awarded FWS may participate in the America Reads/America Counts Programs through which students serve as reading or math tutors to elementary school children. More information and instructions on how to apply for positions, are available at www.nova.edu/financialaid/employment/. New and exciting on- and off-campus jobs are added throughout the year.

Loans

A student loan, unlike a grant and student employment, is borrowed money that must be repaid with interest. Student loan repayment is a legal obligation, so before students decide to take out a student loan, they should determine the amount they will have to repay on the loan. Detailed information on loans is available on the financial aid website at www.nova.edu/financialaid.

Return of Title IV Funds

Any student who drops or withdraws from all Title IV eligible courses within an academic semester may be required to return unearned financial aid funds. The Return of Title IV Funds regulation is based on the premise that students earn financial aid for each calendar day that they attend classes. Students are strongly encouraged to consult with a financial aid counselor before dropping or withdrawing from courses so that they may be prepared for what may happen to their financial aid. For complete information, please review <http://www.nova.edu/financialaid/apply-for-aid/title-iv-return.html>.

Satisfactory Academic Progress (SAP)

In order to receive financial assistance, a student must continually meet Satisfactory Academic Progress (SAP). Different definitions of SAP apply for Florida state and federal aid. According to federal regulations, NSU has established university-wide annual quantitative, qualitative, maximum time frame, and pace SAP requirements.

Students who fail to meet SAP during the 2020–2021 academic year will not be eligible for Title IV federal and Florida state financial aid during the 2021–2022 academic year. Comprehensive information is available on the financial aid website at www.nova.edu/sap.

Veterans Education Benefits

Department of Veterans Affairs educational benefits are designed to provide eligible individuals with an opportunity for educational and career growth. Eligible veterans and their dependents should contact the Veterans Benefits Office at (954) 262-7236; toll free 800-541-6682 ext. 27236, Monday through Friday, between the hours of 8:30 a.m. and 5:00 p.m., or visit the office in the Horvitz Administration Building on the Fort Lauderdale-Davie Campus. Detailed information is also available on the veterans' education benefits webpage at www.nova.edu/financialaid/veterans/. If you have any questions concerning eligibility, you may also contact the U. S. Department of Veterans Affairs (DVA) at 888-442-4551 or visit their website at va.gov.

Pending Veterans Affairs (VA) Payment Policy

BACKGROUND: Section 103 of PL 115-407, 'Veterans Benefits and Transition Act of 2018', amends Title 38 US Code 3679 by adding a new subsection (e) that requires disapproval of courses of education, beginning August 1, 2019, at any educational institution that does not have a policy in place that will allow an individual to attend or participate in a course of education, pending VA payment, providing the individual submits a certificate of eligibility for entitlement to educational assistance under Chapter 31 or 33.

POLICY: In accordance with Title 38 US Code 3679 subsection (e) of the Veterans Benefits and Transition Act of 2018, Nova Southeastern University (NSU) will not impose a penalty on any student using veterans education benefits under Chapter 31 (Vocational Rehabilitation & Employment) or Chapter 33 (Post 9/11 GI Bill®) because of the individual's inability to meet his or her financial obligations to the institution due to the delayed disbursement of funding from the Department of Veterans Affairs (VA). NSU will not:

- Prevent the student from attending or participating in the course of education during periods in which there is a delayed disbursement;
- Assess late payment fees if the financial obligation is fully funded by the Department of Veterans Affairs (VA);
- Require the student to secure alternative or additional funding for delayed disbursements;
- Deny the student access to institutional facilities and services (e.g. access to the University Center RecPlex, grades, transcripts, and registration) available to other students who have satisfied their tuition and fee bills.

Grade/Progress Reports for Students Receiving Veterans Benefits

Nova Southeastern University furnishes each student with a Notification of Posting of Grade with instructions on how to view an unofficial transcript that shows current status of grades and earned semester hours for all courses completed and/or attempted, and grades for courses in which the student is currently enrolled. At the end of every evaluation period (e.g., term, semester) each veteran can request an official transcript which shows the current status of grades and earned semester hours for all courses completed and/or attempted. This transcript can be obtained from the One-Stop Shops at the Horvitz or Terry Administration Buildings or online at sharklink.nova.edu/ for a \$10 fee.

Registration

Registrar policies and information in this section are provided by Enrollment and Student Services. Policies listed in this section apply to all graduate and doctoral FCE&SCJ students and programs, unless otherwise stated within this text.

The Office of the University Registrar

The University Registrar's Office offers a variety of diverse services to the university community. These services include, but are not limited to, course registration, transcript processing, name and address change, loan deferment, enrollment and degree verification, grade processing, commencement, degree conferral, and diploma printing. The essential responsibility of the registrar's office is to create, maintain, and protect students' academic records, as well as interpreting and upholding university policy. Additional service information is available at nova.edu/registrar/services.html.

Registration

All students must be officially registered and pay tuition and fees in order to attend class, receive a grade, and receive academic credit. Prior to registration, students must complete the Nova Southeastern University Student Enrollment Agreement (SEA) each academic year or risk being dropped from their courses. Students should register via SharkLink for the fall, winter, and summer semester during the open registration period prior to the registration deadline. Students should register for all courses they intend to complete within a semester and not wait until the semester has started to register for part of a term. Petitions for changes to course registrations will not be accepted 20 days after each semester ends. Registering early for the entire semester ensures availability of seats in required classes and allows the NSU Office of Student Financial Assistance to properly process and disburse the student's financial aid. Students must have completed all admission requirements for financial aid funds to disburse. An official grade will not be recorded, and credit will not be given for anyone who attends class as an unregistered student.

The following hold will prevent students from registering: NSU employee hold—NSU employees must submit a [Student Transaction Form](#) (STF) to register.

Other holds—Other holds, such as a Bursar or academic hold, may prevent students from registering. Students must contact the respective hold originator to resolve the hold before registering in SharkLink. Students may view their holds in SharkLink (My Account page).

Degree Works

Degree Works is the university's online degree evaluation system and can be accessed in Sharklink. Degree Works helps students achieve their academic goals efficiently. The system is used to compare your completed coursework against degree requirements published in the college catalog. Degree Works is not meant to replace your academic advisor/program office or the college catalog but is a reference tool to help you track your progress toward degree completion. Degree Works enables students and advisors to measure academic progress toward degree requirements at any time through SharkLink. Please note that **your Degree Works Evaluation is not official**. You should consult your academic advisor/program office for detailed program requirements and course options. For further information about Degree Works, please visit the University Registrar's website at nova.edu/registrar/degreeworks.html.

Enrollment Requirements for Financial Aid Eligibility

In order for students to receive any federal Title IV or state financial aid (grants, scholarships, student employment, and loans), they must be enrolled in a minimum number of courses that are required for degree/certificate completion (degree-applicable). Students may only receive financial aid for courses that are required for degree/certificate completion. Financial aid funds will only be disbursed to students who meet the minimum enrollment requirements for financial aid eligibility with degree-applicable courses. A student may maintain maximum financial aid eligibility while enrolled in non-degree-applicable courses if the student meets the enrollment requirements for each respective Title IV program with degree-applicable courses. For instance, in order to be eligible for federal loans, a student must be enrolled at least half time. Since half-time enrollment is defined as 3 credits per semester/term, students must be enrolled in at least 3 degree-applicable credits to be eligible for federal loans. If a student enrolls in one 3-credit course that is not degree-applicable, the student will not be eligible for federal loans, even though the student is enrolled half time.

Roster Reconciliation

Students are required to attend the first class of each course in order to start academic work for the semester, unless they have obtained prior approval for an absence from the instructor. Without such approval, a student will be reported as not in attendance and will be dropped from the class through the university's roster reconciliation process.

Dropping and Adding Classes

During the drop and add periods, students may modify their schedule by changing classes without any further academic implications. However, even during the drop and add period, dropping or adding classes may result in a change in tuition and fees and impact a student's financial aid. Students may withdraw from a class after the drop period has ended. In extenuating circumstances, requests for changes to course registrations will be considered up to 20 days after each semester ends and before grades have been posted. Dropping a course may result in a refund for tuition paid and will not negatively affect the GPA. However, students need to be cautious because dropping classes may affect the student's enrollment status, eligibility for financial aid, and loan deferment. If a student drops below half-time or full-time status, (whichever was the basis for financial aid awarded), the student may become ineligible for grant aid, loans, and scholarships that were awarded prior to the drop. This may cause a reduction in certain types of financial aid and, consequently, may result in a higher balance due. Students receiving financial aid are strongly encouraged to consult a financial aid counselor before dropping or withdrawing from classes to ensure compliance with federal and state standards of Satisfactory Academic Progress (SAP). Student athletes should also contact the athletic compliance officer.

Withdrawal from Classes

Students may withdraw from a class after the drop period has ended and prior to the last three weeks of the semester. Withdrawn courses will remain on student transcripts with a grade of W but will not affect the student's GPA. Before withdrawing from classes, students are advised to consult with their academic advisor to discuss academic standing implications. Financial aid recipients are strongly encouraged to also speak with a financial aid counselor to avoid consequences such as loss of financial aid eligibility or reversal or reduction of funds received. International students must be mindful that their immigration status can be affected by changes in schedule.

Payment

Bursar policies and information in this section are provided by Enrollment and Student Services. Policies listed in this section apply to all FCE&SCJ students and programs, unless otherwise stated within this text. For more information, visit nova.edu/bursar.

Office of the University Bursar

The Office of the University Bursar is responsible for billing students, collecting and depositing their payments, sending invoices and receipts, distributing student educational tax forms, issuing refunds from excess financial aid funds, and verifying students' eligibility for a student loan. Students should be aware of the following policies:

- Payment is due in full at the time of registration.
- The registration will be processed unless there is a hold on the student's account.
- Electronic bills are sent the middle of each month via email to the student's NSU email address. No paper bills are sent. Students can authorize additional users to receive an NSU eBill notification by signing the person on as an authorized user.
- If a student owes a balance 30 days after the start of the session/term, a hold and a \$100.00 late fee will be placed on the account. This hold prevents future registrations, the viewing of grades, and access to the RecPlex at the Don Taft University Center.
- If a balance exists after 90 days, the account will be placed in collections.

Method of Payment

NSU accepts Visa, MasterCard, and American Express as well as payments made by traveler's checks, cashier's checks, personal checks, money orders, and wire transfers. Electronic checks can be used through NSU eBill or Sharklink. International checks must be in U.S. funds only and drawn on a U.S. bank.

Online Payment

The fastest and most convenient option is to pay online via NSU eBill. NSU eBill notifications are sent to students' NSU email the middle of each month. Students may pay their NSU eBill by echeck or credit card.

Payment by Mail

Students may **mail your check** with your name and NSU ID to:

Nova Southeastern University
Bursar's Office
3301 College Avenue
Fort Lauderdale, FL 33314

You may mail your money order/cashier's check to:

Nova Southeastern University
Bursar's Office
P.O. Box 290060
Fort Lauderdale, FL 33329

Payment in person

Students may pay in person at the One-Stop Shop, located in the Horvitz Administration Building and the Terry Administration Building on the Fort Lauderdale-Davie Campus. Hours of operation are Monday through Thursday, 8:30 a.m. to 7:00 p.m.; Friday 8:30 a.m. to 6:00 p.m., and Saturday (Horvitz only), 9:00 a.m. to noon.

Instructions on payment by wire transfer are available on the Bursar's website at

nova.edu/bursar/payment/pay_my_bill.html.

Payment Plans

NSU students (with the exception of international students) who wish to defer payment of their tuition, fees, and other institutional charges, due at the time of registration, may sign up for an NSU Payment Plan in NSU eBill. Detailed information, including application deadlines, is available at nova.edu/bursar/payment/payment_plans.html.

Tuition Assistance Plans

- **Tuition Deferment**
Graduate students should contact their program office for information on deferment programs.
- **Tuition Direct Billing**
 - A student whose employer, sponsor, or guarantor has agreed to be direct billed by NSU must notify the Office of the University Bursar accordingly. The student must complete the following upon registration:
 - provide a voucher, financial guarantee, letter of credit or authorization from the respective payer with the amount and enrollment period for which funds are to be applied when charges are due at the time of registration, and
 - when applicable, pay any amount due not covered in the billed party documentation no later than the start of the semester to avoid the assessment of late fees.
- **Tuition Reimbursement**
Some employers/sponsors/guarantors make payments directly to the student under tuition reimbursement programs. These programs are between the student and the employer only. To avoid holds on the account, students must complete the following upon registration:

- Pay charges in full for the session/term to be reimbursed.
- Send an email to bursar@nova.edu from their SharkLink (NSU) email account to request a receipt of paid charges.

Please note that students under employer tuition reimbursement programs are not exempt from the university's payment policy. Students must ensure that their accounts remain free from holds so that they may access their transcripts at the end of each semester for tuition reimbursement purposes.

Enrollment and Student Services Contact Information

University Contact Center

The University Contact Center is available seven days a week to answer financial aid, bursar, and registrar questions.

University Bursar:	(954) 262-5200 or 800-806-3680
Office of Student Financial Assistance:	(954) 262-3380 or 800-806-3680
University Registrar:	(954) 262-7200 or 800-806-3680

Hours of Operation (E.T.)

Monday-Friday: 7 a.m. to 10 p.m.
Saturday-Sunday: 8:30 a.m. to 5 p.m.

Student Health Insurance Department

Hours of Operation : Mon-Fri 8:30 a.m. to 5:00 p.m.

(954) 262-4060
studenthealth@nova.edu

Walk in: One-Stop Shop
Horvitz Administration Building
3301 College Avenue
Fort Lauderdale/Davie, FL

The One-Stop Shop (Horvitz and Terry Administration Buildings)

The One-Stop Shop is the central point of contact for information and service for walk-in prospective, new, and continuing students. Staff members are cross trained to answer inquiries about financial aid, registrar, and bursar functions. Students can also obtain their SharkCard and parking permit at the One-Stop Shop. Offices are conveniently located in the Horvitz Administration Building on the Fort Lauderdale/Davie Campus as well as on the first floor of the Terry Administration Building.

Hours of Operation (E.T.)

Monday–Thursday: 8:30 a.m. to 7:00 p.m.
Friday: 8:30 a.m. to 6:00 p.m.
Saturday: 9:00 a.m. to noon (Horvitz Building only)

The University Call Center and the One-Stop Shops are closed on holidays observed by NSU.

Financial Information

University Fees

NSU fees are annually approved by the Board of Trustees—in the spring—for the upcoming academic year. Rates are subject to change without notice. The below fees are assessed for all NSU students. Additional fees, such as acceptance, access, late registration, and lab fees, may be assessed by the student's college and/or program.

Application Fee

The application for admission to the university must be accompanied by a \$50 non-refundable application fee.

Graduation Fee (final semester only)

An [Application for Degree](#) Form should be submitted no later than the last session/term in which the student will complete his or her program. The application must be submitted with a \$100 non-refundable fee. Students may visit the Office of the Registrar website at: nova.edu/registrar/ or Sharklink for access to the degree application and instructions. Graduation regalia can be purchased through the NSU Bookstore <https://nsubooks.bnccollege.com/shop/nsu/home> at an additional charge.

Late Payment Fee

If a student has a balance at 30 days after the official start of the session/term, a hold and a \$100 late payment fee will be placed on the account. If a balance exists after 90 days, the account will be placed in collections. Any further registrations received for an account with a hold will not be processed.

Registration Fee (per semester)

Students will pay a \$30 registration fee per session/term. This fee is non-refundable if a student withdraws on or after the first day of the session/term.

Student Health Insurance Fee (12-month coverage period)

All NSU students are required to maintain health insurance. Students who already have comparable coverage may waive out of the NSU plan by the deadline dates listed below. The annual fee for the 2020–2021 academic year is \$2,146. Fees are assessed per semester.

Coverage Periods and Charges	Fall: August 1, 2020 – December 31, 2020 (\$900) Winter: January 1, 2021 – July 31, 2021 (\$1,246) Total Annual Charge: \$2,146 (August 1, 2020 – July 31, 2021)
Waiver Deadlines	Fall: September 1, 2020 Winter: February 1, 2021

University Student Services Fee

NSU offers to all students—on campus, online, clinical or hybrid—the same quality education and many opportunities for student benefits depending on the student’s choice of educational modality. Therefore, the University sets the overall student fees on an aggregate, student-centric basis for the entire student body. The overall costs exceed the amount collected from student fees charged to all students.

These student fees are blended together to create 1NSU with high-tech systems, student activities, and many other essential student services that make a complete, integrated university. This mission transcends the development and ultimate determination of the amount of student fees for all students, irrespective of their choice of learning modality.

A \$250 fee will be charged for students registering for 1 – 3 credits in a given session/term. A \$500 fee will be charged for students registering for more than 4 or more credits per term. This fee is non-refundable if a student withdraws on or after the first day of the term.

Declined Payment Fee

NSU assesses a \$25 declined payment fee for each declined payment, including payments made by check or credit card. A declined payment hold (1F) is placed on the account until the declined payment and assessed fee have been paid. The Bursar's Office reserves the right to refuse personal checks from students, whose previous check payments have been declined more than once. These students will be required to submit payment by money order, credit card, or certified check.

Official Transcript Fee

Students will pay a fee of \$10.00 for each official transcript that they request.

Full-time Faculty and Campus Locations

Full-Time Faculty Academic Year 2020-2021

Julie Alemany

Ed.D., Nova Southeastern University
M.Ed., Florida Atlantic University
Associate Professor

Jennifer Allen

Ph.D., Southern Illinois University
M.S., Southeast Missouri State University
Professor

Georgina Arguello

Ed.D., Nova Southeastern University
M.B.A., Nova Southeastern University
Assistant Professor

Jia Borrer

Ed.D., Nova Southeastern University
M.S., Nova Southeastern University
Associate Professor

A. Jared Bucker

Ph.D., University of Miami
M.C.S.E., University of Miami
M.P.S., Lynn University
Associate Professor

Mance E. Buttram

Ph.D., Florida International University
M.A., Florida International University
Associate Professor/Director

Berta Capo

Ed.D., Nova Southeastern University
M.S., University of Miami
Associate Professor

Lisa J. Carbone

Ed.D., Nova Southeastern University
M.B.A., Nova Southeastern University
Director/Assistant Professor

Marcelo Castro

Ph.D., University of Miami
M.S.Ed., University of Miami
M.S., University of Belgrano, Argentina
Associate Dean/Professor

Mel D. Coleman

Ed.D., Teacher's College, Columbia University
M.Ed., Ohio University
Associate Professor

Melinda Coleman

Ed.D., Nova Southeastern University
M.Ed., Ashland University
Associate Professor

Judith L. Coughlin

Ph.D., University of Miami
M.S., Nova Southeastern University
Associate Professor

Maribel Del Rio-Roberts

Psy.D., Carlos Albizu University
M.A., Florida International University
Associate Professor

Charlene M. Desir

Ed.D., Harvard University
M.A.Ed., Harvard University
M.A., Tufts University
Professor

Wayne T. Driscoll

Ed.D., Teacher's College, Columbia University
M.Ed., Wright State University
Assistant Professor

W. Alex Edmonds

Ph.D., Florida State University
M.S., Florida State University
Associate Professor

David Escobar-Arcay

Ph.D., Boston College
M.A., Gordon-Conwell Theological Seminary
M.Ed., Harvard University
Associate Professor

Suleira Fontanez Quinones

Ed.D., Nova Southeastern University
M.A., Inter American University of Puerto Rico
Administrative Director/Assistant Professor

Dana L. Fredebaugh

Ph.D., University of Miami
M.S., University of Miami
M.A., University of the Virgin Islands
Associate Professor

Michael W. Gaffley

Ed.D., Nova Southeastern University
M.S., Nova Southeastern University
Associate Professor

David Griffin

Ed.D., Florida International University
M.A., State University of New York
Associate Professor

Steven Hecht

Ph.D., Florida State University
M.S., Florida State University
Associate Professor

Steven P. Kurtz

Ph.D., Florida International University
M.A., Florida International University
Director/Professor

Tammy Kushner

Psy.D., Nova Southeastern University
M.S., Nova Southeastern University
Executive Associate Dean/Assistant Professor

Maria Levy-Minzi

Ph.D., Nova Southeastern University
M.A., Boston College
Assistant Professor

Victoriano Lopez

Ed.D., Florida International University
Ed.S., Nova Southeastern University
M.S., Florida International University
Assistant Professor

Jamie D. Manburg

Ed.D., Nova Southeastern University
M.S., Nova Southeastern University
Associate Dean/Assistant Professor

Tatjana Martinez

J.D., Widener University
M.S., University of Miami
Associate Professor

Emmy Maurilus

Ph.D. Columbia University
M.Phil. Columbia University
M.A. Columbia University
Program Administrator/Assistant Professor

Gabriela Mendez

Ph.D., The Pennsylvania State University
M.S., The Pennsylvania State University
Associate Professor

Maria Grethel Mendez

Ed.D., Nova Southeastern University
M.S., Barry University
Assistant Professor

Dana S. Mills

Ph.D., University of Rhode Island
M.A., University of Rhode Island
Associate Dean/Assistant Professor

Roxanne V. Molina

Ph.D., Florida International University
M.S., Florida International University
Director/Associate Professor

Rashid A. Moore

Ph.D., Indiana University
M.A., Southern Illinois University
M.A., Illinois State University
Associate Professor

Anymir M. Orellana

Ed.D., Nova Southeastern University
M.S., University of Florida
Professor

Silvia Orta

Ed.D., Nova Southeastern University
M.I.B.A., Nova Southeastern University
Associate Professor

James M. Pann

Ph.D., University of Miami
M.S.Ed., University of Miami
Associate Professor

Gina Peyton

Ed.D., Nova Southeastern University
M.S., Nova Southeastern University
Associate Professor

Jennifer Gunter Reeves

Ph.D., Florida State University
M.S., Florida State University
Associate Professor/Director

Herminia J. Rivera

Ph.D., The Ohio State University
M.Ed., University of Puerto Rico
Associate Professor

Wilma J. Robles de Melendez

Ph.D., Universidad Complutense de Madrid, Spain
M.A.Ed., University of Puerto Rico
Professor

J. Troy Robinson

Ed.D., Nova Southeastern University
Ed.S., Nova Southeastern University
M.S.Ed., University of South Florida
Associate Professor

Kenneth Rockensies

Ed.D., University of Virginia
M.S., University of Kentucky
Associate Dean/Associate Professor

David Ross

Ed.D., Florida Atlantic University
M.J.P.M., Florida Atlantic University
Professor

Timothy R. Scala

Psy.D., Nova Southeastern University
M.S., Nova Southeastern University
Associate Professor

Carmen Session

Ed.D., Nova Southeastern University
M.S., Nova Southeastern University
Associate Dean/Assistant Professor

Michael R. Simonson

Ph.D., University of Iowa
M.S., Iowa State University
Professor

Vanaja Sivalingam

Ph.D., Cornell University
M.A., University of London
Assistant Professor

Zandra Stino

Ph.D., Florida State University
M.S., Florida State University
Associate Professor

Hui Fang Huang Su

Ed.D., Nova Southeastern University
M.Ed., Texas A & M University
Professor

Grace A. Telesco

Ph.D., Fordham University

M.A., John Jay College of Criminal Justice New York

Assistant Professor

Michelle Tenam-Zemach

Ed.D., Florida International University

M.A., New York University

Professor

Sandra M. Trotman

Ph.D., University of Waikato

M.Ed., University of Waikato

Associate Professor

Teri Triguba Williams

Ph.D., Nova Southeastern University

M.S., Nova Southeastern University

Assistant Professor

Angela Yehl

Psy.D., Nova Southeastern University

M.S., Nova Southeastern University

Assistant Dean/Associate Professor

NSU Campus Locations

Fort Lauderdale-Davie Campus

3301 College Avenue
Fort Lauderdale, Florida 33314-7796
Phone: 800-541-NOVA (6682)
Email: nsuinfo@nova.edu

Oceanographic Center

8000 North Ocean Drive
Dania Beach, Florida 33004-3078
Phone: 800-39-OCEAN
Email: imcs@nova.edu

East Campus

3100 SW 9th Avenue
Fort Lauderdale, Florida 33315-3025

NSU Regional Campuses and Instructional Sites

Fort Myers, Florida

3650 Colonial Court
Fort Myers, FL 33913
Phone: (239) 274-6070
Email: nsu-fortmyers@nova.edu

Orlando, Florida

4850 Millenia Blvd
Orlando, Florida 32839
Phone: (407) 264-5601
Email: nsu-orlando@nova.edu

Jacksonville, Florida

6675 Corporate Center Parkway
Suite 115
Jacksonville, Florida 32216
Phone: (904) 245-8910
Email: nsu-jacksonville@nova.edu

Palm Beach, Florida

11501 North Military Trail
Palm Beach Gardens, Florida 33410
Phone: (561) 805-2100
Email: nsu-palmbeach@nova.edu

Miami, Florida

8585 SW 124th Avenue
Miami, Florida 33183
Phone: (305) 275-2601
Email: nsu-miami@nova.edu

San Juan, Puerto Rico

997 San Roberto Street
San Juan, PR 00926
Phone: (787) 773-6501
Email: nsu-puertorico@nova.edu

Miramar, Florida

2050 Civic Center Place, Third Floor
Miramar, Florida 33025
Phone: (954) 262-9498
Email: nsu-miramar@nova.edu

Tampa, Florida

3400 Gulf to Bay Blvd.
Clearwater, FL 33759
Phone: (813) 574-5200
Email: nsu-tampa@nova.edu

2020-2021



education.nova.edu

Abraham S. Fischler College of Education
and School of Criminal Justice
NOVA SOUTHEASTERN UNIVERSITY

NSU
Florida